

**BRAINERD PARKS AND RECREATION DEPARTMENT
Regular Park Board Meeting
May 26, 2015 at 4:00 p.m.
City Hall Conference Room**

Pursuant to due call and notice thereof, the regular meeting of the
Parks and Recreation Board was called to order at 4:00 p.m.

Present were President Jackie Burkey, Tim Boeder, Holly Holm, Dale Parks, City Council Liaison Gabe Johnson and Park Director Tony Sailer. Greg Roberts was noted absent.

**MOVED AND SECONDED BY BOEDER AND PARKS,
DULY CARRIED TO APPROVE CONSENT CALENDAR AS PRESENTED**

A. Approval of the minutes of the regular meeting held April 28, 2015

B. Approval of the disbursements for the month of May 2015

OLD BUSINESS

A. Mobile Food Units

Ordinances recently passed by the City Council regarding transient food units were discussed. It was determined that the Park Board has overriding authority in the parks, so a policy is needed for when and where to allow mobile food units in the parks, and to set fees. The department currently charges a \$50.00 vendor fee at the Great Pumpkin Festival. It was noted that vendors that sell anywhere else in the city would be subject to the applicable license fee established by the City Council. Ms. Holm made a motion to charge a \$50.00 daily fee to special event vendors, and to establish a \$350.00 annual fee for a transient food unit that is approved to sell in the parks. Permits shall be issued at the Park Director's discretion. Mr. Boeder seconded and board approval was unanimous. The Board directed Mr. Sailer to prepare potential vendor locations within each park for discussion at the June meeting.

B. Adult Softball Fences

Three quotes were received for new outfield fencing at the Memorial Park adult softball fields. Oberg Fence Company submitted the lowest bid at \$22,500.00, and installation is expected to begin soon.

C. Gregory Park Tennis Courts

The new asphalt is in and has to cure for 21 days before surface painting can be done. Fencing should be up soon. Signs banning skateboards will be posted.

NEW BUSINESS

A. Gregory Park Center Court

The three sets of steps in the Gregory Park Center Court are badly damaged and will be replaced at an estimated cost of \$2,680. The existing steps represent a liability issue.

B. Otto Bremer Foundation

A representative from the Otto Bremer Foundation will meet with staff on May 27 to discuss the \$150,000 grant application for the all-inclusive playground at Bane Park.

PUBLIC FORUM

DIRECTOR'S REPORT

- Koala Dental Care, which has a satellite office in Baxter, will purchase trophies this summer for the Miracle League field participants.
- Representatives of Barrel O' Fun have scheduled June 29 to be buddies at the Miracle League field as part of the KLN for Kids program. The company will bring t-shirts and product to distribute to the participants and the Wiley the Wallaby mascot will also be in attendance.
- The Bonnie Cumberland Memorial Field sign has been installed next to the Miracle League field. The sponsorship arch columns and the pedestal to honor Darlys Every are expected to be installed soon.
- The competitive baseball and softball seasons begin the week of June 1 and the non-competitive programs begin the week of June 8.
- The Fishing Clinic is May 30 at Lum Park and the Lakes Area Bicycle Safety Clinic is June 6 at the BHS lower site.
- The youth baseball state qualifiers are June 12-14 and June 19-21 at Bane and Jaycees parks. Forty-six teams are registered.
- New wood chips were installed at the Kiwanis Park playground.

ADDITIONS TO AGENDA

NEXT MEETING

Tuesday, June 23, 2015 at 4:00 p.m. in the Conference Room at City Hall.

ADJOURNMENT

Mr. Parks made a motion at adjourn at 4:40 p.m.; Ms. Holm seconded and the motion carried 4-0.

Respectfully submitted,



Kim Finch, Administrative Specialist