

BRAINERD PARKS AND RECREATION DEPARTMENT
Regular Park Board Meeting
January 26, 2016 at 4:00 p.m.
City Hall Conference Room

Pursuant to due call and notice thereof, the regular meeting of the
Parks and Recreation Board was called to order at 4:00 p.m.

Present were President Jackie Burkey, Dale Parks, Dan Hegstad, Tim Boeder, City Council Liaison Gabe Johnson and Park Director Tony Sailer. Holly Holm was noted absent.

**MOVED AND SECONDED BY PARKS AND BOEDER,
DULY CARRIED TO APPROVE CONSENT CALENDAR AS PRESENTED**

- A. Approval of the minutes of the regular meeting held December 15, 2015**
- B. Approval of the disbursements for the month of January 2016**

OLD BUSINESS

A. Memorial Park Restrooms

A draft of the proposed restroom/storage building at Memorial Park was shown to board members. The City hopes to utilize its partnership with the National Joint Powers Alliance to expedite the bidding and construction process. No cost estimate has been received.

B. Selective Harvest

The board discussed a proposal from the DNR for the selective harvest at Buffalo Hills-Lions Park, in conjunction with the adjacent 20 acres owned by ISD 181. The school board will discuss the project at an upcoming meeting. Prior to moving forward with the harvest, a meeting will be scheduled to provide residents that live across the street from the property to have an opportunity to discuss the plans. The DNR forester indicated there is a considerable amount of buckthorn on the property that will propagate quickly and hinder regrowth following the harvest. He recommends having the Minnesota Conservation Corps come in immediately after the loggers to paint chemicals on the buckthorn roots to prevent regrowth. That cost would be approximately \$1,260.00. It was noted that a 30 foot buffer is planned around the perimeter of the property, and regrowth happens quickly following a harvest.

NEW BUSINESS

A. Youth Baseball

The PONY national headquarters notified staff that the Pony, Bronco and Mustang league names used by the department are trademark names, and assessed a fee of \$296 for using the names in 2015 (roughly \$21 per team). Following discussion, Mr. Hegstad made a motion to continue using the Pony, Bronco and Mustang league names and to pay the associated fees going forward. Mr. Parks seconded and board approval was unanimous.

B. Brainerd Ski Loons

The Brainerd Ski Loons Water Ski Club plans to host three or four shows at Lum Park in 2016 and practice two times per week. Representatives are requesting to install an off-shore anchored jump, steps and a dock, and to use storage space in the beach house. The club will provide proof of insurance for all activities it sponsors at Lum Park, and follow the sheriff's department's requirements to block off the anchored jump when not in use. Following discussion, Mr. Hegstad made a motion to approve the Brainerd Ski Loons' requests. Mr. Parks seconded and board approval was unanimous.

C. October Park Board Date

Due to the MRPA state convention October 24-27, Mr. Sailer asked the Park Board to change the monthly meeting to October 18. Mr. Boeder made a motion to move the October Park Board meeting to October 18. Mr. Parks seconded and board approval was unanimous.

D. Step Increase

Recreation Specialist Katie Kaufman completed two years of employment on January 6 and advanced to Step D, or 100 percent, of the salary administration plan.

E. Park Board Reappointments

Holly Holm and Dan Hegstad accepted five year reappointments to the Park Board. In other action, Mr. Hegstad made a motion to elect Dale Parks as President and Dan Hegstad as Vice-President of the Park Board for 2016. Mr. Parks seconded and board approval was unanimous.

F. Director's Evaluation

Forms were distributed to board members for the Director's annual performance evaluation. Ms. Burkey asked that they be completed and returned to her by February 15 for review. A closed session will follow the February 23 board meeting to go over Mr. Sailer's performance evaluation with him.

PUBLIC FORUM

DIRECTOR'S REPORT

- A new adult softball tournament – The Spring Fever Reliever – will take place March 19 at Mill Ave. Park. This is a "kitten ball" tournament played in whatever weather or field conditions exist.
- Forty-seven players registered for the Pond Hockey program. A third team was added to the Polar Bears (ages 11-15), but there were only enough players for one team in the Penguins (ages 7-10).
- The KLN for Kids donation for the last quarter of 2015 was \$814.30. For fiscal year 2015, KLN donated \$3,253.88 to the Miracle League field. Barrel O' Fun, which is owned by KLN, was sold to Shearer's. A KLN representative said Shearer's plans to continue the KLN for Kids program through the first quarter of 2016 and potentially longer.
- Through Jan. 26, there were 44 teams registered for the four state qualifier youth baseball tournaments schedule in June.
- Connie Beto donated \$200 to purchase a stereo and speakers for the Gregory Park warming house. These items were stolen two years ago.
- Staff has been busy sending out sponsorship, special events and advertising requests, in addition to preparing uniform bids. The current soda vendor contract expires this spring so bid requests have been delivered to potential vendors. Numerous campground and pavilion reservations have been taken.

ADDITIONS TO AGENDA

NEXT MEETING

Tuesday, February 23, 2016 at 4:00 p.m. in the Conference Room at City Hall.

ADJOURNMENT

Mr. Boeder made a motion at adjourn at 4:46 p.m. Mr. Parks seconded and the motion carried 4-0.

Respectfully submitted,



Kim Finch, Administrative Specialist