

PARK BOARD

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Tuesday, January 25, 2022, @ 4:00pm

The public is invited to attend this meeting in person

Attend by phone: 1-844-992-4726 Meeting Access Code: 2495 172 7475

Meeting is also streamed live on YouTube: www.youtube.com/CityOfBrainerdMN

1. **Call To Order - 4:00 PM**

2. **Roll Call**

____ T. Boeder ____ T. Rushmeyer ____ K. Schaefer ____ A. Shipe ____
K. Yeager

3. **Pledge Of Allegiance**

4. **Election Of Officers**

5. **Approval Of Agenda**

6. **Consent Calendar**

NOTICE TO PUBLIC - All matters listed are considered routine by the Board and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Board votes on the motion.

A. **Approval Of Minutes**

Approval of the Minutes of the Regular Meeting held on December 14, 2021.

Documents:

121421 Park Board draft minutes.pdf

B. **Approval Of The Disbursements**

Month of January 2022

Documents:

012522 Park Board AP report.pdf

7. **Unfinished Business**

A. **Approve Brainerd Community Education And YMCA Youth Program Contracts FY 2022**

Documents:

Youth Programming Contracts.pdf

B. **Update On Memorial Park Construction**

Documents:

MMP Update.pdf

C. **Approve Mississippi Landing Trailhead Park Final Layout**

Documents:

MLT Park Final Layout.pdf

8. **New Business**

A. **Approve 2022 Concession Plan And Changes**

Documents:

Approve 2022 Concession Plan and Changes.pdf

B. **Approve Memorial Bench And Tree Policy**

Documents:

Memorial Bench and Tree Policy.pdf

C. **Discussion Of Jaycees Park Playground Placement**

Documents:

Jaycees Park Discussion.pdf

9. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Board. Time limits may be imposed.

10. **City Administrator Report**

11. **City Engineer And Recreation Coordinator Report**

January Department Reports

Documents:

2022-01-25_Recreation and Maintenance Report.pdf

12. **Adjourn**

Visit the Parks and Recreation Website at www.ci.brainerd.mn.us/parks

MISSION

"To serve Brainerd residents and visitors by offering high-quality, affordable recreational opportunities and by providing a clean, well-maintained park system"

Pursuant to due call and notice thereof, the regular meeting of the Brainerd Park Board was called to order at 4:00 p.m. by Board President Yeager.

Upon roll call the following members were noted as present: Boeder, Schaefer, Shipe and Yeager. Park Board Liaison Badeaux, City Engineer/Public Works Director Sandy, Recreation Coordinator Kaufman, City Administrator Bergman, Community Development Director Chanski, Chris Sonmor from WSB, and Pete Nelson and John Forrest from the Brainerd Rotary Club were also noted as present. Member Rushmeyer was noted as absent.

Board President Yeager opened the meeting with the Pledge of Allegiance to the flag.

Approval of the Agenda - Approved

MOVED AND SECONDED BY MEMBERS BOEDER AND SCHAEFER, DULY CARRIED, TO APPROVE THE AGENDA AS PRESENTED.

Approval of the Consent Calendar - Approved

MOVED AND SECONDED BY MEMBERS SCHAEFER AND SHIPE, DULY CARRIED, TO APPROVE THE CONSENT CALENDAR.

- A. Approval of the Minutes of the Regular Meeting held on November 23, 2021**
- B. Approval of the Disbursements for December 2021**
- C. Approval of the November 2021 Financials and 2022 Proposed Budget**
- D. Approval of the Year-End Transfer of Funds**
- E. Approval of the 2022 Park Board Meeting Schedule**

Presentations

Rotary Riverside Park Fireplace Proposal - Discussion

Mr. Nelson presented a conceptual sketch of a fireplace the Brainerd Rotary Club is proposing to construct at the Rotary Riverside Park Pavilion in 2022 and is seeking approval of the design from the Park Board. Materials and labor will be provided by the Rotary Club and the design will follow the standards established by the Park Board and already incorporated at Rotary Riverside Park. Mr. Sandy reported that he spoke with the Fire Chief, who had no concerns about the project other than to recommend that a fire extinguisher be available at the pavilion. Firewood and ash removal were discussed, and a security camera system was mentioned. The Board approved of the conceptual design and was informed the materials would be the same as the other two structures completed at the park.

Unfinished Business

Approve Lum Park Master Plan and Brainerd Parks and Recreation Design Standards - Approved

Mr. Sandy said the documents are the same as what was presented to the Park Board previously, with the addition of an executive summary to the Lum Park Master Plan requested at the last meeting. He reiterated these are live documents that can be added to as improvements are done. Mr. Yeager thanked staff and the partners that were involved with this process.

MOVED AND SECONDED BY MEMBERS SCHAEFER AND SHIPE, DULY CARRIED, TO APPROVE THE LUM PARK MASTER PLAN AS PRESENTED.

MOVED AND SECONDED BY MEMBERS SHIPE AND BOEDER, DULY CARRIED, TO APPROVE THE BRAINERD PARKS AND RECREATION DESIGN STANDARDS AS PRESENTED.

Approve Master Architect Contract with TWM Architecture for 2022 Parks Capital Projects - Approved

Mr. Sandy said that Travis Miller provided a professional services agreement and upon review, the City Attorney recommended removing a risk allocation clause and made a few other minor clarifications that Mr. Miller was agreeable to. The agreement will be applied on a project by project basis and be in effect for one year. Mr. Sandy is confident that Mr. Miller will be a good fit in this capacity because he has worked on recent building projects and is familiar with the design standards. It was noted that professional services do not have to go through a competitive bid process but even with this document in place the Park Board will still have the option to either direct select or go through the RFP process.

MOVED AND SECONDED BY MEMBERS BOEDER AND SCHAEFER, DULY CARRIED, TO APPROVE THE MASTER ARCHITECT CONTRACT WITH TWM ARCHITECTURE AS PRESENTED.

Approve Pickleball Court Net Selection for Memorial Park - Approved

Mr. Sonmor presented a permanent pickleball net option per the Park Board's request. His one concern is that water and ice are the enemy of concrete and drilling holes in the concrete may create issues down the road. Another concern from staff is being able to use the pickleball courts for other summer activities such as roller skating, and these might present a hazard. After discussion board members agreed to try portable nets the first year versus the in-ground stanchions. If there are issues the Board can revisit the subject.

MOVED AND SECONDED BY MEMBERS SCHAEFER AND SHIPE, DULY CARRIED, TO SELECT THE DOMINATOR PORTABLE PICKLEBALL NET SYSTEMS AS PRESENTED.

Update on Memorial Park Construction – Informational

Mr. Sonmor is working with Nor-Son to resolve the door issues. The tentative opening date for the warming houses is December 23. The donor column and pavers will be done in the spring before the Splash Pad grand opening.

Update on Mississippi Landing Trailhead Project - Informational

The Project Management Team has been meeting bi-monthly for three months and has made decisions on each amenity in the park as far as feel, material type, construction method, look and layout. A conceptual layout and preliminary cost estimate were provided for the Park Board to review and be prepared to discuss at the January meeting. Mr. Sandy noted that the PMT recommended moving two items from the base schedule to the alternate schedule to allow flexibility when bids are received so the project stays within the \$2,620,500 budget. All items will still be designed and bid in a construction contract but the Park Board will have the ability to award the bids based on the total project cost. Mr. Chanski added that the PMT also discussed priorities and if bids come in and we cannot do everything, to have the Park Board consider doing the whole amphitheater and keep the teaching center as a future project, rather than have a half-built amenity. There was a brief question and answer session. A final layout will be brought to the Park Board for approval in January. Board members were encouraged to e-mail any comments to staff before the January Park Board meeting.

New Business

Approve Cooperative Agreement with the Minnesota Department of Natural Resources for Lum Park Boat Access Plank Replacement - Approved

Mr. Sandy reported that maintenance staff has been concerned about the state of disrepair of the concrete planks at the Lum Park public boat access. It is the City's responsibility to maintain the boat landing, but the DNR has funding and staff available to replace the concrete planks at the access. Mr. Sandy presented a standard cooperative agreement from the DNR for the Park Board's consideration. The DNR will supply the planks and labor to replace them, and the City will supply some gravel and any other incidentals they may need.

MOVED AND SECONDED BY MEMBERS SHIPE AND SCHAEFER, DULY CARRIED, TO APPROVE THE COOPERATIVE AGREEMENT WITH THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES FOR LUM PARK BOAT ACCESS PLANK REPLACEMENT AS PRESENTED.

Approve Brainerd Parks and Recreation 2022 Fee Schedule - Approved

Mr. Sandy recapped the 2022 Fee Schedule as presented. The Lum Park Campground fees were updated and there was some language added pertaining to field usage and the City's right to enter into contractual agreements with entities that use the fields. He added that staff has been working on updating and standardizing forms for facility usage requests for fields, pavilions, events, etc.

MOVED AND SECONDED BY MEMBERS BOEDER AND SCHAEFER, DULY CARRIED, TO APPROVE THE 2022 FEE SCHEDULE AS PRESENTED.

Public Forum

The Chair opened and closed the Public Forum at 5:05 p.m.

City Administrator Report

Ms. Bergman reported that City Council held a budget workshop on November 22 and the consensus was to keep the levy at 2%. The Truth in Taxation meeting was last night with one person in attendance. The City Council will adopt the 2022 budget on December 20.

Ms. Bergman said that City Council has directed the Parking Commission to remove the parking meter recommendation and to re-evaluate the other recommendations.

Ms. Bergman reported the City received a couple of offers to purchase lots in the Industrial Park. The City Council uses its Economic Development Authority to sell its land. The EDA heard proposals from both organizations that are interested in purchasing these lots for the purpose of mining cryptocurrency. They also need to go to Brainerd Public Utilities to negotiate purchasing power. That meeting will be on December 21.

City Engineer and Recreation Coordinator Report

Mr. Sandy had nothing to add to his written report.

Ms. Kaufman recapped her written report. She is thinking about adding special events in August and December and asked the Park Board to bring to the January meeting any ideas they might have for things we are lacking as a community or certain parks they would like to see utilized in a specific way. Staff is working on the 2022 contracts with Community Education, the YMCA, Brainerd Bees and the BBBA, to be presented in January. She thanked Ms. Bergman for doing an excellent job talking about warming houses and Pond Hockey on the Community Focus radio program. Mr. Shipe asked if recreation program information, specifically who runs which programs, could be shared on social media. Ms. Kaufman is planning on sending postcards and can easily post this information on social media and our website.

Adjourn

MOVED AND SECONDED AT 5:30 P.M. BY BOEDER AND SCHAEFER, DULY CARRIED, TO ADJOURN THE MEETING.

Respectfully Submitted,

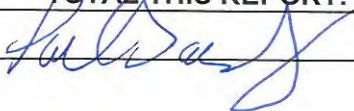
Kim Finch, Administrative Specialist

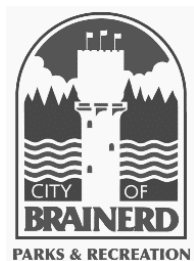
PUBLIC WORKS-PARKS

Accounts Payable January 25, 2022

VENDOR	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	GL ACCOUNT NUMBER(S)	AMOUNT	SALES USE TAX	BATCH DATE
Amazon-VISA	12/16/21	20211216-2	PPD Deodorizing spray for ice skates	230-5220-42210	59.94		01/03/22
Amazon-VISA	12/16/21	20211216-1	PPD Handheld ice skate sharpener	230-5220-42210	59.99		01/03/22
AT&T Mobility	12/25/21	X01032022	PPD 11/26/21-12/25/21 Harris/Security cameras	230-5200-43321	121.13		01/07/22
Becker Arena Products	01/19/22	603799	MMP hockey rink dasher system 45% downpayment	400-9050-45510	35,646.30		01/25/22
Belson Outdoors	01/07/22	WQ 300131	2 cooking grates/8 picnic tables/4 square tables	400-9050-45530	14,390.74		01/25/22
Brainerd Parks and Recreation	12/22/21	12112101	PPD Change fund-warming house concession banks	230-0000-10300	60.00		01/03/22
Costco-VISA	12/20/21	216	PPD Warming house supplies-paper products	230-5200-42210	30.98		01/03/22
Costco-VISA	12/20/21	216	PPD Concessions-Kettles,cocoa mix,water,cups	230-5204-42210	193.44	5.50	01/03/22
Costco-VISA	12/23/21	66	PPD Trash cans-GGP/MMP warming houses	230-5200-42220	149.98		01/03/22
CTC	01/12/22	20992369	PPD Telephone/internet service 01/12/22-02/11/22	230-5200-43321	49.15		01/20/22
D & D Beverage Brainerd	12/20/21	1510510	PPD Trash can liners	230-5200-42210	46.20		01/03/22
D & D Beverage Brainerd	01/10/22	1520388	Custodial supplies-bowl cleaner,tp,urinal screens	230-5200-42210	378.35		01/25/22
Enterprise FM Trust	01/05/22	FBN4368355	PPD January vehicle leases	230-5200-43331	2,404.65		01/20/22
Fleet Farm-VISA	12/09/21	9309	PPD Cold weather gear-Lokhurst	230-5200-42210	229.98		01/03/22
Goodin Company	01/06/22	06606310-00	A-41-A repair kit BAP restroom	230-5200-42220	44.27		01/25/22
Heiman Inc	12/27/21	0904623-IN	Fire hose 2118-HIT600-15	230-5200-42220	346.23		01/25/22
Hirshfield's	01/29/29	9268174	Paint for hockey rinks	230-5200-42220	82.96		01/25/22
Holden Electric Co Inc	12/31/21	65397	Install time clock on free rink lights-GGP	230-5200-42220	2,734.33		01/25/22
Menards Baxter	12/14/21	66411	PPD Wire shelving-MMP warming house	230-5200-42220	54.50		01/03/22
Menards Baxter	12/15/21	66461	PPD Wire shelving-BAP warming house,speaker wire	230-5200-42220	100.98		01/03/22
MN Bureau of Criminal Apprehension	01/13/22	1132201	PPD Pond Hockey coaches background checks	230-5209-42210	60.00		01/14/22
MN Bureau of Criminal Apprehension	01/19/22	1192201	Warming House Attendant background check	230-5220-42210	15.00		01/25/22
MN Dept of Health	01/01/22	1012201	Lum Park Campground license #MHP-20217-15436	230-5280-42210	150.00		01/25/22
Office Shop	01/03/22	1106129-0	Gel pens, deskpad calendar	230-5200-42200	26.31		01/25/22
O'Reilly First Call	01/07/22	1647-494876	Safety tread, diesel antigel	230-5200-42220	23.98		01/25/22
Shannon's Auto Body Inc	01/07/22	9935	Gland nut 1-1/2"-Western snow plow	230-5200-42220	26.85		01/25/22
Verizon Wireless	12/23/21	9895734417	PPD 11/24/21-12/23/21 Kaufman/Gregory Park	230-5200-43321	86.26		01/07/22
Viking Coca-Cola	12/28/21	2765525	Concession beverages-BAP	230-5204-42210	204.00		01/25/22
Walmart-charge	12/17/21	7230	PPD Santa Paws special event supplies	230-5211-42210	50.02		01/03/22
Waste Partners Inc	12/31/21	1CX42307	December trash removal	230-5200-43380	432.90		01/25/22
Wex Bank	12/31/21	77167263	PPD December motor fuel	230-5200-42212	1,559.26		01/18/22
Winners Trophy and Engraving	01/18/22	11811	Memorial tree plaque-Bachel	230-5200-42220	30.00		01/25/22
WSB	12/29/21	R-016307-000-18	MMP redevelopment-prof svcs November 2021	400-9050-45510	3,062.50		01/25/22
WSB	12/29/21	R-018999-000-3	MLT project-professional services November 2021	401-9030-45530-21:16	9,769.25		01/25/22
Sales Use Tax 5.50					72,680.43	5.50	
TOTAL EXPENDITURES TO BE APPROVED:							
Less PREPAIDS:					(5,316.46)		
TOTAL THIS REPORT:					67,363.97		

Paul Sandy, City Engineer/Public Works Director





Brainerd Park Board Agenda Request

Requested Meeting Date: January 25, 2022

Title of Item: Approve Brainerd CE and YMCA Youth Program Contracts FY 2022

☐ INFORMATION ONLY

☒ ACTION REQUESTED

Action Requested:

☐ Direction Requested

☐ Discussion Item

Submitted by:

City Engineer/Public Works Director Paul Sandy

Department:

Parks and Recreation

Presenter (Name & Title):

City Engineer/Public Works Director Paul Sandy and Recreation Coordinator Katie Kaufman

Estimated Time Needed:

10 Minutes

Summary of Issue:

Attached to this request is the redlined version of the 2021 youth program contracts, along with proposals from both Brainerd Community Education and the Brainerd Family YMCA for 2022 youth programming.

Alternatives, Options, Effects on Others/Comments:

City Staff met with both entities to discuss the contracts, the previous season activities, the 2022 contracts, budgets, etc. The draft contracts presented are a reflection of what came out of those conversations. Most of the changes are minor in substance. Some of the more substantial changes are related to scheduling and schedule submission, balance of field usage, the purchase of new equipment (once agreed upon before the new year), and the annual fee. Staff can go through the changes on each contract and answer any questions the board may have. The increased fees for CE and the YMCA have been included in the 2022 adopted budget.

Recommended Action/Motion:

Staff recommends approval of the attached contracts for the 2022 youth programming with Brainerd Community Education and the Brainerd Family YMCA.

Financial Impact:

Is there a cost associated with this request: ☒ Yes ☐ No

What is the total cost, with tax and shipping \$ See attached Contracts

Is this budgeted? ☒ Yes ☐ No Fees have been included in the 2022 professional services line item
Please Explain: for Parks Main/Admin budget.



Brainerd Community Education

Brainerd Public Schools

Forestview Middle School
12149 Knollwood Drive
Baxter, MN 56425
Phone: (218) 454-6924
Fax: (218) 454-6687
www.isd181.org

November 15, 2021

Brainerd Park Board
% Paul Sandy
501 Laurel Street
Brainerd, MN 56401

RE: Update to Request Continued Management of City Recreational Programs (Baseball, Softball, Teeball, Miracle Ball)

Summer 2021 Participation

We had very good participation numbers during the summer 2021 season. Numbers for baseball, softball and tee-ball show a fairly equal distribution of youth from both Brainerd and Baxter communities participating.

Management of Programs

Community Education will continue to manage summer recreation opportunities for Brainerd youth utilizing a combination of Brainerd and Baxter parks.

Programs Included

Youth sports: baseball, softball, tee-ball, Miracle League.

Budget

See attached budget for Parks & Rec program.

City Contribution

Amount of City of Brainerd contribution for 2022 program management: **\$13,000.**

Contribution determined for City of Brainerd by the number of programs and amount of participation to be similar to the contribution of City of Baxter for summer parks and rec program.

Management—Community Education will:

- Take registrations utilizing an online registration management system.
- Employ a program coordinator to organize teams, recruit, screen, train, and supervise staff and volunteers.
- Hire and contract with seasonal employees and officials.
- Purchase basic supplies and materials needed for the program.
- Market and promote the program through the Community Education guide (mailed to all households in Brainerd Public Schools district boundaries) and other marketing materials.

Additional Equipment Requests from Brainerd Park District

Specific purchase request from Parks & Rec Coordinator follows.

Field and Equipment Usage

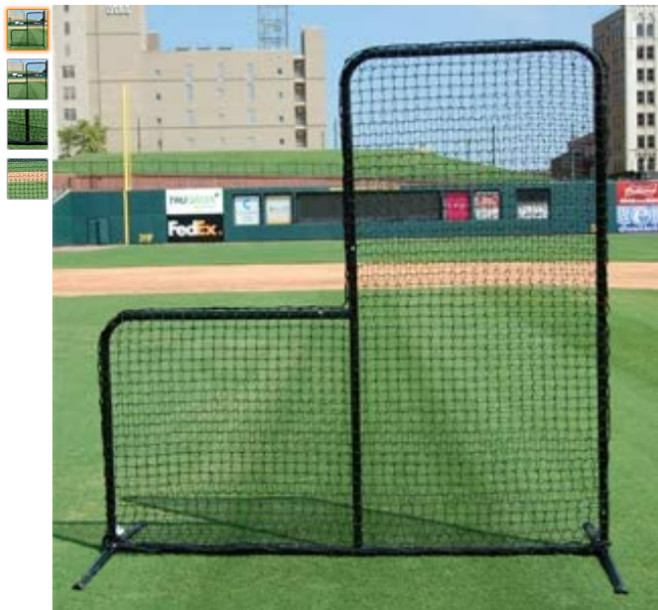
Will balance field usage across the two cities and the school district properties. Will use city equipment but work future replacement into annual budget (a request for equipment for 2022 is included).

Insurance

District insurance with city named as additionally insured.

Equipment Requests for 2022 season

2 each: Trigon Sports ProCage Black Series L-Screen



Visit the Trigon Sports Store

Trigon Sports ProCage Black Series L-Screen

★★★★☆ 377 ratings | 25 answered questions

Amazon's Choice for "l screen baseball for batting cage"

Price: **\$139.48** & FREE Returns

Get \$60 off instantly: Pay \$79.48 upon approval for the Amazon Store Card.

Available at a lower price from other sellers that may not offer free Prime shipping.

- Sturdy 18 gauge powder coated 1 -1/2 inch steel frame with waterproof double pillowcase netting screens are retail packaged with UPC barcode
- Screens are retail packaged with UPC barcode
- The country of origin is China
- Solid Construction
- Perfect for every level of sports
- Fast Shipping

New & Used (5) from **\$118.87** & **FREE Shipping**.



ACELETIQS L Screen Baseball Portable Net Softball Pitching with Wheels-7 feet by 7 feet...

★★★★☆ 161 | \$149.97 ✓prime

[Shop now](#)

Sponsored

1 each: MVP Combo Baseball and Softball Pitching Machine



5 YEAR GUARANTEE

MVP® COMBO BASEBALL AND SOFTBALL PITCHING MACHINE

★★★★☆ (6 reviews) [Write a Review](#)

The JUGS MVP Combo Pitching Machine is generally used by Pitching Machine Leagues & Youth Leagues. A great machine for both baseball and softball, this machine now throws up to 60 mph.

SKU: M1601

Voltage: Required

- 110V (U.S.)

\$1,190.00
Up to 60 months of financing available >

QTY 1

ADD TO CART **ADD TO WISHLIST**

Baxter/Brainerd Parks & Rec Report 2021

Mar 2021–Oct 2021	Enrollment	Fees Collected	Salaries*	Supplies**	Services***
Soccer - spring	345	\$15,620	\$1,750	\$6,648	
Baseball	515	\$28,298	\$22,837	\$10,054	\$8,653
Softball	130	\$7,052			
Fastpitch	46	\$2,554			
Miracle League	26	\$782	\$960		
Soccer - fall	283	\$12,572	\$3,000	\$1,554	\$1,554
Soccer - fall 5-6	47	\$3,515	\$2,850	\$130	\$130
Flag Football	26	\$1,836	\$700	\$380	\$380
P&R Coordinator Stipend (annual total/paid seasonally)			\$6,000		
Estimate of payroll expenses			\$5,715		
Summary	1418	\$72,229	\$43,812	\$18,766	\$10,717
* Salaries directly related to program for coaching staff, officials, etc.					
** Supplies directly related to program such as tees, helmets, bats, etc.					
***Services - liability insurance, league fees, toilet rental, banner fees, postage					



8/27/21

MANAGEMENT PROPOSAL

Non-competitive youth sports- 2022 through 2023 (two years)

Thank you for considering this proposal on behalf of the Brainerd Family YMCA to continue management of youth, non-competitive sports programming to include: youth soccer (camp), T-Ball, flag football, and basketball.

YMCA- Organizational Overview

The Brainerd Family YMCA has been meeting the needs in our community since 1887, when the Northern Pacific Railroad asked that a YMCA be established so that their workers have a wholesome and healthy outlet during their time away from work. Today, our YMCA is serving the health and well-being needs of people from infant through their senior years. Programming includes group fitness classes which are land and water based, aquatics ranging from swim lessons to a competitive team, licensed day care, youth Day Camps, afterschool programming, youth sports and so much more.

Through YMCA of the USA, our local Y has access to critical resources which have allowed us to build an infrastructure and business model which is able to adapt to changing community needs and ensure both program quality and fidelity to the safety and business principles required to operate as a highly effective and respected organization.

The YMCA partnered with the City of Brainerd during 2021 to add summer programming for youth recreational sports including T ball, flag football, soccer, and basketball. Data regarding the program quality is detailed below. Alongside these programs, the YMCA administers several seasonal youth sport programs including basketball and flag football, along with a home school physical education program. We have the staffing structure and capacity to expand, which would allow us to continue to enhance and grow participation. This would ultimately support better health and character development for more young people in our service area.

Our organization has begun a Capital Development process. Last year, community leaders provided feedback for our Strategic plan which articulates a bigger need for quality youth programming, including sports and recreation. This has become a key part of our plans for the future and is guiding our decisions. This collaboration has helped align the goals of both the YMCA and the City of Brainerd- to develop healthy, strong and resilient youth in our community who have the character and competencies to become our neighbors and workforce of tomorrow.

During our first year of programming, the Y increased local participation to:

- 50 youth- Flag Football
- 124 youth- T Ball
- 46 youth- Basketball

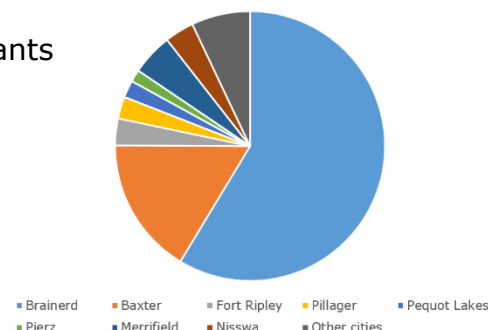
BRAINERD FAMILY YMCA
602 Oak St. Brainerd, MN 56401
(P)218.829.4767
(W) BrainerdLakesYMCA.org

The mission of the Brainerd Family YMCA is to enhance lives in the Brainerd Lakes Area by connecting individuals and families with opportunities based on Christian values that build a healthy spirit, mind & body.

BRAINERD FAMILY YMCA

- 122 youth- Soccer
Total- 342
The registration profile shows that nearly 60% of the participants were located in the Brainerd zip code.

342 Participants



Near the end of the program, we sent participants a survey.
Key results as compared to national averages

2021 Nat. Avg.

Parents reporting 'excellent/good'

- Overall quality of staff
88% 83%
- The program was a fun and enjoyable experience
- Value for the money
- Provides positive adult/staff role models

Parents reporting 'strongly agree/agree'

- Demonstrates caring, honesty, respect, and responsibility
- Make new friends
- Improve sport skills
- Build confidence
- ***Sports is making a real positive impact in my child's life***

Parents report 'actively believe'

96%	90%
82%	77%
87%	83%
91%	89%
94%	92%
91%	93%
87%	87%
79%	42%

Comments:

- The coaches are 10/10 and THE BEST with the kids! Thank you!
- He always has a great time and they make it so much fun for the kids.
- Cole has been an EXCELLENT coach!!! He is very good with the kids.
- Cody and Lilly have been awesome coaches! Cody seems to make each kid feel noticed which has made a huge difference in how my son feels about going to practice.



Management Proposal Details

- The YMCA would continue administration of the programming to include registration, team management, volunteer coach recruitment and training, ordering of t-shirts/uniforms, and on site supervision and facilitation. Program

BRAINERD FAMILY YMCA
 602 Oak St. Brainerd, MN 56401
 (P)218.829.4767
 (W) BrainerdLakesYMCA.org

The mission of the Brainerd Family YMCA is to enhance lives in the Brainerd Lakes Area by connecting individuals and families with opportunities based on Christian values that build a healthy spirit, mind & body.



income and expenses will reside with the YMCA, and any net surplus or subsidy will reside with the YMCA.

- The YMCA will maintain the ability to expand participation, and either add or reduce current program offerings based on community need and financial sustainability.
- The City of Brainerd will continue to provide field space at no cost, including any associated upkeep to include, but not limited to mowing, lining of fields. The City would also provide field equipment (goals, bases, pitching machines, etc.). Field scheduling will be a cooperative effort; however, the YMCA would have priority over any other rental use.
 - YMCA representatives and City Staff will meet at the end of the season to assess field conditions and recommended improvements or changes. The City shall make every effort to provide high quality and useable fields space.
- The YMCA will develop an external marketing campaign to promote the programs, but will be provided the current or normal ad space in any City of Brainerd program brochure or online content which has been traditionally allocated toward promoting the programming- at no cost. The City of Brainerd will maintain the authority to seek and promote field sponsors.
- The YMCA will add the program sites to its insurance policy and will provide a certificate of insurance naming the City of Brainerd as co-insured. The YMCA will also meet any other insurance requirements necessary.
- The City of Brainerd would pay the YMCA an annual administrative fee of \$10,000 in order to continue providing quality youth sports programming for youth of all income levels within the City of Brainerd.
- This agreement shall be for 2022- 2023 (two years).

Any other details that arise will be addressed in the spirit of collaboration so that the outcomes are beneficial for the City of Brainerd, the YMCA, and the youth that we serve in our community.

Thank you for considering our organization as a key partner in providing youth sports.

Respectfully,



Shane S. Riffle
CEO- Brainerd Family YMCA

BRAINERD FAMILY YMCA
602 Oak St. Brainerd, MN 56401
(P)218.829.4767
(W) BrainerdLakesYMCA.org

The mission of the Brainerd Family YMCA is to enhance lives in the Brainerd Lakes Area by connecting individuals and families with opportunities based on Christian values that build a healthy spirit, mind & body.

CITY OF BRAINERD

RECREATION PROGRAM AGREEMENT

This Agreement is entered into effective January 1, 202~~2~~¹, by and between the **City of Brainerd, through its park and Recreation Board (hereinafter the "City")**, and the **Independent School District No. 181 (hereinafter the "District")**.

Recitals

- A. The City's Park and Recreation Board historically operated several youth recreational programs for City residents.
- B. The Board determined that it would be in the best interests of the City and the participants to partner with the Community Education department of Independent School District No. 181, Brainerd Public Schools, to operate some of the programs, and the District is willing and able to operate those programs in accordance with the terms of this Agreement.

Agreement

- 1. Program Oversight. The District shall operate the following existing programs on behalf of the City:
 - a. Miracle League
 - b. Shetland T-ball
 - c. Pinto T-ball
 - d. Youth Baseball
 - e. Youth Softball
 - f. Youth Tennis
- 2. Oversight Duties. Program responsibilities include the following:
 - a. Program advertising, marketing and fundraising.
 - b. Registration of participants in the program.
 - c. Scheduling of teams- A full schedule of field or facility usage should be provided to the City as soon as reasonably possible. Changes to the full schedule throughout the season should be relayed to the City with reasonable promptness, that being two weeks or more before the use of the facility or field.
 - d. Hiring umpires or other game officials as needed.
 - e. Hire and contract with officials, coaching staff, and volunteers. ~~Providing coaching staff and volunteers.~~
 - f. Providing necessary game equipment (e.g. basketballs, kickballs, soccer balls, jerseys, etc.)

g. Provide the City Recreation Coordinator with program information as requested.

h. Maintain control of City scoreboard equipment, including controllers.

h.i. As much as possible, balance the field usage across the two cities (Brainerd and Baxter) and the school district properties.

h.j. Submit registration/budget reports quarterly (March 15, June 15, September 15, and December 15) for Park Board presentation.

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3. City Duties. The City shall continue to maintain the parks utilized by the programs, including maintenance and cleaning of restrooms. The City will stripe the ball fields and provide bases. With respect to Bane Park, the City will provide the District with keys to the ball field, restrooms, the warming house (for storage) and the announcer's booth. The concession stand at Bane Park will continue to be operated by the City. The City shall purchase new equipment for use by the District at City owned facilities if mutually agreeable by both parties at the beginning of the Agreement cycle, upon request by the District or its designee.

a. The City retains the sole right for all banner sales and posting on City of Brainerd fields.

4. Compensation. In consideration for operating the youth programs set forth above, the City shall pay the District an annual fee of ~~\$13,000~~\$7,500. The fee shall be paid in a quarterly sum on or before March 31, June 30, September 30, and December 31, 20221.

5. Insurance. The District shall carry the following insurance:

a. Public liability insurance in the amount of \$1,000,000 with the City named as an additional insured.

b. Workers' compensation insurance at the statutory limits to cover its own employees.

6. Participant Releases. The District shall obtain a written waiver of liability from all participants, signed by a parent, and shall keep the waiver on file for a period of six years. The District shall provide the Recreation Coordinator with a copy of the waiver form.

7. Indemnity. To the extent allowed by law, the District shall defend and indemnify the City against all claims of loss or damage arising out of the youth programs operated by the District under this Agreement, except to the extent said loss or damage was caused by the negligent or intentional act of omission of the City, its employees or agents.

8. Term. This Agreement shall terminate as of December 31, 20221, unless otherwise extended in a writing signed by both parties.



City of Brainerd

Park and Recreation Board

By: _____

Its: _____

By: _____

Its: _____

Independent School District No. 181

By: _____

Its: _____

By: _____

Its: _____

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CITY OF BRAINERD

RECREATION PROGRAM AGREEMENT

This Agreement is entered into effective January 1, 202~~2~~¹, by and between the **City of Brainerd, through its park and Recreation Board (hereinafter the “City”)**, and the **Brainerd Family YMCA (hereinafter the “YMCA”)**

Recitals

- A. The City’s Park and Recreation Board historically operated several youth recreational programs for City residents.
- B. The Board determined that it would be in the best interests of the City and the participants to partner with the YMCA to operate some of the programs, and the YMCA is willing and able to operate those programs in accordance with the terms of this Agreement.

Agreement

- 1. Program Oversight. The YMCA shall operate the following existing programs on behalf of the City:
 - a. Youth Kickball
 - b. Youth Soccer
 - c. Lil’ Buckaroos
 - d. Benchwarmer Basketball
 - e. Parks on the Go
- 2. Oversight Duties. Program responsibilities include the following:
 - a. Program advertising, marketing, and fundraising.
 - b. Registration of participants in the program.
 - c. Scheduling of teams. A full schedule of field or facility usage should be provided to the City as soon as reasonably possible. Changes to the full schedule throughout the season should be relayed to the City with reasonable promptness, that being two weeks or more before the use of the facility or field.
 - d. Hiring umpires or other game officials as needed.
 - e. Hire and contract with seasonal employees, officials, coaching staff, and volunteers..
 - ~~e. Providing coaching staff.~~
 - f. Providing necessary game equipment (e.g. basketballs, kickballs, soccer balls, jerseys, etc.)
 - g. Provide the City Recreation Coordinator with program information as requested.

- h. Submit registration/budget reports quarterly (March 15, June 15, September 15, and December 15) for Park Board presentation.
3. City Duties. The City shall continue to maintain the parks utilized by the programs, including maintenance and cleaning of restrooms. The City will stripe the soccer and kickball fields twice per year. ~~and will provide a set of goals for the soccer field at Memorial Park unless the YMCA prefers to use its own.~~ The City shall purchase new equipment for use by the YMCA at City owned facilities if mutually agreeable by both parties at the beginning of the Agreement cycle, upon request by the YMCA or its designee. The City shall make every effort to provide high quality and useable field spaces. The City and YMCA will meet at end of season to assess field conditions and recommend improvements or changes, if mutually agreeable.
- a. The City retains the sole right for all banner sales and posting on City of Brainerd fields.
4. Compensation. In consideration for operating the youth programs set forth above, the City shall pay the YMCA an annual fee of ~~\$10,000~~\$5,000. The fee shall be paid in a quarterly sum on or before March 31, June 30, September 30, and December 31, 2021.
5. Insurance. The YMCA shall carry the following insurance:
- a. Public liability insurance in the amount of \$1,000,000 with the City named as an additional insured.
- b. Workers' compensation insurance at the statutory limits to cover its own employees.
6. Participant Releases. The YMCA shall obtain a written waiver of liability from all participants, signed by a parent, and shall keep the waiver on file for a period of six years. The YMCA shall provide the Recreation Coordinator with a copy of the waiver form.
7. Indemnity. To the extent allowed by law, the YMCA shall defend and indemnify the City against all claims of loss or damage arising out of the youth programs operated by the YMCA under this Agreement, except to the extent said loss or damage was caused by the negligent or intentional act of omission of the City, its employees or agents.
8. Term. This Agreement shall terminate as of December 31, 202~~1~~4, unless otherwise extended in a writing signed by both parties.

City of Brainerd

Brainerd Family YMCA

Park and Recreation Board

By: _____

By: _____

Its: _____

Its: _____

By: _____

Its: _____

By: _____

Its: _____

CITY OF BRAINERD

RECREATION PROGRAM AGREEMENT

This Agreement is entered into effective January 1, 2022, by and between the **City of Brainerd, through its Park and Recreation Board (hereinafter the “City”), and the Independent School District No. 181 (hereinafter the “District”).**

Recitals

- A. The City’s Park and Recreation Board historically operated several youth recreational programs for City residents.
- B. The Board determined that it would be in the best interests of the City and the participants to partner with the Community Education department of Independent School District No. 181, Brainerd Public Schools, to operate some of the programs, and the District is willing and able to operate those programs in accordance with the terms of this Agreement.

Agreement

- 1. Program Oversight. The District shall operate the following existing programs on behalf of the City:
 - a. Miracle League
 - b. Boys and Girls T-Ball
 - c. Youth Baseball
 - d. Youth Softball
 - e. Youth Tennis
- 2. Oversight Duties. Program responsibilities include the following:
 - a. Program advertising, marketing and fundraising.
 - b. Registration of participants in the program.
 - c. Scheduling of teams - A full schedule of field or facility usage should be provided to the City as soon as reasonably possible. Changes to the full schedule throughout the season should be relayed to the City with reasonable promptness. Reasonable promptness is defined as being two weeks or more before the use of the facility or field.
 - d. Hire umpires or other game officials as needed.
 - e. Hire and contract with officials, coaching staff, and volunteers.
 - f. Provide necessary game equipment (e.g. basketballs, kickballs, soccer balls, jerseys, etc.)
 - g. Provide the City Recreation Coordinator with program information as requested.
 - h. Maintain control of City scoreboard equipment, including controllers.

- i. As much as possible, balance the field usage across the two cities (Brainerd and Baxter) and the school district properties.
 - j. Submit registration/budget reports quarterly (March 15, June 15, September 15, and December 15) for Park Board presentation.
- 3. City Duties. The City shall continue to maintain the parks utilized by the programs, including maintenance and cleaning of restrooms. The City will stripe the ball fields and provide bases. With respect to Bane Park, the City will provide the District with keys to the ball field, restrooms, the warming house (for storage) and the announcer's booth. The concession stand at Bane Park will continue to be operated by the City. The City shall purchase new equipment for use by the District at City owned facilities if mutually agreeable by both parties at the beginning of the Agreement cycle, upon request by the District or its designee.
 - a. The City retains the sole right for all banner sales and posting on City of Brainerd fields.
- 4. Compensation. In consideration for operating the youth programs set forth above, the City shall pay the District an annual fee of \$13,000. The fee shall be paid in a quarterly sum on or before March 31, June 30, September 30, and December 31, 2022. Invoices should be remitted to the City by the 10th of each month payments are due.
- 5. Insurance. The District shall carry the following insurance:
 - a. Public liability insurance in the amount of \$1,000,000 with the City named as an additional insured.
 - b. Workers' compensation insurance at the statutory limits to cover its own employees.
- 6. Participant Releases. The District shall obtain a written waiver of liability from all participants, signed by a parent, and shall keep the waiver on file for a period of six years. The District shall provide the Recreation Coordinator with a copy of the waiver form if requested.
- 7. Indemnity. To the extent allowed by law, the District shall defend and indemnify the City against all claims of loss or damage arising out of the youth programs operated by the District under this Agreement, except to the extent said loss or damage was caused by the negligent or intentional act of omission of the City, its employees or agents.
- 8. Term. This Agreement shall terminate as of December 31, 2022, unless otherwise extended in writing signed by both parties.

City of Brainerd

Park and Recreation Board

By: _____

Its: _____

By: _____

Its: _____

Independent School District No. 181

By: _____

Its: _____

By: _____

Its: _____

**CITY OF BRAINERD
RECREATION PROGRAM AGREEMENT**

This Agreement is entered into effective January 1, 2022, by and between the **City of Brainerd, through its Park and Recreation Board (hereinafter the “City”), and the Brainerd Family YMCA (hereinafter the “YMCA”)**

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8. Term. This Agreement shall terminate as of December 31, 2022, unless otherwise extended in writing signed by both parties.

City of Brainerd

Brainerd Family YMCA

Park and Recreation Board

By: _____

By: _____

Its: _____

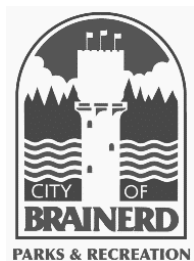
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By: _____

By: _____

Its: _____

Its: _____



Brainerd Park Board Agenda Request

Requested Meeting Date: January 25, 2022

Title of Item: Update on Memorial Park Construction

☐ INFORMATION ONLY

☐ ACTION REQUESTED

Action Requested:

☐ Direction Requested

☒ Discussion Item

Submitted by:

City Engineer/Public Works Director Paul Sandy

Department:

Parks

Presenter (Name & Title):

Chris Sonmor - WSB

Estimated Time Needed:

5 Minutes

Summary of Issue:

Chris Sonmor will be at the meeting to provide a quick update on the Memorial Park Project.

Alternatives, Options, Effects on Others/Comments:

Informational Only.

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request:

☐ Yes

☐ No

What is the total cost, with tax and shipping

\$ _____

Is this budgeted?

☐ Yes

☐ No

Please Explain:

Memorandum

To: Paul Sandy, City of Brainerd

From: Chris Sonmor, PE

Date: January 20, 2022

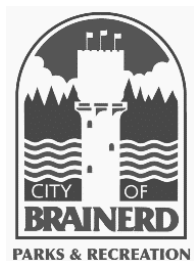
Re: Memorial Park Redevelopment Project Update to Park Board – January 2022
WSB Project No. 016307-000

There are still a couple of punch list items remaining. I spoke with Anderson Brothers this week and the following are the items that still need to be completed:

- Install new thresholds on exterior doors.
- Install blanks on restroom door locks.
- Cracking of drywall at exterior door.

When these items are complete, WSB will process the final pay voucher and release the remaining retainage.

The donor column will be completed in the spring by Hy-Tec Construction prior to the grand opening of the splash pad.



Brainerd Park Board Agenda Request

Requested Meeting Date: January 25, 2022

Title of Item: Approve Mississippi Landing Trailhead Park Final Layout

☐ INFORMATION ONLY

☒ ACTION REQUESTED

Action Requested:

☐ Direction Requested

☐ Discussion Item

Submitted by:

City Engineer/Public Works Director Paul Sandy

Department:

Parks

Presenter (Name & Title):

City Engineer/Public Works Director Paul Sandy and Community Development Director David Chanski

Estimated Time Needed:

15 Minutes

Summary of Issue:

At the last Park Board meeting, the Board was presented a conceptual layout of the Mississippi Landing Trailhead Park (MLT) to be able to review and provide comments on any of the features at this meeting, or in between the time of the last meeting and this meeting.

Alternatives, Options, Effects on Others/Comments:

Staff has not received any comments, and WSB has continued the design based on the conceptual layout presented at that meeting. What is in front of the Board tonight is drawings that have begun to take shape, and can be considered about a 50% plan set. Based on the review and comments by the Board at this meeting, staff will be looking for official approval of the layout contingent on any comments or concerns being addressed, either at the meeting or between the meeting and the final design phase. Staff will be available to answer any questions or concerns the Park Board may have.

Recommended Action/Motion:

Staff recommends approval of the final conceptual layout plans as presented in this packet.

Financial Impact:

Is there a cost associated with this request: ☐ Yes ☒ No

What is the total cost, with tax and shipping \$ _____

Is this budgeted? ☐ Yes ☐ No

Please Explain:

MISSISSIPPI LANDING TRAILHEAD PROJECT

Brainerd, Minnesota

City Project No.
WSB & Associates, Inc. Project No. 018999-000
Issue Date..... JANUARY 11, 2021



SCALE: DESIGN BY:
AS SHOWN RAS
PLAN BY: CHECK BY:
SDF RAS

REVISIONS

NO.	DATE	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

ROBERT A. SUTKA III
DATE: LIC. NO. 44337



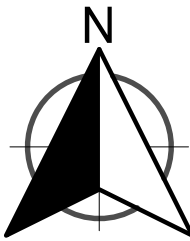
Sheet List Table	
Sheet Number	Sheet Title
L1.0	COVER SHEET
L1.1	SWPPP
L1.2	SWPPP
L1.3	SWPPP
L2.0	OVERALL REMOVALS PLAN
L3.0	OVERALL LAYOUT PLAN
L3.1	DRIVE AND PARKING ENLARGEMENT PLAN
L3.2	SITE ENLARGEMENT PLAN
L4.0	OVERALL GRADING PLAN
L4.1	DRIVE AND PARKING GRADING ENLARGEMENT PLAN
L4.2	SITE GRADING ENLARGEMENT PLAN
L5.0	OVERALL LANDSCAPE & RESTORATION PLAN
L5.1	LANDSCAPE ENLARGEMENT PLANS
L5.2	LANDSCAPE ENLARGEMENT PLANS
L6.0	MISCELLANEOUS DETAILS
L6.1	MISCELLANEOUS DETAILS
L6.2	MISCELLANEOUS DETAILS

COVER SHEET

MISSISSIPPI LANDING TRAILHEAD PROJECT
CITY OF BRAINERD

1 PROJECT LOCATION MAP
L1.0 SCALE:

THIS PLAN SET HAS BEEN PREPARED FOR:
CITY OF BRAINERD
501 LAUREL ROAD
BRAINERD, MN 56401



THE SUBSURFACE UTILITY INFORMATION SHOWN ON THESE DRAWINGS CONCERNING TYPE AND LOCATION OF PRIVATE UTILITIES HAS BEEN DESIGNATED UTILITY QUALITY LEVEL D. THESE QUALITY LEVELS WERE DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE DATA". THE CONTRACTOR IS TO DETERMINE THE TYPE AND LOCATION OF PRIVATE UTILITIES AS MAY BE DEEMED NECESSARY TO AVOID DAMAGE THERETO.

CLIENT PROJECT NO.

WSB PROJECT NO.
018999-000

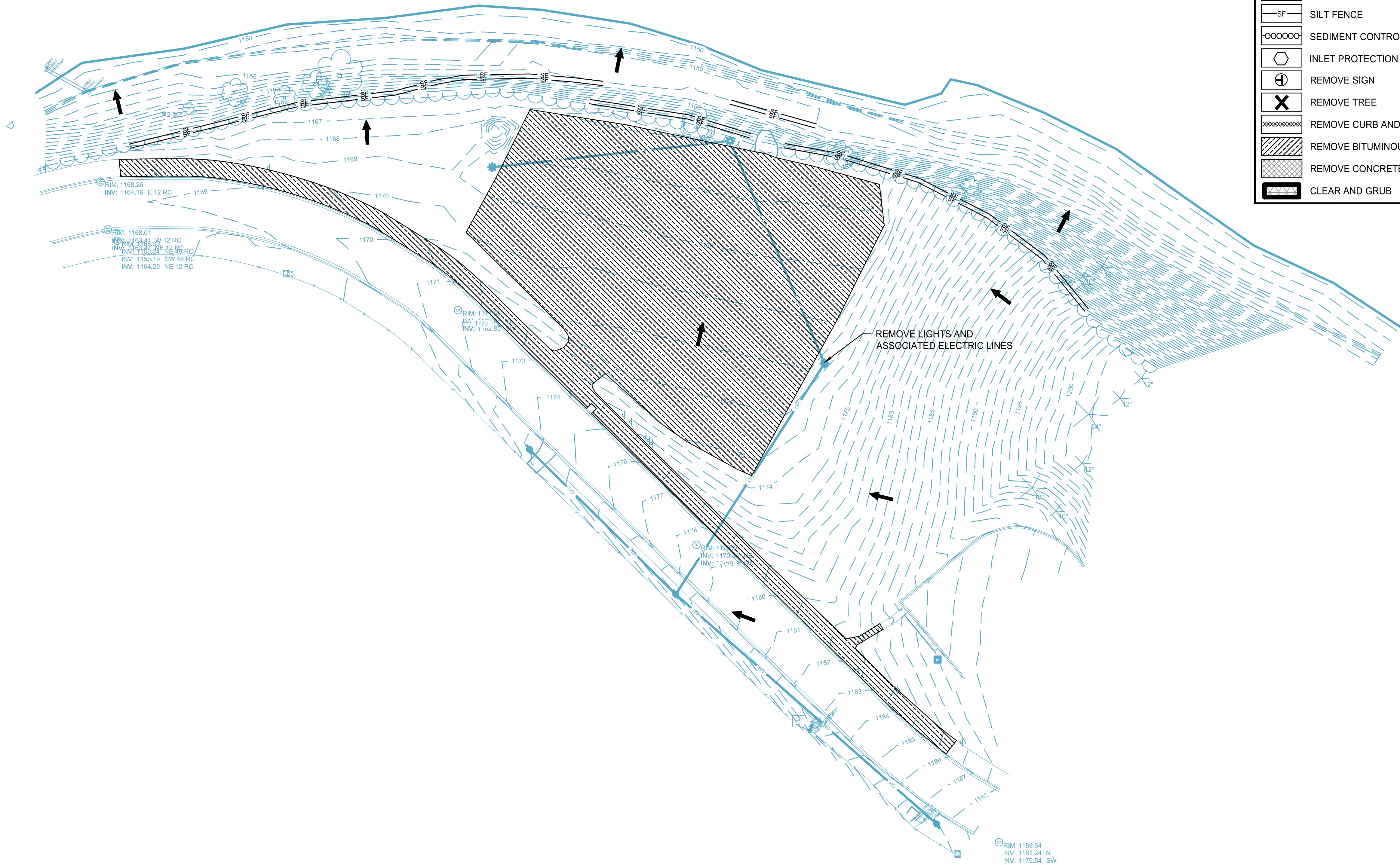
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L2.0

OVERALL REMOVALS PLAN



LEGEND	
	CONSTRUCTION LIMITS
	EXISTING CONTOUR
	EXISTING DECIDUOUS TREE
	EXISTING CONIFER TREE
	ROCK CONSTRUCTION ENTRANCE (OR EQUIVALENT)
	TREE PROTECTION FENCE
	EXISTING DRAINAGE FLOW
	SILT FENCE
	SEDIMENT CONTROL LOG
	INLET PROTECTION
	REMOVE SIGN
	REMOVE TREE
	REMOVE CURB AND GUTTER
	REMOVE BITUMINOUS
	REMOVE CONCRETE
	CLEAR AND GRUB

REVISIONS	
NO.	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

ROBERT A. SUIPKA III
DATE: _____ LIC. NO.: 44337

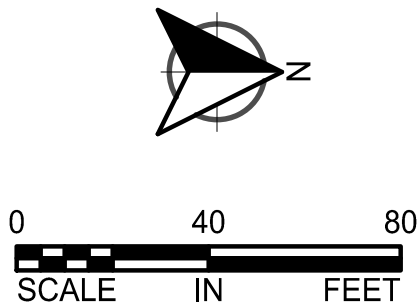
OVERALL REMOVALS PLAN

MISSISSIPPI LANDING TRAILHEAD PROJECT
CITY OF BRAINER

CLIENT PROJECT NO.

WSB PROJECT NO.
018999-000

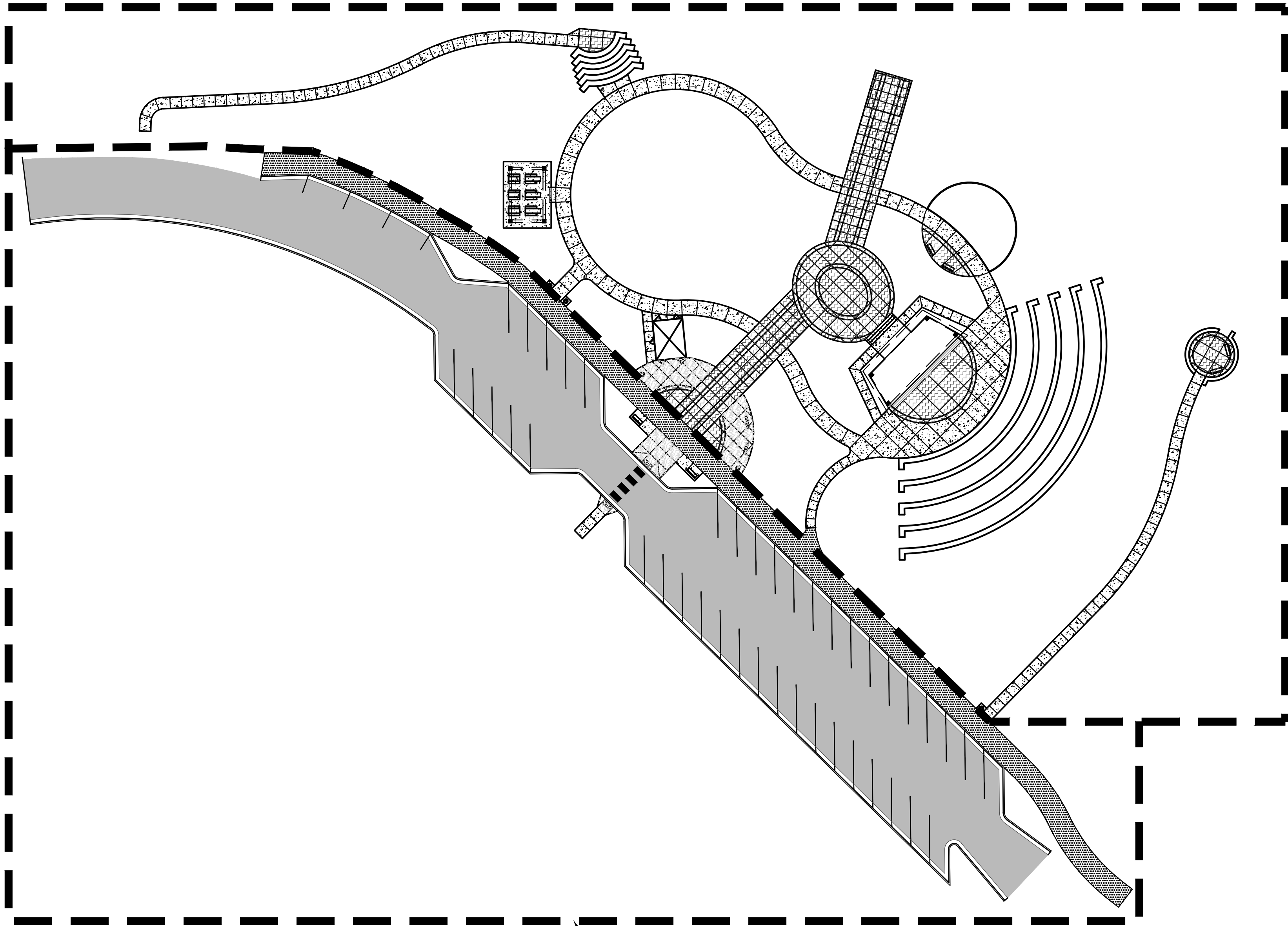
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L3.0

OVERALL LAYOUT PLAN

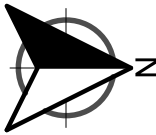


FOR DRIVE AND PARKING LAYOUT ENLARGEMENT PLAN,
SEE SHEET L3.1

FOR SITE LAYOUT ENLARGEMENT PLAN,
SEE SHEET L3.2

LEGEND	
	CONSTRUCTION LIMITS
	EXISTING DECIDUOUS TREE
	EXISTING CONIFER TREE
	LAYOUT CONTROL POINT
	CENTERLINE
	BITUMINOUS DRIVE PAVEMENT
	BITUMINOUS TRAIL PAVEMENT
	4" THICK CONCRETE WALK
	6" THICK CONCRETE WALK
	DECORATIVE CONCRETE WALK
	TRUNCATED DOMES

0 40 80
SCALE IN FEET



SCALE: AS SHOWN
PLAN BY: SDF
DESIGN BY: RAS
CHECK BY: RAS

REVISIONS	
NO.	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

ROBERT A. SLIPKA III
DATE: _____ LIC. NO.: 44337

OVERALL LAYOUT
PLAN

MISSISSIPPI LANDING TRAILHEAD PROJECT
CITY OF BRAINERD

CLIENT PROJECT NO.

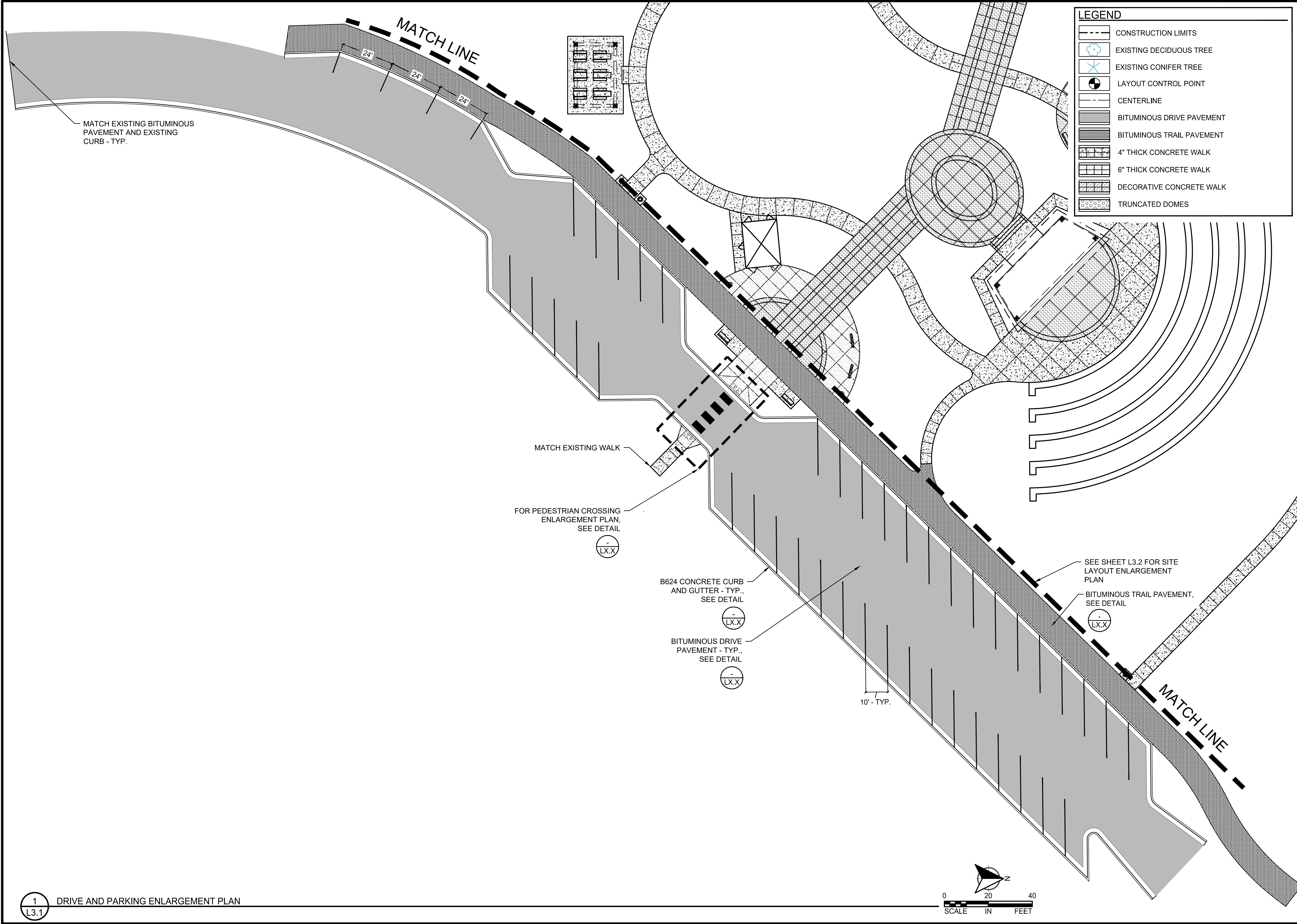
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L3.1

DRIVE AND PARKING ENLARGEMENT PLAN



LEGEND

CONSTRUCTION LIMITS

EXISTING DECIDUOUS TREE

EXISTING CONIFER TREE

LAYOUT CONTROL POINT

CENTERLINE

BITUMINOUS DRIVE PAVEMENT

BITUMINOUS TRAIL PAVEMENT

4" THICK CONCRETE WALK

6" THICK CONCRETE WALK

DECORATIVE CONCRETE WALK

TRUNCATED DOMES

wsb

SCALE: AS SHOWN

DESIGN BY: RAS

PLAN BY: SDF

CHECK BY: RAS

REVISIONS

NO.	DATE	DESCRIPTION

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ROBERT A. SLIPKA III

DATE:

LIC. NO.: 44337

DRIVE AND PARKING ENLARGEMENT PLAN

MISSISSIPPI LANDING TRAILHEAD PROJECT

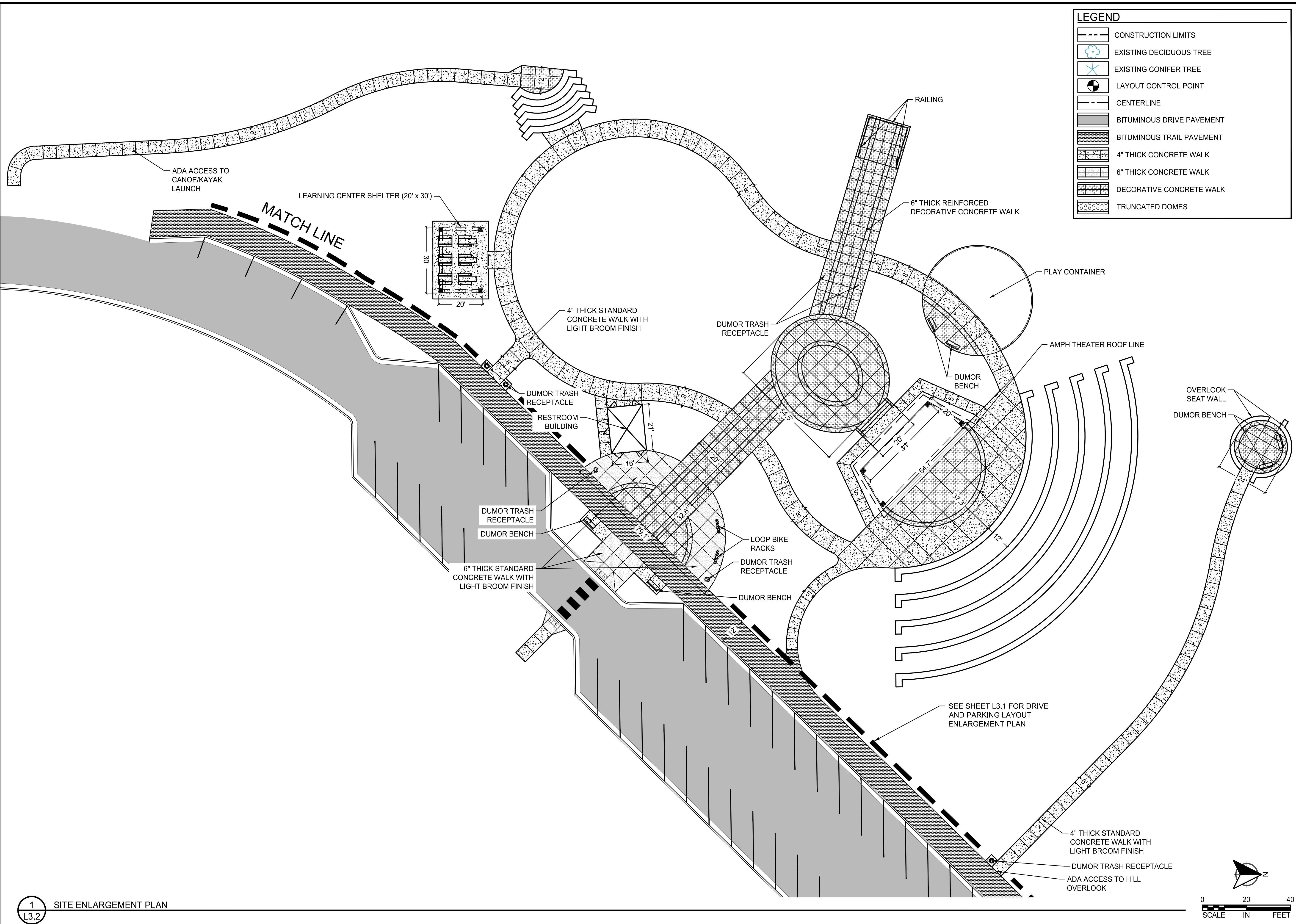
CITY OF BRAINERD

CLIENT PROJECT NO.

WSB PROJECT NO. 018999-000

SHEET L3.1

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LEGEND

CONSTRUCTION LIMITS

EXISTING DECIDUOUS TREE

EXISTING CONIFER TREE

LAYOUT CONTROL POINT

CENTERLINE

BITUMINOUS DRIVE PAVEMENT

BITUMINOUS TRAIL PAVEMENT

4" THICK CONCRETE WALK

6" THICK CONCRETE WALK

DECORATIVE CONCRETE WALK

TRUNCATED DOMES

SCALE: AS SHOWN
PLAN BY: SDF

DESIGN BY: RAS
CHECK BY: RAS

REVISIONS

NO.	DATE	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

ROBERT A. SUIPKA III
DATE:

LIC. NO.: 44337

SITE ENLARGEMENT PLAN

MISSISSIPPI LANDING TRAILHEAD PROJECT
CITY OF BRAINERD

CLIENT PROJECT NO.

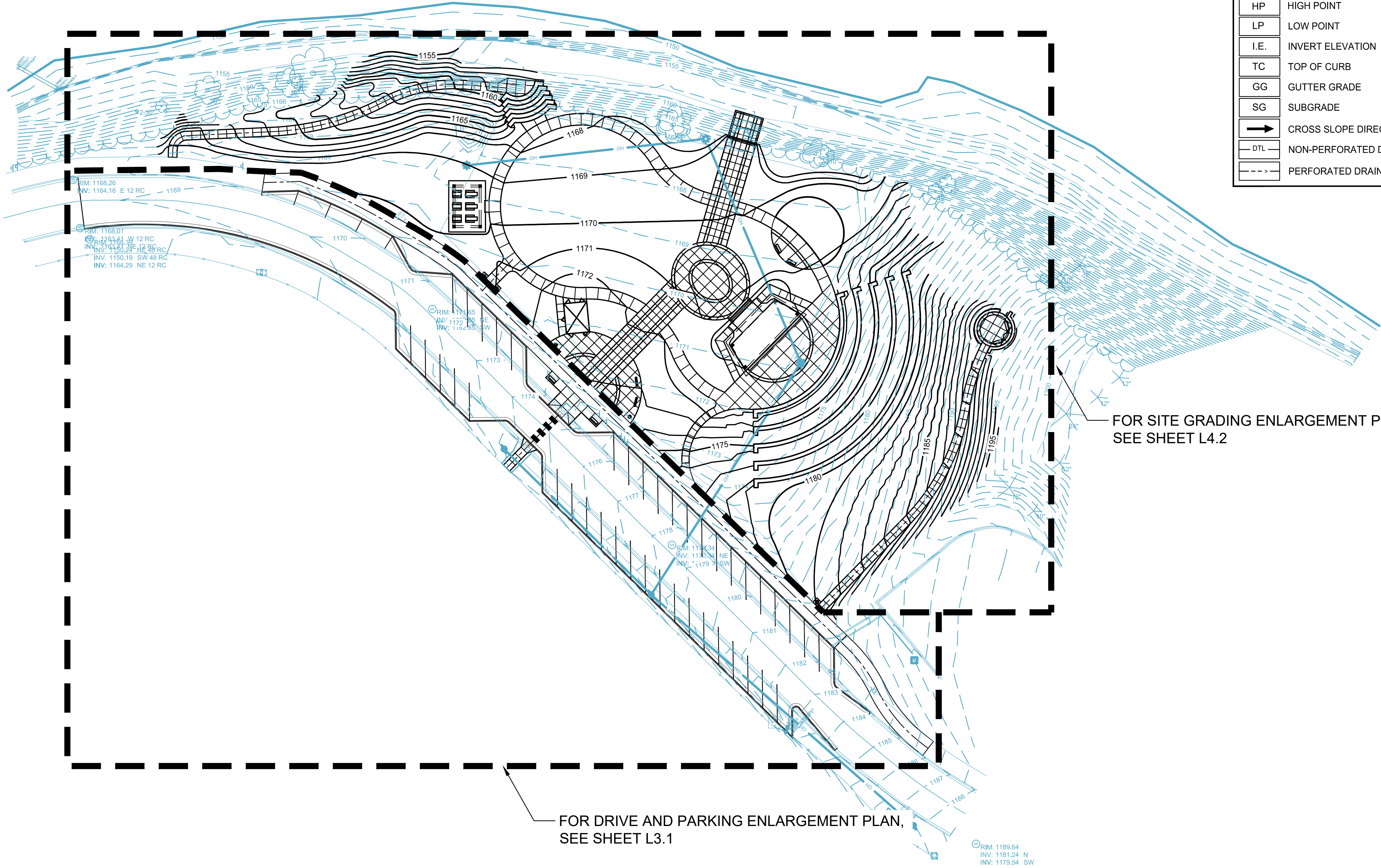
WSB PROJECT NO.
018999-000

SHEET
L3.2

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1
L3.0

OVERALL LAYOUT PLAN



LEGEND

- CONSTRUCTION LIMITS
- EXISTING CONTOUR
- EXISTING DECIDUOUS TREE
- EXISTING CONIFER TREE
- PROPOSED CONTOUR
- PROPOSED SPOT ELEVATION
- EXISTING SPOT ELEVATION (FIELD VERIFY)
- HP HIGH POINT
- LP LOW POINT
- I.E. INVERT ELEVATION
- TC TOP OF CURB
- GG GUTTER GRADE
- SG SUBGRADE
- CROSS SLOPE DIRECTION
- NON-PERFORATED DRAINTILE
- PERFORATED DRAINTILE



SCALE: AS SHOWN
DESIGN BY: RAS
PLAN BY: SDF
CHECK BY: RAS

REVISIONS

NO.	DATE	DESCRIPTION

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ROBERT A. SLIPKA III

DATE: LIC. NO. 44337

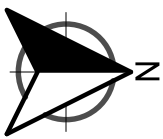
OVERALL GRADING PLAN

MISSISSIPPI LANDING TRAILHEAD PROJECT
CITY OF BRAINERD

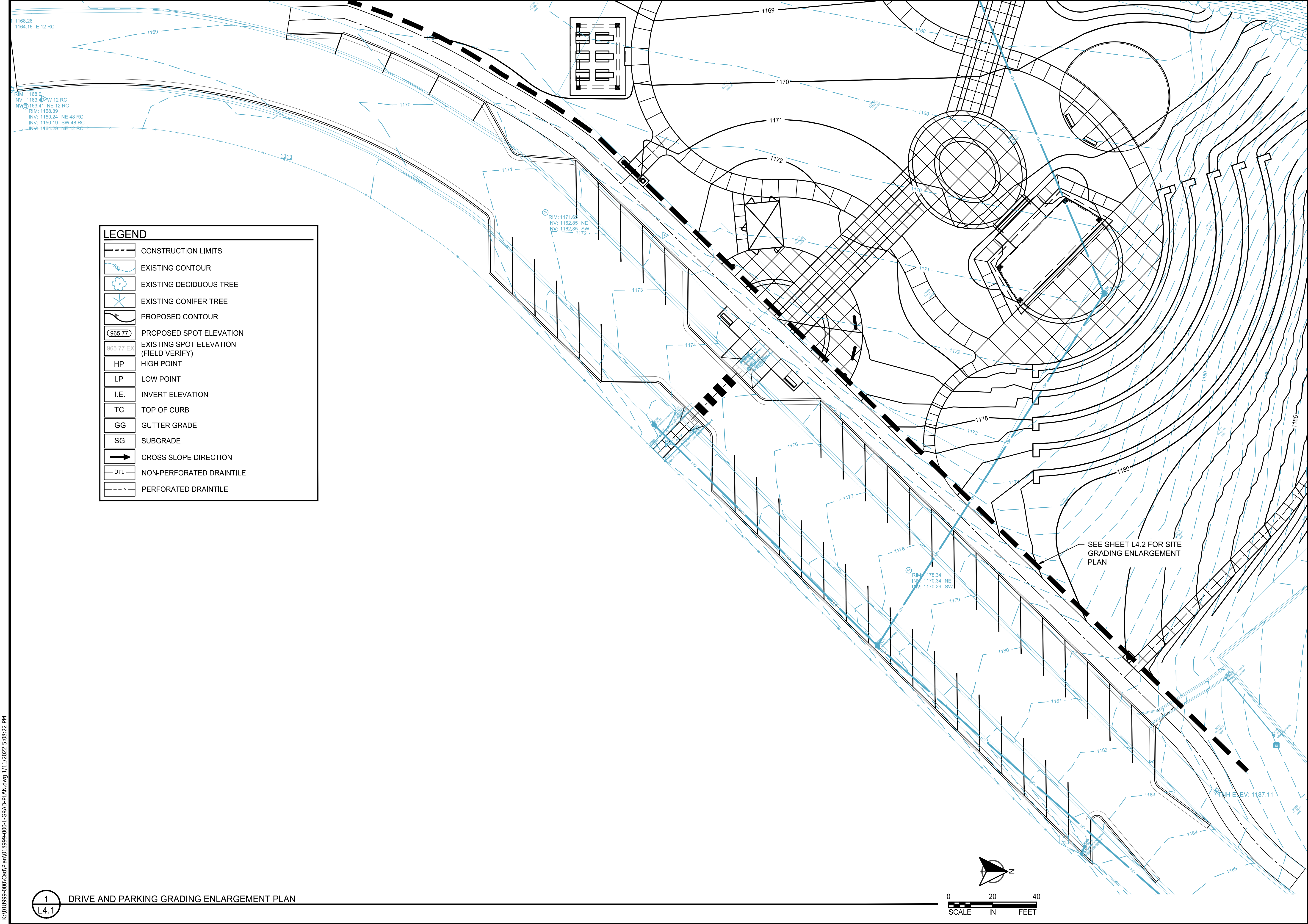
CLIENT PROJECT NO.

WSB PROJECT NO.
018999-000

SHEET
L4.0



0 40 80
SCALE IN FEET



SCALE: AS SHOWN
PLAN BY: SDF
DESIGN BY: RAS
CHECK BY: RAS

REVISIONS

NO.	DATE	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

ROBERT A. SUIPKA III

DATE: 44337 LIC. NO.

DRIVE AND PARKING GRADING ENLARGEMENT PLAN

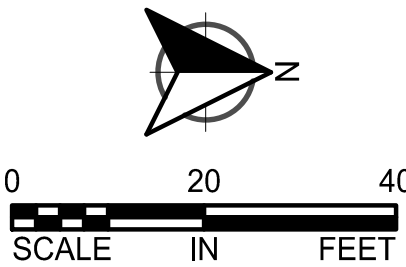
MISSISSIPPI LANDING TRAILHEAD PROJECT
CITY OF BRAINERD

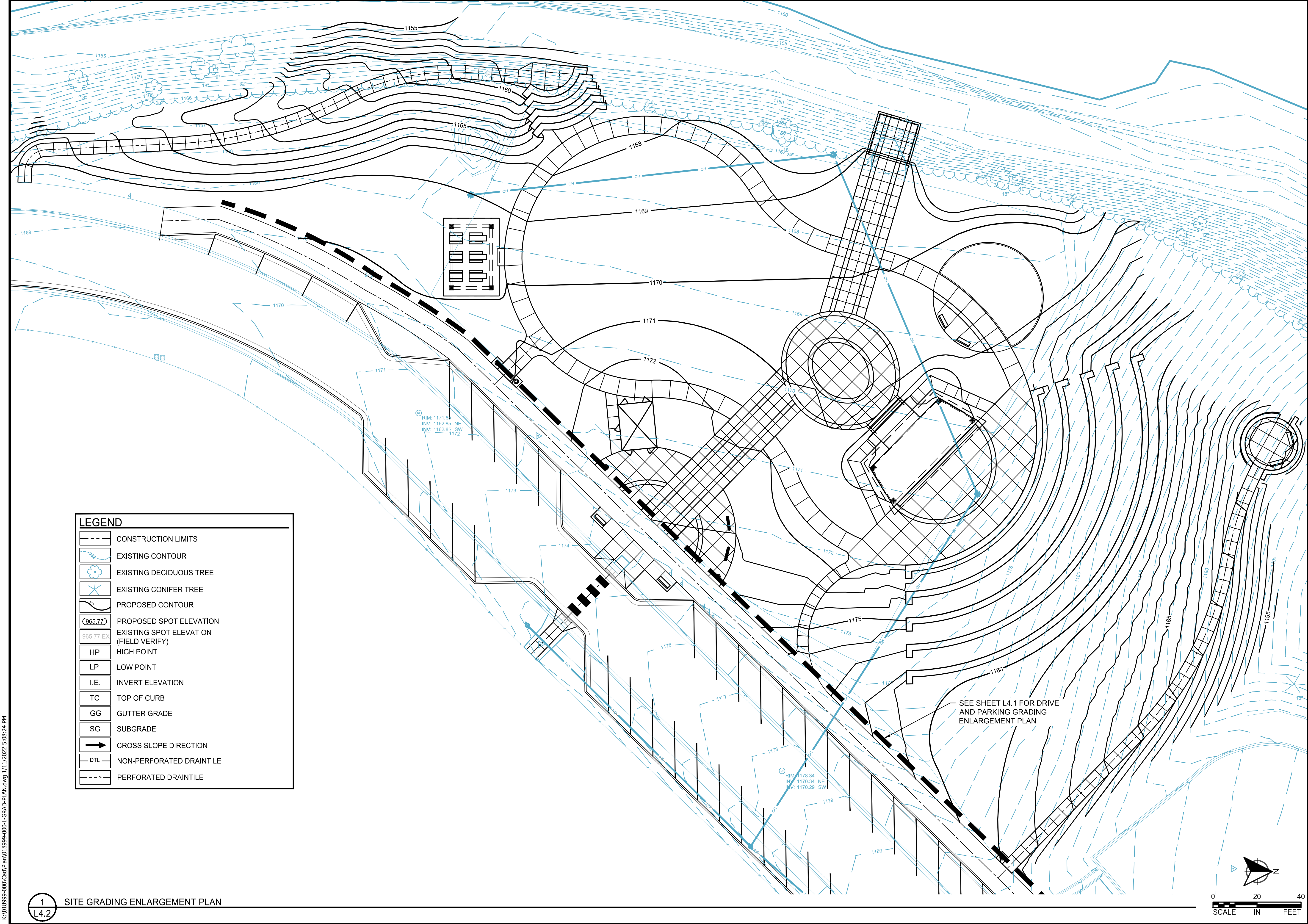
CLIENT PROJECT NO.

WSB PROJECT NO.
018999-000

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L4.1

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

ROBERT A. SUIPKA III
DATE: 4/23/22 LIC. NO. 44337

SITE GRADING
ENLARGEMENT
PLAN

MISSISSIPPI LANDING TRAILHEAD PROJECT
CITY OF BRAINER

CLIENT PROJECT NO.

WSB PROJECT NO.
018999-000

SHEET
L4.2

[illegible]

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, AND/OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

_____ ROBERT A. SUIPKA III

DATE: _____ LIC. NO: 44337

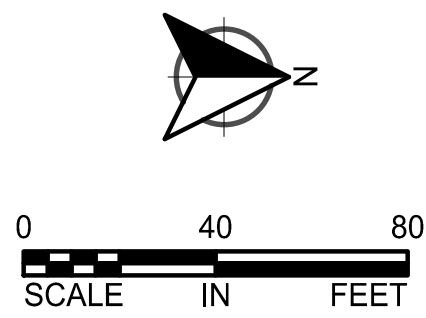
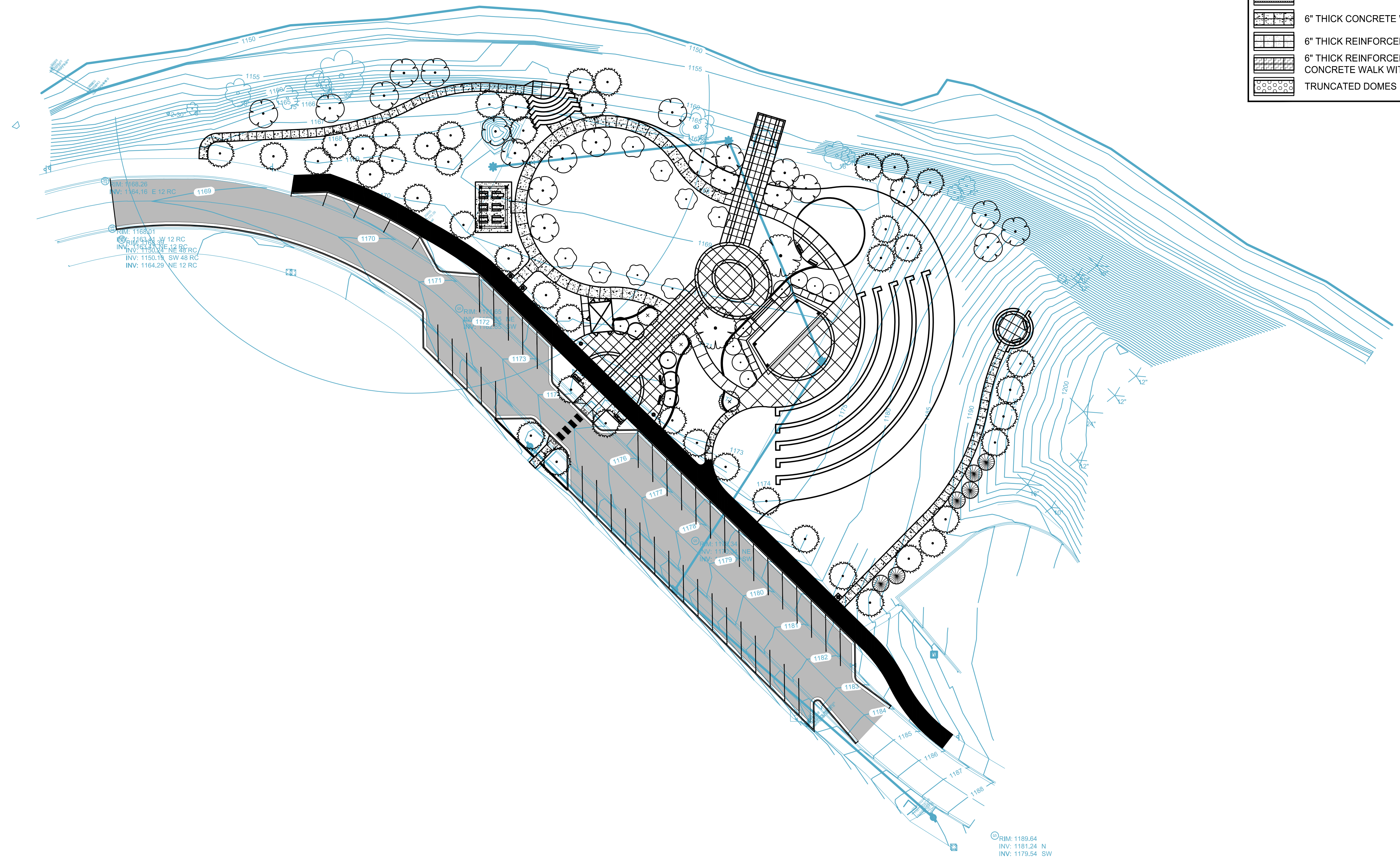
OVERALL LANDSCAPE & RESTORATION PLAN

MISSISSIPPI LANDING TRAILHEAD PROJECT
CITY OF BRAINERD

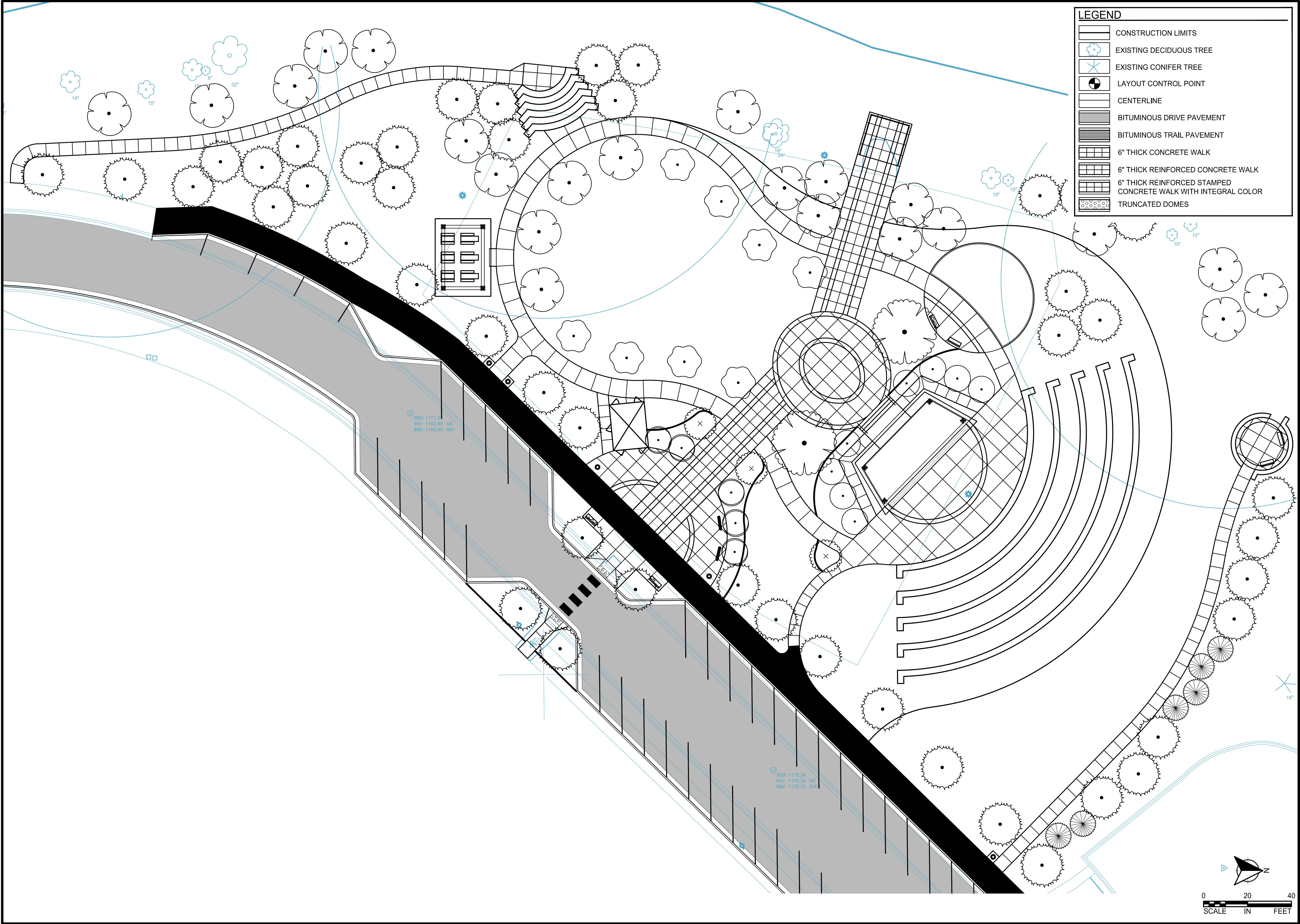
CLIENT PROJECT NO.

WSB PROJECT NO.
018999-000

SHEET
L5.0



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SCALE: AS SHOWN
PLAN BY: SDF
DESIGN BY: RAS
CHECK BY: RAS

REVISIONS	
NO.	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

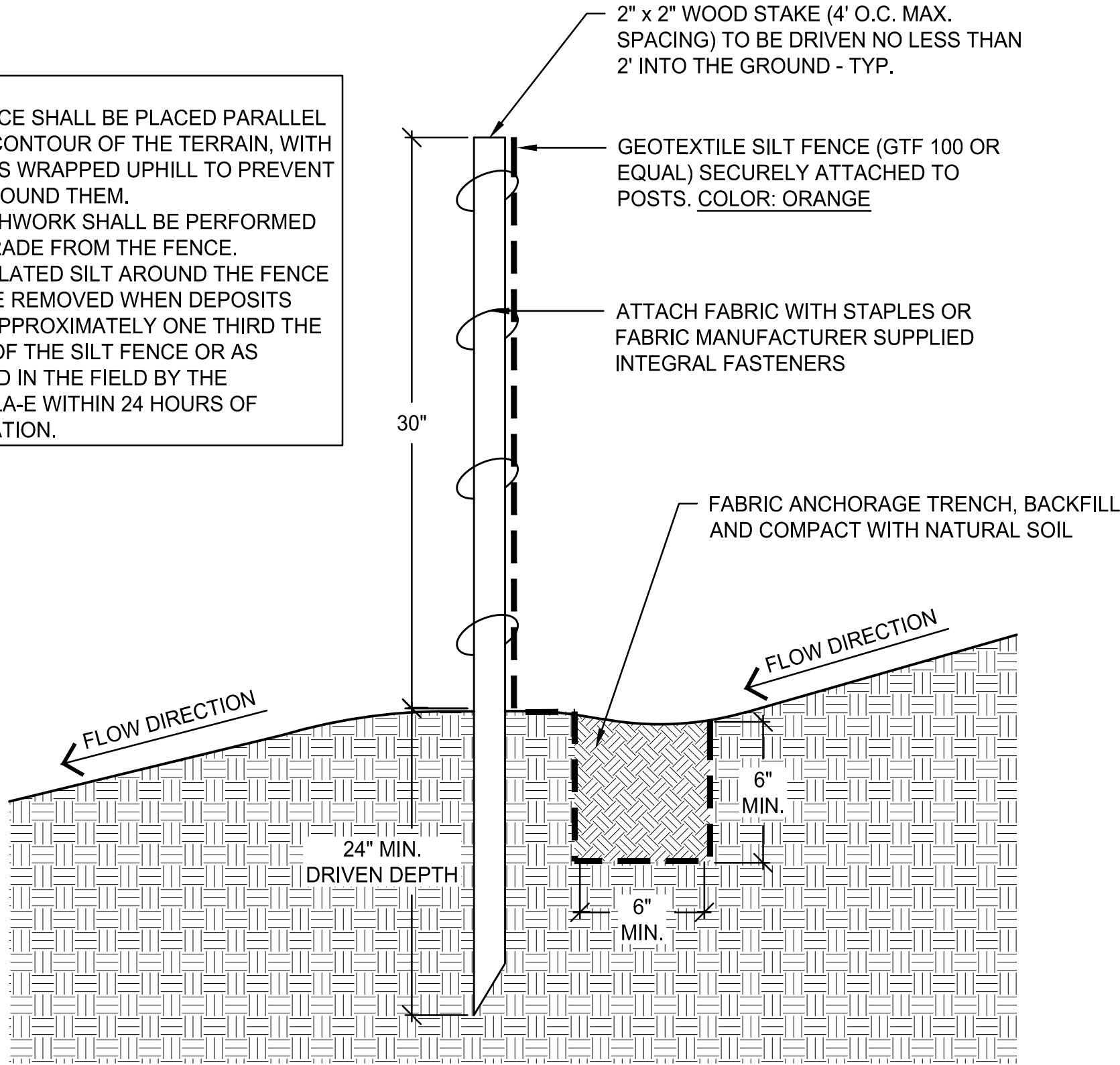
ROBERT A. SLIPKA III
DATE: _____ LIC. NO.: 44337

LANDSCAPE ENLARGEMENT PLANS

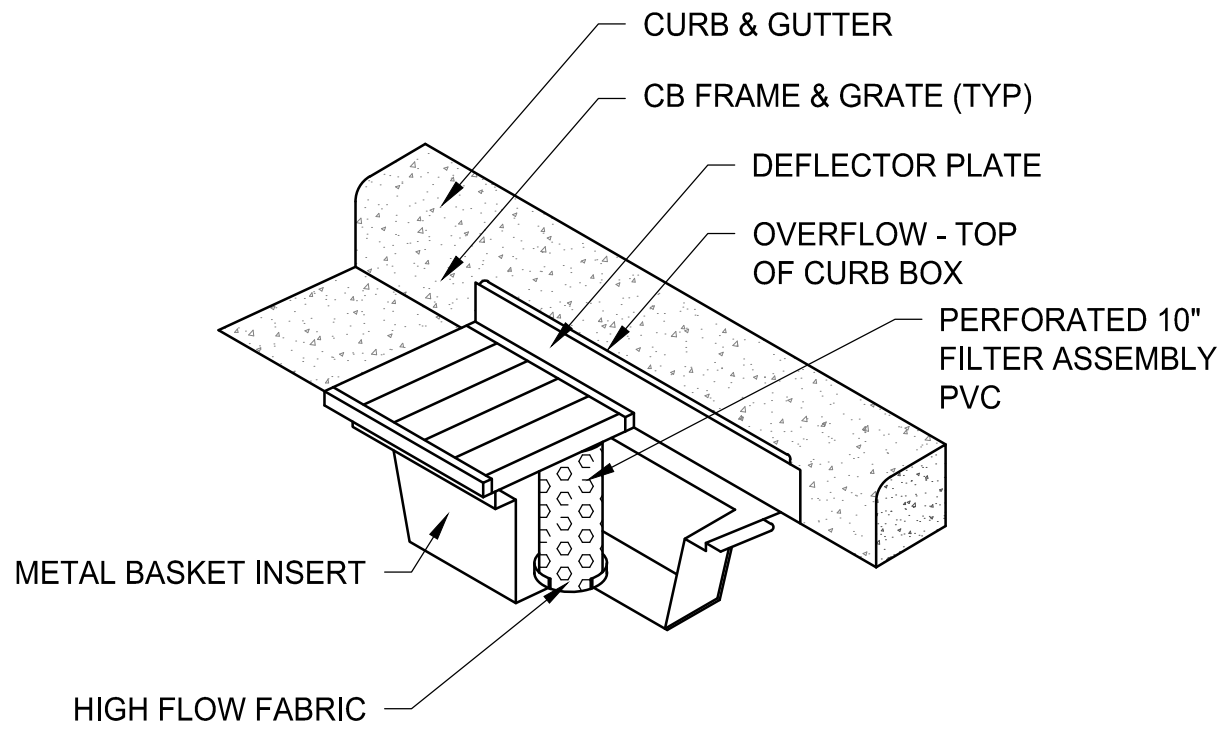
MISSISSIPPI LANDING TRAILHEAD PROJECT
CITY OF BRAINERD

CLIENT PROJECT NO. _____
WSB PROJECT NO. 018999-000
SHEET L5.1

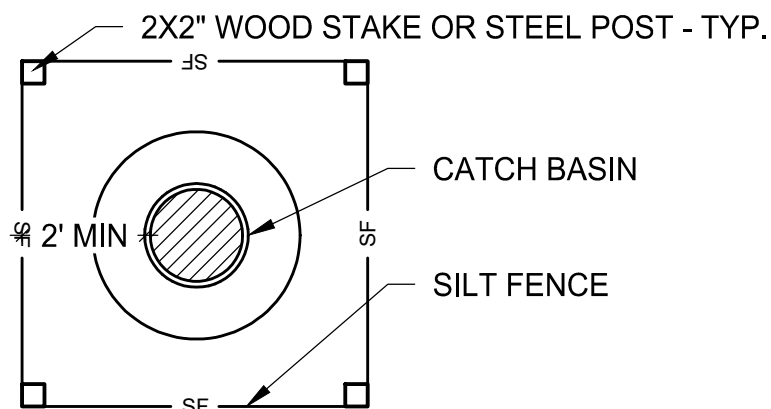
- NOTES
1. SILT FENCE SHALL BE PLACED PARALLEL TO THE CONTOUR OF THE TERRAIN, WITH THE ENDS WRAPPED UPHILL TO PREVENT FLOW AROUND THEM.
 2. NO EARTHWORK SHALL BE PERFORMED DOWNGRADE FROM THE FENCE.
 3. ACCUMULATED SILT AROUND THE FENCE SHALL BE REMOVED WHEN DEPOSITS REACH APPROXIMATELY ONE THIRD THE HEIGHT OF THE SILT FENCE OR AS DIRECTED IN THE FIELD BY THE OWNER/LA-E WITHIN 24 HOURS OF NOTIFICATION.



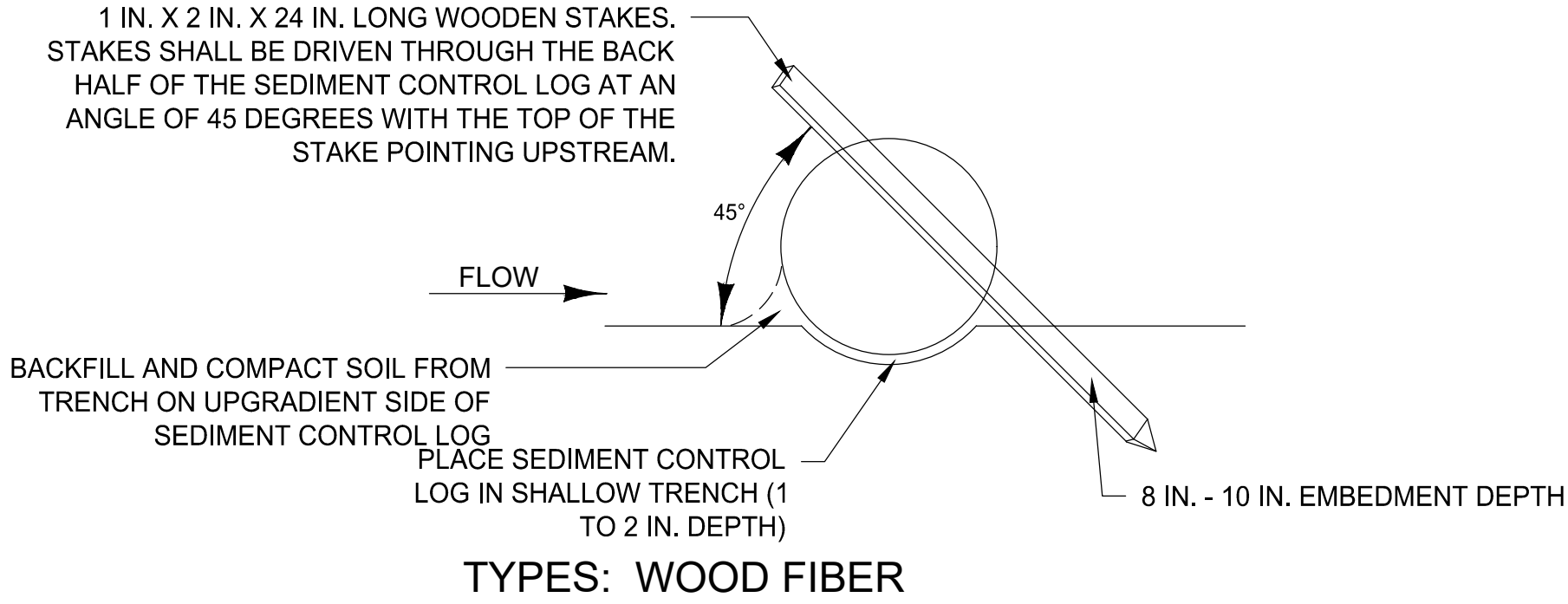
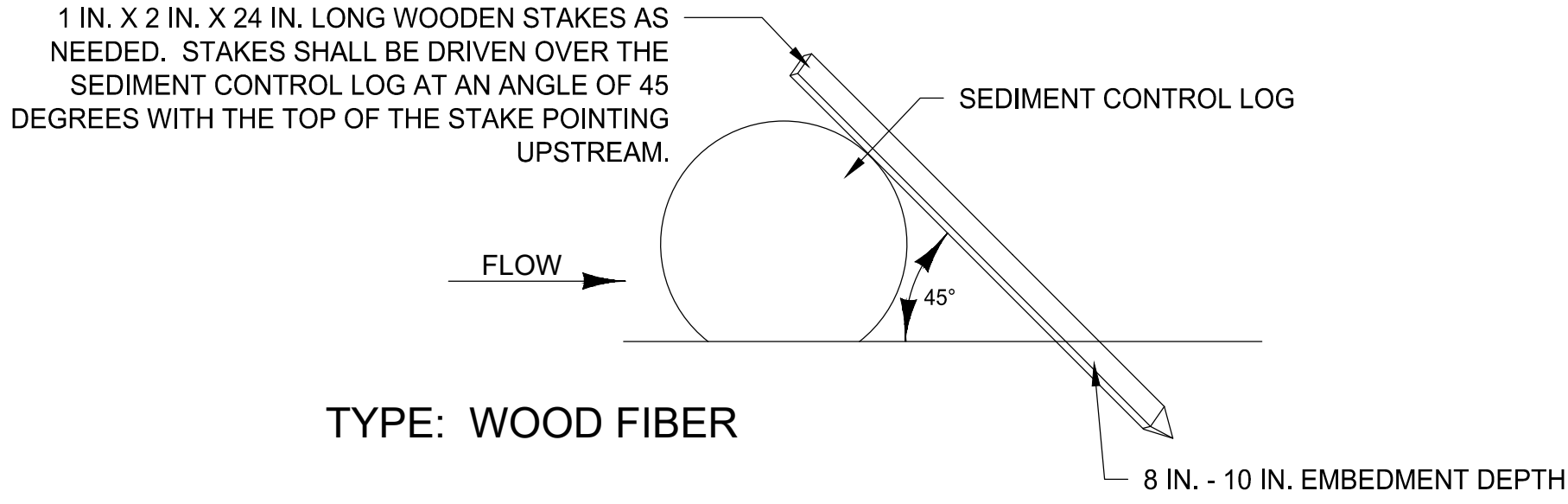
WIMCO CURB & GUTTER INLET PROTECTION SHALL BE USED ON NEW AND EXISTING CATCH BASINS WITHIN CONSTRUCTION LIMITS (REFER TO PLANS FOR LOCATIONS) FOR THE DURATION OF THE PROJECT AND SHALL BE CLEANED AND MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD WITH REMOVAL UPON TURF ESTABLISHMENT (TYP)



TYPE I - CURB INLET APPLICATION:



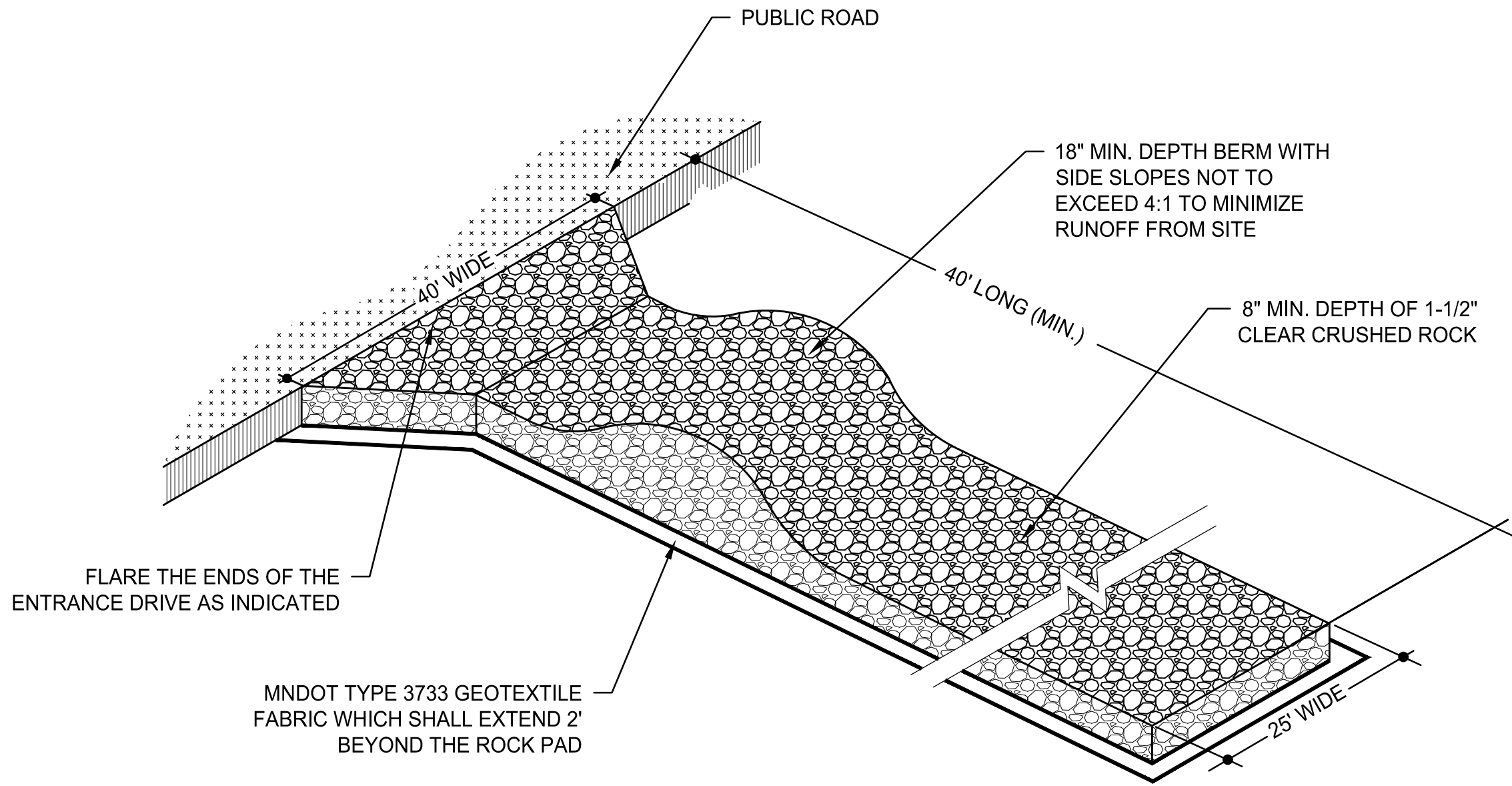
TYPE II - TRENCHED / SLOPE APPLICATION:



1 SILT FENCE DETAIL
L6.0

2 INET PROTECTION DETAIL
L6.0

3 SEDIMENT CONTROL LOG DETAIL
L6.0



NOTE: CONTRACTOR IS RESPONSIBLE FOR ONGOING MAINTENANCE OF THE BERM AND ROCK PAD DURING CONSTRUCTION AND SHALL REMOVE AND RESTORE THE ROCK PAD UPON PROJECT COMPLETION

4 ROCK CONSTRUCTION ENTRY/EXIT DETAIL
L6.0

REVISIONS

NO.	DATE	DESCRIPTION

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ROBERT A. SUIPKA III

44337

DATE:

MISCELLANEOUS
DETAILS

MISSISSIPPI LANDING TRAILHEAD PROJECT
CITY OF BRAINERD

CLIENT PROJECT NO.

WSB PROJECT NO.
018999-000

SHEET
L6.0

SCALE: AS SHOWN
PLAN BY: SDF
DESIGN BY: RAS
CHECK BY: RAS

REVISIONS

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ROBERT A. SLIPKA III
DATE: LIC. NO. 44337

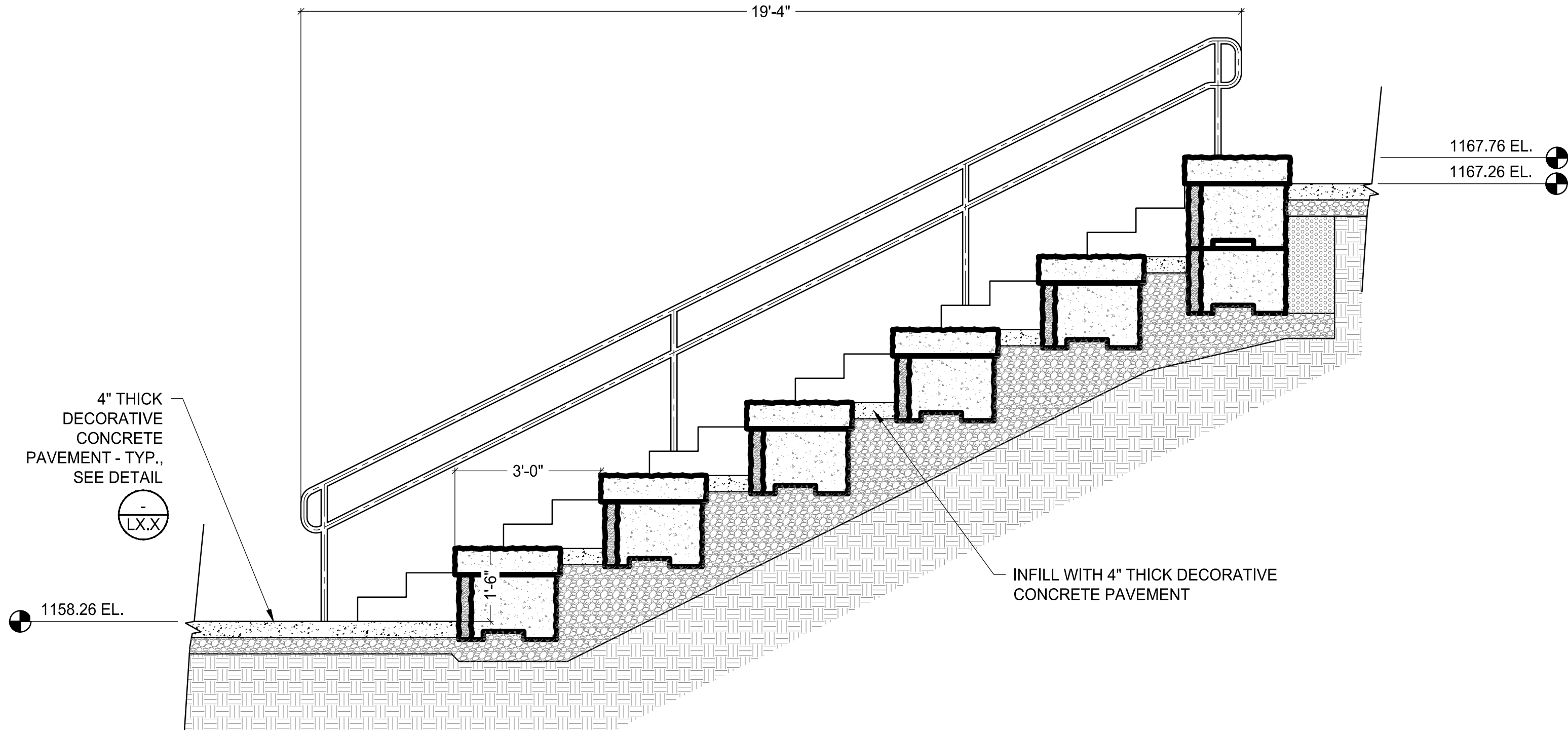
MISCELLANEOUS DETAILS

MISSISSIPPI LANDING TRAILHEAD PROJECT
CITY OF BRAINERD

CLIENT PROJECT NO.

WSB PROJECT NO.
018999-000

SHEET
L6.2



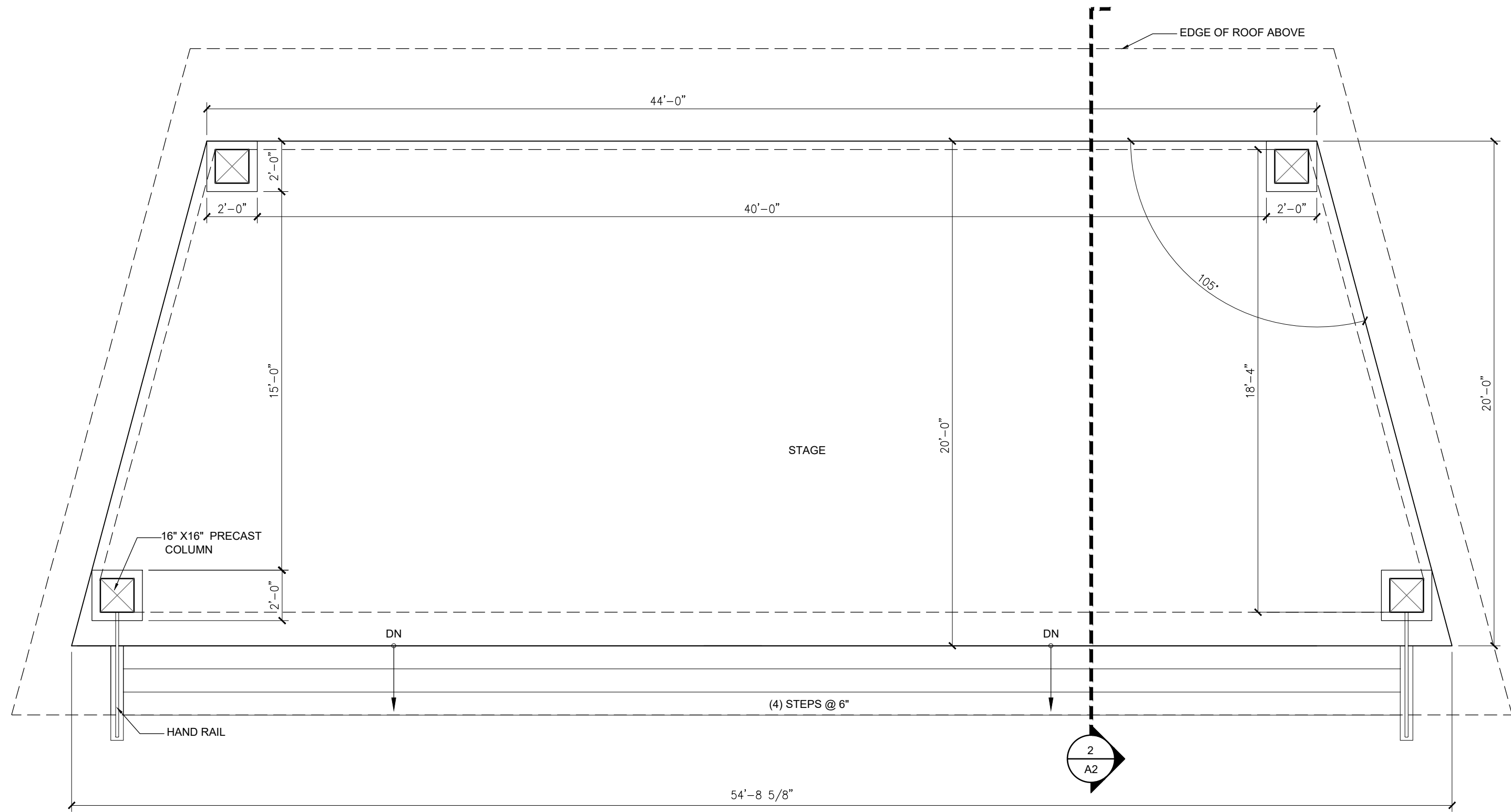
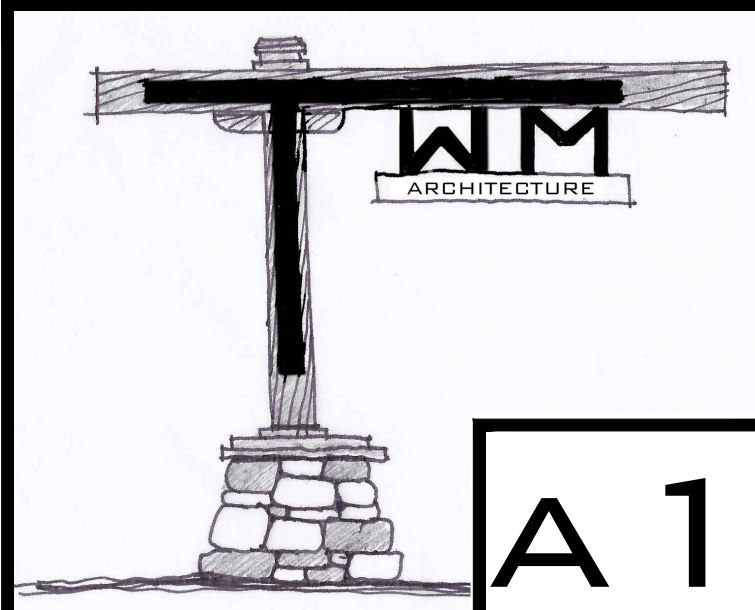
1 STAIRCASE WITH HANDRAIL @ RIVER STEPS
L6.2

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA

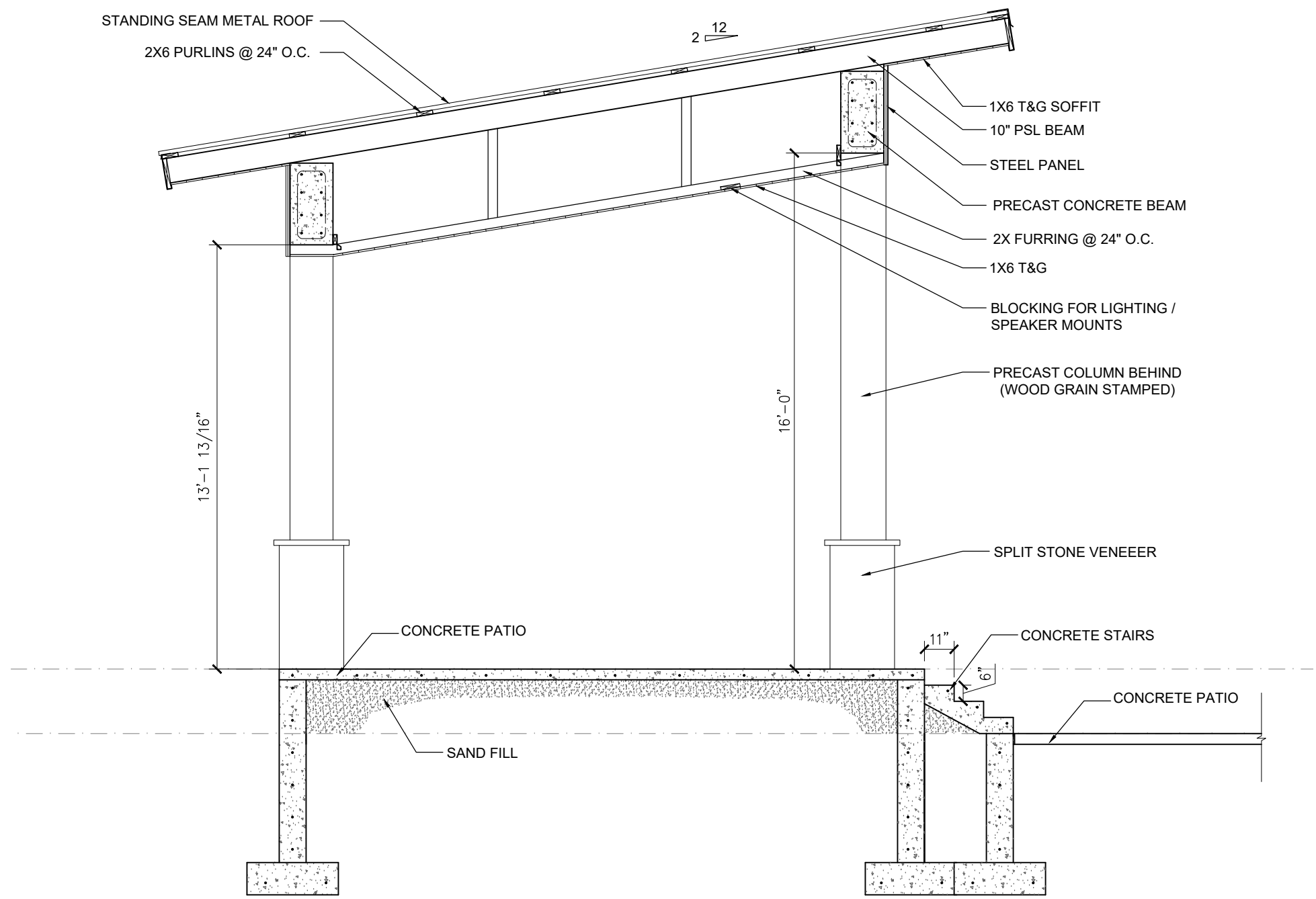
LIC. # 45743

DATE: TRAVIS MILLER

MISSISSIPPI LANDING
TRAILHEAD PARK
AMPHITHEATER STUDY
BRainerd, MN



1 PRELIMINARY AMPHITHEATER FLOOR PLAN
1/4" = 1'-0" ON 24 X 36 PAPER



2 SECTION
1/4" = 1'-0" ON 24 X 36 PAPER

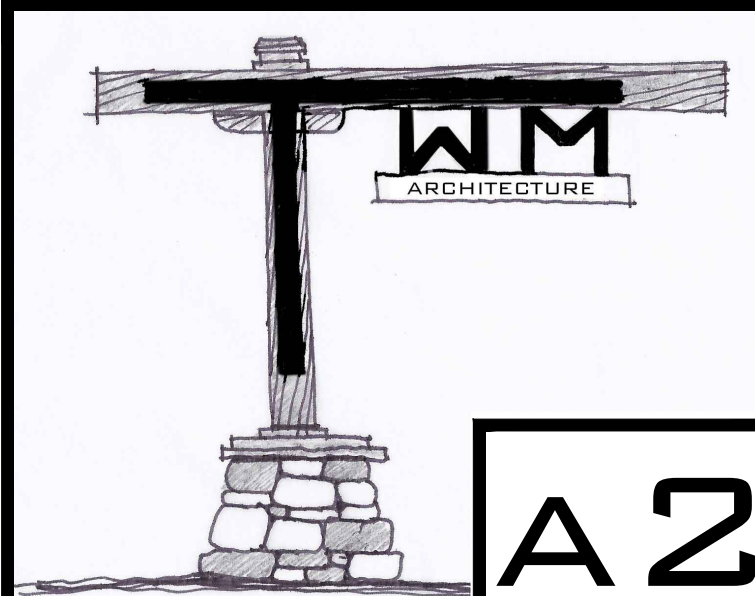
PRELIMINARY ONLY
NOT FOR CONSTRUCTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA

TRAVIS MILLER DATE: LIC. # 45743

MISSISSIPPI LANDING
TRAILHEAD PARK
AMPHITHEATER STUDY
BRainerd, MN

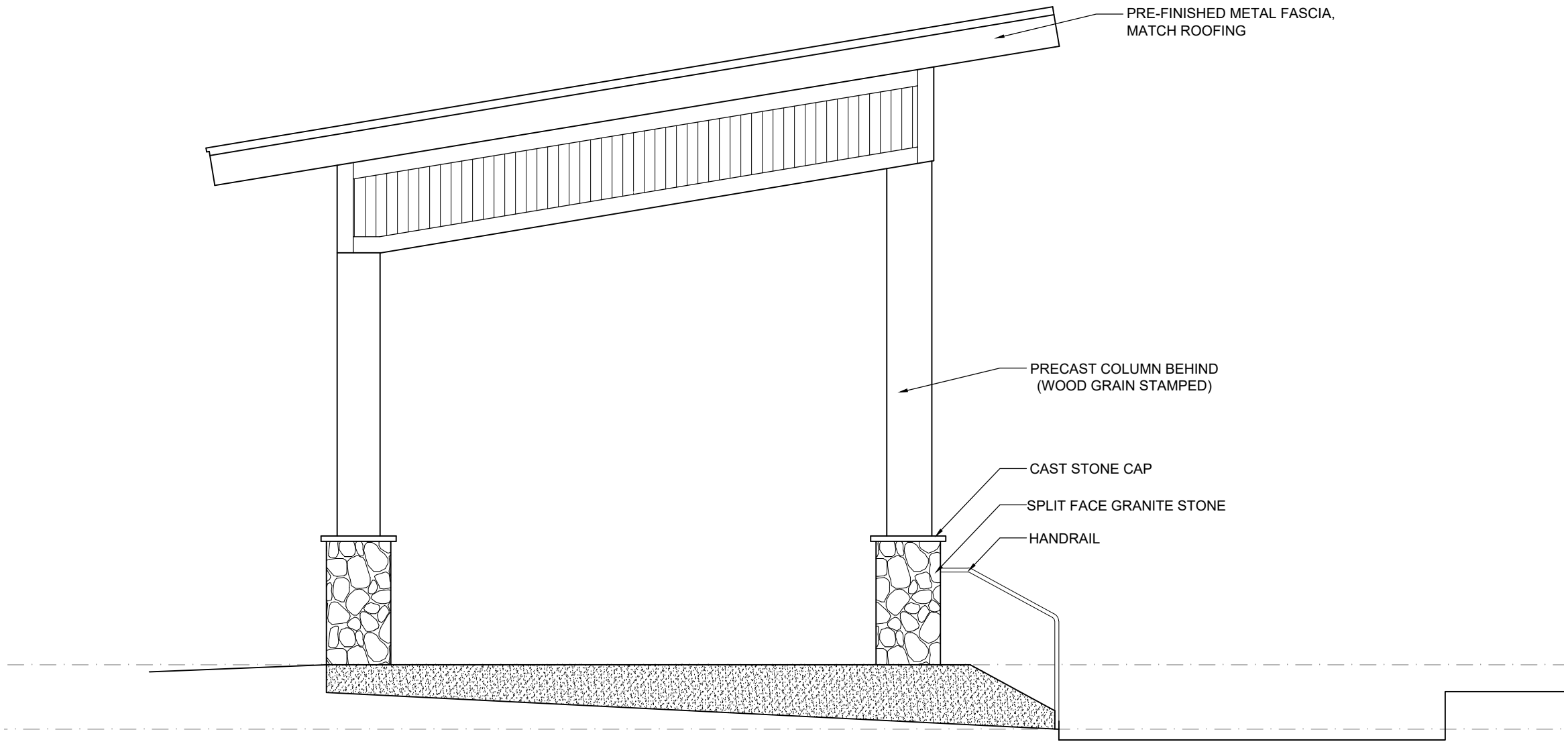
PRELIMINARY ONLY
NOT FOR CONSTRUCTION



1

FRONT ELEVATION

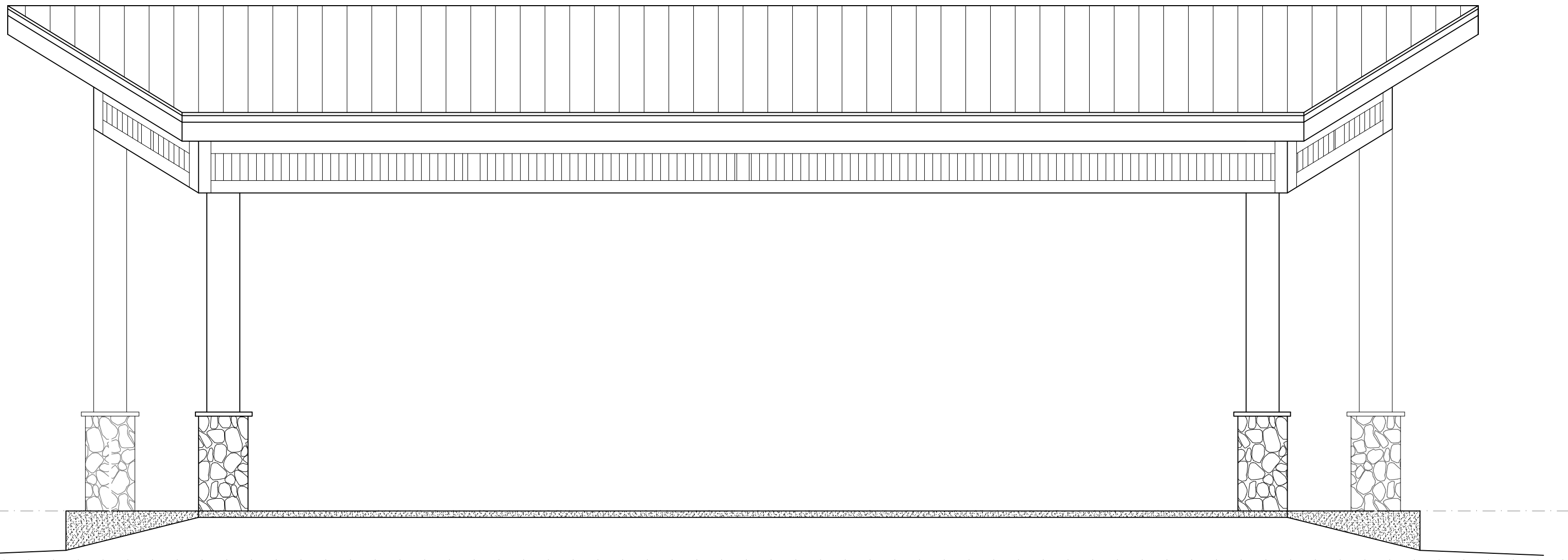
1/4" = 1'-0" ON 24 X 36 PAPER



2

SIDE ELEVATION

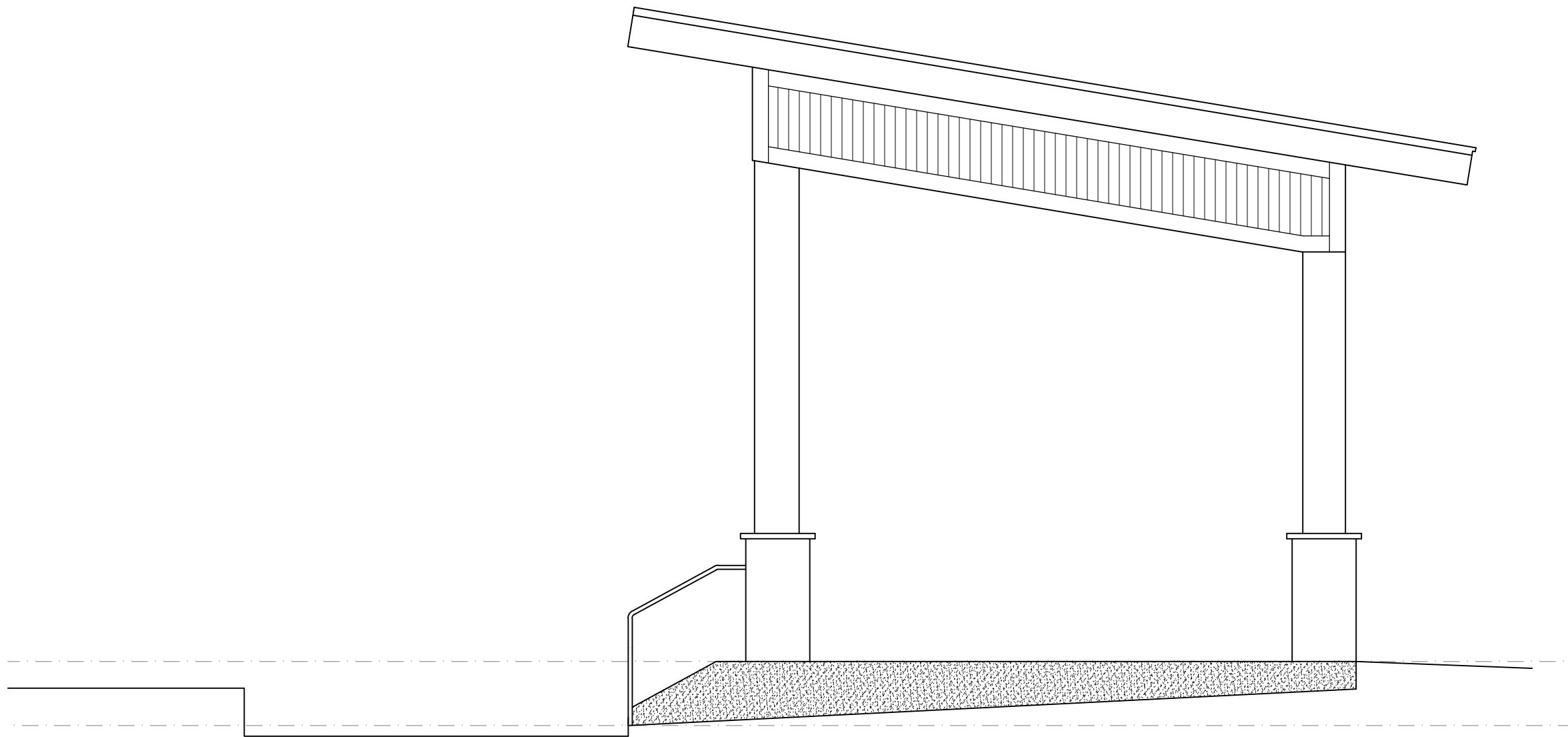
1/4" = 1'-0" ON 24 X 36 PAPER



3

REAR ELEVATION

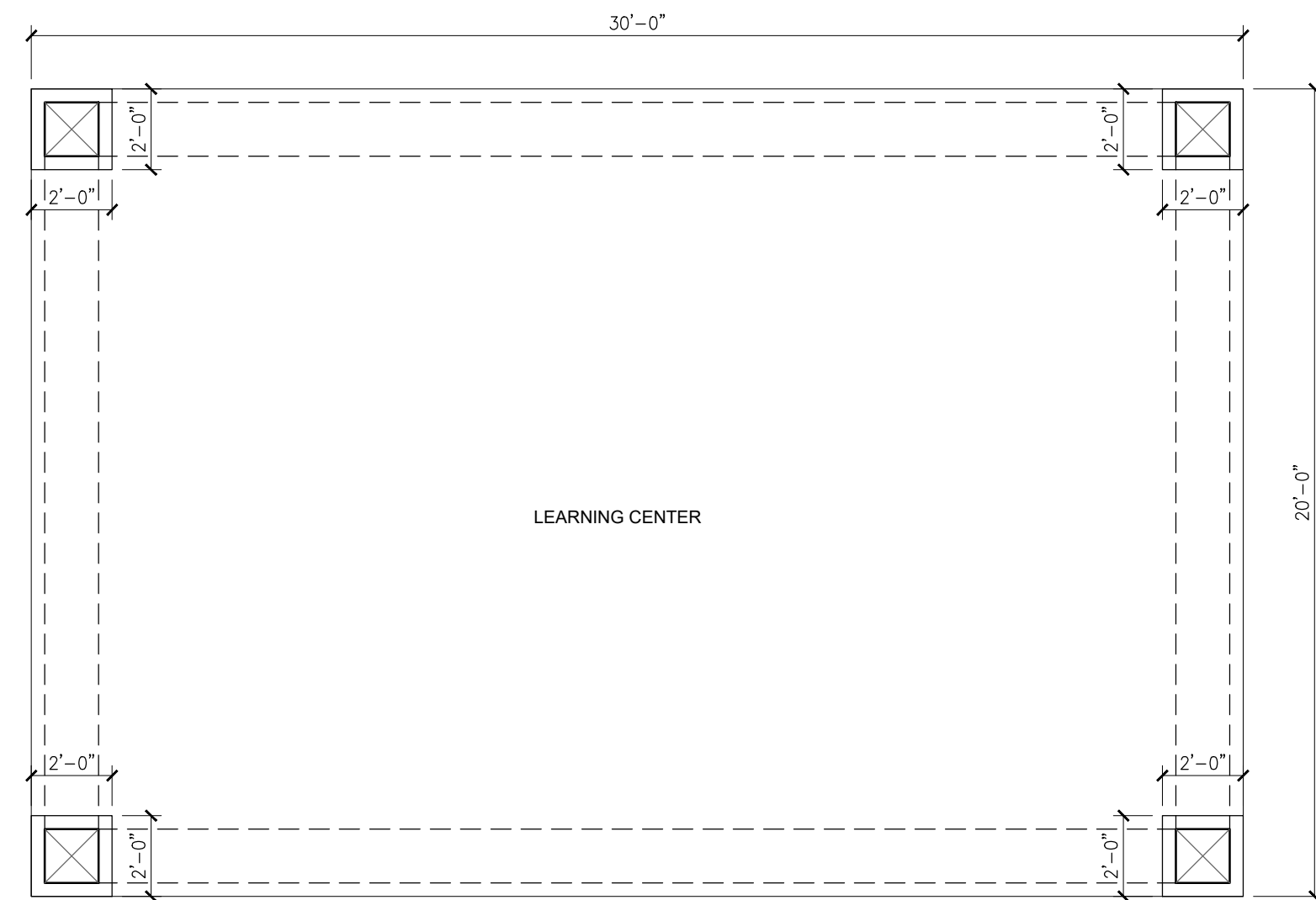
1/4" = 1'-0" ON 24 X 36 PAPER



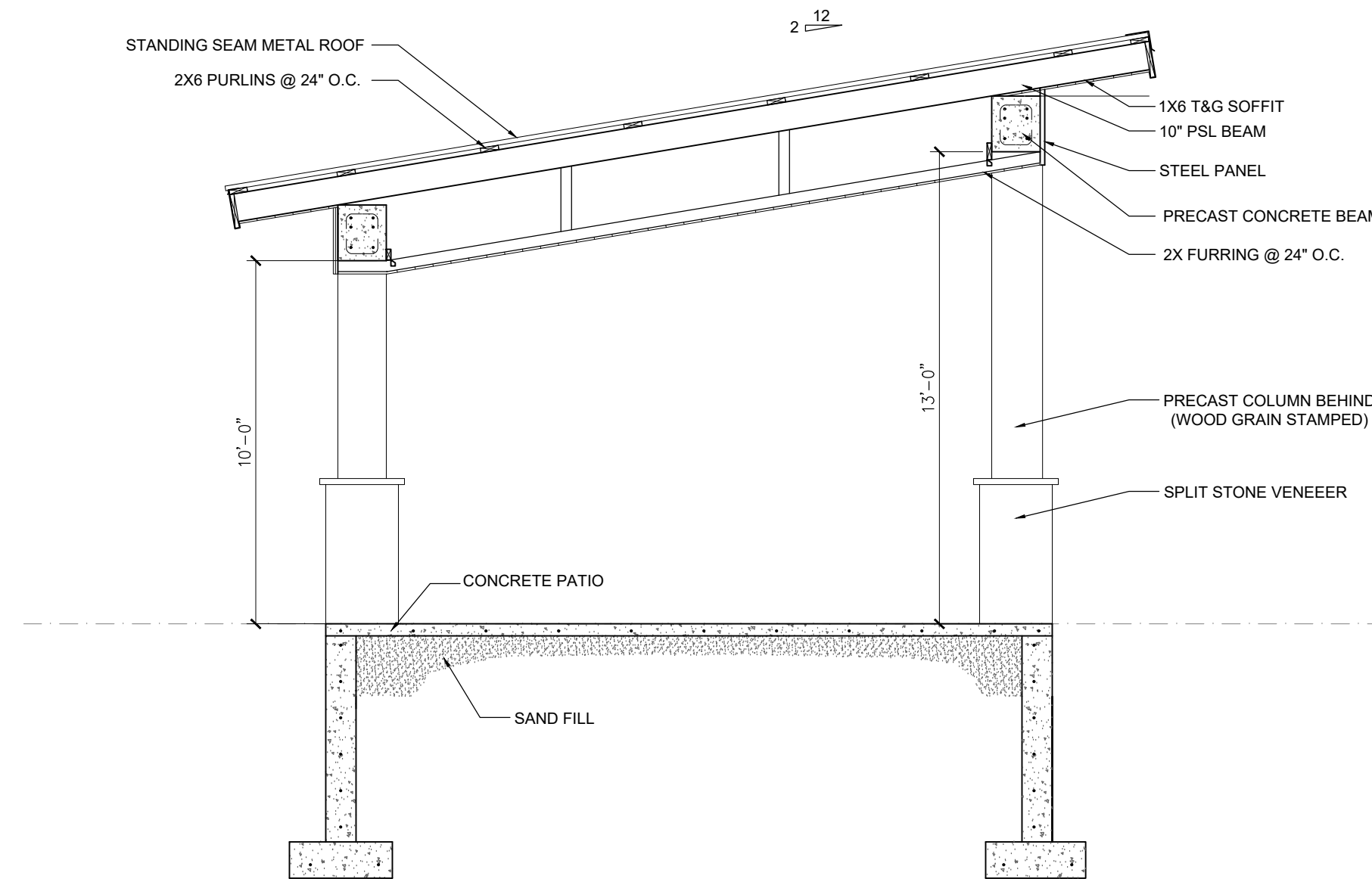
4

SIDE ELEVATION

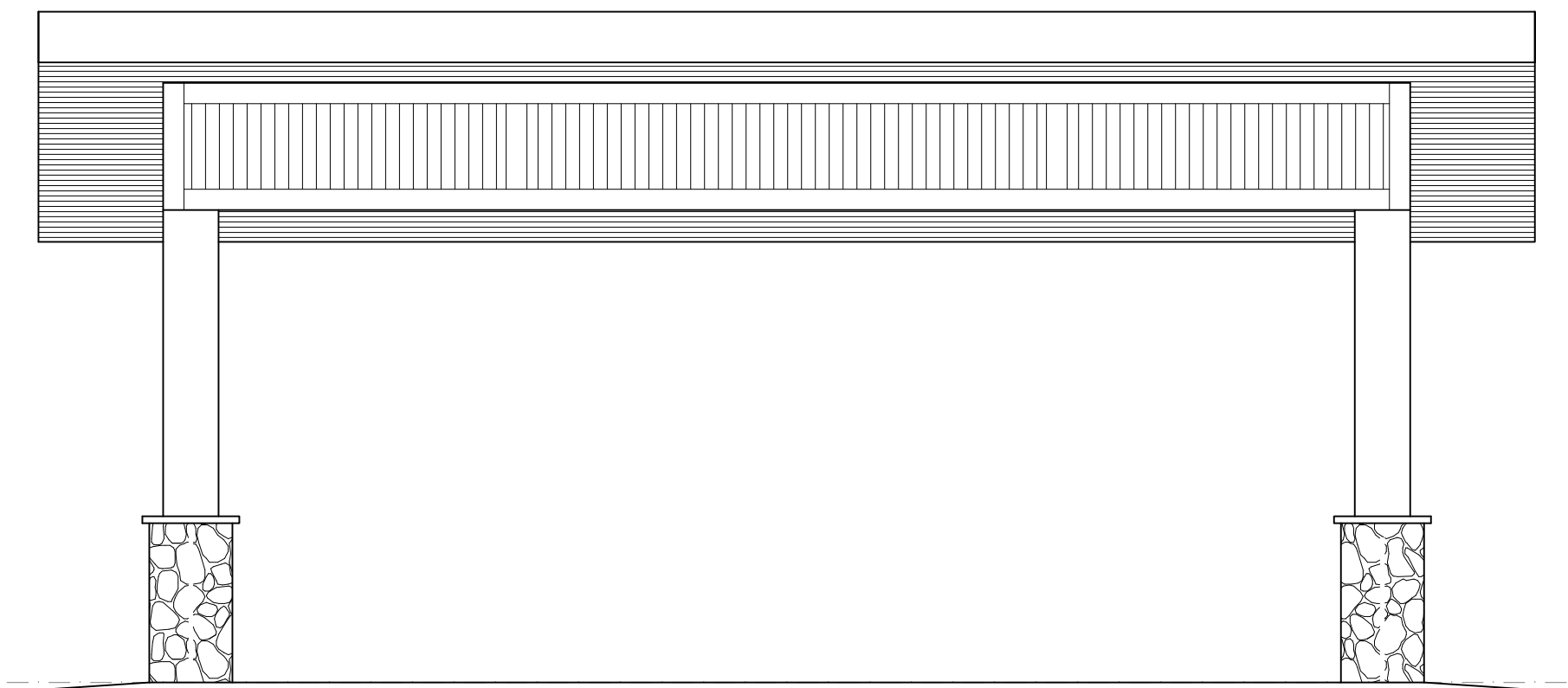
1/4" = 1'-0" ON 24 X 36 PAPER



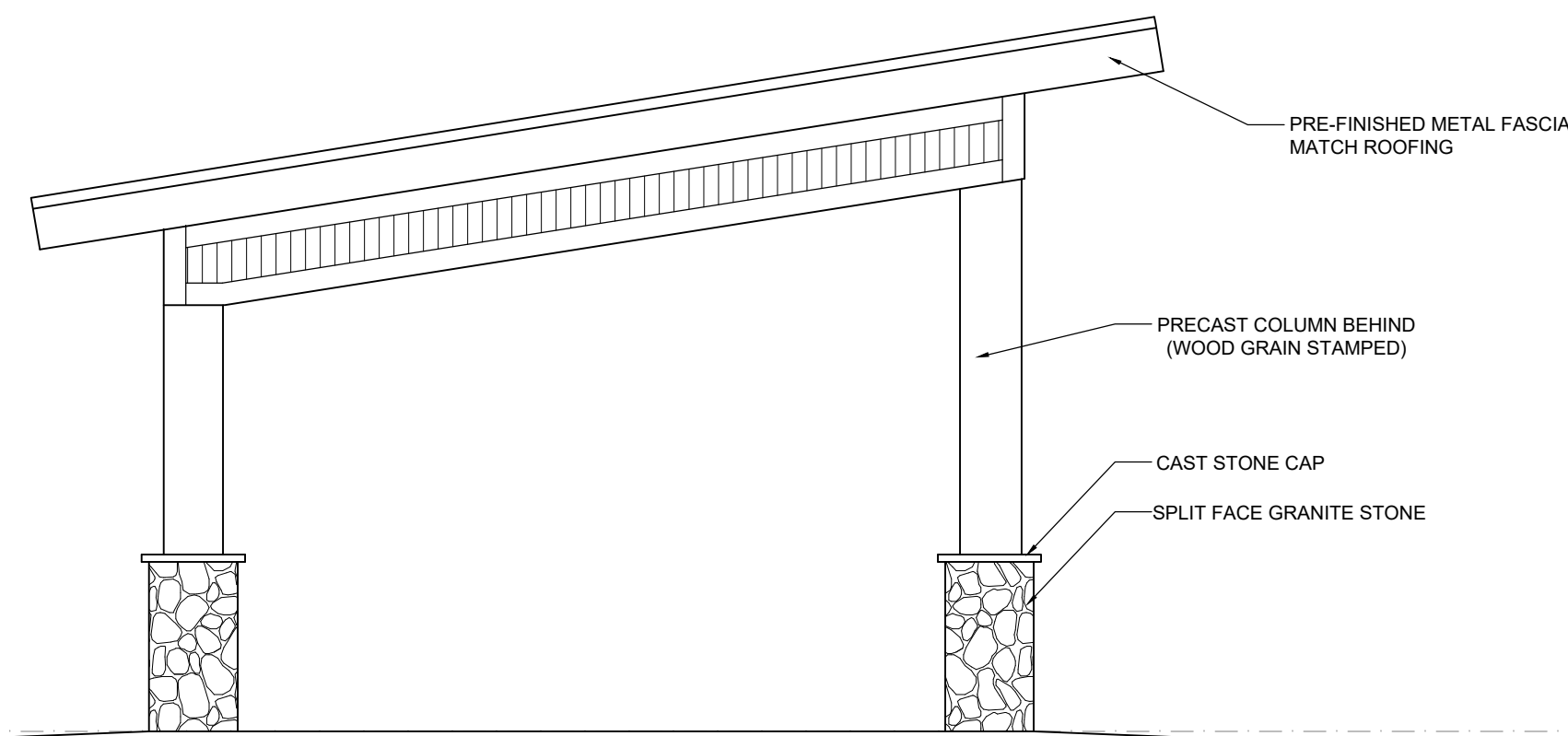
1 LEARNING CENTER FLOOR PLAN
1/4" = 1'-0" ON 24 X 36 PAPER



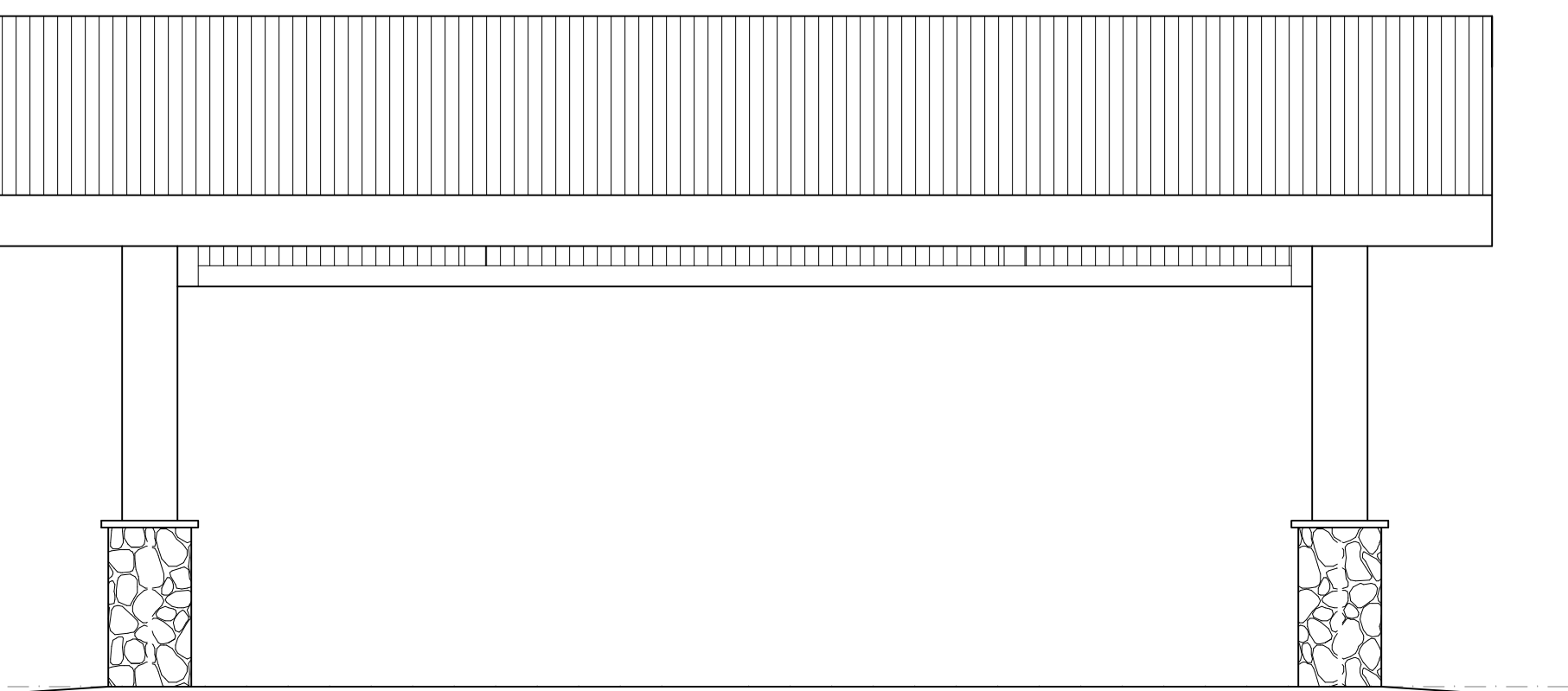
2 PRELIMINARY SECTION
1/4" = 1'-0" ON 24 X 36 PAPER



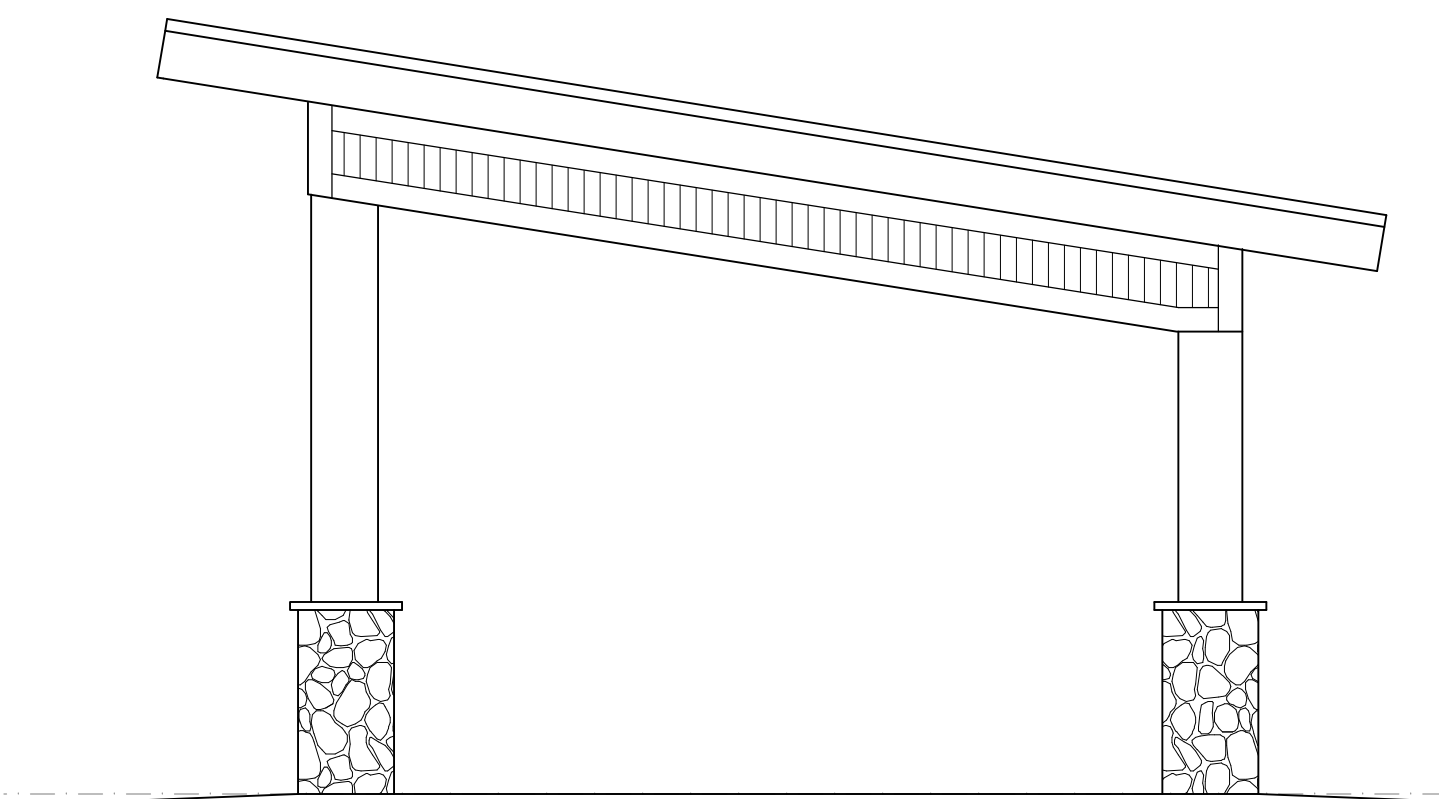
3 FRONT ELEVATION
1/4" = 1'-0" ON 24 X 36 PAPER



4 SIDE ELEVATION
1/4" = 1'-0" ON 24 X 36 PAPER

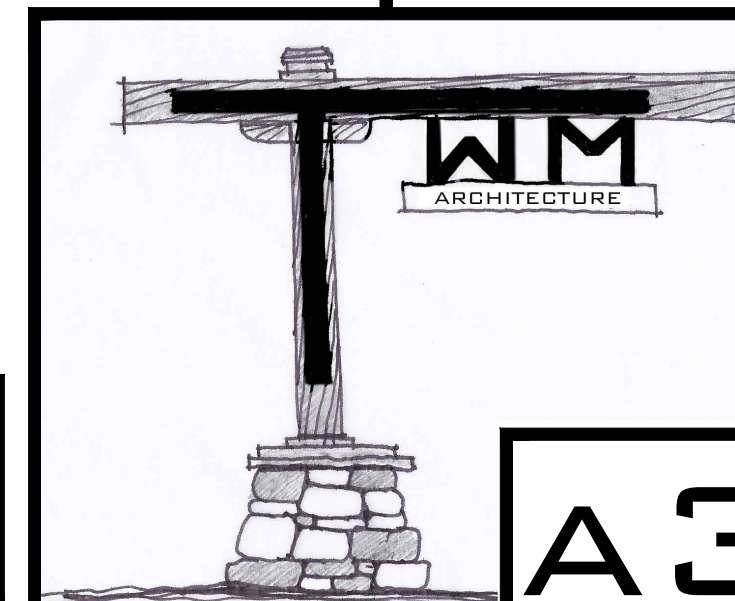


5 REAR ELEVATION
1/4" = 1'-0" ON 24 X 36 PAPER



6 SIDE ELEVATION
1/4" = 1'-0" ON 24 X 36 PAPER

PRELIMINARY ONLY
NOT FOR CONSTRUCTION



A3

Decorative Concrete Finishes



River Overlook Railing



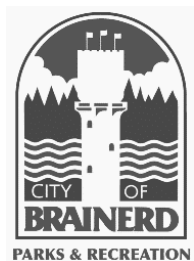
Retaining Wall Texture



Restroom Building Form Liner



Mississippi Landing Trailhead Material Palette



Brainerd Park Board Agenda Request

Requested Meeting Date: Tuesday, January 25, 2022

Title of Item: Approve 2022 Concessions Plan and Changes

☐ INFORMATION ONLY

☒ ACTION REQUESTED

Action Requested:

☐ Direction Requested

☐ Discussion Item

Submitted by:

Recreation Coordinator Kaufman

Department:

Parks

Presenter (Name & Title):

Recreation Coordinator Kaufman

Estimated Time Needed:

10-15

Summary of Issue:

The Brainerd Parks and Recreation concession stands have routinely lost money year after year. Administrative Specialist Finch when through all invoices and receipts to compile a master list of all transactions for concessions 2022. Staff will be raising prices, more efficiently staff concession stands, and also eliminate unnecessary products that did not sell well. The document you have in front of you is a rough outline of how we plan to break even or profit in 2022.

Alternatives, Options, Effects on Others/Comments:

There are several things to take into account as to why our concession stands are different than a volunteer ran concession stand.

1. We are in a contract with Viking Coca Cola; this gives us initial funds to purchase a large object for the parks such as score boards, a yearly banner donation that helps support the fields, higher product costs than purchasing in bulk as for example "Costco", a unit purchased requirement, donated 24 cases of canned soda for special events.
2. We we pay our concession stand workers on average \$13-14/ hour; these workers do more than just make /sell food, they also clean, and often times assist with first aid, lost and found, turning on lights, & etc.
3. We purchase MDH Food Serving Licenses that are costly averaging around \$500 each/ season.
- 4 This past year was a trial year as to the affects of having a food truck selling simultaneously.
5. Utility/appliance malfunction where we lose product due to a fridge or freezer stop working and product spoils.
6. We receive special event matching funding for the Easter Egg Hunt from one of our candy distributor.
7. We have free use of coolers for beverages and we freezers for ice cream products

Recommended Action/Motion:

Staff recommends approving the implementation of our for fiscally responsible 2022 Concessions Plan attached to better utilize the parks budget to break even or profit for the year of 2022.

Financial Impact:

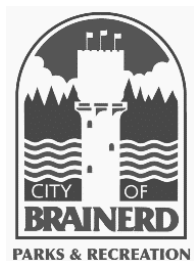
Is there a cost associated with this request: ☐ Yes ☒ No

What is the total cost, with tax and shipping \$ ^x_____

Is this budgeted? ☒ Yes ☐ No

Please Explain:

Concessions in 2022 is already budgeted, this item an explanation of how funds will be better used moving forward.



Brainerd Park Board Agenda Request

Requested Meeting Date: January 25, 2022

Title of Item: Approve Memorial Bench and Tree Policy

☐ INFORMATION ONLY

☒ ACTION REQUESTED

Action Requested:

☐ Direction Requested

☐ Discussion Item

Submitted by:

City Engineer/Public Works Director Paul Sandy

Department:

Parks

Presenter (Name & Title):

City Engineer/Public Works Director Paul Sandy

Estimated Time Needed:

10 Minutes

Summary of Issue:

Attached to this request is a draft policy in which provides guidelines to Memorial Bench/Memorial Tree applicants for placement of the bench/tree.

Alternatives, Options, Effects on Others/Comments:

Over the years, the placement of benches and trees in parks (especially Gregory) hasn't had any real guidance on where we would like to see benches/trees to keep the park from being very random. We have a lot of randomly placed benches and trees, and staff thought it may be prudent to at least have some guidelines in which trees and benches are placed in the future. It would be hard to go back and move the benches that were placed prior to this guidance, but this guidance and policy would allow for useful placement of Memorial Benches/Trees in the future.

Recommended Action/Motion:

Staff recommends adoption of the attached policy as presented.

Financial Impact:

Is there a cost associated with this request: ☐ Yes ☒ No

What is the total cost, with tax and shipping \$ _____

Is this budgeted? ☐ Yes ☐ No

Please Explain:



Brainerd Parks and Recreation
501 Laurel Street
Brainerd MN 56401
(218) 828-2320

MEMORIAL TREE / BENCH Dedication Form

Please provide complete information so that we may keep an accurate record of your Memorial Tree or Bench. This information will also be used to create your custom-engraved plaque or bench. Memorial trees may be planted in any of our parks; however, granite plaques are available for Gregory Park trees only. Memorial benches can be placed in any of our parks.

PLEASE PRINT ALL INFORMATION CAREFULLY TO PREVENT ERRORS.

MEMORIAL TREE dedicated to: _____

Dedicated by: _____

There is a limit of 25 characters per line for tree plaques.

MEMORIAL BENCH dedication: _____

There is a limit of 36 characters for memorial benches.

Contact Person: _____

Address: _____

City/State/ZIP: _____

Telephone: _____ E-Mail: _____

Park: _____ Location Request: _____

(Office Use ONLY)

Type of tree: _____

Tree location code (GGP only): _____

Date planted/installed: _____

Amount Paid: \$_____ Date Paid: _____

General Policy for Memorial Bench Placement

The City of Brainerd, through its Memorial Bench Program, promotes the placement and dedication of benches purchased by members of the public in its parks and green spaces. Placement of Memorial Benches shall align with Park Board policies, design standards, and guidance. This general policy is not meant to be all encompassing, and Parks staff will guide an applicant in placement of the Memorial Bench in a location that best suits both the applicant's and Park Board's goals.

Placement Standards

Memorial Benches, whenever feasible, should be placed near a walkway, sidewalk, or path in a park or green space setting. Placement preference will be given to bench placement proposals where benches are across from one another on a walkway, sidewalk, or path.

Memorial Benches, whenever feasible, should be placed in an area where shade is currently present or will be present over time due to the placement of a tree or trees near the bench placement.

Memorial Benches should be placed, at a minimum, 100 feet apart along walkways sidewalks, or paths.

Memorial Benches can be placed, upon staff guidance and approval, near items of interest. These items are structures or other park facilities such as warming houses, pavilions, beaches, fountains, or other park infrastructure where existence of a bench would be beneficial to the public, as deemed appropriate by Park staff.

Memorial benches should not be placed in open green spaces that are not near infrastructure such as walkways, structures, or other park amenities, especially if these benches are not accompanied by a shade bearing tree.

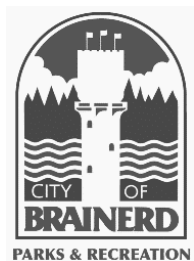
Memorial Benches shall be placed with a concrete pad around the base of the bench to help with maintenance practices such as mowing and trimming. The pad shall adhere to the following standards:

6-foot bench – 3-foot x 8-foot x 4-inch depth ready-mix slab

The applicant shall be responsible for all costs related to materials for the slab construction and bench placement.

Memorial Trees placed in conjunction with Memorial Benches shall be placed near the memorial bench to provide future shade for the bench. Placement of trees in other locations in Park settings shall be approved by the Public Works Director/City Engineer, upon consultation with the Tree Inspector. All trees shall be a minimum of 2-inch, ball and burlap.

All placement of Memorial Benches or Memorial Trees are subject to approval of the Public Works Director/City Engineer or his/her designee.



Brainerd Park Board Agenda Request

Requested Meeting Date: January 25, 2022

Title of Item: Discussion of Jaycees Park Playground Placement

☐ INFORMATION ONLY

☐ ACTION REQUESTED

Action Requested:

☒ Direction Requested

☒ Discussion Item

Submitted by:

City Engineer/Public Works Director Paul Sandy

Department:

Parks

Presenter (Name & Title):

City Engineer/Public Works Director Paul Sandy

Estimated Time Needed:

15 Minutes

Summary of Issue:

In the 2022 budget, the Park Board budgeted for a large playground at Jaycees Park. Staff have been working with playground suppliers to vision the placement of the playground and also price out options for equipment.

Alternatives, Options, Effects on Others/Comments:

As part of those conversations, Park Board member Yeager brought up the idea of visioning what possible future improvements are to Jaycees Park before the decision to move forward on placement of the proposed equipment. This process will help the Park Board to ensure that where the playground goes will not interfere with any possible future improvements go in the Park. While this would generally be a part of the master planning process, that will not take place until a future year. Parks staff would like to discuss the possibilities of Jaycees Park with the Board and come to a consensus on proper placement of the equipment, for possible ordering at the February Park Board meeting.

Recommended Action/Motion:

Staff recommends discussion and direction.

Financial Impact:

Is there a cost associated with this request: ☐ Yes ☒ No

What is the total cost, with tax and shipping \$ _____

Is this budgeted? ☐ Yes ☐ No

Please Explain:

Jaycees Playground Placement

Legend



SE 16th St

SE 16th St

Quince St

Rosewood St

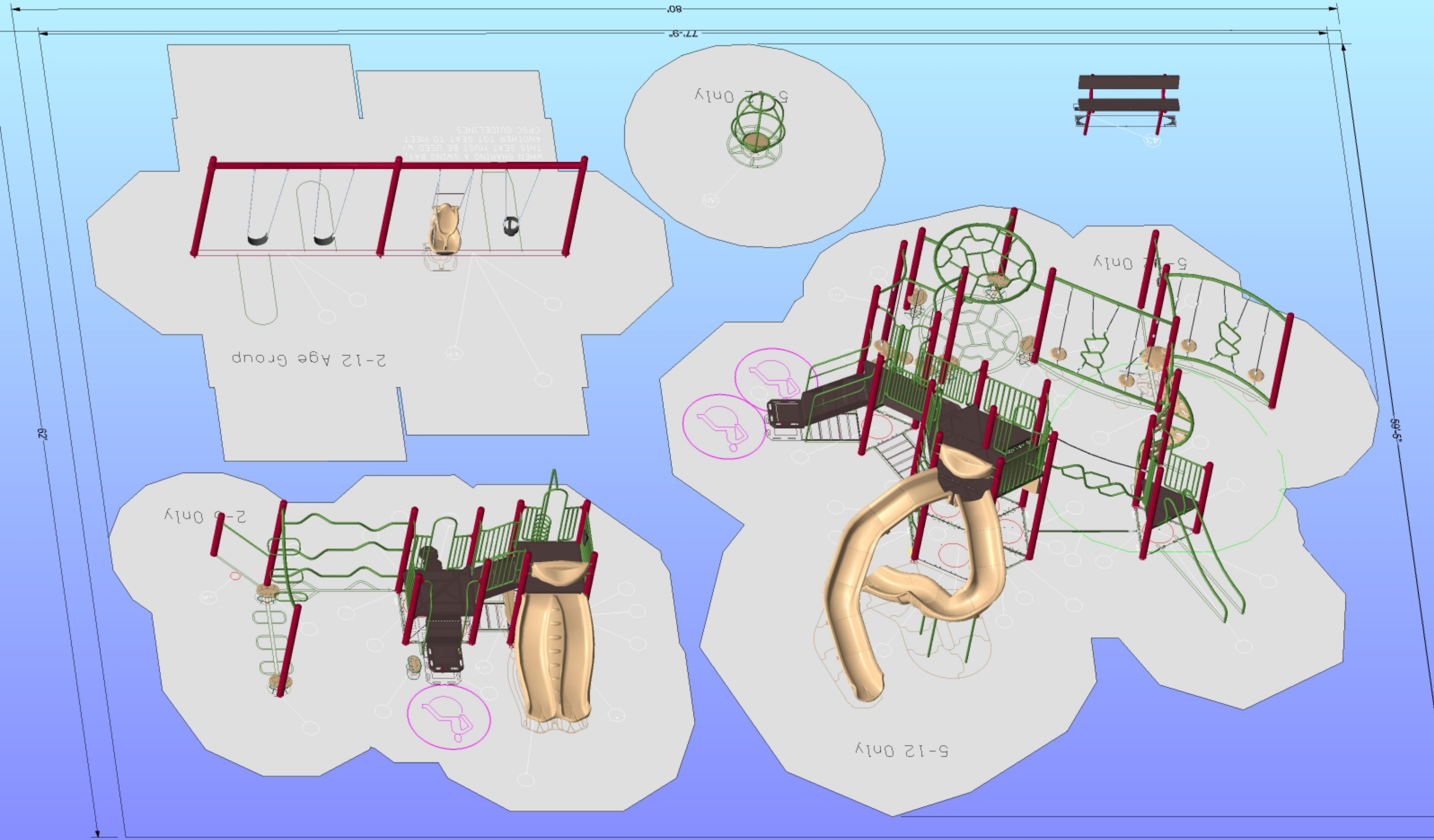
Rosewood St

Rosewood St
Google Earth

Jaycees Park

300 ft





TWIN CITIES RECREATION, INC.
17708 flair circle
farmington, MN 55024 US
(612) 269-1181
Tcrecreation@gmail.com



Estimate

ADDRESS

St. Croix Recreation
1826 Tower Dr W
Stillwater, MN 55082 USA

ESTIMATE #	DATE	EXPIRATION DATE
1352	01/19/2022	10/31/2022

P.O. NUMBER

1

SALES REP

1

ACTIVITY	QTY	RATE	AMOUNT
Playground installation Installation of BCI Burke proposal #100-149339-1 City of Brainerd Jaycees Park	1	19,488.42	19,488.42

Full turnkey includes unloading and garbage.

TOTAL

\$19,488.42

Accepted By

Accepted Date

St. Croix Recreation Fun Playgrounds INC.

1826 Tower Dr W
Stillwater, MN 55082 US
16514301247
hannah@stcroixrec.com



Estimate

ESTIMATE # 5499**DATE** 01/20/2022**ADDRESS**

City of Brainerd
Accounts Payable
1619 NE Washington
Brainerd, MN 56401

SHIP TO

Jaycees Park
Brainerd, MN 56401

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ACTIVITY	QTY	RATE	AMOUNT
BCI 100-149339-1 BCI Burke Custom 2-5 year old and 5-12 year old playground	1	92,802.00	92,802.00T
STATE CONTRACT STATE CONTRACT #119803	92,802	-0.07	-6,496.14T
STATE CONTRACT STATE CONTRACT #119803	92,802	-0.04	-3,712.08T
Freight Truckload rate direct from factory, 8 week lead time	1	2,950.00	2,950.00T

QUOTES ARE EFFECTIVE FOR 30 DAYS.

SALES TAX SUBJECT TO CHANGE. ADD IF NOT TAX EXEMPT OR
SUPPLY EXEMPTION CERTIFICATE IF NOT ON FILE OR ADD.
PAYMENT TERMS ARE NET 30 DAYS UNLESS OTHERWISE NOTED.
FAILURE TO PAY IN A TIMELY MANNER WILL BE SUBJECT TO
INTEREST AT 1.5%/MONTH OR 18% ANNUALLY.

SUBTOTAL	85,543.78
TAX (0%)	0.00
TOTAL	\$85,543.78

ST CROIX RECREATION IS NOT LIABLE FOR INTERPRETATION OF
PROJECT BIDS, DRAWINGS OR ADDENDA. IT IS THE CUSTOMER'S
RESPONSIBILITY TO VERIFY ACCURACY OF MODEL NUMBER,
DESCRIPTION, QUANTITY AND COLOR DIRECTLY WITH ARCHITECT
OR END USER.

****LEAD TIMES AND SHIPPING DATES ARE BASED ON CURRENT
INVENTORY AND ARE SUBJECT OT CHANGE. WE WILL KEEP
CUSTOMERS UPDATED ON ANY CHANGES PERTAINING TO ORDER
WITH OPTION TO CANCEL. PLEASE BE PATIENT AS OUR VENDORS
NAVIGATE SUPPLY CHAINS & NATIONAL SHORTAGES.**

Accepted By

Accepted Date

By signing estimate or authorizing by email or PO, purchaser is agreeing to all terms and conditions as listed on the estimate, body of emails and supplemental documents including billing terms, shipping information and model number(s), quantity and color(s).

**Jaycees Park
City of Brainerd**

January 19, 2022

Paul Sandy
City of Brainerd
501 Laurel Street
Brainerd, MN 56401

Dear Paul Sandy:

St. Croix Recreation Fun Playgrounds Inc. is delighted to provide City of Brainerd with this playground equipment proposal.

This design was developed with your specific needs in mind, and we look forward to discussing this project further with you to ensure your complete satisfaction. St. Croix Recreation Fun Playgrounds Inc. is confident that this proposal will satisfy City of Brainerd's functional, environmental, and safety requirements - and most importantly, bring joy and excitement to the children and families directly benefiting from your new playground.

You have our personal commitment to support this project and your organization in every manner possible. We look forward to continuing to develop a long-standing relationship with City of Brainerd. We appreciate your consideration and value this opportunity to earn your business.

Sincerely,

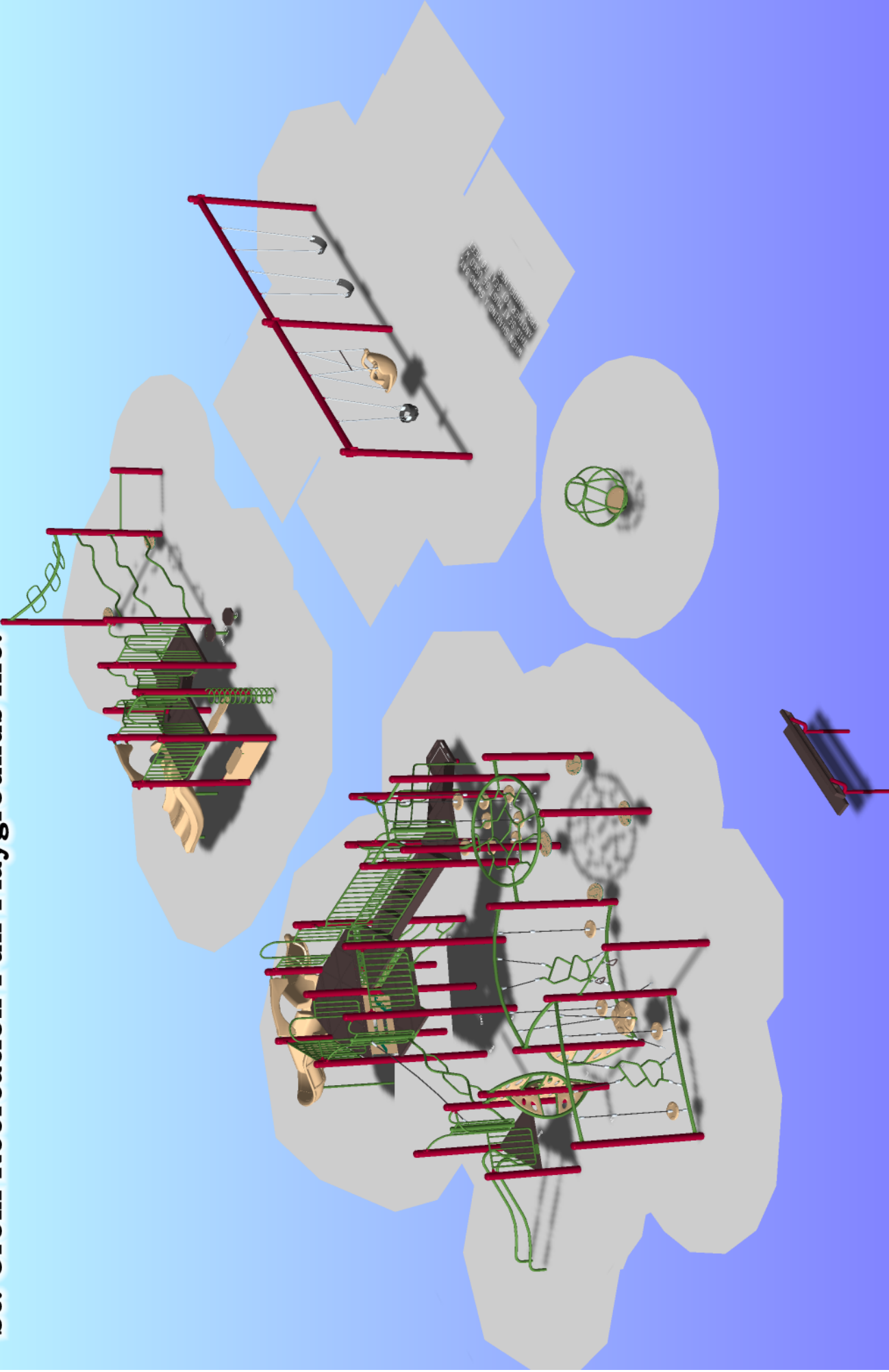
Christopher Johnsen
St. Croix Recreation Fun Playgrounds Inc.
1826 Tower Dr W
Stillwater, MN 55082

Proposal # 100-149339-1

Jaycees Park

St. Croix Recreation Fun Playgrounds Inc.

Burke®



PLAY THAT MOVES YOU®

At Burke, movement is our mantra. It drives our purpose and ignites our passion to bring the best in playground design and the most innovative, developmentally rich play, outdoor fitness and recreation products. Our research and testing push us to create new and unique ways to challenge children, families, schools, communities, teams and individuals to move, to grow and to play. Play fosters opportunities for connection between generations and with our peers, provides growth and togetherness and moves us in so many ways. Join Our Movement® and experience the many ways play can move you.

PLAY FOR HEALTH

Movement is life and is one of the most important aspects in overall health and wellness for people of all ages and abilities. Burke has playground and fitness offerings that engage everyone in all stages of life to move. Our Nucleus® and Intensity® playgrounds feature a fusion of play that helps children engage in active play throughout the day for enhanced growth and developmental opportunities. ELEVATE® Fitness Course brings obstacle course fitness to a whole new level and is poised to engage children 5-12, teenagers and adults. ACTIVATE® Fitness Circuit and INVIGORATE® Dynamic Fitness are a great way to add events to a fitness trail or create a space for outdoor exercise. Our variety of fitness equipment will meet you where you are in your fitness journey and challenge you to be more.

PLAY FOR YOUR MIND

Playful experiences are learning experiences and children at play are developing a wide-variety of skills that range from problem solving and cognitive planning to memory and self-regulation. Each and every time a child plays they are contributing positively to their cognitive development and setting themselves up for future success.



PLAY FOR CONNECTION

Play provides us with common experiences, shared laughter and true connection. It brings communities together and helps us return to the simplicity of basic human connection and kindness. Parks and recreation spaces are critical because they lay the groundwork for the intergenerational engagement, interaction and development we all seek. Products such as Novo® Playful Furniture, with interesting pieces that can be used in a variety of ways, foster those opportunities by creating a space where everyone can interact and play together in their own way. The Konnection® Swing revolutionizes connection by promoting face-to-face connections and playing together. Every person of every age and ability brings their own unique experiences that enhance the collective and moves us all through play.

PLAY FOR MOTION

Motion play creates a childhood experience like no other by creating movement for children of all abilities and providing developmental benefits, including increased spatial awareness, inner ear stimulation and balance. Motion can be a source of calm for children with sensory processing differences while providing delight and excitement for children of all ages.

PLAY FOR DEVELOPMENT

Play is the work of childhood and helps children express themselves, monitor their emotions and develop a sense of identity that fuels their self-esteem and shapes their world view. Creating environments that foster this growth is at the heart of what we do at Burke and helps to teach resiliency and perseverance, all skills that transcend the playground and help children to develop into successful and healthy adults.

WORK THAT MOVES US

Our mission is simple – to bring Play That Moves You® to communities around the world. This mission drives us each and every day to innovate the best in play, playgrounds, recreation and outdoor fitness equipment that help everyone find the best of themselves through play. We are passionate about our legacy of customer service and craftsmanship while looking to the future and always striving to be better.

At Burke, play inspires us to create a community of people that are invested in growth, aren't afraid to commit to positive change and seek to enrich and enhance the lives of the people in communities where we serve and live. Researching, innovating and creating products that help communities and people grow and thrive is the core of our purpose. In our own community, we partner with organizations such as the YMCA and Boys and Girls Club of Fond du Lac and we support, on a larger scale, organizations, municipalities, schools, churches and associations to Join Our Movement® and help let play lead the way for change. This is work that moves us and we hope the results move you.

HANDCRAFTED IN AMERICA'S HEARTLAND

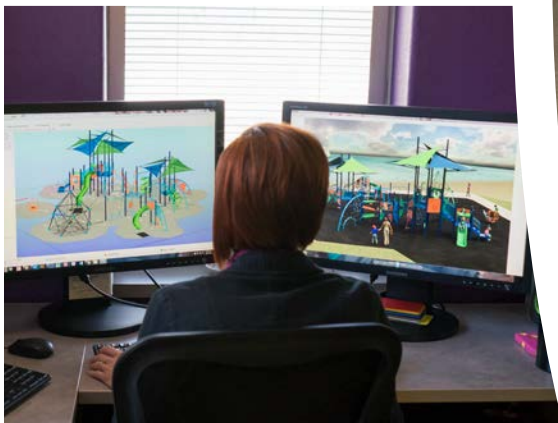
Walk through our Fond du Lac, WI manufacturing facility and you will see playgrounds coming to life through the hands of our people. In the age of assembly lines, we work to combine efficiency with a personal touch that makes every playground special. Bringing quality playgrounds to communities like yours is Work That Moves Us, and we hope the playgrounds we make move you too.

SUPERIOR SERVICE

Customer Service is a hallmark of Burke and we take pride in the fact that when you call, we answer. We have factory-direct customer service representatives that are available to answer questions, help with replacement parts or field inquiries about installations.

YOUR BURKE REPRESENTATIVE

We as Burke Representatives are passionate about bringing play to your community and helping you design your perfect play environment! We are knowledgeable and experienced about the entire playground process from site evaluation to design to maintenance and will work with you beyond installation to make sure your playground is, and remains, all you dreamed!



BURKE'S HISTORY



MORE THAN A CENTURY OF PLAY

Guided by our legacy of innovation, customer service and creativity, we are making the very best and most innovative playground, outdoor fitness and recreation products in our history! Our founder J.E. Burke set the course more than a century ago and we're taking his vision and making it even bigger! Through research, analysis and continuous improvement, we're designing products and playspaces that bring Play That Moves You® to communities for more fun, movement, engagement and development! Play is our passion, our mission and our business and we can't wait for you to Join Our Movement.



BURKE BUILT QUALITY

Discover the value of investing in a Burke Playground:

KOREKONNECT® DIRECT-BOLT CLAMP SYSTEM:

Nucleus® features our Industry-leading KoreKonnnect direct-bolt clamp system resulting in the strongest and most accurate connection system ever. Factory located connection points make for easy, precise installation and an error-free fit. Best of all, KoreKonnnect is covered for 100 years under our non-prorated Generations Warranty®.

DIRECT-BOLT CONNECTION SYSTEM:

Intensity®, ELEVATE® Fitness Course, ACTIVATE® Fitness Circuit and Synergy® feature Burke's trusted direct-bolt connection that uses a durable, straightforward direct-bolt system to ensure a trouble-free installation and provide the necessary strength to accommodate the demands of playing children. Like our KoreKonnnect system, Direct-Bolt connections are covered for 100 years under our Generations Warranty.

EZKONNECT® DECK MOUNTING SYSTEM:

Our exclusive self-leveling deck attachment and factory CNC construction allows for faster and more precise location of decks during installation. The 2-bolt per corner deck attachment increases overall structure strength and stability.

PLATFORMS:

Burke's oversized non-slip platforms are constructed of heavy-duty punched steel that can support more than 2 tons. Our vinyl coating is California compliant, free of lead and other hazardous heavy metals.

TAMPER-RESISTANT STAINLESS STEEL HARDWARE:

All hardware is covered for 100 years under our Generations Warranty.

PREMIUM POWDER COATINGS:

Our industry-leading powder coatings and finishes prevent fading, last longer and deter rust. We also offer a "coastal package" powder coat system. This special powder coat system for metal components and upright posts will provide additional corrosion and chemical protection along with added longevity to the color and gloss retention of the powder coated parts. Contact your Burke Representative for more information on colors, price and warranty.

COMPOUND PLASTICS WITH UV-20:

You'll get long wear and bright, vibrant colors that hold up for years thanks to our thick, durable rotomolded plastics with UV-20 protection. This is why we can cover them for 15 years under our non-prorated Generations Warranty.

CLIMBING CABLES:

Our climbing cables are flexible enough to provide movement, yet strong enough to last. Our ropes are made from 6 polyester cords with steel reinforcement wrapped around a synthetic fiber core. Each cord contains 8 galvanized steel strands tightly covered with polyester multi-fibers. Our RopeVenture® cables consist of 6 strands, each containing 24 stainless steel reinforcing strands within a nylon sleeve, wrapped around a solid nylon core.

ALUMINUM CONNECTORS:

Swivel connectors at the end of our ropes allow assembly at any angle with no unwanted twists in the net. The aluminum fittings used to secure the joints are swaged in place to prevent any movement between the rope and fittings that could cause wear.



FREE RESOURCES

NPPS SAFETY KIT

Burke truly gives you the most value for your money. As part of our Total Cost of Ownership Package, we offer value-added resources FREE with every playground structure purchase. The National Program for Playground Safety (NPPS) Playground Supervision Safety Kit helps supervisors and educators be prepared on the playground. Learn more at bciburke.com/safety.

CUSTOM MAINTENANCE KIT

To help maintain a safe, functioning playground we include a custom maintenance schedule, touch-up paint, graffiti remover and carrying case FREE with every playground structure purchase.

PLANNING & FUNDING TOOLS

We provide you with FREE tools to plan your playground from fundraising and design to installing a community build playground. At Burke, we understand the dedication and hard work it takes to raise the funds for playground equipment. That's why we created Funds for Fun, a direct donation fundraising program to help your organization raise the funds it needs for your new playground. We've also partnered with The School Funding Center to provide up-to-date grant information along with expert grant writing services. Learn more at bciburke.com/funding.



**FREE WITH EVERY BURKE
PLAY STRUCTURE PURCHASE**



FREE FUNDRAISING TOOLS!

BIBA® PLAYGROUND GAMES

ADD MORE PLAY, MOVEMENT AND FUN

Biba brings more engagement, more fun and more people to play. It's another way to view and expand Play That Moves You. Biba on a playground brings games to kids, families and communities that meet them where they are and challenges them to spend more time outdoors moving, playing and developing skills that transcend the playground. At its core, Biba features a variety of games including popular and recognizable characters that will engage and expand the play value of Burke playgrounds like never before. Biba brings imagination, movement and fun that can't be found anywhere else! All you need is the Biba App, a Burke playground featuring Biba and the readiness for a whole new kind of playground experience.

PLAY TOGETHER

Engaging kids and families and creating an experience that fosters social, emotional, physical and cognitive development is part of what Biba on a Burke playground offers. When everyone is engaged, more time is spent at the playground getting that much-needed movement, building relationships and having fun outside.

PLAY GAMES

Getting all the latest in playground games from the leader in outdoor mobile gaming is easy – just download the FREE App and find the nearest Biba playground and start having fun!

PLAYGROUND ENHANCEMENT

Breathing new life into your existing playspace comes from finding fresh, innovative and fun ways to use the space. Enter Biba. Taking an existing playground and adding Biba expands the play value of your existing environment and enhances the playground experience so that every adventure is new again.

STATS IN PLAY

Yes, stats in play...you read that right! With Biba on your playground, you can have statistics at your fingertips. These statistics help parents follow along with their children's progress, while helping park managers understand their park usage, comparing playground facility usage and helping provide quantitative data to support future budget requests. Stats and play unite with Biba!

CALL YOUR LOCAL REPRESENTATIVE AT 800.266.1250 OR VISIT [BCIBURKE.COM/BIBA](https://bciburke.com/biba) TO LEARN MORE.



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[BCIBURKE.COM](https://bciburke.com)

Burke

800.266.1250

COOPERATIVE PURCHASING OPTIONS

PLAYGROUNDS WITHOUT ALL THE PAPERWORK

Purchasing with contracts may sound intimidating, but getting your community playspace doesn't need to be a painful process of writing specifications, issuing RFP's and jumping through hoops – it can be simplified – we promise! As you continue planning for your new commercial playground, review the Purchasing Contracts offered through our partners. Purchasing with one of these contracts simplifies the process and ensures the design and intent remain the same – serving as a place for your community to gather, grow and thrive.

EQUALIS GROUP

Equalis is an innovative cooperative purchasing organization that believes in the power of partnership and that when you work together you achieve more. The basic premise of the Equalis cooperative purchasing organization is to leverage the combined buying power of all members for better pricing and favorable contract terms. Equalis Group uses the lead agency model for competitively bid contracts, provides our participants the savings they expect and offers efficiencies and peace of mind within the procurement process. It is our mission to continuously improve the measurable and meaningful impact of cooperative services for everyone throughout the supply chain.

OMNIA PARTNERS

OMNIA Partners, Public Sector (Subsidiary National IPA) is the largest and most experienced organization in purchasing and supply chain management. Comprised of participants and suppliers in the public sector, we bring together industry-leading buying power and world-class suppliers to offer an extensive portfolio of competitively solicited and publicly awarded contracts and partnerships. OMNIA Partners is proud to offer more value and resources to state and local government, higher education, K-12 education and non-profits.

HGACBUY

Purchasing Burke playground equipment through HGACBuy gives your agency access to volume purchasing agreements and discounts, and there's no need to incur the time and expense of writing specs, issuing RFPs, advertising and evaluating bids. This can shorten your procurement cycle by months, while ensuring compliance with competitive bidding requirements.

SOURCEWELL

As a leader in cooperative purchasing, Sourcewell is passionate about helping members fulfill their public service missions. Sourcewell builds strong relationships with members and vendors to develop practical solutions together.

The easiest way to Join Our Movement is to call your local Representative at 800.266.1250 or visit bciburke.com/rep. Our passion is bringing play to communities like yours and we can't wait to help you get started!



FEATURED PLAY EVENTS



Viper Slide

The Viper Slide can't be tamed, but kids love trying! Viper's exciting twisty and fast serpentine action is guaranteed to generate incredible high-energy fun and safe, healthy play.



Taktiks® Bolt

Using a variety of materials and shapes, Taktiks provides endless climbing, traversing and balancing opportunities for children ages 5-12.

FEATURED PLAY EVENTS



ATHLETIC ARCH OH

Overhead events build upper body strength and endurance, improve eye-hand coordination and elevate children's self-confidence.



Freedom Swing Seat

The Freedom inclusive Swing Seat allows children of all abilities to enjoy the childhood joy of swinging in a safe and secure seat.



COMET I

It challenges children to utilize their strength, balance and coordination. It can be used by a single child or by a group of children for maximum play ability. Children can sit or stand on the outside or inside of the comet.

DESIGN SUMMARY

St. Croix Recreation Fun Playgrounds Inc. is very pleased to present this proposal for consideration for the Jaycees Park located in Brainerd. BCI Burke Company, LLC has been providing recreational playground equipment for over 90 years and has developed the right mix of world-class capabilities to meet the initial and continuing needs of City of Brainerd. We believe our proposal will meet or exceed your project's requirements and will deliver the greatest value to you.

The following is a summary of some of the key elements of our proposal:

- Project Name: Jaycees Park
- Project Number: 100-149339-1
- User Capacity: 144
- Age Groups: Ages 2-5 years, 5-12 years
- Dimensions: 59' 5" x 77' 9"
- Designer Name: Kari Champeau

St. Croix Recreation Fun Playgrounds Inc. has developed a custom playground configuration based on the requirements as they have been presented for the Jaycees Park playground project. Our custom design will provide a safe and affordable playground environment that is aesthetically pleasing, full of fun for all users and uniquely satisfies your specific requirements. In addition, proposal # 100-149339-1 has been designed with a focus on safety, and is fully compliant with ASTM F1487 and CPSC playground safety standards.

We invite you to review this proposal for the Jaycees Park playground project and to contact us with any questions that you may have.

Thank you in advance for giving us the opportunity to make this project a success.

INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA

3125 SQ.FT.

PERIMETER

459 FT.

STRUCTURE SIZE

59' 5" x 77' 9"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES:

- ☐ 6-23 MONTH OLDS
☒ 2-5 YEAR OLDS
☒ 5-12 YEAR OLDS
☐ 13 + YEAR OLDS



To verify product certification,
visit www.ipema.org

The play components identified
in this plan are IPEMA
certified. The use and layout of
these components conform to the
requirements of ASTM F1487.
To verify product certification,
visit www.ipema.org

The space requirements shown
here are to ASTM standards.
Requirements for other standards
may be different.

The use and layout of play
components identified in this plan
conform to the CPSC guidelines.
U.S. CPSC recommends the
separation of age groups in
playground layouts.

WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH
AND AROUND THIS EQUIPMENT.

FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for
Public Playground Safety.

PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS:	26	REQD: 0
NUMBER OF ELEVATED PLAY EVENTS:	10	PROVIDED: 0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP:	PROVIDED: 8	REQD: 5
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM:	PROVIDED: 16	REQD: 3
NUMBER OF GROUND LEVEL PLAY EVENTS:	PROVIDED: 8	REQD: 3

Burke

SERIES: Basics, Intensity, Nucleus

SITE PLAN

DRAWN BY: Kari Champeau

Jaycees Park

1515 Rosewood St

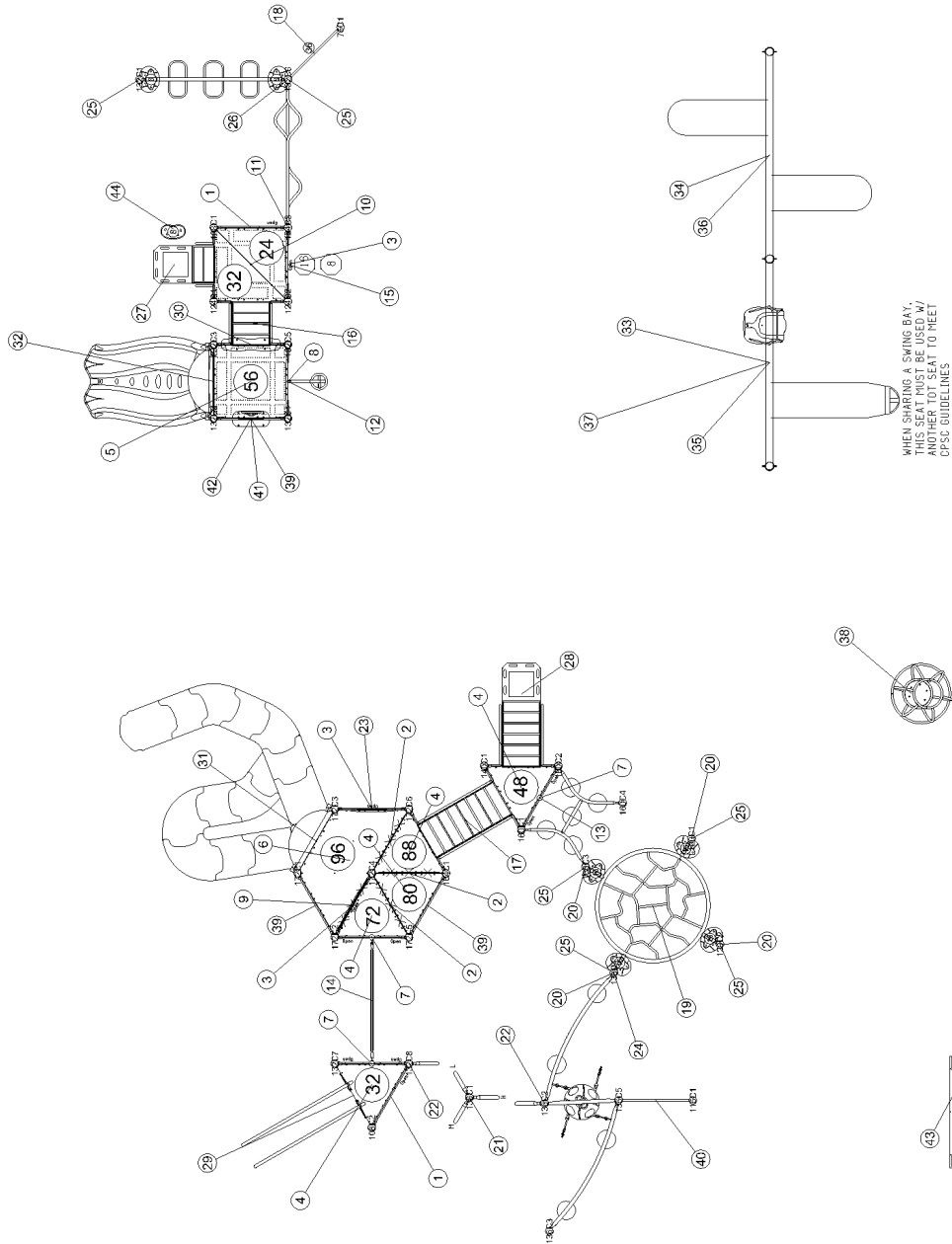
Brainerd, MN 56401

St. Croix Recreation Fun Playgrounds Inc.

100-149339-1

January 19, 2022

ITEM	COMP.	DESCRIPTION
1	270-0001	OFFSET ENCLOSURE
2	270-0009	8" CLOSURE PLATE, ELLIPSE
3	270-0112	UNITARY ENCLOSURE
4	270-0129	TRIANGLE PLATFORM
5	270-0130	SQUARE PLATFORM
6	270-0132	HALF HEXAGON PLATFORM
7	270-0286	CENTER MOUNT ENCLOSURE
8	270-0286	NUCLEUS STANCHION
9	270-0289	ABSTRACT PLATFORM LADDER
10	270-0301	SPLIT SQUARE PLATFORMCLOS
11	370-0004	POWER PIPES CLIMBER
12	370-0051	COIL CLIMBER 56"-72"
13	370-0153	POSTSTEP CLIMBER 48-56"
14	370-0169	TRANGO CLIMBER
15	370-0289	POD WALK 24"
16	370-0467	24" TRANSITION STAIR W/BARRI
17	370-0469	40" TRANSITION STAIR W/BARRI
18	370-0491	48" CROSS BAR
19	370-0829	PLEXUS OVERHEAD
20	370-0834	OVERHEAD POST ATTACHMENT
21	370-0851	VERTO CLIMBER 3 FS
22	370-0854	VERTO CLIMBER 1
23	370-0870	TREE BRANCH CLIMBER 96"
24	370-1589	TAKTIKS BOLT CLIMBER
25	370-1608	OVISTEP LAUNCH PAD
26	370-1610	ATHLETIC ARCH OH
27	370-1657	TRANSFER STATION, HANDRAIL
28	370-1659	TRANSFER STATION, HANDRAIL
29	470-0086	BANISTER RAIL 32"
30	470-0482	48" BENCH
31	470-0574	VIPER II OVER UNDER 96
32	470-0755	LUGE SLIDE, 48"-56"
33	550-0099	TOT SEAT, 7' & 8' SINGLE, STD C
34	550-0112	BELT SEAT, 8' PAIR, STD CHAIN
35	550-0171	FREEDOM SWING SEAT, 8' BEAR
36	550-0201	SINGLE POST SWING ASSEMBLY
37	550-0202	SINGLE POST SWING ADD-ON 5'
38	560-2586	COMET I
39	570-0394	PIPE WALL
40	570-0395	PULL RING ASSEMBLY
41	570-0396	STEERING WHEEL ASSEMBLY
42	570-0567	COUNTER PANEL, BELOW PLATF
43	580-0172	6" PVC TRADITIONAL BENCH W/
44	580-1364	LIL NOVO BEAN STEP



WHEN SWINGING A SWING BAY,
THIS SEAT MUST BE USED W/
ANOTHER TOT SEAT TO MEET
CPSC GUIDELINES

Burke

January 19, 2022

SERIES: Basics, Intensity, Nucleus

COMPONENT PLAN

DRAWN BY: Kari Champeau

Jaycees Park

1515 Rosewood St

Brainerd, MN 56401

St. Croix Recreation Fun Playgrounds Inc.

100-149339-1

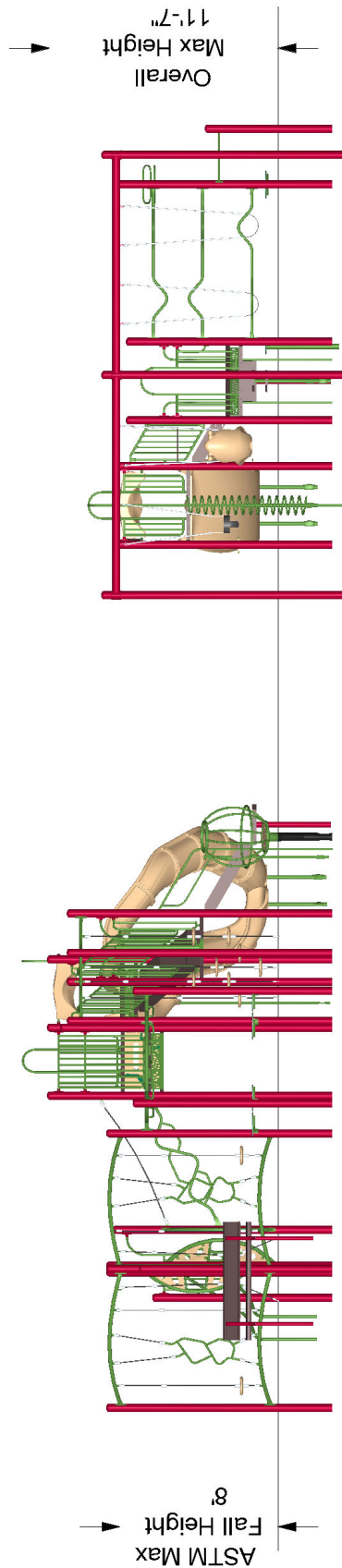


SERIES: Basics, Intensity, Nucleus
ELEVATION PLAN
DRAWN BY: Kari Champeau

Jaycees Park
1515 Rosewood St
Brainerd, MN 56401

St. Croix Recreation Fun Playgrounds Inc.
100-149339-1

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220



The protective surfacing for this design must accommodate the critical fall height.

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220



Proposal # 100-149339-1

January 19, 2022

2022 Pricing

Proposal Prepared for:

Paul Sandy
Playgrounds Inc.
City of Brainerd
501 Laurel Street
Brainerd, MN 56401
Phone: 12185130172

Project Location:

Jaycees Park

1515 Rosewood St
Brainerd, MN 56401

Proposal Prepared by:

St. Croix Recreation Fun

1826 Tower Dr W
Stillwater, MN 55082
Phone: 651-430-1247
Fax: 651-430-9231
jj@stcroixrec.com

Christopher Johnsen
Phone: 651-430-1247
Fax: 651-430-9231
cj@stcroixrec.com

Component No.	Description	Qty	User Cap	Ext. User Cap	Weight	Ext. Weight
Phase One						
Intensity						
370-0829	PLEXUS OVERHEAD	1	14	14	96	96
370-0834	OVERHEAD POST ATTACHMENT	4	0	0	3	12
370-1589	TAKTIKS BOLT CLIMBER	1	8	8	233	233
370-1608	OVISTEP LAUNCH PAD	4	1	4	10	40
Nucleus						
072-0500-108C	5" OD X 108" CAPPED POST	1	0	0	57	57
072-0500-116C	5" OD X 116" CAPPED POST	1	0	0	61	61
072-0500-120C	5" OD X 120" CAPPED POST	2	0	0	63	126
072-0500-132C	5" OD X 132" CAPPED POST	2	0	0	69	138
072-0500-136C	5" OD X 136" CAPPED POST	5	0	0	71	355
072-0500-140C	5" OD X 140" CAPPED POST	1	0	0	74	74
072-0500-160C	5" OD X 160" CAPPED POST	4	0	0	84	336
072-0500-164C	5" OD X 164" CAPPED POST	1	0	0	86	86
072-0500-172C	5" OD X 172" CAPPED POST	6	0	0	90	540
270-0001	OFFSET ENCLOSURE	1	0	0	30	30
270-0009	8" CLOSURE PLATE, ELLIPSE	3	0	0	8	24
270-0112	UNITARY ENCLOSURE	2	0	0	34	68
270-0129	TRIANGLE PLATFORM	5	2	10	48	240
270-0132	HALF HEXAGON PLATFORM	1	6	6	144	144
270-0266	CENTER MOUNT ENCLOSURE	3	0	0	43	129
270-0299	ABSTRACT PLATFORM LADDER 24"	1	1	1	24	24
370-0153	PODSTEP CLIMBER 48-56"	1	8	8	131	131
370-0169	TRANGO CLIMBER	1	5	5	35	35
370-0469	40" TRANSITION STAIR W/BARRIE...	1	4	4	279	279
370-0851	VERTO CLIMBER 3 FS	1	3	3	103	103
370-0854	VERTO CLIMBER 1	2	1	2	35	70
370-0870	TREE BRANCH CLIMBER 96"	1	4	4	41	41
370-1659	TRANSFER STATION, HANDRAIL 48"	1	6	6	210	210
470-0066	BANISTER RAIL 32"	1	2	2	65	65
470-0574	VIPER II OVER UNDER 96	1	8	8	479	479
570-0394	PIPE WALL	2	0	0	36	72
570-0395	PULL RING ASSEMBLY	1	1	1	9	9
600-0104	NPPS SUPERVISION SAFETY KIT	1	0	0	3	3



Proposal # 100-149339-1

January 19, 2022

2022 Pricing

660-0103	MAINTENANCE KIT, STRUCTURE	1	0	0	7	7
660-0104	INSTALLATION KIT, STRUCTURE	1	0	0	5	5

Phase One User Capacity: 86
Phase One Weight: 4,322 lbs.
Phase One Price: \$62,655

Phase Two

Burke Basics

580-1364	LIL NOVO BEAN STEP	1	1	1	28	28
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Intensity

370-0004	POWER PIPES CLIMBER	1	6	6	47	47
370-1608	OVISTEP LAUNCH PAD	2	1	2	10	20
370-1610	ATHLETIC ARCH OH	1	5	5	45	45

Nucleus

072-0500-108C	5" OD X 108" CAPPED POST	1	0	0	57	57
072-0500-124C	5" OD X 124" CAPPED POST	3	0	0	65	195
072-0500-132C	5" OD X 132" CAPPED POST	6	0	0	69	414
072-0500-76C	5" OD X 76" CAPPED POST	1	0	0	40	40
270-0001	OFFSET ENCLOSURE	1	0	0	30	30
270-0112	UNITARY ENCLOSURE	1	0	0	34	34
270-0130	SQUARE PLATFORM	1	6	6	106	106
270-0286	NUCLEUS STANCHION	1	0	0	37	37
270-0301	SPLIT SQUARE PLATFORMCLOSURE ...	1	4	4	108	108
370-0051	COIL CLIMBER 56"-72"	1	3	3	78	78
370-0269	POD WALK 24"	1	2	2	57	57
370-0467	24" TRANSITION STAIR W/BARRIE...	1	2	2	164	164
370-0491	48" CROSS BAR	1	1	1	5	5
370-1657	TRANSFER STATION, HANDRAIL 32"	1	4	4	135	135
470-0482	48" BENCH	1	3	3	18	18
470-0755	LUGE SLIDE, 48"-56"	1	4	4	198	198
570-0394	PIPE WALL	1	0	0	36	36
570-0398	STEERING WHEEL ASSEMBLY	1	1	1	7	7
570-0557	COUNTER PANEL, BELOW PLATFORM	1	4	4	37	37

Phase Two User Capacity: 48
Phase Two Weight: 1,896 lbs.
Phase Two Price: \$23,147

Phase Three

Burke Basics

550-0099	TOT SEAT, 7' & 8' SINGLE, STD...	1	1	1	12	12
550-0112	BELT SEAT, 8' PAIR, STD CHAIN	1	2	2	20	20
550-0171	FREEDOM SWING SEAT, 8' BEAM, ...	1	1	1	38	38
550-0201	SINGLE POST SWING ASSEMBLY 5"...	1	0	0	220	220
550-0202	SINGLE POST SWING ADD-ON 5" OD	1	0	0	145	145
560-2586	COMET I	1	6	6	154	154
580-0172	6' PVC TRADITIONAL BENCH W/BA...	1	0	0	119	119
660-0101	INSTALL KIT, BURKE BASICS - P...	1	0	0	2	2

Phase Three User Capacity: 10



Proposal # 100-149339-1

January 19, 2022

2022 Pricing

Phase Three Weight:	710 lbs.
Phase Three Price:	\$7,000

Total User Capacity:	144
Total Weight:	6,928 lbs.
Total Price:	\$92,802

Information is relative to the Jan 19 2022 4:35AM database.

Special Notes:

Prices do not include freight, unloading, material storage, site excavation/preparation, removal of existing equipment, removal of excess soil from footing holes, site security, safety surfacing, installation, or sales tax (if applicable). Prices are based on standard colors per CURRENT YEAR BCI Burke Catalog. Custom colors, where available, would be an extra charge. **Pricing is valid for 30 days from the date of this proposal.**



Proposal # 100-149339-1

January 19, 2022

2022 Pricing

Selected Color List

Color Group	Color
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Phase 1

Accessory	Olive
Platform	Brown
Rotomolded	Tan
Kore Konnect	Burgundy
Post	Burgundy
1 Color Extruded/Flat	Tan
2 Color Extruded/Flat (outer)	Tan
2 Color Extruded/Flat (inner)	Green

Phase 2

Platform	Brown
Accessory	Olive
Rotomolded	Tan
Kore Konnect	Burgundy
Post	Burgundy
1 Color Extruded/Flat	Tan
2 Color Extruded/Flat (outer)	Tan
2 Color Extruded/Flat (inner)	Green

Phase 3

Contemporary Swing Fittings	Burgundy
Platform	Brown
Rotomolded	Tan
Table/Bench Legs	Burgundy
Table/Bench	Brown
Accessory	Olive
1 Color Extruded/Flat	Tan

TESTIMONIALS

"Service, Safety, Quality. Three words I would use to describe the people, business model, and overall organizational standards that inspires the BCI Burke Company. Every organization has a unique set of challenges and goals when it comes to building an educational environment - and from our experience, BCI Burke came to the table ready to work with us as partners to meet those challenges and goals head on.

We chose to work with BCI Burke because we needed a reliable company that would be able to provide nothing less than the highest quality product with our own time limitations. As with most other businesses, we did not have the luxury of making an investment into a project of this magnitude and not feel 100% certain that we had gotten the very best of our dollar. We also had to assure our stakeholders that we would see that investment last the test of time.

BCI Burke offered us superb and consistent customer service, the ability to achieve our goal on a fast timetable, and the confidence that our playground is genuinely the very best in design and safety. This is something that we will showcase in our school for many years to come.

After working with the company, I know personally they are committed to go the extra mile to satisfy your needs. BCI Burke is a master in their field but also provide the customer with an intuitive understanding of service".

Angela H. Brunini
Principal
St. Anthony Catholic School

"I am writing to tell you how much I enjoyed and appreciated working with your local representative...Through the years, I have worked with a number of playground companies, but never with anyone with the professionalism, commitment and follow-through of (your Burke Rep). We are all so excited about our children having the opportunity to play on your wonderful equipment; of course, we want everything! We are so impressed with the many, many possible designs. Thank you for the quality of your equipment and your local representatives."

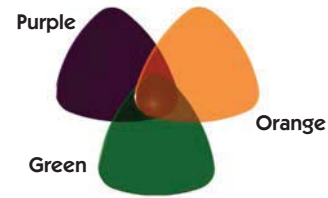
Nancy Emerson
Director
The Children's Center
Dallas , TX

COLORS THAT MOVE YOU

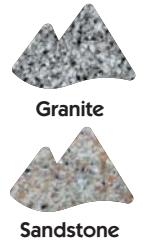
POWDER COAT PAINT



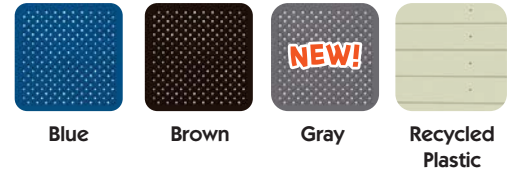
SOLIS HUE TOPPERS



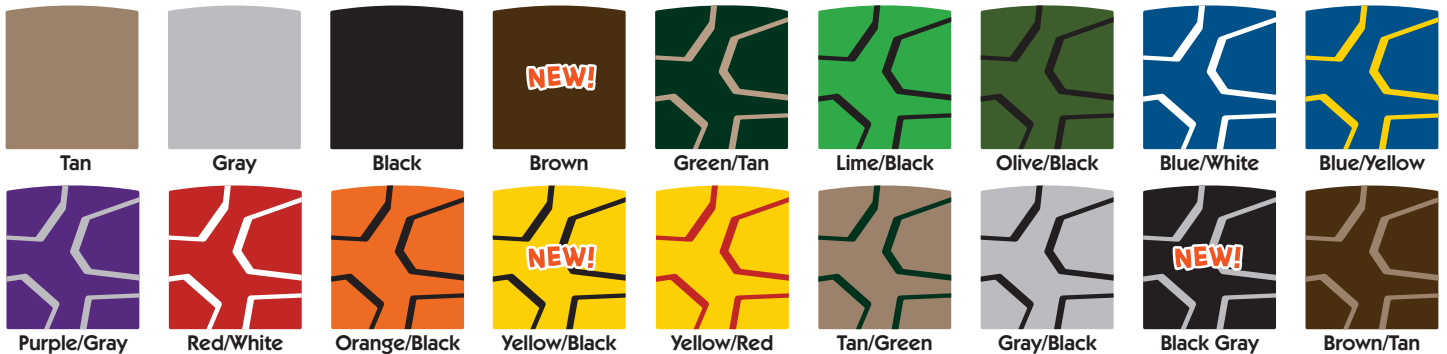
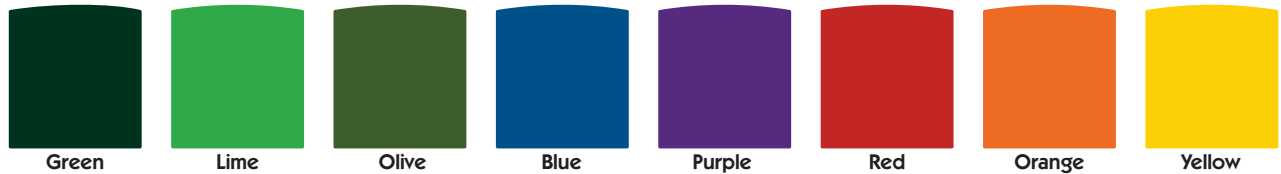
ROCKIT CLIMBERS



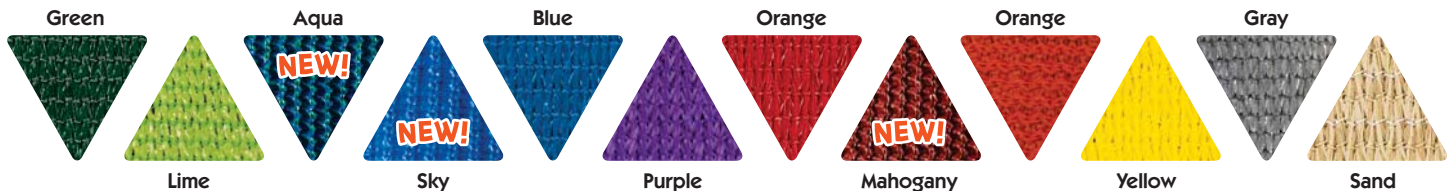
PLATFORMS



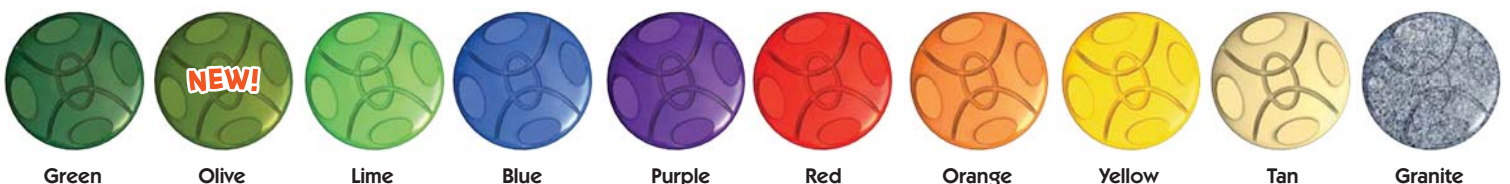
HDPE PLASTIC PANELS



SHADE CANOPIES



ROTOMOLD PLASTIC



VISIT BCIBURKE.COM/COLOR TO CUSTOMIZE YOUR PLAYGROUND COLORS!

BURKE GENERATIONS WARRANTY®

The Longest and Strongest warranty in the industry

BCI Burke Company, LLC ("Burke") warrants that all standard products are warranted to be free from defects in materials and workmanship, under normal use and service, for a period of one (1) year from the date of shipment.

We stand behind our products. In addition, the following products are warranted, under normal use and service from the date of shipment as follows:

- One Hundred (100) Year Limited Warranty on aluminum and steel upright posts (including Intensity®, Synergy™, Nucleus®, Voltage®, Little Buddies®, ELEVATE®, ACTIVATE®, INVIGORATE™) against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on KoreConnect® clamps against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on Hardware (nuts, bolts, washers)
- One Hundred (100) Year Limited Warranty on bolt-through fastening and clamp systems (Synergy™, Intensity®, Nucleus®, Voltage®, Little Buddies®, ELEVATE®).
- Twenty-Five (25) Year Limited Warranty on spring assemblies and aluminum cast animals.
- Fifteen (15) Year Limited Warranty on structure platforms and decks, metal roofs, table tops, bench tops, railings and barriers against structural failure due to materials or workmanship.
- Fifteen (15) Year Limited Warranty on all plastic components including StoneBorders against structural failure due to materials or workmanship.
- Ten (10) Year Limited Warranty on ShadePlay Canopies fabric, threads, and cables against degradation, cracking or material breakdown resulting from ultra-violet exposure, natural deterioration or manufacturing defects. This warranty is limited to the design loads as stated in the specifications.
- Ten (10) Year Limited Warranty on NaturePlay® Boulders and GFRG products against structural failure due to natural deterioration or workmanship. Natural wear, which may occur with any concrete product with age, is excluded from this warranty.
- Ten (10) Year Limited Warranty on Full Color Custom Signage against manufacturing defects that cause delamination or degradation of the sign. Full Color Custom Signs also carry a two (2) year warranty against premature fading of the print and graphics on the signs.
- Five (5) Year Limited Warranty on Intensity® and RopeVenture® cables and LEVEL X® flex bridge against premature wear due to natural deterioration or manufacturing defects. Determination of premature wear will be at the manufacturer's discretion.
- Five (5) Year Limited Warranty on moving parts, including swing components, against structural failure due to materials or workmanship.
- Five (5) Year Limited Warranty on PlayEnsemble® cables and mallets against defects in materials and workmanship.
- Three (3) Year Limited Warranty on electronic panel speakers, sound chips and circuit boards against electronic failure caused by manufacturing defects.

The warranty stated above is valid only if the equipment is erected in conformity with the layout plan and/or installation instructions furnished by BCI Burke Company, LLC using approved parts; have been maintained and inspected in accordance with BCI Burke Company, LLC instructions. Burke's liability and your exclusive remedy hereunder will be limited to repair or replacement of those parts found in Burke's reasonable judgment to be defective. Any claim made within the above stated warranty periods must be made promptly after discovery of the defect. A part is covered only for the original warranty period of the applicable part. Replacement parts carry the applicable warranty from the date of shipment of the replacement from Burke. After the expiration of the warranty period, you must pay for all parts, transportation and service charges.

Burke reserves the right to accept or reject any claim in whole or in part. Burke will not accept the return of any product without its prior written approval. Burke will assume transportation charges for shipment of the returned product if it is returned in strict compliance with Burke's written instructions.

THE FOREGOING WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IF THE FOREGOING DISCLAIMER OF ADDITIONAL WARRANTIES IS NOT GIVEN FULL FORCE AND EFFECT, ANY RESULTING ADDITIONAL WARRANTY SHALL BE LIMITED IN DURATION TO THE EXPRESS WARRANTIES AND BE OTHERWISE SUBJECT TO AND LIMITED BY THE TERMS OF BURKE'S PRODUCT WARRANTY. SOME STATES DO NOT ALLOW THE EXCLUSION OF CERTAIN IMPLIED WARRANTIES, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU.

Warranty Exclusions: The above stated warranties do not cover: "cosmetic" defects, such as scratches, dents, marring, or fading; damage due to incorrect installation, vandalism, misuse, accident, wear and tear from normal use, exposure to extreme weather; immersion in salt or chlorine water, unauthorized repair or modification, abnormal use, lack of maintenance, or other cause not within Burke's control; and

Limitation of Remedies: Burke is not liable for consequential or incidental damages, including but not limited to labor costs or lost profits resulting from the use of or inability to use the products or from the products being incorporated in or becoming a component of any other product. If, after a reasonable number of repeated efforts, Burke is unable to repair or replace a defective or nonconforming product, Burke shall have the option to accept return of the product, or part thereof, if such does not substantially impair its value, and return the purchase price as the buyer's entire and exclusive remedy. Without limiting the generality of the foregoing, Burke will not be responsible for labor costs involved in the removal of products or the installation of replacement products. Some states do not allow the exclusion of incidental damages, so the above exclusion may not apply to you.

The environment near a saltwater coast can be extremely corrosive. Some corrosion and/or deterioration is considered "normal wear" in this environment. Product installed within 500 yards of a saltwater shoreline will only be covered for half the period of the standard product warranty, up to a maximum of five years, for defects caused by corrosion. Products installed in direct contact with saltwater or that are subjected to salt spray are not covered by the standard warranty for any defects caused by corrosion.

Contact your local Burke Representative for warranty information regarding Burke Turf® and Burke Tile products.

Terms of Sale

Pricing: Prices published in this catalog are in USD, are approximate and do not include shipping & handling, surfacing, installation nor applicable taxes. All prices are subject to change without notice. Contact your Burke representative for current pricing. Payments are to be made in USD.

Weights: Weights are approximate and may vary with actual orders.

Installation: All equipment is shipped unassembled. For a list of factory-certified installers in your area, please contact your Burke representative.

Specifications: Product specifications in this catalog were correct at the time of publication. However, product improvements are ongoing at Burke, and we reserve the right to change or discontinue specifications without notice.

Loss or Damage in Transit: A signed bill of lading is our receipt from a carrier that our shipment to you was complete and in good condition upon arrival. Before you sign, please check the Bill of Lading carefully when the shipment arrives to make sure nothing is missing and there are no damages. Once the shipment leaves our plant, we are no longer responsible for any damage, loss or shortage.

For more information regarding the warranty, call Customer Service at 920-921-9220 or 1-800-356-2070.

01/2022



PARKS DEPARTMENT MAINTENANCE AND RECREATION REPORT

January 25, 2022 PARK BOARD MEETING

Recreation Report

Recreation

1. Brainerd Early Bird Tournament will take place on Saturday April 23 at Memorial Park. The Tournament is a Men's C/D 12 team double elimination tournament. We will be supported by the Eagles Club for beer and burgers. We have not opened registration quite yet, but we have received a lot of interest. Save the date event on Facebook has been created.
2. Youth Sports page on our website has been updated to reflect Brainerd Family YMCA and Brainerd Community Ed offerings and directional links to their registration and information platforms.
 - a. At this time Registration for Bronco and Mustang Baseball as well as Youth Tennis is being received by Community per their Brainerd Community Education Winter/Spring Guide that was released earlier this month.

Youth Pond Hockey

- 1 Penguin Team total of 21 participants (decision to only have 1 team is regarding scheduling conflicts and covid-19 exposure)
- 1 Polar Bear Team total of 14 participants
- 1st set of games are this Saturday in Nisswa.
- 4 on 4 Youth Pond Hockey Jamboree is to be held at Memorial Park on February 19.
- We did receive one applicant for the Youth Pond Hockey Official position who is in the process of being hired. Along with another individual who has stated interest.
- Being this is the first year I have overseen the Youth Pond Hockey program it has been noted by coaches a lot of the equipment is extremely outdated and we will be going through and tossing any equipment that does not meet expectations at the end of the season before bringing back to cold storage. We are hoping to rebuild the program and add more quality equipment for participants as time goes on. If you hear of anyone wanting to donate hockey skates, equipment, sticks, etc. please refer them to Memorial Park to drop those things off.

Adult 4 on 4 Pond Hockey

- 8 teams total signed up
- Adult 4 on 4 Tournament Championship night to take place on Tuesday, February 22 at Memorial Park & Bane Park.

Warming Houses

Nothing to report beyond an ice issue on the north end of Memorial Park. For some reason the ice melts a high rate to which has cause some scheduling issues for pond hockey. It becomes unsafe when cement or even dirt for that matter is exposed. Maintenance staff has been tasked to try to fix the issue.

This year we will be looking at the variability of temperature/windchill and number of skaters. We can service anywhere from 60-100 people one day then 0-10 the next. After this winter season is over, we will be analyzing how we can better staff the warming houses and/or improve our weather policy to better utilize city budgeted dollars/employee time as well as provide a desired service to the public when it's desired moving forward.

Special Events

1. The Valentine's Day Skating Party will take place on Sunday, February 13, 1:00-4:00 p.m. in Gregory Park.
2. Smooch a Pooch event will take place on Monday, February 14, 3:30-5:30 p.m. at the Buster Dog Park.

Field Banner Program

Emails were sent out to all organizations who put up a banner last year or 2020, remarkably several have even upped their commitment. New organizations will be sent the new field banner program packet in the next month. If anyone on the park board has connections to an organization who may be interested, please forward their contact information to me.

Parks Maintenance Report

Meeting with Kiwanis Club about 2022 Projects

Staff met with the Kiwanis Club on January 3rd at their monthly meeting to present to them the projects to take place in Kiwanis Park in 2022. This was also accompanied by a scoping meeting with Travis Miller from TWM Architecture, Troy Harris, and Shawn Strong – City IT Director to review the project budget, scope out the needs of the restroom and pavilion facilities, and look at other items like security cameras (both on the restroom facility and under the bridge). Staff will be bringing a completed scope of work document to the February Park Board meeting for approval by the board, along with an estimate of hours and cost for TWM Architecture to complete the drawings necessary to complete the construction. The Kiwanis Club is interested in helping any way they can for the project, including installation of more benches, new club signage, and better wayfinding in the park. Staff will continue to work with the Club on items they are interested in assisting the city with, or any items that they would like included in the revamping of the buildings and structures in the park.

Jaycees Park

Staff, along with Park Board Member Yeager, have a meeting with Shane Riffle from the YMCA to discuss future and programming at Jaycees Park. This stems from the playground installation conversation and ensuring what we are doing at the park matches the future use and visioning at the park to ensure we don't install the playground in a location that may impact the future other improvements at the park. There is also a visioning type session at this Park Board meeting that will assist in this conversation to ensure the proper placement of the playground equipment.

Other Park Capital Items

Staff has been busy in the month of January beginning capital project and equipment ordering including the Dasherboard system for Memorial Park small rink, the lighting system for the Memorial Park small rink, the capital ballfield groomer equipment, new picnic tables for Kiwanis Park (after the capital projects), a couple of grilling stations for replacements or additions (at either Lum Park or Kiwanis Park), park benches (for placement in any park or along our developed trail system), 800 mhz radios for Parks and Public Works employees, and pricing our security systems for both Kiwanis Park and the College Drive bridge. All these items were in the capital budget, along with other items that will be scoped and ordered at some point in the spring/summertime months (weed and feed for parks, ADA upgrades, signage, etc).

Maintenance Tasks Completed Month Prior

During the month of December and January, Parks Maintenance staff have been working on the following items:

- Flooding all rinks daily as weather allows.
- Snow removal from rinks, city owned properties and parking lots, and city paths as snow falls.
- Finding and ordering capital equipment items.
- Garbage runs at Buster Dog Park.
- Catching up on all OSHA training.