

CITY COUNCIL AGENDA

**Brainerd, Minnesota
January 6, 2014**

**Brainerd City Hall
Council Chambers**

Showcasing Brainerd – 7:15 P.M.

Perkins – Mary Olson

_____ Mayor Wallin
_____ D. Pritschet
_____ K. Bevans
_____ G. Scheeler
_____ D. Parks
_____ C. Borkenhagen
_____ M. Koep
_____ B. Cumberland

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Prayer for the New Year – Mayor Wallin**
- 5. Approval of Agenda**
- 6. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.**
 - A. Approval of the Minutes of the December 9, 2013 Budget Public Hearing and the Regular Meeting held on December 16, 2013, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 36 – Renewals
 2. Tobacco License – 2 – Renewals
 4. Garbage Hauler License – 2 – Renewals
 - C. Department Reports**
 1. Mayor's report of activities distributed to Council
 2. Fire Chief's report of activities distributed to Mayor and Council
 3. Park Director's report of activities distributed to Mayor and Council

- D. Designation of Brainerd Dispatch as Official Newspaper for Calendar Year 2014 – Required by Charter**
- E. Designation of Financial Institutions as Depositories for 2014: Bremer Bank, Wells Fargo, Lakewood Bank, US Bancorp, First National Bank of Deerwood, People's National Bank, Frandsen Bank & Trust, Riverwood Bank, RBC Wealth Management, 4M Money Market, PMA Financial Network, Inc. and Morgan Stanley**
- F. Minnesota Lawful Gambling Application for Exempt Permit – Submitted by Brainerd Lakes Chapter of Muskies, Inc. for a Raffle to be held on March 1, 2014 at the Brainerd Armory – Approval of**
- G. Signature Authorization for 2014 Capital Projects for the Brainerd Lakes Regional Airport – Adoption of Resolution – (See Attachment)**
- H. Call for Applicants:**

Airport Commission – 1 Term to Expire on 12/31/2016
Cable TV Advisory Committee – 2 Terms to Expire on 12/31/2016
Charter Commission – 1 Term to Expire on 12/31/2017
Library Board – 4 Terms to Expire on 12/31/2019
Park Board – 1 Term to Expire on 12/31/2018
Planning Commission – 2 Terms to Expire on 12/31/2016
Police and Fire Civil Service Commission – 1 Term to Expire on 12/31/2016
Public Utilities Commission – 1 Term to Expire on 12/31/2018
Transportation Advisory Committee – 6 Terms to Expire on 12/31/2015

7. Approval of Bills – Recommended by the Personnel and Finance Committee

8. Council Committee Reports – (See Attached Agendas)

A – Personnel and Finance
B – Safety and Public Works

9. Unfinished Business

- A. Bob Olson – Request to Appear Before Council – (10 Minute Time Limit)**
- B. GreenStep City Committee Appointment – Mr. Eric Pouliot – Approval of – (See Attachment)**

10. New Business

- A. Petition of Wausau Paper Printing & Writing LLC for Waiver of Obligation to Repay JOBZ Tax Benefits – Action Required – (See Attachment)**

B. Authorization to Discuss with Downtown Property Owners Listing Downtown on the National Register of Historic Places – Funding Potential for Building Exterior and Interior Improvements – (See Attachment)

11. Planning Commission

A. Variance – 1423 S 10th Street; Accessory Building Height – Approval of – (See Attachment)

12. Public Forum. Time allocated for citizens to bring matters not on the agenda to the attention of the Council. Time limits may be imposed

13. Reports

A – Mayor
B – City Attorney
C – City Administrator
D – City Engineer (See Attached Annual Report)
E – City Planner (See Attached Annual Report)
F – Fire Chief (See Attached Annual Report)
G – Park Director (See Attached Annual Report)
H – Council President

14. Council Other Committee Reports

15. Committee Resignations – Accept With Regret:

A – Ms. Jan Lambert – Planning Commission – Effective 1/6/14
B – Mr. Kevin Stumpf – Decline Reappt to Cable TV Advisory Committee

16. Committee Recommendations – Recommended by President Cumberland

A – Council Member Gary Scheeler as Airport Commission Council Liaison for a term to expire on 12/31/2014

17. Adjourn – To 28th Street Cost Distribution Joint Meeting To be Held on Tuesday, January 7, 2014 at 7:00 p.m. with Oak Lawn Township Board

NOTE: Safety and Public Works Committee will meet at 6:15 P.M.
Personnel and Finance Committee will meet at 6:15 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

“Provide high quality, cost effective public services and leadership in creating a sustainable city”

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

January 6, 2014
City Hall Conference Room
6:15 P.M.

1. Approval of Bills
2. Mind Mixer (Community Engagement Tool) Presentation (15 Minutes)
3. City of East Gull Lake Fire Service Contract Termination Effective 1-1-15 (See Attachment). Acknowledge receipt of notice & set special council workshop for Monday, January 13, 2014 to review financial consequences of the 2015 assessment to fire service entities.
4. Memorandum of Understanding with International Association of Firefighters, Brainerd Local 4725 – Approval of (See Attachment)
5. Downtown Motel – Status report from Brainerd Housing and Redevelopment Authority. (See Attachment)
6. City Administrator Position – Employment Contract Offer to Mr. Patrick Wussow – Approval of. (See Attachment). Sharon Klumpp of Springsted to present.
7. Wage Resolutions & Union Contracts Effective January 1, 2014 – Approval of (See Attachment):
 - 1) IBEW Local 31 – Administrative Support Employees
 - 2) IUOE Local 49– Parks Department Maintenance Employees
 - 3) IUOE Local 49 – Street & Sewer Employees
 - 4) City Administrator Goble, Department Heads & Non-Contract Supervisory Employees
8. Other

**COMMITTEE WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING
BRAINERD” PRESENTATION IN THE COUNCIL CHAMBERS**

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, January 6, 2014
6:15 p.m.
City Council Chambers

1. 2014 Improvements – Adoption of a Resolution Receiving Report and Calling for a Public Hearing at 7:30 P.M. on Tuesday, January 21, 2014 – (see attachment)
2. Improvement 12-12 – Buffalo Hills Trail – Request for Amendment to Services Agreement – (see attachment)
3. Improvement 13-20 – Buffalo Creek Watershed Improvements – (see attachment)
4. Safe Routes to School Project Solicitation – (see attachment)
5. Status of Phone System Update
6. 1223 Pine Street – update
7. City Engineer Association of Minnesota (CEAM) Project of the Year Award – (see attachment)
8. February 3, 2014 Committee Meeting

***COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING BRAINERD”
PRESENTATION IN COUNCIL CHAMBERS***