

**BRAINERD PARKS AND RECREATION DEPARTMENT
Regular Park Board Meeting
May 23, 2017 at 4:00 p.m.
City Hall Conference Room**

Pursuant to due call and notice thereof, the regular meeting of the
Parks and Recreation Board was called to order at 4:00 p.m.

Present were Vice-President Dan Hegstad, Tim Boeder, Jackie Burkey, Holly Holm, City Council Liaison Dave Badeaux and Park Director Tony Sailer. Dale Parks was noted absent.

ADDITIONS TO AGENDA

See Items "D", "E" and "I" under New Business.

**MOVED AND SECONDED BY BURKEY AND BOEDER,
DULY CARRIED TO APPROVE CONSENT CALENDAR AS PRESENTED**

- A. Approval of the minutes of the regular meeting held April 25, 2017**
- B. Approval of the disbursements for the month of May 2017**

OLD BUSINESS

A. Northtown Addition Playground

Staff presented two designs from Flagship Recreation for the proposed playground at Northtown Addition. Two designs from St. Croix Recreation were presented at the April Park Board meeting. No action was taken by the board.

NEW BUSINESS

A. Mills Field Bleachers

Central Lakes College expressed an interest in purchasing the aluminum bleachers along the first base line at Mills Field. Replacement cost would be \$11,774.99. After a brief discussion, Ms. Holm made a motion to keep the bleachers. Ms. Burkey seconded and board approval was unanimous.

B. Splash Pad Facility Use Request

The Brainerd Splash Pad committee is requesting the use of Gregory Park for a fundraiser on Saturday, June 24, from 11 a.m. to 2 p.m. Barbequed food, games and water fun is planned for the event. Mr. Boeder made a motion to approve the Splash Pad committee request and to waive the park rental fee. Ms. Holm seconded and board approval was unanimous.

C. Community Concert Facility Use Request

Park United Methodist Church is requesting the use of Gregory Park and the bandstand for a free community concert on July 8, from 3:00-8:30 p.m., featuring a Christian group from the Twin Cities. Ms. Burkey made a motion to approve the request, Ms. Holm seconded and board approval was unanimous.

D. PRIDE Picnic Request

The Chair recognized Ms. KC Brager, who requested to have DJ music at Project Rainbow's PRIDE Picnic, scheduled for June 17 at Lum Park Pavilion #2. Ms. Brager said the music would be more for background than entertainment, and they would keep the volume at a respectable level and direct the speakers away from the campground. Ms. Burkey made a motion to approve the request, Ms. Holm seconded and board approval was unanimous.

E. Wood Tick Classic Request

Dale Jordan is requesting the use of the Memorial Park soccer field on July 1, from 8:00 a.m. to 4:00 p.m., to host the "Wood Tick Classic" volleyball tournament. The standard field rental fee of \$25.00 per two hour block would be a rental fee of \$100.00 for the day. Ms. Holm made a motion to approve the request, Mr. Boeder seconded and board approval was unanimous.

F. Gregory Park Historic Marker

Staff reported that the Daughters of the American Revolution would like to restore the commemorative marker on the boulder at Gregory Park. The local chapter, now disbanded, originally placed the marker in 1927 to honor J. Gregory Smith, the first president of the Northern Pacific Railway. A professional monument company will remove, restore and replace the marker, according to State Vice Regent Faye Leach of rural Brainerd.

G. Donations

Ben Soukup designed and fabricated a bicycle rack which he donated to the Parks and Recreation Department to earn his final badge for Eagle Scout status. The bicycle rack is installed at Gregory Park. The Brainerd Kiwanis Club donated \$100 to the Miracle League. The Brainerd Eagles Club donated \$300 for downtown flags. The Brainerd Jaycees donated \$1,000 from the Ice Fishing Extravaganza, to be designated for Jaycees Park.

H. Trees

Approximately 150 whips were purchased with grant money from the University of Minnesota. Staff, along with Master Gardener Jackie Burkey, planted the whips in the gravel beds at Central Lakes College. The DNR donated 1,500 red maple, nanny berry and pin cherry saplings that were planted in Buffalo Hills-Lions Park on May 13. The Lions and Leo clubs, Boy Scouts, DNR and Parks staff participated in planting the trees. The DNR also provided planting bars for the project.

I. Mills Field

Staff reported that the Thunder Bay Border Cats team from the Northwoods League will be renting Mills Field for two games on June 5 and 6, due to their home field being under repair. The team will be hosting the St. Cloud River Bats. Referencing the most recent Northwoods League contract, the rental fee will be \$400.00 per game, plus field maintenance crew wages and the cost of renting a sound system. Our staff will be selling concessions.

PUBLIC FORUM

CITY ADMINISTRATOR'S REPORT

DIRECTOR'S REPORT

- The Kids Fishing Clinic will take place from 9:30 a.m. to 1:30 p.m. on Saturday, May 27, at Lum Park. Children must be registered and participate in the whole event to qualify for the free lunch, fishing contest and prize giveaways. The event is free.
- Competitive youth baseball and softball regular seasons begin May 30. Non-competitive activities begin June 5-6.
- Intern Lydia Herath begins May 31. Her salary this summer will be paid from a grant through the NJPA.
- The Twins youth baseball/softball clinic will take place on Saturday, June 10, at Bane Park. The clinic for 6-9 year olds is from 9-10:30 a.m. and for 10-13 year olds from 10:30 a.m. to noon.
- The 10 and 11 & Under state baseball qualifiers are June 16-18 and the 11 and 13 & Under state baseball qualifiers are June 23-25. Games will take place at Bane, Jaycees and Memorial parks. A total of 48 teams are registered.
- Construction of the announcer's booth at Bane Park began on May 15.

NEXT MEETING

Tuesday, June 27, 2017 at 4:00 p.m. at the Conference Room at City Hall.

ADJOURNMENT

Motion to adjourn at 4:48 p.m. was made by Ms. Holm and seconded by Ms. Burkey. Motion passed 4-0.

Respectfully submitted,

Kim Finch, Administrative Specialist