

CITY COUNCIL AGENDA
Brainerd, Minnesota
October 20, 2014
7:30 P.M.
Brainerd City Hall
Council Chambers

_____ Mayor Wallin
_____ M. Koep
_____ D. Pritschet
_____ D. Matten
_____ K. Bevans
_____ G. Scheeler
_____ C. Borkenhagen
_____ D. Parks

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda

5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.

A. Approval of the Minutes of the Regular Meeting held on October 6, 2014, and the Special Meeting held on October 9, 2014, as distributed

B. Approval of Licenses – (See Attachment)

1. Contractor's Licenses – 2 – Renewals
2. Tobacco License – 1 – New – (Contingent on Inspection by the Fire Dept)
Thomas Lee Murray dba J.H.T. Vape
823 Washington Street
Brainerd, MN 56401

C. Department Activity Reports – (See Attachments)

1. Mayor
2. Police Chief
3. Finance Director
4. City Engineer

D. Airport – Adopt Resolution in Support of Skywest Airlines Essential Air Service Bid – (See Memo and Resolution)

E. Adopt Resolution Accepting Donations & Contributions for 3rd Quarter 2014 – (See Memo and Resolution)

- F. Building Department – Resignation of Building/Housing Inspector Scott Sadusky – Effective 3/25/2015 – Accept with Regret – (See Personnel and Finance Committee Agenda)**
- G. Police Department – Recommendation to Hire Dixie Sanborn for Records Management Tech Position – Contingent on Successful Completion of Pre-Employment Exams – Starting at 85% of Base Rate/\$19.04 per Hour or Step “A” of Union Contract – Approval of – (See Personnel & Finance Committee)**
- H. Fire Department – Paid On Call Firefighter Probation Completion – Mr. Andrew Bickel – Effective October 7, 2014 – Approval of – (See Memo and Personnel and Finance Committee Agenda)**
- I. Call for Applicants:**
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 1 Term to Expire on 12/31/2016

Transportation Advisory Committee – 1 Term to Expire on 12/31/2015

EDA – 2 Terms to Expire on 9/7/2020

6. Approval of Bills and Transfer of Funds – Recommended by the Personnel and Finance Committee

From General Fund to Public Safety Fund	\$ 175,000
From General Fund to Park Fund	\$ 45,000
From General Fund to Street & Sewer Fund	\$ 40,000
From General Fund to Airport Fund	\$ 12,960
From Parking Lot Fund to Street & Sewer Fund	\$ 9,580
From Parking Lot Fund to Construction Fund	\$ 1,976
Total Transfers Out	\$ 284,516

7. Presentation – Crow Wing Energized – Cassie Carrie, Crow Wing Energized Program Coordinator

8. Council Committee Reports – (See Attached Agendas)

A – Personnel and Finance Committee Report

B – Safety and Public Works Committee Report

9. Unfinished Business

- A. Public Hearing – 2014 Improvement Assessments – (See Assessment Roll/Proposed Resolution and Safety and Public Works Committee Agenda)**
- B. Public Hearing – Downtown Special Services and Nuisances – (See Assessment Roll/Proposed Resolution and Safety and Public Works Committee Agenda)**
- C. Public Hearing – Final Reading of Proposed Ordinance No. 1422 – An Ordinance Amending Brainerd City Code Section 1135 Regarding Tobacco,**

Tobacco Products and Tobacco Related Products – City Administrator Wussow recommends Dispensing with the Actual Reading – Approval of – (See Proposed Ordinance)

10. New Business

- A. Annexation Request – Ordinance First Reading - Kurt LeVasseur property adjacent to Lum Park on Wonderland Park Road – PID #81100000001A009 – (See Attachment)**

11. Planning Commission

- A. Conditional Use Permit and Variances – Jeffrey Laux, 604 N. 7th Street (former Whittier School) – Approval of – (See Attachment)**

12. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

13. Reports

A – Mayor
B – City Attorney
C – City Administrator
D – City Engineer
E – City Planner
F – Police Chief – In-Squad Cameras
G – Finance Director
H – Council President

14. Council Other Committee Reports

15. Committee Recommendations – Recommended by Mayor Wallin

A – Marlee Larson – HRA – Term to Expire 6/6/2019

16. Adjourn – To Closed Session Pursuant to 13D.03 subd.1 for Labor Negotiations Strategy and To MN Manufacturers Week Tours: 9am Thursday, October 23rd at Avantech and 8:30am Friday, October 24th at 8:30am at Lexington Manufacturing

NOTE: Safety and Public Works Committee will meet at 6:30 P.M.
Personnel and Finance Committee will meet at 7:10 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

“Provide high quality, cost effective public services and leadership in creating a sustainable city”

CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA

October 20, 2014
City Hall Conference Room
7:10 P.M.

1. Approval of Bills and Transfer of Funds

From General Fund to Public Safety Fund	\$ 175,000
From General Fund to Park Fund	\$ 45,000
From General Fund to Street & Sewer Fund	\$ 40,000
From General Fund to Airport Fund	\$ 12,960
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Total Transfers Out	<u>\$ 284,516</u>

2. Discussion of Assistance to Firefighter Grants – (See Memo)

3. 2015 Budget Update – (See Memo)

4. Building Department – Resignation of Building/Housing Inspector Scott Sadusky – Effective 3/25/2015 – Accept with Regret – (See Memo and Consent Calendar)

5. Police Department – Recommendation to Hire Ms. Dixie Sanborn for Records Management Tech Position – Contingent on Successful Completion of Pre-Employment Exams – Starting Wage of 85% of Base Rate/\$19.04 per Hour – Approval of – (See Memo and Consent Calendar)

6. Fire Department – Paid On Call Firefighter Probation Completion – Mr. Andrew Bickel – Effective October 7, 2014 – Approval of – (See Memo and Consent Calendar)

7. Other

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, October 20, 2014
6:30 p.m.
City Council Chambers

1. Invoice from Classic Coatings – (see attachment)
2. 2014 Assessment Hearings – (see attachment and City Council Agenda)
3. 2015 Construction Program – SE 13th Street – (see attachment)
4. Event/Street Closure Application – (see attachment)
5. Status of Mobile Food Unit Trial Period – (see attachment)
6. Outdoor Serving and Consumption of Alcohol – (see attachment)
7. Zoning Ordinance Violations – (see attachment)