BRAINERD PARKS AND RECREATION
Regular Park Board Meeting
October 18, 2016 at 4:00 p.m.
City Hall Conference Room

Pursuant to due call and notice thereof, the regular meeting of the Parks and Recreation Board was called to order at 4:00 p.m.

Present were President Dale Parks, Dan Hegstad, Tim Boeder, Holly Holm, Jackie Burkey, City Council Liaison Gabe Johnson and Park Director Tony Sailer. Also noted present was City Planner Mark Ostgarden and Mr. Tom Dean representing Northtown.

ADDITIONS TO AGENDA:
None

MOVED AND SECONDED BY BOEDER AND HOLM, DULY CARRIED TO APPROVE CONSENT CALENDAR AS PRESENTED.

A. Approval of the minutes of the regular meeting held September 27, 2016, as distributed
B. Approval of the disbursements for the month of October 2016

OLD BUSINESS

A. Selective Harvest

Park Director Sailer stated that the only bid received for the Buffalo Hills-Lions Park selective harvest was from Edin Logging of Staples, MN for $4,090. He stated that they did not bid on the biomass so it will just be spread throughout the cut sight and be kept as far away from the adjoining property owners as possible. Work will be done during the two weeks of deer hunting. He also stated that grant funds to cover the costs of buckthorn removal will be applied for from the Crow Wing County Soil and Water Department.

B. KLN for Kids

Park Director Sailer reported that Miracle Field supporter KLN of Perham, MN has been bought out by a new company; therefore, that financial support will no longer be available. He stated that the last check received was in the amount of $980.70 for a total of $10,747.81 including the $2,500 donated directly to the Miracle League Field. He requested to use any remaining funds for either Miracle Field expenses or as seed money for a potential all-inclusive playground at Bane Park.

NEW BUSINESS

A. Northtown Addition Playground

Park Director Sailer introduced Mr. Tom Dean, who owns land in Northtown, who appeared before the Board to see if there is any interest in the development of a park in that neighborhood. He stated that he has been working on making Northtown attractive to young families and be more competitive to existing markets. He has about 120 lots and is wondering if there might be a way he can donate a couple of lots in exchange for a city park.

Board Member Johnson stated that each home built in Northtown pays $500 to the City's Park Dedication Fee.

The Board agreed to look into current Park Dedication Fee balances and the process for which these fees are collected.

Mr. Dean discussed available buildable lots within the development which are platted and would provide a little over an acre for the development of a park.

Discussion was held on the Park Department's responsibility for mowing, garbage pickup and vandalism clean-up if a park was developed.

Mr. Dean stated that he is at this point just looking into his options.

Discussion was held which focused around the fact that most areas of the City are within walking distance of a park but Northtown residents do not have this opportunity. Park Director Sailer stated that he will research costs for various playground sales options and the Board agreed to continue to look into the possibility of this park.

B. Transportation Plan

Mr. Hegstad presented the transportation plan as developed by the WBCC. He stated that there is a very detailed list of several items phased through 2027. He discussed the maintenance that the plan would require from the entire City.

The Chair recognized City Planner Ostgarden who stated that the plan was presented to the Safety and Public Works Committee and that the item will most likely appear on a future City Council agenda. He stated that he, too, feels that the magnitude of infrastructure costs will be very difficult to gain support on. He stated that if the City ever hopes to change and become a destination people really want to visit, it needs to adopt a structure that offers an extensive walkable/bikeable transportation system.

Possible funding sources were discussed such as grants or setting up a 501c3 fund.

The Non-Motorized Transportation Plan is on the City website: www.ci.brainerd.mn.us

PUBLIC FORUM

CITY ADMINISTRATOR'S REPORT

PARK DIRECTOR REPORT

- Replacement of shingles and repair of the fascia on Pavilion 1 at Lum Park began on Oct. 10. Staff plans to paint the structure this fall if the weather remains warm enough.
- Security cameras at Jaycees and Gregory parks helped the Brainerd Police Department identify four acts of vandalism in early October. At Jaycees Park, vandals had attempted to gain access to the concession stand and another was caught doing "donuts" in the parking lot. At Gregory Park vandals were identified spray painting the warming house and sidewalks, and another for using a Sharpie to write all over a picnic table.
- Staff applied stain to flower planters at Gregory Park

- The fall softball and kickball seasons conclude Oct 17 and Oct. 18, respectively
- Park Director Sailer and Recreation Coordinator Kaufman will be at the State Convention next week

NEXT MEETING

Tuesday, November 22, 2016 at 4:00 p.m. at the Conference Room at City Hall

ADJOURNMENT

Ms. Holm made a motion to adjourn at 4:59 p.m. Ms. Burkey seconded and the motion carried 5-0.

Respectfully submitted,

Nikki Tabaka, Administrative Specialist, Administration