

PLANNING COMMISSION
Wednesday, November 16, 2022
6:00 pm

#1 Call to Order

Planning Commission Chair Duval called the meeting of the Brainerd Planning Commission to order at 6:00 pm in the City Hall Council Chambers.

#2 Roll Call

Noted present were Commissioners Gorham, Yeager, Marohn, Woodward, and Duval. Commissioners Erickson and Kallroos were noted as absent. Also noted as present was Community Development Director Kramvik.

#3 Pledge of Allegiance

Commissioner Yeager opened the meeting with the Pledge of Allegiance to the flag.

#4 Approval/Change of Agenda

MOVED AND SECONDED BY COMMISSIONERS GORHAM AND WOODWARD, DULY CARRIED, TO APPROVE THE AGENDA AS PRESENTED.

#5 Approval of Minutes

MOVED AND SECONDED BY COMMISSIONERS WOODWARD AND YEAGER TO APPROVE THE MINUTES FROM THE OCTOBER 19, 2022 REGULAR MEETING.

Commissioners Gorham, Yeager, Woodward, and Duval voted "aye". Commissioner Marohn abstained from voting. The Chair declared the motion carried.

#6 Old Business

6a. Proposed ORD 1539, Amending Section 515-4 of the Zoning Code – Restrictions on Demolition and Removal of Dwelling Units

Community Development Director Kramvik gave a brief review of the ordinance passed in July which imposed a six-month moratorium on the conversion of dwelling units to green space or surface parking in the R-1 Zoning district. At a recent Planning Commission workshop, the Commission discussed a sample ordinance, recommended changes, and directed staff to draft an ordinance for recommendation.

The Chair opened the public hearing at 6:09 pm.

The Chair recognized Ginny Knudson, 12319 Thompson Rd., who along with Fr. Michael Garry from St. Francis Catholic Church, spoke about the recent expansion of St. Francis Church that resulted in the loss of a dwelling. She suggested a modification to A.3., by adding wording that an approved CUP or Interim Use Permit is required. She indicated a future project may be a new rectory for their priests, as the current accommodations for them are inadequate.

The Chair closed the public hearing at 6:11pm.

Commissioner discussion took place on A.3., which reads *“City Council approval has been granted for an alternative use of the property”*. The consensus of the group was this sentence indicates an implied approval and should be revised or removed.

MOVED AND SECONDED BY COMMISSIONERS MAROHN AND YEAGER, DULY CARRIED, TO RECOMMEND APPROVAL OF ORDINANCE NO 1539 AS PRESENTED BY STAFF WITH A.3. BEING REMOVED IN ITS ENTIRETY.

#7 New Business

7a. Outdoor Lighting Temperature Discussion

Community Development Director Kramvik said he searched other communities for codes regarding color temperature and found very few who clarify lighting temperatures. He gave details of codes found in the cities of Greenfield, MN and Bloomington, MN.

Commission discussion took place regarding the desire to add language to the code for lighting temperature requirements. Commissioners directed staff to reach out to members of Brainerd Public Utilities, and the Park Board to schedule a workshop along with members of the Planning Commission to discuss outdoor lighting temperature.

#8 Public Forum

The Chair opened the public forum at 6:58 pm.

No one came forward.

The Chair closed the public forum at 6:58 pm.

#9 Community Development Director’s Report

Community Development Director Kramvik gave the following updates:

- City Council approved the Conditional Use Permits and the Preliminary Plat for My Neighbor to Love Coalition at their November 7, 2022 meeting

#10 Commissioner’s Questions/Comments

None

#11 Adjourned at 7:00 pm.

MOVED AND SECONDED BY COMMISSIONERS WOODWARD AND GORHAM, DULY CARRIED, TO ADJORN.

Michael Duval, Planning Commission Chair