

**BRAINERD PARKS AND RECREATION DEPARTMENT
Regular Park Board Meeting
October 24, 2017 at 4:00 p.m.
City Hall Conference Room**

Pursuant to due call and notice thereof, the regular meeting of the
Parks and Recreation Board was called to order at 4:00 p.m.

Present were President Dale Parks, Tim Boeder, Holly Holm, Dan Hegstad, Jackie Burkey, City Council Liaison Dave Badeaux, Park Director Tony Sailer and City Administrator Jim Thoreen.

ADDITIONS TO AGENDA

**MOVED AND SECONDED BY HEGSTAD AND HOLM,
DULY CARRIED TO APPROVE CONSENT CALENDAR AS PRESENTED**

- A. Approval of the minutes of the regular meeting held September 26, 2017**
- B. Approval of the disbursements for the month of October 2017**

OLD BUSINESS

A. Tent Camping at Lum Park

This item was tabled at the September meeting because of a tie vote on the motion that was made. Mr. Boeder repeated the September motion, which was to allow one campsite for tents, located behind the host's camper, at \$20 per tent, with a maximum of two tents for a one-night stay only. Ms. Holm seconded. After a brief discussion the motion passed 4-1 with Mr. Parks opposed.

B. Northtown Addition Playground

Mr. Sailer requested action from the Park Board regarding a playground at the Northtown Addition. The board has discussed this at prior meetings, but has not taken formal action to indicate if it wishes to have a facility in that location. Mr. Hegstad made a motion that he is in favor of a playground at Northtown and to leave the request in the 2018 proposed capital budget. Ms. Holm seconded and board approval was unanimous.

NEW BUSINESS

A. Brainerd Oaks Playground

The chair recognized Brainerd HRA Executive Director Jennifer Bergman. Ms. Bergman presented information about an outlot at the Brainerd Oaks development that could be used for a community garden or a park after the construction at the development is complete, which is likely years away. It was noted that the outlet is landlocked and there would not be a parking area, but it could be utilized by two other nearby housing developments as well as the Brainerd Oaks neighborhood. Mr. Hegstad made a motion in favor of utilizing Outlot F in the Brainerd Oaks development as parkland controlled by the Park Board. Ms. Burkey seconded and board approval was unanimous.

B. Lively Property Taxes

Mr. Sailer reported that the City Council approved extending the transfer of the Lively Property taxes to the Park Dedication fund for another five years.

C. Park Board Members

Mr. Sailer and board members thanked Holly Holm for her years of service on the Park Board. Two residents have expressed interest in serving on the Park Board. The board position will be appointed by the Mayor.

PUBLIC FORUM

CITY ADMINISTRATOR'S REPORT

Mr. Thoreen reported the City Council approved a facilities study that will look at each city owned facility, including all parks. The process will begin within a couple of weeks, with a final report expected in early 2018. The City Council has scheduled interviews with five candidates for the City Administrator position that will be vacant upon Mr. Thoreen's upcoming retirement.

DIRECTOR'S REPORT

- The fall adult softball and kickball seasons will conclude on Oct. 24.
- Staff has been busy shutting down facilities and blowing out water pipes in preparation for winter.
- Staff continues to rebuild the Bane Park hockey rink.
- The director and recreation specialist attended the 80th annual Minnesota Recreation and Parks Association state conference at Cragun's Resort and Conference Center from Oct. 10-13. Attending were 267 delegates from around the state. There were numerous sessions and many off-site tours. Speakers included Dan Meers who, as KC Wolf, is the Kansas City Chiefs mascot, and Dick Beardsley who lost the 1982 Boston Marathon by 1.6 seconds. Both had incredible, and inspiring, stories to tell about overcoming many hardships, including near-death tragedies. The 2018 state MRPA conference will be in Rochester.

NEXT MEETING

Tuesday, November 28, 2017 at 4:00 p.m. at the Conference Room at City Hall.

ADJOURNMENT

Motion to adjourn at 4:50 p.m. was made by Ms. Holm and seconded by Mr. Boeder. Motion passed 5-0.

Respectfully submitted,

Kim Finch, Administrative Specialist