

PARK BOARD AGENDA

Brainerd, Minnesota
May 25, 2021, 4:00 PM
City Hall Council Chambers

1. **Call To Order - 4:00 PM**

2. **Roll Call**

___ T. Boeder ___ T. Rushmeyer ___ K. Schaefer ___ K. Yeager

3. **Pledge Of Allegiance**

4. **Approval Of Agenda**

5. **Consent Calendar**

NOTICE TO PUBLIC - All matters listed are considered routine by the Board and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Board votes on the motion.

A. **Approval Of Minutes**

Approval of the Minutes of the Regular Meeting held on April 27, 2021.

Documents:

042721 Draft Minutes.pdf

B. **Approval Of The Disbursements**

Month of May 2021

Documents:

052521 PB AP report.pdf

C. **Financial Reports**

April Financials

Documents:

2021 April Financials.pdf

D. **Approval Of New Hires**

May 2021 New Hires

Documents:

052521 New Hires.pdf

E. **Roberts MEMO**

Pay Increase

Documents:

05-19-21 Roberts MEMO.pdf

6. **Presentations**

CWE Tobacco Free Parks Presentation - Kalsey Stults

Documents:

CWE Tobacco Free Parks Presentation Agenda Request.pdf

7. **Unfinished Business**

A. **Request To Approve Dog Park Pavilion Design**

Documents:

Buster Shelter Design.pdf

8. **New Business**

A. **Request By A Property Owner To Place Lending Book Library Near Buffalo Hills Trail**

Documents:

Lending Library Request.pdf

B. **Request To Approve Replacement Of Memorial Park Field Sideline Fences And Select Backstops**

Documents:

MMP Fences.pdf

C. **Request To Approve Triangle Park Playground Design**

Documents:

Triangle Playground.pdf

D. **Request To Name Jaycees Bronco Field "Jonesy" Field**

Documents:

Jonesy Field.pdf

9. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Board. Time limits may be imposed.

10. **City Administrator Report**

11. **City Engineer And Recreation Coordinator Report**

Documents:

Maintenance and Recreation Report.pdf

12. **Adjourn**

Visit the Parks and Recreation Website at www.ci.brainerd.mn.us/parks

MISSION

"To serve Brainerd residents and visitors by offering high-quality, affordable recreational opportunities and by providing a clean, well-maintained park system"

Pursuant to due call and notice thereof, the regular meeting of the Brainerd Park Board was called to order at 4:00 P.M. by Board President Yeager.

Present were President Kevin Yeager, Tim Boeder, Troy Rushmeyer and Kara Schaefer.

Also noted present were Mayor Badeaux, City Administrator Bergman, City Engineer Sandy, Recreation Coordinator Kaufman, Chris Sonmor from WSB and Lenora Zino from the Mid-Minnesota Women's Center.

Park Board President Yeager opened the meeting with the Pledge of Allegiance to the flag.

Approval of the Agenda - Approved

NEW BUSINESS ITEM 8C – ARTS IN THE PARKS WAS ADDED. MID-MN WOMEN'S CENTER MOVED TO 8A. MOVED AND SECONDED BY MEMBERS SCHAEFER AND RUSHMEYER, DULY CARRIED, TO APPROVE THE AMENDED AGENDA.

Approval of the Consent Calendar - Approved

MOVED AND SECONDED BY MEMBERS RUSHMEYER AND BOEDER, DULY CARRIED, TO APPROVE THE CONSENT CALENDAR.

- A. Approval of The Minutes of the Regular Meeting held on March 23, 2021**
- B. Approval of the Disbursements for April 2021**
- C. Approval of New Hires**

Presentations

- A. Rotary Park Natural Trails and 2021 Rotary Park Pavilion Construction – Pete Nelson and John Forrest - Approved**

Mr. Sandy introduced Rotary representatives John Forrest and Pete Nelson, co-chairs of the Rotary Riverside Park Committee, who were there to present ideas regarding natural trails and the 2021 pavilion construction.

John Forrest, 159 Pineview Drive, Brainerd, took the floor. He presented an aerial map of the trail system which is already walkable and will remain unpaved. There are almost two miles of natural surface trails which he would like to see designated as a City trail and included in the City's trail system. He believes Rotary Riverside Park is the third largest municipal park in the State of Minnesota, and it is intended to be a natural park. He met with the chair of the Walkable Bikeable Committee and they walked Rotary Riverside Park trails. Ms. Bergman attended the Walkable Bikeable Committee meeting and reported that the committee wrote a letter of support for Mr. Forrest's proposal.

The Chair recognized Mr. Pete Nelson.

Pete Nelson, 13690 Vista Oaks Drive, Pillager, took the floor. He presented the Rotary Club's guiding vision for this natural urban retreat within the City of Brainerd. He provided an overview of land acquisition that now totals about 195 acres and includes over 5,000 feet of shoreline along the Mississippi River and 1,250 feet on Little Buffalo Creek. The Brainerd Rotary Club worked hard the first few years to develop the trails that they still maintain and mow. The Field of Seeds project spearheaded by Mr. Forrest and Mr. Nelson received statewide recognition from Soil and Water Conservation groups. The Field of Seeds was developed to enhance a pollinator habitat and serve as a future seed bank for others who want to develop natural areas. In 2019-2020 the entrance to the park was constructed entirely by Rotarians. They have a forest management plan and have started some reforestation. The Brainerd Rotary Club is 100 years old this year and construction has begun on the gathering place which is the Club's Centennial Project. Future developments within the park will be coordinated with the City of Brainerd and the Park Board. In 2022 they hope to put in a fireplace at the end of the pavilion and pave the parking area. A site plan was provided. Along with the pavilion, the next thing they will look at will be restrooms and electricity. Trail connectivity, a bridge over Little Buffalo Creek and a boardwalk over low-lying areas are some possible future projects. He encouraged the Park Board to look at the Rotary Park Master Plan on their website. He indicated that some projects are large enough in scope to be difficult for the Rotary Club to take on itself and would like to see collaboration with Central Lakes College and the MN DNR as well as the City of Brainerd.

Board members expressed appreciation for all the Rotary Club has done for the park system and look forward to future collaboration. Mr. Sandy would like to see the Rotary Park trails added to the city mapping system and have our maintenance staff remove any deadfall and brush and mow the trails twice a year.

MOVED AND SECONDED BY MEMBERS BOEDER AND SCHAEFER, DULY CARRIED, TO MAINTAIN THE SAFETY OF THE ROTARY RIVERSIDE PARK TRAILS TWICE A YEAR BY REMOVING DEADFALL, BRUSHING AND MOWING.

Unfinished Business

Request to Approve Restroom Facility Security Plan - Approved

Staff met with Interim Police Chief Mike Bestul who was around when the Police Department used to lock the park restrooms on behalf of the Parks Department. He volunteered his CSOs to lock restroom facilities at park close at 10:00 p.m. each night. He sees it as a double benefit. It gets more police activity in the parks which will help to reduce vandalism, and they can also clear people out of the restrooms after hours when locking up. Park maintenance staff will open the restrooms each morning.

MOVED AND SECONDED BY MEMBERS RUSHMEYER AND SCHAEFER, DULY CARRIED, TO APPROVE THE RESTROOM FACILITY SECURITY PLAN AS PRESENTED.

Consideration of Warming House Change and Construction of Alternate 1 for Memorial Park Redevelopment Project - Approved

Mr. Sandy recapped the base bid that was previously awarded by the Park Board for the Memorial Park Redevelopment Project. Alternate 1 included construction of the small rink and some Sourcewell items. At the first project meeting held today, the potential to change the warming house building from stick built to CMU block was discussed. Information from the contractor indicates that pricing for CMU block is not going to be in the City's favor, and they are also running into time constraints. Mr. Sandy said they plan to dig footings the middle of May, and

April 27, 2021

such a large change to a building design would most likely change everything from the ground up. Staff's revised recommendation to the Board is to stick with what is in the plan for a stick built building, noting there may still be the opportunity to go to a steel roof, and to award Alternate 1, getting the small rink plumbed and ready to go and budget for the boards and lights in the future. Mr. Sonmor did not think the change to a steel roof would be a significant difference in cost.

MOVED AND SECONDED BY MEMBERS RUSHMEYER AND BOEDER, DULY CARRIED, TO AWARD ALTERNATE 1 IN THE AMOUNT OF \$77,791, AND SEEK A COST ON THE CHANGE ORDER FOR A STEEL ROOF.

Discussion of YMCA and CE 1st Quarterly Reports – Discussion

First quarter programming reports were received from ISD 181 Community Education and the YMCA. Ms. Kaufman asked if there was any discussion and if this is what the Park Board is looking for in the quarterly reports. The reports will help staff and the Board decide if changes are needed for 2022 and to track participant numbers. Ms. Kaufman said that registration just recently opened, so the second quarter report will have much more information.

New Business

Request to Review and Approve Mid-MN Women's Center Event - Approved

The Chair recognized Lenora Zino, Community Relations and Volunteer Coordinator for the Mid-Minnesota Women's Center. She submitted a request for the use of Lum Park and Pavilion 1 for their upcoming Family Fun Day on August 15, from approximately 1-6 p.m. The 2020 event was cancelled due to COVID-19, but she gave an overview of the 2019 event. They will partner with the Ski Loons again this year, who have a show at 5:00 p.m. This is a free family event to give back to the community. There will be food, games, activities, and interaction with local emergency response personnel. Ms. Zino stated they have plenty of security at the event and will be sure to follow the COVID-19 guidelines in place at that time. Mr. Rushmeyer would like a COVID-19 preparedness plan. Mr. Sandy suggested to approve the event contingent upon receipt of the Mid-Minnesota Women's Center Preparedness Plan.

MOVED AND SECONDED BY MEMBERS BOEDER AND SCHAEFER, DULY CARRIED, TO APPROVE THE MID-MN WOMEN'S CENTER'S FAMILY FUN DAY CONTINGENT UPON RECEIPT OF THE ORGANIZATION'S COVID-19 PREPAREDNESS PLAN, AS PRESENTED.

Accept with Regret the Resignation of Park Board Member Dale Parks – Approved

Mr. Parks resigned from the Park Board effective April 9, 2021. The Mayor and City Council presented him the Community Member of the Month award at the last City Council meeting. Mr. Parks has served in many capacities in City government and will be missed.

MOVED AND SECONDED BY MEMBERS SCHAEFER AND BOEDER, DULY CARRIED, TO ACCEPT WITH REGRET THE RESIGNATION OF PARK BOARD MEMBER DALE PARKS.

Arts in the Park – Discussion

Mr. Badeaux explained that Community Action has not submitted an event application for Arts in the Park in the past. They are moving forward with the June 27 event this year and have paid the pavilion rental fees. He wanted to bring it before the Board at a public meeting in the April 27, 2021

event there were any questions or requests to do anything differently than what has been done in the past. Community Action plans to use its 2020 COVID-19 Preparedness Plan that will space things out and people will wear masks when working within their booths. A small seating area will be provided for people to eat at, which will be disinfected frequently. As previously approved by the Park Board, vehicles will only be allowed in the park for set-up and tear-down. Mr. Badeaux asked if Community Action should submit an event request for future years. Ms. Kaufman said yes, and staff is working on a streamlined event application form.

MOVED AND SECONDED BY MEMBERS RUSHMEYER AND SCHAEFER, DULY CARRIED, TO APPROVE THE ARTS IN THE PARK EVENT CONTINGENT UPON RECEIPT OF THE ORGANIZATION'S COVID-19 PREPAREDNESS PLAN, AND TO FOLLOW THE PARKING GUIDELINES PREVIOUSLY ESTABLISHED BY THE PARK BOARD.

Public Forum

The Chair opened the public forum at 5:17 p.m.

No one came forward.

The Chair closed the public forum at 5:17 p.m.

City Engineer and Recreation Coordinator Report

Ms. Kaufman had nothing to add to her written report. Mr. Rushmeyer asked about food truck availability on Fridays for BBBA games at Bane Park, which Ms. Kaufman will follow up on.

Mr. Sandy mentioned the "Name the Snowplow" event in addition to his written report. It may be expanded next year to name summer Parks Department equipment. The Board requested there be a Memorial Park Groundbreaking Ceremony scheduled for 3:30 p.m. prior to the May 11 special meeting.

Mayor Badeaux would like to see information get out to the public about the trees that will be planted as part of the 2021 budget plan, and for the Board to start thinking budget planning for 2022. Mr. Sandy has already been working on the equipment side of this.

Mr. Rushmeyer noted that youth baseball umpire David "Jonesy" Jones will probably not be able to ump anymore due to health reasons. He umpired for us for 35 years and Mr. Rushmeyer had an individual approach him about the possibility of naming one of the ballfields "Jonesy Field". On another note, ISD 181 has revised its fee schedule to begin charging youth teams \$50 per practice or game, and the Brainerd-Baxter Baseball Association is working to try to alleviate this situation.

Adjourn

MOVED AND SECONDED AT 5:43 P.M. BY BOEDER AND SCHAEFER, DULY CARRIED, TO ADJOURN THE MEETING TO THE MAY 11, 2021, 3:30 P.M. MEMORIAL PARK GROUNDBREAKING AND 4:00 P.M. SPECIAL MEETING.



Kim Finch
Administrative Specialist

April 27, 2021

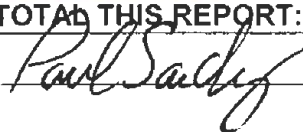
PUBLIC WORKS-PARKS

Accounts Payable May 25, 2021

VENDOR	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	GL ACCOUNT NUMBER(S)	CHECK NUMBER	AMOUNT	SALES USE TAX
Ace Hardware	04/23/21	296353	PPD Kilz primer-graffiti-College Drive bridge	230-5200-42220		43.14	
Ace Hardware	04/23/21	296363	PPD Utility knife, staple gun, staples-Adult Softball	230-5215-42210		24.27	
Ace Hardware	04/28/21	K96445	PPD Faucet-Lum Park, fluorescent bulbs-shop	230-5200-42220		71.98	
Ace Hardware	04/28/21	K96446	PPD PVC-Lum Park	230-5200-42220		5.39	
Ace Hardware	05/03/21	296580	Rake	230-5200-42220		16.19	
Ace Hardware	05/04/21	296595	Nylon rope-BAP	230-5200-42220		67.60	
Ace Hardware	05/10/21	296738	Recycled fluorescent bulbs	230-5200-42220		14.00	
Ace Hardware	05/17/21	296935	Hedge shear	230-5200-42220		26.99	
American Steel Inc	05/17/21	104323	Payment lockbox-LMP Campground	230-5280-42220		129.25	8.89
ASCAP	05/21/21	500821295	Updated invoice to reflect 50% COVID-19 credit	230-5200-43430		191.47	
Becker Arena Products	04/26/21	600898	PPD Memorial Park project-hockey boards/dasher syste	400-9050-45510		42,339.86	
Brainerd Public Utilities	04/30/21	APR 21/PARKS	PPD 3/24/21-4/23/21 Parks utilities	230-5200-43381		3,020.55	
Brainerd Public Utilities	04/30/21	APR 21/PARKS	PPD 3/24/21-4/23/21 Parks utilities	230-5280-43380		97.36	
CenterPoint Energy	04/19/21	5933799-8	PPD Natural gas service 03/17/21-04/15/21	230-5200-43380		129.17	
City of Brainerd	04/09/21	01304677	PPD Memorial Park project-building permit state surcharge	400-9050-45510		225.00	
City of Brainerd	05/18/21	J2021-0165	Memorial Park project-building permit state surcharge	400-9050-45510		1.00	
CTC	05/12/21	20895223/PARKS	PPD 5/12-6/11 phone/internet	230-5200-43321		42.55	
CTC	05/12/21	20897907	Campground internet/Host TV 4/22/21-6/11/21	230-5280-43321		195.33	13.43
Cub Foods	05/05/21	126	Campground-ziploc bags	230-5280-42210		8.98	0.62
Cub Foods	05/17/21	126	Concessions-onions, cheese slices	230-5204-42210		17.98	
Cub Foods	05/17/21	252	Ice for injuries-adult softball leagues	230-5215-42210		4.49	
D & D Beverage Brainerd	04/23/21	1386542	PPD Toilet paper dispenser, cleaning supplies	230-5200-42210		140.85	
D & D Beverage Brainerd	05/11/21	1395185	Concessions-cleaning supplies, popcorn kits	230-5204-42210		205.95	10.18
D & D Beverage Brainerd	05/11/21	1395173	Foam hand soap,toilet tissue,singlefold towels,urinal screens	230-5200-42210		221.95	
D & D Beverage Brainerd	05/14/21	1397367	Mopheads,hand sanitizer,spray bottles	230-5200-42210		22.45	
Enterprise FM Trust	05/05/21	FBN4204685/PARKS	PPD MAY 2021 vehicle leases	230-5200-43331		2,433.36	
Fastenal Company	04/19/21	MNBAX244685	PPD Cable ties-shop use	230-5200-42220		26.55	
Fastenal Company	04/22/21	MNBAX244834	PPD Cable ties-shop use	230-5200-42220		159.30	
Fastenal Company	04/27/21	MNBAX244927	PPD Shop supplies	230-5200-42220		38.35	
Goodin Company	04/30/21	06588274-00	PPD Backflow preventer-dog park	230-5200-42220		76.14	
Goodin Company	04/30/21	06588274-00	PPD Backflow preventer-campground	230-5280-42220		63.36	4.36
Goodin Company	04/26/21	06587878-00	PPD Urinal repair kit-JCP restroom	230-5200-42220		31.11	
Menards Baxter	04/19/21	52890	PPD MMP concessions shelving	230-5200-42220		407.28	
Menards Baxter	04/21/21	CR 52989	PPD RTN merchandise-MMP concessions shelving	230-5200-42220		-359.92	
Menards Baxter	04/21/21	52991	PPD MMP concessions shelving	230-5200-42220		279.76	
Menards Baxter	05/03/21	53629	Tarp-campground host site	230-5280-42220		41.47	2.85
Menards Baxter	04/22/21	53027	Restroom repairs-JCP	230-5200-42220		41.54	
Menards Baxter	04/28/21	53341	Campground-vacuum breakers, hose washers	230-5280-42220		19.85	1.36
Midwest Machinery Co	05/05/21	2382778	Backpack blower SN 527514007	230-5200-42240		608.63	
MN Dept of Labor and Industry	04/29/21	ABR0258081X	PPD Annual registration fee-shop air compressor	230-5200-43430		10.00	
M-R Sign Co Inc	04/26/21	211852	PPD Lum Park signage	230-5200-42220		430.53	
Mr. Tire	05/13/21	25305	Tire repair	230-5200-42220		37.38	

VENDOR	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	GL ACCOUNT NUMBER(S)	CHECK NUMBER	AMOUNT	SALES USE TAX
Mutt Mitt	05/11/21	409510	24 cs Mutt Mitts-parks	230-5200-42220		2,147.71	
Office Shop	04/21/21	1095100-0	PPD 10 x 13 clasp envelopes	230-5200-42200		13.47	
O'Reilly First Call	05/12/21	1647-443958	Tire plugs	230-5200-42220		9.28	
Sullivan Candy & Supply	05/14/21	355282	Concessions-seeds	230-5204-42210		22.10	
Sullivan Candy & Supply	05/14/21	632024	Concessions-foil wraps, food trays	230-5204-42210		40.40	
Sullivan Candy & Supply	05/14/21	353073	Concessions-candy, seeds, nacho boats	230-5204-42210		1,058.58	
Upper Lakes Foods	05/11/21	819455-00	Concessions-meats,pretzels,condiments,cups/lids,gloves	230-5204-42210		523.42	0.50
US Bank	04/26/21	xxxx-5004	PPD Costco-concessions-bottled water	230-5204-42210		8.97	
US Bank	04/26/21	xxxx-9106	PPD Brainerd Dispatch-one year subscription renewal	230-5200-43433		222.04	
Verizon Wireless	04/23/21	9878276844/PARKS	PPD 3/24-4/23 Parks cell phone	230-5200-43321		46.51	
Viking Coca-Cola	05/05/21	996449	Concessions-MMP beverages	230-5204-42210		558.00	
Viking Coca-Cola	05/10/21	CR 999168	Concessions-Dasani water price adjustment	230-5204-42210		-11.25	
Viking Coca-Cola	05/12/21	CR 998788	Concessions-Returned MMP beverages	230-5204-42210		-102.00	
Viking Coca-Cola	05/12/21	998789	Concessions-MMP beverages	230-5204-42210		42.50	
Viking Coca-Cola	05/19/21	1007687	Concessions-BAP beverages	230-5204-42210		581.25	
Viking Coca-Cola	05/19/21	1007690	Concessions-BHP beverages	230-5204-42210		501.50	
W W Thompson Concrete Products	05/06/21	2105-910744	Concrete mix-LMP beach	230-5200-42220		16.74	
Waste Partners Inc	04/30/21	14X13674	PPD April trash removal-Parks	230-5200-43380		421.20	
Watson Company	05/18/21	115928	Concessions-candy,hot beverages,ice cream treats	230-5204-42210		489.90	
Wex Bank	04/30/21	71458462	PPD April fuel-Parks	230-5200-42212		620.43	
Winners Trophy and Engraving	04/26/21	11413	PPD Lum Park plaques-flower bed, Disc Golf course	230-5200-42220		50.00	
Winners Trophy and Engraving	05/09/21	11446	Memorial tree plaque	230-5200-42220		30.00	
WSB	05/14/21	R-016307-000-11	Memorial Park professional service 4/1/21-4/30/21	400-9050-45510		6,087.75	
Sales Use Tax		42.19	TOTAL EXPENDITURES TO BE APPROVED:			64,986.94	42.19
			Less PREPAIDS:			(51,118.56)	
			TOTAL THIS REPORT:			13,868.38	

Paul Sandy, City Engineer/Interim Public Works Director



As of April 30, 2021

	Park Maintenance		Pond Hockey		Outdoor Rinks		Concessions		Tourna
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
<i>Total Taxes and Penalties</i>	35,000	981	-	-	-	-	-	-	-
<i>Total Rev fr Other Gov'ts</i>	-	-	-	-	-	-	-	-	-
<i>Charges for Services - User Fees</i>	12,200	2,655	2,000	(308)	-	-	40,000	-	5,300
<i>Other Revenue</i>									
Interest Income	-	-	-	-	-	-	-	-	-
Public Utility Electric Sales	69,000	10,303	-	-	-	-	-	-	-
Contributions & Donations	-	2,140	-	-	-	-	-	-	-
Misc. Program Revenue	1,000	-	-	-	-	-	-	-	-
Misc. Revenue	1,000	180	-	-	-	-	-	-	-
<i>Total Charges for Services</i>	71,000	12,623	-	-	-	-	-	-	-
TOTAL REVENUES	118,200	16,259	2,000	(308)	-	-	40,000	-	5,300
<i>Total Personal Services</i>	732,813	264,964	323	-	9,689	4,830	11,303	76	2,907
<i>Supplies</i>									
Office and Operating Supplies	5,750	482	500	105	200	90	27,500	1,445	2,000
Motor Fuels	13,000	2,089	-	-	-	-	-	-	-
Repairs & Maintenance	70,000	4,306	100	-	-	-	1,000	-	-
Repairs & Maintenance - Athletic Field	4,500	3,562	-	-	-	-	-	-	-
Small Tools	800	-	-	-	-	-	-	-	-
<i>Total Supplies</i>	94,050	10,439	600	105	200	90	28,500	1,445	2,000
<i>Services</i>									
Professional Services	11,000	3,125	-	-	-	-	-	-	-
Computer Technical Support	4,000	45	-	-	-	-	-	-	-
Telephone	1,440	649	-	-	-	-	-	-	-
Postage	800	(284)	-	-	-	-	-	-	-
Professional Development	2,000	-	-	-	-	-	-	-	-
Lease Payments	29,125	9,855	-	-	-	-	-	-	-
Printing/Legal Publications	4,500	308	-	-	-	-	-	-	-
Insurance	9,515	1,522	-	-	-	-	-	-	-
Utilities	78,000	12,344	-	-	-	-	-	-	-
Rent Expense	10,000	-	-	-	-	-	-	-	-
Miscellaneous	2,000	158	-	-	-	-	-	-	-
Credit Card Fees	1,000	286	-	-	-	-	-	-	-
Dues and Subscriptions	800	-	-	-	-	-	-	-	-
<i>Total Services</i>	154,179	28,007	-	-	-	-	-	-	-
TOTAL OPERATING EXPENSES	981,043	303,410	923	105	9,889	4,921	39,803	1,521	4,907
<i>Other Revenue (Expenses)</i>									
Sale of Assets	-	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-	-	-
<i>Total Other Revenue (Expenses)</i>	-	-	-	-	-	-	-	-	-
TOTAL REVENUE OVER/(UNDER)	(862,843)	(287,151)	1,077	(413)	(9,889)	(4,921)	197	(1,521)	393

As of April 30, 2021

	ments	Special Events		Kickball		Adult Softball		Campground	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Total Taxes and Penalties	-	-	-	-	-	-	-	-	-
Total Rev fr Other Gov'ts	-	-	-	-	-	-	-	-	-
Charges for Services - User Fees	2,596	1,800	550	2,000	-	50,000	29,695	37,000	3,450
Other Revenue									
Interest Income	-	-	-	-	-	-	-	-	-
Public Utility Electric Sales	-	-	-	-	-	-	-	-	-
Contributions & Donations	-	-	-	-	-	-	-	-	-
Misc. Program Revenue	-	-	-	-	-	-	-	-	-
Misc. Revenue	-	-	-	-	-	-	-	-	-
Total Charges for Services	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	2,596	1,800	550	2,000	-	50,000	29,695	37,000	3,450
Total Personal Services	204	215	-	754	-	21,530	734	-	-
Supplies									
Office and Operating Supplies	-	2,000	775	140	-	14,000	8,564	150	150
Motor Fuels	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	3,500	1,313	200	-
Repairs & Maintenance - Athletic Field	-	-	-	-	-	-	-	-	-
Small Tools	-	-	-	-	-	-	-	-	-
Total Supplies	-	2,000	775	140	-	17,500	9,877	350	150
Services									
Professional Services	-	-	-	-	-	-	-	-	-
Computer Technical Support	-	-	-	-	-	-	-	-	-
Telephone	-	-	-	-	-	-	-	800	-
Postage	-	-	-	-	-	-	-	-	-
Professional Development	-	-	-	-	-	-	-	-	-
Lease Payments	-	-	-	-	-	-	-	-	-
Printing/Legal Publications	-	-	-	-	-	-	-	100	-
Insurance	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	3,300	-
Rent Expense	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-
Credit Card Fees	-	-	-	-	-	-	-	-	-
Dues and Subscriptions	-	-	-	-	-	-	-	-	-
Total Services	-	-	-	-	-	-	-	4,200	-
TOTAL OPERATING EXPENSES	204	2,215	775	894	-	39,030	10,611	4,550	150
Other Revenue (Expenses)									
Sale of Assets	-	-	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-
Capital	-	-	-	-	-	-	-	-	-
Total Other Revenue (Expenses)	-	-	-	-	-	-	-	-	-
TOTAL REVENUE OVER/(UNDER)	2,392	(415)	(225)	1,106	-	10,970	19,084	32,450	3,300

As of April 30, 2021

	GRAND TOTAL	
	Budget	Actual
<i>Total Taxes and Penalties</i>	35,000	981
<i>Total Rev fr Other Gov'ts</i>	-	-
<i>Charges for Services - User Fees</i>	150,300	38,638
<i>Other Revenue</i>		
Interest Income	-	-
Public Utility Electric Sales	69,000	10,303
Contributions & Donations	-	2,140
Misc. Program Revenue	1,000	-
Misc. Revenue	1,000	180
<i>Total Charges for Services</i>	71,000	12,623
TOTAL REVENUES	256,300	52,242
<i>Total Personal Services</i>	779,534	270,809
<i>Supplies</i>		
Office and Operating Supplies	52,240	11,611
Motor Fuels	13,000	2,089
Repairs & Maintenance	74,800	5,619
Repairs & Maintenance - Athletic Field	4,500	3,562
Small Tools	800	-
<i>Total Supplies</i>	145,340	22,881
<i>Services</i>		
Professional Services	11,000	3,125
Computer Technical Support	4,000	45
Telephone	2,240	649
Postage	800	(284)
Professional Development	2,000	-
Lease Payments	29,125	9,855
Printing/Legal Publications	4,600	308
Insurance	9,515	1,522
Utilities	81,300	12,344
Rent Expense	10,000	-
Miscellaneous	2,000	158
Credit Card Fees	1,000	286
Dues and Subscriptions	800	-
<i>Total Services</i>	158,379	28,007
TOTAL OPERATING EXPENSES	1,083,253	321,697
<i>Other Revenue (Expenses)</i>		
Sale of Assets	-	-
Transfers In	-	-
Transfers Out	-	-
Capital	-	-
<i>Total Other Revenue (Expenses)</i>	-	-
TOTAL REVENUE OVER/(UNDER)	(826,953)	(269,455)



MEMO

To: Park Board
From: Paul Sandy, Interim Public Works Director
Katie Kaufman, Recreation Coordinator
Subject: New Hires
Date: May 25, 2021

The following temporary employees have been hired for the 2021 summer season.

Approval is requested at the May 25 Park Board meeting.

1. Callie Bartholomaus, Concessions
2. William Middagh, Maintenance
3. Dennis Moore, Adult Softball Umpire
4. Jack Schafer, Maintenance



MEMO

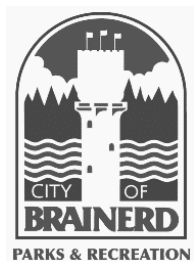
To: Park Board
From: Paul Sandy, City Engineer/Interim Public Works Director
Date: May 19, 2021
Subject: Employee Pay Rate

Staff is recommending increasing Greg Roberts' rate of pay to \$14.00 per hour.

Mr. Roberts has been a dedicated temporary seasonal employee for many years.

As the Park Board is aware, staff has had a difficult time finding maintenance workers for the summer season and has had to offer a higher hourly wage.

The proposed increase will bring Mr. Roberts' hourly wage in line with the other maintenance workers hired this season.



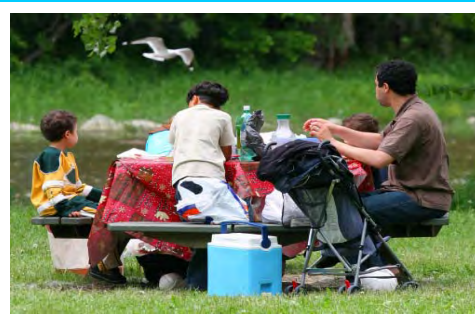
Brainerd Park Board Agenda Request

Requested Meeting Date: Tuesday, May 25, 2021

Title of Item: CWE Tobacco Free Parks Presentation

☒ INFORMATION ONLY ☒ ACTION REQUESTED	Action Requested: ☒ Direction Requested ☒ Discussion Item
Submitted by: Recreation Coordinator Kaufman	Department: Parks
Presenter (Name & Title): Kalsey Stults	Estimated Time Needed: 15 -20 minutes
Summary of Issue: The vision of the parks is a good time to start discussing potentially adopting a tobacco free parks policy or ordinance. Kalsey Stults, of Crow Wing Energized will be presenting to you the benefits and potential process of adopting tobacco free parks. Tobacco free parks is one of their (Crow Wing Energized) focused initiatives as a non-profit specifically focused on community health. The intent of the presentation is to give Park Board background data to support our discussion on how we want to address the topic of smoking in our parks moving forward.	
Alternatives, Options, Effects on Others/Comments: Brainerd Parks and Recreation adopted a policy in 2002 that during youth activities (practices/games) taking place in our parks a tobacco user must maintain at a minimum 100 feet away. We have the option of potentially updating this policy. If we choose to move forward with creating an ordinance several different elements to this process: creation, public hearing, signage, and enforcement. Another option is we better strategically place cigarette receptacles	
Recommended Action/Motion: Staff recommends assigning staff to come up with verbiage for a Tobacco Free Parks ordinance and a plan for implementation for next Park Board meeting on June 22, 2021.	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☒ No <i>What is the total cost, with tax and shipping</i> \$ <u>n/a</u> <i>Is this budgeted?</i> ☐ Yes ☒ No <i>Please Explain:</i>	

A Policy Maker's Guide to Tobacco-Free Policies for Community Park Systems

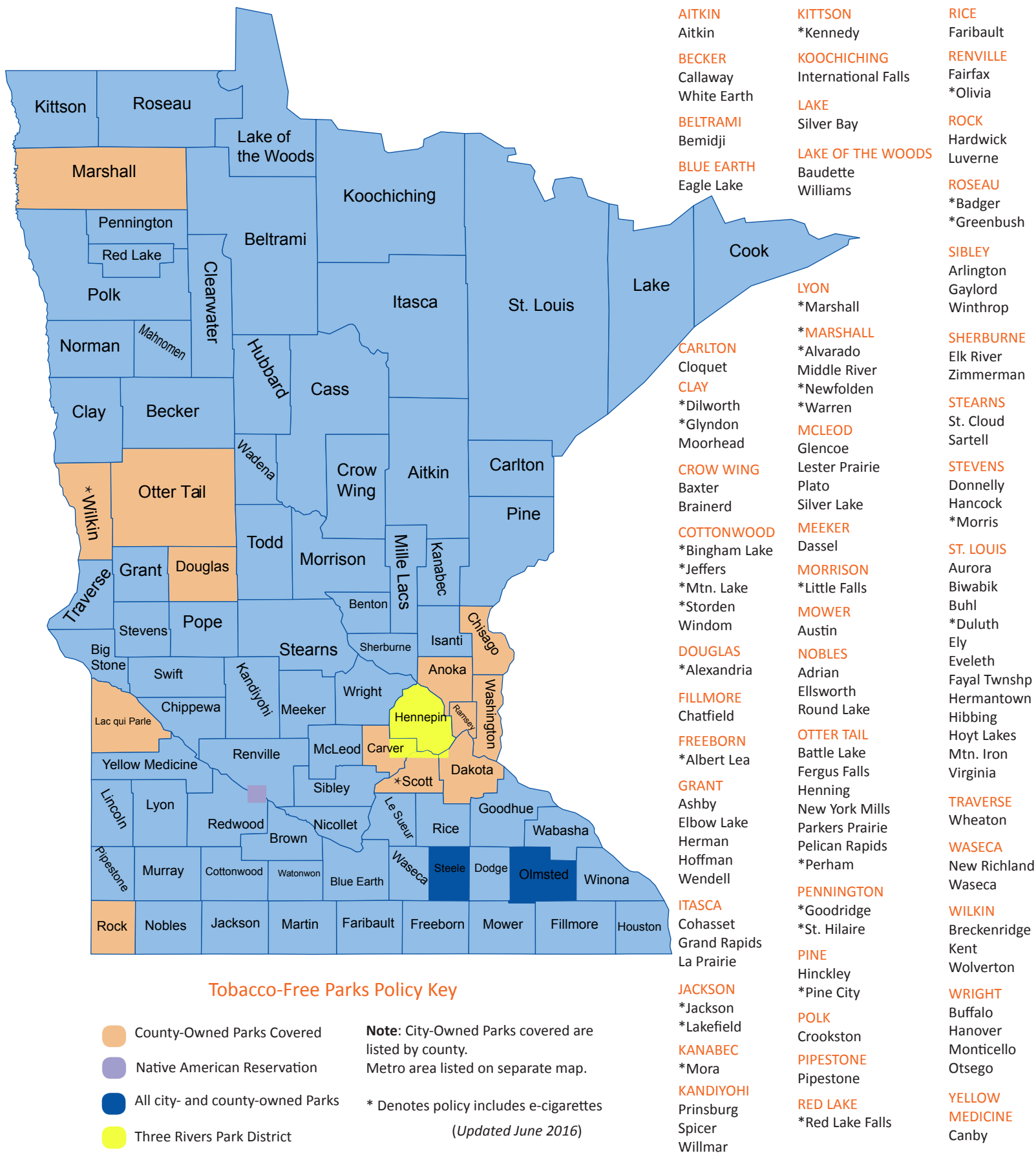


In this guide, you will find:

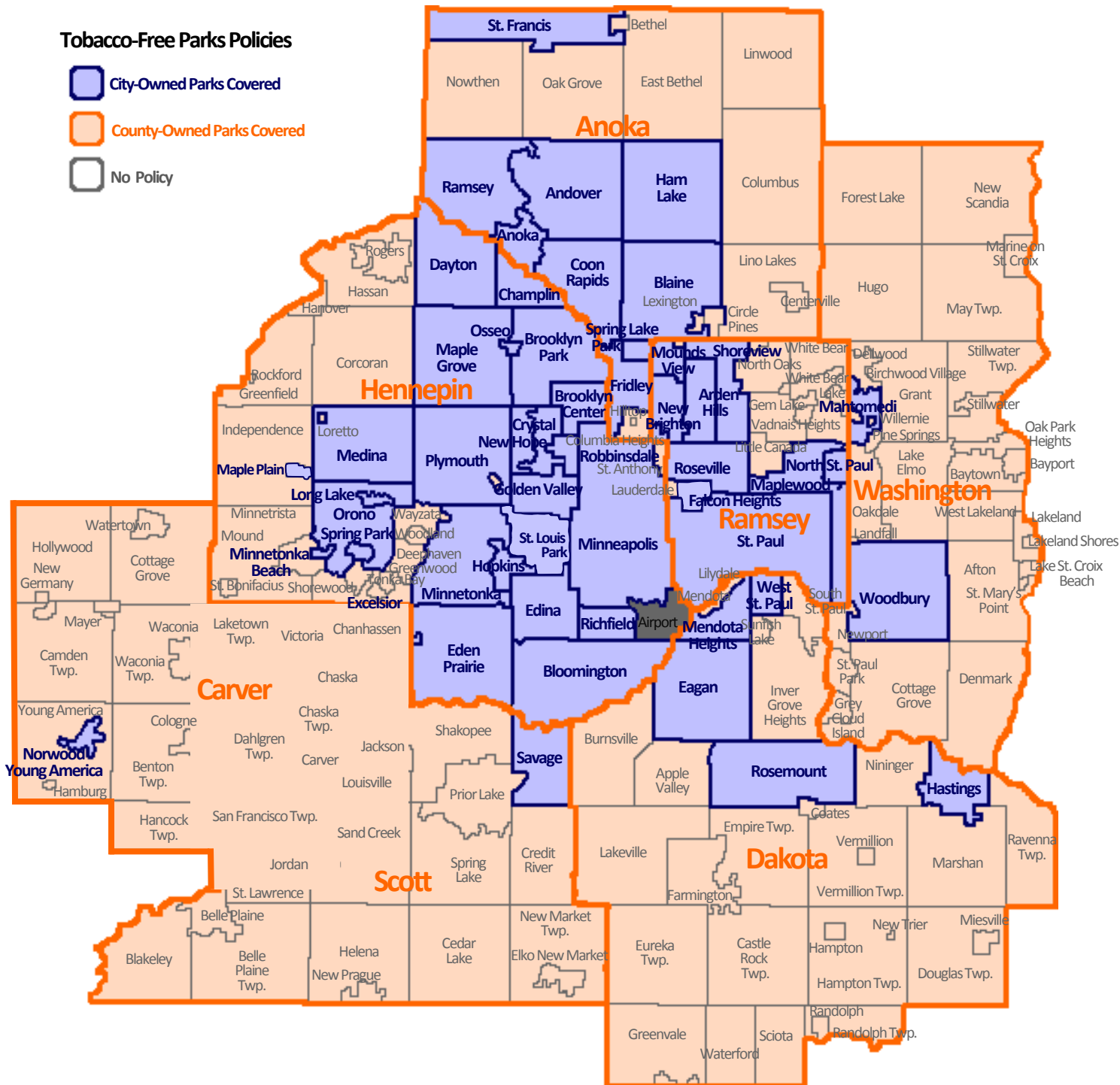
- Model Tobacco-Free Policy
- Sample policies from Minnesota cities with tobacco-free park policies
- Map of Minnesota cities and counties with tobacco-free parks
- Policy enforcement and publicity information
- Ordering information for free tobacco-free metal signs
- Frequently Asked Questions
- References from communities with existing tobacco-free park policies

Tobacco-Free Parks: For a Healthy Community

Tobacco-Free Public Parks Policy (178 Total Policies & Ordinances)



Tobacco-Free Public Park Systems in Twin Cities Metro Area (54 Total Park Policies & Ordinances)



**Minnesota Communities with Tobacco-Free Parks,
* Denotes policy includes electronic cigarettes**

#	Community	County	Adoption Date
1	Maple Grove	Hennepin	1-1-93
2	Rochester	Olmsted	11-1-00
3	Bloomington	Hennepin	6-18-01
4	Richfield	Hennepin	9-1-01
5	Roseville	Ramsey	12-1-01
6	Owatonna	Steele	12-11-01
7	Cohasset	Itasca	1-22-02
8	Baxter	Crow Wing	3-1-02
9	St. Cloud	Stearns	5-13-02
10	Virginia	St. Louis	5-31-02
11	Brainerd	Crow Wing	6-6-02
12	Eden Prairie	Hennepin	9-17-02
13	Sartell	Stearns	10-28-02
14	Duluth*	St. Louis	2-12-03
15	Golden Valley	Hennepin	3-4-03
16	Zimmerman	Sherburne	3-17-03
17	Eagan	Dakota	3-25-03
18	Hibbing	St. Louis	3-31-03
19	Aurora	St. Louis	4-1-03
20	Spicer	Kandiyohi	4-2-03
21	Hoyt Lakes	St. Louis	4-8-03
22	Biwabik	St. Louis	5-12-03
23	Fayal Township	St. Louis	5-20-03
24	New Brighton	Ramsey	5-27-03
25	Aitkin	Aitkin	6-2-03
26	Buhl	St. Louis	6-3-03
27	Eveleth	St. Louis	6-3-03
28	Breckenridge	Wilkin	6-16-03
29	Willmar	Kandiyohi	6-16-03
30	St. Paul	Ramsey	7-1-03
31	Austin	Mower	7-2-03
32	Grand Rapids	Itasca	7-14-03
33	Savage	Scott	7-15-03
34	Mountain Iron	St. Louis	8-18-03
35	Prinsburg	Kandiyohi	9-9-03
36	Nwd Young America	Carver	9-22-03
37	Plymouth	Hennepin	10-28-03

#	Community	County	Adoption Date
38	Mahtomedi	Washington	12-3-03
39	Kent	Wilkin	1-1-04
40	Coon Rapids	Anoka	2-17-04
41	Faribault	Rice	2-25-04
42	Morris*	Stevens	3-9-04
43	Eagle Lake	Blue Earth	4-5-04
44	Luverne	Rock	4-13-04
45	Shoreview	Ramsey	5-3-04
46	Champlin	Hennepin	5-10-04
47	Marshall	Lyon	5-17-04
48	Crookston	Polk	5-25-04
49	Ramsey	Anoka	5-25-04
50	International Falls	Koochiching	5-28-04
51	Monticello	Wright	6-14-04
52	Pelican Rapids	Otter Tail	6-29-04
53	Anoka	Anoka	7-6-04
54	Cloquet	Carlton	7-20-04
55	Fergus Falls	Otter Tail	8-9-04
56	Edina	Hennepin	8-17-04
57	Andover	Anoka	9-21-04
58	Wolverton	Wilkin	10-12-04
59	Elk River	Sherburne	10-18-04
60	Robbinsdale	Hennepin	12-7-04
61	Maplewood	Ramsey	1-24-05
62	Henning	Otter Tail	5-3-05
63	Callaway	Becker	5-10-05
64	Alexandria*	Douglas	5-23-05
65	La Prairie	Itasca	6-6-05
66	Battle Lake	Otter Tail	6-14-05
67	Dayton	Hennepin	6-14-05
68	Parkers Prairie	Otter Tail	7-18-05
69	New York Mills	Otter Tail	8-8-05
70	Arden Hills	Ramsey	9-12-05
71	Wheaton	Traverse	1-26-06
72	Hermantown	St. Louis	2-10-06
73	Adrian	Nobles	2-27-06
74	Mendota Heights	Dakota	3-6-06

**Minnesota Communities with Tobacco-Free Parks,
* Denotes policy includes electronic cigarettes**

#	Community	County	Adoption Date
75	Ellsworth	Nobles	3-13-06
76	Dassel	Meeker	4-3-06
77	Donnelly	Stevens	4-3-06
78	Elbow Lake	Grant	4-3-06
79	Williams	Lake of the Woods	4-10-06
80	Baudette	Lake of the Woods	5-8-06
81	North St. Paul	Ramsey	5-16-06
82	Hoffman	Grant	6-5-06
83	Hancock	Stevens	6-12-06
84	Mounds View	Ramsey	6-27-06
85	Ashby	Grant	7-5-06
86	Spring Lake Park	Anoka	7-17-06
87	Crystal	Hennepin	9-19-06
88	Herman	Grant	10-16-06
89	Canby	Yellow Medicine	11-8-06
90	Albert Lea*	Freeborn	11-13-06
91	Wendell	Grant	12-4-06
92	St. Francis	Anoka	1-2-07
93	Ham Lake	Anoka	1-2-07
94	Hardwick	Rock	2-13-07
95	Buffalo	Wright	4-16-07
96	Hastings	Dakota	5-7-07
97	Round Lake	Nobles	5-8-07
98	Silver Bay	Lake	5-9-07
99	Windom	Cottonwood	7-17-07
100	White Earth	Becker	8-16-07
101	West St. Paul	Dakota	4-14-08
102	Gaylord	Sibley	5-29-08
103	Rosemount	Dakota	12-16-08
104	Woodbury	Washington	3-25-09
105	Winthrop	Sibley	10-5-09
106	Lester Prairie	McLeod	10-13-09
107	Minneapolis	Hennepin	5-5-10
108	Chatfield	Fillmore	7-12-10
109	Orono	Hennepin	8-24-10
110	Hinckley	Pine	8-3-10
111	Pine City*	Pine	9-2-10
112	Plato	McLeod	10-12-10
113	Arlington	Sibley	10-18-10

#	Community	County	Adoption Date
114	Hopkins	Hennepin	10-19-10
115	Blaine	Anoka	11-4-10
116	Silver Lake	McLeod	11-15-10
117	Glencoe	McLeod	11-15-10
118	Mora*	Kanabec	11-16-10
119	Columbia Heights	Anoka	11-17-10
120	Bemidji	Beltrami	12-14-10
121	Pipestone	Pipestone	2-7-11
122	Minnetonka	Hennepin	2-14-11
123	New Richland	Waseca	4-11-11
124	Spring Park	Hennepin	5-2-11
125	Waseca	Waseca	5-3-11
126	Brooklyn Park	Hennepin	5-16-11
127	Fridley	Anoka	5-23-11
128	Osseo	Hennepin	06-13-11
129	Brooklyn Center*	Hennepin	6-27-11
130	Long Lake	Hennepin	8-1-11
131	Minnetonka Beach	Hennepin	9-12-11
132	Medina	Hennepin	11-1-11
133	Moorhead	Clay	11-15-11
134	Ely	St. Louis	12-6-11
135	Hanover	Wright	12-6-11
136	New Hope	Hennepin	1-23-12
137	Excelsior	Hennepin	6-18-12
138	Falcon Heights	Ramsey	6-27-12
139	Maple Plain	Hennepin	8-27-12
140	Fairfax	Renville	9-11-12
141	St. Louis Park	Hennepin	1-22-13
142	Otsego	Wright	11-25-13
143	Blooming Prairie	Steele	4-8-13
144	Medford	Steele	8-26-13
145	Dilworth*	Clay	4-28-14
146	Jackson*	Jackson	1-1-15
147	Badger*	Roseau	1-6-15
148	Greenbush*	Roseau	1-30-15
149	St. Hilaire*	Pennington	2-9-15
150	Warren*	Marshall	3-1-15
151	Newfolden*	Marshall	4-20-15
152	Goodridge*	Pennington	5-20-15

**Minnesota Communities with Tobacco-Free Parks,
* Denotes policy includes electronic cigarettes**

#	Community	County	Adoption Date
153	Jeffers*	Cottonwood	6-1-15
154	Olivia*	Renville	6-15-16
155	Kennedy*	Kittson	7-13-15
156	Red Lake Falls*	Red Lake	7-13-15
157	Storden*	Cottonwood	7-20-15
158	Mountain Lake*	Cottonwood	8-1-15
159	Bingham Lakes*	Cottonwood	9-1-15
160	Lakefield*	Jackson	9-21-15
161	Alvarado*	Marshall	10-13-15
162	Perham*	Otter Tail	11-9-15
163	Morris*	Steven	11-24-15
164	Glyndon*	Clay	1-13-16
165	Westbrook*	Cottonwood	6-6-16

Counties/Districts		
A	Rock County	5-18-04
B	Three Rivers Park District	1-6-05
C	Anoka County	7-12-05
D	Washington County	5-23-06
E	Olmsted County	1-23-07
F	Dakota County	5-22-07
G	Lower Sioux Indian Community	
H	Ramsey County	05-13-08
I	Scott County*	05-26-09
J	Lac qui Parle County	03-01-11
K	Douglas County	01-01-12
L	Chisago County	
M	Otter Tail County	01-01-12
N	Carver County	01-17-12
O	Steele County	3-17-15
P	Wilkin County*	01-12-16
Q	Marshall County*	06-01-2016

Playing Tobacco Free: Tobacco-Free Policies For Park & Recreation Areas

Tobacco-Free Park and Recreation Areas Promote Health

- **Parks are established to promote healthy activities.** The purpose of park areas is to promote community wellness, and tobacco-free policies fit with this idea.
- **Tobacco-free environments promote positive community role modeling** and protect the health, safety, and welfare of community members.
- **Cigarette litter is dangerous.** Discarded cigarettes pollute the land and water and may be ingested by toddlers, pets, birds, or fish.
- **Tobacco-free policies help change community norms.** Tobacco-free policies establish the community norm that tobacco use is not an acceptable behavior for young people or adults within the entire community.
- **Secondhand smoke harms everyone, even outdoors.** The 2006 Surgeon General's report concludes that secondhand smoke is a human carcinogen for which there is no safe level of exposure. Exposure to secondhand smoke has immediate health consequences on the cardiovascular and respiratory systems.¹
- **Youth electronic cigarette use is on the rise.** Youth use of e-cigarettes tripled between 2013 and 2014.² Eliminating e-cigarettes use from parks demonstrates that these devices are not safe for youth.
- **Policies provide consistency among community athletic facilities and groups.** The majority of community sporting events are held at either city or school athletic facilities, and nearly all school districts prohibit tobacco use on their entire grounds. Also, many local athletic associations have tobacco-free policies but use city facilities and would benefit from a city-wide policy.

The Tobacco-Free Youth Recreation Initiative

Tobacco-Free Youth Recreation (TFYR) is a recreation-based tobacco prevention program that assists recreational groups in promoting healthy tobacco-free lifestyles. TFYR offers free assistance in tobacco-free policy development and implementation. Contact TFYR for policy assistance or more information!



Association for Nonsmokers—Minnesota
2395 University Ave. West, #310
St. Paul, MN 55114-1512
(651) 646-3005

www.tobaccofreeparks.org
tfyr@ansrmn.org

Tobacco-Free Park and Recreation Policies Work

Over 150 Minnesota communities have adopted tobacco-free policies for their park and recreation areas. In 2004, the University of Minnesota surveyed Minnesota residents to learn about the level of support for tobacco-free park and recreation policies.³ Minnesota park directors were also interviewed to ask how they felt about tobacco-free policies. Here are the study's key findings:

What Minnesota residents say:

- **Most Minnesotans support tobacco-free park and recreation policies.** 70% of Minnesota residents support tobacco-free park and recreation areas. In addition, 66% of golfers and 73% of families with children support these policies.
- **Policies should prohibit all forms of tobacco.** 79% of residents supported tobacco-free policies that prohibit all forms of tobacco use, including spit tobacco.
- **Parks should be tobacco free at all times.** Just over half (53%) of respondents supported the prohibition of tobacco use in parks at all times.
- **Community members support policy enforcement.** 79% of Minnesotans felt that policies should be enforced by asking violators to leave park areas. 64% felt that violators should be fined.

What Minnesota park directors say:

- **Park directors overwhelmingly recommend adopting tobacco-free policies.** 90% of park directors in cities with policies reported that they would recommend tobacco-free policies to other communities.
- **Nearly all park directors personally supported tobacco-free policies.** Out of 257 park directors,
 - 96% wanted to provide positive role models for youth.
 - 92% wanted to reduce youth opportunity to smoke.
 - 92% wanted to avoid litter from cigarette butts.
 - 89% wanted to promote community well-being.
- **Policies reduce litter and maintenance costs.** 58% of Minnesota park directors in cities with policies reported cleaner park areas.
- **Policy enforcement and violations are not issues.** In Minnesota communities with a policy, few park directors (26%) reported compliance issues and 74% reported no problems with park users violating the policy.

¹ U.S. Department of Health and Human Services. (2006). The Health Consequences of Involuntary Exposure to Tobacco Smoke: A Report of the U.S. Surgeon General.

² 2014 National Youth Tobacco Survey

³ Klein EG, Forster JL, Outley CW, McFadden B. (2007). "Minnesota Tobacco-Free Park Policies: Attitudes of the General Public and Park Officials." *Nicotine & Tobacco Research* 9, S1, pp.49-55.



Frequently Asked Questions

about Tobacco-Free Policies for Park Areas in Minnesota

What is current Minnesota state law on smoking outdoors?

There is currently no state law that regulates tobacco use in outdoor areas.

Are local governments able to enact policies restricting tobacco use?

Neither federal nor state law prohibits local governments from regulating tobacco use outdoors.¹

What is the difference between a park policy and an ordinance?

In general, *park policies* are rules regarding city or county-owned park property that are established by local park boards and are often approved by city councils or county boards. Generally, those who ignore park policies do not receive a fine, but are asked to refrain from using tobacco or leave the premises.

Ordinances are local government enactments that regulate people or property and carry a penalty such as a fine for violations. Ordinances often originate from a recommendation passed by the park board.²

For both park policies and ordinances, tobacco use is prohibited on park property.

Should a policy cover all property and activities or just youth events?

In Minnesota, both types of policies exist, but the recent trend is toward comprehensive “all property” policies because they protect everyone from secondhand smoke, rather than just particular groups at “youth events.”

Should a policy cover the use of all tobacco products, or just smoking?

Policies that cover the use of all tobacco products provide the most protection for park users, allow for the easiest enforcement and ensure non-tobacco use and non-electronic cigarette use is being modeled for young people.

How do other Minnesota communities enforce their policies?

Minnesota communities with tobacco-free park policies post signs in their park areas that announce the policy. These signs provide communities with the ability to rely on community and self-enforcement. Many tobacco users look for “no tobacco” signs. These signs empower

everyone using the parks to provide friendly reminders about the policy to violators. Signs also help to eliminate the need for any law enforcement presence. The majority of Minnesota communities with policies have utilized Tobacco-Free Youth Recreation’s free signs.

In addition to signs, communities notify their residents in a variety of ways: local media, newsletters, policy reminder cards, recreation brochures, policy statements sent to sports associations, and coaches’ trainings.

Are existing policies working?

Yes! According to a 2004 University of Minnesota survey of Minnesota park directors in cities with such policies, 88% of park directors reported no change in park usage (no loss of park users), 71% reported less smoking in parks, and 58% reported cleaner park areas.

What effect do tobacco-free park policies have on youth?

Research has not been completed on this particular topic, but in general, tobacco-free policies help prevent youth tobacco use, particularly by establishing tobacco-free community norms and by providing adults the opportunity to be tobacco-free role models throughout the community.³

What other benefits result from tobacco-free policies?

Cigarette filters are toxic to the environment because they do not biodegrade. They contain many harmful chemicals that can leach into the environment. A policy reduces park and beach litter and protects toddlers and animals from ingesting filters that are discarded. In Minnesota, smoking-related debris accounted for 62% of total debris during a 2005 coastal cleanup.⁴

Will policies keep some people from using public park and recreation areas?

Tobacco-free policies for park areas ensure that all citizens have a healthy recreational environment. People go to parks to exercise or relax, not to use tobacco. People who smoke work, eat, shop, travel, and reside in smoke-free environments every day. No court has determined that smoking is a constitutionally protected right.⁵

¹ Minnesota Attorney General Mike Hatch. (5/4/00). Legal opinion letter to Peter Vogel.

² League of Minnesota Cities. (2003). *Handbook for Minnesota Cities*. [Online]. Available: <http://www.lmnc.org/handbook/chapter07.pdf>.

³ Perry, C. (1999). *Creating Health Behavior Change: How to Develop Community-Wide Programs for Youth*. Thousand Oaks, CA: Sage Publications.

⁴ The Ocean Conservancy. (2006). *International Coastal Cleanup 2005 Minnesota Summary Report*. [Online]. Available: <http://www.coastalcleanup.org>.

⁵ Tobacco Control Legal Consortium. (2009). “Legal Authority to Regulate Smoking and Common Legal Threats and Challenges 2009.”



Outdoor Exposure to Secondhand Smoke: What's the Danger?

The dangers of secondhand smoke have been well established for decades and numerous studies document that secondhand smoke contains the same deadly chemicals as the smoke coming directly from a cigarette.

The research completed on outdoor air and secondhand smoke does not have nearly the volume that indoor air research does, but the research findings are unsurprisingly similar.

Studies on outdoor exposure to secondhand smoke have found:

- Secondhand smoke concentrations in a variety of outdoor locations can reach levels comparable to indoor concentrations where smoking is permitted.
- Outdoor locations with the greatest number of smokers resulted in average exposure levels that are considered unhealthy for sensitive groups and peak exposure levels that are considered very hazardous for everyone.
- Secondhand smoke odor is detectable at 23 feet from the source and irritation levels began 13 feet from the source. Furthermore, anyone positioned downwind from an outdoor source of secondhand smoke will be exposed, even at significant distances from the source.

These studies dispel the common misperception that outdoor secondhand smoke immediately dissipates into the air and does not pose a health risk. The dangerous composition of chemicals in smoke is the same – indoors or outdoors.



Action Steps

Communities across Minnesota have enacted policies to protect people from secondhand smoke exposure in outdoor settings. Restrictions have been placed on tobacco use in such places as:

- | | | |
|---------------|----------------------|-------------------|
| • Parks | • Building Entrances | • Amusement Parks |
| • Trails | • Worksite Grounds | • Fair Grounds |
| • Playgrounds | • Ball Fields | • Water Parks |
| • Beaches | • Skate Parks | • Stadiums |
| • Zoos | • Bus Stops | • Rodeo Arenas |
| • Patios | • Festivals | • Picnic Shelters |

By eliminating smoking at these types of outdoor settings, people are receiving protection from the health consequences of secondhand smoke exposure, just as they have come to expect to receive this type of protection indoors.

Visit us at www.tobaccofreeparks.org to find out how to make your community's outdoor areas tobacco free!



Outdoor Exposure to Secondhand Smoke: The Research

The volume of scientific evidence showing that secondhand smoke causes serious illness and death in adults and children has grown to a level where in 2006, the U.S. Surgeon General called it *massive, conclusive, and indisputable*. As a result, health professionals in the United States and across the globe are taking action to eliminate people's exposure to secondhand smoke. Most of these actions have been through the elimination of indoor smoking in homes, cars, worksites, and to a lesser degree outdoor areas.

The California Air Resources Board(1) measured secondhand smoke concentrations in a variety of outdoor locations at *airports, colleges, government centers, office complexes and amusement parks*. They found that when smoking occurs in these settings, people could be exposed to levels of secondhand smoke that is comparable to indoor concentrations where smoking is permitted. In another study(2), where measurements were conducted when active smoking was taking place at outdoor *patios, sidewalks and parks*, similar results were observed.

Measuring Secondhand Smoke

A common measure of air quality in detecting secondhand smoke pollution is *particulate matter* (PM). **PM 2.5** is air particles that have a diameter of smaller than 2.5 microns and the U.S. Environmental Protection Agency (EPA) has set air quality index levels and corresponding health advisory descriptors based upon these size measurements.

A Canadian study (3) measured secondhand smoke levels on outdoor *hospitality patios (restaurants/bars)*. Measurements were taken at three different locations, with some variation in dimensions and structure. The most significant difference was the number of smoking customers. The location with the greatest number of smokers resulted in average PM 2.5 levels of 102 (unhealthy for sensitive groups) and peak levels of 660 (very hazardous+).

A study conducted at one of the University of Maryland campuses (4) measured the distance from the source of secondhand smoke in which PM 2.5 can be detected. Previous studies found that odor *detection* can occur at 1 micron/cubic meter and *irritation* begins at 4 microns/cubic meter. In this study, odor was detectable at 23 feet from the source and irritation levels began at 13 feet. The study also found that anyone positioned downwind from an outdoor source of secondhand smoke is going to be exposed, even at significant distances from the source.

PM 2.5 AQI Break Points (microns/cubic meter)	Air Quality Index (AQI)	Health Advisory Descriptor
0.0 – 15.4	0-50	Good
15.5 – 40.4	51-100	Moderate
40.5 – 65.4	101-150	Unhealthy for Sensitive Groups
65.5 – 150.4	151-200	Unhealthy for Everyone
150.5 – 250.4	201-300	Very Unhealthy
250.5 – 350.4	301-400	Hazardous
350.5 – 500.4	401-500	Very Hazardous

References

- (1) CARB. (2003). "Technical Support Document for the Proposed Identification of Environmental Tobacco Smoke as a Toxic Air Contaminant: Part A," Technical Report. California Environmental Protection Agency, California Air Resources Board, Office of Environmental Health Hazard Assessment, Chapter 5, pp. V6-V19.
- (2) Klepeis NE, Ott WR, Switzer P. (May 2007). "Real-Time Measurements of Outdoor Tobacco Smoke Particles." *Journal of Air & Waste Management Association*. Vol. 57.
- (3) Kennedy RD, Sendzik T., Elton-Marshall T., Hammond D., Fong G. (2006). "Tobacco Smoke Pollution in Outdoor Hospitality Settings." University of Waterloo, Canada. Presented at the 13th World Conference on Tobacco OR Health 2006.
- (4) Repace, J. (2005). "Measurements of Outdoor Air Pollution from Secondhand Smoke on the UMBC Campus." www.repace.com



TOBACCO-FREE PARKS AND RECREATION STUDY

Summary of Findings

Park areas in Minnesota are used regularly by state residents. Tobacco use restrictions in outdoor environments such as parks and recreation areas are being established in Minnesota and other states across the U.S. The purpose of this study is to describe the support for tobacco-free park policies in Minnesota. To learn more about the public's perceptions of these policies, we conducted a survey of Minnesota residents. We also interviewed park and recreation professionals to ask specific questions about tobacco-free policies in Minnesota.

Is secondhand smoke a problem?

Yes. Secondhand smoke is a recognized cause of acute and chronic diseases in nonsmokers, and is a major source of indoor air pollution. Secondhand smoke is also responsible for an estimated 3,000 lung cancer deaths and 38,000 heart disease deaths in nonsmoking individuals each year in the United States. The most effective approach to reducing secondhand smoke exposure is to establish smoke-free environments. Research has suggested that the adoption of smoke-free policies creates a change in social norms around smoking, helps smokers reduce consumption or quit, and helps keep youth from starting.

Public support for tobacco-free parks

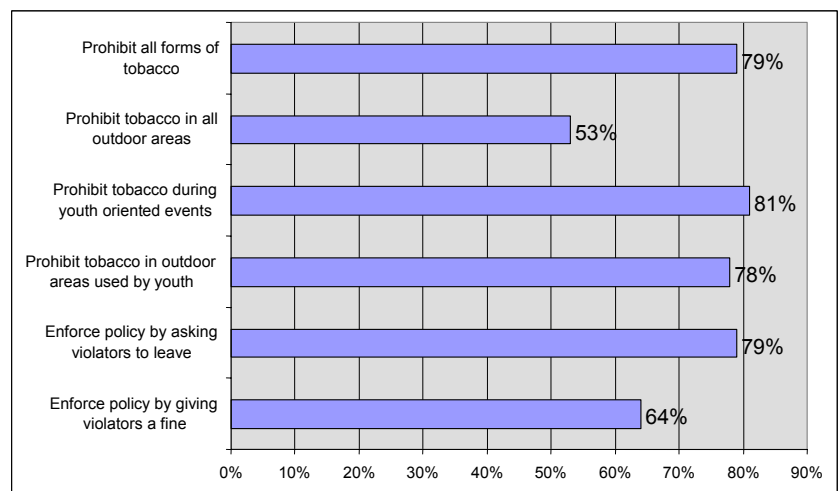
A survey was sent to Minnesota residents by mail in summer 2004. Of the 1,500 respondents, 75% had used any park area in the past month. Overall, 70% of those surveyed supported tobacco-free policies for outdoor park and recreation areas. The attitude of Twin Cities metro area residents was not different from residents living in other parts of the state. Respondents expressed support for tobacco-free policies to:

- Reduce litter in park grounds.
- Avoid the health effects of secondhand smoke.
- Discourage youth smoking.
- Establish positive role models for youth.
- Promote community well-being.

Policy components

We also asked residents about the components of tobacco-free park policies (shown, right). Most people supported strong policies that prohibit tobacco use in youth areas, and asking policy violators to leave park areas. Just over half (53%) of respondents supported the prohibition of tobacco use in all parks at all times. Smokers were the only group generally less supportive of these policies.

Preferences for tobacco-free park policies among Minnesota residents, 2004



Golfers

Thirty-five percent of our sample were golfers. Most golfers (81%) were non-smokers, and 74% of non-smoking golfers supported tobacco-free park policies. We found that being a golfer did not make a difference in support for tobacco-free policies, but being a smoker did.

How do park staff in communities with an existing park policy feel about the policy?

In the summer of 2004, we interviewed 257 park directors from cities and counties in Minnesota's 200 largest cities. Overall, 70 communities reported a tobacco-free policy, which represents 36% of communities surveyed. Park directors with policies had positive experiences, as most reported that park policies were "not difficult" to pass, and 90% would recommend such a policy to other communities.

Changes after implementation

When park directors were asked about changes after tobacco-free policy adoptions:

- 58% reported less litter in park areas.
- 74% reported no problems with policy violators.
- 88% reported no changes in park usage.
- For those reporting a change in park use following the policy, 71% reported an increase in usage.
- Publicity about the policy was reported to be adequate (86%), and few (7%) reported any negative publicity.

Enforcement

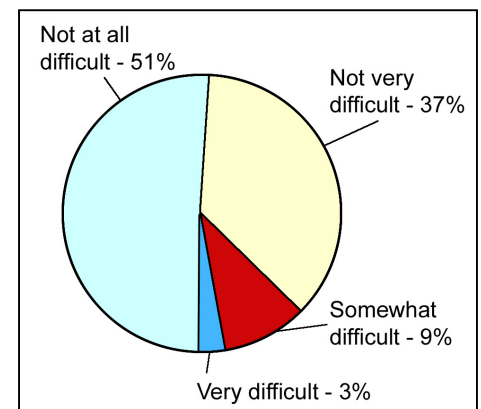
Enforcement was an area of worry for nearly all park directors without a policy. However, in communities with a policy, few park directors (26%) reported compliance problems. Staffing was an issue, as 74% reported too few staff to enforce the policy and/or monitor all park areas.

Park director support

Out of the 257 park directors interviewed, nearly all personally supported tobacco-free policies. Reasons for their support included:

- 96% wanted to establish positive role models for youth.
- 89% wanted to promote community well-being.
- 92% wanted to reduce youth opportunity to smoke.
- 92% wanted to avoid litter from cigarette butts.

Difficulty in passing a tobacco-free park policy, Minnesota 2004



Major Conclusions:

- ❑ The majority of Minnesotans support tobacco-free park and recreation policies.
- ❑ Park staff have experienced few problems and many benefits with the policies, and overwhelmingly recommend tobacco-free policies to other communities.

This study was conducted by the University of Minnesota, Schools of Public Health and Kinesiology, in partnership with Tobacco-Free Youth Recreation and the Minnesota Recreation and Park Association, and supported by the Minnesota Partnership for Action Against Tobacco. For more information, contact study coordinator Liz Klein at klein_L@epi.umn.edu or call (612) 626-1799.





ELECTRONIC CIGARETTES



JUUL, on the right, is the top e-cigarette in the market currently with more than 50 percent of the market share. It rushed past blu, the former market leader. Blu, which is heavily marketed by celebrities, launched its Myblu, left. Once resembling conventional cigarettes, some top-selling e-cigarettes now deceptively look like USB flash drives.



More advanced e-cigarettes can be modified by the user and have tanks that hold a wide variety of customized "e-juices."

WHAT ARE ELECTRONIC CIGARETTES?

Electronic cigarettes, or e-cigarettes, are battery-operated devices that contain a mixture of liquid nicotine and other chemicals. The device heats this mixture, called e-juice, producing a nicotine aerosol that is inhaled. E-cigarettes are also called e-hookahs, e-pipes, vapes, JUULs, hookah pens or personal vaporizers.

E-CIGARETTES ARE NOT PROVEN SAFE.

E-cigarettes contribute to indoor air pollution. Studies have found nicotine, heavy metals, toxins, and carcinogens in e-cigarette aerosol, which is often mistakenly called "vapor."¹

FDA NOW REGULATING E-CIGARETTES.

The Food and Drug Administration (FDA) began a two-year process in 2016 to establish basic regulations for e-cigarettes. Before this, e-cigarettes were completely unregulated.

These regulations:

- Prohibit free samples of e-cigarette liquid made or derived from tobacco.
- Require a thorough review process for any product marketed after Feb. 15, 2007.
- Prohibit sales to minors.
- Require manufacturers of e-cigarettes, liquid, or components and parts of electronic cigarettes to register with the FDA.
- Prohibit the sale of e-cigarettes from vending machines, unless in an adult-only facility.
- Prohibit sellers from claiming that their products are less hazardous than smoking unless they provide sufficient evidence to the agency.
- Require manufacturers to submit a list of ingredients for e-cigarette liquid.
- Place warning labels on products.

The rules were slated to begin in 2018, yet still do not fully regulate e-cigarettes like other tobacco products. For example, while federal law prohibits flavored cigarettes, there is no such rule in place for electronic cigarettes. Additionally, the FDA rules do not prohibit the sale of these products online.³

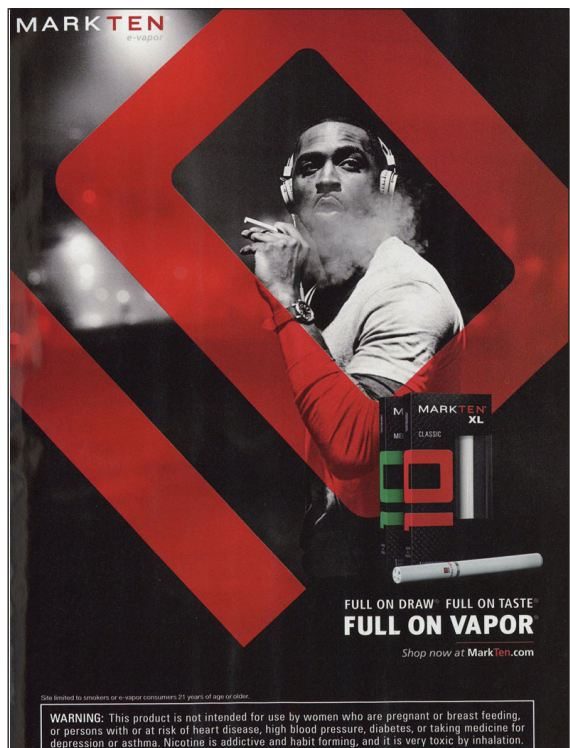
MINNESOTA HAS TAKEN STEPS TO REGULATE E-CIGARETTES.

Minnesota law prohibits e-cigarette use in public schools, hospitals, clinics and government-owned buildings, including city and county buildings, and licensed daycare facilities during hours of operations. Minnesota law requires e-cigarette liquids and systems to be sold in child-resistant packaging. Federal law also requires e-juice containing nicotine be sold in child-resistant packaging and prohibits free sampling. E-cigarettes cannot be sold from movable places of business, such as mall kiosks or community events, or self-service displays. Retailers are required to obtain a tobacco license before selling these products and ensure these products are only sold to those who are 18 years of age or older. Many counties and cities have included e-cigarettes in their local clean indoor air policies to prohibit use in all places where smoking is not allowed.



Source: Trinketsandtrash.org

This blu ad encourages customers to be rebellious and enjoy blu with their friends. Their advertising centers around smoker independence and using blu anywhere they want.



Source: Trinketsandtrash.org

This MarkTen ad talks about full taste from their electronic cigarette and also uses hip hop imagery to appeal to diverse groups.

E-CIGARETTE USE HAS INCREASED AMONG YOUTH.

E-cigarette use is increasing among youth. For the first time since 2000, the Minnesota youth tobacco use rate increased. This is due, in part, to a large increase in the use of e-cigarettes. One in five youth (19.2 percent) currently use e-cigarettes, according to the 2017 Minnesota Youth Tobacco Survey, a 49 percent increase since the 2014 survey.³

E-CIGARETTES ARE MARKETING TO YOUTH.

E-cigarettes come in a variety of flavors, such as gummy bear, fruit punch, chocolate, cherry crush and piña colada. Flavored tobacco products and e-cigarettes appeal to young people.⁴

E-CIGARETTES ARE NOT APPROVED AS A CESSATION TOOL.

E-cigarettes have not been proven to be better for quitting than existing programs. Overall, evidence suggests e-cigarettes might cause youth who use them to transition to use of combustible tobacco products. They might also increase adult cessation of combustible tobacco cigarettes.¹ For those wanting to quit, there are FDA-approved quit aids such as gum, patches and lozenges, available at little or no cost through insurance companies or Minnesota's statewide QUITPLAN® Services (www.quitplan.com), which are free.

NICOTINE IS A POTENT DRUG FOR YOUTH.

Nicotine interferes with brain development and can have a long-term effect on cognitive development and mental health. Even brief or intermittent nicotine exposure during adolescence can cause lasting damage.⁵ E-cigarette use by youth and young adults increases their risk of using conventional cigarettes in the future.¹ Exposure to nicotine may increase the risk of addiction to other substances by causing changes within the brain.⁶

SOURCES

¹ National Academies of Sciences, Engineering, and Medicine. 2018 Public Health Consequences of E-Cigarettes. The National Academies Press. 2018

² FDA.gov (2016). Vaporizers, E-Cigarettes, and other Electronic Nicotine Delivery Systems (ENDS). <http://www.fda.gov/TobaccoProducts/Labeling/ProductsIngredientsComponents/ucm456610.htm>

³ Minnesota Department of Health. Teens and Tobacco in Minnesota: Highlights from the 2017 Youth Tobacco Survey. February 2018.

⁴ US Surgeon General (2012). Preventing tobacco use among youth and young adults. Atlanta, GA: Department of Health and Human Services, Centers for Disease Control and Prevention.

⁵ Goriounova, N., Mansvelder, H. Nicotine exposure during adolescence alters the rules for prefrontal cortical synaptic plasticity during adulthood. Frontiers in synaptic neuroscience. 2012.

⁶ http://www.health.state.mn.us/divs/hpcd/tpc/topics/nicotine_docs/2017nic_advisory.pdf

The Association for Nonsmokers-Minnesota is dedicated to reducing the human and economic costs of tobacco use in Minnesota.
(April 2018)



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This publication is made possible by funding from the Minnesota Department of Health's Tobacco-Free Communities grant program.

E-Cigs 2.0: The Next Generation



In the decade-plus since their U.S. introduction, electronic cigarettes, known as e-cigarettes or vapes, drastically evolved. E-cigarettes first resembled conventional cigarettes, and now have morphed into sleek gadgets, like the JUUL pictured at left, that have become the next big thing. Youth love them for the big hit of nicotine and their easily-hidden, deceptive looks. Their resemblance to USB flash drives prompted some schools to ban the drives as teachers can't tell the difference between the two. Terms like "JUULing or jewelring" and "vaping" have entered the teen vernacular. Users have coined dedicated hash tags on social media and created videos of themselves doing vape tricks or blatantly vaping at school.

So, what's an e-cigarette?

E-cigarettes are battery-operated devices that contain a mixture of liquid nicotine and other chemicals. The device heats this mixture, called e-juice, producing a nicotine aerosol that is inhaled. E-cigarettes are also called e-hookahs, e-pipes, vape pens, hookah pens or personal vaporizers.

FACT:

Nicotine is harmful to developing brains.

Nicotine interferes with brain development and can have a long-term effect on mental health. Even brief or intermittent nicotine exposure during adolescence can cause lasting damage.¹ E-cigarette use by youth and young adults increases their risk of using conventional cigarettes in the future.²

FACT:

E-cigarette use has increased among MN youth.

The youth tobacco usage rate has increased for the first time since 2000. This is because of the increase in the use of e-cigarettes. One in five youth (19.2 percent) currently use e-cigarettes, according to the 2017 Minnesota Youth Tobacco Survey. That is a 49 percent increase since 2014's survey.³

FACT:

E-cigarettes are not approved as a cessation tool.

E-cigarettes have not been proven to be better for quitting than existing programs.² For those wanting to quit, there are FDA-approved quit aids such as gum, patches and lozenges, available at little or no cost through insurance companies or Minnesota's statewide QUITPLAN® Services (www.quitplan.com).



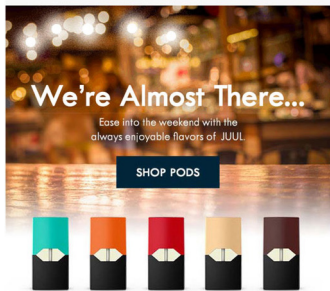
Blu was formerly the market leader in e-cigarette sales but was redesigned and now resembles JUUL e-cigarettes. JUUL has the largest market share.

The evolution of e-cigarettes

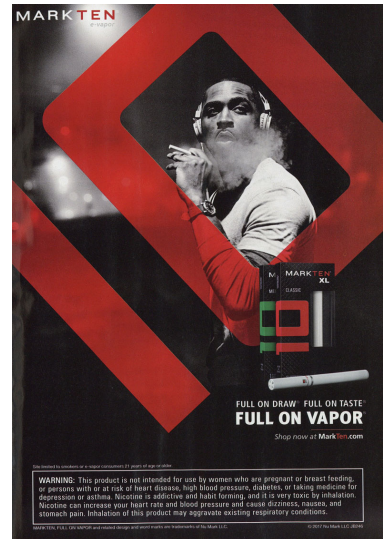


Early e-cigarettes resembled conventional cigarettes and were called "cig-a-likes." They evolved into pen-shaped devices with small tanks that held "e-juice." Tanks got bigger, morphing into the "mods," which give users more control of the device. Now, USB-shaped e-cigarettes such as JUUL and Myblu are often discreetly used by youth and pack a huge nicotine punch.

FACT: E-cigarettes are marketed toward youth.



Companies such as JUUL, NJOY, blu and MarkTen target youth with heavy marketing in magazines and social media. In Minnesota, 88.4 percent of students had seen ads promoting e-cigarettes in the past 30 days.³ E-cigarettes come in a variety of youth-friendly flavors, such as gummy bear, fruit punch, chocolate, cherry crush and mango.⁴ (Images courtesy of trinketsandtrash.org)



FACT: E-cigarettes are not harm-free.

E-cigarettes contribute to indoor air pollution. Studies have found nicotine, heavy metals, toxins, and carcinogens in e-cigarette aerosol.²

SOURCES

1 U.S. Department of Health and Human Services. The Health Consequences of Smoking: 50 Years of Progress. A Report of the Surgeon General. Atlanta, GA: U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for Chronic Disease Prevention and Health Promotion, Office on Smoking and Health, January 2014.

2 National Academies of Sciences, Engineering, and Medicine. 2018 Public Health Consequences of E-Cigarettes. The National Academies Press. 2018

3 Evered SR. Teens and Tobacco in Minnesota: Highlights from the 2017 Minnesota Youth Tobacco Survey: Minnesota Center for Health Statistics, Minnesota Department of Health, February 2018.

4 US Surgeon General (2012). Preventing Tobacco Use among Youth and Young Adults. Atlanta, GA: Department of Health and Human Services, Centers for Disease Control and Prevention.

The Association for Nonsmokers-Minnesota is dedicated to reducing the human and economic costs of tobacco use in Minnesota. (April 2018)



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[City/County]-Owned Outdoor Recreational Areas Model Tobacco-Free Policy



Section 1: Purpose

- 1.1.** The [City/County] is committed to providing safe and healthy environments.
- 1.2.** Tobacco use is the leading cause of preventable death and disease in the U.S.
- 1.3.** Exposure to secondhand smoke has negative health impacts and the U.S. Surgeon General has determined there is no risk-free level of exposure to secondhand smoke.
- 1.4.** Electronic delivery devices, more commonly referred to as electronic cigarettes or e-cigarettes typically contain nicotine, which is highly addictive, and their use (1) closely resembles and purposefully mimics the act of smoking, (2) produces an aerosol or vapor of undetermined and potentially harmful substances, (3) is increasing among both adults and youth, (4) is especially concerning among youth because of the negative impacts of nicotine on the developing adolescent brain, (5) threatens to re-normalize smoking, potentially jeopardizing tobacco control efforts of the past and present, and (6) creates confusion and leads to difficulties enforcing smoking prohibitions.
- 1.5.** Cigarettes consumed in outdoor public places are often discarded on the ground as an environmental blight, diminishing the beauty of recreational areas, requiring additional maintenance expenses to clean up, and posing a fire risk as well as risk to human and animal health through potential ingestion and contamination of water sources.
- 1.6.** The tobacco industry advertises at and sponsors recreational events to foster a connection between tobacco use and recreation.
- 1.7.** The [City/County] believes parents, coaches, leaders, and officials involved in recreation are role models for youth and can have a positive effect on the lifestyle choices they make.
- 1.8.** The [City/County] believes tobacco use is detrimental to the public's health and has determined that prohibiting the use of tobacco products and electronic delivery devices in all [City/County] recreational areas serves to protect the public's health, safety and welfare.

Section 2: Definitions

- 2.1. All times** means 24 hours a day, seven days a week.
- 2.2. Electronic delivery device** means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of aerosol or vapor from the product. The term includes, but is not limited to, devices manufactured, distributed, marketed or sold as e-cigarettes, e-cigars, e-pipes, vape pens, or e-hookah.
- 2.3. Recreational areas** means all facilities, parks, trails, open space, and other property owned, leased, rented, contracted, used, or controlled by [City/County] for parks and recreational purposes. The term includes, but is not limited to, restrooms, spectator and concession areas, playgrounds, athletic fields, beaches, and aquatic areas.

2.4. Smoke or smoking means inhaling or exhaling smoke from any lighted or heated cigar, cigarette, pipe, or any other tobacco or plant product, or inhaling or exhaling aerosol or vapor from any electronic delivery device. Smoking includes being in possession of a lighted or heated cigar cigarette, pipe, or any other tobacco or plant product intended for inhalation, or an electronic delivery device that is turned on or otherwise activated.

2.5. Tobacco or tobacco product means any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product including but not limited to cigarettes; cigars and other smoking tobacco; snuff and other chewing tobacco; electronic delivery devices; and any other kinds and forms of tobacco. The term excludes any product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

2.6. Tobacco use means the act of smoking, the use of smokeless tobacco, or the use of any other tobacco product in any form.

Section 3: Policy

3.1. Tobacco use is prohibited at all times in or on all recreational areas.

3.2. It is not a violation of this policy to use tobacco in or on recreational areas as part of a Native American spiritual or cultural ceremony. Approval from [City/County] administration must be requested and received prior to the ceremony.

Section 4: Enforcement

4.1. Signage will be posted at strategic locations to inform the community and recreational area users about the policy.

4.2 [City/County] staff and volunteers will be notified about this policy through the employee manual.

4.3 The success of this policy depends on the consideration and cooperation of all. Enforcement of the policy is a shared responsibility of [City/County] staff and recreational area users. [City/County] staff will communicate the policy to event organizers. [City/County] staff will also make periodic observations of recreational areas to monitor for compliance.

4.4 Any individual found violating this policy will be reminded and asked to comply before being subject to ejection from the recreational area. [City/County] staff found violating this policy may be subject to disciplinary action.

Section 5: Effective Date

This policy is effective on [effective date].

Appropriate [City/County] Official

Date

City of International Falls, Minnesota

ORDINANCE NO. 13, 4TH SERIES

AN ORDINANCE OF THE CITY OF INTERNATIONAL FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 10 ENTITLED "PUBLIC PROTECTION, CRIMES AND OFFENSES" BY ADDING CITY CODE SECTION 10-32 (c) TO PROHIBIT TOBACCO ON CERTAIN CITY PROPERTY; BY ADOPTING BY REFERENCE, CITY CODE CHAPTER 1, AND SECTION 10-99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THE CITY OF INTERNATIONAL FALLS, MINNESOTA, DO ORDAIN AS FOLLOWS:

Section 1. City Code Section 10-32(c) to read as follows:

Tobacco prohibited on City property. No person shall use tobacco products on City-owned property including but not limited to parks, buildings and equipment except for Streets and Avenues.

Section 2. City Code Chapter 1 entitled "General Provisions and Definitions Applicable to the Entire City Code Including Penalty for Violation", and City Code Section 10-99 is hereby adopted in its entirety, by reference, as though repeated verbatim herein.

Section 3. After adoption, signing, and attestation, this Ordinance shall be published once in the official newspaper of the City and shall be in effect 30 days after the date following such publication.

Harry G. Swendsen
Mayor

Attest:

Betty Bergstrom
Acting Interim City Administrator

Passed its first reading this 10th day of May, 2004.

Passed its second reading this 24th day of May, 2004.

Published May 28th, 2004

**AN ORDINANCE PROHIBITING THE USE OF TOBACCO PRODUCTS
WITHIN CITY-OWNED PARKS, OPEN SPACES AND RECREATION AREAS**

The City Council of the City of Bloomington hereby ordains:

Section 1. That Chapter 5 of the City Code is hereby amended to read as follows:

CHAPTER 5

PUBLIC FACILITIES AND PROPERTY

ARTICLE III. PARKS AND PLAYGROUNDS

SEC. 5.21. REGULATIONS.

The following regulations shall apply to all City parks:

(20) Park and Recreation Programs -

- (A) No person involved in any event of the Park and Recreation Department, including, but not limited to sponsors of teams thereof, shall commit an unfair discriminatory practice or deny another person access to, admission to, or utilization of, or benefit from any such event because of race, color, creed, religion, or national origin.
- (B) Exception. The provisions of Paragraph A above shall not apply to a religious organization with respect to qualifications based on religion, when religion shall be a bona fide qualification for membership.

(21) No person shall use tobacco products on City-owned athletic play fields, including their spectator areas, while the fields are being used for organized youth athletic events or organized adult recreational events. These areas shall be posted by appropriate signs and markers as directed by the Park Director.

(22) No person shall use tobacco products on City-owned property during City sponsored cultural programs such as Arts in the Park, Summer Fete and River Rendezvous. The Park Director may permit the use of tobacco products for special events such as historical programs and theatrical productions if such use is an integral part of the event. These areas shall be posted by appropriate signs and markers as directed by the Park Director.

(23) City-Owned Parks, Open Spaces and Recreation Areas -

- (A) No person shall use tobacco products on City-owned golf courses and on the exterior premises of the Bloomington Ice Garden. These areas shall be posted by appropriate signs and markers as directed by the Park Director.
- (B) No person shall use tobacco products on City-owned parks, conservation areas and open spaces, including trails used for walking and biking. These areas shall be posted by appropriate signs and markers as directed by the Park Director.

(C) No person shall use tobacco products at City-owned picnic shelters during private rentals of these facilities. These areas shall be posted by appropriate signs and markers as directed by the Park Director.

(D) This Section does not apply to the use of tobacco products in motor vehicles parked on the premises of City-owned parks, conservation areas, open spaces and recreational facilities.

SEC. 5.22. PENALTY.

Any person violating subsections (9) OR (14) shall be guilty of a misdemeanor, all other violations of this Article shall be punishable as a petty misdemeanor.

SEC. 5.22.01. SEVERABILITY.

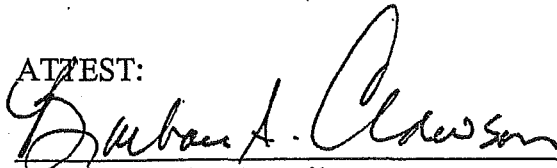
If any section, subsection, sentence, clause or phrase of this Article is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of the Article. The City Council hereby declares that it would have adopted this Article and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

Passed and adopted this 9th day of October 2006.



Mayor

ATTEST:



Secretary to the Council

APPROVED:



City Attorney



PLYMOUTH, MN PARKS AND RECREATION

SUBJECT

Plymouths Parks and Recreation Tobacco-Free Policy

POLICY STATEMENT

The City of Plymouth Parks and Recreation Department is committed to the quality of life for all residents, therefore, we believe that:

1. Tobacco product use in the proximity of children, youth and adults engaging in or watching recreational activities is unhealthy and detrimental to the health of others.
2. Tobacco products once consumed in public spaces are often discarded on the ground, thus posing a risk of ingestion to toddlers and causing a litter problem.
3. As parents, leaders, coaches, and officials we are thought of as role models, and the use of tobacco products around youth has a negative effect on their lifestyle choices.

TOBACCO-FREE FACILITIES

No person shall use tobacco products on city-owned parkland, park facilities, open space or joint city/school district properties, except within the confines of a vehicle in a designated parking area.

COMPLIANCE PROCEDURES

The emphasis on enforcing the Tobacco-Free park policy is through voluntary compliance:

1. Appropriate city-owned parkland, park facilities, open space or joint city/school district properties will be signed.
2. Plymouth Park and Recreation staff will meet with activity organizations and/or leaders or coaches to discuss the policy and to distribute flyers with the "Tobacco Free" regulations.
3. Plymouth Park and Recreation staff will make periodic observations of activity sites to monitor compliance.
4. Plymouth Park and Recreation will take an active role to encourage the surrounding communities to adopt the "Tobacco Free" policy, so that we may act as a united front to ensure the health and wellbeing of our community.

Date of Adoption: 10/28/03



Park & Recreation Tobacco-Free Park System Policy

1. Guideline Statement

City of Champlin Parks and Recreation Tobacco-Free Policy is designed to protect the health, welfare, and safety of our park patrons.

2. Policy Statement

The City of Champlin is committed to the quality of life for all residents, therefore, we believe that:

- Tobacco product use in the proximity of children, youth and adults engaging in or watching recreational activities is unhealthy and detrimental to the health of others.
- Tobacco products consumed in public spaces are often discarded on the ground, thus posing a risk of ingestion to toddlers and causing a litter problem.
- As parents, leaders, coaches, and officials, we are thought of as role models and the use of tobacco products around youth has a negative effect on their lifestyle choices.

3. Tobacco-Free Facilities

The City of Champlin does not allow the use of tobacco products on City-owned park land, recreational facilities, City facilities, and open space.

4. Compliance Procedures

The emphasis on enforcing the Tobacco-Free parks and recreation policy is through voluntary compliance:

- Appropriate City-owned park land, recreational facilities, open space will be signed.
- City of Champlin staff will meet with activity organizations and \ or leaders or coaches to discuss the policy and to distribute flyers with the "Tobacco Free" regulations.
- City staff will make periodic observations of activity sites to monitor compliance.

5. Adoption date: May 10, 2004

City of Morris, MN

Resolution Establishing Tobacco-Free Policy

- Whereas** the City of Morris believes that tobacco use in the proximity of children and adults engaging in or watching outdoor recreational activities at City-owned or operated facilities is detrimental to their health and can be offensive to those using such facilities; and
- Whereas** the City of Morris has a unique opportunity to create and sustain an environment that supports a non-tobacco norm through a tobacco-free policy, rule enforcement, and adult-peer role modeling on City-owned outdoor recreational facilities; and
- Whereas** the City of Morris believes parents, leaders, and officials involved in recreation are role models for youth and can have a positive effect on the lifestyle choices they make; and
- Whereas** the tobacco industry advertises at and sponsors recreational events to foster a connection between tobacco use and recreation; and
- Whereas** cigarettes, once consumed in public spaces, are often discarded on the ground requiring additional maintenance expenses, diminish the beauty of the City's recreational facilities, and pose a risk to toddlers due to ingestion; and
- Whereas** the City Park Board determines that the prohibition of tobacco use at the City's recreational facilities serves to protect the health, safety and welfare of the citizens of our City.

Therefore, be it resolved

By the City Council of the City of Morris that the following tobacco-free policy is adopted:

Section 1: Tobacco use prohibited in outdoor recreational facilities

No person shall use any form of tobacco at or on any City-owned or operated outdoor recreational facilities, including the restrooms, spectator and concession areas. These facilities also include all City-owned parks, playgrounds, athletic fields, walking/biking trails, and beaches. The only exception being the City's campgrounds.

Section 2: Enforcement

1. Appropriate signs shall be posted in the above specified areas.
2. The community, especially facility users and staff, will be notified about this policy.
3. Staff will make periodic observations of recreational facilities to monitor for compliance. City officials, parents, and coaches are asked to help in enforcing the compliance to the policy.
4. Any person found in violation of this policy may be subject to immediate ejection from the recreation facility for the remainder of the event.

Section 3: Effective Date

This policy statement is effective immediately upon the date of adoption.

Adopted: March 9, 2004.



Outdoor Tobacco-Free Metal Signs Including Electronic Cigarettes

Association for Non Smokers-MN (ANSR) has 12" x 18" permanent outdoor metal signs available for grantees that need assistance in promoting their tobacco-free policy.

These signs are **FREE**, but all orders **require a copy of tobacco-free policy that includes electronic cigarettes on the policy and was adopted in 2014 or later.**

To receive the FREE signs, the tobacco-free policy must be a formal written policy that states that all forms of tobacco use are prohibited on the whole property or lists the facilities covered under the policy.



*ANSR reserves the right to limit orders based on materials available. ****

To receive your free materials, please provide the following information:

1) Shipping Information:

Name/Title: _____

Shipping Address: _____

Shipping City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Quantity Requested: _____

2) Property Information (Please include the following information for each property):

Property Name: _____

Contact Name & Title: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Website: _____

Type of Building(s) (check all that apply)

College Campus

K-12 School

County Grounds

Municipal Grounds

Other _____

Please return form to:

Live Smoke Free

2395 University Avenue W, Suite 310

St. Paul, MN 55114-1512

Email: esha@ansrmn.org

Phone: (651) 646-3005

FAX: (651) 646-0142

City of Brainerd, Minnesota

Parks and Recreation Department
1619 NE Washington Street
Brainerd, MN 56401

Parks and Recreation Department Policy

Subject: Use of tobacco products at Brainerd Parks and Recreation Department youth events and facilities.

Background: The Brainerd Parks and Recreation Department believes that tobacco use in the proximity of children and adults engaging or watching youth sports or activities at City of Brainerd owned or operated facilities is detrimental to their health and can be offensive to those using such facilities. Furthermore the Brainerd Parks and Recreation Department believes that parents, leaders, coaches and officials are role models for youth and can have a positive effect on the lifestyle choices they make. Also, cigarettes once consumed in public places are often discarded on the ground, thus posing a risk to toddlers due to ingestion.

Section 1: Tobacco use is discouraged within a 100-foot radius of outdoor youth recreation facilities owned or operated by the City of Brainerd while these facilities are being used for youth athletic events or activities. These facilities include baseball fields, softball fields, soccer fields, outdoor skating facilities, playgrounds and open swimming hours at Lum Park Beach. Tobacco products shall also be discouraged at the spectator areas, restrooms and concession areas of these facilities. Appropriate signage will be posted in these areas.

Section 2: Effective date May 28, 2002

Joyce
218-824-1080

FAKED

Finalized
version
6/6/02 Jm

Brainerd
Park & Rec.
Policy

TOBACCO-FREE ZONE

SUPPORT THE HEALTH AND
WELL-BEING OF OUR YOUTH BY
REFRAINING FROM TOBACCO USE.

TOBACCO USE IS DISCOURAGED WITHIN
100 FEET OF YOUTH ACTIVITIES.

SPONSORED BY: BRAINERD PARKS AND RECREATION
DEPARTMENT AND MINNAPOLIS COUNTY HEALTH DEPARTMENT

THIS ARTWORK IS THE PROPERTY OF M-R SIGN CO.
USE BY OTHERS WITHOUT WRITTEN PERMISSION IS
PROHIBITED BY LAW.

FORMED
SIGN SIZE

18" x 24"

DESCRIPTION

DRAWN BY/DATE

JERRY

6-5-02

APPROVED BY/DATE

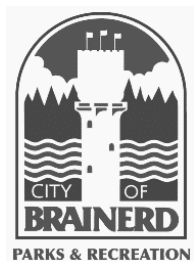
SCALE

1/8" = 1"

GBP NAME

BPR-TFZ





Brainerd Park Board Agenda Request

Requested Meeting Date: May 25, 2021

Title of Item: Request to Approve Dog Park Pavilion Design

☐ INFORMATION ONLY

☒ ACTION REQUESTED

Action Requested:

☐ Direction Requested

☐ Discussion Item

Submitted by:

City Engineer/Interim PW Director Sandy

Department:

Parks and Recreation

Presenter (Name & Title):

City Engineer/Interim PW Director Sandy

Estimated Time Needed:

5 Minutes

Summary of Issue:

Attached is the final design of the Buster Park shelter as design by Chair Yeager.

Alternatives, Options, Effects on Others/Comments:

Staff would like discussion and approval of the design before moving forward to procure materials. During procurement of the materials, we will have to see if we can get everything to build the structure with the prices of building materials. We have \$7,000 budgeted for materials currently, but may go over budget on the material side due to high prices.

Recommended Action/Motion:

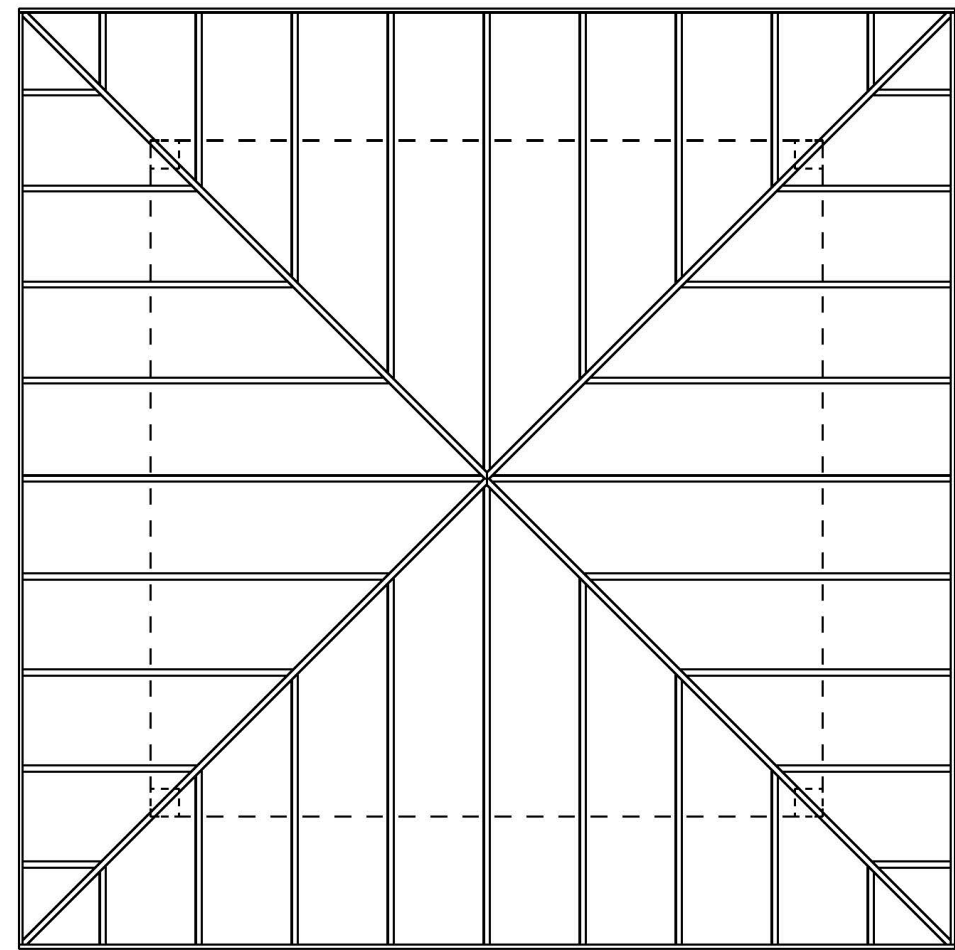
Staff recommends approval of the design presented by Mr. Yeager and directing staff to procure materials for the shelter.

Financial Impact:

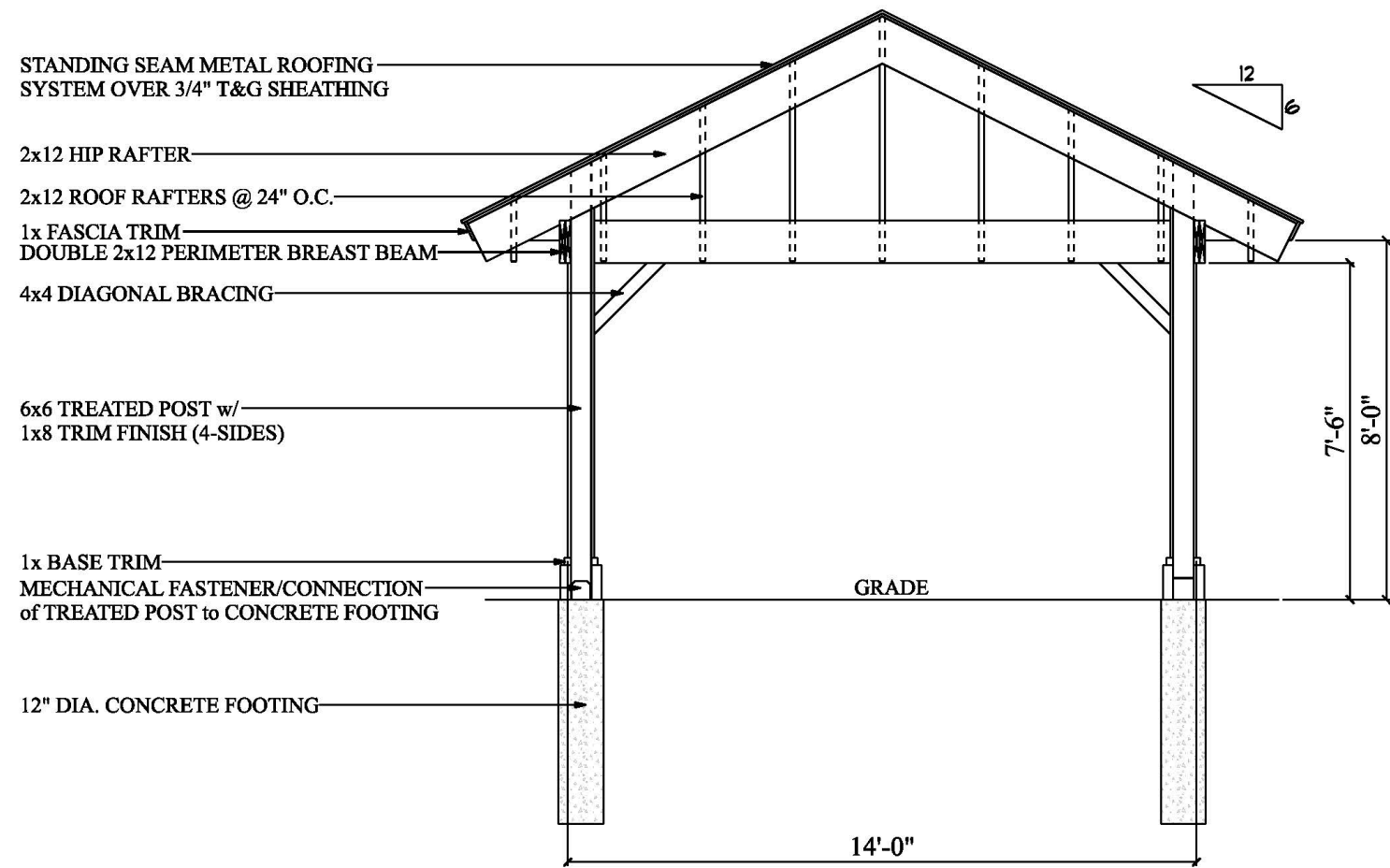
Is there a cost associated with this request: ☒ Yes ☐ No

What is the total cost, with tax and shipping \$ 7,000

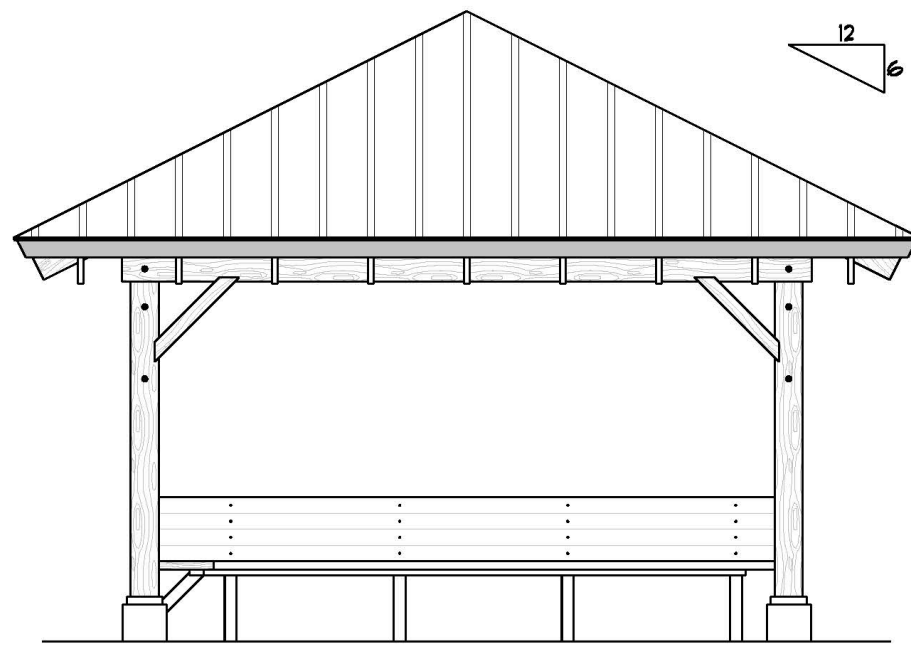
Is this budgeted? ☒ Yes ☐ No We have \$7,000 in capital budget for this build and will procure materials to see the overall cost.
Please Explain:



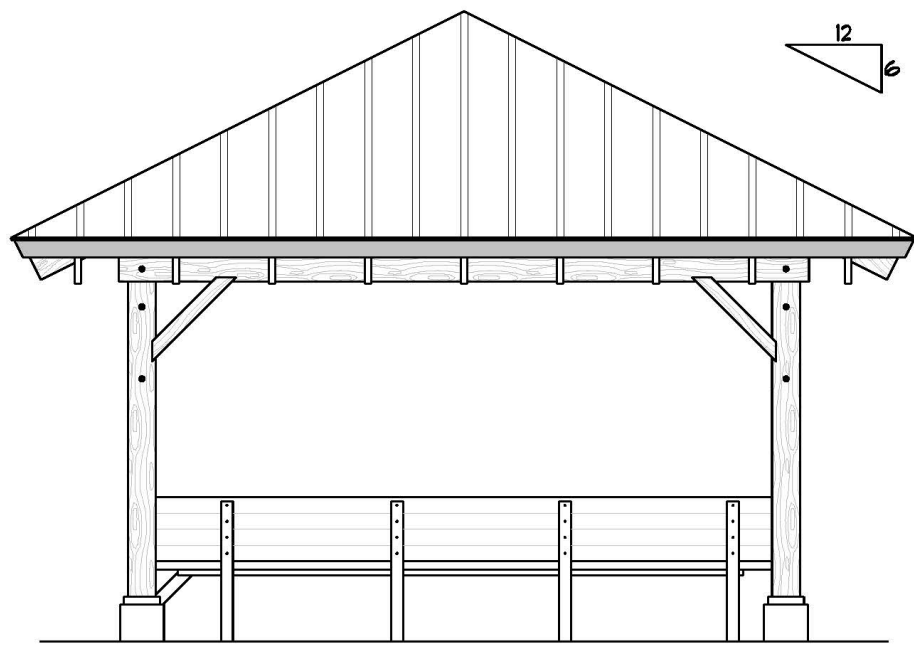
ROOF FRAMING PLAN
SCALE: 1/4" = 1'-0"



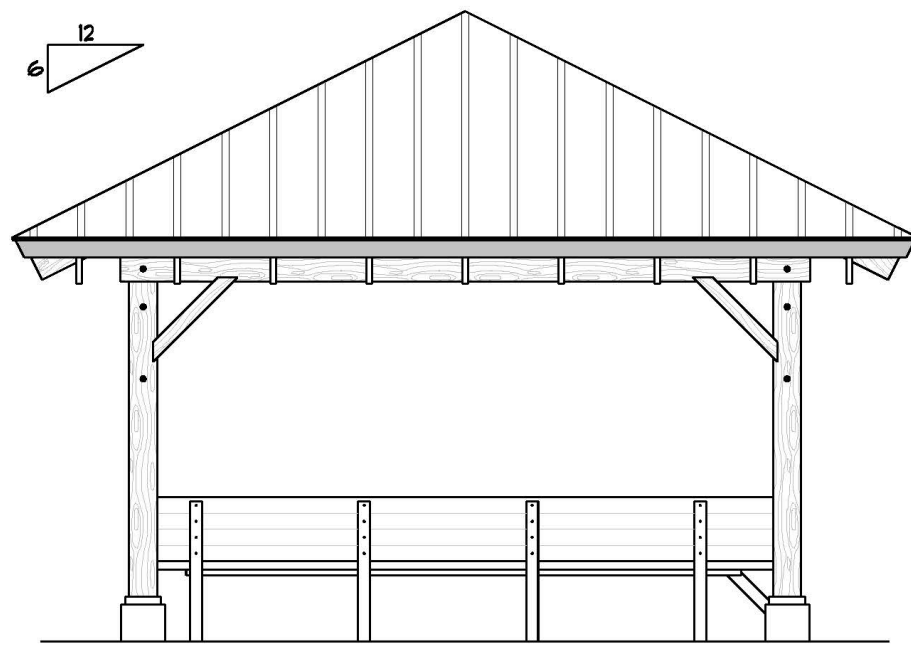
5 SECTION
SCALE: 1/4" = 1'-0"



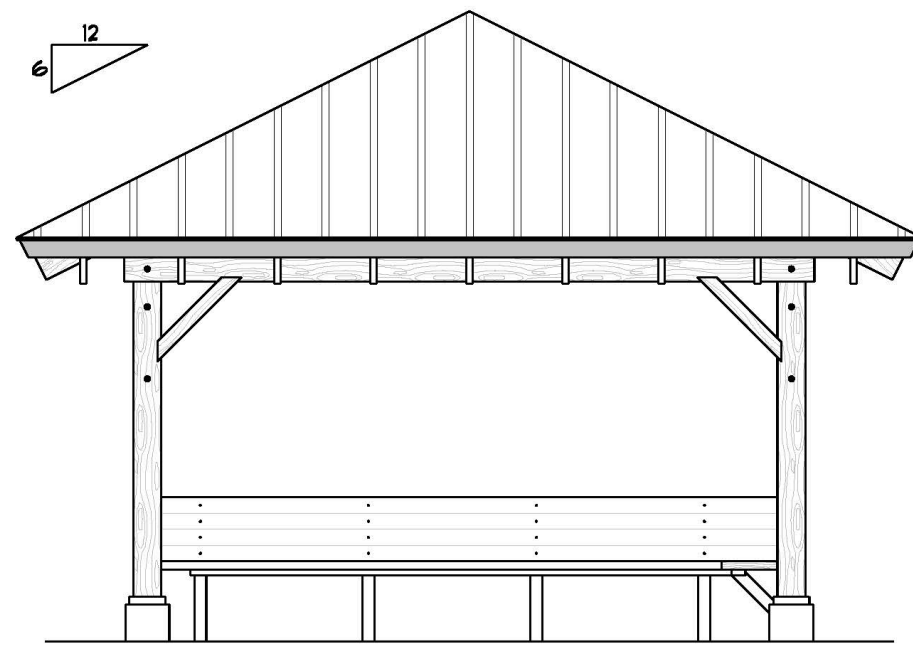
1 ELEVATION
SCALE: 1/4" = 1'-0"



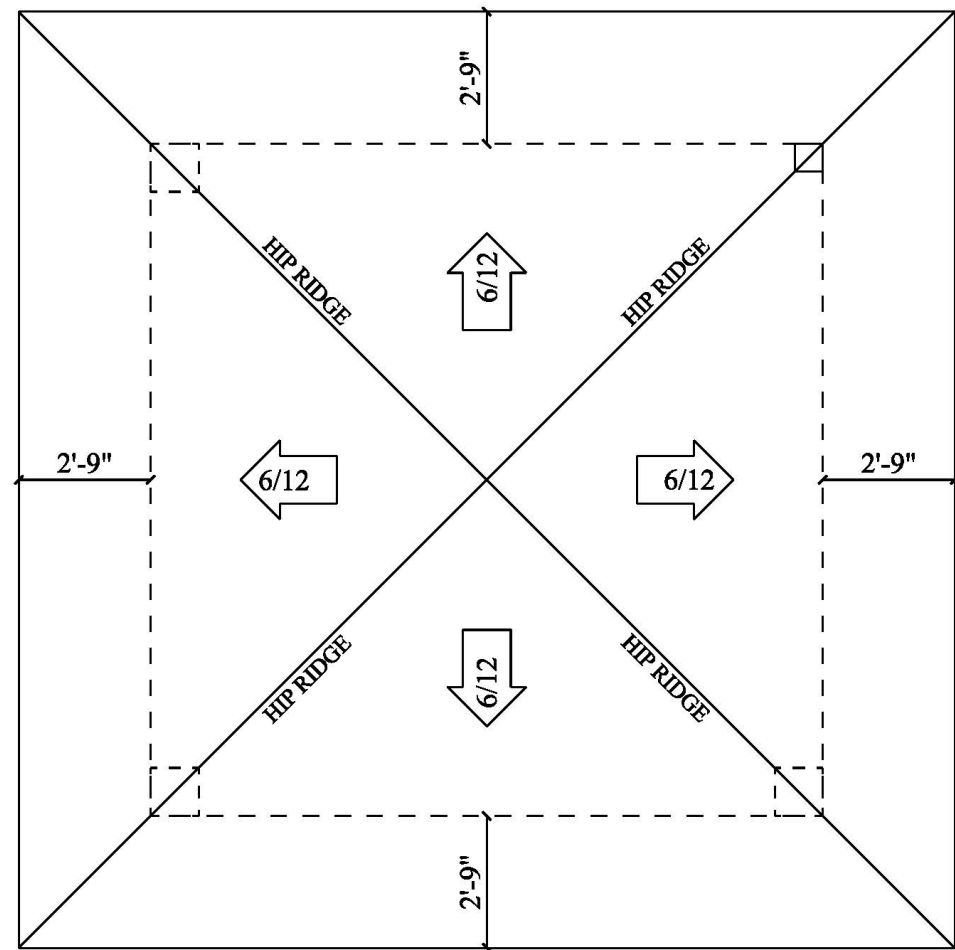
2 ELEVATION
SCALE: 1/4" = 1'-0"



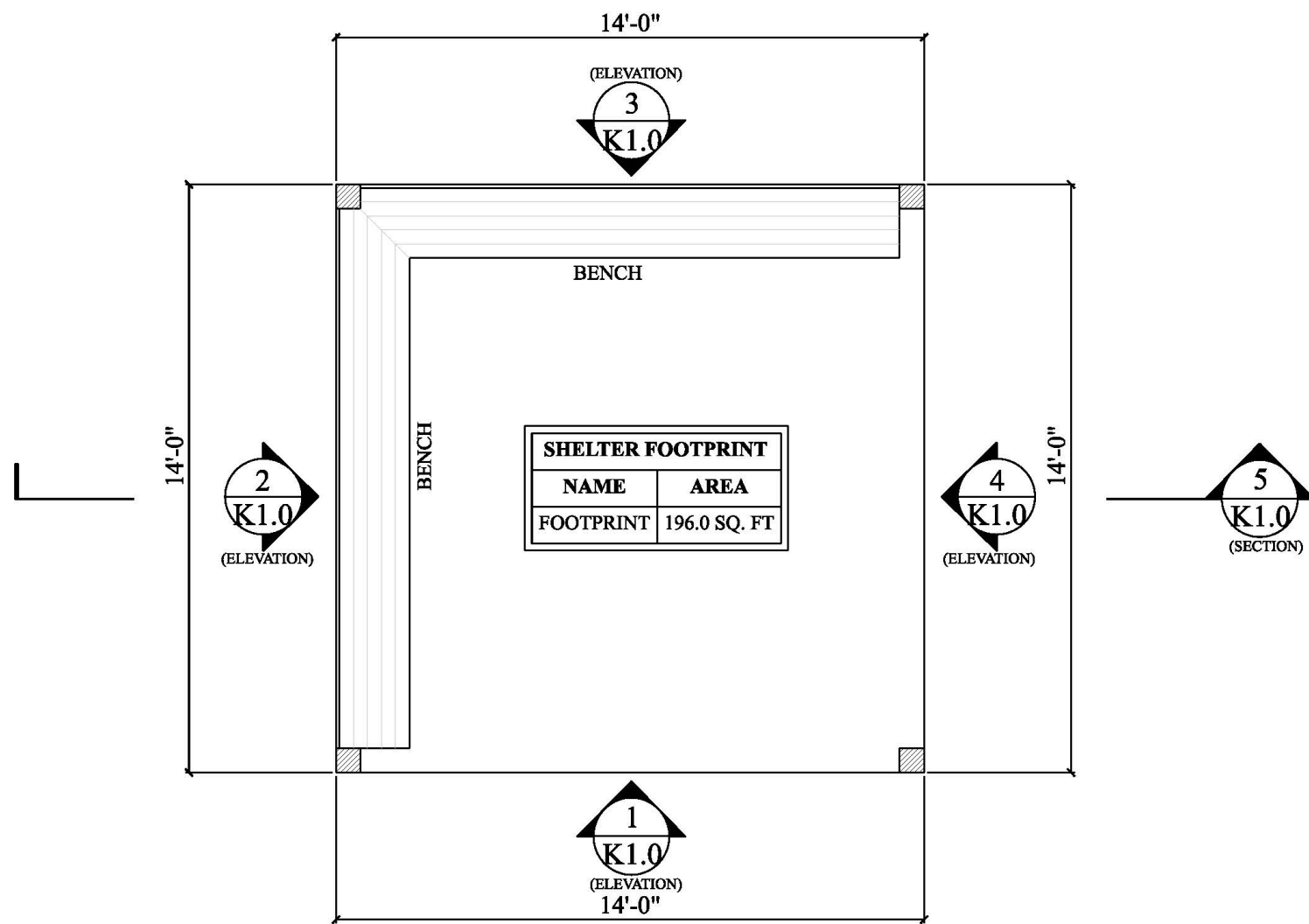
3 ELEVATION
SCALE: 1/4" = 1'-0"



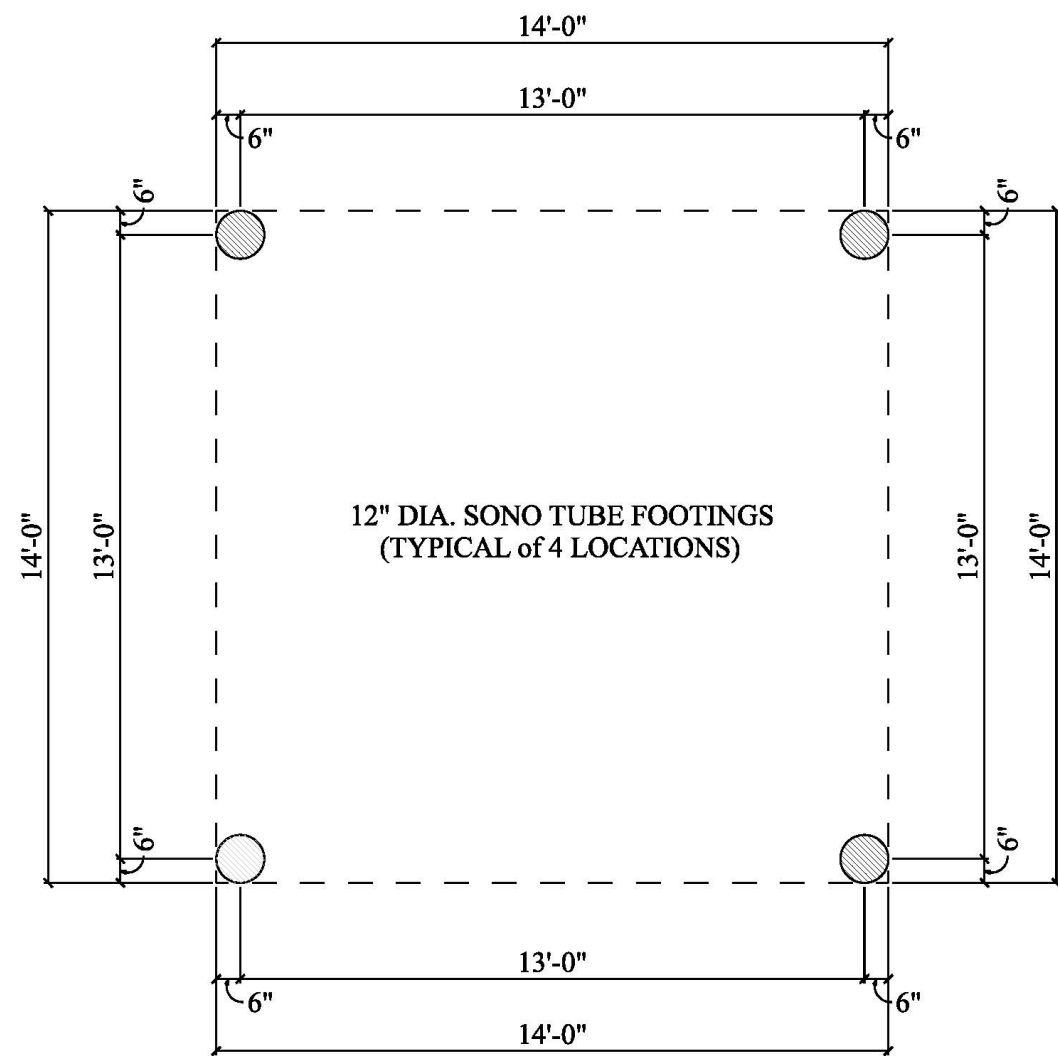
4 ELEVATION
SCALE: 1/4" = 1'-0"



ROOF PLAN
SCALE: 1/4" = 1'-0"



FRAMING (POST) PLAN
SCALE: 1/4" = 1'-0"



FOUNDATION PLAN
SCALE: 1/4" = 1'-0"

GENERATION
A

**PRELIMINARY
DOCUMENTS**
(NOT FOR CONSTRUCTION)

PRINT DATE:
Wednesday, April 28, 2021
03:52 PM

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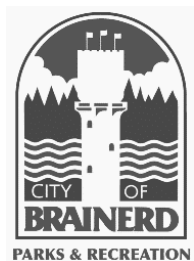
BUSTER SHELTER
MAIN LEVEL FLOOR PLAN

K 1.0

ROPD, LLC

KEVIN A. YEAGER
STUDIO OF DESIGN

FINE HOMES & INTERIORS
P.L.L.C. 218-838-3483 EMAIL: YEAGERDESIGNS@AOL.COM WEB: KEVINAYEAGERDESIGNS.COM



Brainerd Park Board Agenda Request

Requested Meeting Date: May 25, 2021

Title of Item: Request by a Property Owner to Place Lending Book Library Near Buffalo

☐ INFORMATION ONLY

☒ ACTION REQUESTED

Action Requested:

☐ Direction Requested

☐ Discussion Item

Submitted by:

City Engineer/Interim PW Director Sandy

Department:

Parks and Recreation

Presenter (Name & Title):

City Engineer/Interim PW Director Sandy

Estimated Time Needed:

5 Minutes

Summary of Issue:

Staff has received a request by the owners at 1934 Woodcrest Road (Andrew and Misha Freeman) and 1938 Graydon Avenue (Loren Meinke) to place a lending library near the trail.

Alternatives, Options, Effects on Others/Comments:

The library would be like others you may see placed in public places, and allow for the taking and leaving of books for people to use. The owners would like to put the library near the trail for people to grab and leave books at their leisure. Staff has no issue with this under the conditions that the library stays the property of the property owners near the library and any repairs that need to be made remain the responsibility of the property owners.

Recommended Action/Motion:

Staff recommends allowing the placement of the lending library near 1934 Woodcrest Road and directing staff to work with the property owners on placement of the library.

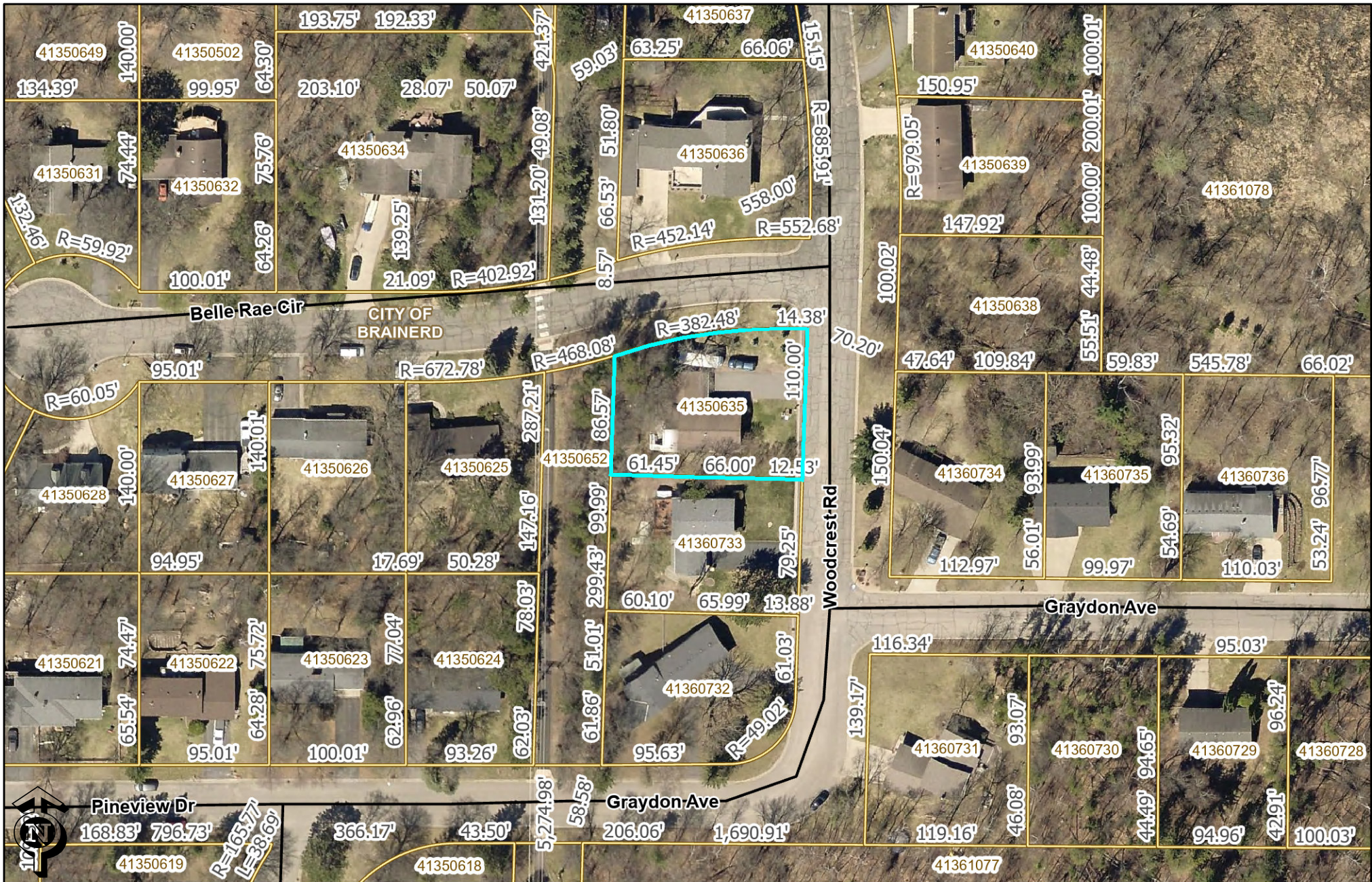
Financial Impact:

Is there a cost associated with this request: ☐ Yes ☒ No

What is the total cost, with tax and shipping \$ _____

Is this budgeted? ☐ Yes ☐ No

Please Explain:



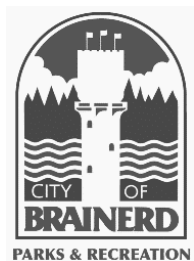
These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Lending Library

Paul Sandy

Date: 5/20/2021 Time: 7:32:45 AM





Brainerd Park Board Agenda Request

Requested Meeting Date: May 25, 2021

Title of Item: Request to Approve Replacement of Memorial Park Field Sideline Fences

☐ INFORMATION ONLY ☒ ACTION REQUESTED	Action Requested: ☐ Direction Requested ☐ Discussion Item
Submitted by: City Engineer/Interim PW Director Sandy	Department: Parks and Recreation
Presenter (Name & Title): City Engineer/Interim PW Director Sandy	Estimated Time Needed: 5 Minutes
Summary of Issue: Per the park board evaluations and some comments we have received about the sideline fences at Memorial Park, staff solicited a quote to replace the sideline fences between fields 1 and 2 along with the bottom half of the backstop fences and wings on fields 2 and 3.	
Alternatives, Options, Effects on Others/Comments: The comments about the fences had to deal with the bowing out at the bottom of each fence, along with the age of some of the backstop lower halves. The attached quote is for the removal of the wire fence on each sideline and replacement with heavier 6-gauge wire along with the replacement of the bottom halves of the backstops at fields 2 and 3 and replacement with the heavier gauge wire. The Park Dedication Fund for Memorial Park was close to \$18,000 as of May 14, 2021, which is more than enough to cover these expenses and is mostly from banner sales for our Softball Program. Staff feels this is a good way to fund these replacements. In the past, staff has tried just about everything to bolt down the bowed fence panels, and have not had any luck as the wire holding them down to the fabricated bottom rails break under pressure. The consultation with the fence contractor brought to light that these fences are past their useful life and will never be same as they are stretched and bowed beyond a point of return. We are currently working on a second quote from another vendor (Elite Fence) but he was unsure if he could get his hands on the heavier gauge wire fence.	
Recommended Action/Motion: Staff recommends authorizing the quote with Oberg Fence in the total amount of \$15,190 for the replacement of the sideline fences between fields 1 and 2 and also the backstops and wing bottom halves on fields 2 and 3.	
Financial Impact: Is there a cost associated with this request: ☒ Yes ☐ No What is the total cost, with tax and shipping \$ <u>\$15,190</u> Is this budgeted? ☒ Yes ☐ No <u>Please Explain:</u> Park Dedication is intended to be used to finance these fence replacements.	



OBERG FENCE CO.

P.O. Box 118

Deerwood, MN 56444

Sales@obergfence.com

www.obergfence.com

218-534-3118

218-534-3119 fax

Date: May 17, 2021

Name: City of Brainerd

Address: Softball fields 1-3

Phone Number:

Fax Number:

E-mail:

Description: Furnish and install 500' of 8' high new wire down two sidelines (remove old wire) - \$ 8,214.00

(2) Removal bottom half 8' high wire on backstop/wings and install new 6 gauge wire - \$ 3,488.00 each backstop.

If permits or private locates needed, home owner/contractor is responsible. All brushing & removal of brush must be done prior to installation by owner. All electrical to any operated gate openers to be supplied by customer. Layout/staking by customer.

Certificate of insurance is available upon request. All site preparation including grading, clearing, brushing, mowing, debris removal or disposal shall be by others. Signature on proposal indicates agreement with Oberg terms and conditions provided. Signed proposal and P.O. or 1/2 down are necessary to begin the scheduling process, balance is due upon completion. We will furnish material and labor in accordance with the above description for the sum of:

\$ 15,190.00

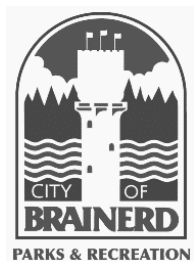
Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Owner to carry fire, tornado, and all other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Salesman Signature: _____ This proposal may be withdrawn if not accepted in 3 days.

Acceptance of Proposal: Signature: _____ Date: _____

You are authorized to do the work as specified. Payment will be made as outlined above.

This proposal may be withdrawn if not accepted within 7 days. Changes to above description must be executed with a written change order, and will become an extra charge over the above price. We are fully insured; also bonding is available if required at an additional cost.



Brainerd Park Board Agenda Request

Requested Meeting Date: May 25, 2021

Title of Item: Request to Approve Triangle Park Playground Design

☐ INFORMATION ONLY

☒ ACTION REQUESTED

Action Requested:

☐ Direction Requested

☐ Discussion Item

Submitted by:

City Engineer/Interim PW Director Sandy

Department:

Parks and Recreation

Presenter (Name & Title):

City Engineer/Interim PW Director Sandy

Estimated Time Needed:

5 Minutes

Summary of Issue:

In the 2021 budget, there is a replacement of the playground, edging, material, and incidental items at Triangle Park.

Alternatives, Options, Effects on Others/Comments:

Staff has attached a couple of options and renderings for review by the board. Per the design standard workshop, there seemed to be some consensus around the design, color, look, and feel of this equipment, in which is similar to the equipment at Meadows Park (our newest equipment). There are two options for the board to consider. If none of them are appealing, staff can go back to the supplier and ask for new options. The quoted costs do include new border and fall material under the playground, which is something that tended to put these things over budget in the past. Option 1, with install freight, border, etc. is anticipated to be about \$28,609.80 and option 2 is anticipated to be about \$31,547.72. These numbers are with estimates for woodfiber and border, which we have estimated pretty conservatively for planning purposes. The supplier has also indicated we might be able to save some on freight if we can act soon, as they have an order for another entity we may be able to join on with and split those costs.

Recommended Action/Motion:

Staff recommends moving forward with options one or two and authorizing staff to procure and install the equipment once quotes and contracts are signed.

Financial Impact:

Is there a cost associated with this request: ☒ Yes ☐ No

What is the total cost, with tax and shipping \$ _____

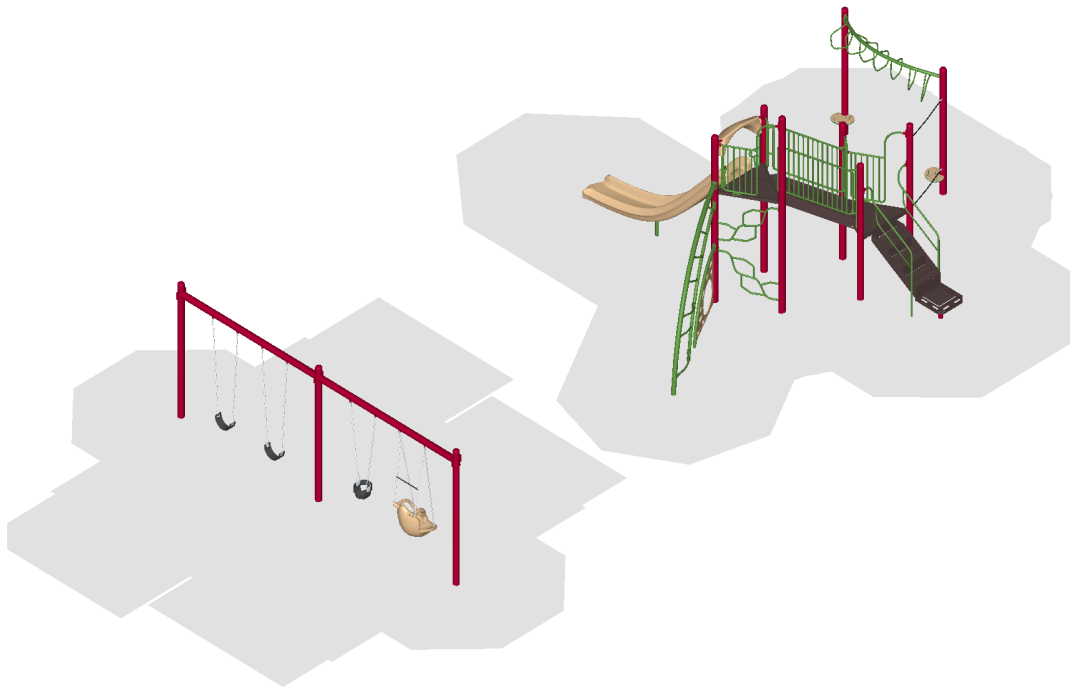
Is this budgeted? ☐ Yes ☐ No

Please Explain:

City of Brainerd Triangle Park

Proposal # 100-139951-1
May 03, 2021

Presented by
St. Croix Recreation Fun Playgrounds Inc.



Burke®



May 03, 2021

Paul Sandy
City of Brainerd
501 Laurel St
Brainerd, MN 56401

Dear Paul Sandy:

St. Croix Recreation Fun Playgrounds Inc. is delighted to provide City of Brainerd with this playground equipment proposal.

This design was developed with your specific needs in mind, and we look forward to discussing this project further with you to ensure your complete satisfaction. St. Croix Recreation Fun Playgrounds Inc. is confident that this proposal will satisfy City of Brainerd's functional, environmental, and safety requirements -- and most importantly -- bring joy and excitement to the children and families directly benefiting from your new playground.

You have our personal commitment to support this project and your organization in every manner possible, and we look forward to continue developing a long-standing relationship with City of Brainerd. We appreciate your consideration and value this opportunity to earn your business.

Sincerely,

Christopher Johnsen
St. Croix Recreation Fun Playgrounds Inc.
1826 Tower Dr W
Stillwater, MN 55082

Design Summary

St. Croix Recreation Fun Playgrounds Inc. is very pleased to present this Proposal for consideration for the Triangle Park located in Brainerd. BCI Burke Company, LLC has been providing recreational playground equipment for over 90 years and has developed the right mix of world-class capabilities to meet the initial and continuing needs of City of Brainerd. We believe our proposal will meet or exceed your project's requirements and will deliver the greatest value to you.

The following is a summary of some of the key elements of our Proposal:

- Project Name: Triangle Park
- Project Number: 100-139951-1
- User Capacity: 45
- Age Groups: Ages 5-12 years
- Dimensions: 37' 8" x 68' 3"
- Designer Name: Kari Champeau

St. Croix Recreation Fun Playgrounds Inc. has developed a custom playground configuration based on the requirements as they have been presented for the Triangle Park playground project. Our custom design will provide a safe and affordable playground environment that is aesthetically pleasing, full of fun for all users and uniquely satisfies your specific requirements. In addition, proposal # 100-139951-1 has been designed with a focus on safety, and is fully compliant with ASTM F1487 and CPSC playground safety standards.

We invite you to review this proposal for the Triangle Park playground project and to contact us with any questions that you may have.

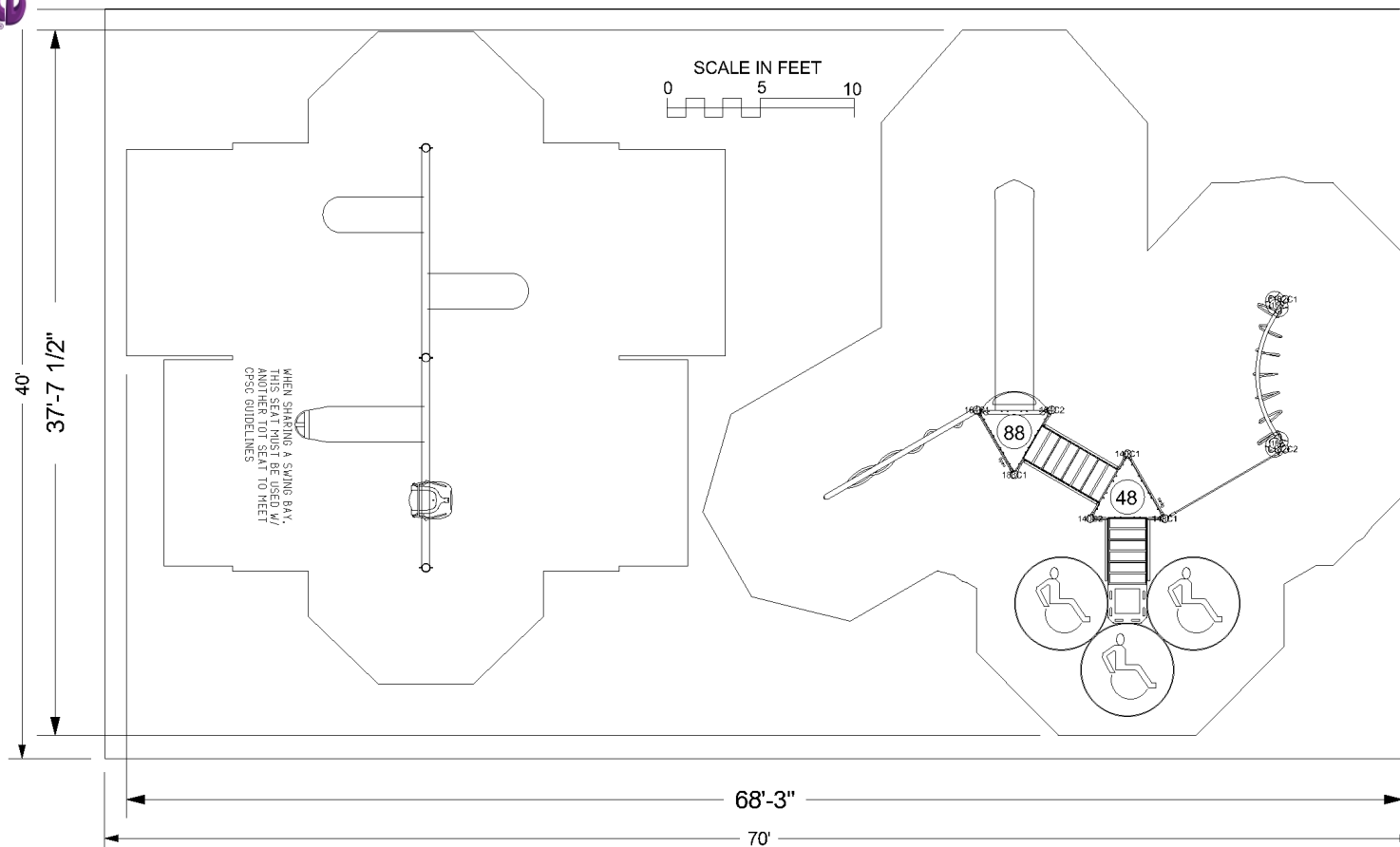
Thank you in advance for giving us the opportunity to make this project a success.

St. Croix Recreation Fun Playgrounds Inc.

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220

Burke

May 03, 2021



ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS:	9	
NUMBER OF ELEVATED PLAY EVENTS:	4	
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP:	PROVIDED: 0	REQ'D: 0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM:	PROVIDED: 3	
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM:		REQ'D: 2
NUMBER OF GROUND LEVEL PLAY EVENTS:	PROVIDED: 5	REQ'D: 1
NUMBER OF TYPES OF GROUND LEVEL PLAY EVENTS:	PROVIDED: 2	REQ'D: 1

— WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH AND AROUND THIS EQUIPMENT.

FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for Public Playground Safety.

PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL

INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA

1686 SQ.FT.

PERIMETER

275 FT.

STRUCTURE SIZE

37' 8" x 68' 3"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES:

6-23 MONTH OLDS

☐ 2-5 YEAR OLDS

☒ 5-12 YEAR OLDS

☐ 13 + YEAR OLDS



Registered
to ISO 9001



Registered
to ISO 14001



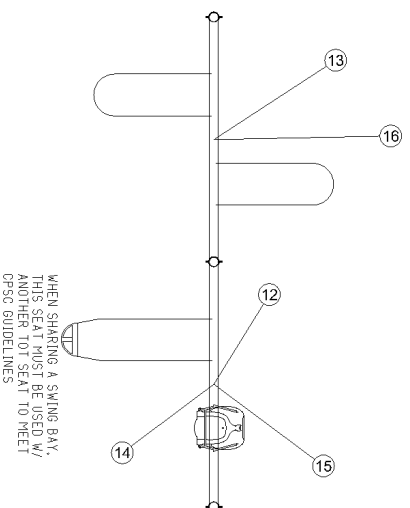
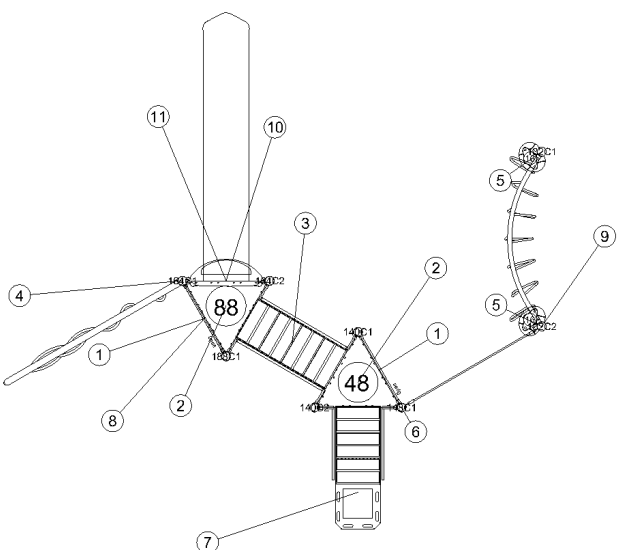
To verify product certification,
visit www.ipema.org

The play components identified in this plan are IPEMA certified. The use and layout of these components conform to the requirements of ASTM F1487. To verify product certification, visit www.ipema.org

The space requirements shown here are to ASTM standards. Requirements for other standards may be different.

The use and layout of play components identified in this plan conform to the CPSC guidelines. U.S. CPSC recommends the separation of age groups in playground layouts.

ITEM	COMP.	DESCRIPTION
1	270-0001	OFFSET ENCLOSURE
2	270-0129	TRIANGLE PLATFORM
3	370-0469	40" TRANSITION STAIR W/BARRI
4	370-1584	APEX WAVE CLIMBER
5	370-1608	OVISTEP LAUNCH PAD
6	370-1655	TRANGO TWO, POST TO POST 5
7	370-1659	TRANSFER STATION, HANDRAIL
8	370-1666	SHASTA CLIMBER, 80"-96"
9	370-1675	STRAIGHT OVERHEAD, NUCLEU
10	470-0758	VELO XL SLIDE, 88"-96" W/O HO
11	470-0804	SLIDE HOOD, LOW SIDE WALL
12	550-0099	TOT SEAT, 7' & 8' SINGLE, STD C
13	550-0112	BELT SEAT, 8' PAIR, STD CHAIN
14	550-0171	FREEDOM SWING SEAT, 8' BEAM
15	550-0201	SINGLE POST SWING ASSEMBLY
16	550-0202	SINGLE POST SWING ADD-ON 5'



Burke

SERIES: Basics, Intensity, Nucleus
COMPONENT PLAN
DRAWN BY: Kari Champeau

Triangle Park
Fir St and Bluff Ave
Brainerd, MN 56401

St. Croix Recreation Fun Playgrounds Inc.
100-139951-1

May 03, 2021

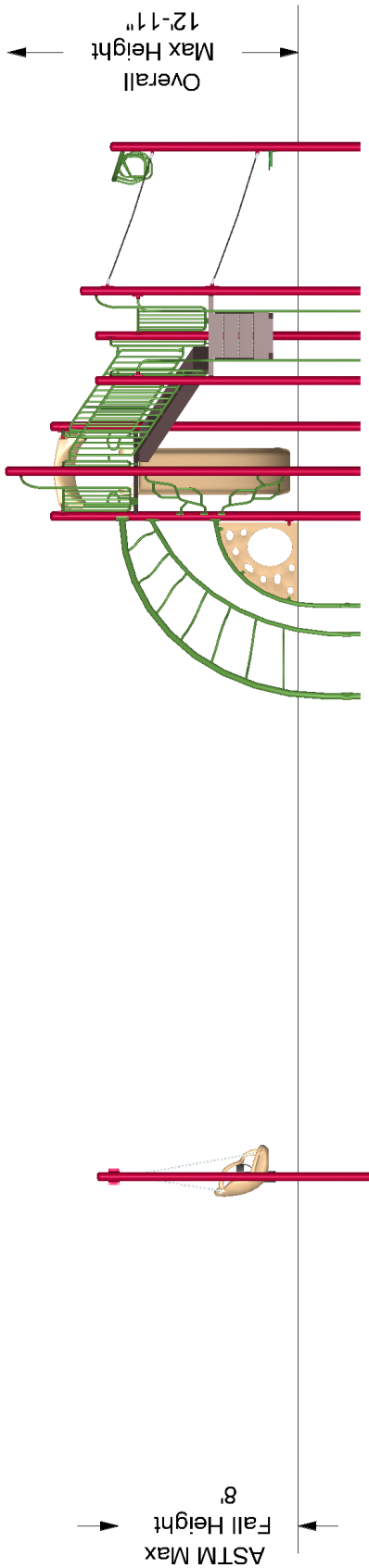


SERIES: Basics, Intensity, Nucleus
ELEVATION PLAN
DRAWN BY: Kari Champeau

Triangle Park
Fir St and Bluff Ave
Brainerd, MN 56401

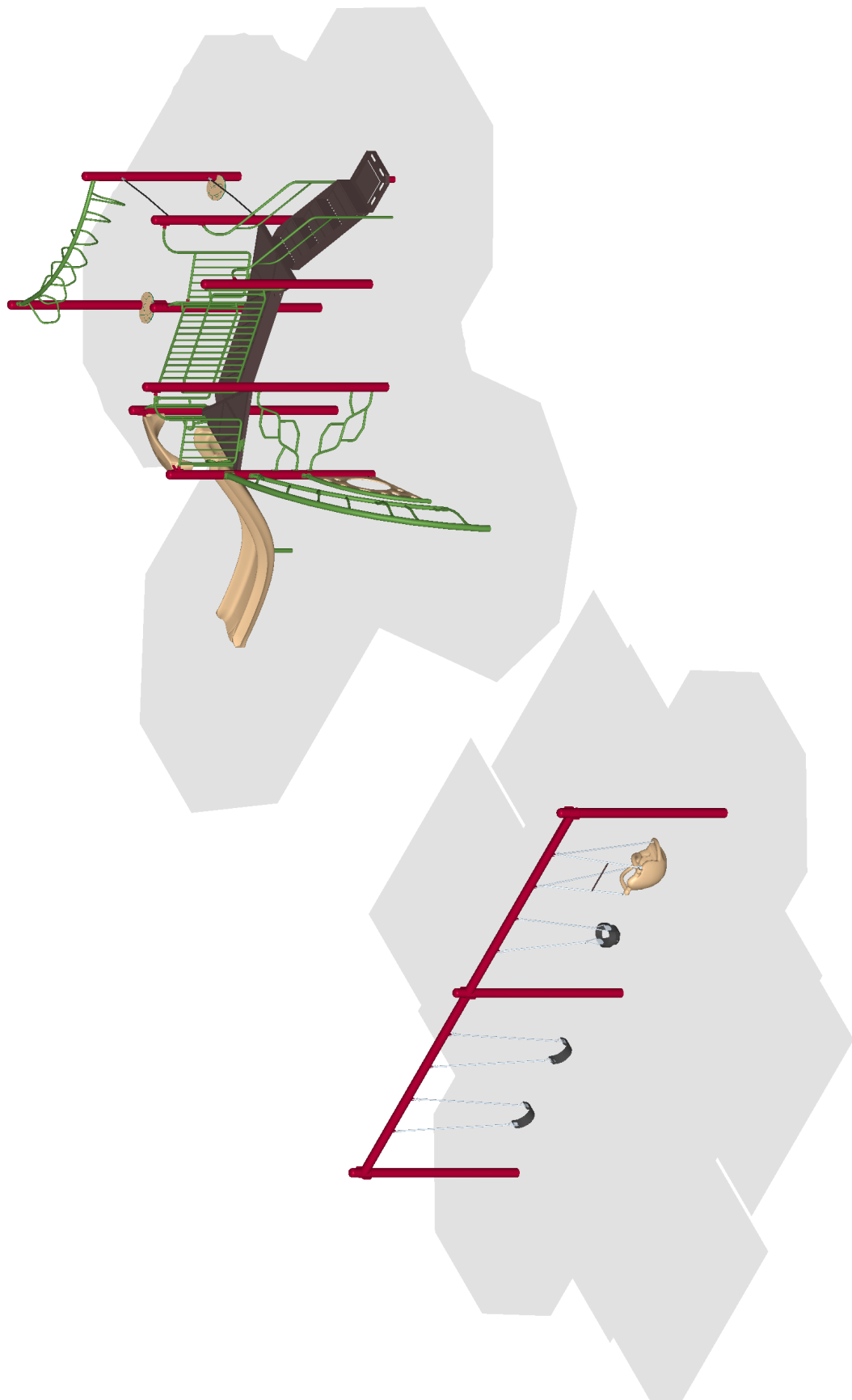
St. Croix Recreation Fun Playgrounds Inc.
100-139951-1

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220



The protective surfacing for this design must accommodate the critical fall height.

May 03, 2021



Burke

May 03, 2021

SERIES: Basics, Intensity, Nucleus

ISOMETRIC PLAN

DRAWN BY: Kari Champeau

Triangle Park

Fir St and Bluff Ave

Brainerd, MN 56401

St. Croix Recreation Fun Playgrounds Inc.

100-139951-1

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220



Proposal # 100-139951-1

May 03, 2021
2021 Pricing

Proposal Prepared for:

Paul Sandy
Playgrounds Inc.
City of Brainerd
501 Laurel St
Brainerd, MN 56401
Phone: 2184543411

Project Location:

Triangle Park

Fir St and Bluff Ave
Brainerd, MN 56401

Proposal Prepared by:

St. Croix Recreation Fun

1826 Tower Dr W
Stillwater, MN 55082
Phone: 651-430-1247
Fax: 651-430-9231
jj@stcroixrec.com

Christopher Johnsen
Phone: 651-430-1247
Fax: 651-430-9231
cj@stcroixrec.com

Component No.	Description	Qty	User Cap	Ext. User Cap	Weight	Ext. Weight
Phase One						
Intensity						
370-1584	APEX WAVE CLIMBER	1	8	8	185	185
370-1608	OVISTEP LAUNCH PAD	2	1	2	10	20
370-1655	TRANGO TWO, POST TO POST 5 TO...	1	5	5	10	10
370-1675	STRAIGHT OVERHEAD, NUCLEUS	1	6	6	53	53
Nucleus						
072-0500-132C	5" OD X 132" CAPPED POST	2	0	0	69	138
072-0500-140C	5" OD X 140" CAPPED POST	2	0	0	74	148
072-0500-148C	5" OD X 148" CAPPED POST	1	0	0	78	78
072-0500-164C	5" OD X 164" CAPPED POST	2	0	0	86	172
072-0500-188C	5" OD X 188" CAPPED POST	1	0	0	99	99
270-0001	OFFSET ENCLOSURE	2	0	0	30	60
270-0129	TRIANGLE PLATFORM	2	2	4	48	96
370-0469	40" TRANSITION STAIR W/BARRIE...	1	4	4	279	279
370-1659	TRANSFER STATION, HANDRAIL 48"	1	6	6	210	210
370-1666	SHASTA CLIMBER, 80"-96"	1	4	4	32	32
470-0758	VELO XL SLIDE, 88"-96" W/O HO...	1	2	2	134	134
470-0804	SLIDE HOOD, LOW SIDE WALL	1	0	0	32	32
600-0104	NPPS SUPERVISION SAFETY KIT	1	0	0	3	3
660-0103	MAINTENANCE KIT, STRUCTURE	1	0	0	7	7
660-0104	INSTALLATION KIT, STRUCTURE	1	0	0	5	5

Phase One User Capacity: 41
Phase One Weight: 1,761 lbs.
Phase One Price: \$17,957

Phase Two**Burke Basics**

550-0099	TOT SEAT, 7' & 8' SINGLE, STD...	1	1	1	12	12
550-0112	BELT SEAT, 8' PAIR, STD CHAIN	1	2	2	20	20
550-0171	FREEDOM SWING SEAT, 8' BEAM, ...	1	1	1	38	38
550-0201	SINGLE POST SWING ASSEMBLY 5"...	1	0	0	220	220
550-0202	SINGLE POST SWING ADD-ON 5" OD	1	0	0	145	145



Proposal # 100-139951-1

May 03, 2021

2021 Pricing

Phase Two User Capacity:	4
Phase Two Weight:	435 lbs.
Phase Two Price:	\$3,615

Total User Capacity:	45
Total Weight:	2,196 lbs.
Total Price:	\$21,572

Information is relative to the May 3 2021 4:35AM database.

Special Notes:

Prices do not include freight, unloading, material storage, site excavation/preparation, removal of existing equipment, removal of excess soil from footing holes, site security, safety surfacing, installation, or sales tax (if applicable). Prices are based on standard colors per CURRENT YEAR BCI Burke Catalog. Custom colors, where available, would be an extra charge. **Pricing is valid for 45 days from the date of this proposal.**



Proposal # 100-139951-1

May 03, 2021
2021 Pricing

Selected Color List

<u>Color Group</u>	<u>Color</u>
<i>Phase 1</i>	
Accessory	Olive
Platform	Brown
Kore Konnect	Burgundy
Post	Burgundy
Rotomolded	Tan
1 Color Extruded/Flat	Tan
2 Color Extruded/Flat (outer)	Tan
2 Color Extruded/Flat (inner)	Green
<i>Phase 2</i>	
Contemporary Swing Fittings	Burgundy
Platform	Brown
Rotomolded	Tan

BURKE GENERATIONS WARRANTY®

The Longest and Strongest warranty in the industry

BCI Burke Company, LLC ("Burke") warrants that all standard products are warranted to be free from defects in materials and workmanship, under normal use and service, for a period of one (1) year from the date of shipment.

We stand behind our products. In addition, the following products are warranted, under normal use and service from the date of shipment as follows:

- One Hundred (100) Year Limited Warranty on aluminum and steel upright posts (including Intensity®, Synergy™, Nucleus®, Voltage®, Little Buddies®, ELEVATE®, ACTIVATE®, INVIGORATE™) against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on KoreConnect® clamps against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on Hardware (nuts, bolts, washers)
- One Hundred (100) Year Limited Warranty on bolt-through fastening and clamp systems (Synergy™, Intensity®, Nucleus®, Voltage®, Little Buddies®, ELEVATE®).
- Twenty-Five (25) Year Limited Warranty on spring assemblies and aluminum cast animals.
- Fifteen (15) Year Limited Warranty on structure platforms and decks, metal roofs, table tops, bench tops, railings and barriers against structural failure due to materials or workmanship.
- Fifteen (15) Year Limited Warranty on all plastic components including StoneBorders against structural failure due to materials or workmanship.
- Ten (10) Year Limited Warranty on ShadePlay Canopies fabric, threads, and cables against degradation, cracking or material breakdown resulting from ultra-violet exposure, natural deterioration or manufacturing defects. This warranty is limited to the design loads as stated in the specifications.
- Ten (10) Year Limited Warranty on NaturePlay® Boulders and GRC products against structural failure due to natural deterioration or workmanship. Natural wear, which may occur with any concrete product with age, is excluded from this warranty.
- Ten (10) Year Limited Warranty on Full Color Custom Signage against manufacturing defects that cause delamination or degradation of the sign. Full Color Custom Signs also carry a two (2) year warranty against premature fading of the print and graphics on the signs.
- Five (5) Year Limited Warranty on Intensity® and RopeVenture® cables and LEVEL X® flex bridge against premature wear due to natural deterioration or manufacturing defects. Determination of premature wear will be at the manufacturer's discretion.
- Five (5) Year Limited Warranty on moving parts, including swing components, against structural failure due to materials or workmanship.
- Five (5) Year Limited Warranty on PlayEnsemble® cables and mallets against defects in materials and workmanship.
- Three (3) Year Limited Warranty on electronic panel speakers, sound chips and circuit boards against electronic failure caused by manufacturing defects.

The warranty stated above is valid only if the equipment is erected in conformity with the layout plan and/or installation instructions furnished by BCI Burke Company, LLC using approved parts; have been maintained and inspected in accordance with BCI Burke Company, LLC instructions. Burke's liability and your exclusive remedy hereunder will be limited to repair or replacement of those parts found in Burke's reasonable judgment to be defective. Any claim made within the above stated warranty periods must be made promptly after discovery of the defect. A part is covered only for the original warranty period of the applicable part. Replacement parts carry the applicable warranty from the date of shipment of the replacement from Burke. After the expiration of the warranty period, you must pay for all parts, transportation and service charges.

Burke reserves the right to accept or reject any claim in whole or in part. Burke will not accept the return of any product without its prior written approval. Burke will assume transportation charges for shipment of the returned product if it is returned in strict compliance with Burke's written instructions.

THE FOREGOING WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IF THE FOREGOING DISCLAIMER OF ADDITIONAL WARRANTIES IS NOT GIVEN FULL FORCE AND EFFECT, ANY RESULTING ADDITIONAL WARRANTY SHALL BE LIMITED IN DURATION TO THE EXPRESS WARRANTIES AND BE OTHERWISE SUBJECT TO AND LIMITED BY THE TERMS OF BURKE'S PRODUCT WARRANTY. SOME STATES DO NOT ALLOW THE EXCLUSION OF CERTAIN IMPLIED WARRANTIES, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU.

Warranty Exclusions: The above stated warranties do not cover: "cosmetic" defects, such as scratches, dents, marring, or fading; damage due to incorrect installation, vandalism, misuse, accident, wear and tear from normal use, exposure to extreme weather; immersion in salt or chlorine water, unauthorized repair or modification, abnormal use, lack of maintenance, or other cause not within Burke's control; and

Limitation of Remedies: Burke is not liable for consequential or incidental damages, including but not limited to labor costs or lost profits resulting from the use of or inability to use the products or from the products being incorporated in or becoming a component of any other product. If, after a reasonable number of repeated efforts, Burke is unable to repair or replace a defective or nonconforming product, Burke shall have the option to accept return of the product, or part thereof, if such does not substantially impair its value, and return the purchase price as the buyer's entire and exclusive remedy. Without limiting the generality of the foregoing, Burke will not be responsible for labor costs involved in the removal of products or the installation of replacement products. Some states do not allow the exclusion of incidental damages, so the above exclusion may not apply to you.

The environment near a saltwater coast can be extremely corrosive. Some corrosion and/or deterioration is considered "normal wear" in this environment. Product installed within 500 yards of a saltwater shoreline will only be covered for half the period of the standard product warranty, up to a maximum of five years, for defects caused by corrosion. Products installed in direct contact with saltwater or that are subjected to salt spray are not covered by the standard warranty for any defects caused by corrosion.

Contact your local Burke Representative for warranty information regarding Burke Turf® and Burke Tile products.

Terms of Sale

Pricing: Prices published in this catalog are in USD, are approximate and do not include shipping & handling, surfacing, installation nor applicable taxes. All prices are subject to change without notice. Contact your Burke representative for current pricing. Payments are to be made in USD.

Weights: Weights are approximate and may vary with actual orders.

Installation: All equipment is shipped unassembled. For a list of factory-certified installers in your area, please contact your Burke representative.

Specifications: Product specifications in this catalog were correct at the time of publication. However, product improvements are ongoing at Burke, and we reserve the right to change or discontinue specifications without notice.

Loss or Damage in Transit: A signed bill of lading is our receipt from a carrier that our shipment to you was complete and in good condition upon arrival. Before you sign, please check the Bill of Lading carefully when the shipment arrives to make sure nothing is missing and there are no damages. Once the shipment leaves our plant, we are no longer responsible for any damage, loss or shortage.

For more information regarding the warranty, call Customer Service at 920-921-9220 or 1-800-356-2070.

01/2021

BCIBURKE.COM

Burke

800.266.1250



COLOR KEY	
	BURGUNDY
	OLIVE
	TAN
	TAN/GREEN

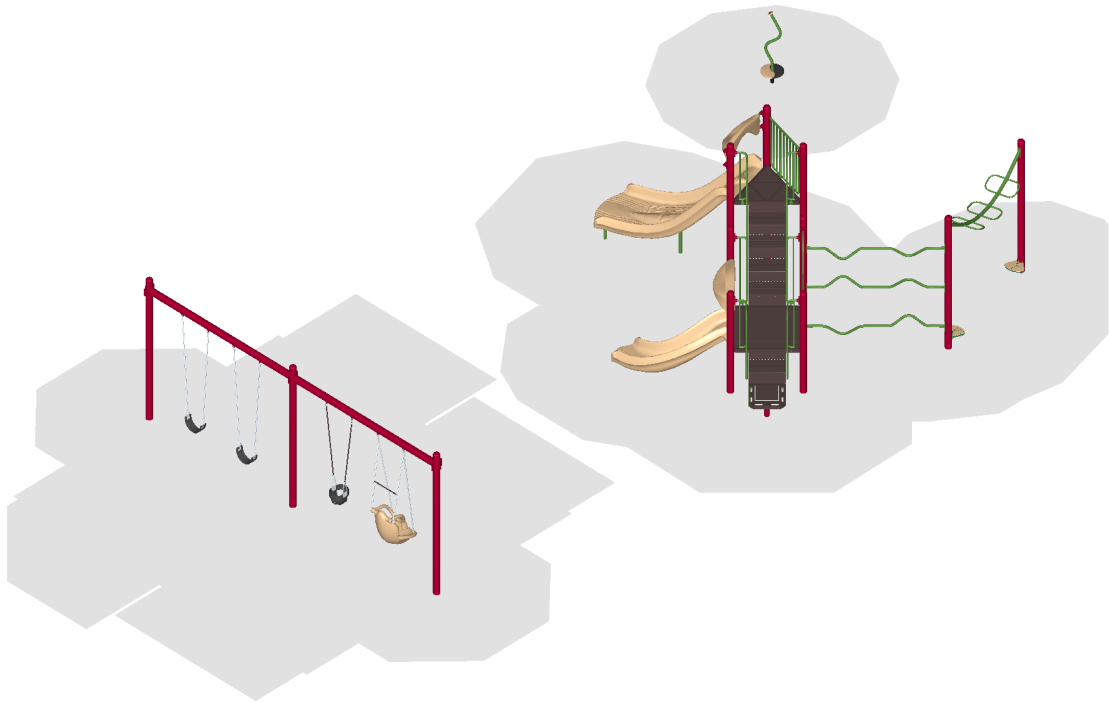




City of Brainerd Triangle Park

Proposal # 100-139952-1
May 03, 2021

Presented by
St. Croix Recreation Fun Playgrounds Inc.



Burke®



May 03, 2021

Paul Sandy
City of Brainerd
501 Laurel St
Brainerd, MN 56401

Dear Paul Sandy:

St. Croix Recreation Fun Playgrounds Inc. is delighted to provide City of Brainerd with this playground equipment proposal.

This design was developed with your specific needs in mind, and we look forward to discussing this project further with you to ensure your complete satisfaction. St. Croix Recreation Fun Playgrounds Inc. is confident that this proposal will satisfy City of Brainerd's functional, environmental, and safety requirements -- and most importantly -- bring joy and excitement to the children and families directly benefiting from your new playground.

You have our personal commitment to support this project and your organization in every manner possible, and we look forward to continue developing a long-standing relationship with City of Brainerd. We appreciate your consideration and value this opportunity to earn your business.

Sincerely,

Christopher Johnsen
St. Croix Recreation Fun Playgrounds Inc.
1826 Tower Dr W
Stillwater, MN 55082

Design Summary

St. Croix Recreation Fun Playgrounds Inc. is very pleased to present this Proposal for consideration for the Triangle Park located in Brainerd. BCI Burke Company, LLC has been providing recreational playground equipment for over 90 years and has developed the right mix of world-class capabilities to meet the initial and continuing needs of City of Brainerd. We believe our proposal will meet or exceed your project's requirements and will deliver the greatest value to you.

The following is a summary of some of the key elements of our Proposal:

- Project Name: Triangle Park
- Project Number: 100-139952-1
- User Capacity: 40
- Age Groups: Ages 5-12 years
- Dimensions: 39' 6" x 68' 7"
- Designer Name: Kari Champeau

St. Croix Recreation Fun Playgrounds Inc. has developed a custom playground configuration based on the requirements as they have been presented for the Triangle Park playground project. Our custom design will provide a safe and affordable playground environment that is aesthetically pleasing, full of fun for all users and uniquely satisfies your specific requirements. In addition, proposal # 100-139952-1 has been designed with a focus on safety, and is fully compliant with ASTM F1487 and CPSC playground safety standards.

We invite you to review this proposal for the Triangle Park playground project and to contact us with any questions that you may have.

Thank you in advance for giving us the opportunity to make this project a success.

Burke

SERIES: Basics, Intensity, Nucleus
SITE PLAN
DRAWN BY: Kari Champagneau

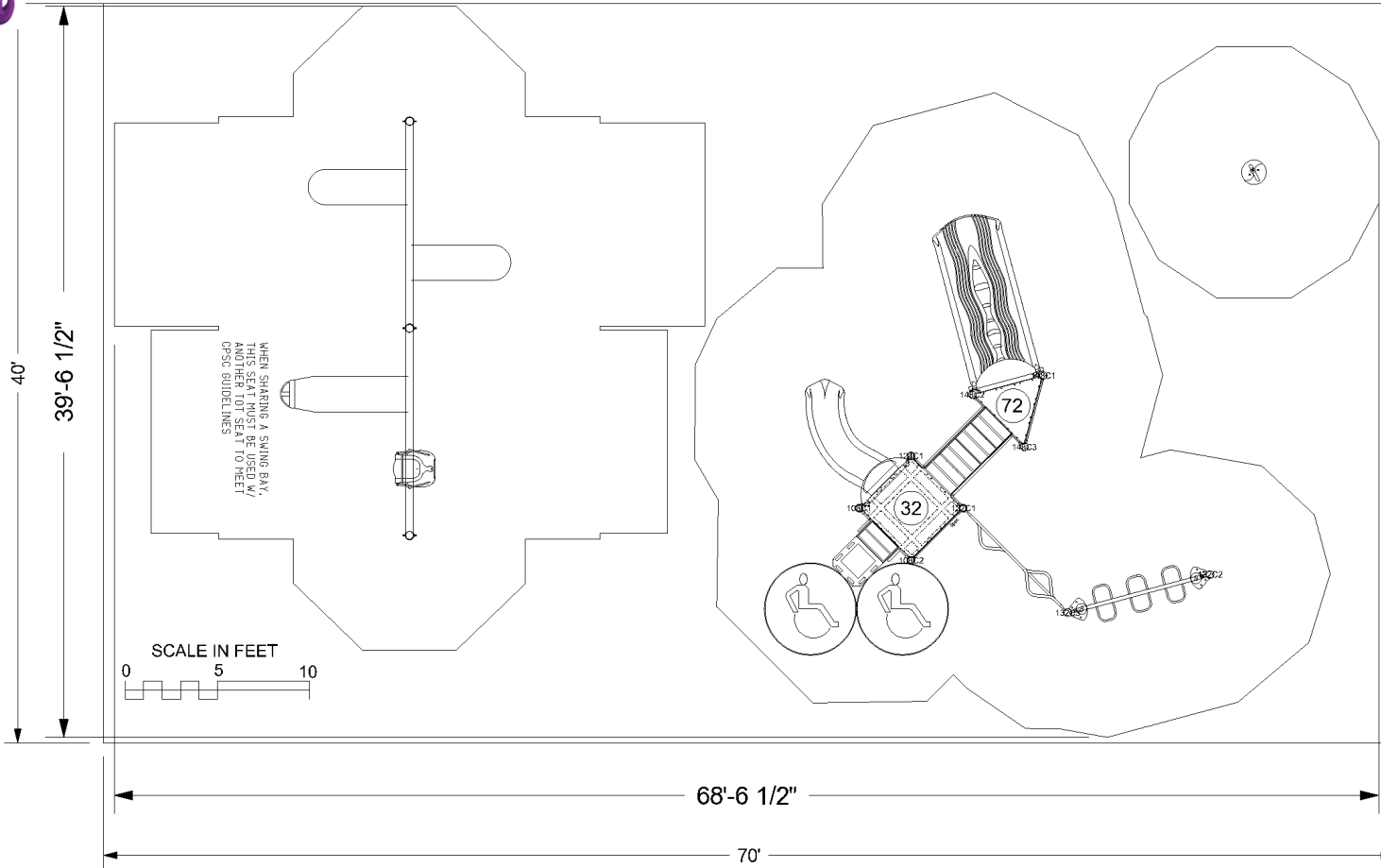
BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220

Triangle Park
Fir St and Bluff Ave
Brainerd, MN 56401

St. Croix Recreation Fun Playgrounds Inc.

100-139952-1

May 03, 2021



ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS:	9		
NUMBER OF ELEVATED PLAY EVENTS:	3		
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP:	PROVIDED: 0	REQ'D: 0	
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM:	PROVIDED: 3		
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM:		REQ'D: 2	
NUMBER OF GROUND LEVEL PLAY EVENTS:	PROVIDED: 6	REQ'D: 1	
NUMBER OF TYPES OF GROUND LEVEL PLAY EVENTS:	PROVIDED: 3	REQ'D: 1	

WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH AND AROUND THIS EQUIPMENT.

FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for Public Playground Safety.

PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA

1735 SQ.FT.

PERIMETER

301 FT.

STRUCTURE SIZE

39' 6" x 68' 7"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES:

☐ 6-23 MONTH OLDS

☐ 2-5 YEAR OLDS

☒ 5-12 YEAR OLDS

☐ 13 + YEAR OLDS



Registered
to ISO 9001



Registered
to ISO 14001



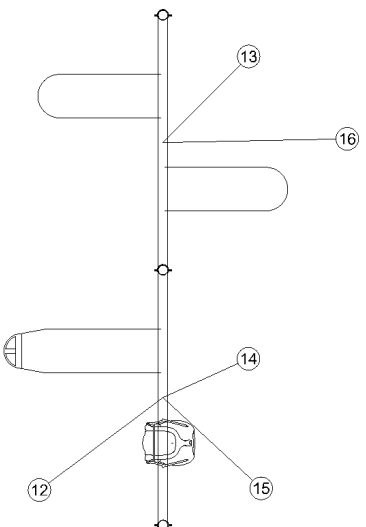
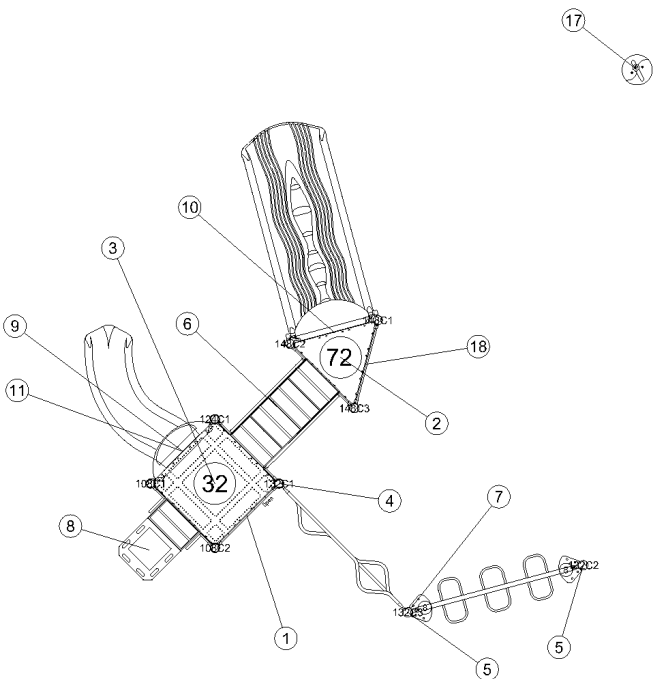
To verify product certification,
visit www.ipema.org

The play components identified
in this plan are IPEMA
certified. The use and layout of
these components conform to the
requirements of ASTM F1487.
To verify product certification,
visit www.ipema.org

The space requirements shown
here are to ASTM standards.
Requirements for other standards
may be different.

The use and layout of play
components identified in this plan
conform to the CPSC guidelines.
U.S. CPSC recommends the
separation of age groups in
playground layouts.

ITEM	COMP.	DESCRIPTION
1	270-0001	OFFSET ENCLOSURE
2	270-0129	TRIANGLE PLATFORM
3	270-0130	SQUARE PLATFORM
4	370-0004	POWER PIPES CLIMBER
5	370-0027	LAUNCH PAD
6	370-0469	40" TRANSITION STAIR W/BARRIER
7	370-1610	ATHLETIC ARCH OH
8	370-1660	TRANSFER STATION, BARRIER 3
9	470-0802	MONACO SLIDE, 32"-40"
10	470-0803	CONTOUR SLIDE, 64"-72"
11	470-0804	SLIDE HOOD, LOW SIDE WALL
12	550-0101	TOT SEAT, 7' & 8' SINGLE, PVC C
13	550-0112	BELT SEAT, 8' PAIR, STD CHAIN
14	550-0171	FREEDOM SWING SEAT, 8' BEAM
15	550-0201	SINGLE POST SWING ASSEMBLY
16	550-0202	SINGLE POST SWING ADD-ON 5'
17	560-0457	SWIFT TWIST SPINNER
18	570-0394	PIPE WALL



WHEN SHARING A SWING BAY,
THIS SEAT MUST BE USED W/
ANOTHER TOT SEAT TO MEET
CPSC GUIDELINES

Burke

SERIES: Basics, Intensity, Nucleus
COMPONENT PLAN
DRAWN BY: Kari Champeau

Triangle Park
Fir St and Bluff Ave
Brainerd, MN 56401

St. Croix Recreation Fun Playgrounds Inc.
100-139952-1

May 03, 2021

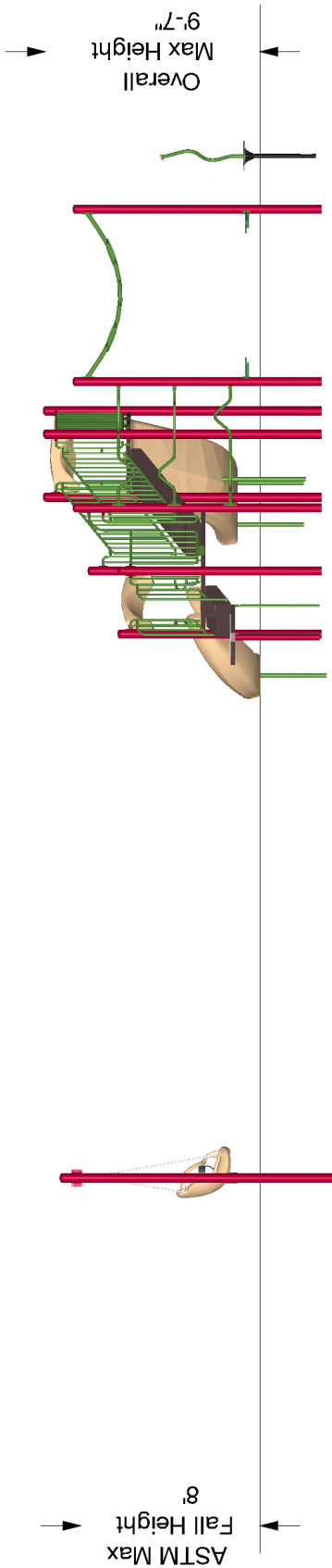


SERIES: Basics, Intensity, Nucleus
ELEVATION PLAN
DRAWN BY: Kari Champeau

Triangle Park
Fir St and Bluff Ave
Brainerd, MN 56401

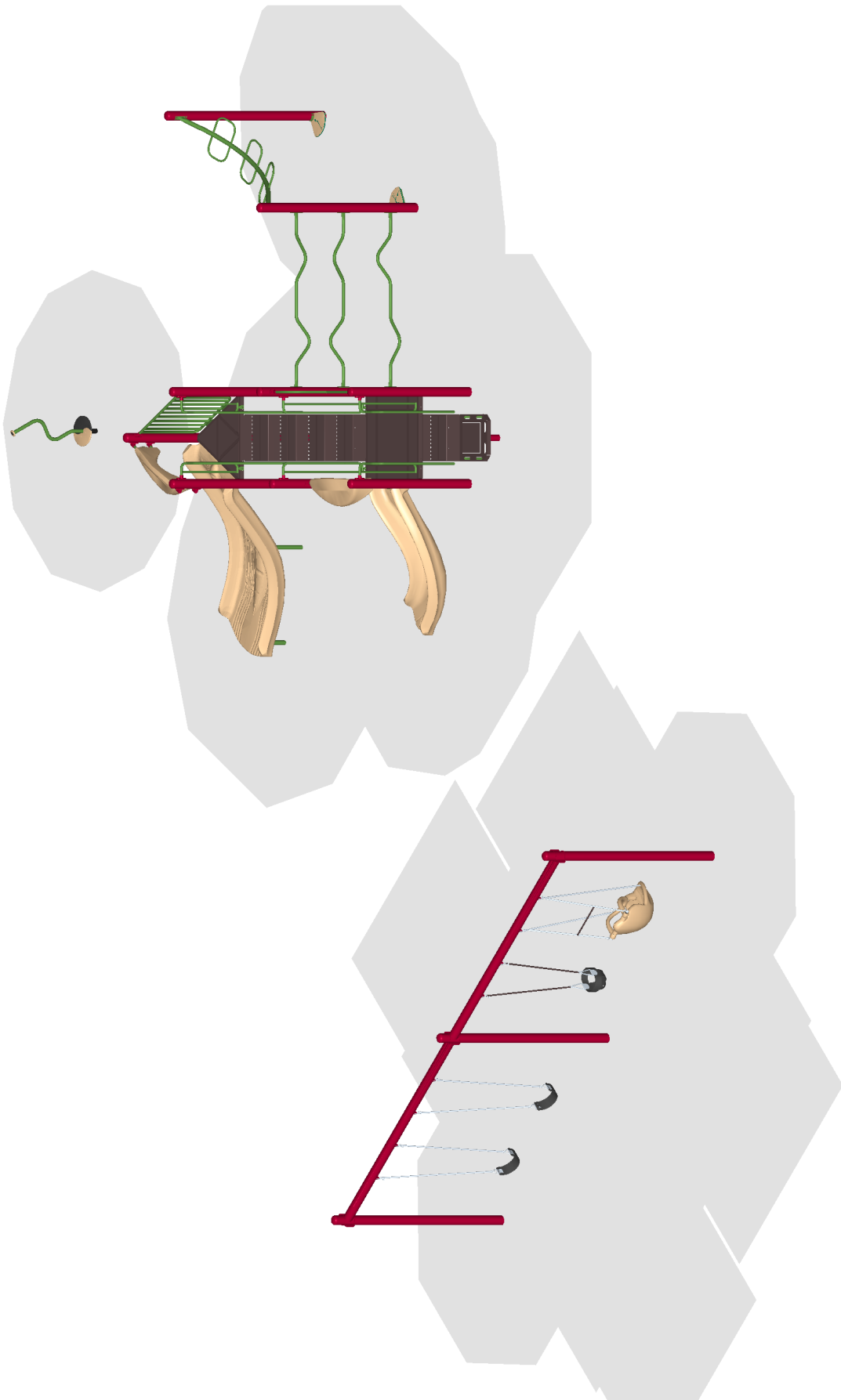
St. Croix Recreation Fun Playgrounds Inc.
100-139952-1

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220



The protective surfacing for this design must accomodate the critical fall height.

May 03, 2021



Burke

May 03, 2021

SERIES: Basics, Intensity, Nucleus

ISOMETRIC PLAN

DRAWN BY: Kari Champeau

Triangle Park

Fir St and Bluff Ave

Brainerd, MN 56401

St. Croix Recreation Fun Playgrounds Inc.

100-139952-1

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220



Proposal # 100-139952-1

May 03, 2021
2021 Pricing

Proposal Prepared for:

Paul Sandy
Playgrounds Inc.
City of Brainerd
501 Laurel St
Brainerd, MN 56401
Phone: 2184543411

Project Location:

Triangle Park

Fir St and Bluff Ave
Brainerd, MN 56401

Proposal Prepared by:

St. Croix Recreation Fun

1826 Tower Dr W
Stillwater, MN 55082
Phone: 651-430-1247
Fax: 651-430-9231
jj@stcroixrec.com

Christopher Johnsen
Phone: 651-430-1247
Fax: 651-430-9231
cj@stcroixrec.com

Component No.	Description	Qty	User Cap	Ext. User Cap	Weight	Ext. Weight
Phase One						
Burke Basics						
550-0101	TOT SEAT, 7' & 8' SINGLE, PVC...	1	1	1	13	13
550-0112	BELT SEAT, 8' PAIR, STD CHAIN	1	2	2	20	20
550-0171	FREEDOM SWING SEAT, 8' BEAM, ...	1	1	1	38	38
550-0201	SINGLE POST SWING ASSEMBLY 5"...	1	0	0	220	220
550-0202	SINGLE POST SWING ADD-ON 5" OD	1	0	0	145	145
560-0457	SWIFT TWIST SPINNER	1	1	1	52	52
Intensity						
370-0004	POWER PIPES CLIMBER	1	6	6	47	47
370-0027	LAUNCH PAD	2	1	2	9	18
370-1610	ATHLETIC ARCH OH	1	5	5	45	45
Nucleus						
072-0500-108C	5" OD X 108" CAPPED POST	2	0	0	57	114
072-0500-124C	5" OD X 124" CAPPED POST	1	0	0	65	65
072-0500-132C	5" OD X 132" CAPPED POST	3	0	0	69	207
072-0500-148C	5" OD X 148" CAPPED POST	3	0	0	78	234
270-0001	OFFSET ENCLOSURE	1	0	0	30	30
270-0129	TRIANGLE PLATFORM	1	2	2	48	48
270-0130	SQUARE PLATFORM	1	6	6	106	106
370-0469	40" TRANSITION STAIR W/BARRIE...	1	4	4	279	279
370-1660	TRANSFER STATION, BARRIER 32"	1	4	4	202	202
470-0802	MONACO SLIDE, 32"-40"	1	2	2	71	71
470-0803	CONTOUR SLIDE, 64"-72"	1	4	4	232	232
470-0804	SLIDE HOOD, LOW SIDE WALL	1	0	0	32	32
570-0394	PIPE WALL	1	0	0	36	36
600-0104	NPPS SUPERVISION SAFETY KIT	1	0	0	3	3
660-0103	MAINTENANCE KIT, STRUCTURE	1	0	0	7	7
660-0104	INSTALLATION KIT, STRUCTURE	1	0	0	5	5

Phase One User Capacity: 40
Phase One Weight: 2,269 lbs.
Phase One Price: \$22,426



Proposal # 100-139952-1

May 03, 2021
2021 Pricing

Total User Capacity: 40
Total Weight: 2,269 lbs.
Total Price: \$22,426

Information is relative to the May 3 2021 4:35AM database.

Special Notes:

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Proposal # 100-139952-1

May 03, 2021
2021 Pricing

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<i>Phase 1</i>	
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Contemporary Swing Fittings	Burgundy
Rotomolded	Tan
Accessory	Olive
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Installation: All equipment is shipped unassembled. For a list of factory-certified installers in your area, please contact your Burke representative.

Specifications: Product specifications in this catalog were correct at the time of publication. However, product improvements are ongoing at Burke, and we reserve the right to change or discontinue specifications without notice.

Loss or Damage in Transit: A signed bill of lading is our receipt from a carrier that our shipment to you was complete and in good condition upon arrival. Before you sign, please check the Bill of Lading carefully when the shipment arrives to make sure nothing is missing and there are no damages. Once the shipment leaves our plant, we are no longer responsible for any damage, loss or shortage.

For more information regarding the warranty, call Customer Service at 920-921-9220 or 1-800-356-2070.

01/2021

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COLOR KEY	
●	BURGUNDY
●	OLIVE
●	TAN
B	TAN/GREEN



Triangle Park Planning Numbers

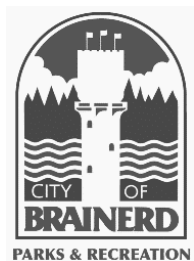
By Christopher Johnsen w/ St. Croix Recreation 29/April/2021

Playground Option 1

Playground Swings and NUIN-2972	\$22,090.00	
Discount	\$ (7,100.00)	
Install	\$ 4,859.80	
Freight	\$ 2,700.00	
woodfiber 140 cubic Yards 70'X40'	\$ 3,640.00	installed and supplied by City
Wood Border 220 Linear Feet	\$ 2,420.00	installed and supplied by City
Total	\$28,609.80	

Playground Option 2

Playground Swings	\$22,426.00	
Discount	\$ (4,572.00)	
Install	\$ 4,933.72	
Freight	\$ 2,700.00	
woodfiber 140 cubic Yards 70'X40'	\$ 3,640.00	installed and supplied by City
Wood Border 220 Linear Feet	\$ 2,420.00	installed and supplied by City
Total	\$31,547.72	



Brainerd Park Board Agenda Request

Requested Meeting Date: May 25, 2021

Title of Item: Request to Name Jaycees Bronco Field "Jonesy" Field

☐ INFORMATION ONLY

☒ ACTION REQUESTED

Action Requested:

☐ Direction Requested

☐ Discussion Item

Submitted by:

City Engineer/Interim PW Director Sandy

Department:

Parks and Recreation

Presenter (Name & Title):

Park Board Member Rushmeyer, City Engineer/Interim PW Director Sandy

Estimated Time Needed:

5 Minutes

Summary of Issue:

At the last Park Board meeting, Park Board Member Rushmeyer asked that the Board consider naming the Bronco field at Jaycees Park Jonesy Field. Mr. Rushmeyer will be available to provide the board some history.

Alternatives, Options, Effects on Others/Comments:

If the Board would like to do this, staff would like some direction on what signage they would like placed (like on the backstop).

Recommended Action/Motion:

Staff recommends renaming the Jaycees Park Bronco Field "Jonesy" Field and also providing staff direction on signage the board would like placed at the field.

Financial Impact:

Is there a cost associated with this request: ☐ Yes ☐ No

What is the total cost, with tax and shipping \$ _____

Is this budgeted? ☐ Yes ☐ No

Please Explain:



PARKS DEPARTMENT MAINTENANCE AND RECREATION REPORT

May 25, 2021 PARK BOARD MEETING

Recreation Report

Recreation Update

Summer Adult Softball League Update

Mondays – Women's: 10 team League started on May 17

Thursdays – Coed Combined: 15 team League started on May 20

Fridays- Master's (35+): 4 team League started on May 21

Gregory Park Pergola Community Activities

Dojo in the Park is being ran by Team Ascension Martial Arts Saturdays starting May 29, 2p.m. – 4 p.m. (family friendly and free)

Yoga in the Park is being ran by Jessica Monroe Saturdays starting June 5, 9 a.m. – 10 a.m. (all abilities welcome) only \$10

Community Ed & YMCA Update

Game and practice schedules have been put into our reservation software. Concessions for Buffalo Hills will commence June 2nd. Concessions for Bane Park will commence on May 26.

Jaycees Park will be the YMCA program headquarters. Maintenance staff will be working hard to get the grass area ready for program start the week of June 7.

Special Event Update

Kids Fishing Clinic

May 22, 2021 – Free

9:30 a.m. – 2:00 p.m.

Verbal Summary will be given at Park Board Mtg

Concessions

Added Ice Cream treats to Memorial Park and Bane Park offerings.

Arbor Day/Earth Day CLC Observations

As part of the CLC Arbor Day/ Earth Day assignment CLC students were to create a presentation explaining what they found, how we could prevent litter in the parks, and why trash is so detrimental to our parks. To summarize their findings bullet pointed are the highlights:

- Cigarette butts everywhere especially by the Kiwanis playground
- More trash receptacles, or signage notifying there is trash receptacles on the Buffalo Hills Trail
 - Perhaps have signage explaining the impacts of trash on the environment
 - They mentioned having more enforcement with littering
- Dog waste must be picked up it is detrimental to dogs and humans.
 - According to the environmental Protection Agency (EPA) dogs fecal matter is actually considered an environmental pollutant in the same category as herbicides, oil, grease, and toxic chemicals.
- A ton of graffiti/art on an abandoned building located on the grass trail along the Mississippi River in Rotary Park
- There was a large glass dump area that was by where the old brewery was on the Boom Lake Trail.
- Most garbage spotted was in the water
- The Buster Park clean up group recommended tending the flower beds outside of buster park.

Grant – Water Bottle Filler Update

We have received the water bottle filler and we are currently working on installing with a licensed plumber at Gregory Park. A date has not been chosen for "Grand Opening – Re-think our Drink Kickoff"

Maintenance Report

Spring Clean-Up

Public works staff have been working on a list of tasks that was formulated from the Parks surveys completed by the Park Board. The staff will continue to work on the list as time allows and slowly implementing all the needed repairs and deferred maintenance in the parks. We are allocating a lot of the street department time to help this effort, which included the weeding and mulching of college drive and will include re-mulching Gregory Park and the Dog Park. The stump grinder has not been delivered yet, but the intention is to begin grinding/removing stumps and trimming up the parks in the fall now that we have missed the prime time for that type of work.

2022 Capital and Operational Budget

Chair Yeager and City Engineer/Interim Public Works Director Sandy sat down and began brainstorming and putting together the 2022 and long-term parks capital budget. This is planned to be presented to the board at a workshop so that items may be moved, planned, re-considered, etc. before presentation to the council in August.

Park Design Standards

Staff will be looking for some dates and times from the Park Board that work for our 2nd design standard workshop along with a budget workshop sometime in July. Upon consultation with the Park Board Chair, June 8th for a 2nd design standard meeting and July 6th for a budget workshop were the dates that seemed to break up the month well but wanted to get feedback from the entire board.

Maintenance Tasks Completed in the Month Prior

Below is a list of maintenance tasks that were completed in the month of April/May.

- Repaired broken backstop poles.
- Painted over graffiti under bridge.
- Turning on all water.
- Replaced a disc golf fixture.
- Repair on scoreboard.
- Cleaned up around softball fields.
- Replaced Sloan valve on urinal.
- Dragging and lining fields daily.
- Garbage 8 hrs. daily.
- Vehicle repaired recall.
- Assisted with Earth Day.
- Put out swimming dock.
- Replaced broken boards on docks.
- Assisted with Early Bird tourn.
- Replaced bulbs in restrooms.
- Replaced some old parking signs in Lum. 10 or so.
- Planted tree in Gregory. Put up memorial plaque.
- Energized and opened RV dump station.
- Cleaned up host sight and washed trailer.
- Put out pier and boat landing dock.
- Cleaned up beach again.

- Replaced faucet in Lum.
- Restrooms all opened.
- Mowed and raked water tower area.
- Cleaned garbage from South 6th.
- Volleyball courts are ready/groomed and nets up.
- Debris from around tennis courts removed and courts cleaned.
- Worked on JCP fields.
- Edging sidewalks. Ongoing.
- Replaced fridge and freezer MMP.
- Rented lift and hung backstop net at BBF.
- Replaced light bulbs on outfield poles MMP.
- Starting fountain and re-painted.
- Some clean-ups at city hall.
- Prepping security box for campground/ dump station.
- Training Temp employees.
- Cleaning up behind shop.
- Removed cab enclosure from mower.
- Prepping for fish clinic.
- Replaced 12 backflow preventors, campground.

Memorial Park Groundbreaking

The Memorial Park Groundbreaking was held on May 11. 6 City Council members, 4 Park Board members, Splash Pad representatives, City Staff, and members of the public were all in attendance. Speaking at the event were Mayor Badeaux, Chair Yeager, and Emily Rolfson from the Splash Pad Committee.



Memorial Park Construction

Since the groundbreaking, the contractor has been working on installation of the footings for the building and starting the building construction. The splash pad will likely start mid-June. No other site work is planned until the building is near completion.