

CITY COUNCIL AGENDA
Brainerd, Minnesota
July 21, 2014
7:30 P.M.
Brainerd City Hall
Council Chambers

_____ Mayor Wallin
_____ C. Borkenhagen
_____ M. Koep
_____ D. Pritschet
_____ D. Matten
_____ K. Bevans
_____ G. Scheeler
_____ D. Parks

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.**
 - A. Approval of the Minutes of the Regular Meeting held on July 7, 2014 and the Special Meeting held on July 14, 2014, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 3 – New.
 2. Contractor's Licenses – 4 – Renewals.
 - C. Department Activity Reports – (See Attachments)**
 1. Mayor
 2. Police Chief
 3. Finance Director
 - D. Application for Temporary 3.2 Percent Malt Beverage (Beer) – Submitted by the Brainerd Jaycees for an Event to be held on August 8-9th, 2014 on 6th Street in Brainerd – Approval of**
 - E. Fire Department – 2013 Hazardous Materials Emergency Preparedness Grant – Approval of and Authorization of Signatures**

- F. Accept Official Notice of Pay Equity Compliance – Approval of – (See Personnel and Finance Committee Agenda Packet)**
- G. Police Department – Resignation of Officer Brian Brewer – Accept with Regret and Authorize Civil Service Commission to Certify the Next Three Available Police Officer Candidates on the Police Officer Eligibility List and Authorization to Make a Conditional Job Offer to the Next Available Candidate Upon Certification – Approval of – (See Personnel and Finance Committee Agenda Packet)**
- H. Police Department – Sale of Decommissioned Squad Cars – Approval of – (See Personnel and Finance Committee Agenda Packet)**
- I. Parks Department – Recreation Coordinator Katie Kaufman – Completion of 6-Month Probation – Change Employment Status to “Regular” and Advance to Step “B” of the Salary Administration Plan (90%, \$3837.79/month) – Effective 7/6/14 – Approval of – (See Personnel and Finance Committee Agenda Packet)**
- J. Call for Applicants:**

Cable TV Advisory Committee – 1 Term to Expire on 12/31/2016

Transportation Advisory Committee – 1 Term to Expire on 12/31/2015

6. Approval of Bills and Transfer of Funds – Recommended by the Personnel and Finance Committee

From General Fund to Public Safety Fund	\$300,000
From General Fund to Park Fund	\$80,000
From General Fund to Street & Sewer Fund	\$50,000
From General Fund to Airport Fund	<u>\$12,960</u>
	\$442,960

- 7. Presentation – Bill Musel, Miss Brainerd United States Pageant Title Holders**
- 8. Introduction – Tom Whiteside, Congressman Nolan Representative at City Hall**
- 9. 2013 Audit Presentation – (See www.ci.brainerd.mn.us/docs/budgets/2013CAFR.pdf)**
- 10. Council Committee Reports – (See Attached Agendas)**

A – Safety and Public Works Committee Report

B – Personnel and Finance Committee Report

11. Unfinished Business

- A. Public Hearing – Final Reading of Proposed Ordinance No. 1416 – An Ordinance Amending Section 600 of the Brainerd City Code Relating to Recycling – City Administrator Wussow Recommends Dispensing with the Actual Reading – Approval of – (See Attachment)**

- B. First Reading – Proposed Ordinance No. 1417 – An Ordinance Amending Brainerd City Code Section 1010.03 Regarding Penalty for Late Payment of License Fees – City Administrator Wussow Recommends Dispensing with the Actual Reading – Approval of – (See Attachment)**

12. Planning Commission

- A. Accessory Building (Garage) Variance – Ronald Gray 1702 13th Ave NE**
- B. First Reading – Proposed Ordinance No. 1418 – Zoning Text Amendment – Amend Zoning Ordinance Section 70-2, I-1 Light Industry District to Permit Fitness and Recreation Centers as described by the 2012 North American Industrial Classification System Code 713940– City Administrator Wussow Recommends Dispensing with the Actual Reading – Approval of – (See Attachment)**

13. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

14. Reports

A – Mayor
B – City Attorney
C – City Administrator
D – City Engineer
E – City Planner
F – Police Chief
G – Finance Director
H – Council President

15. Council Other Committee Reports

- Council President Parks – July 14, 2014 Budget Meeting Follow Up

16. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:00 P.M.
Personnel and Finance Committee will meet at 7:00 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS PLEASE CALL 828-2307
Visit the City's website at www.ci.brainerd.mn.us**

MISSION

“Provide high quality, cost effective public services and leadership in creating a sustainable city”

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, July 21, 2014
6:00 p.m.
City Council Chambers

1. Downtown Snow Removal Options – (see attachment)
2. Code Enforcement Stats – (see attachment)
3. IMP 13-16 – Safe Routes to School. Award of Bid – (see attachment)
4. Event Application – Street Fest on 7th – (see attachment)
5. Washington Administration Building Parking – (see attachment)
6. IMP 2-12 – Buffalo Hills Trail – Final Payment – (see attachment)
7. Historic Water Tower Evaluation – (see attachment)
8. Appraisal for Alley Easement – (see attachment)
9. Joint Meeting with Oak Lawn Township – Adjourn to Meeting
10. 1223 Pine Street – Update
11. Southview Court Drainage Ditch Petition – (see attachment)

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE**

AGENDA

July 21, 2014
City Hall Conference Room
7:00 P.M.

1. Approval of Bills and Transfer of Funds

From General Fund to Public Safety Fund	\$300,000
From General Fund to Park Fund	\$80,000
From General Fund to Street & Sewer Fund	\$50,000
From General Fund to Airport Fund	<u>\$12,960</u>
	\$442,960

2. Fire Department – Request to Hire One Temporary Fire Equipment Operator Position – Approval of – (See Attachment)

3. Planning Department Intern – Trail Position at \$10-\$12 per Hour Depending on Qualifications with a Tentative Start Date of August 18, 2014.

4. Adopt Resolution Accepting Donations & Contributions for 1st and 2nd Quarter 2014 – Approval of – (See Attachment and Consent Calendar)

5. Accept Official Notice of Pay Equity Compliance – Approval of – (See Attachment and Consent Calendar)

6. Police Department – Resignation of Officer Brian Brewer – Accept with Regret and Authorize Civil Service Commission to Certify the Next Three Available Police Officer Candidates on the Police Officer Eligibility List and Authorization to Make a Conditional Job Offer to the Next Available Candidate Upon Certification – Approval of – (See Attachment and Consent Calendar)

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9. Other