

BRAINERD PARKS AND RECREATION DEPARTMENT

Regular Park Board Meeting

April 26, 2016 at 4:00 p.m.

City Hall Conference Room

Pursuant to due call and notice thereof, the regular meeting of the Parks and Recreation Board was called to order at 4:00 p.m.

Present were President Dale Parks, Dan Hegstad, Jackie Burkey, Holly Holm, City Council Liaison Gabe Johnson and Park Director Tony Sailer. Also noted present was City Administrator Jim Thoreen. Tim Boeder was noted absent.

MOVED AND SECONDED BY HOLM AND HEGSTAD, DULY CARRIED TO APPROVE CONSENT CALENDAR AS PRESENTED

A. Approval of the minutes of the regular meeting held March 22, 2016

B. Approval of the disbursements for the month of April 2016

OLD BUSINESS

A. Food Vendor Policy

Staff developed a Mobile Food Units Policy to coincide with the fees and directives established at the May 26, 2015 Park Board meeting for mobile food vendors in the parks. Ms. Holm made a motion to adopt the policy as presented. Mr. Hegstad seconded and board approval was unanimous.

B. Memorial Park Restrooms

The Memorial Park restroom construction project is near completion. Brainerd Public Utilities assisted with trenching pipe. The facility is tentatively scheduled to open May 4; portables are in place until then. There will be a ribbon cutting ceremony with the Brainerd Lakes Chamber.

C. Archeological Dig

St. Cloud State University student Corey Yates began his archeological investigation at the old Brainerd Brewery site in Kiwanis Park on April 15. A copy of his thesis that includes the history of the brewery will be distributed electronically to board members. Mr. Yates is working with local historian Carl Faust, and he eventually hopes to present his findings to city officials.

NEW BUSINESS

A. Car Show

Greg Yde obtained permission from the Brainerd Industrial Center to use the Memorial Park parking lot to host the 4th annual Meet N Greet car show from noon to 6 p.m. on Sunday, May 22. Mr. Yde is requesting the use of the restroom building for the event. Food will be provided to car owners but will not be sold to the public. There is no charge to attend the event. Car owners pay a fee that goes toward prizes and trophies. Ms. Burkey made a motion to approve the request. Ms. Holm seconded and following discussion, board approval was unanimous.

B. Soda Vendor Contract

Viking Coca-Cola was awarded a three-year exclusive contract to provide beverages to the park concession stands and vending machines. As part of the agreement, Viking Coke will donate \$2,500 toward the purchase of a scoreboard, 30 cases of bottled water for various special events, sponsor a youth team for \$150-\$250 and donate \$600 each year to the field banner program that is raising funds for lights for Field 3 at Memorial Park.

C. Junior Twins Grant

Staff was notified it will be the recipient of a \$5,000 Junior Twins grant from the Minnesota Twins Community Fund, to be used over a three-year span. Sixty percent of the funds are dedicated for marketing youth baseball and softball and training coaches and umpires, and forty percent can be used to purchase equipment, baseballs and softballs.

D. Lake Country Journal

The Lake Country Journal Magazine will be publishing an article about the Miracle League programs in its June/July issue. LCJM took photographs when the KLN mascot and volunteers were at the Miracle League field last season, and recently interviewed Darlys Every and Park Director Tony Sailer for the article.

PUBLIC FORUM

DIRECTOR'S REPORT

- The Lum Park disc golf course was closed April 18 once the airport utilities extension project began. A trench approximately 25 feet deep and up to 50 feet wide is being excavated from Lum Park Road to Highway 210, cutting across the park. The Lum Park portion of the project is expected to be completed in about two weeks. The project then continues east toward the airport.
- The Brainerd Warriors boys' golf team stacked about 6 cords of wood at Lum Park as part of the Warrior Day of Service on April 6. Much of the wood was a result of last summer's storm and will be sold as campground firewood.
- The Early Bird softball tournament took place April 23 at Memorial Park with 13 teams participating.
- The quarterly donation for the KLN for Kids program was \$712.94. A KLN representative said the company, now under new ownership, will continue with quarterly donations through 2016. The future of the KLN for Kids program is uncertain the following year. Another KLN representative said he hopes a group of employees will again schedule an evening to be "buddies" at the Miracle League this summer.
- Upcoming special events include Arbor Day from 9 a.m. to noon on April 29 at Lum Park, the Lakes Area Bicycle Safety Clinic from 10 a.m. to noon on May 14 at the Brainerd High School lower lot, and the Fishing Clinic from 9:30 a.m. to 1:30 p.m. on May 28 at the Lum Park Beach.
- The youth softball registration deadline is April 29 and the deadline for non-competitive programs is May 20.

ADDITIONS TO AGENDA

NEXT MEETING

Tuesday, May 24, 2016 at 4:00 p.m. in the Conference Room at City Hall.

ADJOURNMENT

Ms. Holm made a motion at adjourn at 4:45 p.m. Mr. Hegstad seconded and the motion carried 4-0.

Respectfully submitted,



Kim Finch, Administrative Specialist