

CITY COUNCIL AGENDA

Brainerd, Minnesota

December 15, 2014

7:30 P.M.

Brainerd City Hall

Council Chambers

_____ Mayor Wallin
_____ D. Matten
_____ D. Pritschet
_____ K. Bevans
_____ G. Scheeler
_____ C. Borkenhagen
_____ M. Koep
_____ D. Parks

PLEASE NOTE – THERE WILL BE A PUBLIC COOKIE AND COFFEE RECEPTION HELD MONDAY EVENING IN THE COUNCIL CHAMBERS FROM 7:00-7:30 PM TO RECOGNIZE BOTH DEPARTING AND NEW COUNCIL MEMBERS

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.

A. Approval of the Minutes of the Regular Meeting held on December 1, 2014 and the Budget Public Hearing as held on December 8, 2014, as distributed

B. Approval of Licenses – (See Attachment)

1. Contractor's Licenses – 71 – Renewals
2. Garbage Licenses – 6 – Renewals
*Contingent on Completed Application and Payment: 1 Additional Renewal
3. Pawnbroker Licenses – 2 – Renewals
4. Second-Hand Automobile Licenses – 6 – Renewals
*Contingent on Fire Dept Inspection: 2 Additional Renewals
5. Second-Hand Goods Licenses – 3 – Renewals
6. Tobacco Licenses – 20 – Renewals
**Contingent on Fire Dept Inspection: 4 Additional Renewals
7. Taxi Cab Licenses – 1 – Renewal

C. License Denial – Tobacco – Risky Business Novelties & Videos – (See Memo)

D. Department Reports

1. Mayor's report of activities distributed to Council.
2. Police Chief's report of activities distributed to Mayor and Council.
3. Finance Director's report distributed to Mayor and Council.

E. Fire Department – Resignation of Paid On-Call Firefighter Joe Mussell – Effective 12/09/2014 – Accept with Regret – (See Personnel & Finance Committee Agenda)

F. Congressman Elect Rick Nolan's District Office Lease for \$200 per month (increase from \$160) Effective January 3, 2015 – January 2, 2018 – Approval of – (See Personnel & Finance Committee Agenda)

G. Workers Comp Renewal – Approval of – (See Personnel & Finance Committee Agenda)

H. 2015-2016 Settlement for City Administrator, Department Heads & Non-Union Supervisors – Approve and Authorize Proper Signatures – (See Personnel & Finance Committee Agenda)

5. Approval of Bills and Transfer of Funds – Recommended by the Personnel and Finance Committee

General Fund to Public Safety Fund	\$410,000
General Fund to Park Fund	\$30,000
General Fund to Street & Sewer Fund	\$25,000
General Fund to Airport Fund	<u>\$12,940</u>
	\$477,940

Fire Fund (225) to Fire Capital Fund (404) per budget & contracts	\$77,567
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6. Presentation of Tower Awards to Departing Council Members

7. Welcome to New Council Members

8. Council Committee Reports – (See Attached Agendas)

- A – Safety and Public Works Committee
 B – Personnel and Finance Committee

9. Unfinished Business

A. Paul Steinman, Springsted, Inc. – Adopt Resolution Awarding the Sale of General Obligation Improvement and Water Revenue Bonds, Series 2015A, Fixing their Form and Specifications; Directing their

Execution and Delivery; and Providing for their Payment – Approval of – (See Resolution)

- B. First Reading – Ordinance No. 1424 – An Ordinance Amending Section 715 of the Brainerd City Code re Storm Sewer Utility – (See Ordinance)**

10. New Business

- A. Listing Extension – Brainerd Industrial Park Lots – Approval of – (See Memo)**

- B. Proposed 2014 Year in Review Meeting/Workshop – (See Memo)**

11. Planning Commission – (See Attachments)

- A. Rezoning – Public Hearing and 1st Reading of Proposed Ordinance No. 1425 – Rezoning 705 South 6th Street – Approval of**

- B. Public Hearing and First Reading of Proposed Ordinance No. 1426 – Rezoning 2424 Business 371 South – Approval of**

12. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

13. Staff Reports – Written – (Attached)

(Verbal: Any Updates since Packet)

14. Council President, Mayor and Council Other Committee Reports

C – Other Committees.

15. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:30 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, December 15, 2014
6:30 p.m.
City Council Chambers

1. Storm Water Utility Ordinance – (see attachment and City Council agenda)
2. Request for Qualifications (RFQ) – Airport Utility Extension – (see attachment)
3. Safe Routes to School Grant Application – (see attachment)
4. Vacant Building Survey – (see attachment)
5. Special Assessment/Citation Appeal – 1309 Quince Street – (see attachment)
6. Enforcement Action Summary – (see attachment)

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

December 15, 2014
City Hall Conference Room
6:30 P.M.

1. Approval of Bills and Transfer of Funds

General Fund to Public Safety Fund	\$410,000
General Fund to Park Fund	\$30,000
General Fund to Street & Sewer Fund	\$25,000
General Fund to Airport Fund	<u>\$12,940</u>
	\$477,940

Fire Fund (225) to Fire Capital Fund (404) per budget & contracts	\$77,567
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2. Payments to Contractors: None

3. City Civil Attorney Contract – Approval of – (See Memo)

4. 2014 Audit Services – CliftonLarsenAllen – Approval of – (See Memo)

5. Adoption of 2015 Budget and Levy Resolution – (See Memo & Council Agenda)

6. Fire Department

- a. Resignation of Paid On-Call Firefighter Joseph Mussell – Effective 12/09/2014 – Accept with Regret – (See Memo & Consent Calendar)
- b. FEO Staffing – (See Memo)
- c. Fire Fees – Update Only – (See Memo)

7. Congressman Nolan District Office Lease – Approval of – (See Memo & Consent Calendar)

8. Workers Comp Renewal – Approval of – (See Memo & Consent Calendar)

9. 2015-2016 Settlement for City Administrator, Department Heads and Non-Union Supervisors – Approval of – (See Memo & Consent Calendar)

10. Other

**COMMITTEES WILL ADJOURN BY 7:00 IN ORDER TO ATTEND COUNCIL MEMBER
RECEPTION IN CHAMBERS**