

CITY COUNCIL AGENDA

Brainerd, Minnesota

April 21, 2014

7:30 P.M.

Brainerd City Hall

Council Chambers

_____ Mayor Wallin
_____ K. Bevans
_____ G. Scheeler
_____ C. Borkenhagen
_____ M. Koep
_____ D. Pritschet
_____ D. Matten
_____ D. Parks

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.

A. Approval of the Minutes of the Regular Meeting held on April 7, 2014, as distributed

B. Approval of Licenses – (See Attachment)

1. Contractor's Licenses - 3 - Renewals

C. Department Activity Reports – (See Attachments)

1. Mayor
2. Police Chief
3. Finance Director
4. Airport Manager

D. American Legion Auxiliary – Request to Promote “Poppy Day” in the City of Brainerd on Friday, May 9, 2014 – Approval of – (See Attachment)

E. Application for Temporary On Sale 3.2% Malt Beverage (Beer) – Submitted by Brainerd Jaycees for an Event to be held on May 3, 2014 at the Brainerd Civic Center – Approval of

F. Street Department – Maintenance I Employee Tim Holtz – Completion of 6-Month Probationary Period – Change Status from “probationary” to “regular” and adjust pay rate to \$21.13 per hour effective April 7, 2014 – Pursuant to Article XI, Section 6, of the I.O.U.E. Local 49 Street Department Union Contract – (See Personnel and Finance Committee Agenda)

G. Administration Department – Finance Director Connie Hillman – Successful Completion of Step “C” of Salary Administration Plan – Advance to Step “D” (100%) – \$7,073.53 per Month – Effective April 1, 2014 – Approval of – (See Personnel and Finance Committee Agenda)

H. Call for Applicants:

Cable TV Advisory Committee – 1 Term to Expire on 12/31/2016

Transportation Advisory Committee – 1 Term to Expire on 12/31/2015

6. Approval of Bills and Transfer of Funds – Recommended by the Personnel and Finance Committee

From General Fund to Public Safety Fund	\$0
From General Fund to Park Fund	\$19,040
From General Fund to Street & Sewer Fund	\$50,000
From General Fund to Airport Fund	<u>\$12,960</u>
Total Transfers from #101	\$82,000

7. Council Committee Reports – (See Attached Agendas)

A – Safety and Public Works Committee Report

B – Personnel and Finance Committee Report

8. Unfinished Business

A. Public Hearing/Presentation – MS4 Permit – Annual Hearing to Review Stormwater Related City Activities – Assistant City Engineer Freihammer

B. Construction Activity at 1420 Quince Street – Status of – (See Attachment)

9. New Business

A. Presentation – Business 371 Reconstruction in 2017 – Jim Hallgren, Minnesota Department of Transportation

10. Planning Commission – (See Attachments)

A. Zoning Text Amendment – 1st Reading of Proposed Ordinance 1413 – An Ordinance Amending Brainerd Zoning Ordinance Section 515-2-2, 515-17-3, 515-54-5, 515-54-9, 515-54-11, 515-56-5, 515-56-9, AND 515-56-11 Regarding Small Houses and Infill – Approval of

11. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

12. Reports

A – Mayor
B – City Attorney
C – City Administrator
D – City Engineer
E – City Planner
F – Police Chief
G – Finance Director
H – Council President

13. Council Other Committee Reports

14. Committee Recommendations – Recommended by Mayor Wallin

A – Cable TV Advisory Board – Robert Brady – Term to Expire 12/31/2016

15. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:45 P.M.
Personnel and Finance Committee will meet at 7:10 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

***“Provide high quality, cost effective public services and leadership in creating
a sustainable city”***

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, April 21, 2014
6:45 p.m.
City Council Chambers

1. 122 1st Avenue NE – (see attachment)
2. Soap Box Derby Request – (see attachment)
3. 2014 Micro Surfacing Project – (see attachment)
4. Water Tower Repair Grant Options – (see attachment)
5. Braun Intertec Proposals – (see attachment)
6. Buffalo Hills Lane – discussion of

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE**

AGENDA

April 21, 2014
City Hall Conference Room
7:10 P.M.

1. Approval of Bills and Transfer of Funds

From General Fund to Public Safety Fund	\$0
From General Fund to Park Fund	\$19,040
From General Fund to Street & Sewer Fund	\$50,000
From General Fund to Airport Fund	<u>\$12,960</u>
Total Transfers from #101	\$82,000

2. Transit ITS Purchase – Adoption of Amended Resolution – (See Attachment)

3. Community Action – Request for \$8,000 City Contribution and \$500 of SCORE Funds for the 2014 American Celebration in Brainerd – Discussion of – (See Attachment)

4. Street Department – Maintenance I Employee Tim Holtz – Completion of 6-Month Probationary Period – Change Status from “probationary” to “regular” and adjust pay rate to \$21.13 per hour Effective April 7, 2014 – Pursuant to Article XI, Section 6, of the I.O.U.E. Local 49 Street Department Union Contract – (See Attachment and Consent Calendar)

5. Administration Department – Finance Director Connie Hillman- Successful Completion of Step “C” of Salary Administration Plan – Advance to Step “D” (100%) - \$7,073.53 per Month – Effective April 1, 2014 – Approval of – (See Attachment Consent Calendar)

6. Other