

**BRAINERD PARKS AND RECREATION DEPARTMENT
Special Park Board Meeting
July 21, 2020 at 4:00 p.m.
Brainerd Fire Department Training Room
23 Laurel Street, Brainerd, MN 56401**

Pursuant to due call and notice thereof, the special meeting of the
Parks and Recreation Board was called to order at 4:00 p.m. by Board President Schaefer.

Present were President Kara Schaefer, Tim Boeder, Dale Parks, Troy Rushmeyer, Kevin Yeager and Park Director Tony Sailer. Also noted present were Chris Sonmor and Jason Amberg from WSB.

APPROVAL OF AGENDA

Reconvened from July 14, 2020.

UNFINISHED BUSINESS

A. Memorial Park Project

Chris Sonmor reported they may need to remove three or four pine trees where the trail goes around Field 3. The updated rendering from WSB provided color-coded areas by priority. The base bid of \$1.034M includes the warming house and pavilion, hockey rinks, and landscaping in that immediate area. With bid alternates and contingency funds, the total bid is just over \$1.63M. Mr. Yeager reminded everyone that WSB's \$170,000 fee needs to be included with the Phase I budget, of which approximately \$1.07M remains after the parking lot was purchased. The Board discussed items that would likely be eliminated or pushed out to subsequent phases such as trail segments and the small pavilion. It was noted that the splash pad is not part of the project budget. WSB is seeking a motion to proceed with the public bidding process. Mr. Parks made a motion to authorize WSB to proceed with the bidding process for the base bid package of the Memorial Park project, going to the mid-weight option for the hockey boards as discussed, with bid alternates for the splash pad and smaller hockey rink. Mr. Yeager seconded and board approval was unanimous. The Board will meet with WSB again on August 4.

NEW BUSINESS

PUBLIC FORUM

DIRECTOR'S REPORT

NEXT MEETING

Tuesday, July 28, 2020, at 4:00 p.m. at the Brainerd Fire Department training room.

ADJOURNMENT

Mr. Boeder made a motion at 5:20 p.m. to adjourn. Mr. Rushmeyer seconded and the motion passed unanimously. The Chair declared the meeting adjourned.

Respectfully submitted,

Kim Finch, Administrative Specialist