PARK BOARD

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, City Council Chambers
Tuesday, February 28, 2023, @ 4:00pm

The public is invited to attend this meeting in person
Attend by phone: 1-844-992-4726 Meeting Access Code: 2499 855 0351
Meeting is also televised on CTC Cable channel 8 and streamed live on YouTube: www.youtube.com/CityOfBrainerdMN

1. **Call To Order - 4:00 PM**

2. **Roll Call**
   ___J. Miller ___K. Schaefer ___A. Shipe ___K. Yeager
   ___T. Rushmeyer

3. **Pledge Of Allegiance**

4. **Approval Of Agenda**

5. **Consent Calendar**
   NOTICE TO PUBLIC - All matters listed are considered routine by the Board and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Board votes on the motion.

   A. **Approval Of Minutes**
   January 24, 2023, February 7, 2023, February 15, 2023

   Documents:

   2023-01-24 Park Board draft minutes.pdf
   2023-02-07 Park Board draft minutes.pdf
   2023-02-15 Park Board draft minutes.pdf

   B. **Approval Of The Disbursements**
   Month of February 2023

   Documents:

   AP Disbursements February.pdf

6. **Presentations**
   Presentation by Brainerd History Group

Documents:

2023-02-28 Brainerd History Group Presentation.pdf

7. **New Business**

A. **Approve Ski Loons Lease Agreement**

Documents:

2023-02-28 - Ski Loons Lease Agreement.pdf

B. **Approve Laura Jane Musser Grant Application**

Documents:

2023-02-28 - Laura Jane Musser Environmental Grant.pdf

C. **Approve MN DNR Outdoor Rec Grant Application For Lum Park Beach Restroom Building**

Documents:

2023-02-28 - MnDNR Outdoor Rec Grant Application.pdf

D. **Discussion With Widseth Regarding ARPA Project Design Scoping Questions**

Documents:

2023-02-28 - Widseth Scoping Discussion.pdf

E. **Approve Additional LCCMR Grant Items For MLT Park**

Documents:

2023-02-28 - Approve LCCMR Additional Items at MLT Park.pdf

F. **Approve ADA Upgrades Recommendations**

Documents:

2023-02-28 - ADA Upgrades Recommendations.pdf

G. **Approve Master Plans**

Documents:

2023-02-28 Approve Master Plan Bane Park.pdf

H. **Approve Electrical Quotes For Memorial Park Lighting**

Documents:

2023-02-28 - Memorial Park Lighting Replacement.pdf

8. **Public Forum**

   Time allocated for citizens to bring matters not on the agenda to the attention of the Board. Time limits may be imposed.

9. **Board Member Reports**

10. **Staff Reports**

    February Department Reports

    Documents:

    2023-02-28_Recreation and Maintenance Report.pdf

11. **Adjourn**

Visit the Parks and Recreation Website at www.ci.brainerd.mn.us/parks

MISSION

"To serve Brainerd residents and visitors by offering high-quality, affordable recreational opportunities and by providing a clean, well-maintained park system"

Brainerd, MN
January 24, 2023

Pursuant to due call and notice thereof, the regular meeting of the Brainerd Park Board was called to order at 4:00 p.m. by Board President Rushmeyer.

Upon roll call, the following board members were noted present: Miller, Schaefer, Shipe, Yeager, and Rushmeyer.

Also noted present were City Administrator Bergman, City Engineer/Public Works Director Dehn, Community Development Director Kramvik, and Recreation Coordinator Kaufman.

Board President Rushmeyer opened the meeting with the Pledge of Allegiance to the flag.

Public Works Director Dehn administered the Oath of Office to Johnathan Miller.

Election of Officers

BOARD PRESIDENT RUSHMEYER NOMINATED SHIPE FOR BOARD PRESIDENT. SECONDED BY MILLER, ALL IN FAVOR.
RUSHMEYER NOMINATED SCHAEFER FOR BOARD VICE PRESIDENT. SECONDED BY YEAGER, ALL IN FAVOR.

Approval of the Agenda - Approved

MOVED AND SECONDED BY BOARD MEMBERS YEAGER AND SCHAEFER, DULY CARRIED, TO APPROVE THE AGENDA.

Approval of the Consent Calendar - Approved

MOVED AND SECONDED BY BOARD MEMBERS YEAGER AND MILLER, DULY CARRIED, TO APPROVE THE CONSENT CALENDAR.

A. Approval of the Minutes of the Regular Meeting held on December 20, 2022

B. Approval of the Disbursements for January 2023

New Business

Approve 2023 Tree Plantings

Director Kramvik discussed staff recommendations for tree planting in Memorial, Jaycees and Gregory Parks. After looking at each park map and what types of plants were suggested, the Park board made decisions on how to proceed with tree orders.

MOVED AND SECONDED BY BOARD MEMBERS RUSHMEYER AND YEAGER, DULY CARRIED, TO APPROVE STAFF'S RECOMMENATION OF THE GENERAL QUANTITY, SPECIES, AND PLACEMENT OF TREES WITHIN THE PARKS SYSTEM AS PART OF THE 2023 TREE PLANTING ORDER WITH THESE ADDITIONS: REMOVE THE BUDGETED TREES FROM THE SOCCER FIELDS AT JAYCEES PARK AND PLANT AT MEMORIAL PARK INSTEAD ON THE WEST SIDE OF FIELDS 1 AND 2 IF ROOM ALLOWS. LOOK AT PRUNING EXISTING TREES BEFORE REMOVING BETWEEN FIELDS. ADD TREES BETWEEN THE

PAVILION AND THE WARMING HOUSE IN GREGORY PARK AND ALSO ADD 2 MORE TREES TO THE SOUTH PARKING LOT KIOSKS AT MEMORIAL PARK.

Discussion on Emerald Ash Borer

Director Kramvik discussed the Emerald Ash Borer Grant to manage EAB in Brainerd's public trees. EAB runs rampant in high density Ash populations and trees cannot survive once infected. Staff is ready for the next step in the grant program which is writing an EAB policy for public tree management. This highly effective treatment for the trees would be required to happen every year in perpetuity. Kramvik said his main concern is Kiwanis Park which has mostly all Ash trees.

MOVED AND SECONDED BY YEAGER AND RUSHMEYER, DULY CARRIED, TO MOVE FORWARD WITH OPTION 2, REMOVE DISTRESSED ASH TREES AND REPLACE THEM WITH OTHER TREE SPECIES. REMOVE SELECT ASH TREES IN LOCATIONS WITH HIGH DENSITY AND TREAT/INJECT DESIRABLE TREES.

Discussion on Parks Lighting Standards

Director Dehn discussed a recent work group that met on color temperature standards in the City of Brainerd. It was widely recommended to adopt color temperature standards City-wide of 3,000 Kelvin. Dehn was asking the Park Board to approve a lighting design standard within the parks of Brainerd.

The Park Board suggests moving forward with a color temperature standard of 3,000 Kelvin with a dimmable option. The Pole/Fixture style placed in MLT Park can also be used as a set design standard for any park projects going forward. Decisions on placement in each park would still be made at Master Park planning sessions. The board agrees that Gregory Park or Kiwanis Park would be a great option to test the dimmable lights.

Dehn said he would draw a proposed formal policy up to bring before the board for approval.

MLT Proposed Use of Remaining LCCMR Funds

Director Dehn discussed with LCCMR staff on what the remaining funds could be used for. He recommends a water bottle filler, play area with a fence along the bank of the river, and the potential for art and sculptures in the park. These would fit into the scope of work in the grant.

This project can extend until June 30, 2024 to expend funds. Dehn does not believe the current contractor would be available to do work for that amount of time. Rushmeyer would like to see this go back to the original MLT planning committee for further discussion. Yeager also stated that spending more money now requires more maintenance in perpetuity. Do we really need to spend more money and leave our future generations with these projects to continually maintain? Yeager and Rushmeyer plan to be on the planning committee again and they set a date to discuss for Wednesday, February 15th, 2023 at 4:00 p.m.

Recommend City Code Revision For Sale And Consumption Of Alcohol in Parks

Dehn presented a revision to the policy of the sale and consumption of alcohol in City parks. Discussion was had and the board agrees alcohol should be allowed provided the sale and consumption of alcohol is attached to an organizer of an event and the vendors have the liquor license. The board does not agree with enforcing consumption in limited areas. They would like

to see the use of alcohol throughout the parks for an event. Dehn said he would discuss liability with the city attorney regarding consumption within limited areas. Dehn will present the draft to the City Council at next council meeting for review.

Approve Joint Workshop of Park Board and Brainerd City Council

MOVED AND SECONDED BY YEAGER AND SCHAEFER, DULY CARRIED, TO APPROVE THE JOINT WORKSHOP WITH CITY COUNCIL ON MONDAY, FEBRUARY 27, 2023 AT 6:00 P.M.

Approve Facility Permit- Two Paddles Event at Lum Park

MOVED AND SECONDED BY YEAGER AND MILLER, DULY CARRIED, TO APPROVE THE FACILITY PERMIT FOR THE TWO PADDLES EVENT AT LUM PARK.

Approve Facility Permit- Brainerd Lakes Pride Event at Gregory Park

MOVED AND SECONDED BY YEAGER AND MILLER, DULY CARRIED, TO APPROVE THE FACILITY PERMIT FOR THE BRAINERD LAKES PRIDE EVENT AT GREGORY PARK.

Approve BBB and BBBA 2023 Contracts

MOVED AND SECONDED BY YEAGER AND MILLER, DULY CARRIED, TO APPROVE BOTH AGREEMENTS WITH BBB AND BBBA FOR THE USE OF CITY OWNED EQUIPMENT FOR FIELD MAINTENANCE IN 2023.

Discussion on Park Planning Timeline

Director Dehn discussed setting a park planning timeline in order to develop the Capital plan to roll it into a 30-year plan. Initial budget is presented to Council in Spring and reaffirmed before August 31st. February, March, April meetings would finish Park Planning sessions and May, June, and July work on the Capital improvement plan. Schaefer asked if they could revisit concessions in a meeting as well. Kaufman asked Dehn if we could layout a meeting plan over the next few months so everyone can put the dates on calendar.

Discussion on MLT Grand Opening/ Ribbon Cutting

Recreation Coordinator Kaufman discussed a potential date of Saturday, June 3rd for the Grand Opening/Ribbon Cutting at MLT Park. She asked the board for ideas and suggestions, confirmation of the date, and what the board would like to budget for this event.

Board is thinking highlighting the education, band, kayak launch, and make the event a little more upscale for this park. Dehn said money could be requested from City Council for funding. Board decided more discussion should be had at the MLT Planning meeting on February 15th, 2023.

Public Forum

The Chair opened and closed the Public Forum at 5:50 p.m.

Board Member Reports

Schaefer would like to investigate the Concessions topic more soon. Yeager commented on the great turnout at the ice rinks this winter. Miller mentioned how great all the social media posts have been regarding our parks and ice rinks. Shipe said the string lights at Gregory Park are still his favorite thing in the park.

Staff Reports

Kaufman went over her recreation updates. Ice rinks have been seeing record numbers this year. Youth and adult pond hockey is underway and going well. New jerseys and hockey equipment were purchased for the youth pond hockey program. The Valentine's Day Skating Party is scheduled for Sunday, February 12th from 1-4 pm.

Dehn went over the maintenance report, with the crew spending time on ice rinks, and helping to clear snow. Dehn asked the Board their thoughts about Memorial trees and benches at the new MLT Park. The Board thinks this should be brought up to the MLT planning meeting in February as well. Dehn said that Memorial Park and Jaycees Park concessions flooring need to be up to code with epoxy, something to think about as they continue the concessions conversations. Kiwanis Park is wrapping up quickly, they are working on interior paint currently. MLT Park is also progressing with the nicer winter weather.

Adjourn

MOVED AND SECONDED BY YEAGER AND SCHAEFER, DULY CARRIED, TO ADJOURN THE MEETING AT 6:09 P.M. TO SPECIAL PARK BOARD MEETING ON FEBRUARY 7, 2023 AT 4:00 P.M.

Respectfully Submitted,

Cari LaRose, Administrative Specialist

DRAFT

Brainerd, MN
February 7, 2023

Pursuant to due call and notice thereof, the special meeting of the Brainerd Park Board was called to order at 4:00 p.m. by Board President Shipe.

Upon roll call, the following board members were noted present: Miller, Schaefer, Shipe, Yeager, and Rushmeyer.

Also noted present was City Engineer/Public Works Director Dehn.

Approval of the Agenda - Approved

MOVED AND SECONDED BY BOARD MEMBERS YEAGER AND RUSHMEYER, DULY CARRIED, TO APPROVE THE AGENDA.

Unfinished Business

Approve 2023 Updated Park Board Meeting Schedule

MOVED AND SECONDED BY BOARD MEMBERS SCHAEFER AND YEAGER, DULY CARRIED, TO APPROVE THE UPDATED MEETING SCHEDULE WITH ONE CHANGE, MOVING THE MARCH 14TH MEETING TO MARCH 21ST.

Approve Widseth Design Agreement

MOVED AND SECONDED BY BOARD MEMBERS YEAGER AND SCHAEFER, DULY CARRIED, TO APPROVE THE PROPOSAL FROM WIDSETH FOR DESIGN OF THE 3 ARPA PROJECTS AS PRESENTED, WITH STAFF ASKING ABOUT ANY CREDITS FOR PERVIOUS WORK DONE.

Prior to starting Master Park Planning, Director Dehn added a discussion regarding an Outdoor Rec Grant through the MN DNR. Dehn was looking for general consensus from the Park Board that they are interested in staff applying for the grant that could potentially double the funds for the Lum Park Beach project. This grant would add funds for the beach restroom, beach, and parking lot, as well as ADA accessibility. Park Board was in agreement to request approval for the grant at the next regular meeting.

Master Park Planning

Lum Park: The Board discussed the Master Plan of Lum Park. The Board looked at options to put tent sites in and in the winter that area could be used as a small pleasure rink. They would like to see a walking path through the historical entrance. They would also like to see a gravel path trail that goes all the way to the Northeast end of the park that would help direct people around the park. They asked if the dock from the river was going to be able to be used at Lum Park, and Director Dehn advised that the maintenance crew intends to retro fit the dock to see if it can be used.

Memorial Park: Yeager said they are happy with the Master Plans that have been completed by WSB. The Board feels the park planning for Memorial Park is complete.

Bane Park: Dehn commented that Todd Street is set for construction in 2024. Rushmeyer said that Bane Park is a great park and is widely loved and used for tournament baseball. He knows that the Baseball Association would love to see a batting cage at this park for batting practice. Rushmeyer also stated that prior to purchasing anything baseball related, they should talk to the Baseball Association as they are willing to help with funds and even sweat equity to the ball fields. The Board would like to see pickle ball and a basketball court on the existing large hockey rink. They would like to utilize the perimeter of the park for disc golf. The road that comes through the park would be turned into a berm and the grassy land behind in the Northeast corner could be used for a picnic area with picnic tables and extra garbage cans. The Board would like to see Todd Street have angled parking to help with the congestion and parking concerns.
Yeager plans to bring a sketch of the Master Plan for Bane Park to the meeting on the 28th of February.

Adjourn

MOVED AND SECONDED BY YEAGER AND MILLER, DULY CARRIED, TO ADJOURN THE MEETING AT 5:38 P.M. TO SPECIAL PARK BOARD MEETING ON FEBRUARY 15, 2023 IN THE 2ND FLOOR CONFERENCE ROOM.

Respectfully Submitted,

Cari LaRose, Administrative Specialist

DRAFT

Brainerd, MN
February 15, 2023

Pursuant to due call and notice thereof, the special meeting of the Brainerd Park Board was called to order at 4:00 p.m. by Board President Shipe.

Upon roll call, the following board members were noted present: Miller, Shipe, Yeager, and Rushmeyer. Schaefer arrived a few minutes later.

Also noted present were City Engineer/Public Works Director Dehn, Riverfront Committee members Eric Roberts and Don Gorham, as well as Jim Roelofs from the original Planning Committee.

Approval of the Agenda - Approved

MOVED AND SECONDED BY BOARD MEMBERS YEAGER AND MILLER, DULY CARRIED, TO APPROVE THE AGENDA.

Unfinished Business

Approve MLT Grand Opening/Ribbon Cutting Event Details

Dehn stated MLT Park is reserved on Saturday, June 3 for the Grand Opening/Ribbon Cutting. Discussion was had on what the park board and original planning committee feels would be great at this event, and where to find funding for the band and amplification. Don Gorham stated he would be able to provide a contact that would be helpful with amplification and technical aspects. Gorham would also be able to provide a list of specific people to be included in receiving a formal invitation.

MOVED AND SECONDED BY RUSHMEYER AND YEAGER, DULY CARRIED, TO APPROVE THE GRAND OPENING/RIBBON CUTTING ON JUNE 3RD FROM 11 A.M. TO 3 P.M WITH A BUDGET OF $2,000.00 (TWO THOUSAND DOLLARS) TO HELP FUND ONE OR TWO BANDS AND AN AMPLIFICATION/TECH PERSON. EVENT TO INCLUDE DNR NATURE EDUCATION, A KAYAK VENDOR/OUTFITTER, AND UP TO THREE FOOD VENDORS. ALSO, TO INCLUDE CARL FAUST AND THE HISTORY GROUP WITH HISTORY OF RIVER/PARK, WONDERTREK IF THEY ARE AVAILABLE, AND IF POSSIBLE, THE JAYCEES TO SELL ALCOHOL. STAFF IS DIRECTED TO FIND DONATIONS AS A FUNDING SOURCE AND APPLY FOR COMMUNITY ACTION GRANT.

Discussion on Proposed Use of Remaining LCCMR Funds at MLT Park

Dehn stated he had discussions regarding what would be allowed in the scope of the project for the remainder of the LCCMR Funds. The remaining funds need to be spent by June 2024. Unfortunately, art, Wi-Fi, security systems, and new playground equipment are not allowed within the scope of the project. The water bottle filler, as well as a fence for safety by the playground could fit into the scope. After much discussion, the park board and original planning committee would also like to include brush clearing along the river to truly make this park a trailhead, they questioned if a kayak launch could fit in the scope, especially if it was ADA accessible. Also mentioned was additional signage with QR codes that link to GIS map of trail connections and points of interest in the City. Dehn had concerns with the kayak launch due to

the changing water levels of the river and previous problems staff has had trying to get previous docks in and out for the season. Dehn will ask some follow up questions to see if these items could be considered within the scope of the project and plans to draw up a formal document to present before the board.

MLT Park Discussion on Memorial Benches and Trees

Dehn stated that we have received a request for a Memorial Bench to be placed at the new MLT Park. This prompted a discussion on if the Memorial Bench and Tree policy needs to be revised. MLT Park already has several benches and there is not a lot of room for additional benches to be placed.

MOVED AND SECONDED BY YEAGER AND MILLER TO REVISE THE MEMORIAL BENCH AND TREE POLICY MAKING MLT PARK EXEMPT. THE PARK BOARD HAS FINAL APPROVAL ON ALL MEMORIAL BENCHES AND TREES FOR PLACEMENT IN ALL PARKS.

Adjourn

MOVED AND SECONDED BY SCHAEFER AND YEAGER, DULY CARRIED, TO ADJOURN THE MEETING AT 5:27 P.M. TO THE JOINT WORKSHOP WITH CITY COUNCIL ON FEBRUARY 27, 2023 AT 6:00 P.M. IN THE CITY COUNCIL CHAMBERS.

Respectfully Submitted,

Cari LaRose, Administrative Specialist

DRAFT

INVOICE REGISTER REPORT FOR CITY OF BRAINERD
EXP CHECK RUN DATES 01/21/2023 - 02/24/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Inv Num / Inv Ref#	Vendor / Description / GL Distribution		Inv Date / Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized / Post Date
312224								
75749	ACE HARDWARE		01/24/2023	02/08/2023	26.95	0.00	Paid	Y
	SKATE HELPERS		pziemer					02/08/2023
	230-5220-42210	OPERATING SUPPLIES			26.95			
312573								
76086	ACE HARDWARE		02/08/2023	02/22/2023	17.98	0.00	Paid	Y
	GLP RESTROOM - FAUCET REPAIRS		pziemer					02/22/2023
	230-5200-42220	REPAIR & MAINT			17.98			
113614								
75758	AMERICAN STEEL SUPPLY INC		01/23/2023	02/08/2023	270.00	0.00	Paid	Y
	SKATE HELPERS - OUTDOOR RINKS		pziemer					02/08/2023
	230-5220-42210	OPERATING SUPPLIES			270.00			
X02032023/PARKS								
76004	AT&T MOBILITY		01/25/2023	02/08/2023	161.12	0.00	Paid	Y
	12/16/22-1/25/23 PARKS PHONES		pziemer					02/08/2023
	230-5200-43321	TELEPHONE			161.12			
JAN 2023/PARKS								
76188	BRAINERD PUBLIC UTILITIES		01/24/2023	02/22/2023	4,486.01	0.00	Paid	Y
	12/24/22-1/24/23 PARKS DEPT UTILIT		pziemer					02/22/2023
	230-5200-43381	BPU UTILITIES			4,486.01			
92166-0/JAN23-PARKS								
76016	CENTERPOINT ENERGY		12/16/2022	02/08/2023	470.80	0.00	Paid	Y
	12/16/22-1/17/23 PARKS UTILITIES		pziemer					02/08/2023
	230-5200-43380	UTILITIES			470.80			
21169653								
76116	CONSOLIDATED TELEPHONE CO		02/12/2023	02/17/2023	26.25	0.00	Paid	Y
	2/12-3/11 PARKS PHONE/INTERNET		pziemer					02/17/2023
	230-5200-43321	TELEPHONE			26.25			
21170135/PARKS								
76134	CONSOLIDATED TELEPHONE CO		02/12/2023	02/17/2023	49.47	0.00	Paid	Y
	2/12/23-3/11/23 PARKS PHONE/INTERN		pziemer					02/17/2023
	230-5200-43321	TELEPHONE			49.47			
21:16 PAY REQ 7								
75661	CUSTOM BUILDERS, INC		01/16/2023	02/08/2023	132,020.00	0.00	Paid	Y
	IMP 21:16 PAY REQ 7		pziemer					02/08/2023
	401-9030-45530-21:16	CAPITAL-PYMTS TO CONTRACTS			132,020.00			
1840736								
76173	DAHLHEIMER BEVERAGE		02/13/2023	02/22/2023	48.00	0.00	Paid	Y
	TRASHBAGS - MISC SUPPLIES		pziemer					02/22/2023
	230-5200-42220	REPAIR & MAINT			48.00			

Inv Num / Inv Ref#	Vendor / Description / GL Distribution		Inv Date / Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized / Post Date
FBN4665952/PKS								
76151	ENTERPRISE FM TRUST		02/04/2023	02/22/2023	2,377.52	0.00	Paid	Y
	FEB 23 PARKS VEHICLE LEASES		pziemer					02/22/2023
	230-5200-43331	LEASE PAYMENTS			2,377.52			
25100								
76085	FALLS FLAG SOURCE		02/08/2023	02/22/2023	325.00	0.00	Paid	Y
	QTY 5 DOWNTOWN FLAGS		pziemer					02/22/2023
	101-1940-42220	REPAIR & MAINT			325.00			
09296899								
76172	HIRSHFIELD'S DECORATING		02/14/2023	02/22/2023	413.88	0.00	Paid	Y
	PARKS SHOP SUPPLIES - PAINT		pziemer					02/22/2023
	230-5200-42220	REPAIR & MAINT			413.88			
1/31/23								
75960	LYONS, JASON		01/31/2023	02/08/2023	62.99	0.00	Paid	Y
	2023 BOOT REIMBURSEMENT		pziemer					02/08/2023
	230-5200-42210	OPERATING SUPPLIES			62.99			
89784								
75696	MENARDS - BAXTER		01/10/2023	02/08/2023	27.19	0.00	Paid	Y
	THERMOSTAT		pziemer					02/08/2023
	230-5200-42220	REPAIR & MAINT			27.19			
90708								
76056	MENARDS - BAXTER		01/26/2023	02/22/2023	29.97	0.00	Paid	Y
	DUSTPAN - PARKS WARMING HOUSES		pziemer					02/22/2023
	230-5220-42210	OPERATING SUPPLIES			29.97			
90980								
76075	MENARDS - BAXTER		01/31/2023	02/22/2023	71.88	0.00	Paid	Y
	BOGGAN 48" MAYOR CONTINGENCY FUND		pziemer					02/22/2023
	245-1310-43430	MISCELLANEOUS			71.88			
91532								
76190	MENARDS - BAXTER		02/09/2023	02/22/2023	68.35	0.00	Paid	Y
	GGP RESTROOM REPAIRS		pziemer					02/22/2023
	230-5200-42220	REPAIR & MAINT			68.35			
SH 51815								
75717	MINNESOTA T'S		01/19/2023	02/08/2023	2,304.00	0.00	Paid	Y
	POND HOCKEY JERSEYS		pziemer					02/08/2023
	230-5209-42210	OPERATING SUPPLIES			2,304.00			
P0650203								
75691	RDO EQUIPMENT CO		01/13/2023	02/08/2023	203.49	0.00	Paid	Y
	CHIPPER TEETH FOR STUMP GRINDER		pziemer					02/08/2023
	230-5200-42220	REPAIR & MAINT			203.49			

Inv Num / Inv Ref#	Vendor / Description / GL Distribution		Inv Date / Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized / Post Date
6785								
75956	STARRY ELECTRIC INC		01/30/2023	02/08/2023	420.00	0.00	Paid	Y
	MMP-HOCKEY RINK LIGHTS TROUBLESHOO		pziemer					02/08/2023
	230-5200-42220	REPAIR & MAINT			420.00			
9926029298								
75965	VERIZON WIRELESS		01/23/2023	02/08/2023	40.01	0.00	Paid	Y
	12/24-1/23 PARKS PHONE		pziemer					02/08/2023
	230-5200-43321	TELEPHONE			40.01			
31X97152								
75994	WASTE PARTNERS INC		01/31/2023	02/08/2023	456.30	0.00	Paid	Y
	JAN 23 PARKS WASTE REMOVAL		pziemer					02/08/2023
	230-5200-43380	UTILITIES			456.30			
86729026/PARKS								
76168	WEX BANK		01/31/2023	02/22/2023	1,524.63	0.00	Paid	Y
	JAN 2023 PARKS DEPT FUEL		pziemer					02/22/2023
	230-5200-42212	MOTOR FUELS			1,524.63			
221565								
75964	WIDSETH SMITH NOLTING		01/23/2023	02/08/2023	5,937.00	0.00	Paid	Y
	LUM PARK ROAD/BOAT LAUNCH THRU 1/1		pziemer					02/08/2023
	401-9030-43300-21:17	PROFESSIONAL SERVICES			5,937.00			
R-018999-000-16								
75958	WSB & ASSOCIATES		01/31/2023	02/08/2023	1,656.00	0.00	Paid	Y
	IMP 21:16 MSP LANDING TRAILHEAD DE		pziemer					12/31/2022
	401-9030-43300-21:16	PROFESSIONAL SERVICES			1,656.00			
PCard: 2257 U.S. BANK Card Holder: CITY HALL								
1/17/23								
75773	AMAZON		01/17/2023	02/08/2023	149.90	0.00	Paid	Y
	HOCKEY SKATES		pziemer					02/08/2023
	230-5220-42210	OPERATING SUPPLIES			149.90			
1/11/23								
75774	AMAZON		01/11/2023	02/08/2023	25.97	0.00	Paid	Y
	QTY 2 SCOREBOARD KEEPERS		pziemer					02/08/2023
	230-5209-42210	OPERATING SUPPLIES			25.97			
Total PCard: 2257 U.S. BANK Card Holder: CITY HALL					175.87	0.00		

Inv Num / Inv Ref#	Vendor / Description / GL Distribution	Inv Date / Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized / Post Date
PCard: 2257 U.S. BANK Card Holder: PARKS							
12/27/2022							
75779	COSTCO	12/27/2022	02/08/2023	49.97	0.00	Paid	Y
	WARMING HOUSE SUPPLIES - CUPS/LINE	pziemer					12/31/2022
	230-5204-42210 OPERATING SUPPLIES			31.98			
	230-5200-42210 OPERATING SUPPLIES			17.99			
1/5/23							
75780	COSTCO	01/05/2023	02/08/2023	76.41	0.00	Paid	Y
	CONCESSIONS - COCOA/SPOONS	pziemer					02/08/2023
	230-5204-42210 OPERATING SUPPLIES			76.41			
1/13/23							
75961	PURE HOCKEY	01/13/2023	02/08/2023	893.73	0.00	Paid	Y
	POND HOCKEY /PUCKS/SKATES	pziemer					02/08/2023
	230-5209-42210 OPERATING SUPPLIES			548.36			
	230-5220-42210 OPERATING SUPPLIES			345.37			
1/10/23							
75962	PURE HOCKEY	01/10/2023	02/08/2023	2,258.56	0.00	Paid	Y
	POND HOCKEY SUPPLIES	pziemer					02/08/2023
	230-5209-42210 OPERATING SUPPLIES			2,258.56			
1/5/23							
75781	WALMART COMMUNITY/GECRB	01/05/2023	02/08/2023	8.88	0.00	Paid	Y
	CONCESSIONS - MARSHMALLOWS	pziemer					02/08/2023
	230-5204-42210 OPERATING SUPPLIES			8.88			
Total PCard: 2257 U.S. BANK Card Holder: PARKS				3,287.55	0.00		

INVOICE REGISTER REPORT FOR CITY OF BRAINERD
EXP CHECK RUN DATES 01/21/2023 - 02/24/2023
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Inv Num / Inv Ref#	Vendor / Description / GL Distribution	Inv Date / Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized / Post Date
# of Invoices: 33	# Due: 0	Totals:		156,958.21	0.00		
# of Credit Memos: 0	# Due: 0	Totals:		0.00	0.00		
Net of Invoices and Credit Memos:				156,958.21	0.00		

--- TOTALS BY GL DISTRIBUTION ---

101-1940-42220	REPAIR & MAINT	325.00	
230-5200-42210	OPERATING SUPPLIES	80.98	
230-5200-42212	MOTOR FUELS	1,524.63	
230-5200-42220	REPAIR & MAINT	1,198.89	
230-5200-43321	TELEPHONE	276.85	
230-5200-43331	LEASE PAYMENTS	2,377.52	
230-5200-43380	UTILITIES	927.10	
230-5200-43381	BPU UTILITIES	4,486.01	
230-5204-42210	OPERATING SUPPLIES	117.27	
230-5209-42210	OPERATING SUPPLIES	5,136.89	
230-5220-42210	OPERATING SUPPLIES	822.19	
245-1310-43430	MISCELLANEOUS	71.88	
401-9030-43300-21:16	PROFESSIONAL SERVICES	1,656.00	
401-9030-43300-21:17	PROFESSIONAL SERVICES	5,937.00	
401-9030-45530-21:16	CAPITAL-PYMTS TO CONTRACTS	132,020.00	

--- TOTALS BY FUND ---

101 - GENERAL FUND	325.00	0.00
230 - PARK & RECREATION FUND	16,948.33	0.00
245 - CONTINGENCY FUND	71.88	0.00
401 - CONSTRUCTION FUND	139,613.00	0.00

--- TOTALS BY DEPT/ACTIVITY ---

1310 - CONTINGENCY FUND	71.88	0.00
1940 - CITY HALL	325.00	0.00
5200 - PARK MAIN/ADMINISTRATION	10,871.98	0.00
5204 - CONCESSIONS	117.27	0.00
5209 - POND HOCKEY PROGRAM	5,136.89	0.00
5220 - OUTDOOR RINKS	822.19	0.00
9030 - CONSTRUCTION PROJ-MISC	139,613.00	0.00

Brainerd Park Board
Agenda Request

MEETING DATE: February 28, 2023

TITLE OF ITEM: Brainerd History Group Presentation

ACTION: Information Only

ACTION REQUESTED: Discussion Item

SUBMITTED BY: Holly Holm

DEPARTMENT: Visit Brainerd

PRESENTER: Holly Holm and Carl Faust

ESTIMATED TIME (MIN): 15 minutes

SUMMARY OF ISSUE:
The Brainerd History Group would like to present an update on the signage project for Riverfront Park.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:
Presentation only.

RECOMMENDED ACTION/MOTION:
Presentation only.

FINANCIAL IMPACT:

Is there a cost associated with this request: No
What is the total cost, with tax and shipping: Click to enter text
Is this budgeted? (Please Explain) Click to enter text

Park Board meeting, 2/28/23:

-Report on the status of the $750 grant for markers in the Mississippi Landing Trailhead Park area. Planned are Green Markers, one on the landing site, and about 10 on the river's edge, from the dam to Rotary Park. We are working with CTC so that the QR code will lead to a dedicatedsite with the interactive map on the CTC website. The QR code can be overlaid if the link needs to be changed. The map page will also include a link to the Brainerd Dispatch 2021 drone video of the river. QR code:

CTC 'Sippi Smile site link: https://www.smilesforjake.org/sippi/

The main marker sample is attached, for your approval.

FYI:

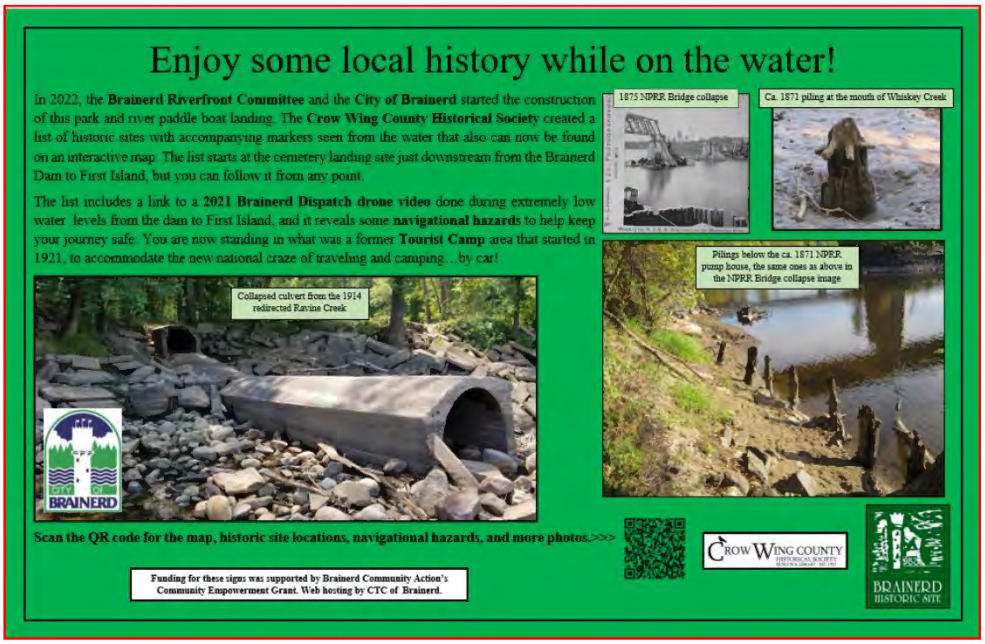
-More markers, or upgrades, are proposed in other city parks. These are funded by the proceeds from the Visit Brainerd-sponsored Downtown Brainerd Mini History Walk fees, by way of Brainerd Community Action.

---Kiwanis:
-Update the (faded) small brewery location marker on the pavilion (by the playground).
-Replace the same small brewery marker by the dog park on the trail. (This was on the planter by the path, now gone.) A post will be needed, or a handy tree.
-Replace the brewery Green Marker due to vandalism (the plexiglass was broken years ago), also update the copy due to more information gathered over time. This is on the brick pedestal on the site.
-Replace the (faded) small marker at the base of the ski slide hill.
-New Green Marker at the top of the ski slide hill on the corner of Park & Pennsylvania Streets, near the curb.

---Rotary:
-Green Marker near the lookout "pier," pointing out the abandoned sewage discharge pipe in the river and its pumping box under the pier.
-Possible Green Marker near Little Buffalo Creek south of the sewage pumping box pointing out the newly-found (2022) pier in the water, and its connection with First Island's early history, ca. 1900.

---Memorial: The kiosk, donated by LaVonne Danzl, is installed on the restroom building, and the slides and header above it are coming in the spring. This info will include all of NE Brainerd as well as the park itself.

"Green Marker" example>>>



Thank you for your time, on behalf of the **Brainerd History Group**! Questions welcome!

Park Board meeting, 2/28/23:

There are a few other locations within parks that have been planned to be marked, from an unfinished 2019 Library project, delayed due to Covid. The Woodland Park one has already been placed, but made as a "Green Marker." The Ski Slide marker will replace the existing smaller one that is very faded:

Boom Lake Skating Rink

Ice skating has been a popular sport in Brainerd since the early days, but one of the most popular spots over the years has been right here on Boom Lake. The photo looking NW was likely taken after **1898**. The warming house on the right may have been portable and on skis to be stored up on shore in the summer months. Markups to help you determine what is there now in the background are courtesy of Jeremy Jackson, 4/2015.

Newspapers have documented that it was still being used up until at least 1933. Read some Brainerd Daily Dispatch clippings below:

1913/12/18: The warm weather has kept tennis alive, and ladies and men are playing on the courts near the courthouse. However, Boom Lake ice is in fine shape and large crowds are skating there every evening. There is a shack on shore where one can warm up.

1913/12/25: (Adv.) The ice is in fine shape and there is a fine warming place. The Boom Lake Skating Rink. McNaughton & Peterson, Managers.

1933/11/15: Formation of a seven-team hockey league was nearing completion today, with Brainerd one of the key members. Games here will be played at the Boom Lake rink. A benefit dance for the team will be held Friday night, music by Chuck Halsted's band.

Boom Lake "Ski Slide"

The efforts of the newly reorganized **Brainerd Ski Club**, with WPA labor, resulted in building the **Boom Lake Ski Slide**, or Ski Jump, in **1938** just up the hill in front of you. Jumpers landed on the lake's southeast shore. Club president **Jake Prestun** drew up the blueprints and members raised the necessary $250 for materials and engineering.

BRAINERD'S FIRST ANNUAL
SKI TOURNAMENT
BOOM LAKE SKI SLIDE
SUNDAY, MARCH 12, 2:00 P. M.
The Norwegian American Athletic Club of Minneapolis will be represented by several expert jumpers. Lone Lake Ski Club of Aitkin and The Brainerd Ski Club will have entries in all events.
Admission—10c-15c

SPORTSMEN'S CLUB SEEKS SKI SLIDE

Club membership was $1, but the slide "will be open to anyone who proves capable of using it at no charge whatsoever." Lights were added around **1939**, and in **1941** two **Toboggan Slides** were constructed which were rated among the best in the state. The complex was abandoned during WWII, but resurrected again in **1946**. The footings of the pedestals are still visible at the top of the hill, and the toboggan slide runs are quite usable today! You can find these footings by walking from here to the brewery site on the paved trail on the east side of the lake, and go up the hill on a path to the top or park your car up on top of this hill on the intersection of Park & Pennsylvania Streets; then it is just a short walk in on fairly level ground. The photo was taken at this spot likely just after WW2.

Sewage Disposal Plant, Sewage Pumping Box

The white buildings in Rotary Park are all that is left of Brainerd's first sewage disposal plant. The entire plant was in this area, including open sewage ponds, but the area was prone to spring flooding. Construction of the road along the river, the bridge spanning the channel between Boom Lake and the Mississippi River, the stone walls along the road next to the river and the **Sewage Disposal Plant** was done by the **WPA** [Works Progress Administration] beginning about January 1938 and *appear* to have been completed by July 1938. The white building now processes raw sewage and pumps it across the river to the treatment plant in Baxter.

As you walk out on the observation pier, notice that under it is a huge concrete "box." This used to be the pumping box, a function that is now done farther downstream inside a similar structure. During low water times, you can see the concrete weights that were designed to weigh-down the large corrugated plastic sewage pipe across the river. This function too has been moved downstream, but the old pipe remains here. The weights are spaced about 5' apart and are 10' long and 16" square, yet some have been dislodged by ice over the years. This dock or pier, and at times fishing dock when the water is high, was craftily built over what would otherwise have been a rather unsightly concrete box!

Woodland Park

MAP OF WOODLAND PARK ADDITION TO BRAINERD
FRENCH & ORT PROPRIETORS
By O. E. GARRISON, CIVIL ENGINEER

This **privately-operated** 20-acre park was developed in a big way on **July 4, 1880**. It sat in this general area of the current **Rotary Park** on the flats below the Woodland Park Addition platted in **1881**. The park which "opened" even before the plat was recorded, was described as "possessing a beautiful pine grove, interspersed with oak and birch providing dense shade and a splendidly carpeted lawn. One could ride along shrubbery-lined avenues and picturesque paths aromatic with the pungent evergreen and delicious blueberry." It was operated by **Ed French and Peter Ort** (the latter the builder of the Brainerd Brewery on the east side of Boom Lake in **1882**.) "A three-foot-high 30 x 30' dance floor with a bandstand had been built and suspended overhead in the trees and was staffed with musicians." **Thanks to Ann M. Nelson** for unearthing this all but forgotten information in 2018, 137 years after its inception! As of this date, no photos have turned up. The above map is dated **1881**.

FYI, the website has been remade to exclude the 'Sippi Smiles for Jake event entirely. Scan it for yourself!

Brainerd Park Board
Agenda Request

MEETING DATE: February 28, 2023

TITLE OF ITEM: Approve Ski Loons Lease Agreement

ACTION: Action Requested

ACTION REQUESTED: Direction Requested

SUBMITTED BY: City Eng/PW Director Dehn

DEPARTMENT: Public Works

PRESENTER: City Eng/PW Director Dehn

ESTIMATED TIME (MIN): 10 Minutes

SUMMARY OF ISSUE:
On or before March 1, the Park Board needs to review the lease agreement with the Ski Loons.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:
Attached is the revised lease with dates changed. Nothing else has changed in the agreement besides the dates for the new lease agreement extending to the end of April of 2024. Also included in the packet are letters received from adjacent property owners as well as archives of previous discussions regarding the Ski Loons.

RECOMMENDED ACTION/MOTION:
Staff recommends approval of the lease agreement with the Ski Loons for the 2023 season.

FINANCIAL IMPACT:

Is there a cost associated with this request: No
What is the total cost, with tax and shipping: Click to enter text
Is this budgeted? (Please Explain) Click to enter text

LUM PARK LEASE AND USE

AGREEMENT SKI LOONS

The City of Brainerd, by and through its Park Board, and Brainerd Ski Loons Water Ski Show Team, Inc., a Minnesota non-profit corporation, enter into this Agreement effective May 1, 2023.

Recitals

A. The Ski Loons have used, and wish to continue to use, the City's Lum Park, on the shore of Rice Lake, as the staging area for practicing and performing water skiing shows.

B. The Ski Loons wish to lease the City's boathouse in the Park for storage of equipment and to install a dock for use by the ski team members.

C. The City is willing to allow the lease and use of its Lum Park facilities subject to the terms and conditions of this Agreement.

D. The City wishes to lease the Ski Loons Dock for use by the public at Lum Park subject to the terms and conditions of this Agreement.

Agreement

1. Term.

The term of this Agreement is from May 1, 2023, through April 30, 2024. This Agreement will be reviewed annually and no later than March 1 of each year.

2. Boathouse Lease

a. In consideration of the payment of $1.00, the Ski Loons may utilize the shower room of the existing boathouse for storage of equipment only.

b. The parties recognize that the shower room of the boathouse is provided solely to store equipment and is made available to the Ski Loons in an "as is" condition. By this Agreement, the Ski Loons accept the existing condition of the boathouse and agree that it is suitable for their limited purposes.

c. The shower room may be secured by the Ski Loons, provided the City retains access at all times for purposes of inspection and maintenance of the property.

3. **Dock**

a. The Ski Loons own a dock built and designed for their purposes. The dock may be installed at the Park during the term of this Agreement in a location approved by the Park Board. The dock will be leased by the City with a payment of $1.00 annually.

b. By leasing the dock to the City of Brainerd, the Ski Loons shall allow their dock to be used by the public when not in use by the Ski Loons during their practice sessions or shows.

c. The Ski Loons are solely responsible for installing and removing the dock, and for maintaining the dock in a safe condition suitable for public use.

d. The Ski Loons are responsible for removal of the dock at the end of their season. The dock sections shall be removed from Rice Lake and stored in the same location as the City owned docks. The floating dock will be stored in the back bay and secured to trees on Lum Park property.

4. **Use Restrictions**

a. The Ski Loons acknowledge that their use of Lum Park and Rice Lake can have adverse effects on City residents who own lakeshore properties and impacts the public's use of Lum Park.

b. The City of Brainerd acknowledges that the Ski Loons have a right to use public water to the fullest extent in accordance with the laws of the state of Minnesota.

c. The City of Brainerd recognizes that they have no authority to control water usage and respect the Ski Loons water usage rights. This agreement is intended to clarify their use of Lum Park and attached structures as a staging area.

d. The Ski Loons use of Lum Park and leased docks are limited to four nights per week during the term of this Agreement, Monday through Thursday, between the hours of 6:00 p.m. and dusk. The Ski Loons shall be considerate of the neighbors and be respectful of their riparian rights at all times.

e. The Ski Loons may have up to four shows during the term of this Agreement, with the dates approved in advance by the Park Board. The Ski Loons shall endeavor to maintain a safe distance from private docks and other users of public waters. Private property owners shall be allowed adequate time to leave their docks, return to the docks, and to position their boats on their boat lifts before the Ski Loons make a pass causing waves.

f. The Ski Loons shall endeavor to pull skiers from the dock perpendicular to the shoreline and away from private properties when it is feasible with the acts they are practicing. This shall not apply during the shows, at which time the Ski Loons may pull all ski acts along the shoreline to allow the audience in Lum Park to view the routines.

g. The Ski Loons shall endeavor to use other lakes or water bodies for small groups or move to the middle of Rice Lake whenever reasonably possible.

5. <u>Insurance</u>

The Ski Loons shall obtain liability insurance with a minimum limit of $1 million. The policy shall name the City of Brainerd as an additional insured. A copy of the declaration shall be provided to the City by June 1.

6. <u>Indemnification</u>

The Ski Loons shall defend and indemnify the City of Brainerd from and against any claims for damages arising out of the use of Lum Park, Park facilities and Rice Lake by the Ski Loons, and the use and maintenance of the dock owned by the Ski Loons, to the extent any such damages are caused by the negligence or intentional conduct of the Ski Loons, its employees, members, agents, or invitees.

Brainerd Ski Loons Water Ski Show Team, Inc.

Dated:_____ _____
Christopher Dens, President

City of Brainerd Park Board

Dated:_____ _____
Andrew Shipe, Park Board President

From: Christopher Dens
To: Cari LaRose
Subject: Re: Brainerd Ski Loons 2023 Agreement
Date: Tuesday, February 7, 2023 4:49:04 PM
Attachments: image001.png

*** **Warning**: External sender, use extreme caution with attachments and links ***

Our show dates are:
Sunday, July 16, 5:00 pm
Sunday, July 30, 5:00 pm
Sunday, August 13, 5:00 pm
Wednesday, August 16, 6:30 pm

On Tue, Feb 7, 2023 at 4:47 PM Christopher Dens <dens.ckd@gmail.com> wrote:

> Everything looks the same as last year which looks good. I would be open to extending this contract for multiple years so that we do not have to revisit it every year unless something changes. But let me know if the board would be open to that.
> What time is the meeting on Tuesday?
> Thanks,
> Chris
>
> On Tue, Feb 7, 2023 at 1:26 PM Cari LaRose <clarose@ci.brainerd.mn.us> wrote:
>
>> Good afternoon Chris,
>>
>> Attached is the updated Ski Loons Contract for 2023. Please review and provide feedback or comments. We intend on having this on the February 28th Park Board meeting agenda for review and hopefully approval by the Park Board. Do you have the dates for your summer ski shows yet?
>>
>> Have a great day,
>>
>> Cari
>>
>> Cari LaRose |Administrative Specialist
>> City of Brainerd | 501 Laurel St. Brainerd, MN 56401
>> 218.454.3423 | clarose@ci.brainerd.mn.us

January 24, 2023

Brainerd Parks and Recreation Board
Brainerd City Hall
501 Laurel Street
Brainerd MN 56401

RE: Brainerd Ski Loons Agreement – 2023

I am writing as a concerned citizen that would like to have the opportunity to discuss the 2023 Brainerd Ski Loons Agreement.

My neighbors and I, as owners of property on Rice Lake where the Ski Loons have practiced for the past few years would like the opportunity to discuss the number of nights that the practice is held at Rice Lake. We are requesting to be placed on the February agenda.

Our hope is to have the number of nights reduced to two (2) per night, with the hope that the Ski Loons can also utilize other lakes in the Brainerd Lakes Area.

Please contact me directly at 218-821-9733 or diane.magnessteam@gmail.com to confirm our request.

Sincerely,

Diane Tretter

Diane Tretter
14871 Wonderland Park Rd
Brainerd MN 56401

From: Katie Kaufman
To: Cari LaRose
Subject: Fwd: Ski Loons
Date: Friday, February 10, 2023 11:37:11 AM

Sent via the Samsung Galaxy S20 FE 5G, an AT&T 5G smartphone
Get Outlook for Android

From: Wayne Harting <WayneHarting@wastepartnersinc.com>
Sent: Friday, February 10, 2023 8:31:00 AM
To: Katie Kaufman <kkaufman@ci.brainerd.mn.us>; rushtk@nisswa.net <rushtk@nisswa.net>
Subject: Ski Loons

Good morning Katie & Troy,
I had a conversation with Kim Finch (past employee) , she told me she put all the correspondence together between the Ski Loons and Residents on Rice lake before she left. Can you please make this information available to the Parks Board members prior to the next meeting. I know not all members of the park board have seen the last 8 years of communication and want them to be able to make informed decisions.
I see the Park Board now has a "2 year" contract up for review at the next meeting board meeting. Some of the residents of Rice Lakes and neighbors to the park will be at the meeting to show their opposition to this new contract. This has been an on going battle – The Ski Loons had 2 nights of practice and 2 nights of learn to ski program and has now changed to 4 days of practice and apparently the learn to Ski has moved to a different body of water, and instead of reducing nights they increased practices to 4 nights a week from 6 to dusk Monday – Thursday from Memorial day Labor Day (all summer). I personally purchased property on the river because it was quite and didn't have all the boat traffic of a Gull Lake and Serpent Lake that I have also lived on. While the Park Department doesn't claim the Ski Loons as their program they go out of their way to allow a dock, jump and ski storage for $1 a year. The nuisance in front of my house is directly related to the times you allow the Ski Loons to use "your $1 dock".

There are 10,000 lakes and feel we have put up with this for 8 years – they manage to now do shows on Gull Lake and Bay Lake without using this dock and ski jump but yet insist on this is the only body of water they can practice on. It's one thing to have an activity inside the park but this directly effects outside the park and especially the 4-5 neighbors that have the activity directly in front of our docks.

Please share these Videos with board members prior to meeting. If they could be played at meeting when even be better: Examples of how close they are to the dock
https://www.dropbox.com/s/jxcazvqnq2zpmw3/Dock%20Footage.mp4?dl=0

(2) Facebook

Thank you

Wayne Harting

Wayne Harting

Brainerd Ski Loons
Park Board archives 2015-2022

July 28, 2015
The Chair recognized Jim Larson and Chris and Mandy Dens, representing the Brainerd Ski Loons Water Ski Club. The non-profit group has requested the use of the Lum Park beach, boat access and parking lot for evening water ski shows on August 20 and 23, and for practices on August 17 and 19. The shows will be free to attend, however donations will be accepted. The group also hopes to sell concessions to help raise money for the club. This is a new club that wants to promote water skiing in the Brainerd Lakes Area and teach youth to ski. The goal is for the water ski shows to become an annual event at the park. The club has its own liability insurance for shows and practices. A park use permit will be issued by the Parks Department. Mr. Boeder made a motion to allow the Brainerd Ski Loons Water Ski Club use of the Lum Park beach, boat access and parking lot for water ski shows on August 20 and 23, and for practices on August 17 and 19. A copy of the club's liability insurance and a signed park use permit will be required. Mr. Parks seconded and board approval was unanimous.

January 26, 2016
The Brainerd Ski Loons Water Ski Club plans to host three or four shows at Lum Park in 2016 and practice two times per week. Representatives are requesting to install an off-shore anchored jump, steps and a dock, and to use storage space in the beach house. The club will provide proof of insurance for all activities it sponsors at Lum Park, and follow the sheriff's department's requirements to block off the anchored jump when not in use. Following discussion, Mr. Hegstad made a motion to approve the Brainerd Ski Loons' requests. Mr. Parks seconded and board approval was unanimous.

February 23, 2016
The Brainerd Ski Loons have scheduled Monday and Wednesday practices from 6 p.m. to dusk, June 1 through August. Shows will be at 6:30 p.m. on July 17 and 31, and August 18 and 21.

June 28, 2016 (not a Brainerd Ski Loons agenda item)
No Wake Zone Buoy
The Chair recognized Mr. Lawrence Severt, representing the Rice Lake Association. Mr. Severt shared that Rice Lake resident Marty Johnson approached the association when he learned that the Parks Department no longer places a "No Wake Zone" buoy in the channel near the boat landing at Lum Park. Mr. Sailer explained that unless the channel is officially designated a no wake zone by the county, anyone that places a buoy in the area is responsible for any liability that may arise. When the Park Board approved installing a buoy in 2004, liability was not a part of the discussion, and Crow Wing County did not approve a no wake zone ordinance at that time. The League of Minnesota Cities does not recommend that the City assume unnecessary liability, the lake is not the City's jurisdiction, and the department does not have the equipment necessary to place and remove buoys (namely, a boat). Mr. Severt indicated that Mr. Johnson plans to buy buoys and place them. In the meantime, Mr. Severt has begun the process of applying for a no wake zone designation from the Crow Wing County Sheriff's Department, which must also be approved by the State of Minnesota.

July 26, 2016
Staff met with representatives of the Brainerd Ski Loons and the Rice Lake Association on July 13 to discuss concerns raised by lake residents. A report was sent to the City Council and included with the Park Board meeting materials.

Staff then met with Ski Loons president Christopher Dens on July 18 to discuss the dock the club installed by the practice/show area. There was concern about a private entity installing a dock at a public park, as well as the "Private Property" sign posted on the dock. Mr. Sailer reminded the Board that the Ski Loons are a 501(c)3 non-profit

organization, not a private or commercial entity. The Ski Loons agreed to remove the sign, but would prefer to retain ownership of the dock rather than have the Parks and Recreation Department "adopt" it. They stated the dock is available for public use except during practices and shows. The club has insurance coverage for the dock and the ramp, but the Board would like the policy reviewed to be sure it covers the dock 24 hours a day, not just during practices and shows. After further discussion, Ms. Burkey made a motion to allow the Brainerd Ski Loons to retain ownership of the dock, pending review of the insurance policy. Ms. Holm seconded and board approval was unanimous. At the same meeting, parking issues that occurred at the July 17 show were discussed. Dr. Dens agreed to form a parking committee to direct traffic at future shows.

The Ski Loons requested permission to hang advertising signs on its dock throughout the summer. Following discussion, Ms. Holm made a motion to allow the Brainerd Ski Loons to hang advertising banners on its dock on show dates only, to be removed by the following day. The banners must adhere to the department's advertising guidelines. Ms. Burkey seconded and board approval was unanimous.

November 22, 2016

The Brainerd Ski Loons are requesting permission to add another weekly evening practice for 2017, to allow more individual practice time. Practices would be from 6:30 to dusk, Monday through Thursday. Mr. Sailer said the presence of the ski team has not caused any issues at Lum Park. Mr. Hegstad made a motion to approve the Brainerd Ski Loons request. Mr. Boeder seconded and board approval was unanimous.

April 25, 2017

Kurt LeVasseur, whose property abuts the north side of Lum Park, has informed staff that he is very unhappy with the Ski Loons' ramp and dock in Rice Lake. He claims there has been erosion along his shoreline due to the ski club's continual use of the lake, and is threatening legal action if the ramp and dock aren't removed between shows. Staff informed Mr. LeVasseur that the Park Board's jurisdiction ends at the water's edge, the Ski Loons have a permit for the ramp from the Crow Wing County Sheriff's Department and the required insurance, and also have Park Board permission to use Lum Park for staging purposes. He was also told about the meeting that took place between staff, the Rice Lake Association and the Ski Loons last year, to iron out various issues that were presented to the Park Board. Mr. LeVasseur does not belong to the association, and he declined an invitation to attend the Park Board meeting to state his concerns. The Board took no action, but asked that Mr. Sailer send Mr. LeVasseur a letter reiterating what he had already been told, and to refer him again to the County regarding jurisdiction of the waters.

March 27, 2018

The Brainerd Ski Loons club requested approval of its 2018 show schedule that includes three Sunday evening shows and one Wednesday evening show. Ms. Burkey made a motion to approve, Mr. Rushmeyer seconded, and board approval was unanimous.

September 25, 2018

The chair recognized Wayne and Stacey Harting of Brainerd. The Hartings live two doors north of Lum Park and are upset about the Brainerd Ski Loons' use of Rice Lake in front of their dock. They understand the Sheriff's Department grants the permit for the use of the lake, but the Park Board allows the use of Lum Park for access and staging. Mr. Harting explained to board members that the ski club uses three boats four to five evenings a week, May through Labor Day, from 5:00 p.m. to dark, passing 15-20 feet from the end of their dock. They counted 200 passes per week by the boats and skiers, and the ski jump also obstructs their view of the lake. The Hartings have no desire to shut down the ski club, but the use of the lake in front of their dock is so excessive that they can't enjoy their back yard and the lake. Mr. Harting said ski boats have passed as close as 10 feet from the dock, even directly over his fishing line while fishing from the dock. Park Board members were under the impression the club was practicing two times per week in addition to the four shows it puts on each summer. Staff indicated that the club practices two nights per week, and provides instruction the other evenings, so perhaps they could find another location for instructional sessions. Mr. Harting said

the club only uses the ski jump for a day or two before shows, so maybe they could remove it the rest of the time or move it in front of the Lum Park Beach. Moving the Ski Loons' dock closer to the Lum Park Beach might help the situation also. The Hartings also mentioned that they see children climbing on the ski jump often. They feel that the Ski Loons have options available to them that would lessen the disruption to the three homeowners primarily affected by the nightly activity, mainly by moving or removing the ski ramp and changing the direction of their routes. Mr. Sailer will visit with club president Chris Dens about addressing these concerns prior to the 2019 season.

October 23, 2018

Mr. Sailer visited with Chris Dens, President of the Brainerd Ski Loons, about what the club can do to alleviate issues brought to the Park Board's attention by homeowners that live next to Lum Park. Wayne and Stacey Harting were in attendance. Park Board members previously viewed a video the Hartings made to demonstrate how close the skiers repeatedly go past their neighbor's dock almost every evening throughout the summer. Dr. Dens will be meeting with others in the club to discuss moving the Ski Loons' dock closer to the beach, changing the angle of the dock and moving the beginner lessons that take place two evenings per week to another location. All concerns will be worked on this winter.

February 26, 2019

The chair recognized Chris Dens, President of the Brainerd Ski Loons. Mr. Dens shared information about the ski club and its involvement with the community. He stated that changes will be made for the upcoming season that will hopefully alleviate the issues brought before the Park Board last year by residents that live next to the park. The ski jump will be moved about 200' west and closer to shore, and they are switching the layout of the docks and the ski patterns, to lessen the traffic directly in front of the neighbors' docks. Ms. Schaefer asked if any practices would be able to be moved to another location, which was discussed by board members last year. Mr. Dens explained that isn't feasible because there would be too much equipment to transport from Lum Park, plus the boats are stored close to the park. The club will do its best to have smaller groups practice upriver if possible. Practices will still be Monday through Thursday evenings, with "big practices" (30-50 people) on Mondays and Wednesdays. Shows are scheduled for July 14, Aug. 4, Aug. 11 and Aug. 14. Mr. Parks thanked Mr. Dens for his willingness to accommodate the neighbors' concerns, and also for putting on the free shows for the community.

April 23, 2019

Christopher Dens, President of the Brainerd Ski Loons club, defended the changes he presented at the February Park Board meeting in regards to the complaint lodged by Wayne and Stacey Harting about the club's excessive use of Rice Lake in front of their dock. The Hartings were very disappointed that Park Board approval was again given for the Ski Loons to practice from the Lum Park location four nights a week throughout the summer months, stating that basically, as concerned taxpayers, they are allowed to use the lake three days a week. Dr. Dens spoke at length about how the club is fulfilling its mission statement by providing a valuable opportunity for the community, and they are respectful of fisherman and other users of the lake. The Hartings disagreed with a number of Dr. Dens' statements and reiterated how they have no desire to shut down the club's activities, but instead would like a compromise that would allow them more evenings to enjoy their home. Board members suggested a number of different ideas and options, none of which Dr. Dens felt would be possible for the club to implement. The Board expressed concern about the club's unwillingness to compromise. Discussion ended up centering on what they, as a board, could do. Rice Lake is under the jurisdiction of Crow Wing County, but access to the Ski Loons' dock is on park property. Board members discussed limiting the Ski Loons' access to the dock to specific days and hours, and that a contract should be drawn up. Mr. Sailer was directed to visit with the City Attorney regarding the dock access and a contract. Discussion was tabled to the May meeting, unless a special board meeting needs to be called before that time.

May 2, 2019
Mr. Sailer reported that Dr. Dens and the Hartings had a private meeting to discuss the concerns brought up at previous board meetings regarding the Brainerd Ski Loons, and had arrived at a tentative agreement. A printed copy was distributed to board members and Mr. Sailer went over it at the meeting. The Hartings and Dr. Dens plan to meet again toward the end of June or early July to discuss how it is going.

The City Attorney recommends that the Ski Loons donate its dock to the City of Brainerd, citing that a private entity should not be allowed to have a dock on public property, and also for liability reasons. This would mean that the city would be responsible for placement and removal of the dock, and also maintenance if something needed to be repaired. Ms. Hillman added that the city must be named as "additional insured" regardless of who owns the dock. Dr. Dens stated the Ski Loons Club is hesitant to donate the dock to the city unless certain assurances are in place, including, but not limited to, the proper placement of the dock for the club, ongoing maintenance, and the assurance the city would not use the dock for another purpose. The City Council would have to accept the donation and the cost of maintaining the dock. An agreement would need to be drawn up between the two parties to address everything being discussed. Mr. Parks made a motion to accept the City Attorney's recommendation that the Brainerd Ski Loons donate the dock to the City of Brainerd, and that staff work with the Ski Loons to satisfy the City Attorney's recommendations. There was no second. Mr. Yeager expressed concern about maintenance costs involved with accepting the donation. Based on experience with existing city-owned docks, Mr. Sailer did not feel that dock maintenance would create a financial issue; however, he pointed out that the city does not have a boat so the club would still need to be involved with dock placement and removal. At this point Mr. Johnson suggested the possibility of the city leasing the dock from the Ski Loons for $1.00 per year and incorporating that lease into the annual agreement drafted by the City Attorney that could include everything involving the Ski Loons' operations and use of city facilities. The club would retain ownership and maintenance responsibilities for the dock. Dr. Dens was receptive to the idea. Board members favored the lease idea, and Mr. Parks withdrew his motion. The item was tabled until the May meeting to allow staff to consult with the City Attorney about the lease option within an annual agreement.

The City Attorney recommends that the Ski Loons pay a nominal fee for storing equipment in the Lum Park beach house. Mr. Sailer noted that standard park rental fees are no longer waived for non-profit entities, but the one small room the ski club is using has no amenities and is simply storage space the department is not using. Mr. Rushmeyer brought up Mr. Boeder's thoughts at the March meeting about how there should be some sort of revenue benefit for the Parks Department from having the Ski Loons at Lum Park. After a brief discussion Mr. Yeager made a motion that the lease of the storage room to the Ski Loons be free of charge if it can be tied in with the annual agreement. Mr. Parks seconded and board approval was unanimous.

May 28, 2019
Board members reviewed the 2019 contract that was drawn up by the City Attorney. There were errors noted regarding the dock lease. Mr. Parks made a motion to approve the contract with the necessary corrections. Ms. Schaefer seconded and board approval was unanimous.

June 25, 2019
Two drafts of the proposed contract with the Brainerd Ski Loons were presented; the first was the contract approved by the Park Board at its May meeting, the second had revisions requested by Brainerd Ski Loons President Christopher Dens. After a brief discussion, Mr. Yeager made a motion to approve the revised contract as written, pending review by the City Attorney. Mr. Boeder seconded and board approval was unanimous.

July 23, 2019
The latest revision of the Ski Loons contract was presented for approval. Mr. Parks made a motion to approve; Mr. Boeder seconded and board approval was unanimous. The agreement will expire May 24, 2020.

February 25, 2020
Rice Lake residents Wayne and Stacey Harting reported that the changes the Brainerd Ski Loons made in 2019 were favorable, and thought things went well last season. They had a couple of requests for the 2020 season, but club president Chris Dens didn't think they would be able to accommodate them. Use of Rice Lake is not the Park Board's jurisdiction. Mr. Parks made a motion to approve an updated contract for the 2020 season with no changes except dates; Mr. Rushmeyer seconded and board approval was unanimous.

April 28, 2020
The Ski Loons told staff there is a good chance their 2020 shows will be cancelled, and team practices also. They would like to conduct practices with one or two skiers at a time if their drivers are agreeable, and would adhere to strict social distancing. Mr. Parks made a motion to allow the Ski Loons to practice as requested. Mr. Yeager said he appreciated the courtesy call from the club, but we do not control what they do on the water and he doesn't think we need to add another layer to the existing contract. Following a brief discussion Mr. Parks withdrew his motion.

May 26, 2020
The Brainerd Ski Loons have cancelled their season including all practices. They will not be putting out their dock or ramps.

February 23, 2021
Mr. Sandy presented the 2021 Brainerd Ski Loons Lease Agreement with updated dates and no other changes from the previous agreement. The Chair recognized Wayne Harting, Wonderland Park Road, Brainerd, who stated they were all right with practices four times per week with the change of direction of the boats and not coming by the house as often. He wanted to note that the red house next to the park now has a family with children that will be out in the water more so they will have to be careful about that dock. The Chair recognized Stacey Harting, Wonderland Park Road, Brainerd, who asked if the practices do become an issue this summer, will they have the right to bring concerns forward this year or can it not be discussed until next year. Mr. Yeager responded that concerns can be brought forward any time. He reminded everyone that the Park Board only controls the access to the beach, not the use on the water, but an open dialogue is encouraged at any time. MOVED AND SECONDED BY PARKS AND RUSHMEYER, DULY CARRIED, TO APPROVE THE 2021 SKI LOONS LEASE AGREEMENT AS PRESENTED

July 13, 2021
The Chair opened the public forum at 4:05 p.m.
Julie Aspros, 14855 Wonderland Park Road, said when the Ski Loons started seven years ago practices were just a few times before the shows so there wasn't much disruption around the area. Each year it has gotten to be more and more, to the point where the boat operators would tell them to get out of the way when they were trying to get in and out from their dock. She said there is too much traffic with practices Monday through Thursday from 6 until dark, yelling and screaming, they have lost about two feet of shoreline at their place. There is no regard for wildlife, the loons and baby loons. If you are fishing it has gotten worse and worse. The program is good to keep youth busy but they feel that it is just too much for their area.
Wayne Harting, 14813 Wonderland Park Road, said neighbors that fish close to shore every weekend told Ms. Aspros they were trolling on Saturday when the Ski Loons boat came through between the water trampolines and Hartings' dock. He said the Ski Loons are supposed to be Monday through Thursday per the agreement and they are showing up on Fridays and Saturdays. They are doing it because the dock and ramp are there so they are utilizing it. If we are going to have this agreement, they need to stick to it. It was agreed two years ago practices would be two nights a week in the Hartings' direction, for the pyramids and the ski jump. Last week all four days they skied their direction, and on Saturday were there from about 10 to 4:30 for the Learn to Ski program that the Ski Loons are denying was their program, even though it was their boats and their people. They are using it when they aren't supposed to and they come within 25-30 feet of the rafts and the people out there. It has gotten out of hand and he thinks the common

sense thing is they can't be on that little bit of water four days a week for 20 hours a week. It is too much to ask of a homeowner to have that in front their house for 20 hours. He understands that what they are doing is not illegal, but he thinks the only way this is going to stop is if the Park Board takes control. Last year when there was no dock or ramp they had no issues. He feels this could have been avoided if the Ski Loons had followed the rules; he stuck up for them at the meeting in April because two years ago they went straight out from their dock and everything was fine. This year has been everything but fine and he closed by saying that is his stand.

The Chair recognized Christopher Dens, President of the Brainerd Ski Loons. Mr. Dens stated he would be taking more than three minutes because there have been a lot of complaints alleged against the Ski Loons unfairly and he would like to take the time to adequately address those, as well as have Ski Loons supporters speak. He recited the goals and mission of the ski club and stated they remain constantly respectful of their friends and neighbors and try to share the lake with everyone. He would like to focus his discussion on the rights of individuals, the law, and the freedom and rights of people to utilize the public water and park without infringing upon the rights of the owners and everyone else there.

Mr. Dens said a Learn to Ski event coordinated by Bill Bivens, held last Saturday, seems to have triggered all of this. The Ski Loons historically held Learn to Ski events but have shifted their focus to the shows. Mr. Bivens volunteered to continue the Learn to Ski events, set up the dates and had permission to use the Ski Loons' boats and equipment, but the ski club didn't consider this event part of its four practice days. There was one pass on Saturday where Mr. Bivens went between the raft and dock which did not abide by the contract, for which Mr. Bivens has apologized. Mr. Dens spoke with Crow Wing County Sergeant Brad Thesing who determined that Mr. Bivens didn't break any laws. The contract says the Ski Loons are not to use the dock and that section of the park except on practice days. The plan on Saturday was to have them load and unload at the public beach launch but most of the parents went to the dock so Mr. Bivens let the kids come out of the dock and load and unload there. He reiterated the Learn to Ski event was in partnership with the Ski Loons but not directly managed by the organization.

Mr. Dens said there are very clear and established laws that anyone has the right to use the public water. The Ski Loons and anyone else can be out waterskiing on the lake. There is a camp that pulls tubers on Rice Lake. The law allows these activities seven days a week from sunrise to a half hour after sunset. He also looked at rules for public parks and believes that past contracts unfairly limit the rights of club members and you cannot discriminate against people coming in to use the park. There were a couple individuals there on Saturday that are members of the Ski Loons, but they were there with friends and skiing from the dock. He asked if you are a member of the Ski Loons are you barred from visiting Lum Park at times that aren't official practices? If so, that is an infringement of the First Amendment right to be able to use public facilities. If there is a park-wide ban that says no one can use this dock or certain parts of the park, not just because they are a member of a certain organization, then that's a different issue, but as is stands right now, they would like to see this changed in the contract.

Mr. Dens called on Sergeant Thesing to clarify some of the rules, because Mr. Harting commented in an e-mail that anyone pulling a water skier must be 100 feet away from the docks. He said there is no law in Minnesota governing this and you can be as close to a boat as is deemed safe. When you are landing and pulling skiers you can be 20 feet from a raft if no one is being endangered and no harm being caused. The complaints coming from the neighbors comes down to they don't like us expressing our rights to be able to use the public water. The demands they are making are unfair because they are infringing on our members' use of the water. The laws are set up to allow everyone to share and be out there skiing. The skiers are in no way inhibiting neighbors or community members from being on the water, fishing, going to and from their docks, enjoying the lake; they are simply there utilizing their own rights. He said the Ski Loons have done a lot over the years to try to accommodate the neighbors; they have changed boat patterns, changed the angle of their dock, and moved the ramp even though they have a permit from the Sheriff for it. They have strived to be courteous, listen to neighbors, allow them to come in and out of their boat landings, and never trying to get in their way. He said that was not reciprocated last night when they were there to practice and Mr. Harting had two boats parked on our entrance/exit where we would normally bring our stand-off skiers, and this is borderline on harassment.

The feeling he gets is no matter what we do, there is constantly an eye on us, trying to ensnare us in a trap to show that we are doing something wrong. He read from an email from Mr. Harting that said he could talk to sponsors about sponsoring an event that is a nuisance to the homeowners around the lake, he could put another raft out, he could fish in front of the Ski Loons' dock as close as they were to his dock last night and this will end the Ski Loons using the dock, taking care of the problem once and for all. He could call the water patrol to issue a complaint every night somebody passes too close. He said Mr. Dens seems to think that ski patterns are the answer to being on the lake and he will now have a fishing pattern that keeps him between the Ski Loons dock and his dock between 5:30 and 9:00 Monday through Thursday. He closed by saying he guarantees it will be easier to stay away from his dock. Mr. Dens said that borderlines on a very threatening e-mail to our organization as a whole and asked to turn the floor over to Bill Bivens, Sergeant Brad Thesing, then supporters.

Bill Bivens, 26473 Ross Point Road, Nisswa, apologized for any inconvenience or perceived slight that happened last Saturday. He ran two Learn to Ski programs this summer on Saturdays and used the Ski Loons' boats and the dock on both dates, however on June 19 the lake was so windy they had to go upriver. Last Saturday the best water for teaching kids to ski was on the south end of the lake which also gave parents the opportunity to take pictures as they passed the docks. Regarding the gentlemen that was in his boat going back and forth, Mr. Bivens said he went in a straight line out to the corner away from him and tried to not be in his way. He felt they were being safe, he thought they were going slow enough, he thought they were staying far enough away from everything. He said everything rests on him, he was there running the Learn to Ski program and it did not directly involve the Ski Loons. He said there was one incident at the end of the day when some of the Ski Loons members that were in the boat wanted to do a one-run pyramid to show the kids. He pulled the kids off the boat and went straight, which was between the dock and the trampoline raft. That was the only time he went in between there and he takes full responsibility for that. He said he made that decision, it was wrong, and he apologized. He did not want the Ski Loons blamed for his miscalculations.

Sergeant Brad Thesing with Crow Wing County Sheriff's Office took the floor. His department is responsible for enforcing the rules and laws on the water. He stated there is no specific distance required for boats when they are towing skiers. The department issues permits for structures and events on the water including the ski jump raft. Any events open to the public including training events such as the Learn to Ski classes are required to have a permit prior to hosting those events. He asked if there were any specific questions. Mr. Harting asked if there was anything illegal that happened last night. Sergeant Thesing said regarding boats parked on either side of the structure, there was no event permit issued for that night so there wasn't any enforceable law the Sheriff's Office could take action on.

Council President Gabe Johnson, 1501 Rosewood Street, Brainerd, spoke in favor of the Ski Loons. He thinks it is a fantastic group and program. He was on the Park Board seven years ago when they first approached the Board hoping they could grow into something. He thinks the growth is a good thing. We don't talk about park usage hours or who is allowed or not allowed in our parks. We either lease this dock that the public uses except on Ski Loons event dates or we don't lease it, and that would essentially be kicking the Ski Loons out of the park. That really is the only decision we have at a Park Board level. As much as we would like to fix a lot of things, he doesn't know if the Park Board or City Government or any government can fix relationships. We just need to focus on if we want to continue to have that dock and continue to have this successful program in what in his opinion is our most beautiful park or do we not. He hopes they continue to lease the dock.

Delia Bruggeman, 16224 Miles Circle, Brainerd, stated that when the Ski Loons were welcomed to Lum Park seven years ago countless hours were volunteered by the team to clean up the area. Buckets of broken bottles and garbage were removed from the water from the many years of less than desirable behavior that previously took place at the park. The City of Brainerd and the Parks and Rec Board were wise in their decision to allow a consistent and positive presence at Lum Park with the Brainerd Ski Loons. In the Ski Loons' time at the park she has witnessed a transformation of Lum Park from a hangout that law enforcement regularly needed to patrol to a thriving community gathering spot where individuals and families once again feel safe to use. She hopes they continue to support the Ski Loons at Lum Park.

Karen Fraser, 10576 Pine Song Drive, Nisswa, has two sons that are not members of the Loons but did the Learn to Ski program on Saturday. She said there was so much support and Bill was wonderful. She said she loves the Ski Loons and doesn't have any association other than the two Learn to Ski days but she is supporting them.
Virginia Cobb, 1119 15th Avenue NE, Brainerd, stated that her dock is right across from the Lum Park boat ramp. She doesn't think the erosion to her shore or any other shore around is related to one set of boats; it is related to the thousands of boats that go very fast all throughout Rice Lake. It happens, that's what we live with being on a shore and allowing boats on the lake, and she supports the Ski Loons.
Brian Pike, 15872 Jordan Road, Oak Lawn Township Resident, has lived here 31 years and his son became involved with the Ski Loons five years ago as a charter member. He supports the Ski Loons as a driver and as a member. He finds it hard to believe we are saying unrespectful things to travelers nearby; he has never heard or witnessed that out in the boats. They are mindful of people in front of their boats and people on the dock before practices. They have never really kicked anybody off or said this is our spot, this is our place, and he is surprised that language is out there. He encourages the Ski Loons to continue and hopefully be here for many years.
Jill Neumann, 5178 Jordan Road, said when she first moved here and had small children she didn't go to Lum Park, saying it wasn't an environment that she found good for her children. She thinks the Ski Loons has been a positive change, enhancing the park, bringing in small children and families, healthy family elements, things we want. It also brings economic positive change, people are coming to town to see the show, getting gas, going out to eat, and she supports the Ski Loons.
Kyle Wikstrom, 4917 Noka Trail, North Long Lake, has lived here approximately six years. He has been a part of a lot of different organizations and said that every single one of them that has succeeded experiences growing pains. With those growing pains we have to collaborate and he has never encountered any maliciousness amongst any of the Brainerd Ski Loons members, and when they've heard concerns he has seen them to be quick to tackle it. He believes this is one of those positive growing pains that they can work through and work toward a more peaceful coexistence.
Matt Singh, 1101 Lakeview Lane, Brainerd, said Rice Lake is in his back yard and Memorial Park is in his front yard. You expect activity at parks when you move there. He said he never would have been able to waterski if he had not joined the Ski Loons with his daughter. He says it has been a very positive thing for his family and a positive thing for the lake. In respect to shore erosion, when 25 bass boats go across the lake, when there is a camp wake boat going all day long, that's part of it. It is unfortunate but everybody is having fun, everybody is using the lake and that goes with it, so the Ski Loons should have the opportunity to use that park too and recreate the way they want to.
Kelly Larson, 10805 River Hills Circle, Brainerd, lives on the river toward French Rapids. She also does not like to see the shoreline erosion happen but can also see that a 20-30 mph steady wind does as much wave action as boats going by.
Bill Wroolie, 1111 Lakeview Lane, Brainerd, has lived there for about 30 years. When he moved there they had the BMX track and then the baseball field, and now the Loons. Rice Lake has become a lot busier since he moved in but they enjoy the Ski Loons shows. They bring people in from out of the area that spend money here. They need to get this all worked out and keep the Ski Loons.
Keith Bisdahl lives on the south edge of Brainerd. He said the Ski Loons made it possible for him to be able to have his two young kids learn to ski. That's why we have public things; to use the space, to use the waters. We all have those rights. They do it in a positive way; his kids have learned more than just to ski; they have learned how, as a team, to put pyramids together, to teach each other. In the years we've been there he's never heard a negative thing. He works for the City of Baxter Parks Division and says that parks are there for positiveness. The Park Board should feel good about what they do and he is in favor of the Loons.
Mr. Dens took the floor again. He said that ultimately we try to find that balance where everyone has their rights that are tied to the law, use of the park, and use of the water. The decision is whether you have the dock there or not. He feels part of the problem is how the contract is written. He will send the Board a copy of a revised contract that would remove the restrictions on barring the Ski Loons from being at the park when it's not during their set number of days,

because part of that being a contentious issue is when some members of the Ski Loons are there on different days. If we know we have an established right to use the water seven days a week, same as anybody else, he doesn't feel it is this Park Board's right to be able to infringe upon our rights to use the dock. They tried going around that by using the public launch instead of the dock but that doesn't make a lot of sense. We have a right to be out there, to do a Learn to Ski program. If we remove that restriction it will minimize some of the complaints about things we are doing. The other restrictions he would remove are things that we allowed to be in the contract that basically infringe upon our rights because we tried to show good faith that we are trying to be accommodating. This change to the contract does not mean the Ski Loons are going to quit being accommodating; it just means that it is not going to have to be something that gets brought up as a breach of contract. If there are rules in place that say we can go wherever we want in the water we will continue to use our good faith judgment and strive to have good relationships with the neighbors, residents, boaters, skiers, and everyone that is out there. He has always remained committed to that and has encouraged Mr. Harting to reach out to him first any time he had a complaint. He said that Mr. Harting has not done that but has gone to the Park Board first. Mr. Dens is convinced Mr. Harting is no longer working in good faith with the Ski Loons. He feels if we make these changes to the contract that removes those restrictions, it will alleviate a lot of the nuances that we have as a growing organization. The restrictions that are in place are limiting the amount of good that can happen in your parks. If you want to be able to offer high quality and affordable recreational opportunities and then say we are going to close the baseball fields down because someone doesn't like the lights, you are shooting yourself in the foot. We have a good organization, we have a great thing going, and that's why there's more people coming out that want to be able to ski. They have a right to be able to ski on a lake. They have a right to be able to use the park. He encouraged the Park Board to look at the contract he has updated and would greatly appreciate it if the Board would approve it. He feels it will alleviate a lot of the issues and stated the Ski Loons remain committed as always to working with the Park Board. He reiterated that they continue to remain committed to working with the neighbors and working with the Sheriff, continuing to stay within the law, and they have not done any harm or broken any laws. He closed by saying the Ski Loons are a great thing for the community, they really appreciate the Park Board's support in keeping them here and thanked the Board for its time.

Mr. Harting took the floor again to say he spent one 45-minute period in seven years, fishing on the lake that he lives on, and Mr. Dens said he threatened him. They've been doing it for seven years in front of Mr. Harting's dock. Forty-five minutes, legal, just like he said, he had every right to do it. He closed by saying it sounds like they have a spot to practice on North Long; he'd move to North Long.

The Chair closed the public forum at 4:53 p.m.

Mr. Rushmeyer acknowledged the Park Board has had complaints before regarding the Ski Loons and they have been here before. The last time there were far fewer people here in support of the Ski Loons and now we see a huge amount of people in support of the Ski Loons, and that's great. All of what you folks have said, the Park Board takes it to heart, it's a good thing, and he doesn't think the homeowners are saying it's not. He asked how many people in the room live on a lake, because he always tries to see things from others' point of view. He said this is their point of view and this is their reality and they live on the lake for a reason. The rhetoric that he is hearing in talking about laws; there's no law that says we can't do this or that, he thinks that rhetoric leads to further trouble. Instead, there needs to be better communication and not more rhetoric about once we're on that water we can do what we want. All the Park Board can do is say whether that dock is at Lum Park or not. He thinks a huge part of this comes back to if there is an agreement we should try to stick to it. He thinks in all reality with Mr. Bivens going there that extra day, it might have been a good thing for Mr. Dens to call Mr. Harting to let him know this was going on. Good communication usually works and helps prevent some of this stuff from happening. You say you want to change the agreement and go to seven days. It sounds like what was going was working, and he sees this growing. If the Ski Loons are twice this big in two more years, is Lum Park and Rice Lake going to handle all of what you need to do? The Park Board is at the point where they are tired of policing this, because in reality all it has control of is whether or not the dock can be there. The Board doesn't want to see kids lose opportunities and he doesn't think the homeowners do either, but there are going

to be different opinions. If you can't learn to communicate and work this out then the Park Board has to make decisions it doesn't want to make. He said it comes down to as the club grows, it needs to be managed better and communicated to the various volunteers what the agreement entails. They have a right to live on their lake; all of you have the right to use the lake. He doesn't want to see any kids hurt because boats are parked in the way and tempers rise.

Mr. Boeder said we all support the Loons, as a Board, as a City, and are not trying to push them out the door. In hockey if you cause a penalty, you go to the penalty box and the entire team pays the price. We just want to make sure that things are put together correctly and it is fair for the people that live on the lake and pay taxes in this town. He would like to hear all of you get together somehow and make things work the correct way. He said as an umpire and hockey referee he can't make up rules as he goes along, he has to follow the rules that are written in the rule book. The agreement with the Ski Loons has already been signed for this year so we almost have to stick with that and deal with that as we move forward.

Mr. Shipe said it is a great organization teaching kids how to work together and to learn a new skill. He is concerned with the discussion about how everything is legal, until it's not and something happens where boats are parked and kids are in the end of the boat and if the intention is to cause stress or anxiety that makes him nervous. More communication is better and he would like to see everyone sit down and work together and take emotion out when possible.

Ms. Schaefer left the meeting (WebEx) at 5:00 p.m.

Mr. Yeager said he couldn't say enough good things about what the Ski Loons do. His issue is we've been in this room before, several times, and put forth a contract which was devised and signed by the Ski Loons, so this is not let's just now start this conversation of compromise. We have a long path of the homeowners and the Ski Loons trying to find common ground. You have proven that this is a sensitive issue with both of you so a contract was devised with the intent of using that common ground. Mr. Yeager's biggest issue is that Mr. Dens knew about this happening on Saturday, and no action was taken to reach out to the Park Board or Mr. Harting. He said Mr. Dens seems like a very detail-oriented person and he can't imagine it didn't cross his mind that this wasn't going to be an issue. He said everyone showing up here and talking about this is a good thing. The Park Board has made it very clear they don't want to see the Loons go away, and he hopes that everyone here realizes the incredibly difficult position we are in with what's happening here, so we will either hear a motion or continue on.

Mr. Rushmeyer stated he will not make a motion. His thought is to push this back in their court because the Park Board has tried to referee this through the contract that came to some middle ground. All the Board has control of is whether the dock is there or not, and he is not prepared to make a motion to say let's remove the dock. He said the Loons have a lot of people that support them, and there are other homeowners that feel the same way that Mr. Harting does. You guys get together and look back at your agreement; there is a lot of people here counting on you.

March 1, 2022

Review and Approve 2022 Ski Loons Lease Agreement - Approved

The Chair recognized Chris Dens, who is seeking to renew the Brainerd Ski Loons contract. He is asking to reserve the far east picnic shelter for selling concessions on the four show dates. Staff was directed to make a sign to post on the shelter on Ski Loons show dates.

MOVED AND SECONDED BY MEMBERS YEAGER AND SHIPE, DULY CARRIED, TO APPROVE THE BRAINERD SKI LOONS AGREEMENT AS PRESENTED, EFFECTIVE MAY 1, 2022, THROUGH APRIL 30, 2023, WITH NO CONDITIONS ATTACHED.

April 26, 2022

Open Forum

The Chair opened Public Forum at 4:03 and turned the floor over to lakeshore owners that live on Wonderland Park Road. Stacey Harting, 14813 Wonderland Park Road, opened by giving a little background on the Ski Loons and Lum Park neighbors situation. What started five years ago with one show and one practice has morphed into four shows a year and four practices each week, Monday through Thursday, from 6 p.m. to dusk, from Memorial Day past Labor

Day,150 times past their dock every week. This is approximately 58% of the residents' summer. She said they have no problem with the shows. Last year there were issues of Ski Loons passes between their trampoline and dock, an altercation with a neighbor trying to fish, and a practice on a Saturday that resulted in a special Park Board meeting that made the Brainerd paper. Last month the Park Board agreed to renew the Ski Loons' contract with four nights of practices each week. The Hartings had been watching the agendas thinking it would be discussed in April as it was the year before, but it was brought before the Board in February. They were upset that no one thought to call them, knowing what happened last year, and disappointed in the fact that they listened to the meeting and no one asked if anybody talked to the neighbors. Ms. Harting cited the agreement between the City and the Ski Loons that says their use of Lum Park and Rice Lake will have an adverse effect on lakeshore owners. She said they have had enough of being expected to deal with a Wisconsin Dells atmosphere in front of their lake home. The Park Board allows the use of the dock on Lum Park property which is the root cause of the problem, and a compromise on the number of practice days needs to be made, with practices reduced if not totally moved to another body of water. Dealing with the traffic and waves the skiers create is no longer acceptable. It is affecting the shoreline, creating floating weeds that need to be cleaned up, and some claim it affects the fish and wildlife in front of their homes. There are many studies right now on the effects of wakeboard boats on small bodies of water and a dual-motor ski boat pulling a dozen skiers is not any better. They keep hearing a common theme from Park Board members that they have no control over the water. She quoted "the lease with the Loons is strictly related to the use of the city boat house for storage and public use of the Ski Loons-owned dock during the times it's not being used." There is nothing that prohibits the City from making these types of arrangements, but she stated the Park Board does have control of the water, the dock, and the boat house. She read from the contract: "the Ski Loons shall endeavor to maintain a safe distance from private docks and other users of public waters, and private property owners shall be allowed adequate time to leave their docks, return to their docks, and position their boats on their lifts before the Ski Loons make a pass causing waves", so you are controlling the water in your contract. "The Ski Loons shall endeavor to pull skiers from the dock perpendicular to the shoreline away from private properties when it is feasible with the acts they are practicing. This shall not apply during the shows." You are controlling the water in your contract. "The Ski Loons shall endeavor to use other lakes or water bodies for small groups or move to the middle of Rice Lake whenever reasonable or possible." You are controlling the water which you have told us you can't do, but you do in your contract that they have signed. The property owners want the Park Board to do the right thing and not allow four nights of practice on their small lake and force the Ski Loons to utilize other lakes for practices. The Ski Loons have had shows at Ruttger's on Bay Lake and Cragun's on Gull Lake without the dock or the jump, so they are on other lakes. Residents want to go back to enjoying the quiet lake where they purchased their property. They have been more than accommodating since the Ski Loons started with one show and a few nights of practice the first year to what it has morphed into today, and feel they are being taken advantage of by being limited on their own use of the lake. There are 10,000 lakes; Rice Lake can't be the only one to practice on. In closing, there is nothing that prohibits the City from doing the right thing and reducing the activity on this small lake. The Hartings would like to see the agreement reviewed and modified for this year's season and reduce the Ski Loons' use of the dock on Rice Lake to no more than two nights of practice each week. Members of the City Council have confirmed that this is an issue that can be addressed by the Park Board and that they are responsible for resolving concerns from neighboring properties.

Mr. Rushmeyer apologized the Hartings weren't informed when the contract was on the agenda, but because the Park Board hadn't heard anything from them following the meeting last July, or this spring, they assumed that the neighbors and the Ski Loons had worked out the issues. After some e-mails the past two weeks, Mr. Rushmeyer asked Mr. Sandy to talk to the City Attorney to see if the Park Board can do anything with the contract. They were advised that unless there is a violation, they can't do anything or it will put the Park Board in violation of the contract. Mr. Rushmeyer acknowledged that growth of the Ski Loons Club has caused a rift with the neighbors. He apologized again and said if the Board had known the homeowners wanted the days reduced, he would have asked to put the contract on hold until landowners were contacted to have this discussion.

Ms. Harting stated they plan to use their lake this year. They will be out there in their kayaks and paddleboards; they are going to put in their trampolines, and they are going to have their kids over. They would love to invite board members to come over and try to use the paddleboards and kayaks with those boats going by. She said the Board is going to get phone calls because the Ski Loons are not going to be happy with them because they are taking their lake back this year.

Diane Tretter, Wonderland Park Road, is a new homeowner on Rice Lake who bought her cabin from a private party. It was not disclosed to her that the Ski Loons practiced on this lake. She has not seen the contract and asked if the Ski Loons can practice on another lake. Mr. Rushmeyer responded they can practice wherever they want. She asked if they specifically have a contract to practice on Rice Lake four nights a week. Mr. Rushmeyer said the contract is to use the docks, the ramp that is in the water, and to use the facility at the shoreline. Ms. Tretter said she specifically bought this property because she has grandchildren who live close by who would like to come over to use the beautiful sandy beach. She has found out they can't. Her 7-year-old granddaughter who is good at swimming can't go beyond the dock because the Ski Loons are practicing. So, she bought this very nice piece of property and her grandkids can't come over to play? So, there is no way we could ask the Ski Loons to please practice two nights a week somewhere else? There's no way your Board could say the homeowners are upset, could you please practice on a different lake? Mr. Rushmeyer said they could ask them, but the Ski Loons don't have to change what was agreed to on the contract unless there is a violation. She asked if any board members lived on a lake and if they would like their children and grandchildren having to deal with that every night all summer long when we have a very short summer. She asked how long the contract was good for and asked that this be brought up next year. Mr. Rushmeyer said before the contract is signed next year the Board will notify homeowners. The agreement is to be reviewed annually and no later than March 1 of each year.

The Chair closed Public Forum at 4:20 p.m.

Brainerd Park Board
Agenda Request

MEETING DATE: February 28, 2023

TITLE OF ITEM: Approve Grant Application for Laura Jane Musser Environmental Initiative Grant for Jaycees Park Trail

ACTION: Action Requested

ACTION REQUESTED: Direction Requested

SUBMITTED BY: City Eng/PW Director Dehn

DEPARTMENT: Public Works

PRESENTER: City Eng/PW Director Dehn

ESTIMATED TIME (MIN): 2 Minutes

SUMMARY OF ISSUE:
Park Board requested that staff look into applying for the Laura Jane Musser Environmental Initiative Fund grant to construct the multi-use trail in Jaycees Park.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:
The approved Jaycees Park Master Plan identifies a Snow Shoe/Skiing Trail that encompasses much of Jaycees Park. City Council authorized $200,000 in ARPA funds for several improvements at the park including the Warming House, parking lot, soccer field, and pleasure rink. The Laura Jane Musser Environmental Initiative Fund funds projects that promote the public use of open space while also protecting or restoring habitat for a diversity of plant and animal species. The awards are capped at $35,000 per application. Staff is recommending applying for the grant to construct the multi-use trail along with several pollinator plots along the trail in select locations. Currently, staff is estimating the project at approximately $30,000 but a more refined estimate will be developed as part of the application.

RECOMMENDED ACTION/MOTION:
Staff is requesting authorization to apply for the Laura Jane Musser Environmental Initiative Fund grant for the Jaycees Park multi-use trail.

FINANCIAL IMPACT:

Is there a cost associated with this request: No
What is the total cost, with tax and shipping: Click to enter text
Is this budgeted? (Please Explain) Click to enter text

Park Amenities :

Summer activity spaces

- 1-Jr. Baseball/Softball field with adjustable infiled
- 1-Sr. Baseball/Softball field with adjustable infield.
- 2-80x140 flex Fields
- 2-70x100 Flex Fields
- 1-Full Size Soccer/Flex Field 180x300
- 4-8 Table Picnic Area with attached 180x180 greenspace
- 1-Large Playground Equipment Space
- 4 Tournament Sized Horse Shoe Pits

Winter activity spaces

- 1– Olympic Sized Hockey Sheet
- 1– Pleasure Rink 60x120
- 1-3000' Groomed Walking/ Snow Shoe/ Ski Trail

Structures

- 1-Warming/ Bathroom and Concession Building
- Storage Maintenance Building.
- Team Dug outs
- 3– Park Entrance Signs
- 30 –40 Car Gravel Parking Lot

CITY OF BRAINERD
PARKS & RECREATION

PROPOSED MASTER PLAN
JAYCEES PARK
3·16·22

SCALE · 1" = 50'

20
10 40 80

NORTH.

Brainerd Park Board
Agenda Request

MEETING DATE: February 28, 2023

TITLE OF ITEM: Approve Grant Application for MnDNR Outdoor Recreation Grant for Lum Park Beach Restroom Building

ACTION: Action Requested

ACTION REQUESTED: Direction Requested

SUBMITTED BY: City Eng/PW Director Dehn

DEPARTMENT: Public Works

PRESENTER: City Eng/PW Director Dehn

ESTIMATED TIME (MIN): 2 Minutes

SUMMARY OF ISSUE:
Park Board requested that staff look into applying for the MnDNR Outdoor Recreation Grant to assist with funding of the restroom/beach house building at Lum Park Beach. This facility was discussed at the February 27th Joint Workshop between the City Council and Park Board.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:
The draft Lum Park Master Plan identifies the facility adjacent to Lum Park Beach including restroom, beach house, shower and pavilion amenities. The current condition of the building is not usable and has functioned as storage during the 2022 season. Foundation and utility issues are the primary concerns and need to be addressed prior to the ability to utilize the facility again. The Master Plan shows the building slightly south of the existing location to accommodate beach expansion further south.

The MnDNR Outdoor Recreation Grant does fund swimming beaches, campgrounds, and support facilities (such as change houses, restrooms and shower buildings in this case). The grant matches 50% of total eligible costs up to a maximum grant amount of $350,000. Staff is proposing applying for the grant as a combination of the two projects Council approved with ARPA funding, the Lum Park Beach ($150,000) and the Lum Park Campground ($150,000) for a total grant request of $300,000, with $300,000 locally committed for a total of $600,000 project cost.

RECOMMENDED ACTION/MOTION:
Staff is requesting authorization to apply for the MnDNR Outdoor Recreation grant for the Lum Park Beach & Campground expansion project to allow for reconstruction of the beach facility based on the agreed upon scope from the Joint Workshop.

FINANCIAL IMPACT:

Is there a cost associated with this request: No
What is the total cost, with tax and shipping: Click to enter text
Is this budgeted? (Please Explain) Click to enter text

Park Amenities :

Summer activity spaces

- 3 court Tennis/ pickleball courts
- Basketball court
- 4-8 Table Picnic Area with attached 180x180 greenspace
- 1-Large Playground Equipment Space
- 4 Tournament Sized Horse Shoe Pits/ built in corn hole fields.
- Expanded beach area
- Expanded piers
- Bike/walking trail system and connections
- Disc golf course
- Full campground with amenities
- Rice lake fishing/boat/canoe launch and access

Winter activity spaces

- Pleasure Rink 60x120 with seasonal warming house
- 1-3000' Groomed Walking/ Snow Shoe/ Ski Trail
- Ice fishing and lake access

Structures

- 1-Shower restroom building
- Storage Maintenance building
- Beach pavilion and restroom building with concessions
- 3– Park Entrance Sign and historical entry way
- Paved parking lots and improved pedestrian and bike trails
- Campground host or check in building
- Campground pavilion
- 3 shade pavilions

DRAFT

CITY OF BRAINERD
PARKS & RECREATION

PROPOSED MASTER PLAN
LUM PARK
12.21.22

Brainerd Park Board
Agenda Request

MEETING DATE: February 28, 2023

TITLE OF ITEM: Discussion with Widseth regarding ARPA Project Design Scoping Questions

ACTION: Action Requested

ACTION REQUESTED: Discussion Item

SUBMITTED BY: City Eng/PW Director Dehn

DEPARTMENT: Public Works

PRESENTER: City Eng/PW Director Dehn

ESTIMATED TIME (MIN): 15 Minutes

SUMMARY OF ISSUE:
Widseth is requesting discussion with the Park Board to address some preliminary questions regarding scoping for design of the Jaycees and Lum Parks ARPA projects.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:
As part of Widseth's proposal, they have requested an initial design scoping meeting to discuss any potential changes from the Master Plans based on site conditions and/or budget prior to proceeding with final design. As a reminder, the projects are as follows:

1. Jaycees Park Improvements
2. Lum Park Beach Expansion
3. Lum Park Campground Expansion

RECOMMENDED ACTION/MOTION:
Discussion item only.

FINANCIAL IMPACT:

Is there a cost associated with this request: No
What is the total cost, with tax and shipping: Click to enter text
Is this budgeted? (Please Explain) Click to enter text

CLIENT: City of Brainerd

PROJECT LOCATION: Brainerd, Minnesota

SERVICE REQUESTED BY: Jessie Dehn | City Engineer/Public Works Director

DATE: January 23, 2023

WiDSETH would like to thank the City of Brainerd for this opportunity to provide services for the project described below. We look forward to the opportunity to continue our work together.

PROJECTS:
Project 1: Jaycees Park
Project 2: Lum Park Beach
Project 3: Lum Park Campground

PROJECT UNDERSTANDING: The City of Brainerd wishes to contract with a consulting firm to assist with scoping/design services for the (3) projects described below. It is our understanding the City of Brainerd was successful in securing funds from ARPA to make the following improvements. This proposal describes our scope and fees associated with our professional services. Project masterplans have already been vetted with the city and we understand minimal changes will be required. This project includes a schematic design review with the city to finalize any necessary changes before final design commences. Changes or additions made outside of that schematic review will require an amendment to this proposal.

Project 1: Jaycees Park
The existing park area is 14 acres and includes existing restrooms, baseball fields, pavilion, playground and a gravel parking area. We reviewed a sketch/masterplan from the City which is the basis for this proposal showing the proposed future improvements (Attached for reference) Below is the list of improvements included in our fee to be designed as part of this contract:

1. Relocate gravel parking area
2. Pleasure ice rink
3. Update existing building facility *(roofing colors, new fixtures, new lighting, gutter locations)*
4. Centralized drainage area

Project 2: Lum Park Beach
The existing park sprawls over 38 acres. The project is focused near the existing public beach on Rice Lake. We reviewed a sketch/masterplan from the city which is the basis for this proposal showing the proposed future improvements. (Attached for reference) Below is the list of improvements included in our fee to be designed as part of this contract:

1. Update existing building facility *(roofing colors, new fixtures, new lighting, gutter locations)*
2. Add beach shower near the existing building
3. Demo a portion of the existing asphalt parking area to extend the public beach
4. Provide ADA access to the existing building
5. Provide ADA access to the existing beach
6. Provide natural surface trail to the beach, through open space from the existing parking area to the south
7. Existing retaining wall south of beach to remain. The objective is to extend the beach to a second tier on the south without moving the existing building as is feasible.

Project 3: Lum Park Campground

Located with the same park as Project 2, this project is focused on upgrades to the existing camping loop south of Lum Park Road. We reviewed a sketch/masterplan from the city which is our basis for this proposal showing the proposed future improvements. (Attached for reference) Below is the list of improvements included in our fee to be designed as part of this contract:

1. Add a gravel access road dedicated to the campground from the existing parking area of the former Parks Office to the campsites
2. Add approximately (6) pull through campsites running along the north and south of the new dedicated gravel road.
3. Upgrade existing RV site to include electric pedestals (not intended for water and sanitary sewer hook- up sites)

SCOPE OF SERVICES FOR ALL PROJECTS:

1. Schematic Design Review: Prior to beginning the design work discussed above, the City would like to have a design scoping meeting with the park board to vet the proposed masterplans and discuss any potential changes based on site conditions and/or budget prior to proceeding with final design. Potential design challenges affecting feasibility include, but are not limited to, the following:
    1. Project 1 - low area on the southwest end of the site with consistent flooding
    2. Project 1 – stormwater design and flat site elevations
    3. Project 2 – condition of building, site utilities, elevations, and soils
    4. Project 3 – suitability of pull-through campsites and overall layout
    5. Project 3 – road alignment in relationship to existing wetlands
2. Final Construction Package: The final construction package will be based on the design workshop/scoping meeting with the Parks Board and the preferred final plans for all (3) projects. The design deliverables will include the following for each of the (3) projects listed with the City providing all needed survey data:
    1. Construction Drawings (*demolition plan, site layout plan, grading plan, erosion control, stormwater design, planting plan and construction details)*
    2. Construction Specifications
    3. Construction Cost Estimate

EXCLUDED ITEMS: It is our understanding the city will provide the following project items as applicable, or the selected contractor will complete as an added design/construction service:

1. Construction Bidding
2. Construction Administration and Observation services
3. Land surveying/data collection and/or construction staking
4. Geotechnical, architectural/structural, wetland/environmental services
5. Design of off-site improvements germane to these improvements (if any)
6. Permitting
7. Mechanical/Electrical/Plumbing (MEP) plans and plan review

ESTIMATED PROFESSIONAL COSTS:	WiDSETH LABOR & EXPENSES
Project 1: Jaycees Park	$ 19,850.00
Project 2: Lum Park Beach	$ 16,450.00
Project 3: Lum Park Campground	$ 15,500.00

TIME SCHEDULE FOR SERVICES: Complete plans and supporting documents for bidding this spring.

BILLING METHOD:	BILLING SCHEDULE:
( ) Hourly	(X) Monthly
( ) Percentage	( ) Phased
(X) Lump Sum	( ) Upon Completion
( ) Other	

REMARKS: Billing to be on a lump sum basis and per the attached General Provisions. WiDSETH will not exceed stated cost without additional authorization from client.

WIDSETH: agrees to perform the described work as set forth above. The **CLIENT** agrees to make payment for work performed within thirty (30) days after receipt of billing.

SUBMITTED:	APPROVED:
WIDSETH SMITH NOLTING and ASSOCIATES, INC.	
BY: _____	BY: _____
BY: _____	DATE: _____

ADDITIONAL SERVICES (OPTIONAL):

1. **Supplemental 3D Rendering:** WiDSETH will provide a 3D rendering of the final plan in addition to the 2D graphic if the City decides this is necessary to understand the final design and/or to be successful in their pursuit for funding requests.
2. **Additional Grant Writing:** WiDSETH will provide grant assistance to the City. This will include providing a list of potential public grant options to fund the park and/or assistance in writing and applying for the grants.

BRAINERD PARKS & RECREATION

DESIGN STANDARDS

UPDATED: 09/07/2021

- BANE PARK
- BUFFALO HILLS/LIONS PARK
- BUSTER PARK
- GREGORY PARK
- GUSTAFSON PARK
- HITCH WAYNE PARK
- JAYCEES PARK
- KIWANIS PARK
- LUM PARK
- LUM PARK RV CAMPGROUND
- MEMORIAL PARK
- MISSISSIPPI RIVER LANDING
- OBRIEN PARK
- TRALSIDE PARK
- TRIANGLE PARK

DESIGN STANDARDS GUIDELINES

CONCEPTUAL DESIGNS

CITY OF BRAINERD
PARKS & RECREATION

DESIGN STANDARDS GUIDELINES

CONCEPTUAL DESIGNS

KAYAK RACKS

- PROVIDE PUBLIC WITH KAYAK STORAGE
- POTENTIAL KAYAK RENTAL STORAGE

UPLAND BOARDWALK

- ALLOWS WALKWAY THROUGH UNDERUTILIZED PORTION OF PARKS

PAVILION

- NEW PAVILION THAT PROVIDES ADDITIONAL REVENUE GENERATING SPACE

TRAILHEAD/CHECK-IN BUILDING

- NEW STRUCTURES THAT PROVIDE RESTROOMS, ACCESS TO CAMPGROUND, EQUIPMENT RENTAL, ETC.

DESIGN STANDARDS GUIDELINES

CONCEPTUAL PARK AMENITIES

BAG TOSS

- PERMANENT CONCRETE BAG TOSS BOARDS
- POTENTIAL FOR PUBLIC TO CHECK-OUT/RENT EQUIPMENT

HORSHOE PIT

- MULTIPLE HORSHOE PITS FOR LEAGUES
- MAINTENANCE FREE TURF DESIGN

BOCCE BALL / LAWN BOWLING

- MULTIPLE LANES FOR LEAGUES
- MAINTENANCE FREE TURF DESIGN
- POTENTIAL FOR PUBLIC TO CHECK-OUT/RENT EQUIPMENT

GARBAGE RECEPTACLE

- PERMANENT RECEPTACLE THAT IS MORE CONSISTENT WITH DESIGN STANDARDS

Park Amenities :

Summer activity spaces

- 1-Jr. Baseball/Softball field with adjustable infiled
- 1-Sr. Baseball/Softball field with adjustable infield.
- 2-80x140 flex Fields
- 2-70x100 Flex Fields
- 1-Full Size Soccer/Flex Field 180x300
- 4-8 Table Picnic Area with attached 180x180 greenspace
- 1-Large Playground Equipment Space
- 4 Tournament Sized Horse Shoe Pits

Winter activity spaces

- 1– Olympic Sized Hockey Sheet
- 1– Pleasure Rink 60x120
- 1-3000' Groomed Walking/ Snow Shoe/ Ski Trail

Structures

- 1-Warming/ Bathroom and Concession Building
- Storage Maintenance Building.
- Team Dug outs
- 3– Park Entrance Signs
- 30 –40 Car Gravel Parking Lot

CITY OF BRAINERD
PARKS & RECREATION

PROPOSED MASTER PLAN
JAYCEES PARK
3·16·22

SCALE · 1" = 50'

20
10 40 80

NORTH.

Park Amenities :

Summer activity spaces

- 3 court Tennis/ pickleball courts
- Basketball court
- 4-8 Table Picnic Area with attached 180x180 greenspace
- 1-Large Playground Equipment Space
- 4 Tournament Sized Horse Shoe Pits/ built in corn hole fields.
- Expanded beach area
- Expanded piers
- Bike/walking trail system and connections
- Disc golf course
- Full campground with amenities
- Rice lake fishing/boat/canoe launch and access

Winter activity spaces

- Pleasure Rink 60x120 with seasonal warming house
- 1-3000' Groomed Walking/ Snow Shoe/ Ski Trail
- Ice fishing and lake access

Structures

- 1-Shower restroom building
- Storage Maintenance building
- Beach pavilion and restroom building with concessions
- 3– Park Entrance Sign and historical entry way
- Paved parking lots and improved pedestrian and bike trails
- Campground host or check in building
- Campground pavilion
- 3 shade pavilions

CITY OF BRAINERD
PARKS & RECREATION

PROPOSED MASTER PLAN
LUM PARK
12.21.22

Brainerd Park Board
Agenda Request

MEETING DATE: February 28, 2023

TITLE OF ITEM: Approve Additional LCCMR Grant Items for MLT Park

ACTION: Action Requested

ACTION REQUESTED: Direction Requested

SUBMITTED BY: City Eng/PW Director Dehn

DEPARTMENT: Public Works

PRESENTER: City Eng/PW Director Dehn

ESTIMATED TIME (MIN): 10 Minutes

SUMMARY OF ISSUE:
The Park Board requested staff to explore the ability to utilize remaining LCCMR grant funds for the MLT Park project on several items.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:
During the February 15th Park Board workshop, it was discussed that the Park Board and Riverfront Committee would like to explore the potential for expending LCCMR grant funds on the following items:

- Water Bottle Filling Station
- Fence along Play Area
- ADA Accessible Kayak Dock
- Clearing of underbrush and invasive species along the riverbank down to College Drive

In discussing with LCCMR staff, we have determined that all items would be eligible expenses with the LCCMR grant funds. An amendment will be required for the kayak dock and vegetation clearing. It would be expected that there are no objections from LCCMR for this amendment as we have vetted these with LCCMR staff. As of the last update memo, there is approximately $549,000 of remaining LCCMR grant funds available for the project.
Some staff recommendations for these items are as follows:

- Revisit of the water bottle filling station standard model (difficulties with Gregory).
- ADA-accessible Kayak Dock concerns with maintenance, river level fluctuations, etc. similar to the issues seen with the Kiwanis Fishing Pier. Staff would recommend not pursuing this option.
- In discussions with LCCMR, they would strongly encourage that after brush is removed, they are replaced with native plantings along the riverbank to fulfill the intentions laid out in the original scope of work. WSB can assist with a Streambank Restoration plan design that details this work to be presented to contractors. This design would be eligible under the grant.

RECOMMENDED ACTION/MOTION:
Approve addition of water bottle filling station, fence along play area, and brush clearing along trail south to College Drive.

FINANCIAL IMPACT:

Is there a cost associated with this request: Yes
What is the total cost, with tax and shipping: Unknown at this time
Is this budgeted? (Please Explain) Roughly $549,000 in available LCCMR grant funds remaining.

Brainerd Park Board
Agenda Request

MEETING DATE: February 28, 2023

TITLE OF ITEM: Approve ADA Upgrades Recommendations

ACTION: Action Requested

ACTION REQUESTED: Direction Requested

SUBMITTED BY: City Eng/PW Director Dehn

DEPARTMENT: Public Works

PRESENTER: City Eng/PW Director Dehn

ESTIMATED TIME (MIN): 5 Minutes

SUMMARY OF ISSUE:
Annually the Parks Department budgets $25,000 for ADA upgrades within the parks. As no upgrades were completed in 2022 and including the 2023 budgeted dollars, there is $50,000 available for ADA upgrades.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:
Considering input received by the Park Board last fall, staff is recommending improvements at the following parks:

1. Gregory Park: West end by tennis courts, accessible access from N. 5th Street to bandstand/pavilion and north tennis courts
2. Kiwanis Park: Trail access from East River Road to concrete segment of underpass under College Drive
3. Kiwanis Park: Accessible walk from parking area to restroom/pavilion and Boom Lake fishing pier
4. Lum Park: Accessible walk from trail (installed as part of SPRA project) to existing walk by restroom building

Attached are sketches depicting the proposed scope of work at the attached locations.

RECOMMENDED ACTION/MOTION:
Staff recommends approval of the proposed ADA upgrades as listed in order of priority up to $50,000.

FINANCIAL IMPACT:

Is there a cost associated with this request: Yes
What is the total cost, with tax and shipping: Up to $50,000
Is this budgeted? (Please Explain) Yes, included in the 2022-2023 Parks Capital budgets.

NO
PARKING

Brainerd Park Board
Agenda Request

MEETING DATE: February 28, 2023

TITLE OF ITEM: Approve Master Plans

ACTION: Action Requested

ACTION REQUESTED: Direction Requested

SUBMITTED BY: City Eng/PW Director Dehn

DEPARTMENT: Public Works

PRESENTER: City Eng/PW Director Dehn

ESTIMATED TIME (MIN): 5 minutes

SUMMARY OF ISSUE:
Master Planning for Bane Park was completed at the February 7, 2023 Park Board meeting.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:
Attached is the draft Master Plan for Bane Park.

RECOMMENDED ACTION/MOTION:
Staff recommends approval of the Bane Park Master Plan.

FINANCIAL IMPACT:

Is there a cost associated with this request: No
What is the total cost, with tax and shipping: Click to enter text
Is this budgeted? (Please Explain) Click to enter text

Park Amenities :

Summer activity spaces

- 1-Jr. Baseball/Softball field with adjustable infiled
- 1-Sr. Baseball/Softball field with adjustable infield.
- 1– Miracle field
- Pickle ball/ basketball on rink in summer
- Disc golf course
- 15 -Table Picnic Area with attached 180x180 greenspace
- 1-Large Playground Equipment Space
- 4 Tournament Sized Horse Shoe Pits/ built in bags

Winter activity spaces

- 1– full Sized Hockey Sheet
- 1– Pleasure Rink 60x120

Structures

- 1-Warming/ Bathroom and Concession Building
- Storage Maintenance Buildings.
- Team Dug outs
- 2-Park Entrance Signs
-

CITY OF BRAINERD
PARKS & RECREATION

PROPOSED MASTER PLAN
BANE PARK 2.21.23

Brainerd Park Board
Agenda Request

MEETING DATE: February 28, 2023

TITLE OF ITEM: Approve Electrical Quotes for Memorial Park Lighting

ACTION: Action Requested

ACTION REQUESTED: Direction Requested

SUBMITTED BY: City Eng/PW Director Dehn

DEPARTMENT: Public Works

PRESENTER: City Eng/PW Director Dehn

ESTIMATED TIME (MIN): 5 Minutes

SUMMARY OF ISSUE:
Staff is requesting approval to schedule the electrical work to replace lights at the softball fields in Memorial Park.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:
Included in the Parks' 2023 Capital Budget was $50,000 to allow for replacement of the light bulbs, ballasts, and capacitors in all the lights for the softball fields 1 & 2 at Memorial Park. BPU assisted Public Works staff with providing an evaluation of the poles and lights to verify the appropriate approach. BPU did indicate that, in their opinion, the scope of work for lighting replacement was appropriate and the poles are in overall good shape.
Staff ordered the lighting materials from Musco Lighting at a cost of $17,022. Staff requested quotes from Holden Electric and Starry Electric for replacement of the lighting on fields 1 & 2. Holden's quote was for $24,000 and Starry's quote was for $23,930. This included labor and equipment only for lighting replacement, and supplies and installation for the panels on the poles. Starry Electric was concerned about availability to complete the work in a short timeframe due to their currently scheduled work elsewhere.

Included in BPU's evaluation, they recommended addressing the electrical panel in the concession stand in the near future. Staff has issues with these buss breakers overheating and blowing out. Availability of parts will be difficult as time continues due to the age of the equipment. With that recommendation considered, staff received a quote from Holden Electric for replacement of the 400 Amp breaker panel at a cost of $5,420.

RECOMMENDED ACTION/MOTION:
Staff recommends approval of the Holden Electric quote for lighting replacement at $24,000. Additionally, staff recommends approval of the Holden Electric quote for replacement of the breaker panel at a cost of $5,420.

FINANCIAL IMPACT:

Is there a cost associated with this request: Yes

What is the total cost, with tax and shipping: $29,420

Is this budgeted? (Please Explain) Yes, $50,000 was budgeted for this work. Total proposed cost of the project would total $46,442.

Quote

Bram Vermeulen: bram.vermeulen@musco.com
(work) 800-825-6025 x2354 / (fax) 641-676-2149
Remit to: Musco Lighting LLC - PO Box 808 - 100 1st Ave West - Oskaloosa, IA 52577

TO
City of Brainerd
Troy Harris
501 Laurel St
Brainerd, MN 56401
Phone: 218-851-8455
tharris@ci.brainerd.mn.us

DATE February 16, 2023
EXPIRATION DATE 90 DAYS

SALESPERSON	PROJECT#	SHIPPING METHOD	DELIVERY TIMING	PAYMENT TERMS	QUOTE
BVERMEULEN	CGA6072	LTL Carrier	2-3 days	Net 20 Days	Feb27

QTY	PART #	DESCRIPTION		PRICE	LINE TOTAL
48	LA-15	1500W, Straight Lamp		$ 63.00	$ 3,024.00
48	CAP-32R	32uf Capacitor		$ 72.00	$ 3,456.00
48	SC-778	1500W, Tri Volt Ballast (208,240,277V)		$ 204.00	$ 9,792.00
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				$ -	$ -
				SUBTOTAL	$ 16,272.00
				***SHIPPING EST**	**$ 750.00**
				***TOTAL**	**$ 17,022.00**

Quotation prepared by: Bram Vermeulen

IMPORTANT: Prices are good for acceptance and delivery for 90 days only, unless such time is extended in writing. ***Price does not include applicable sales tax unless otherwise stated. Shipping cost is an estimate. Actual shipping cost will be included on invoice.*** Please provide billing and shipping information on the Purchase Order. **NOTE: (A copy of a valid resale or exemption certificate MUST be sent via e-mail or fax at time of order. Note: Just holding a sales tax permit does not, in and of itself, qualify for a non-taxable sale.)
Note: If payment is not made within terms, customer will pay a delinquent charge of 1.5% for each month or portion of month that a past due balance remains. Environmental Compliance Notice: The new HID lamps provided by Musco contain mercury (Hg), a hazardous substance that is regulated by federal and state law, and must be managed in acordance with disposal laws.

THANK YOU FOR YOUR BUSINESS!

Holden Electric Co., Inc.
Since 1957
7669 College Road, Baxter, MN 56425 Phone: 218-829-4759
Email: RPraught@holdenelectric.com

Bid Proposal

1/24/2023

TO:
Troy

,

JOB:
Brainerd parks ballfield panel replacement
Bid Date: 1/18/2023

WORK DESCRIPTION: Replace Electrical panel on each lighting pole
Additional Info:

Provide labor and lift to replace owner provided lamps,ballasts,capacitors clean lenses in 48 heads.

Supply and install 12 breaker panels on poles and conduit and wire up the poles.

TOTAL
$24,000.00.

Respectfully,

Randy Praught, PM / Estimator
Holden Electric Co., Inc.

Accepted by:

Print Name: Troy

Holden Electric Co., Inc. is an equal oppurtunity employer and follow non-dicriminatory practices.

Starry Electric, Inc

11999 105th Ave. NE
Foley, MN 56329
Phone:(320) 387-3023
Starryelectricinc@gmail.com

Revised Estimate

To: Brainerd Parks
Attn: Troy Harris

February 23, 2023

Project: Memorial Park
Scope of Work:

Provide labor and equipment to include the following:
Replace 48 lamps, ballasts, and capacitors.
Install new conduit and wire between electrical panel and ballast cabinet.
Replace electrical panel and reconnect existing circuits.
Clean lenses and shields on all fixtures.

Price: $18,650.00
Extra: Provide electrical panels, conduit and wire on poles- $5,280.00
Other material provided by owner
NOTE: Price bid for winter work, snow plowing and access to pole locations by others.

Continued on next page

It is understood and agreed that Starry Electric, Inc. shall not be held liable for any loss, damage or delays occasioned by fire, strikes, or material stolen after delivery upon premises, lockouts, acts of God, or the public enemy, accidents, boycotts, material shortages, disturbed labor conditions, delayed delivery of materials from Starry Electric, Inc.'s suppliers, force majeure, inclement weather, floods, freight embargoes, causes incident to national emergencies, war, or other causes beyond the reasonable control of Starry Electric, Inc., whether of like or different character, or other causes beyond Starry Electric, Inc.'s control. Price quoted is based upon present prices and upon the condition that the quoted price will be accepted within thirty (30) days and subject to the general conditions which are standard for specialty contractors in the construction industry. **Terms:** Payment to be made as follows: 30 days from the date of invoice. Interest at the rate of 12 % will accrue on any balance not paid by pursuant to these terms. In addition, _____ will be responsible for all of Starry Electric, Inc.'s costs of collecting any balance that is not paid pursuant these terms, which costs of collection include but are not limited to attorneys' fees. THIS AGREEMENT IS SUBMITTED IN DUPLICATE. YOUR SIGNATURE BELOW SHALL CONSTITUTE AN ACCEPTANCE OF THIS AGREEMENT.

Dated:_____ By: _____

HOLDEN ELECTRIC CORPORATE OFFICE
7669 COLLEGE ROAD
BAXTER, MN 56425
TELEPHONE: (218) 829-4759
FAX: 218-829-4121

AGATE ELECTRIC DIVISION OFFICE
925 20TH AVENUE
TWO HARBORS, MN 55616
EMAIL: jjohnson@holdenelectric.com
WEBSITE: www.holdenelectric.com

DATE: February 16, 2023

TO: Trent Hawkinson Brainerd Public Utilities

RE: Memorial Park concession panel upgrades

Trent,

The cost to replace the old 400 amp westinghouse panel with a new Square D 400 amp and associated breakers will be as follows.
I have included The BOM from Graybar

Total Price $5,420.00

RESPECTFULLY SUBMITTED,

Jesse Johnson
Vice President / Project Manager
Holden Electric Co., Inc.

Seq #	Qty	Product Description
1	1	**Designation :** **Product Details :** 1 - NQ MB Panel (INTERIOR)-NQ Panelboard Consisting of 120/240V 1Ph 3W 60Hz SCCR: 22kA Fully Rated Suitable For Use As Service Entrance UL Single Main: 400A/2P LA Circuit Breaker Incoming Conductors: 1 - #1 - 600,(2)#1 - 250 kcml AL Ground Bar Bus: 400A Rated Aluminum: Tin Plated 42 Circuit Interior Type 1,Box: 62H x 20W x 5.75D Incoming: Bottom Trim: Surface with Door Box Cat No: MH62 Front Cat No: NC62VS Ref. Drawing: PBA710A Feeders: 4 - 90A/2P QOB-VH 4 - 30A/2P QOB-VH Optional Features: Standard Panel (Box Ahead),Standard Solid Neutral,Standard Ground Bar 1 - MH62-PANELBOARD ENCLOSURE/BOX TYPE 1 62H 20W 1 - NC62VS-PANELBOARD COVER/TRIM NF TYPE 1 VS 62H

Estimated days to ship, excluding transit: 44 working days after customer release to manufacturer. See Conditions of Sale.

PARKS DEPARTMENT MAINTENANCE AND RECREATION REPORT
February 28, 2023; PARK BOARD MEETING

Recreation Report

Outdoor Skating Rinks & Warming Houses

- Adult Pond Hockey

Championship is tonight (February 28) at Bane Park! We had to modify the season to fit it all in. The players patience during all the weather cancellations is worth positively noting. Nisswa Parks and Recreation will be finishing their Adult Pond Hockey League tomorrow February 29th at Bane Park, due to their rink being in the same shape our Memorial Park Rink is in.

- Youth Pond Hockey

The Pond Hockey Jamboree took place on Sunday, February 26, at the Essentia Health Sports Center. Youth Pond Hockey Equipment check-in was yesterday (Monday, February 27) at Memorial Park Warming House. We purchased pizza for the teams as we concluded the season.

- Skating Rinks

Bane and Gregory Park remain open to the public normal warming house hours. Memorial unfortunately is closed for the season due to losing all its ice and then several inches of snow this past week (icing on the cake).

Special Events

- The Valentine's Day Skating Party

Took place at Gregory Park Warming House and Skating Rink on Sunday, February 12 from 1 – 4 p.m. This was a free community event that gets people outside skating! Despite it being probably the warmest skating party (slushie party more so…), we still had a great turn out. 200 people attended and several children left with fun valentine's prizes. Huge should out to Mike Padgett and Chuck Smith who were instrumental to the success of the event. Thank you, Brainerd Wendy's, for the large chili donation it was a HIT! Lastly, a big thank you to all the individuals who gave donations to the event so we could keep the event completely free to the public.

Miscellaneous

- AED Grant request has been submitted to Essentia Health
- Enrollments for the Brainerd Early Bird are starting to pick up.
- Save the Date for the Brainerd Easter Egg Hunt – April 8th 10am sharp.
    - Grant request to the Rotary funding and volunteer support for this event has been submitted.
- Save the Date for the Brainerd Easter Ball Hunt – April 8th, 1 p.m. – 2 p.m. around Kiwanis, Boom Lake, and Buffalo Hills Trail.
- I will be giving a presentation at Dr. Bill Faber's Natural Resources class at CLC about Brainerd Parks and Recreation as well as tasking them with an assignment to create a nature related event free to the public in one of our parks. They also have agreed to take part in our collaboration with the Northland Arboretum and Brainerd Parks Earth Day Park Clean up event taking place on Friday, April 21st.
- I (Katie) had Covid for about 2 weeks so my apologies on a little less to present. This is also why Adult Softball registration has taken a little longer to get set up. I have some loose end surveys I need to iron out with teams. I am very determined to put out a great product this year that fits the players wants and needs best, as well as creating a better sportsmanship atmosphere for everyone.

Parks Maintenance Report

- Repaired benches in warming houses.
- Replaced filters in drinking fountains.
- Procured lumber and starting to paint/build new workbench to fit new shop space.
- Fixed ADA sink guards in GGP restrooms.
- Prepped for skating party at GGP.
- Moved Booth to dog park for Valentine's Day.
- Cleaned floor drains shop.
- Changed out US flags downtown.
- Painted and carpeted new office
- Took delivery of Musco parts.
- Ordered new lockers for shop.
- Cleaned warming houses.
- Modified desk to fit office.
- Moved extra skating stuff to BAP from MMP.
- Routine garbage and dog park maintenance.
- Flooding and clearing snow daily.
- Plowing and blowing trails and sidewalks.
- Building shelving for new location.
- Clearing and flooding rinks.