

PARK BOARD

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Tuesday, February 22, 2022, @ 4:00pm

The public is invited to attend this meeting in person

Attend by phone: 1-844-992-4726 Meeting Access Code: 2499 808 4495

Meeting is also streamed live on YouTube: www.youtube.com/CityOfBrainerdMN

1. **Call To Order - 4:00 PM**

2. **Roll Call**

___ T. Rushmeyer ___ T. Boeder ___ K. Schaefer ___ A. Shipe ___ K.
Yeager

3. **Pledge Of Allegiance**

4. **Approval Of Agenda**

5. **Consent Calendar**

NOTICE TO PUBLIC - All matters listed are considered routine by the Board and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Board votes on the motion.

A. **Approval Of Minutes**

Approval of the Minutes of the Regular Meeting held on January 25, 2022.

Documents:

012522 Park Board draft minutes.pdf

B. **Approval Of The Disbursements**

Month of February 2022

Documents:

022222 Park Board AP report.pdf

6. **Presentations**

Brainerd Northside Neighborhood Association

Documents:

BNNA Presentation.pdf

7. **Unfinished Business**

A. **Approve Final Pay Application For Memorial Park Construction**

Documents:

MMP Final Pay App.pdf

B. **Discussion Of Jaycees Park**

Documents:

Jaycees Discussion.pdf

8. **New Business**

A. **Approve Tree Removal Scope For Mississippi Landing Trailhead Park**

Documents:

Tree Removal Request.pdf

B. **Review And Approve 2022 Ski Loons Lease Agreement**

Documents:

2022 Ski Loons Lease Agreement.pdf

C. **Request To Self Perform Master Planning For Parks**

Documents:

Park Master Planning.pdf

D. **Update On Brainerd/Baxter Baseball Association**

Documents:

BBBA Update.pdf

9. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Board. Time limits may be imposed.

10. **City Administrator Report**

11. **City Engineer And Recreation Coordinator Report**

February Department Reports

Documents:

2022-02-22_Recreation and Maintenance Report.pdf

12. **Adjourn**

Visit the Parks and Recreation Website at www.ci.brainerd.mn.us/parks

MISSION

"To serve Brainerd residents and visitors by offering high-quality, affordable recreational opportunities and by providing a clean, well-maintained park system"

Pursuant to due call and notice thereof, the regular meeting of the Brainerd Park Board was called to order at 4:00 p.m. by Board President Yeager.

Upon roll call, the following members were noted as present: Boeder, Schaefer, Shipe and Yeager. Member Rushmeyer was noted absent.

Also noted present were Mayor Badeaux, City Administrator Bergman, City Engineer Sandy, Recreation Coordinator Kaufman, Chris Sonmor from WSB, and Councilman Gabe Johnson.

Board President Yeager opened the meeting with the Pledge of Allegiance to the flag.

Election of President and Vice President of the Board for 2022

Board President Yeager asked if any members would like to be withheld from being either Chair or Vice-Chair. He then asked for nominations.

Mr. Boeder nominated Mr. Rushmeyer to serve as Park Board President and Mr. Yeager to serve as Park Board Vice President. All members voted "aye". No member voted "nay". The Chair declared the nominations passed.

Approval of the Agenda - Approved

MOVED AND SECONDED BY MEMBERS SHIPE AND SCHAEFER, DULY CARRIED, TO APPROVE THE AGENDA WITH THE ADDITION OF ITEM 8D – MASTER PLAN DISCUSSION.

Approval of the Consent Calendar - Approved

MOVED AND SECONDED BY MEMBERS BOEDER AND SCHAEFER, DULY CARRIED, TO APPROVE THE CONSENT CALENDAR.

A. Approval of the Minutes of the Regular Meeting held on December 14, 2021

B. Approval of the Disbursements for January 2022

Unfinished Business

Approve Brainerd Community Education and YMCA Youth Program Contracts FY 2022 - Approved

Staff met with Community Education and the YMCA over the past few months to discuss contracts for 2022. Proposals were submitted by both entities with revisions related to how things went last year. Some of the more substantive changes are related to scheduling, balancing field usage between Brainerd and Baxter, and compensation. A clause was added about the purchase of new equipment. Brainerd Community Education is asking for \$13,000 for the year based on a

January 25, 2022

60/40 split between the number of programs they run for Baxter and Brainerd and the compensation they receive from Baxter. The YMCA asked for a fee increase also.

Staff is recommending approval of the new contracts. It was emphasized that 2021 was the first year and changes were to be expected the second year. Discussion followed including how the Community Education compensation was calculated and if our fields are being used enough. The Park Board would like staff to establish basic end of year reporting requirements from both entities to provide a level of accountability by showing participation numbers, field usage, how the money is used and to justify cost requests. They would also like to see a basic survey conducted by both entities to show user satisfaction.

MOVED AND SECONDED BY MEMBERS SCHAEFER AND SHIPE, DULY CARRIED, TO APPROVE THE TWO CONTRACTS AS PRESENTED, WITH THE END OF YEAR REPORTING REQUIREMENTS ADDED.

Update on Memorial Park Construction – Discussion

Mr. Sonmor provided an update on a few items they are waiting to be completed or resolved with the building and hockey boards. Mr. Boeder expressed concern about ice not forming on the concrete on the north end of the rink. Mr. Sonmor will revisit this with Maintenance Foreman Harris.

Approve Mississippi Landing Trailhead Park Final Layout - Approved

The Park Board was presented with refined drawings of the proposed park. Mr. Sandy has not received any comments as far as placement of items and is looking for a stamp of approval for the final layout that will be used for the bidding process. Board members are pleased with the plans.

MOVED AND SECONDED BY MEMBERS BOEDER AND SHIPE, DULY CARRIED, TO APPROVE THE LAYOUT PLANS FOR THE MISSISSIPPI LANDING TRAILHEAD PARK AS PRESENTED.

Mr. Sandy presented a contract amendment from WSB for the river overlook area. The original plan was for a slab on grade that was set further back on the riverbank, but it was determined there wouldn't be good views up and down the river unless this was extended out further. With this comes structural evaluations and soil borings which are out of the scope of work that was originally proposed, so WSB is asking for a contract amendment of \$8,000 for this work.

MOVED AND SECONDED BY MEMBERS SCHAEFER AND BOEDER, DULY CARRIED, TO APPROVE THE AMENDMENT TO THE WSB CONTRACT AS PRESENTED.

New Business

Approve 2022 Concession Plan and Changes - Approved

Ms. Kaufman presented a plan for 2022 concessions that estimates a profit of \$16,018.26 versus \$1,069.00 shown in the 2022 budget. She mentioned the negative impact of having food trucks present. To increase the profit margin, she will eliminate items that didn't sell well in 2021, increase prices, and realize wage savings by eliminating concessions on Fridays in the summer and Tuesdays in the fall. Future purchases of kitchen equipment will come out of capital versus the concession budget. If we do concessions for the BBBA tournament weekends this would

January 25, 2022

impact the numbers presented and Jaycees Park would be a Special Event Food License with limited product because the building is not up to MN Department of Health requirements to serve full concessions. Upgrades to the building are in the 2023 capital budget. It was asked if we could accept credit cards at the park, which may be done at Memorial Park on a trial basis.

MOVED AND SECONDED BY MEMBERS SHIPE AND SCHAEFER, DULY CARRIED, TO APPROVE THE 2022 CONCESSION PLAN AND A TRIAL OF ACCEPTING CREDIT CARDS AT MEMORIAL PARK.

Approve Memorial Bench and Tree Policy - Approved

Mr. Sandy presented a policy to address placement of memorial trees and benches in the parks, based on guidance from the Park Board and the recently adopted Design Standards. This document will be added to the Memorial Bench and Tree form that is currently used. Basically it states that benches shall be placed near a walkway, sidewalk, or path where shade is currently present or will be present over time due to the placement of a tree or trees, be placed a minimum of 100' apart, and near park facilities and amenities. Going forward benches will be installed on a concrete pad. The donor will be responsible for all costs other than installation. Memorial trees will be a minimum of a 2" ball and burlap which will increase the survival rate. The Tree Inspector will approve tree species to ensure we are diversifying our tree population. All placement of Memorial Benches or Memorial Trees are subject to approval of the Public Works Director/City Engineer or his/her designee. If approved this document will be incorporated into the Design Standards document. It was suggested to add a statement about a 30-year lifespan for benches and upon deterioration and no longer usable the bench would be removed and replaced, with the original applicant given the option to replace the engraved bench.

MOVED AND SECONDED BY MEMBERS SHIPE AND BOEDER, DULY CARRIED, TO APPROVE THE MEMORIAL BENCH AND TREE POLICY AS PRESENTED.

Discussion of Jaycees Park Playground Placement - Discussion

Mr. Sandy presented placement options for the playground equipment that is budgeted for Jaycees Park in 2022. He reported that discussion about this capital purchase led to a larger conversation about the long-term vision for this park. Since then other information has come forward from the Mayor about a potential board system that could be for a hockey rink in that park. Staff is looking for direction.

Mr. Yeager explained that without a master plan for Jaycees Park the Park Board will need to make a decision about placement of the new playground based upon what board members think and what they are hearing from the community. Staff asked the Board to take a month and come back with some ideas about what they would like to see happen at Jaycees Park, and a recommendation on placement of the new playground.

The Chair recognized Councilman Gabe Johnson. Mr. Johnson prefers option 2 for placement of the playground equipment. He asked that the Park Board look at what the purpose of this park is. In his opinion it is a neighborhood park that should fulfill the wants and needs of the citizens there. He thinks in the long term we could take out both baseball fields, turn the pony field into three or four t-ball fields and the second field could be anything-soccer field, archery range, golf course, whatever kids are going to want to do in the future. The parking problem is that the parking lot is in the middle of the park. He recommends shifting it 90 degrees and having it be on the far west and south side of the park near the entrance. He would like to see a hockey rink come back to the park. Future amenities in his master plan include a dog park and a splash pad.

January 25, 2022

Mr. Sandy segued to a hockey rink discussion requested by Mr. Badeaux who found an Olympic-sized hockey rink board system for sale on Facebook Marketplace. It is the same system we have at Memorial Park, is four years old, used for two years, includes all hardware and outside backing, and the pictures look like it is brand new. It is currently located in Bloomington, Indiana, and is listed for \$15,000 plus shipping. He said it is an option the Park Board should consider as we just paid roughly \$85,000 for the new system at Memorial Park. It is larger than the rink at Memorial but we should be able to shrink it to a size that fits us better which will also provide us some parts and supplies for our other board systems that we have. If the Park Board wants to pursue this he would ask for action here tonight and bring it to City Council for approval as an additional budget item, or Park Dedication funds could be used. Mr. Badeaux emphasized that we already have a warming house at the park with no rink associated with it. Mr. Sonmor commented that the DNR has grants available right now for parks and trails if that is something the Board would like to look at. Mr. Yeager said the Board can move on this now or wait until the master planning is complete to see if a hockey rink is actually in the future there.

MOVED AND SECONDED BY MEMBERS SCHAEFER AND BOEDER, DULY CARRIED, TO USE PARK DEDICATION FUNDS TO PURCHASE THE HOCKEY RINK BOARD SYSTEM FOR \$15,000 PLUS SHIPPING WITH THE CONDITION THAT STAFF VERIFY THE PRODUCT IS REPRESENTED ACCURATELY.

Master Plan Discussion – Direction Given

Mr. Shipe thinks the Board is going to have a lot of situations in the coming years like the Jaycees Park discussion that came up, where it would be nice to have a vision for these parks where we have capital planned but not that vision to really use it in the best way possible. He is interested if we can free up some budget to bring some of that master planning forward, knowing that we would be using the money we are spending in a better way. Mr. Yeager had proposed this for the 2021 budget and would love to see master planning happen as soon as possible. He would also like to reach out to some large nationally based companies that specialize in park and green space design. Mr. Sandy commented that March would be the time-frame to begin the capital budget process with Council for any changes for 2023. Staff was given direction to look at the capital budget to see if any money could be moved around to get the master plan process moving forward sooner than 2023.

Public Forum

The Chair opened and closed the Public Forum at 5:39 p.m.

City Administrator Report

Ms. Bergman reported that the Council adopted the levy and their budget at the December 20th meeting. The Council also approved amendments to the Charter regarding the contribution of a half mil to The Center, The Arboretum and Brainerd Community Action. The Charter Commission recommended making that language more vague, so instead of specifically naming organizations, to say organizations serving senior citizens, organizations doing green space or arboretums, and organizations doing events and community action. The Council adopted the ordinance and staff recommended doing requests for proposals for each category and asked the Council to appoint a couple of council members as a sub-committee. Councilmen Stunek and Erickson were appointed to work with staff to draft the RFPs.

Mayor Badeaux added that the sled garage was installed at Big Sev which resulted in a number of press releases which has led to an increased use of the sliding hill.

City Engineer and Recreation Coordinator Report

In addition to her written report, Ms. Kaufman is proposing an end of summer bash tentatively scheduled for August 27 which will be a large family event with a lot of different types of sports happening and incorporating community partnerships such as the skate park association, The Center, the YMCA, etc. She is open to ideas for a winter event as well; date-wise and what the Board might be looking for, such as the cardboard downhill races suggested for Big Sev, perhaps partnering with Community Action. Seasonal field sponsorships were discussed briefly.

Mr. Sandy attended a Kiwanis Club meeting and they are looking forward to partnering with us this summer on doing some improvements at Kiwanis Park such as new signage. They have \$10,000 set aside and will also contribute sweat equity for park clean-up, tree trimming, etc. He had nothing further to add to his report.

Adjourn

MOVED AND SECONDED AT 5:55 P.M. BY BOEDER AND SHIPE, DULY CARRIED, TO ADJOURN THE MEETING.

Respectfully Submitted,

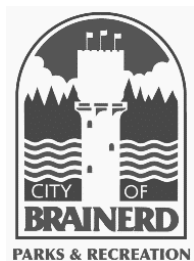
Kim Finch, Administrative Specialist

PUBLIC WORKS-PARKS

Accounts Payable February 22, 2022

VENDOR	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	GL ACCOUNT NUMBER(S)	AMOUNT	SALES USE TAX
Ace Hardware	02/15/22	303819	Starter fluid, black spraypaint	230-5200-42220	33.23	
Ace Hardware	02/09/22	303670	Fasteners	230-5200-42220	0.25	
Amazon	01/20/22	112-8337980-6095402	PPD Sound equipment-MMP outdoor rinks	400-9050-45510	96.39	
American Steel Inc	02/09/22	108379	Materials for outdoor speaker covers-MMP project	400-9050-45530	174.02	
American Welding & Gas Inc	12/31/21	8238860	Welding supplies-5 yr lease Argon,cylinder fees	230-5200-42220	248.90	
American Welding & Gas Inc	01/13/22	8272410	Welding supplies-3-in-1 rod,haz mat fee	230-5200-42220	59.75	
Anderson Brothers Construction	02/14/22	Pay Voucher 8-Final	Memorial Park Redevelopment-Pay Voucher 8	400-9050-45510	50,156.26	
AT&T Mobility	01/25/22	X02032022	PPD Cell phones 12/26/21-01/25/22 Harris/Security cameras	230-5200-43321	121.06	
Brainerd License Office	01/28/22	012822-01	PPD 2022-2024 vehicle tab renewals	230-5200-43430	154.00	
Brainerd Public Utilities	12/24/21	DEC 2021	PPD Park utilities 11/24/21-12/24/21	230-5200-43381	2,563.92	
Brainerd Public Utilities	01/28/22	JAN 2022	Park utilities 12/24/21-01/24/22	230-5200-43381	3,227.58	
Britz Store Equipment Inc	02/10/22	112854	Concession equipment-3 coolers, 3 freezers	400-9050-45530	10,632.00	730.95
CenterPoint Energy	01/19/22	5933799-8	PPD Natural gas service 12/14/21-1/14/22	230-5200-43380	367.90	
Costco-VISA	01/06/22	57	PPD Concessions-bottled water	230-5204-42210	3.19	
CTC	02/12/22	21005081	Phone/internet service LMP 02/12/22-03/11/22	230-5200-43321	49.15	
Enterprise FM Trust	02/03/22	FBN4395495	February vehicle leases	230-5200-43331	2,371.71	
Menards	02/02/22	68968	Foil-faced insulation-MMP project	400-9050-45530	33.48	
Menards	02/02/22	68934	3" white numbers,foil-faced insulation-MMP project	400-9050-45530	7.55	
MN Bureau of Criminal Apprehension	01/19/22	011922-01	PPD Background check-Pond Hockey referee	230-5209-42210	15.00	
MN Dept of Health	01/01/22	010122-01	Concession license FBL-13733-15436 BAP	230-5204-42210	450.00	
MN Dept of Health	01/01/22	010122-02	Concession license FBL-32213-45021 BHP	230-5204-42210	450.00	
MN Dept of Health	01/01/22	010122-03	Concession license FBL-13337-15436 MMP	230-5204-42210	450.00	
MN Dept of Health	01/01/22	010122-04	Special event license FBL-34072-45021 JCP	230-5204-42210	95.00	
MN-WI Playground	02/09/22	2022030	10 benches-park bench installation program	400-9050-45530	4,744.00	
Office Shop	02/10/22	1107995-0	10x13 clasp envelopes, office pens	230-5200-42200	39.26	
Office Shop	02/11/22	1107995-1	Key tag laminating pouches-LMP Campground	230-5280-42210	15.32	1.05
O'Reilly First Call	01/27/22	1647-498559	Wiper fluid	230-5200-42220	5.18	
Verizon Wireless	01/23/22	9897972723	PPD Cell phone svc 12/24/21-01/23/22 Kaufman/GGP	230-5200-43321	86.23	
Viking Coca-Cola	02/01/22	2786986	Concession beverages-BAP	230-5204-42210	70.00	
Walmart-charge	12/20/21	206	PPD Concessions-marshmallows for cocoa	230-5204-42210	9.52	
Waste Partners Inc	01/31/22	21X01343	January trash removal	230-5200-43380	432.90	
Wex Bank	01/31/22	77939886	January motor fuel	230-5200-42212	1,346.22	
William Shuler	02/04/22	020422-01	PPD Downpayment on dasher board system	400-9050-45530	3,000.00	
William Shuler	02/09/22	020922-01	PPD Balance on dasher board system	400-9050-45530	14,500.00	
WSB	01/28/22	R-016307-000-19	MMP redevelopment-prof svcs December 2021	400-9050-45510	920.00	
WSB	01/28/22	R-018999-000-4	MLT project-professional services December 2021	401-9030-45530-21:16	12,401.00	
Sales Use Tax 732.00					109,329.97	732.00
TOTAL EXPENDITURES TO BE APPROVED:						
Less PREPAIDS:					(20,917.21)	
TOTAL THIS REPORT:					88,412.76	

Paul Sandy, City Engineer/Public Works Director



Brainerd Park Board Agenda Request

Requested Meeting Date: February 22, 2022

Title of Item: Brainerd Northside Neighborhood Association Presentation

☐ INFORMATION ONLY

☐ ACTION REQUESTED

Action Requested:

☐ Direction Requested

☒ Discussion Item

Submitted by:

City Engineer/Public Works Director Sandy

Department:

Parks and Recreation

Presenter (Name & Title):

BNNA Members

Estimated Time Needed:

15 Minutes

Summary of Issue:

The Brainerd Northside Neighborhood Association requested to be on the agenda to present some ideas to the Board that they have for Gregory Park.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Presentation and Discussion.

Financial Impact:

Is there a cost associated with this request:

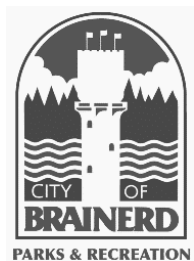
☐ Yes ☒ No

What is the total cost, with tax and shipping

\$ _____

Is this budgeted? ☐ Yes ☐ No

Please Explain:



Brainerd Park Board Agenda Request

Requested Meeting Date: February 22, 2022

Title of Item: Approve Final Pay Application for Memorial Park Construction

☐ INFORMATION ONLY ☒ ACTION REQUESTED	Action Requested: ☐ Direction Requested ☐ Discussion Item
Submitted by: City Engineer/Public Works Director Sandy	Department: Parks and Recreation
Presenter (Name & Title): Chris Sonmor, WSB	Estimated Time Needed: 10 Minutes
Summary of Issue: Attached to this request is the final pay application for Memorial Park Construction.	
Alternatives, Options, Effects on Others/Comments: Total original bid costs: Base bid: \$918,329 Contract Changes and Alternate 1: \$100,438 Total original contract: \$1,018,767 Total Final Contract: \$1,003,125.19 Percentage original to final contract: 1.54% under (\$15,641.81 under) Per the agenda request on March 16, 2021, we had approximately \$92,162 in left over funds after the award of the base bid and Sourcewell items (boards and lights for large rink). With the award and construction of the base bid and alternate 1, along with the Sourcewell items (board and lights for base bid), the original cost for these improvements before construction was estimated at \$1,150,439. The final project costs with the base bid, alternate 1, change orders, and the Sourcewell items (boards and lights for large rink) is \$1,157,444.19. This represents 0.61% over budget (7,005.19 over). Typically, final project costs that land below or above 5% of the original project costs are considered normal from an engineering and construction perspective. This overage was due to change orders 2-4, and explanation of each is included in the pay application. Change order 1 was the incorporation of alternate 1.	
Recommended Action/Motion: Staff recommends approval of the attached pay application as presented to Anderson Brothers in the total contract amount of \$1,003,125.19 (\$50,156.26 this estimate).	
Financial Impact: <i>Is there a cost associated with this request:</i> <i>What is the total cost, with tax and shipping</i> <i>Is this budgeted?</i> <i>Please Explain:</i> ☒ Yes ☐ No \$ 50,156.26 ☒ Yes ☐ No Park Board was designated \$1,300,000 for this project. The City Council purchased the MMP Parking Lot for \$225,000 +/- . The City Council authorized \$260,000 additional money for the project in 2021 which brings total budget for project to \$1,335,000+/- . With the construction costs, WSB Fees, Sourcewell items (boards and lights for large rink), our final construction costs are approx. \$1,330,000 +/- .	

Memorandum

To: Paul Sandy, City of Brainerd

From: Chris Sonmor, PE

Date: February 16, 2022

Re: Memorial Park Redevelopment Project Update to Park Board – February 2022
WSB Project No. 016307-000

All of the punch list items in the warming house have been completed. Below was the latest list of remaining items that the Contractor has been working on:

- Add pulls to the exterior restroom doors – **complete**
- Install low profile thresholds to the main entry doors – **complete**
- Adjust door sweeps on the exterior restroom doors – **complete**
- Adjust bathroom toilet partitions – **complete**
- Paint walls in electrical/storage room – **complete**
- Caulk around hollow metal door frames where drywall was cracking – **complete**
- Add missing silencers on all hollow metal door frames – **complete**
- Add support to kitchen countertop – **complete**
- Install handicap restroom signage on exterior entry doors – **complete**
- Install door closer on D109 (exterior mechanical room door) - **complete**

With these items now complete, we are recommending approval of the final pay application. The total work completed to date is \$1,003,125.19. The construction contract came in approximately \$15,600 under budget. Prior to this pay application, 5% of the work completed was held as retainage. This final pay application will release the remaining 5% retainage in the contract. The total amount due on this pay application is \$50,156.26.

Last month, there were concerns about the condition of the ice on the new rinks. WSB has continued to monitor this issue over the last month. We are confident that the issues with poor ice conditions were a result of the sun reflecting off the boards on the north side of the rink causing enough heat to make building ice very difficult. In conversations with Park Staff, they have increased the thickness of the ice and have been using insulation on the ice on the north side of the rink to keep the sun from reflecting off the boards onto the ice. My understanding is they have now been able to build up the ice on the north side of the rink. A memo with some recommendations on ice building procedures was submitted to City Staff on February 2, 2022.

Please let us know if there are any other issues that arise at the park. Any new items can be addressed as warranty work going forward.

Client: City of Brainerd 501 Laurel St Brainerd, MN 56401-3595	Contractor: Anderson Brothers Construction Company of Brainerd LLC 11325 State Hwy 210 Brainerd, MN 56401
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WSB Project No.: 016307-000
Client Project No.:
State Project No.:
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$918,329.00	Original	\$918,329.00
Contract Changes	\$100,438.00	Additional	N/A
Revised Contract	\$1,018,767.00	Total	\$918,329.00

Work Certified To Date	
Base Bid Items	\$904,497.19
Contract Changes	\$98,628.00
Material On Hand	\$0.00
Total	\$1,003,125.19

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$0.00	\$1,003,125.19	\$0.00	\$952,968.93	\$50,156.26	\$1,003,125.19
Percent Retained: 0%			Percent Complete: 98.46%		

FINAL PAY VOUCHER

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By WSB

Approved By Anderson Brothers Construction Company of Brainerd LLC



Project Engineer

February 14, 2022

Date

Date

Approved By City of Brainerd

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	05/14/2021	\$83,624.68	\$4,181.23	\$79,443.45
2	06/11/2021	\$204,436.47	\$10,221.83	\$194,214.64
3	07/16/2021	\$359,103.25	\$17,955.16	\$341,148.09
4	08/16/2021	\$165,362.14	\$8,268.11	\$157,094.03
5	09/23/2021	\$140,670.70	\$7,033.53	\$133,637.17
6	10/21/2021	\$35,693.45	\$1,784.67	\$33,908.78
7	11/16/2021	\$14,234.50	\$711.73	\$13,522.77
8	02/12/2022	\$0.00	(\$50,156.26)	\$50,156.26

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
016307-000 Source 1	\$1,003,125.19	\$0.00	\$952,968.93	\$50,156.26	\$1,003,125.19

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
016307-000 Source 1	Local	\$50,156.26			\$1,003,125.19

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$15,000.00	1	0	\$0.00	1	\$15,000.00
2	2101.501	CLEARING & GRUBBING	LS	\$2,500.00	1	0	\$0.00	1	\$2,500.00
3	2104.501	REMOVE DRAIN TILE	LS	\$3,100.00	1	0	\$0.00	1	\$3,100.00
4	2104.501	REMOVE BUILDING	LS	\$2,000.00	1	0	\$0.00	1	\$2,000.00
5	2104.504	REMOVE PAVEMENT	S Y	\$4.80	410	0	\$0.00	151.5	\$727.20
6	2105.601	SITE GRADING	LS	\$59,500.00	1	0	\$0.00	1	\$59,500.00
7	2106.607	ENGINEERED SOIL (CV) (BOTTOM OF BASIN)	CY	\$165.00	20	0	\$0.00	20	\$3,300.00
8	2545.601	LARGE RINK AND PLEASURE RINK LIGHTING (INSTALLATION OF LIGHTING INCLUDING FOUNDATIONS)	LS	\$26,200.00	1	0	\$0.00	1	\$26,200.00
9	2105.601	DEWATERING	LS	\$5,500.00	1	0	\$0.00	1	\$5,500.00
10	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$800.00	1	0	\$0.00	1	\$800.00
11	2573.502	INLET PROTECTION	EACH	\$125.00	1	0	\$0.00	2	\$250.00
12	2573.503	SILT FENCE, TYPE MS	L F	\$3.20	310	0	\$0.00	318	\$1,017.60
13	2573.503	SEDIMENT CONTROL LOG	L F	\$2.00	1210	0	\$0.00	220	\$440.00
14	2575.504	RAPID STABILIZATION METHOD 3	SY	\$20.00	30	0	\$0.00	0	\$0.00

Contract Item Status

Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
15	2575.504	EROSION CONTROL BLANKET CAT 4(N), 2S	SY	\$2.25	9680	0	\$0.00	4855	\$10,923.75
16	2575.505	TURF SEED MIX	AC	\$9,000.00	1.5	0	\$0.00	1.25	\$11,250.00
17	2575.505	NATIVE SEED MIX	AC	\$9,780.00	0.5	0	\$0.00	0.4	\$3,912.00
18	2521.518	4" CONCRETE WALK	S F	\$7.10	4460	0	\$0.00	4598.4	\$32,648.64
19	2521.518	6" CONCRETE WALK	S F	\$10.00	24	0	\$0.00	24	\$240.00
20	2521.504	6" REINFORCED WALK AT LARGE HOCKEY RINK	SF	\$7.50	15840	0	\$0.00	15840	\$118,800.00
21	2531.518	CAST IRON DETECTABLE WARNING PLATE	S F	\$47.00	16	0	\$0.00	16	\$752.00
22	2531.602	PRECAST CONCRETE WHEEL STOP	EACH	\$75.00	2	0	\$0.00	2	\$150.00
23	2564.502	ADA PARKING SIGN	EACH	\$250.00	3	0	\$0.00	3	\$750.00
24	2582.501	PICKLEBALL COURT STRIPING	LS	\$2,507.00	1	0	\$0.00	1	\$2,507.00
25	2582.501	PARKING LOT STRIPING/MARKINGS	LS	\$300.00	1	0	\$0.00	1	\$300.00
26	2506.601	SANITARY & WATER SERVICE	LS	\$22,400.00	1	0	\$0.00	1	\$22,400.00
27	2540.601	BUILDING WITH PAVILION	LS	\$561,309.00	1	0	\$0.00	1	\$561,309.00
28	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$1,045.00	1	0	\$0.00	1	\$1,045.00
29	2501.602	12" PIPE APRON	EACH	\$300.00	1	0	\$0.00	1	\$300.00
30	2503.502	4" CLEANOUT	EA	\$440.00	2	0	\$0.00	5	\$2,200.00
31	2503.503	12" PP PIPE	LF	\$31.50	238	0	\$0.00	238	\$7,497.00
32	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$500.00	1	0	\$0.00	1	\$500.00
33	2505.503	4" PERFORATED DRAINTILE	LF	\$9.20	215	0	\$0.00	215	\$1,978.00
34	2506.502	CONSTRUCT DRAINAGE STRUCTURE	EACH	\$2,480.00	1	0	\$0.00	1	\$2,480.00
35	2511.507	RANDOM RIPRAP CLASS II	C Y	\$120.00	5	0	\$0.00	18.5	\$2,220.00
Bid Totals:							\$0.00		\$904,497.19

Project Category Totals

Category	Amount This Voucher	Amount To Date
EARTHWORK AND REMOVALS	\$0.00	\$86,127.20
ELECTRICAL	\$0.00	\$26,200.00

Project Category Totals		
Category	Amount This Voucher	Amount To Date
EROSION CONTROL AND LANDSCAPE	\$0.00	\$34,093.35
PAVEMENTS AND SIGNAGE	\$0.00	\$156,147.64
SANITARY & WATER IMPROVEMENTS	\$0.00	\$22,400.00
SITE AMENITIES & MISCELLANEOUS	\$0.00	\$561,309.00
STORMSEWER IMPROVEMENTS	\$0.00	\$18,220.00

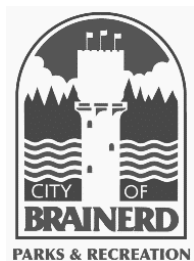
Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
CO	1	47	2521.518	4" CONCRETE WALK	SF	\$7.20	135	0	\$0.00	135	\$972.00
CO	1	48	2521.518	6" REINFORCED WALK AT LARGE HOCKEY RINK	SF	\$7.60	7635	0	\$0.00	7635	\$58,026.00
CO	1	49	2545.601	SMALL RINK LIGHTING (INSTALLATION OF LIGHTING INCLUDING FOUNDATIONS)	LS	\$4,665.00	1	0	\$0.00	1	\$4,665.00
CO	1	50	2582.601	BASKETBALL COURT STRIPING	L S	\$2,265.00	1	0	\$0.00	1	\$2,265.00
CO	1	51	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	\$815.00	3	0	\$0.00	2	\$1,630.00
CO	1	52	2571.524	DECIDUOUS TREE 6' HIGH B&B CLUMP	TREE	\$855.00	3	0	\$0.00	2	\$1,710.00
CO	1	53	2571.525	DECIDUOUS SHRUB NO 5 CONT	SHRB	\$89.00	28	0	\$0.00	38	\$3,382.00
CO	1	54	2571.525	CONIFEROUS SHRUB NO 5 COUNT	SHRB	\$99.00	4	0	\$0.00	4	\$396.00
CO	1	55	2574.507	PLANTING BED SOIL MIXTURE	C Y	\$75.00	30	0	\$0.00	21.45	\$1,608.75
CO	1	56	2575.603	LANDSCAPE EDGING	L F	\$28.00	30	0	\$0.00	15	\$420.00
CO	1	57	2575.607	MULCH MATERIAL TYPE SPECIAL	C Y	\$125.00	7	0	\$0.00	7.25	\$906.25
CO	2	58	2506.601	SANITARY & WATER SERVICE	LS	\$16,705.00	1	0	\$0.00	1	\$16,705.00
CO	3	59	9000.000	LAVATORY - FAUCET	L S	\$552.00	1	0	\$0.00	1	\$552.00
CO	4	60	1	CONCRETE SEALER	LS	\$5,390.00	1	0	\$0.00	1	\$5,390.00
Contract Change Totals:									\$0.00		\$98,628.00

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
1	CO	Addition of Bid Alternate 1 to the Contract	\$0.00	\$75,981.00
2	CO	Change Order #2 accounts for the additional time and expense incurred by Anderson Brothers for the changes for the water service to the new warming house. The size of the existing watermain was different that records indicated which resulted in the connection being	\$0.00	\$16,705.00

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
		made further away from the new warming house adding cost for additional dewatering and additional pipe footage.		
3	CO	Lavatory and faucet change - (4) American Standard Lucerne wall hung lav 4" to American Standard Lucerne wall hung lav center hole. (4) Delta 4" center single lever faucet to Chicago push button faucet.	\$0.00	\$552.00
4	CO	Sealing of all concrete sidewalks, aprons and rinks.	\$0.00	\$5,390.00

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining



Brainerd Park Board Agenda Request

Requested Meeting Date: February 22, 2022

Title of Item: Discussion on Jaycees Park

☐ INFORMATION ONLY

☒ ACTION REQUESTED

Action Requested:

☒ Direction Requested

☒ Discussion Item

Submitted by:

City Engineer/Public Works Director Sandy

Department:

Parks and Recreation

Presenter (Name & Title):

City Engineer/Public Works Director Sandy

Estimated Time Needed:

15 Minutes

Summary of Issue:

To continue the discussion from last time, staff has attached 3D renderings of the playground equipment along with the other items that were attached at the last meeting. There is also attached Mr. Shipe's idea for the Park. Mr. Shipe also created a survey that neighborhood folks could fill out to help out the Board in decision making.

Alternatives, Options, Effects on Others/Comments:

Discussion and direction to staff on the placement of the playground is what staff would like the outcome to be from this meeting. More discussion on future improvements could take place if the Board elects to begin master planning as a Board.

Recommended Action/Motion:

Discussion and direction of placement of playground equipment.

Financial Impact:

Is there a cost associated with this request: ☐ Yes ☒ No

What is the total cost, with tax and shipping \$ _____

Is this budgeted? ☐ Yes ☐ No

Please Explain:

Jaycees Playground Placement

Legend



St. Croix Recreation Fun Playgrounds INC.

1826 Tower Dr W
Stillwater, MN 55082 US
16514301247
hannah@stcroixrec.com



Estimate

ESTIMATE # 5499**DATE** 01/20/2022**ADDRESS**

City of Brainerd
Accounts Payable
1619 NE Washington
Brainerd, MN 56401

SHIP TO

Jaycees Park
Brainerd, MN 56401

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ACTIVITY	QTY	RATE	AMOUNT
BCI 100-149339-1 BCI Burke Custom 2-5 year old and 5-12 year old playground	1	92,802.00	92,802.00T
STATE CONTRACT STATE CONTRACT #119803	92,802	-0.07	-6,496.14T
STATE CONTRACT STATE CONTRACT #119803	92,802	-0.04	-3,712.08T
Freight Truckload rate direct from factory, 8 week lead time	1	2,950.00	2,950.00T

QUOTES ARE EFFECTIVE FOR 30 DAYS.

SALES TAX SUBJECT TO CHANGE. ADD IF NOT TAX EXEMPT OR
SUPPLY EXEMPTION CERTIFICATE IF NOT ON FILE OR ADD.
PAYMENT TERMS ARE NET 30 DAYS UNLESS OTHERWISE NOTED.
FAILURE TO PAY IN A TIMELY MANNER WILL BE SUBJECT TO
INTEREST AT 1.5%/MONTH OR 18% ANNUALLY.

SUBTOTAL	85,543.78
TAX (0%)	0.00
TOTAL	\$85,543.78

ST CROIX RECREATION IS NOT LIABLE FOR INTERPRETATION OF
PROJECT BIDS, DRAWINGS OR ADDENDA. IT IS THE CUSTOMER'S
RESPONSIBILITY TO VERIFY ACCURACY OF MODEL NUMBER,
DESCRIPTION, QUANTITY AND COLOR DIRECTLY WITH ARCHITECT
OR END USER.

****LEAD TIMES AND SHIPPING DATES ARE BASED ON CURRENT
INVENTORY AND ARE SUBJECT OT CHANGE. WE WILL KEEP
CUSTOMERS UPDATED ON ANY CHANGES PERTAINING TO ORDER
WITH OPTION TO CANCEL. PLEASE BE PATIENT AS OUR VENDORS
NAVIGATE SUPPLY CHAINS & NATIONAL SHORTAGES.**

Accepted By**Accepted Date**

By signing estimate or authorizing by email or PO, purchaser is agreeing to all terms and conditions as listed on the estimate, body of emails and supplemental documents including billing terms, shipping information and model number(s), quantity and color(s).

TWIN CITIES RECREATION, INC.
17708 flair circle
farmington, MN 55024 US
(612) 269-1181
Tcrecreation@gmail.com



Estimate

ADDRESS

St. Croix Recreation
1826 Tower Dr W
Stillwater, MN 55082 USA

ESTIMATE #	DATE	EXPIRATION DATE
1352	01/19/2022	10/31/2022

P.O. NUMBER

1

SALES REP

1

ACTIVITY	QTY	RATE	AMOUNT
Playground installation Installation of BCI Burke proposal #100-149339-1 City of Brainerd Jaycees Park	1	19,488.42	19,488.42

Full turnkey includes unloading and garbage.

TOTAL

\$19,488.42

Accepted By

Accepted Date



COLOR KEY

- TAN
- OLIVE
- BURGUNDY
- TAN/GREEN







PINE ST

PG1?



Jaycees Park

Questions

- Playgrounds (PG1 and PG2) depend on community feedback: both qty. and location
- Area north of new parking lot has potential, can we add another amenity or make it a more appealing greenspace area? Picnic tables? Community garden? Splash pad?

Notes

- Sort of 2 parks in 1: Community area in North and activities in South
- Ice rink seems like it has to go next to existing warming house but don't love it right next to baseball field in foul ball area
- Add benches along trail connecting North and South areas

PONY
BASEBALL
FIELD

BRONCO
BASEBALL
FIELD

PG2?

ROSEWOOD ST

19TH ST SE



50
Feet

PORTLAND AVE

**Jaycees Park
City of Brainerd**

January 19, 2022

Paul Sandy
City of Brainerd
501 Laurel Street
Brainerd, MN 56401

Dear Paul Sandy:

St. Croix Recreation Fun Playgrounds Inc. is delighted to provide City of Brainerd with this playground equipment proposal.

This design was developed with your specific needs in mind, and we look forward to discussing this project further with you to ensure your complete satisfaction. St. Croix Recreation Fun Playgrounds Inc. is confident that this proposal will satisfy City of Brainerd's functional, environmental, and safety requirements - and most importantly, bring joy and excitement to the children and families directly benefiting from your new playground.

You have our personal commitment to support this project and your organization in every manner possible. We look forward to continuing to develop a long-standing relationship with City of Brainerd. We appreciate your consideration and value this opportunity to earn your business.

Sincerely,

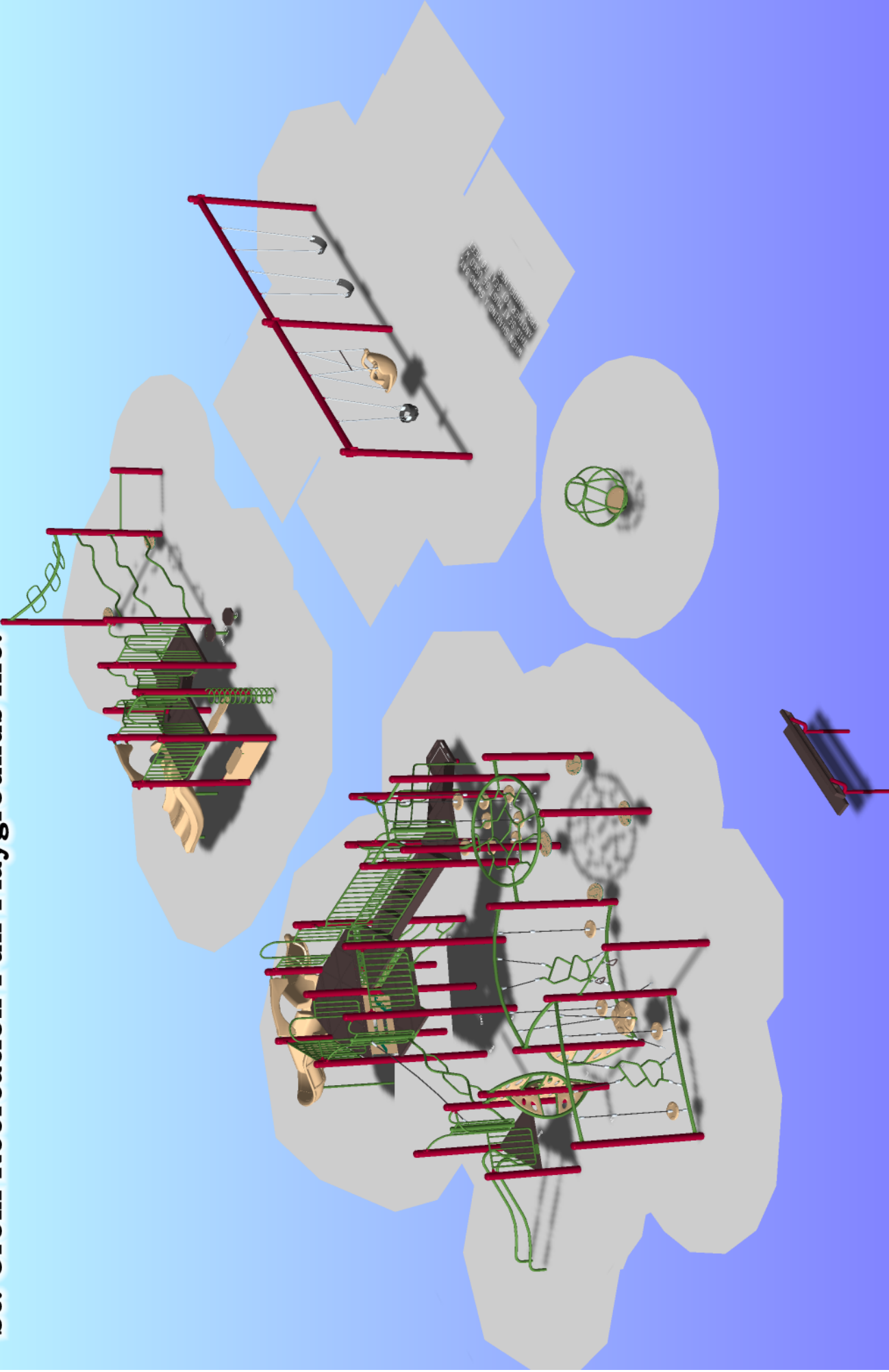
Christopher Johnsen
St. Croix Recreation Fun Playgrounds Inc.
1826 Tower Dr W
Stillwater, MN 55082

Proposal # 100-149339-1

Jaycees Park

St. Croix Recreation Fun Playgrounds Inc.

Burke®



PLAY THAT MOVES YOU®

At Burke, movement is our mantra. It drives our purpose and ignites our passion to bring the best in playground design and the most innovative, developmentally rich play, outdoor fitness and recreation products. Our research and testing push us to create new and unique ways to challenge children, families, schools, communities, teams and individuals to move, to grow and to play. Play fosters opportunities for connection between generations and with our peers, provides growth and togetherness and moves us in so many ways. Join Our Movement® and experience the many ways play can move you.

PLAY FOR HEALTH

Movement is life and is one of the most important aspects in overall health and wellness for people of all ages and abilities. Burke has playground and fitness offerings that engage everyone in all stages of life to move. Our Nucleus® and Intensity® playgrounds feature a fusion of play that helps children engage in active play throughout the day for enhanced growth and developmental opportunities. ELEVATE® Fitness Course brings obstacle course fitness to a whole new level and is poised to engage children 5-12, teenagers and adults. ACTIVATE® Fitness Circuit and INVIGORATE® Dynamic Fitness are a great way to add events to a fitness trail or create a space for outdoor exercise. Our variety of fitness equipment will meet you where you are in your fitness journey and challenge you to be more.

PLAY FOR YOUR MIND

Playful experiences are learning experiences and children at play are developing a wide-variety of skills that range from problem solving and cognitive planning to memory and self-regulation. Each and every time a child plays they are contributing positively to their cognitive development and setting themselves up for future success.



PLAY FOR CONNECTION

Play provides us with common experiences, shared laughter and true connection. It brings communities together and helps us return to the simplicity of basic human connection and kindness. Parks and recreation spaces are critical because they lay the groundwork for the intergenerational engagement, interaction and development we all seek. Products such as Novo® Playful Furniture, with interesting pieces that can be used in a variety of ways, foster those opportunities by creating a space where everyone can interact and play together in their own way. The Konnection® Swing revolutionizes connection by promoting face-to-face connections and playing together. Every person of every age and ability brings their own unique experiences that enhance the collective and moves us all through play.

PLAY FOR MOTION

Motion play creates a childhood experience like no other by creating movement for children of all abilities and providing developmental benefits, including increased spatial awareness, inner ear stimulation and balance. Motion can be a source of calm for children with sensory processing differences while providing delight and excitement for children of all ages.

PLAY FOR DEVELOPMENT

Play is the work of childhood and helps children express themselves, monitor their emotions and develop a sense of identity that fuels their self-esteem and shapes their world view. Creating environments that foster this growth is at the heart of what we do at Burke and helps to teach resiliency and perseverance, all skills that transcend the playground and help children to develop into successful and healthy adults.

WORK THAT MOVES US

Our mission is simple – to bring Play That Moves You® to communities around the world. This mission drives us each and every day to innovate the best in play, playgrounds, recreation and outdoor fitness equipment that help everyone find the best of themselves through play. We are passionate about our legacy of customer service and craftsmanship while looking to the future and always striving to be better.

At Burke, play inspires us to create a community of people that are invested in growth, aren't afraid to commit to positive change and seek to enrich and enhance the lives of the people in communities where we serve and live. Researching, innovating and creating products that help communities and people grow and thrive is the core of our purpose. In our own community, we partner with organizations such as the YMCA and Boys and Girls Club of Fond du Lac and we support, on a larger scale, organizations, municipalities, schools, churches and associations to Join Our Movement® and help let play lead the way for change. This is work that moves us and we hope the results move you.

HANDCRAFTED IN AMERICA'S HEARTLAND

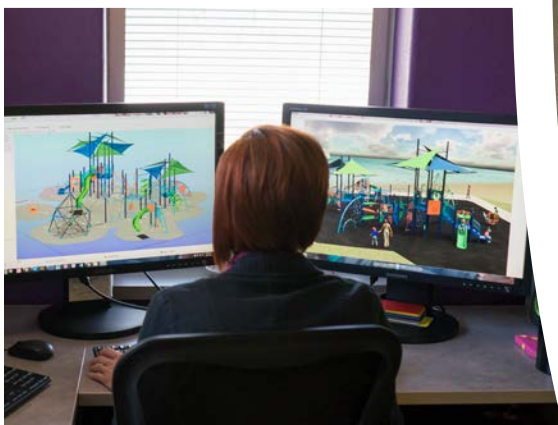
Walk through our Fond du Lac, WI manufacturing facility and you will see playgrounds coming to life through the hands of our people. In the age of assembly lines, we work to combine efficiency with a personal touch that makes every playground special. Bringing quality playgrounds to communities like yours is Work That Moves Us, and we hope the playgrounds we make move you too.

SUPERIOR SERVICE

Customer Service is a hallmark of Burke and we take pride in the fact that when you call, we answer. We have factory-direct customer service representatives that are available to answer questions, help with replacement parts or field inquiries about installations.

YOUR BURKE REPRESENTATIVE

We as Burke Representatives are passionate about bringing play to your community and helping you design your perfect play environment! We are knowledgeable and experienced about the entire playground process from site evaluation to design to maintenance and will work with you beyond installation to make sure your playground is, and remains, all you dreamed!



BURKE'S HISTORY



MORE THAN A CENTURY OF PLAY

Guided by our legacy of innovation, customer service and creativity, we are making the very best and most innovative playground, outdoor fitness and recreation products in our history! Our founder J.E. Burke set the course more than a century ago and we're taking his vision and making it even bigger! Through research, analysis and continuous improvement, we're designing products and playspaces that bring Play That Moves You® to communities for more fun, movement, engagement and development! Play is our passion, our mission and our business and we can't wait for you to Join Our Movement.



BURKE BUILT QUALITY

Discover the value of investing in a Burke Playground:

KOREKONNECT® DIRECT-BOLT CLAMP SYSTEM:

Nucleus® features our Industry-leading KoreKonnnect direct-bolt clamp system resulting in the strongest and most accurate connection system ever. Factory located connection points make for easy, precise installation and an error-free fit. Best of all, KoreKonnnect is covered for 100 years under our non-prorated Generations Warranty®.

DIRECT-BOLT CONNECTION SYSTEM:

Intensity®, ELEVATE® Fitness Course, ACTIVATE® Fitness Circuit and Synergy® feature Burke's trusted direct-bolt connection that uses a durable, straightforward direct-bolt system to ensure a trouble-free installation and provide the necessary strength to accommodate the demands of playing children. Like our KoreKonnnect system, Direct-Bolt connections are covered for 100 years under our Generations Warranty.

EZKONNECT® DECK MOUNTING SYSTEM:

Our exclusive self-leveling deck attachment and factory CNC construction allows for faster and more precise location of decks during installation. The 2-bolt per corner deck attachment increases overall structure strength and stability.

PLATFORMS:

Burke's oversized non-slip platforms are constructed of heavy-duty punched steel that can support more than 2 tons. Our vinyl coating is California compliant, free of lead and other hazardous heavy metals.

TAMPER-RESISTANT STAINLESS STEEL HARDWARE:

All hardware is covered for 100 years under our Generations Warranty.

PREMIUM POWDER COATINGS:

Our industry-leading powder coatings and finishes prevent fading, last longer and deter rust. We also offer a "coastal package" powder coat system. This special powder coat system for metal components and upright posts will provide additional corrosion and chemical protection along with added longevity to the color and gloss retention of the powder coated parts. Contact your Burke Representative for more information on colors, price and warranty.

COMPOUND PLASTICS WITH UV-20:

You'll get long wear and bright, vibrant colors that hold up for years thanks to our thick, durable rotomolded plastics with UV-20 protection. This is why we can cover them for 15 years under our non-prorated Generations Warranty.

CLIMBING CABLES:

Our climbing cables are flexible enough to provide movement, yet strong enough to last. Our ropes are made from 6 polyester cords with steel reinforcement wrapped around a synthetic fiber core. Each cord contains 8 galvanized steel strands tightly covered with polyester multi-fibers. Our RopeVenture® cables consist of 6 strands, each containing 24 stainless steel reinforcing strands within a nylon sleeve, wrapped around a solid nylon core.

ALUMINUM CONNECTORS:

Swivel connectors at the end of our ropes allow assembly at any angle with no unwanted twists in the net. The aluminum fittings used to secure the joints are swaged in place to prevent any movement between the rope and fittings that could cause wear.



FREE RESOURCES

NPPS SAFETY KIT

Burke truly gives you the most value for your money. As part of our Total Cost of Ownership Package, we offer value-added resources FREE with every playground structure purchase. The National Program for Playground Safety (NPPS) Playground Supervision Safety Kit helps supervisors and educators be prepared on the playground. Learn more at bciburke.com/safety.

CUSTOM MAINTENANCE KIT

To help maintain a safe, functioning playground we include a custom maintenance schedule, touch-up paint, graffiti remover and carrying case FREE with every playground structure purchase.

PLANNING & FUNDING TOOLS

We provide you with FREE tools to plan your playground from fundraising and design to installing a community build playground. At Burke, we understand the dedication and hard work it takes to raise the funds for playground equipment. That's why we created Funds for Fun, a direct donation fundraising program to help your organization raise the funds it needs for your new playground. We've also partnered with The School Funding Center to provide up-to-date grant information along with expert grant writing services. Learn more at bciburke.com/funding.



**FREE WITH EVERY BURKE
PLAY STRUCTURE PURCHASE**



FREE FUNDRAISING TOOLS!

BIBA® PLAYGROUND GAMES

ADD MORE PLAY, MOVEMENT AND FUN

Biba brings more engagement, more fun and more people to play. It's another way to view and expand Play That Moves You. Biba on a playground brings games to kids, families and communities that meet them where they are and challenges them to spend more time outdoors moving, playing and developing skills that transcend the playground. At its core, Biba features a variety of games including popular and recognizable characters that will engage and expand the play value of Burke playgrounds like never before. Biba brings imagination, movement and fun that can't be found anywhere else! All you need is the Biba App, a Burke playground featuring Biba and the readiness for a whole new kind of playground experience.

PLAY TOGETHER

Engaging kids and families and creating an experience that fosters social, emotional, physical and cognitive development is part of what Biba on a Burke playground offers. When everyone is engaged, more time is spent at the playground getting that much-needed movement, building relationships and having fun outside.

PLAY GAMES

Getting all the latest in playground games from the leader in outdoor mobile gaming is easy – just download the FREE App and find the nearest Biba playground and start having fun!

PLAYGROUND ENHANCEMENT

Breathing new life into your existing playspace comes from finding fresh, innovative and fun ways to use the space. Enter Biba. Taking an existing playground and adding Biba expands the play value of your existing environment and enhances the playground experience so that every adventure is new again.

STATS IN PLAY

Yes, stats in play...you read that right! With Biba on your playground, you can have statistics at your fingertips. These statistics help parents follow along with their children's progress, while helping park managers understand their park usage, comparing playground facility usage and helping provide quantitative data to support future budget requests. Stats and play unite with Biba!

CALL YOUR LOCAL REPRESENTATIVE AT 800.266.1250 OR VISIT [BCIBURKE.COM/BIBA](https://bciburke.com/biba) TO LEARN MORE.



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[BCIBURKE.COM](https://bciburke.com)

Burke

800.266.1250

COOPERATIVE PURCHASING OPTIONS

PLAYGROUNDS WITHOUT ALL THE PAPERWORK

Purchasing with contracts may sound intimidating, but getting your community playspace doesn't need to be a painful process of writing specifications, issuing RFP's and jumping through hoops – it can be simplified – we promise! As you continue planning for your new commercial playground, review the Purchasing Contracts offered through our partners. Purchasing with one of these contracts simplifies the process and ensures the design and intent remain the same – serving as a place for your community to gather, grow and thrive.

EQUALIS GROUP

Equalis is an innovative cooperative purchasing organization that believes in the power of partnership and that when you work together you achieve more. The basic premise of the Equalis cooperative purchasing organization is to leverage the combined buying power of all members for better pricing and favorable contract terms. Equalis Group uses the lead agency model for competitively bid contracts, provides our participants the savings they expect and offers efficiencies and peace of mind within the procurement process. It is our mission to continuously improve the measurable and meaningful impact of cooperative services for everyone throughout the supply chain.

OMNIA PARTNERS

OMNIA Partners, Public Sector (Subsidiary National IPA) is the largest and most experienced organization in purchasing and supply chain management. Comprised of participants and suppliers in the public sector, we bring together industry-leading buying power and world-class suppliers to offer an extensive portfolio of competitively solicited and publicly awarded contracts and partnerships. OMNIA Partners is proud to offer more value and resources to state and local government, higher education, K-12 education and non-profits.

HGACBUY

Purchasing Burke playground equipment through HGACBuy gives your agency access to volume purchasing agreements and discounts, and there's no need to incur the time and expense of writing specs, issuing RFPs, advertising and evaluating bids. This can shorten your procurement cycle by months, while ensuring compliance with competitive bidding requirements.

SOURCEWELL

As a leader in cooperative purchasing, Sourcewell is passionate about helping members fulfill their public service missions. Sourcewell builds strong relationships with members and vendors to develop practical solutions together.

The easiest way to Join Our Movement is to call your local Representative at 800.266.1250 or visit bciburke.com/rep. Our passion is bringing play to communities like yours and we can't wait to help you get started!

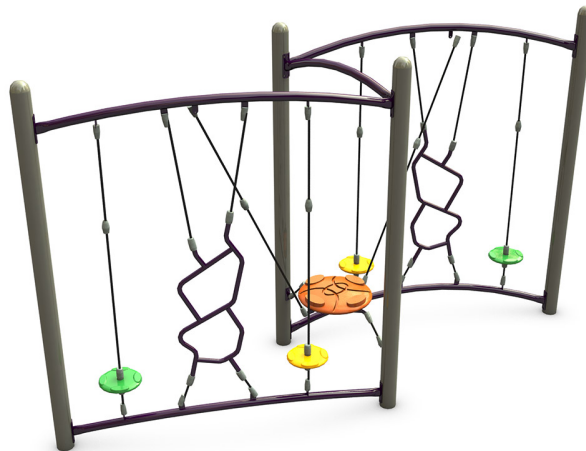


FEATURED PLAY EVENTS



Viper Slide

The Viper Slide can't be tamed, but kids love trying! Viper's exciting twisty and fast serpentine action is guaranteed to generate incredible high-energy fun and safe, healthy play.



Taktiks® Bolt

Using a variety of materials and shapes, Taktiks provides endless climbing, traversing and balancing opportunities for children ages 5-12.

FEATURED PLAY EVENTS



ATHLETIC ARCH OH

Overhead events build upper body strength and endurance, improve eye-hand coordination and elevate children's self-confidence.



Freedom Swing Seat

The Freedom inclusive Swing Seat allows children of all abilities to enjoy the childhood joy of swinging in a safe and secure seat.



COMET I

It challenges children to utilize their strength, balance and coordination. It can be used by a single child or by a group of children for maximum play ability. Children can sit or stand on the outside or inside of the comet.

DESIGN SUMMARY

St. Croix Recreation Fun Playgrounds Inc. is very pleased to present this proposal for consideration for the Jaycees Park located in Brainerd. BCI Burke Company, LLC has been providing recreational playground equipment for over 90 years and has developed the right mix of world-class capabilities to meet the initial and continuing needs of City of Brainerd. We believe our proposal will meet or exceed your project's requirements and will deliver the greatest value to you.

The following is a summary of some of the key elements of our proposal:

- Project Name: Jaycees Park
- Project Number: 100-149339-1
- User Capacity: 144
- Age Groups: Ages 2-5 years, 5-12 years
- Dimensions: 59' 5" x 77' 9"
- Designer Name: Kari Champeau

St. Croix Recreation Fun Playgrounds Inc. has developed a custom playground configuration based on the requirements as they have been presented for the Jaycees Park playground project. Our custom design will provide a safe and affordable playground environment that is aesthetically pleasing, full of fun for all users and uniquely satisfies your specific requirements. In addition, proposal # 100-149339-1 has been designed with a focus on safety, and is fully compliant with ASTM F1487 and CPSC playground safety standards.

We invite you to review this proposal for the Jaycees Park playground project and to contact us with any questions that you may have.

Thank you in advance for giving us the opportunity to make this project a success.

INFORMATION
MINIMUM FALL ZONE
SURFACED WITH
RESILIENT MATERIAL
AREA

3125 SQ.FT.

PERIMETER

459 FT.

STRUCTURE SIZE

59' 5" x 77' 9"

STRUCTURE IS DESIGNED
FOR CHILDREN AGES:

- ☐ 6-23 MONTH OLDS
☒ 2-5 YEAR OLDS
☒ 5-12 YEAR OLDS
☐ 13 + YEAR OLDS



Registered
to ISO 9001

Registered
to ISO 14001



To verify product certification,
visit www.ipema.org

The play components identified
in this plan are IPEMA
certified. The use and layout of
these components conform to the
requirements of ASTM F1487.
To verify product certification,
visit www.ipema.org

The space requirements shown
here are to ASTM standards.
Requirements for other standards
may be different.

The use and layout of play
components identified in this plan
conform to the CPSC guidelines.
U.S. CPSC recommends the
separation of age groups in
playground layouts.

WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH
AND AROUND THIS EQUIPMENT.

FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for
Public Playground Safety.

PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.

ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS:	26	REQD: 0
NUMBER OF ELEVATED PLAY EVENTS:	10	PROVIDED: 0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP:	8	PROVIDED: 8
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM:	16	PROVIDED: 3
NUMBER OF GROUND LEVEL PLAY EVENTS:	8	REQD: 3

Burke

SERIES: Basics, Intensity, Nucleus

SITE PLAN

DRAWN BY: Kari Champeau

Jaycees Park

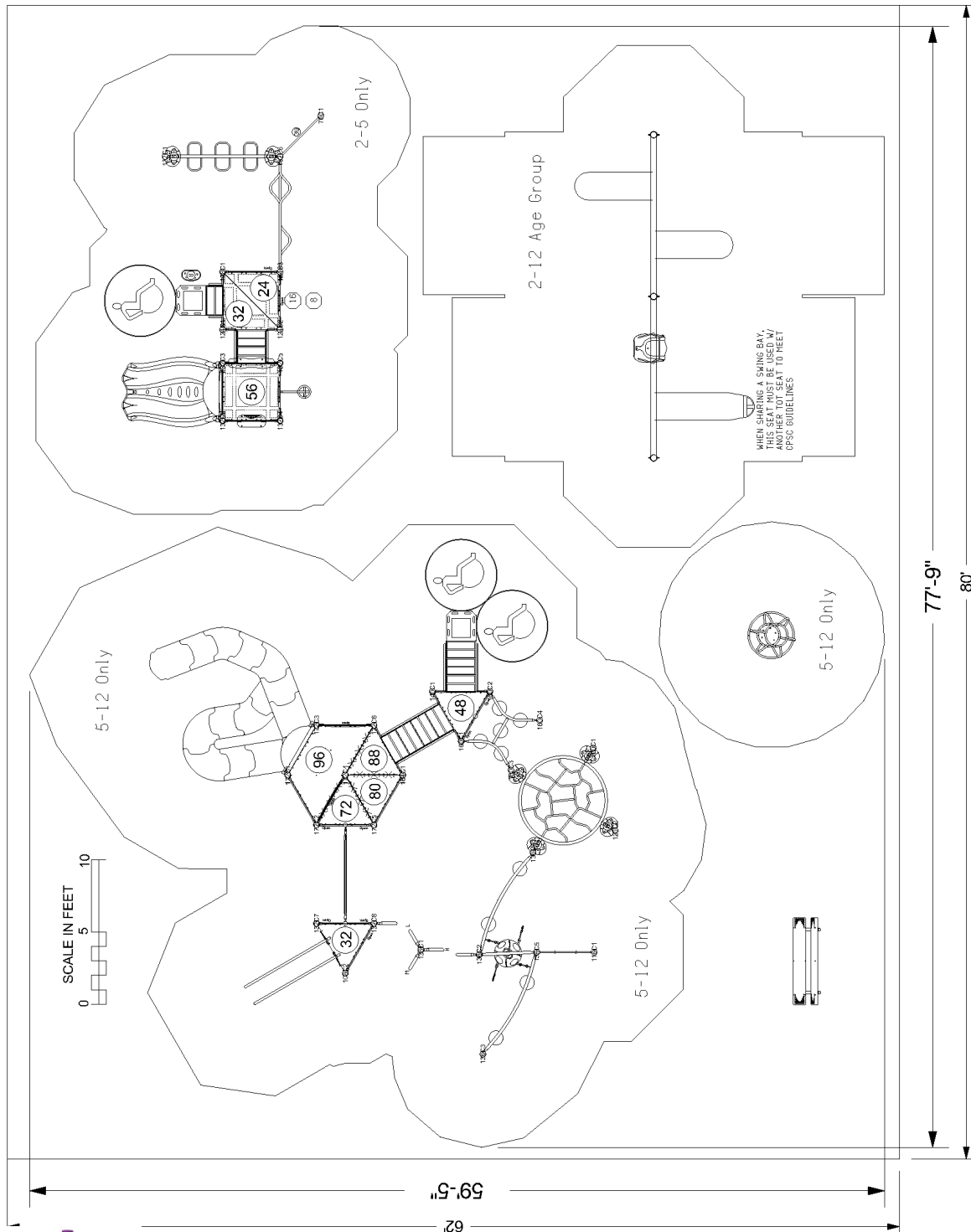
1515 Rosewood St

Brainerd, MN 56401

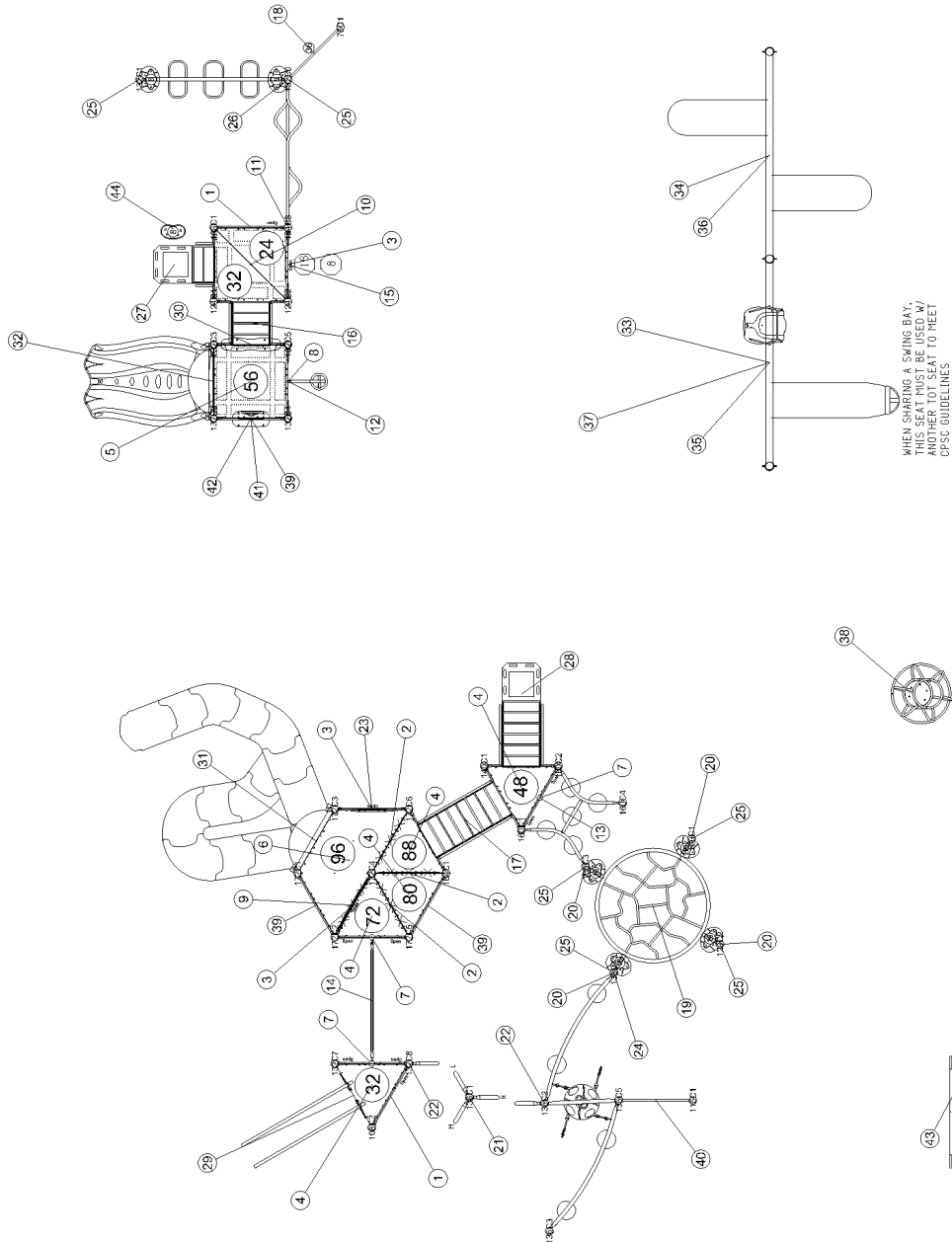
St. Croix Recreation Fun Playgrounds Inc.

100-149339-1

January 19, 2022



ITEM	COMP.	DESCRIPTION
1	270-0001	OFFSET ENCLOSURE
2	270-0009	8" CLOSURE PLATE, ELLIPSE
3	270-0112	UNITARY ENCLOSURE
4	270-0129	TRIANGLE PLATFORM
5	270-0130	SQUARE PLATFORM
6	270-0132	HALF HEXAGON PLATFORM
7	270-0286	CENTER MOUNT ENCLOSURE
8	270-0286	NUCLEUS STANCHION
9	270-0289	ABSTRACT PLATFORM LADDER
10	270-0301	SPLIT SQUARE PLATFORMCLOS
11	370-0004	POWER PIPES CLIMBER
12	370-0051	COIL CLIMBER 56"-72"
13	370-0153	POSTSTEP CLIMBER 48-56"
14	370-0169	TRANGO CLIMBER
15	370-0289	POD WALK 24"
16	370-0467	24" TRANSITION STAIR W/BARRI
17	370-0469	40" TRANSITION STAIR W/BARRI
18	370-0491	48" CROSS BAR
19	370-0829	PLEXUS OVERHEAD
20	370-0834	OVERHEAD POST ATTACHMENT
21	370-0851	VERTO CLIMBER 3 FS
22	370-0854	VERTO CLIMBER 1
23	370-0870	TREE BRANCH CLIMBER 96"
24	370-1589	TAKTIKS BOLT CLIMBER
25	370-1608	OVISTEP LAUNCH PAD
26	370-1610	ATHLETIC ARCH OH
27	370-1657	TRANSFER STATION, HANDRAIL
28	370-1659	TRANSFER STATION, HANDRAIL
29	470-0086	BANISTER RAIL 32"
30	470-0482	48" BENCH
31	470-0574	VIPER II OVER UNDER 96
32	470-0755	LUGE SLIDE, 48"-56"
33	550-0099	TOT SEAT, 7' & 8' SINGLE, STD C
34	550-0112	BELT SEAT, 8' PAIR, STD CHAIN
35	550-0171	FREEDOM SWING SEAT, 8' BEAR
36	550-0201	SINGLE POST SWING ASSEMBLY
37	550-0202	SINGLE POST SWING ADD-ON 5'
38	560-2586	COMET I
39	570-0394	PIPE WALL
40	570-0395	PULL RING ASSEMBLY
41	570-0396	STEERING WHEEL ASSEMBLY
42	570-0567	COUNTER PANEL, BELOW PLATF
43	580-0172	6" PVC TRADITIONAL BENCH W/
44	580-1364	LIL NOVO BEAN STEP



Burke

January 19, 2022

SERIES: Basics, Intensity, Nucleus

COMPONENT PLAN

DRAWN BY: Kari Champeau

Jaycees Park

1515 Rosewood St

Brainerd, MN 56401

St. Croix Recreation Fun Playgrounds Inc.

100-149339-1

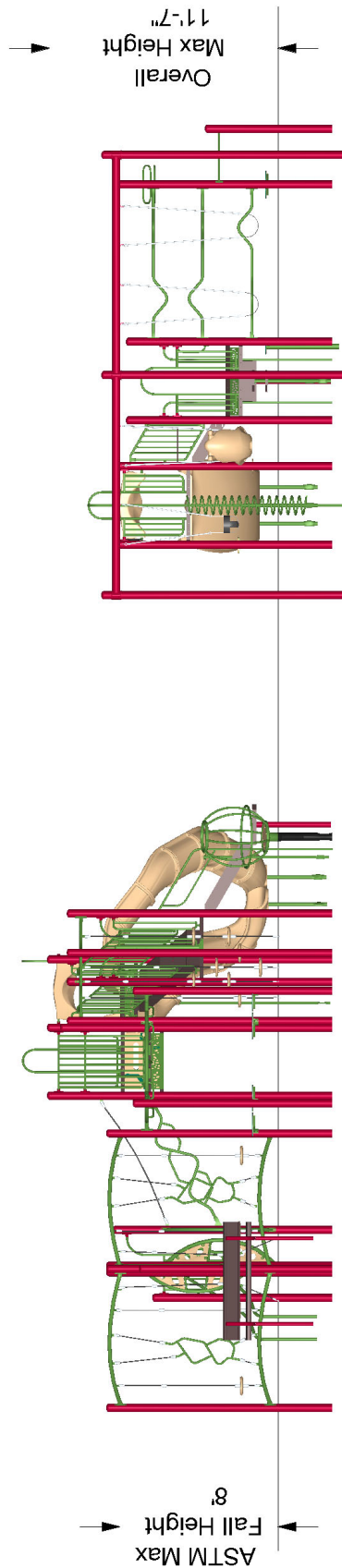


SERIES: Basics, Intensity, Nucleus
ELEVATION PLAN
DRAWN BY: Kari Champeau

Jaycees Park
1515 Rosewood St
Brainerd, MN 56401

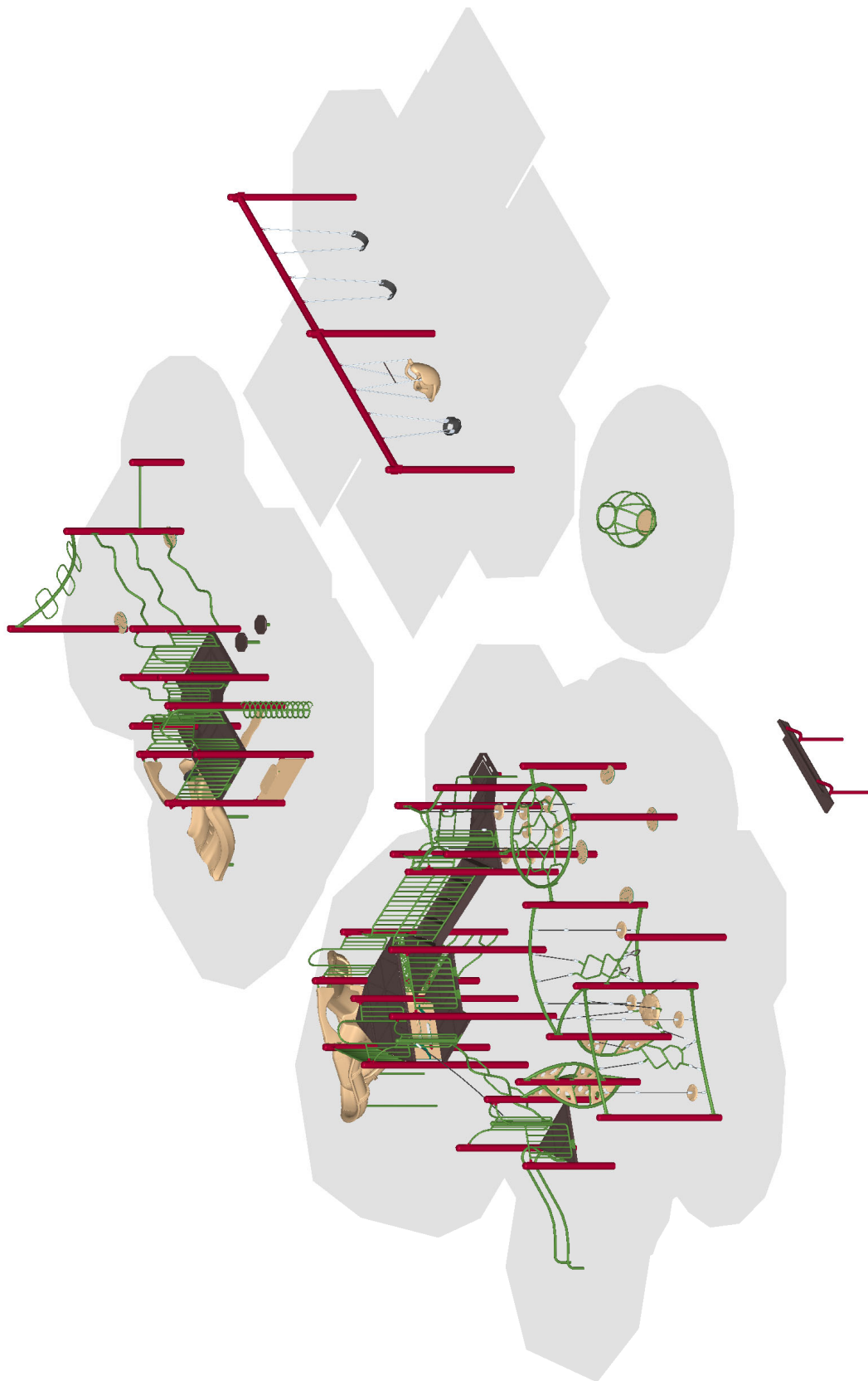
St. Croix Recreation Fun Playgrounds Inc.
100-149339-1

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220



The protective surfacing for this design must accommodate the critical fall height.

January 19, 2022



Burke

January 19, 2022

SERIES: Basics, Intensity, Nucleus

ISOMETRIC PLAN

DRAWN BY: Kari Champeau

Jaycees Park

1515 Rosewood St

Brainerd, MN 56401

St. Croix Recreation Fun Playgrounds Inc.

100-149339-1

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220



Proposal # 100-149339-1

January 19, 2022
2022 Pricing

Proposal Prepared for:

Paul Sandy
Playgrounds Inc.
City of Brainerd
501 Laurel Street
Brainerd, MN 56401
Phone: 12185130172

Project Location:

Jaycees Park

1515 Rosewood St
Brainerd, MN 56401

Proposal Prepared by:

St. Croix Recreation Fun

1826 Tower Dr W
Stillwater, MN 55082
Phone: 651-430-1247
Fax: 651-430-9231
jj@stcroixrec.com

Christopher Johnsen
Phone: 651-430-1247
Fax: 651-430-9231
cj@stcroixrec.com

Component No.	Description	Qty	User Cap	Ext. User Cap	Weight	Ext. Weight
Phase One						
Intensity						
370-0829	PLEXUS OVERHEAD	1	14	14	96	96
370-0834	OVERHEAD POST ATTACHMENT	4	0	0	3	12
370-1589	TAKTIKS BOLT CLIMBER	1	8	8	233	233
370-1608	OVISTEP LAUNCH PAD	4	1	4	10	40
Nucleus						
072-0500-108C	5" OD X 108" CAPPED POST	1	0	0	57	57
072-0500-116C	5" OD X 116" CAPPED POST	1	0	0	61	61
072-0500-120C	5" OD X 120" CAPPED POST	2	0	0	63	126
072-0500-132C	5" OD X 132" CAPPED POST	2	0	0	69	138
072-0500-136C	5" OD X 136" CAPPED POST	5	0	0	71	355
072-0500-140C	5" OD X 140" CAPPED POST	1	0	0	74	74
072-0500-160C	5" OD X 160" CAPPED POST	4	0	0	84	336
072-0500-164C	5" OD X 164" CAPPED POST	1	0	0	86	86
072-0500-172C	5" OD X 172" CAPPED POST	6	0	0	90	540
270-0001	OFFSET ENCLOSURE	1	0	0	30	30
270-0009	8" CLOSURE PLATE, ELLIPSE	3	0	0	8	24
270-0112	UNITARY ENCLOSURE	2	0	0	34	68
270-0129	TRIANGLE PLATFORM	5	2	10	48	240
270-0132	HALF HEXAGON PLATFORM	1	6	6	144	144
270-0266	CENTER MOUNT ENCLOSURE	3	0	0	43	129
270-0299	ABSTRACT PLATFORM LADDER 24"	1	1	1	24	24
370-0153	PODSTEP CLIMBER 48-56"	1	8	8	131	131
370-0169	TRANGO CLIMBER	1	5	5	35	35
370-0469	40" TRANSITION STAIR W/BARRIE...	1	4	4	279	279
370-0851	VERTO CLIMBER 3 FS	1	3	3	103	103
370-0854	VERTO CLIMBER 1	2	1	2	35	70
370-0870	TREE BRANCH CLIMBER 96"	1	4	4	41	41
370-1659	TRANSFER STATION, HANDRAIL 48"	1	6	6	210	210
470-0066	BANISTER RAIL 32"	1	2	2	65	65
470-0574	VIPER II OVER UNDER 96	1	8	8	479	479
570-0394	PIPE WALL	2	0	0	36	72
570-0395	PULL RING ASSEMBLY	1	1	1	9	9
600-0104	NPPS SUPERVISION SAFETY KIT	1	0	0	3	3



Proposal # 100-149339-1

January 19, 2022

2022 Pricing

660-0103	MAINTENANCE KIT, STRUCTURE	1	0	0	7	7
660-0104	INSTALLATION KIT, STRUCTURE	1	0	0	5	5

Phase One User Capacity: 86
Phase One Weight: 4,322 lbs.
Phase One Price: \$62,655

Phase Two

Burke Basics

580-1364	LIL NOVO BEAN STEP	1	1	1	28	28
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Intensity

370-0004	POWER PIPES CLIMBER	1	6	6	47	47
370-1608	OVISTEP LAUNCH PAD	2	1	2	10	20
370-1610	ATHLETIC ARCH OH	1	5	5	45	45

Nucleus

072-0500-108C	5" OD X 108" CAPPED POST	1	0	0	57	57
072-0500-124C	5" OD X 124" CAPPED POST	3	0	0	65	195
072-0500-132C	5" OD X 132" CAPPED POST	6	0	0	69	414
072-0500-76C	5" OD X 76" CAPPED POST	1	0	0	40	40
270-0001	OFFSET ENCLOSURE	1	0	0	30	30
270-0112	UNITARY ENCLOSURE	1	0	0	34	34
270-0130	SQUARE PLATFORM	1	6	6	106	106
270-0286	NUCLEUS STANCHION	1	0	0	37	37
270-0301	SPLIT SQUARE PLATFORMCLOSURE ...	1	4	4	108	108
370-0051	COIL CLIMBER 56"-72"	1	3	3	78	78
370-0269	POD WALK 24"	1	2	2	57	57
370-0467	24" TRANSITION STAIR W/BARRIE...	1	2	2	164	164
370-0491	48" CROSS BAR	1	1	1	5	5
370-1657	TRANSFER STATION, HANDRAIL 32"	1	4	4	135	135
470-0482	48" BENCH	1	3	3	18	18
470-0755	LUGE SLIDE, 48"-56"	1	4	4	198	198
570-0394	PIPE WALL	1	0	0	36	36
570-0398	STEERING WHEEL ASSEMBLY	1	1	1	7	7
570-0557	COUNTER PANEL, BELOW PLATFORM	1	4	4	37	37

Phase Two User Capacity: 48
Phase Two Weight: 1,896 lbs.
Phase Two Price: \$23,147

Phase Three

Burke Basics

550-0099	TOT SEAT, 7' & 8' SINGLE, STD...	1	1	1	12	12
550-0112	BELT SEAT, 8' PAIR, STD CHAIN	1	2	2	20	20
550-0171	FREEDOM SWING SEAT, 8' BEAM, ...	1	1	1	38	38
550-0201	SINGLE POST SWING ASSEMBLY 5"...	1	0	0	220	220
550-0202	SINGLE POST SWING ADD-ON 5" OD	1	0	0	145	145
560-2586	COMET I	1	6	6	154	154
580-0172	6' PVC TRADITIONAL BENCH W/BA...	1	0	0	119	119
660-0101	INSTALL KIT, BURKE BASICS - P...	1	0	0	2	2

Phase Three User Capacity: 10



Proposal # 100-149339-1

January 19, 2022

2022 Pricing

Phase Three Weight:	710 lbs.
Phase Three Price:	\$7,000

Total User Capacity:	144
Total Weight:	6,928 lbs.
Total Price:	\$92,802

Information is relative to the Jan 19 2022 4:35AM database.

Special Notes:

Prices do not include freight, unloading, material storage, site excavation/preparation, removal of existing equipment, removal of excess soil from footing holes, site security, safety surfacing, installation, or sales tax (if applicable). Prices are based on standard colors per CURRENT YEAR BCI Burke Catalog. Custom colors, where available, would be an extra charge. **Pricing is valid for 30 days from the date of this proposal.**



Proposal # 100-149339-1

January 19, 2022

2022 Pricing

Selected Color List

Color Group	Color
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Phase 1

Accessory	Olive
Platform	Brown
Rotomolded	Tan
Kore Konnect	Burgundy
Post	Burgundy
1 Color Extruded/Flat	Tan
2 Color Extruded/Flat (outer)	Tan
2 Color Extruded/Flat (inner)	Green

Phase 2

Platform	Brown
Accessory	Olive
Rotomolded	Tan
Kore Konnect	Burgundy
Post	Burgundy
1 Color Extruded/Flat	Tan
2 Color Extruded/Flat (outer)	Tan
2 Color Extruded/Flat (inner)	Green

Phase 3

Contemporary Swing Fittings	Burgundy
Platform	Brown
Rotomolded	Tan
Table/Bench Legs	Burgundy
Table/Bench	Brown
Accessory	Olive
1 Color Extruded/Flat	Tan

TESTIMONIALS

"Service, Safety, Quality. Three words I would use to describe the people, business model, and overall organizational standards that inspires the BCI Burke Company. Every organization has a unique set of challenges and goals when it comes to building an educational environment - and from our experience, BCI Burke came to the table ready to work with us as partners to meet those challenges and goals head on.

We chose to work with BCI Burke because we needed a reliable company that would be able to provide nothing less than the highest quality product with our own time limitations. As with most other businesses, we did not have the luxury of making an investment into a project of this magnitude and not feel 100% certain that we had gotten the very best of our dollar. We also had to assure our stakeholders that we would see that investment last the test of time.

BCI Burke offered us superb and consistent customer service, the ability to achieve our goal on a fast timetable, and the confidence that our playground is genuinely the very best in design and safety. This is something that we will showcase in our school for many years to come.

After working with the company, I know personally they are committed to go the extra mile to satisfy your needs. BCI Burke is a master in their field but also provide the customer with an intuitive understanding of service".

Angela H. Brunini
Principal
St. Anthony Catholic School

"I am writing to tell you how much I enjoyed and appreciated working with your local representative...Through the years, I have worked with a number of playground companies, but never with anyone with the professionalism, commitment and follow-through of (your Burke Rep). We are all so excited about our children having the opportunity to play on your wonderful equipment; of course, we want everything! We are so impressed with the many, many possible designs. Thank you for the quality of your equipment and your local representatives."

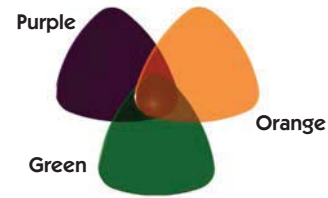
Nancy Emerson
Director
The Children's Center
Dallas , TX

COLORS THAT MOVE YOU

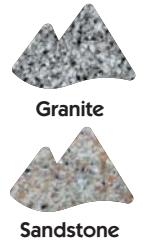
POWDER COAT PAINT



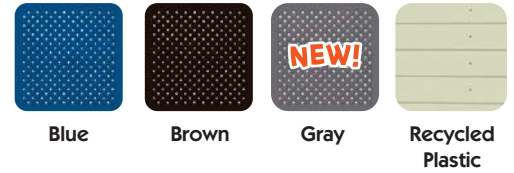
SOLIS HUE TOPPERS



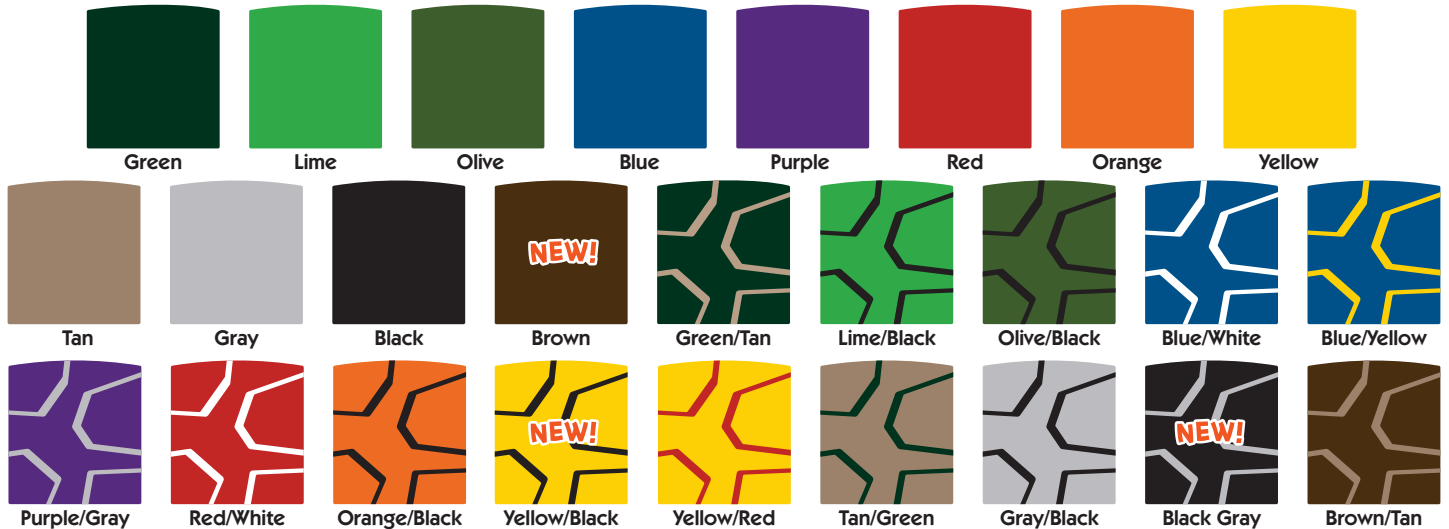
ROCKIT CLIMBERS



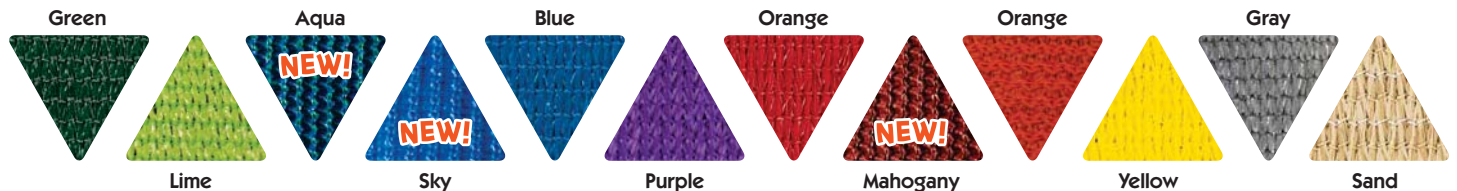
PLATFORMS



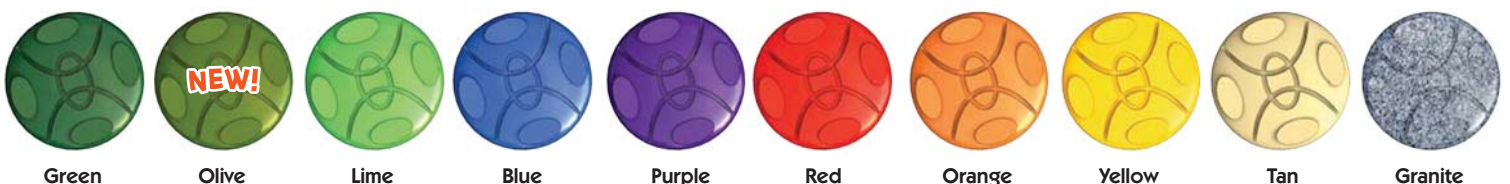
HDPE PLASTIC PANELS



SHADE CANOPIES



ROTOMOLD PLASTIC



VISIT BCIBURKE.COM/COLOR TO CUSTOMIZE YOUR PLAYGROUND COLORS!

BURKE GENERATIONS WARRANTY®

The Longest and Strongest warranty in the industry

BCI Burke Company, LLC ("Burke") warrants that all standard products are warranted to be free from defects in materials and workmanship, under normal use and service, for a period of one (1) year from the date of shipment.

We stand behind our products. In addition, the following products are warranted, under normal use and service from the date of shipment as follows:

- One Hundred (100) Year Limited Warranty on aluminum and steel upright posts (including Intensity®, Synergy™, Nucleus®, Voltage®, Little Buddies®, ELEVATE®, ACTIVATE®, INVIGORATE™) against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on KoreConnect® clamps against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on Hardware (nuts, bolts, washers)
- One Hundred (100) Year Limited Warranty on bolt-through fastening and clamp systems (Synergy™, Intensity®, Nucleus®, Voltage®, Little Buddies®, ELEVATE®).
- Twenty-Five (25) Year Limited Warranty on spring assemblies and aluminum cast animals.
- Fifteen (15) Year Limited Warranty on structure platforms and decks, metal roofs, table tops, bench tops, railings and barriers against structural failure due to materials or workmanship.
- Fifteen (15) Year Limited Warranty on all plastic components including StoneBorders against structural failure due to materials or workmanship.
- Ten (10) Year Limited Warranty on ShadePlay Canopies fabric, threads, and cables against degradation, cracking or material breakdown resulting from ultra-violet exposure, natural deterioration or manufacturing defects. This warranty is limited to the design loads as stated in the specifications.
- Ten (10) Year Limited Warranty on NaturePlay® Boulders and GFRG products against structural failure due to natural deterioration or workmanship. Natural wear, which may occur with any concrete product with age, is excluded from this warranty.
- Ten (10) Year Limited Warranty on Full Color Custom Signage against manufacturing defects that cause delamination or degradation of the sign. Full Color Custom Signs also carry a two (2) year warranty against premature fading of the print and graphics on the signs.
- Five (5) Year Limited Warranty on Intensity® and RopeVenture® cables and LEVEL X® flex bridge against premature wear due to natural deterioration or manufacturing defects. Determination of premature wear will be at the manufacturer's discretion.
- Five (5) Year Limited Warranty on moving parts, including swing components, against structural failure due to materials or workmanship.
- Five (5) Year Limited Warranty on PlayEnsemble® cables and mallets against defects in materials and workmanship.
- Three (3) Year Limited Warranty on electronic panel speakers, sound chips and circuit boards against electronic failure caused by manufacturing defects.

The warranty stated above is valid only if the equipment is erected in conformity with the layout plan and/or installation instructions furnished by BCI Burke Company, LLC using approved parts; have been maintained and inspected in accordance with BCI Burke Company, LLC instructions. Burke's liability and your exclusive remedy hereunder will be limited to repair or replacement of those parts found in Burke's reasonable judgment to be defective. Any claim made within the above stated warranty periods must be made promptly after discovery of the defect. A part is covered only for the original warranty period of the applicable part. Replacement parts carry the applicable warranty from the date of shipment of the replacement from Burke. After the expiration of the warranty period, you must pay for all parts, transportation and service charges.

Burke reserves the right to accept or reject any claim in whole or in part. Burke will not accept the return of any product without its prior written approval. Burke will assume transportation charges for shipment of the returned product if it is returned in strict compliance with Burke's written instructions.

THE FOREGOING WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IF THE FOREGOING DISCLAIMER OF ADDITIONAL WARRANTIES IS NOT GIVEN FULL FORCE AND EFFECT, ANY RESULTING ADDITIONAL WARRANTY SHALL BE LIMITED IN DURATION TO THE EXPRESS WARRANTIES AND BE OTHERWISE SUBJECT TO AND LIMITED BY THE TERMS OF BURKE'S PRODUCT WARRANTY. SOME STATES DO NOT ALLOW THE EXCLUSION OF CERTAIN IMPLIED WARRANTIES, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU.

Warranty Exclusions: The above stated warranties do not cover: "cosmetic" defects, such as scratches, dents, marring, or fading; damage due to incorrect installation, vandalism, misuse, accident, wear and tear from normal use, exposure to extreme weather; immersion in salt or chlorine water, unauthorized repair or modification, abnormal use, lack of maintenance, or other cause not within Burke's control; and

Limitation of Remedies: Burke is not liable for consequential or incidental damages, including but not limited to labor costs or lost profits resulting from the use of or inability to use the products or from the products being incorporated in or becoming a component of any other product. If, after a reasonable number of repeated efforts, Burke is unable to repair or replace a defective or nonconforming product, Burke shall have the option to accept return of the product, or part thereof, if such does not substantially impair its value, and return the purchase price as the buyer's entire and exclusive remedy. Without limiting the generality of the foregoing, Burke will not be responsible for labor costs involved in the removal of products or the installation of replacement products. Some states do not allow the exclusion of incidental damages, so the above exclusion may not apply to you.

The environment near a saltwater coast can be extremely corrosive. Some corrosion and/or deterioration is considered "normal wear" in this environment. Product installed within 500 yards of a saltwater shoreline will only be covered for half the period of the standard product warranty, up to a maximum of five years, for defects caused by corrosion. Products installed in direct contact with saltwater or that are subjected to salt spray are not covered by the standard warranty for any defects caused by corrosion.

Contact your local Burke Representative for warranty information regarding Burke Turf® and Burke Tile products.

Terms of Sale

Pricing: Prices published in this catalog are in USD, are approximate and do not include shipping & handling, surfacing, installation nor applicable taxes. All prices are subject to change without notice. Contact your Burke representative for current pricing. Payments are to be made in USD.

Weights: Weights are approximate and may vary with actual orders.

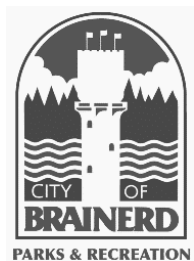
Installation: All equipment is shipped unassembled. For a list of factory-certified installers in your area, please contact your Burke representative.

Specifications: Product specifications in this catalog were correct at the time of publication. However, product improvements are ongoing at Burke, and we reserve the right to change or discontinue specifications without notice.

Loss or Damage in Transit: A signed bill of lading is our receipt from a carrier that our shipment to you was complete and in good condition upon arrival. Before you sign, please check the Bill of Lading carefully when the shipment arrives to make sure nothing is missing and there are no damages. Once the shipment leaves our plant, we are no longer responsible for any damage, loss or shortage.

For more information regarding the warranty, call Customer Service at 920-921-9220 or 1-800-356-2070.

01/2022



Brainerd Park Board Agenda Request

Requested Meeting Date: February 22, 2022

Title of Item: Approve Tree Removal Scope for Mississippi Landing Trailhead Park

☐ INFORMATION ONLY

☒ ACTION REQUESTED

Action Requested:

☐ Direction Requested

☐ Discussion Item

Submitted by:

City Engineer/Public Works Director Sandy

Department:

Parks and Recreation

Presenter (Name & Title):

City Engineer/Public Works Director Sandy

Estimated Time Needed:

5 Minutes

Summary of Issue:

Due to the presence of the Northern Long Eared Bat, tree clearing in any dense area should be completed before March 31st of each year.

Alternatives, Options, Effects on Others/Comments:

This was being planned as part of the construction, but due to this requirement, staff is requesting the Park Board allow us to get in a tree removal contractor to perform the clearing before March 31st. Attached is a plan sheet of the clearing area. Some of the larger, nice trees will remain as part of the project. Brush and scrubby trees will be removed.

Recommended Action/Motion:

Staff recommends approval of the scope as presented and directing staff to get quotes for the tree removals as depicted and enter into a contract with the lowest quote.

Financial Impact:

Is there a cost associated with this request: ☒ Yes ☐ No

What is the total cost, with tax and shipping \$ Unknown at this time

Is this budgeted? ☒ Yes ☐ No This will be a part of the project budget.

Please Explain:

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MISSISSIPPI LANDING TRAIL HEAD

- CLEARING NOTES**
1. STUMPS ARE TO REMAIN IN PLACE. CUT TO WITHIN 3 INCHES OF ADJACENT GROUND
 2. CLEARING IS TO BE COMPLETED BY 3/31/2022
 3. ALL LOGS, DEBRIS AND BRUSH ARE TO BE REMOVED FROM SITE BY 4/1/2022. ALL LOGS, DEBRIS AND BRUSH SHALL BE STORED IN THE LOCATION OUTLINED WITHIN THE PLAN.
 4. ANY LAND DISTURBANCE CAUSED FROM CONTRACTOR EQUIPMENT AND NEEDING EROSION CONTROL PROTECTION SHALL BE CONSIDERED INCIDENTAL TO CLEARING. BMP'S USED SHALL BE EITHER HYDRAULIC MULCH, CATEGORY 3N BLANKET, OR DISC ANCHORED STRAW .



WSB PROJECT NO.:
018999-000

SCALE: AS SHOWN
DESIGN BY: SAG
PLAN BY: SAG
CHECK BY: CLS

REVISIONS	
NO.	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

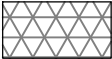
CHRISTOPHER L. SONMOR, PE
DATE: 2/16/22 LIC. NO: 44599

MISSISSIPPI LANDING TRAILHEAD
PROJECT
CITY OF BRAINERD

CLEARING

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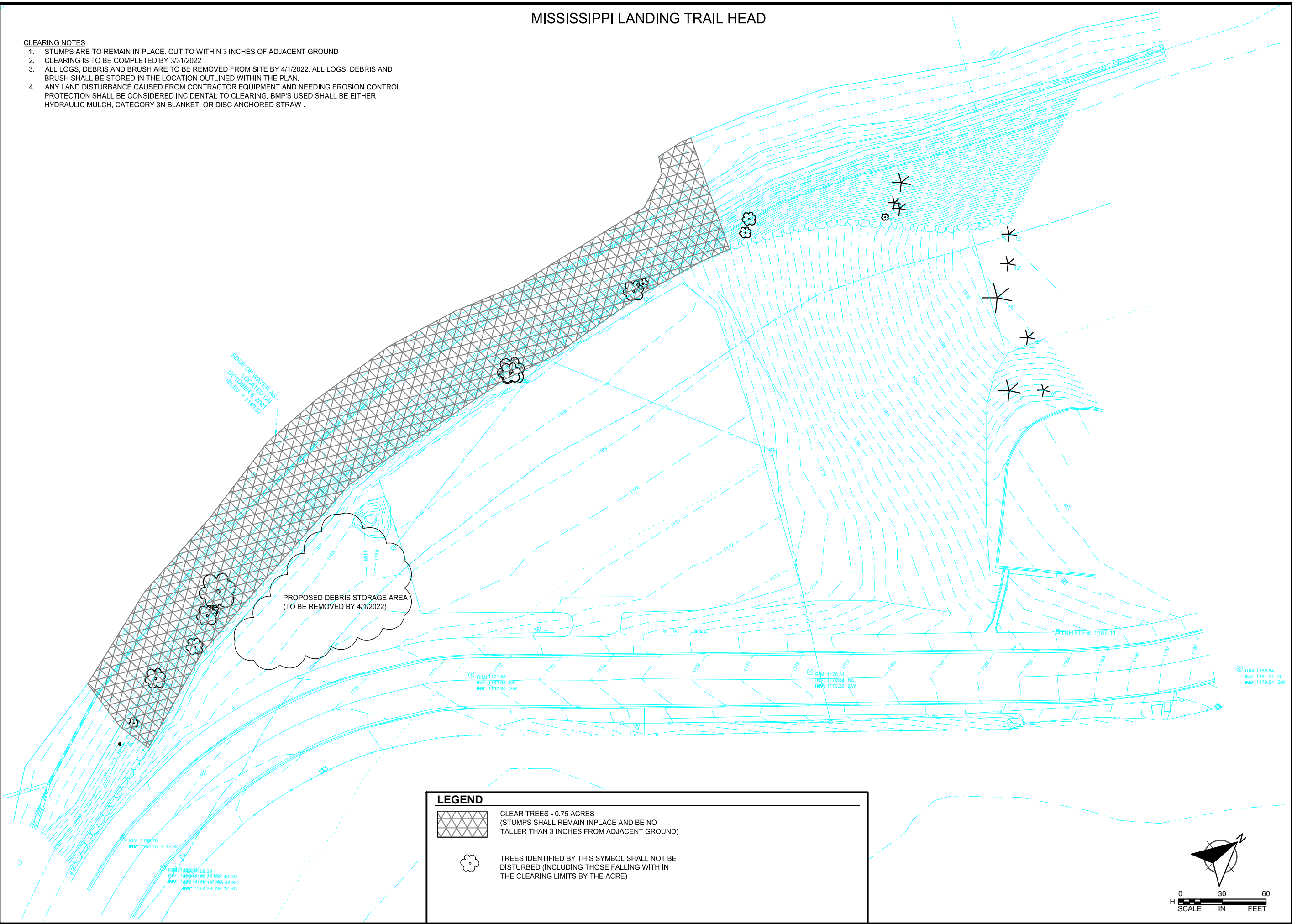
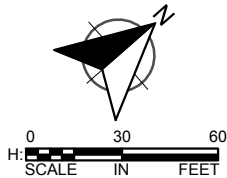
LEGEND



CLEAR TREES - 0.75 ACRES
(STUMPS SHALL REMAIN INPLACE AND BE NO TALLER THAN 3 INCHES FROM ADJACENT GROUND)



TREES IDENTIFIED BY THIS SYMBOL SHALL NOT BE DISTURBED (INCLUDING THOSE FALLING WITH IN THE CLEARING LIMITS BY THE ACRE)



MISSISSIPPI LANDING TRAIL HEAD

- CLEARING NOTES
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WSB PROJECT NO.:
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SCALE: AS SHOWN
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CHRISTOPHER L. SONMOR, PE
DATE: 2/16/22 LIC. NO.: 44599

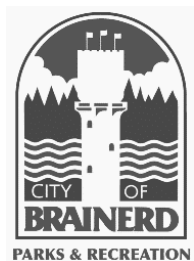
MISSISSIPPI LANDING TRAILHEAD
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CITY OF BRAINERD

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Brainerd Park Board Agenda Request

Requested Meeting Date: February 22, 2022

Title of Item: Review and Approve Ski Loons Lease Agreement

☐ INFORMATION ONLY

☒ ACTION REQUESTED

Action Requested:

☐ Direction Requested

☐ Discussion Item

Submitted by:

City Engineer/Public Works Director Sandy

Department:

Parks and Recreation

Presenter (Name & Title):

City Engineer/Public Works Director Sandy

Estimated Time Needed:

10 Minutes

Summary of Issue:

On or before March 1, the Park Board needs to review the lease with the Ski Loons.

Alternatives, Options, Effects on Others/Comments:

Attached is the revised lease with dates changed. Nothing else has changed in the agreement besides the dates for the new lease agreement.

Recommended Action/Motion:

Staff recommends approval of the 2022 lease agreement with the Ski Loons.

Financial Impact:

Is there a cost associated with this request:

☐ Yes ☒ No

What is the total cost, with tax and shipping

\$ _____

Is this budgeted? ☐ Yes ☐ No

Please Explain:

LUM PARK LEASE AND USE

AGREEMENT SKI LOONS

The City of Brainerd, by and through its Park Board, and Brainerd Ski Loons Water Ski Show Team, Inc., a Minnesota non-profit corporation, enter into this Agreement effective May 1, 2022.

Recitals

- A. The Ski Loons have used, and wish to continue to use, the City's Lum Park, on the shore of Rice Lake, as the staging area for practicing and performing water skiing shows.
- B. The Ski Loons wish to lease the City's boathouse in the Park for storage of equipment and to install a dock for use by the ski team members.
- C. The City is willing to allow the lease and use of its Lum Park facilities subject to the terms and conditions of this Agreement.
- D. The City wishes to lease the Ski Loons Dock for use by the public at Lum Park subject to the terms and conditions of this Agreement.

Agreement

1. Term.

The term of this Agreement is from May 1, 2022, through April 30, 2023. This Agreement will be reviewed annually and no later than March 1 of each year.

2. Boathouse Lease

- a. In consideration of the payment of \$1.00, the Ski Loons may utilize the shower room of the existing boathouse for storage of equipment only.
- b. The parties recognize that the shower room of the boathouse is provided solely to store equipment and is made available to the Ski Loons in an "as is" condition. By this Agreement, the Ski Loons accept the existing condition of the boathouse and agree that it is suitable for their limited purposes.
- c. The shower room may be secured by the Ski Loons, provided the City retains access at all time for purposes of inspection and maintenance of the property.

3. Dock

- a. The Ski Loons own a dock built and designed for their purposes. The dock may be installed at the Park during the term of this Agreement in a location approved by the Park Board. The dock will be leased by the City with a payment of \$1.00 annually.
- b. By leasing the dock to the City of Brainerd, the Ski Loons shall allow their dock to be used by the public when not in use by the Ski Loons during their practice sessions or shows.
- c. The Ski Loons are solely responsible for installing and removing the dock, and for maintaining the dock in a safe condition suitable for public use.
- d. The Ski Loons are responsible for removal of the dock at the end of their season. The dock sections shall be removed from Rice Lake and stored in the same location as the City owned docks. The floating dock will be stored in the back bay and secured to trees on Lum Park property.

4. Use Restrictions

- a. The Ski Loons acknowledge that their use of Lum Park and Rice Lake can have adverse effects on City residents who own Jakeshore properties and impacts the public's use of Lum Park.
- b. The City of Brainerd acknowledges that the Ski Loons have a right to use public water to the fullest extent in accordance with the Jaws of the state of Minnesota.
- c. The City of Brainerd recognizes that they have no authority to control water usage and respect the Ski Loons water usage rights. This agreement is intended to clarify their use of Lum Park and attached structures as a staging area.
- d. The Ski Loons use of Lum Park and leased docks are limited to four nights per week during the term of this Agreement, Monday through Thursday, between the hours of 6:00 p.m. and dusk. The Ski Loons shall be considerate of the neighbors and be respectful of their riparian rights at all times.
- e. The Ski Loons may have up to four shows during the term of this Agreement, with the dates approved in advance by the Park Board. The Ski Loons shall endeavor to maintain a safe distance from private docks and other users of public waters. Private property owners shall be allowed adequate time to leave their docks, return to the docks, and to position their boats on their boat lifts before the Ski Loons make a pass causing waves.
- f. The Ski Loons shall endeavor to pull skiers from the dock perpendicular to the shoreline and away from private properties when it is feasible with the acts they are practicing. This shall not apply during the shows, at which time the Ski Loons may pull all ski acts along the shoreline to allow the audience in Lum Park to view the routines.

- g. The Ski Loons shall endeavor to use other lakes or water bodies for small groups or move to the middle of Rice Lake whenever reasonably possible.

5. Insurance

The Ski Loons shall obtain liability insurance with a minimum limit of \$1 million. The policy shall name the City of Brainerd as an additional insured. A copy of the declaration shall be provided to the City by June 1.

6. Indemnification

The Ski Loons shall defend and indemnify the City of Brainerd from and against any claims for damages arising out of the use of Lum Park, Park facilities and Rice Lake by the Ski Loons, and the use and maintenance of the dock owned by the Ski Loons, to the extent any such damages are caused by the negligence or intentional conduct of the Ski Loons, its employees, members, agents, or invitees.

Brainerd Ski Loons Water Ski Show Team, Inc.

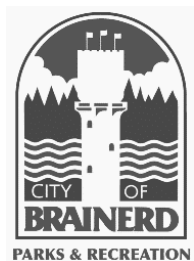
Dated: _____

Christopher Dens, President

City of Brainerd Park Board

Dated: _____

Troy Rushmeyer, Park Board President



Brainerd Park Board Agenda Request

Requested Meeting Date: February 22, 2022

Title of Item: Request to Self Perform Master Planning for Parks

☐ INFORMATION ONLY

☒ ACTION REQUESTED

Action Requested:

☒ Direction Requested

☒ Discussion Item

Submitted by:

City Engineer/Public Works Director Sandy

Department:

Parks and Recreation

Presenter (Name & Title):

Kevin Yeager

Estimated Time Needed:

10 Minutes

Summary of Issue:

Mr. Yeager would like to discuss with the Board the opportunity to self-perform parks master planning as a Board.

Alternatives, Options, Effects on Others/Comments:

The idea is that we schedule monthly planning meetings and discuss a couple of parks at each meeting (these would likely occur on the 2nd Tuesday of each month). Mr. Yeager would assist with renderings of the discussions (like we were provided with the Lum Park Master Plan). These plans would not have costs associated, but would help to guide future Park Boards of the vision that this Board carried so that there is some consistency in thinking moving forward.

Recommended Action/Motion:

Discussion and direction on this idea or a motion to move forward with this plan.

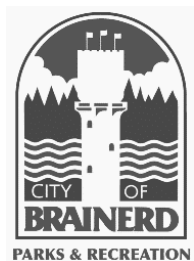
Financial Impact:

Is there a cost associated with this request: ☐ Yes ☒ No

What is the total cost, with tax and shipping \$ _____

Is this budgeted? ☐ Yes ☐ No

Please Explain:



Brainerd Park Board Agenda Request

Requested Meeting Date: February 22, 2022

Title of Item: Update on Brainerd/Baxter Baseball Association

☒ INFORMATION ONLY ☐ ACTION REQUESTED	Action Requested: ☐ Direction Requested ☒ Discussion Item
Submitted by: City Engineer/Public Works Director Sandy	Department: Parks and Recreation
Presenter (Name & Title): Troy Rushmeyer	Estimated Time Needed: 10 Minutes
Summary of Issue: Troy asked to be on the agenda to provide a brief update to the board regarding the happenings of the Brainerd/Baxter Baseball Association.	
Alternatives, Options, Effects on Others/Comments: Staff recently met with Steve Hanson and Troy Rushmeyer to discuss the 2022 tournament season and opportunities to better the services in 2022. Staff is currently working on agreements with BBBA and the Brainerd Bees for equipment usage and the opportunity for each to provide volunteer labor to help maintain our fields during usage along with assisting parks maintenance with capital upgrades to our facilities. Other discussion points were schedules, concessions, and maintenance.	
Recommended Action/Motion: Discussion on the update or any questions that may arise.	
Financial Impact: <i>Is there a cost associated with this request:</i> ☐ Yes ☒ No <i>What is the total cost, with tax and shipping</i> \$ _____ <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>	



PARKS DEPARTMENT MAINTENANCE AND RECREATION REPORT

February 22, 2022 PARK BOARD MEETING

Recreation Report

Recreation

Adult Softball

Brainerd Early Bird Tournament 12 teams are committed, 7 registered.

Returning Adult Softball teams are given priority sign up until March 4. New teams are eligible to sign up on March 7.

Current registration spread is as follows:

Womens: 0

MS2: 2

MS1: 0

Masters/35+: 0

Coed: 1

Umpire Clinic

USA Softball – Adult Slow Pitch Umpire Clinic will take place on March 9, 2022, from 6 – 7 p.m. at the Fire Department Training Room, following USA instruction, staff will meet with local umpires and discuss our league rules from 7 – 8 p.m. This will be an effort to work on consistency across the board of league umpires, for that was one of our most low scoring feedback items from the Adult Softball Post Season Survey.

Youth Pond Hockey

Youth Pond Hockey concluded February 19, 2022. Staff went through pond hockey equipment as it was returned. We will be looking at a Minnesota Wild Grant come fall to potentially help us cover replacing or adding better quality equipment. Staff will also look into implementing a hockey board sponsorship program. This would be a dual-purpose hockey in winter and pickleball in summer advertising opportunity.

Adult 4 on 4 Pond Hockey

Adult 4 on 4 Tournament Championship night to take place on Tuesday, February 22 at Memorial Park & Bane Park.

Warming Houses

Ice has been great lately. Improvements to Memorial Park have been working tremendously. Looking at weather predictions for March, we are on track to close the warming houses as scheduled for the season on March 5.

Special Events

1. The Valentine's Day Skating Party took place on Sunday, February 13, 1:00-4:00 p.m. in Gregory Park. We had over 100 attendees. This was our special event assistant, Callie Bartholomaeus's first event. It was extremely helpful having an extra set of hands with serving and games.
2. Smooch a Pooch event took place on Monday, February 14, 3:30-5:30 p.m. at the Buster Dog Park.
3. "The Last Dance of Summer" has received verbal partnership commitments from the Brainerd Bee's/CLC, Hubbard Radio and the Brainerd Family YMCA. We will be adding a coed grass 4s volleyball tournament to the lineup of activities to take place that day. A special event page on our website has been added in support of this event.
4. Brainerd Parks and Recreation has partnered with the Mississippi Headwaters Board, Smiles for Jake, the Brainerd Family YMCA, and the Brainerd Historical Society for a special event taking place in Kiwanis Park, Rotary Park, and the Mississippi River on July 30, 2022. The premise of the event focuses on physical and mental health all while utilizing the Mississippi by kayak, canoe, paddle board to promote comradery, social connection, as well as education.

Field Banner Program

We have received \$5,450 to date in field banner advertising/park improvement funds. We have set up a page on our website for our banner program that displays the logos of current field banner sponsors, as well as detailing how the program works. Staff has been asked to look at a program where we pay for the banner and coordinate the creation, configuration, and delivery, this would most likely entail in a bidding out process. Reasoning for this request is several businesses "just don't have the time too coordinate", however "want to support the cause".

Parks Maintenance Report

Meeting with BBBA and Brainerd Bees

Staff has had meetings with both the Brainerd/Baxter Baseball Association and the Brainerd Bees to discuss the 2022 baseball season, field usage, agreement for usage of field maintenance equipment and hold harmless agreements, concessions, and other items related to the 2022 season. Staff will be coming to the Park Board in March with draft agreements for both organizations that would allow them to utilize Brainerd's equipment if need by on tournament weekends or during games if our field maintenance staff is stretched thin or unavailable. This is also an opportunity to write language into the agreements regarding capital upgrades to the fields and getting volunteer labor to do so. Both agencies sound willing to help provide services to the park system to help improve and maintain the facilities before, during, and after use.

Meeting with YMCA

Staff met with Shane Riffle of the YMCA to discuss his future goals and use of Jaycees Park to help inform and assist the Park Board in their decision making related to the park. Shane had a list of ideas or future goals for the programming that he shared with the group that staff can share at the meeting when discussion on Jaycees takes place.

Mississippi Landing Trailhead PMT

Staff and the PMT have been working with WSB to solidify some final design items for the MLT. The PMT met again on 2/7 to discuss lighting, park amenities, concrete textures/coloring, and other more intricate items within the Park. WSB will be coming forward at this meeting to discuss letting a tree removal plan. The existence of Northern Long Eared Bats in this region forces our hand in removing trees during their migratory time before they begin nesting again. This will become part of the project costs but will be performed this winter/early spring while we are able to remove them without disturbance to the habitat for the bats.

Maintenance Tasks Completed Month Prior

- Flooding rinks.
- Garbage runs daily.
- Dog park maintenance.
- Plowing all parks responsibilities after snow events.
- Baby changing station for Memorial Park.
- Repaired hydraulic seal on Western plow.
- Stick receptacles for Bane Park and Memorial Park.
- Ordering summer equipment.
- Insulation for Memorial Park rink to prevent melting.
- Signage for Big Sev at Hitch Wayne.
- Fixed skid loader blower.
- Built covers for outdoor speakers at Memorial Park.
- Ran cable for sound system at Memorial Park.
- Repaired ice edging machine.
- Took delivery of rink boards from Facebook purchase.
- Ordered rest room dividers for Gregory Park restroom repair.
- Picking up appliances for concessions.
- Took delivery of basketball stations and memorial benches for 2022 installation.