

PARK BOARD

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, 2nd Floor Conference Room
Tuesday, April 11, 2023, @ 4:00pm

The public is invited to attend this meeting in person

1. **Call To Order - 4:00 PM**

2. **Roll Call**

___ J. Miller ___ K. Schaefer ___ A. Shipe ___ K. Yeager
___ T. Rushmeyer

3. **Approval Of Agenda**

4. **Unfinished Business**

A. **Discuss Buffalo Hills, Gustafson, And Trailside Park Properties**

Documents:

04-11-2023 - Discuss Park Properties.pdf

B. **Master Park Planning**

Documents:

04-11-2023 - Parks Master Planning.pdf

C. **Approve Draft SPRA Trail Alignment In Lum Park**

Documents:

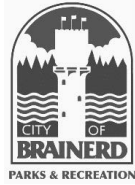
04-11-2023 - Approve SPRA Trail Alignment.pdf

5. **Adjourn**

Visit the Parks and Recreation Website at www.ci.brainerd.mn.us/parks

MISSION

"To serve Brainerd residents and visitors by offering high-quality, affordable recreational opportunities and by providing a clean, well-maintained park system"



Brainerd Park Board Agenda Request

MEETING DATE: April 11, 2023

TITLE OF ITEM: Discuss Buffalo Hills, Gustafson, and Trailside Park Properties

ACTION: Action Requested

ACTION REQUESTED: Direction Requested

SUBMITTED BY: City Eng/PW Director Dehn

DEPARTMENT: Public Works

PRESENTER: City Eng/PW Director Dehn

ESTIMATED TIME (MIN): 5 Minutes

SUMMARY OF ISSUE:

At the March 6th, 2023 Council meeting, the Council voted to formally dedicate all parks as park lands with the exception of Buffalo Hills/Lions, Gustafson, and Trailside Parks. Staff is requesting direction from the Park Board on the intentions of these properties to be presented to the City Council.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:

The Park Board has adopted a Master Plan for Buffalo Hills/Lions Park, included in this packet. This Master Plan shows the existing developed park with future walking/skiing trails throughout the undeveloped portion of the park. Park Board discussed the Master Plan for Gustafson Park. Some enhancements are proposed for that park including shade structures, gathering space and a soccer/athletic field. That Master Plan has not been formally adopted. Master Planning for Trailside Park is on the agenda for this meeting.

The City Council has requested that Park Board provide feedback on how the Park Board would like to handle these properties. Options could include:

1. Continue to maintain and operate any or all as park lands with the intention to further develop the properties according to the adopted Master Plans.
2. Continue to maintain and operate portions of any or all as park lands. For example, only operate the west half of Buffalo Hills/Lions, half of Gustafson, or a portion of the Trailside property.
3. Revert all three properties to the City Council for use as potential development properties.

RECOMMENDED ACTION/MOTION:

Staff is requesting a motion from the Park Board on a recommendation for these three properties to be presented to the City Council. Staff would recommend that Buffalo Hills/Lions and Gustafson continue to be operated as parks, while Trailside Park is reverted back to the City Council for potential development.

FINANCIAL IMPACT:

Is there a cost associated with this request: No

What is the total cost, with tax and shipping: Click to enter text

Is this budgeted? (Please Explain) Click to enter text



Park Amenities :

Summer activity spaces

- 2-Tennis/pickleball courts
- 1- Basketball court
- 2- Youth Softball fields
- 2-Soccer use outfield spaces
- 4- tournament size horseshoe pits
- Walking trail

Structures

- ADA playground area
- Park entrance sign
- Lit flag pole
- Concession/ restroom building
- 40 car parking lot

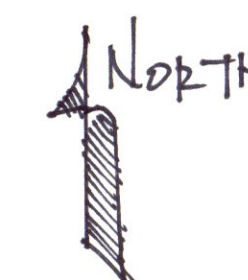
Winter activity spaces

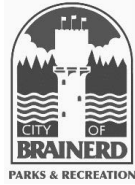
- Groomed ski trail



PROPOSED MASTER PLAN BUFFALO PARK

NOT TO SET SCALE.
CONCEPTUAL IMAGE.





Brainerd Park Board Agenda Request

MEETING DATE: April 11, 2023

TITLE OF ITEM: Master Park Planning

ACTION: Information Only

ACTION REQUESTED: Discussion Item

SUBMITTED BY: City Eng/PW Director Dehn

DEPARTMENT: Public Works

PRESENTER: City Eng/PW Director Dehn

ESTIMATED TIME (MIN): 15 Minutes

SUMMARY OF ISSUE:

Master Park Planning for O'Brien and Meadows, and potentially Trailside Parks

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:

Discussion Item

RECOMMENDED ACTION/MOTION:

Discussion Item

FINANCIAL IMPACT:

Is there a cost associated with this request: No

What is the total cost, with tax and shipping: [Click to enter text](#)

Is this budgeted? (Please Explain) [Click to enter text](#)



Park Master planning worksheet

Park name _____ Date _____

Classification:

Passive Active Passive/Active

Summer Features:

Tennis court
Basketball court
Volleyball court
Baseball/ softball
Soccer field
Football field
BMX/ cycling
Horseshoes
Disc golf
Playground equipment
Swimming pool
Splashpad
Beach/ swimming
Camping/ Campground
Skate Park

Winter Activities:

Full size hockey rink
Mini rink
Pleasure rink
Ski trail

Visual amenities:

Fountain
Signage
Trees
Shrubbery
Flowers/beds
Monuments
Flagpole

Buildings/ structures:

Warming house
Bathrooms
Kitchen
Concessions
Picnic shelter/umbrella building
Space for dogs/pets

General Amenities:

Benches
Picnic tables
Walking paths
Bike stations
Grilling stations
Parking lot



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

O'Brien Park Map

Date: 4/7/2023 Time: 1:40:59 PM





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Meadows Park Map

Date: 4/7/2023 Time: 1:42:03 PM



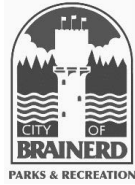


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Trailside Park Map

Date: 4/7/2023 Time: 1:43:16 PM





Brainerd Park Board Agenda Request

MEETING DATE: April 11, 2023

TITLE OF ITEM: Approve Draft SPRA Trail Alignment in Lum Park

ACTION: Action Requested

ACTION REQUESTED: Direction Requested

SUBMITTED BY: City Eng/PW Director Dehn

DEPARTMENT: Public Works

PRESENTER: City Eng/PW Director Dehn

ESTIMATED TIME (MIN): 5 Minutes

SUMMARY OF ISSUE:

At the March 20th Park Board meeting, the Park Board had discussions regarding the alignment of the trail included with the Lum Park SPRA Reconstruction Project.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:

During discussion, the Park Board expressed some desire to realign the trail away from the currently designed alignment adjacent to Lum Park Road to an alignment that proceeds through the park area, east of the drainage way. There was desire to have this trail utilize the historic arch way.

Included in the packet is the current design of the trail alignment as well as a proposed alternative based on the comments received by Park Board. This new alignment may be higher cost depending if it is longer than the previous alignment, however would have some cost savings by no longer requiring extension of the box culvert under Lum Park Road. Other consideration with the proposed alternative alignment would be impact to the disc golf course. Included in this packet is the map of the disc golf course. The proposed alignment would be able to avoid impacts to tees and baskets but would cross over several holes.

Finally, as the project is nearing completion of the design process, changing of the alignment this significantly will result in additional design hours to be completed by Widseth. City Engineering staff can assist with providing additional required survey after the snow pack melts. However, a Contract Amendment would likely be required to accommodate the additional hours needed by Widseth. A Contract Amendment proposal is being prepared but not complete by the time of the packet.

RECOMMENDED ACTION/MOTION:

Staff recommends approval of the proposed alternative alignment proposal and Park Board recommendation to the City Council of approval of the Widseth Contract Amendment for the change.

FINANCIAL IMPACT:

Is there a cost associated with this request: Yes

What is the total cost, with tax and shipping: Unknown at the time of this agenda item.

Is this budgeted? (Please Explain) Engineering for the project will be funded from Contruction Fund 401.





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Lum Park Trail Alternative

Date: 4/7/2023 Time: 10:32:03 AM





Lum Park Disc Golf Course

1619 NE Washington Street

General

Disc golf is played like ball golf using an flying disc. One point is counted each time the disc is thrown and/or when a penalty occurs. The object is to acquire the lowest score within the par of the course.

Tee Throws

Tee throws must be completed within or behind the designated tee box areas. Please do not throw until the players in front of you are out of range.

Lie

The spot where the previous throw landed.

Throwing Order

After teeing-off, the player's whose disc is farthest from the hole throws first. The player with the fewest number of throws is the first to tee-off on the next hole.

Fairway Throws

Fairway throws must be made with the foot closest to the hole on the lie. The other foot may be no closer to the hole than the lie. A run-up and normal follow-through after release is allowed.

Completion of Hole

A disc that comes to rest in the disc basket or chain constitutes a successful completion of that hole.

Unplayable Lie

Any disc that comes to rest above the ground (tree, shrub, etc) is considered an unplayable lie. The new lie should be established directly below the unplayable lie, unless it must be relocated to avoid damage to vegetation.

Out of Bounds

In general, you get up to three feet from where your disc went out of bounds as the lie for your next shot, and add a one stroke penalty to your score. Depending on the hole, out of bounds include the curb, road and beyond, parking lot, water's edge and beyond, top of the shed, and the gas station side of the road except for where you tee off for #14.

Course Courtesy

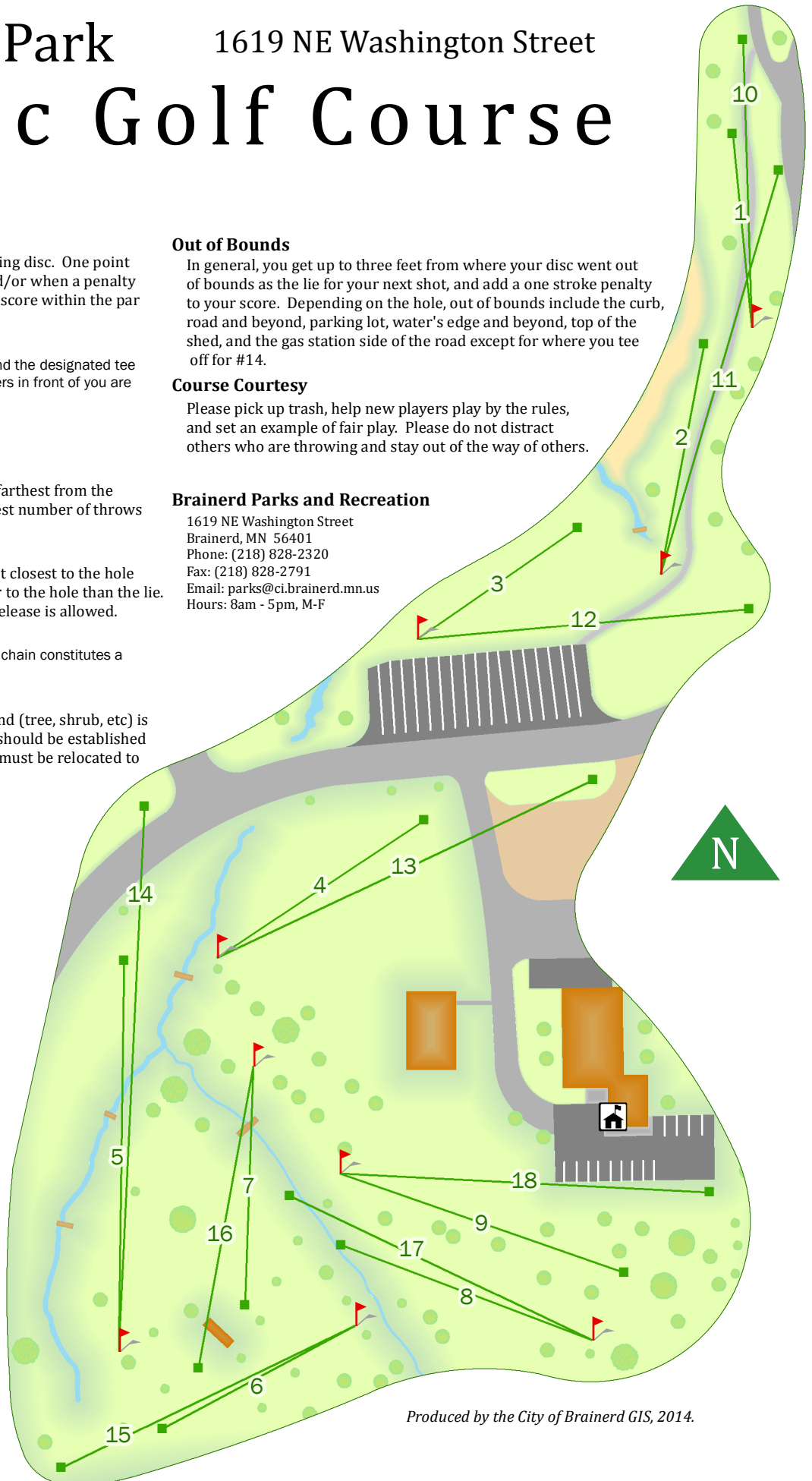
Please pick up trash, help new players play by the rules, and set an example of fair play. Please do not distract others who are throwing and stay out of the way of others.

Brainerd Parks and Recreation

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Brainerd, MN 56401
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Hours: 8am - 5pm, M-F



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Official Rules



Produced by the City of Brainerd GIS, 2014.