

BRAINERD PARKS AND RECREATION DEPARTMENT
Regular Park Board Meeting
February 23, 2016 at 4:00 p.m.
City Hall Conference Room

Pursuant to due call and notice thereof, the regular meeting of the
Parks and Recreation Board was called to order at 4:00 p.m.

Present were President Dale Parks, Dan Hegstad, Tim Boeder, Jackie Burkey, Holly Holm, City Council Liaison Gabe Johnson and Park Director Tony Sailer.

**MOVED AND SECONDED BY BURKEY AND HOLM,
DULY CARRIED TO APPROVE CONSENT CALENDAR AS PRESENTED**

- A. Approval of the minutes of the regular meeting held January 26, 2016**
- B. Approval of the disbursements for the month of February 2016**

OLD BUSINESS

A. Memorial Park Restrooms

The accepted bid from Hy-Tec Construction for the Memorial Park restrooms is \$118,205.75. Staff's original cost estimate of \$60,000 was approved with the capital improvement plan of the 2016 budget. The Park Board had agreed to use \$12,000 from Park Dedication Funds for the project, and a credit of \$1,477.15 will be coming from the National Joint Powers Alliance that handled the bidding process. The City Council voted at its February 16 meeting to use an additional \$44,728 from the capital improvement fund to cover the shortfall. The project is expected to be completed in April, with Hy-Tec Construction donating the cost of the heating blankets that will be used during the construction process.

B. Selective Harvest

A detailed plan from the DNR was distributed. The map of the harvest area does not include the 30-foot buffer zones that will be left along the property lines, the trail, and around the ballfields. The Brainerd School Board has approved the project. The harvest will likely take place next winter or possibly in the fall if it is dry enough. A public informational meeting will be scheduled for residents that live next to the park.

NEW BUSINESS

A. Brainerd History Week

The Brainerd History Week group is requesting to reserve and have the rental fees waived for both pavilions at Lum Park on Sunday, June 19. Mr. Sailer agreed to waive one rental fee for the group, but asked for the Board's input on waiving the fee for the second shelter. Mr. Hegstad made a motion to approve the request. Discussion followed but the motion died due to lack of a second. The group has indicated there will be a church service and events for families and children, but has provided no other details. Board members would like more information before considering the request to waive the second fee. Ms. Holm made a motion to approve one shelter at no charge and to table approving the second shelter until more information is received from the Brainerd History Week group. In the meantime the second shelter will be made available to rent out. Ms. Burkey seconded and board approval was unanimous.

B. Gregory Park Shelter

A few residents have asked staff about removing or replacing the gazebo in Gregory Park. It was painted fairly recently and is maintained by staff. It tends to be used as a gathering place for young people on a daily basis in the summer. There have been reports of graffiti, foul language and smoking. The board discussed but took no action regarding the gazebo.

C. Minnesota Twins Grant

Staff hopes to hear within a couple of months if it will receive a \$5,000 grant from the Minnesota Twins, to be used primarily to market youth baseball programs. The number of participants in the baseball programs has declined in recent years.

D. MRPA State Conference

The 2017 Minnesota Recreation and Park Association's state convention will be held at Cragun's Resort. Staff's involvement in helping with the event is minimal.

E. Director's Annual Evaluation

The Board will adjourn to a closed session at the end of the meeting to conduct the Park Director's annual performance evaluation.

PUBLIC FORUM

Mr. Hegstad shared that his wife is part of a Blandin group that is focusing on input from younger adults age 21 to 33, to determine what this age group wants and needs to keep them living and working in the City of Brainerd. Responses that could be applicable to the Parks Department include more outdoor activities, disc golf, trails, baseball, outdoor concerts, and developing the Mississippi River Trail.

DIRECTOR'S REPORT

- The annual Valentine's Day party took place on Feb. 13 at Gregory Park. About 130 persons attended. The highlight was characters from the movie "Frozen" mingling with the attendees.
- The On Gold Pond jamboree will take place from 3:20 p.m. to 6:30 p.m. on Saturday, Feb. 27, on both sheets of ice at Essentia Health Sports Center. Four Brainerd pond hockey teams and two Nisswa teams will compete.
- The Brainerd Ski Loons have scheduled Monday and Wednesday practices from 6 p.m. to dusk, June 1 through August. Shows will be at 6:30 p.m. on July 17 and 31, and August 18 and 21.
- A letter of appreciation about board member Tim Boeder's job performance at the Mill Avenue warming house was shared with the board.

ADDITIONS TO AGENDA

NEXT MEETING

Tuesday, March 22, 2016 at 4:00 p.m. in the Conference Room at City Hall.

ADJOURNMENT

The meeting adjourned to a closed session at 4:45 p.m. There was no recorder for the closed session, so Mr. Sailer agreed to continue an open meeting for his evaluation. Following the Director's performance evaluation, Mr. Boeder made a motion to adjourn at 4:58 p.m., seconded by Ms. Holm. Motion carried 5-0.

Respectfully submitted, \



Kim Finch, Administrative Specialist