

PLANNING COMMISSION
Wednesday, January 18, 2017

Because a Chairman and Vice Chairman have not been appointed for 2017, and there were no action items, City Planner Ostgarden called to order and oversaw the meeting.

Noted present were Commissioners Don Gorham, Staci Headley, Chuck Marohn and Bob Turner. Also present were City Planner Ostgarden, City Administrator Thoreen, Planning Intern Bryan Harvey and 1 other person.

New Planning Commissioners Don Gorham and Chuck Marohn introduced themselves and provided information about their backgrounds.

#2 Approval/Amendment of Agenda

MOTIONED AND SECONDED BY COMMISSIONERS HEADLEY AND GORHAM, DULY CARRIED, TO APPROVE THE AGENDA AS AMENDED.

#3 Approval of minutes of the regular meeting held on December 21, 2016 and the Workshop held on December 21, 2016

MOVED AND SECONDED BY COMMISSIONERS HEADLEY AND TURNER, DULY CARRIED, TO APPROVE THE MINUTES OF THE DECEMBER 21, 2016 REGULAR PLANNING COMMISSION MEETING AND THE DECEMBER 21, 2016 PLANNING COMMISSION WORKSHOP AS PRESENTED.

#4 New Business

- a) Comprehensive Plan Update Status and Potential Review Timeline (Distributed at the Meeting)

City Planner Ostgarden informed the Planning Commission that the City Council has appropriated \$15,000 for 2017 for the Comprehensive Plan update. He said that NJPA will be submitting a proposal to work with the city on the update. He reviewed a draft timeline for the process that has been prepared by NJPA.

#5 Public Forum

Rick Adams addressed the Planning Commission and presented information on Radio Frequency health concerns that were raised at a recent Workshop. Information was passed out to the members.

#6 Old Business

None

#7 Commissioners' Questions/Comments

None

#8 City Planner's Report

None

#9 Adjourn - To 2nd Floor Conference Room for a Telecommunications Ordinance Review Workshop

AS THERE WAS NO FURTHER BUSINESS, WITH A MOTION BY GORHAM AND SECONDED BY TURNER AND DULY CARRIED, THE MEETING ADJOURNED AT APPROXIMATELY 6:30 P.M. TO THE 2ND FLOOR CONFERENCE ROOM FOR A REVIEW OF CITY ORDINANCES AND PLANNING COMMISSION PROCEDURES.

Respectfully submitted,

Mark Ostgarden AICP, City Planner

Brainerd Planning Commission Workshop
January 18, 2017

The workshop was called to order at 6:30 p.m. in the City Hall 2nd Floor Conference Room Council Chambers.

Noted present were Commissioners Don Gorham, Staci Headley, Chuck Marohn and Bob Turner.

The workshop was an opportunity for a review of procedures, statutes and ordinances that are important for the Planning Commission to know about and understand. Among the topics were a review of Minnesota Statute 462 related to planning and zoning authority in the state. The Rules of Procedure were discussed as well as the Planning Commission's latitude when considering various land use requests.

The meeting adjourned at approximately 7:30 p.m.

Respectfully submitted,

Mark Ostgarden AICP
City Planner