

**BRAINERD PARKS AND RECREATION DEPARTMENT**  
**Special Park Board Meeting**  
**August 4, 2020 at 4:00 p.m.**  
**Brainerd Fire Department Training Room**  
**23 Laurel Street, Brainerd, MN 56401**

Pursuant to due call and notice thereof, the special meeting of the  
Parks and Recreation Board was called to order at 4:00 p.m. by Board President Schaefer.

Present were President Kara Schaefer, Dale Parks, Kevin Yeager, Park Director Tony Sailer and Mayor Dave Badeaux. Mr. Boeder arrived at 4:30 p.m. Also noted present were Chris Sonmor and Jason Amberg from WSB. Troy Rushmeyer was noted absent.

## **APPROVAL OF AGENDA**

Reconvened from July 28, 2020. Mr. Yeager moved to approve the agenda, Mr. Parks seconded and board approval was unanimous. The Chair declared the agenda approved.

## **UNFINISHED BUSINESS**

### **A. Memorial Park Project**

Chris Sonmor acknowledged the Park Board's decision to postpone construction until spring. He agrees that January is probably the best time to seek bids. He added that hockey boards are not currently available through Sourcewell but may be in January, which could potentially provide a cost savings. Updated plan sets and cost estimates were distributed. The updated base bid of \$931,375.50 includes the building and large hockey rink, and the bid alternates are for the splash pad, small hockey rink and landscaping. Ms. Schaefer noted the contingency went from 10% to 5% and that some of the money the Splash Pad Committee has raised was donated for pavers, tables, and benches, not the splash pad itself. Mr. Parks reiterated the Park Board is providing the space and future maintenance for the splash pad, and the fundraising group would need to seek matching funds from the Brainerd City Council. Mr. Amberg said if the scope of the splash pad area were to change there would be additional design costs from WSB. Ms. Schaefer will report this information from the Board to Emily Rolfson from the Splash Pad Committee.

Mr. Sonmor reviewed the plan to scrape off 10-12" of silt from the existing stormwater infiltration pond and replace it with a different free-draining material so that it functions properly. He did say the boring tests showed there is sand there. He is asking the Board to consider doing permeability tests to be sure the City's requirements are met. He would like to do one test in the existing pond and a second one toward the south end of the design area where another pond is planned. A single test is \$1,900 and two would cost \$2,500, which would be an addition to WSB's scope of work. Following discussion Mr. Yeager made a motion to approve one permeability drawdown test in the existing pond, Mr. Parks seconded and board approval was unanimous.

WSB will plan to open bids early to mid-January, a date will be set for bids to be opened publicly at City Hall, bids will be awarded and contracts issued. Site work will take 6-8 weeks, with the building, utilities and lighting taking a bit longer. The estimated construction period will be mid-May through mid-August.

## **NEW BUSINESS**

## **PUBLIC FORUM**

## **DIRECTOR'S REPORT**

### **NEXT MEETING**

Tuesday, August 25, 2020, at 4:00 p.m. at the Brainerd Fire Department training room.

### **ADJOURNMENT**

Mr. Boeder made a motion to adjourn at 5:03 p.m. Mr. Parks seconded and the motion passed unanimously. The Chair declared the meeting adjourned.

Respectfully submitted,

Kim Finch, Administrative Specialist