



CITY COUNCIL AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Monday, July 31, 2023 @ 4:00 PM

The public is invited to attend these meetings in person

1. **Call To Order**

2. **Roll Call**

___G. Johnson ___J. Czczok ___M. O'Day ___K. Stunek

___K. Terry ___T. Stenglein ___K. Bevans ___Mayor Badeaux

___J. Miller ___T. Rushmeyer ___K. Schaefer ___K. Yeager ___A. Shipe

3. **Discussion Items**

A. **Discussion of Parks Capital Budget**

B. **Discussion on Cannabis in Public Places**

4. **Adjourn**

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MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"



Brainerd City Council Agenda Request

MEETING DATE: July 31, 2023

TITLE OF ITEM: Discussion of Parks Capital Budget

AGENDA: Joint Workshop City Council and Park Board

ACTION REQUESTED: Discussion Item

SUBMITTED BY: Jessie Dehn, Public Works Director **DEPARTMENT:** Public Works

PRESENTER: Jessie Dehn, Public Works Director **ESTIMATED TIME (MIN):** 20 minutes

SUMMARY OF ISSUE: The City Charter states that “the Park and Recreation Board shall have control and supervision of all parks, parkways, and boulevards with in the City, also such streets and other public grounds as the City Council shall by proper resolution designate.” Further, it states that “the board shall each year prior to September 1 prepare and present a budget for park and recreation purposes for the ensuing fiscal year; subject to approval of the City Council.” (See Attached – Chapter 7 of the City Charter)

The Park Board presented their progress on Capital asset management and planning to the City Council at the July 17th meeting. It was agreed to establish a Joint Workshop between the boards to discuss strategies on long-term Capital funding approaches. Attached are minutes from a Joint Workshop on February 27th, 2023, discussing Council expectations of the Park Board in presenting a proposed Parks Capital budget. Generally, the Council would like to see a detailed and itemized capital plan from the Park Board. After the presenting the Park Board budget, the City Council will edit the budget as needed with clear communication as to why.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS: At the July 17th presentation, Park Board members presented some of the following strategies they would like Council input on.

Funding Strategies

- Fundraising, charging for events, raising fees on rec activities/programming, reservations, branding, etc.
- Request community partners/clubs to share ownership of parks (e.g. Kiwanis, etc.)
- Possible revision of park dedication funds
- Referendum to voters to elect an infusion of levy dollars

Long-Term Strategies

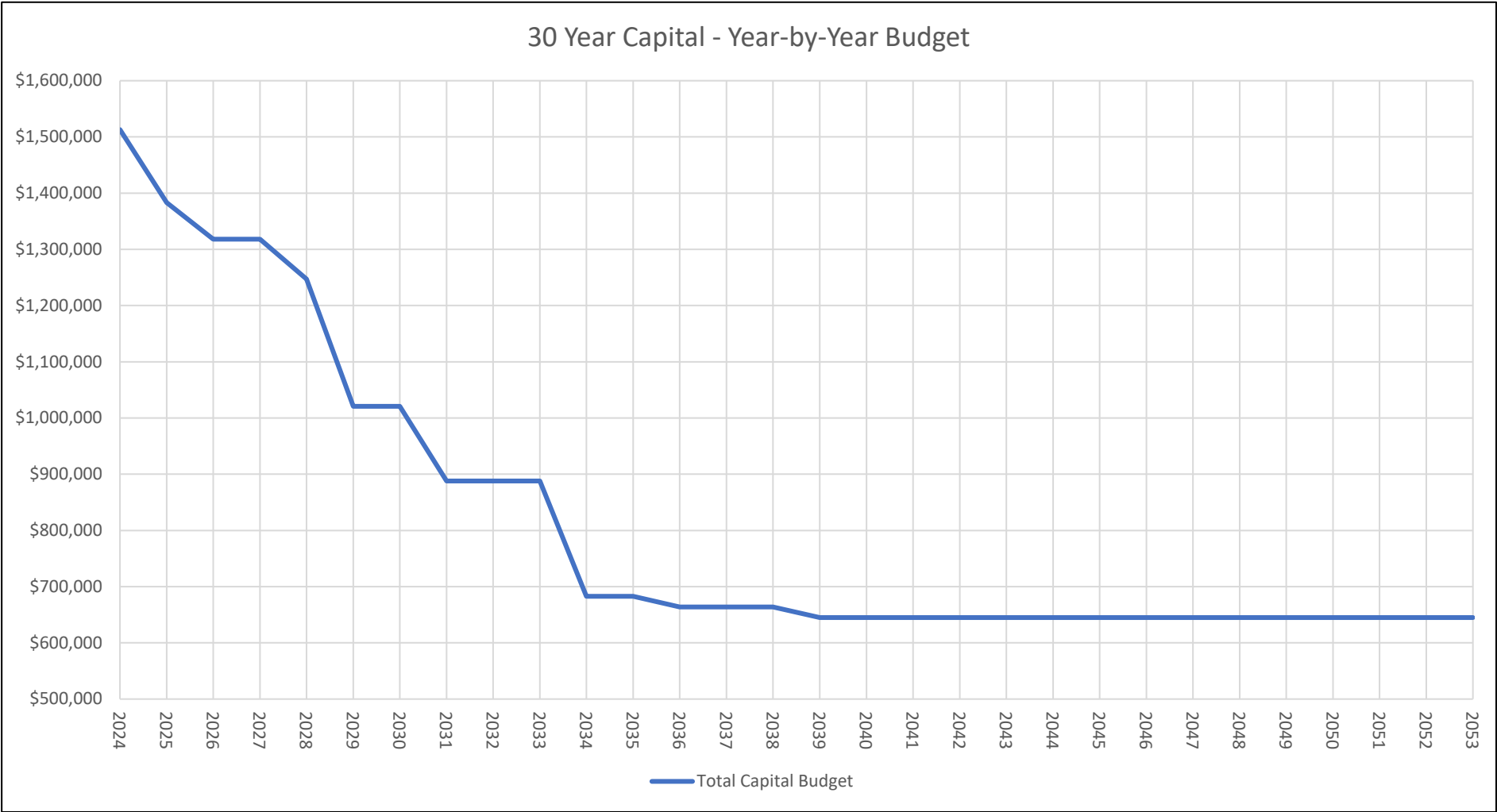
- Do nothing, minimum maintenance by staff, fix only what is broken
- Avoid grants for new facilities
- Demolish existing facilities, reduce asset burden, and promote additional green space
- Life-cycle planning of replacement/rehabilitation of facilities

One potential option for the Council would be to provide a set annual dollar amount to be allocated to the Park Board for capital expenses. However, the general discussion at the joint workshop is intended to discuss the capital budget strategies and the proposed 2024 Parks Capital budget.

RECOMMENDED ACTION/MOTION: Discussion Item

FINANCIAL IMPACT: N/A

30 Year Capital - Year-By-Year Budget	
<i>*Assumes Replacement at Proj. End of Life</i>	
Year	Total Capital Budget
2024	\$1,513,000
2025	\$1,383,000
2026	\$1,318,000
2027	\$1,318,000
2028	\$1,247,000
2029	\$1,021,000
2030	\$1,021,000
2031	\$888,000
2032	\$888,000
2033	\$888,000
2034	\$683,000
2035	\$683,000
2036	\$664,000
2037	\$664,000
2038	\$664,000
2039	\$645,000
2040	\$645,000
2041	\$645,000
2042	\$645,000
2043	\$645,000
2044	\$645,000
2045	\$645,000
2046	\$645,000
2047	\$645,000
2048	\$645,000
2049	\$645,000
2050	\$645,000
2051	\$645,000
2052	\$645,000
2053	\$645,000



Capital Value by Park

Park	Total Asset Value
Bane	\$1,513,000
Buffalo Hills	\$758,000
Buster	\$137,000
Evergreen	\$5,000
Gregory	\$2,046,250
Gustafson	\$52,500
Hitch Wayne	\$6,500
Jaycees	\$786,000
Kiwanis	\$993,000
Lum	\$2,731,000
Lyman P. White	\$1,599,650
Meadows	\$87,500
Memorial	\$6,041,500
O'Brien	\$6,500
Rotary	\$839,000
Trailside	\$306,500
Triangle	\$88,000
Grand Total	\$17,996,900

Capital Value by Category

Category	Total Asset Value
Baseball/Softball	\$3,588,000
Basic Amenities	\$3,767,400
Basketball	\$79,000
Camping	\$43,000
Demolition	\$28,000
Disc Golf	\$9,000
Hockey	\$150,000
Hockey/Ice Skating	\$600,000
Pickleball/Tennis	\$578,500
Playground	\$847,000
Structures	\$8,307,000
Grand Total	\$17,996,900

Total Capital Asset Value
\$18,000,000
Equal Value over 30 Years
\$600,000
2% Set-aside for Replacement Value
\$360,000

Park Location	Item	Notes or Questions	Category	Replacement Year	Value (2023 Dollars)	Maintain All at 2% per Year
Bane	Full size hockey rink w/permanent board perimeters & chain link extension on both ends	Metal support poles surround, 6 wooden poles w	Hockey	2043	\$ 150,000	\$ 3,000
Bane	solid metal gate & fence between rink & ball field		Baseball/Softball	2043	\$ 1,000	\$ 20
Bane	2 baseball fields w/grass infields/clay mounds (Bronco/Pony sizes)		Baseball/Softball	2073	\$ 20,000	\$ 400
Bane	Varied height chain link fence perimeters - 6 gates - plastic yellow protectors		Baseball/Softball	2053	\$ 100,000	\$ 2,000
Bane	4 chain link dugouts, concrete floors, wood/metal roofs, secured benches		Baseball/Softball	2053	\$ 10,000	\$ 200
Bane	4 yellow painted steel foul poles	2 of these have mesh addition	Baseball/Softball	2063	\$ 1,000	\$ 20
Bane	Four 3 seat alum. bleachers - approx. 20' long		Baseball/Softball	2043	\$ 20,000	\$ 400
Bane	Miracle Field w/special painted surface		Baseball/Softball	2033	\$ 100,000	\$ 2,000
Bane	Miracle Field chain link fence perimeter with backstop		Baseball/Softball	2053	\$ 40,000	\$ 800
Bane	2 Large chain link dugouts, concrete floors, wood/metal roofs, non-secured benches		Baseball/Softball	2053	\$ 5,000	\$ 100
Bane	One 4 seat aluminum bleacher - approx. 10-12' length		Baseball/Softball	2043	\$ 5,500	\$ 110
Bane	1 Miracle field sign w/2 steel poles - memorial sign		Baseball/Softball	2033	\$ 1,500	\$ 30
Bane	1 Arched Miracle field sign over west entrance walkway	w/2 steel poles, 2 brick bases	Baseball/Softball	2043	\$ 50,000	\$ 1,000
Bane	1 brick memorial marker at miracle field		Baseball/Softball	2053	\$ 5,000	\$ 100
Bane	Main sign with plant surround at North end of park		Basic Amenities	2053	\$ 6,500	\$ 130
Bane	2 asphalt parking lots & asphalt road through park	some curbs	Basic Amenities	2033	\$ 150,000	\$ 3,000
Bane	Asphalt walkway 3 different directions through park	Approximately 1000 feet long x 8-10' widths	Basic Amenities	2033	\$ 30,000	\$ 600
Bane	Playground with swings /slides, etc.	rock pebble surface w/timber border	Playground	2038	\$ 100,000	\$ 2,000
Bane	1 metal grill		Basic Amenities	2033	\$ 500	\$ 10
Bane	2 scoreboards - 1 new & 1 very old		Baseball/Softball	2043	\$ 30,000	\$ 600
Bane	1 batting cage		Baseball/Softball	2028	\$ 5,000	\$ 100
Bane	2 new L screens & 1 old L screen		Baseball/Softball	2043	\$ 3,000	\$ 60
Bane	5 wooden picnic tables		Basic Amenities	2033	\$ 5,000	\$ 100
Bane	2 memorial benches w/o concrete slab base		Basic Amenities	2053	\$ 3,000	\$ 60
Bane	Metal flag pole w/concrete base		Basic Amenities	2073	\$ 3,000	\$ 60
Bane	Sprinkler system - both ball fields		Baseball/Softball	2043	\$ 40,000	\$ 800
Bane	Block building - concessions, warming house, BR's, announcers booth	Shingles, concrete floors & aprons 3 sides, 4 ex	Structures	2063	\$ 600,000	\$ 12,000
Bane	3 large rubber mats outside main building	2 water fountains, lights & speakers around mai	Basic Amenities	2038	\$ 3,000	\$ 60
Bane	1 wooden garage, Approx. 10-12' x 20' - painted siding - old shingles	1 garage door, concrete floor & apron	Structures	2024	\$ 25,000	\$ 500
Buffalo Hills	bench	there is a bench located near the park on the tra	Basic Amenities	2053	\$ 1,500	\$ 30
Buffalo Hills	way finding signs	two wayfinding signs located along the path nea	Basic Amenities	2033	\$ 500	\$ 10
Buffalo Hills	gravel grading on parking lot, driveway to ge through park	not sure if this is expensive to maintain but impo	Basic Amenities	2028	\$ 40,000	\$ 800
Buffalo Hills	2 ball fields with fencing		Baseball/Softball	2053	\$ 120,000	\$ 2,400
Buffalo Hills	2 sets of dugouts	2 on each field, total of 4	Baseball/Softball	2053	\$ 10,000	\$ 200
Buffalo Hills	4 sets of metal bleachers	2 sets on each field	Baseball/Softball	2053	\$ 22,000	\$ 440
Buffalo Hills	scoreboard		Baseball/Softball	2053	\$ 15,000	\$ 300
Buffalo Hills	flag with solar light		Basic Amenities	2073	\$ 3,500	\$ 70
Buffalo Hills	picnic tables	total of 7	Basic Amenities	2033	\$ 7,000	\$ 140
Buffalo Hills	grills	total of 2	Basic Amenities	2028	\$ 1,000	\$ 20
Buffalo Hills	2 green high top tables	located near the concession stand under pavilion	Basic Amenities	2043	\$ 1,000	\$ 20
Buffalo Hills	green building/shed		Structures	2053	\$ 100,000	\$ 2,000
Buffalo Hills	concession building/pavilion/bathrooms		Structures	2053	\$ 350,000	\$ 7,000
Buffalo Hills	park sign		Basic Amenities	2024	\$ 6,500	\$ 130
Buffalo Hills	playground equipment		Playground	2025	\$ 80,000	\$ 1,600
Buster	Park Sign	https://drive.google.com/file/d/13KM6ezBfhkV9h	Basic Amenities	2053	\$ 6,500	\$ 130
Buster	Wood Fencing	https://drive.google.com/file/d/1t4ek2JZt-AI580p	Basic Amenities	2033	\$ 500	\$ 10
Buster	Chainlink Fence		Basic Amenities	2033	\$ 75,000	\$ 1,500
Buster	Gazebo	https://drive.google.com/file/d/14FovQMsu7IMCQ	Structures	2024	\$ 35,000	\$ 35,000
Buster	Memorial Benches x3	https://drive.google.com/file/d/1DZaaJLrOHA7lw	Basic Amenities	2053	\$ 4,500	\$ 90
Buster	Dog Waste Bag Dispenser x2	https://drive.google.com/file/d/1mvRTj9lrdtzmFs3	Basic Amenities	2026	\$ 500	\$ 10
Buster	Signage	https://drive.google.com/file/d/1XJGidZ0iG3fGG	Basic Amenities	2033	\$ 1,000	\$ 20
Buster	Drinking Water Station	https://drive.google.com/file/d/1xo077obqZFpJJ	Basic Amenities	2043	\$ 5,000	\$ 100
Buster	Light Post x2	https://drive.google.com/file/d/16YATTGMvpVoV	Basic Amenities	2038	\$ 5,000	\$ 100
Buster	Picnic Tables x 4		Basic Amenities	2033	\$ 4,000	\$ 80
Evergreen	Gate		Basic Amenities	2063	\$ 5,000	\$ 100
Gregory	Picnic Tables x 13		Basic Amenities	2033	\$ 20,000	\$ 400
Gregory	Benches x 17	1 is stamped sheet metal and the back edges ar	Basic Amenities	2053	\$ 26,000	\$ 520
Gregory	Little free library	By SE playground	Basic Amenities	2028	\$ 500	\$ 10
Gregory	SE playground	Medium-size playground	Playground	2028	\$ 100,000	\$ 2,000
Gregory	Bent tree by SE playground		Playground			
Gregory	South stone entrance		Structures	2123	\$ 200,000	\$ 4,000
Gregory	South stone sign and planter		Structures	2123	\$ 100,000	\$ 2,000
Gregory	Fountain		Structures	2033	\$ 250,000	\$ 5,000
Gregory	Flagpole		Basic Amenities	2073	\$ 3,000	\$ 60
Gregory	Flagpole light		Basic Amenities	2043	\$ 500	\$ 10
Gregory	Boulder historical marker		Basic Amenities	2058	\$ 1,000	\$ 20
Gregory	Basketball court		Basketball	2073	\$ 70,000	\$ 1,400
Gregory	Basketball hoops x 3		Basketball	2033	\$ 6,000	\$ 120
Gregory	SW playground	small playground	Playground	2028	\$ 80,000	\$ 1,600
Gregory	Warming house + kitchenette		Structures	2073	\$ 400,000	\$ 8,000
Gregory	Warming house gutters		Structures	2024	\$ 5,000	\$ 5,000
Gregory	3 court tennis court		Pickleball/Tennis	2043	\$ 150,000	\$ 3,000

Gregory	3 court tennis court fence		Pickleball/Tennis	2038	\$ 50,000	\$ 1,000
Gregory	Tennis court benches x 7		Pickleball/Tennis	2028	\$ 3,500	\$ 70
Gregory	Tennis court nets x 5		Pickleball/Tennis	2043	\$ 25,000	\$ 500
Gregory	3 court tennis court lights x 4 poles	1 pole is pointing at the pleasure rink?	Pickleball/Tennis	2038	\$ 200,000	\$ 4,000
Gregory	Tennis practice wall		Pickleball/Tennis	2073	\$ 10,000	\$ 200
Gregory	2 court tennis court		Pickleball/Tennis	2043	\$ 100,000	\$ 2,000
Gregory	2 court tennis court fence		Pickleball/Tennis	2073	\$ 35,000	\$ 700
Gregory	Tennis court rain garden		Pickleball/Tennis	2028	\$ 5,000	\$ 100
Gregory	Pleasure rink string lights		Basic Amenities	2033	\$ 1,000	\$ 20
Gregory	North stone arch		Structures	2123	\$ 200,000	\$ 4,000
Gregory	Pergola	In NE quadrant of park	Structures	2025	\$ 4,000	\$ 80
Gregory	Bike rack	center of park	Basic Amenities	2043	\$ 750	\$ 15
Gustafson	2 metal signs saying Gustafson park	will want to talk about upgrading to our new stan	Basic Amenities	2030	\$ 6,500	\$ 130
Gustafson	4 wire fence backstops		Baseball/Softball	2028	\$ 40,000	\$ 800
Gustafson	1 red shed	I don't recall what this is used for? storage of law	Structures	2033	\$ 5,000	\$ 100
Gustafson	metal numbers on backstops	1-4	Baseball/Softball	2030	\$ 1,000	\$ 20
Hitch Wayne	Sign	traffic sign-size	Basic Amenities	2033	\$ 6,500	\$ 130
Jaycees	North side - Large wood pavillion on concrete slab - bad shingles demo		Demolition	2024	\$ 3,000	\$ 60
Jaycees	North side - 2 metal grills		Basic Amenities	2028	\$ 1,000	\$ 20
Jaycees	North side - Water spicket		Basic Amenities	2033	\$ 1,000	\$ 20
Jaycees	North side - 1 pole with light		Basic Amenities	2038	\$ 4,500	\$ 90
Jaycees	North side - 6 wooden picnic tables		Basic Amenities	2033	\$ 6,000	\$ 120
Jaycees	North side - Old metal swings, monkey bars & twist slide - pebble rock w/no borders		Playground	2024	\$ 1,000	\$ 20
Jaycees	South side - 2 baseball fields w/grass infields/clay mounds (Bronco/Pony sizes)		Baseball/Softball	2053	\$ 20,000	\$ 400
Jaycees	South side - Varied height chain link fence perimeters - 8 gates - plastic yellow protector		Baseball/Softball	2043	\$ 100,000	\$ 2,000
Jaycees	South side - 4 chain link dugouts, concrete floors, wood/metal roofs, secured benches		Baseball/Softball	2043	\$ 20,000	\$ 400
Jaycees	South side - 4 yellow painted steel foul poles		Baseball/Softball	2063	\$ 2,000	\$ 40
Jaycees	South side - 2 old scoreboards		Baseball/Softball	2028	\$ 30,000	\$ 600
Jaycees	South side - four 3 seat alum. bleachers - approx. 20' long		Baseball/Softball	2043	\$ 20,000	\$ 400
Jaycees	South side - 2 new playground areas - wood chip base & timber borders		Baseball/Softball	2048	\$ 80,000	\$ 1,600
Jaycees	South side - 1 batting cage		Baseball/Softball	2033	\$ 5,000	\$ 100
Jaycees	South side - 1 L screen		Baseball/Softball	2033	\$ 1,000	\$ 20
Jaycees	South side - 3 wooden picnic tables		Basic Amenities	2033	\$ 3,000	\$ 60
Jaycees	South side - 1 wooden garage, Approx. 20' x 20' - painted siding- old shingles	1 garage door, 1 service door, concrete floor & a	Structures	2028	\$ 50,000	\$ 1,000
Jaycees	South side - 6 poles - (5 lights & 1 camera)		Basic Amenities	2033	\$ 27,000	\$ 540
Jaycees	South side - 2 story block building (concessions- announcers booths - storage & BR's	old shingles , 2 expanded steel window protecto	Structures	2053	\$ 400,000	\$ 8,000
Jaycees	South side - large gravel parking lot with many large boulders along north perimeter		Basic Amenities	2028	\$ 5,000	\$ 100
Jaycees	South side - Main sign (no concrete slab)		Basic Amenities	2030	\$ 6,500	\$ 130
Kiwanis	Park Sign	https://drive.google.com/file/d/16uJoJsgI2-NMOV	Basic Amenities	2038	\$ 6,500	\$ 130
Kiwanis	Garden w/ Pavers	https://drive.google.com/file/d/1nYypMcWaCn04	Basic Amenities	2025	\$ 2,000	\$ 40
Kiwanis	Memorial Pillar x2	https://drive.google.com/file/d/1Mmi4wZ2pJJpWf	Basic Amenities	2033	\$ 2,000	\$ 40
Kiwanis	Parking Posts w/ Chain (10ft sections)	https://drive.google.com/file/d/1d0eL_J9Ok-Cydvf	Basic Amenities	2033	\$ 2,500	\$ 50
Kiwanis	Buffalo Hills Trail Sign	https://drive.google.com/file/d/1xmUp038NfuzrV	Basic Amenities	2043	\$ 500	\$ 10
Kiwanis	Memorial Benches x7	https://drive.google.com/drive/folders/19D9EnQc	Basic Amenities	2043	\$ 11,000	\$ 220
Kiwanis	Duck Feature	https://drive.google.com/file/d/1fmJ8kph7cJaPrC	Structures	2083	\$ 10,000	\$ 200
Kiwanis	Playground Equipment	https://drive.google.com/file/d/1ei7Hmvm41ZzY8	Playground	2033	\$ 100,000	\$ 2,000
Kiwanis	Swing Set	https://drive.google.com/file/d/1_5aSom84R7Mx	Playground	2033	\$ 10,000	\$ 200
Kiwanis	Pavilion	https://drive.google.com/file/d/1Abim6tdegRvYuu	Structures	2063	\$ 150,000	\$ 3,000
Kiwanis	Grill	https://drive.google.com/file/d/1ABim6tdegRvYuu	Basic Amenities	2028	\$ 500	\$ 10
Kiwanis	Boom Lake Information Signage x2	https://drive.google.com/file/d/14CFhAB-yE15nf6	Basic Amenities	2043	\$ 1,000	\$ 20
Kiwanis	Brainerd Brewing Rest Area	https://drive.google.com/file/d/1cU5NRWRT7bfN	Basic Amenities			-
Kiwanis	Brainerd Brewing Pillar	https://drive.google.com/file/d/1a6RpC_DKVkBj	Basic Amenities			-
Kiwanis	Small Post w/ Sign	https://drive.google.com/file/d/1eO6CuZyeEqJ1	Basic Amenities			-
Kiwanis	Wooden Posts	https://drive.google.com/file/d/1nwrDnk5WfITnY8	Basic Amenities			-
Kiwanis	Road Rock Structures	https://drive.google.com/file/d/1K4K04qkKGwxG	Basic Amenities			-
Kiwanis	Mississippi River Route Signage Structure	https://drive.google.com/file/d/15luxhYlaao9zXW	Basic Amenities			-
Kiwanis	Restroom Building	https://drive.google.com/file/d/1g_5m9z6g1JRtJC	Structures	2063	\$ 400,000	\$ 8,000
Kiwanis	Dock	https://drive.google.com/file/d/1IN4yx78snr4uf06	Structures	2043	\$ 5,000	\$ 100
Kiwanis	Mississippi River Pier Sign	https://drive.google.com/file/d/1ro1pf02nWXVDb	Basic Amenities			-
Kiwanis	Trail Retaining Wall	https://drive.google.com/file/d/1SMRmd0XhSCV	Basic Amenities	2024	\$ 50,000	\$ 1,000
Kiwanis	Under Bridge Path	https://drive.google.com/file/d/1HMsV4Y2ldWB1	Basic Amenities	2123	\$ 25,000	\$ 500
Kiwanis	Light Post x2	https://drive.google.com/file/d/1zKfVAGuxV-39	Basic Amenities	2033	\$ 9,000	\$ 180
Kiwanis	Paved Trail		Basic Amenities	2043	\$ 200,000	\$ 4,000
Kiwanis	Picnic Tables x 8		Basic Amenities	2033	\$ 8,000	\$ 160
Lum	Main entry sign		Basic Amenities	2024	\$ 6,500	\$ 130
Lum	Stone Arch Columns		Structures	3023	\$ 100,000	\$ 2,000
Lum	Stone arch roof assembly		Structures	2027	\$ 6,000	\$ 120
Lum	Parking lots and road surfaces		Basic Amenities	2033	\$ 1,000,000	\$ 20,000
Lum	Building #1 (old Offices) demolition		Demolition	2024	\$ 10,000	\$ 200
Lum	Building # 2 (storage)		Basic Amenities	2063	\$ 200,000	\$ 4,000
Lum	Disc golf Holes		Disc Golf	2033	\$ 8,000	\$ 160
Lum	Disc golf tee boxes		Disc Golf	2033	\$ 1,000	\$ 20
Lum	Camps sites (18 ct.)		Camping	2050	\$ 18,000	\$ 360

Lum	Dump Station		Camping	2050	\$ 20,000	\$ 400
Lum	Pump house		Camping	2030	\$ 5,000	\$ 100
Lum	Umbrella building # 2		Structures	2043	\$ 150,000	\$ 3,000
Lum	Small umbrella building (NE corner of park)		Structures	2043	\$ 20,000	\$ 400
Lum	Grills (8 ct)		Basic Amenities	2030	\$ 8,000	\$ 160
Lum	Stone Circle		Structures	2070	\$ 50,000	\$ 1,000
Lum	Yellow Monkey bars and Enclosure (2 Ct.)		Playground	2033	\$ 6,000	\$ 120
Lum	Yellow Playground equip		Playground	2033	\$ 30,000	\$ 600
Lum	Yellow Rainbow and enclosure		Playground	2033	\$ 5,000	\$ 100
Lum	Picnic Tables (27 ct.)		Basic Amenities	2030	\$ 27,000	\$ 540
Lum	Gator Playground equipment and enclosure		Playground	2030	\$ 60,000	\$ 1,200
Lum	Smaller Umbrella Building (mid park)		Structures	2040	\$ 30,000	\$ 600
Lum	Blue swing set		Playground	2050	\$ 10,000	\$ 200
Lum	Yellow Climb over and enclosure		Playground	2040	\$ 5,000	\$ 100
Lum	Beach House demolition		Demolition	2024	\$ 15,000	\$ 300
Lum	Beach and Retaining wall		Basic Amenities	2030	\$ 20,000	\$ 400
Lum	Landing/dock		Structures	2033	\$ 7,000	\$ 140
Lum	Shower building		Structures	2040	\$ 500,000	\$ 10,000
Lum	Main umbrella bulding (by beach)		Structures	2030	\$ 200,000	\$ 4,000
Lum	Bench (6 ct.)		Basic Amenities	2050	\$ 12,000	\$ 240
Lum	Flower planter with stone surround		Basic Amenities	2040	\$ 1,000	\$ 20
Lum	Water spigot (freestanding)		Basic Amenities	2030	\$ 500	\$ 10
Lum	sidewalks (concrete)		Basic Amenities	2050	\$ 150,000	\$ 3,000
Lum	Sidewalks (bituminous)		Basic Amenities	2028	\$ 50,000	\$ 1,000
Lyman P. White	Picnic Tables x6	https://drive.google.com/file/d/12Cs4uqppWFqG	Basic Amenities	2043	\$ 18,000	\$ 360
Lyman P. White	Restroom Building	https://drive.google.com/file/d/19hkqsJkWFYarx	Structures	2053	\$ 300,000	\$ 6,000
Lyman P. White	Open Side Bench x7	https://drive.google.com/file/d/1eQJV_XLnbaNcf	Basic Amenities	2053	\$ 7,700	\$ 154
Lyman P. White	Closed Side Bench x12	https://drive.google.com/file/d/1u-ADPv9PRhtL	Basic Amenities	2053	\$ 12,000	\$ 240
Lyman P. White	Light Posts x13	https://drive.google.com/file/d/1iDI_nM_bW-VA-z	Basic Amenities	2063	\$ 60,000	\$ 1,200
Lyman P. White	River Step Structure and canoe/kayak launch	https://drive.google.com/file/d/1hTVVQKCdszaw	Structures	2073	\$ 150,000	\$ 3,000
Lyman P. White	River Observation Deck	https://drive.google.com/file/d/1lz7lHRJ938N7C	Structures	2073	\$ 325,000	\$ 6,500
Lyman P. White	Wood Art Structure	https://drive.google.com/file/d/10OP9HeRRNhVc	Structures	2028	\$ 40,000	\$ 800
Lyman P. White	Bike Rack	https://drive.google.com/file/d/1QBpkyGPIQYvD	Basic Amenities	2053	\$ 750	\$ 15
Lyman P. White	Bike Repair Tools	https://drive.google.com/file/d/1pLaAjoH4awf5H	Basic Amenities	2028	\$ 3,200	\$ 64
Lyman P. White	Amphitheater Seating (seating, lights, railing)	https://drive.google.com/file/d/1LjaYyD4tVRVxw	Structures	2073	\$ 100,000	\$ 2,000
Lyman P. White	Amphitheater Covered Structure	https://drive.google.com/file/d/1DScjEnLsDayLf	Structures	2063	\$ 200,000	\$ 4,000
Lyman P. White	Top of Hill Seating Area	https://drive.google.com/file/d/1T-Z5Gslf3FMb4v	Structures	2073	\$ 100,000	\$ 2,000
Lyman P. White	Paved Paths		Basic Amenities	2073	\$ 125,000	\$ 2,500
Lyman P. White	Water Bottle Filler		Basic Amenities	2024	\$ 3,000	\$ 60
Lyman P. White	Pavilion	https://drive.google.com/file/d/12Cs4uqppWFqG	Structures	2063	\$ 115,000	\$ 2,300
Lyman P. White	Irrigation		Basic Amenities	2048	\$ 40,000	\$ 800
Meadows	Sign		Basic Amenities	2024	\$ 6,500	\$ 130
Meadows	Picnic table x 1		Basic Amenities	2043	\$ 1,000	\$ 20
Meadows	Playground equipment	medium-size playground	Playground	2045	\$ 80,000	\$ 1,600
Memorial	East Parking Lot		Basic Amenities	2030	\$ 300,000	\$ 6,000
Memorial	Mill field Main Fence Surround		Baseball/Softball	2025	\$ 50,000	\$ 1,000
Memorial	Mill field Bleachers and Ramp systems		Baseball/Softball	2040	\$ 200,000	\$ 4,000
Memorial	Mill field Dug outs (2)		Baseball/Softball	2050	\$ 170,000	\$ 3,400
Memorial	Mill field Sun deck		Baseball/Softball	2030	\$ 200,000	\$ 4,000
Memorial	Mill field Lights		Baseball/Softball	2035	\$ 300,000	\$ 6,000
Memorial	Mill field Scoring tower		Baseball/Softball	2028	\$ 100,000	\$ 2,000
Memorial	Mill field Concession Stand	health hazard	Baseball/Softball	2028	\$ 600,000	\$ 12,000
Memorial	Mill field Score Board		Baseball/Softball	2033	\$ 50,000	\$ 1,000
Memorial	Mill field Netting		Baseball/Softball	2030	\$ 75,000	\$ 1,500
Memorial	Mill field surface		Baseball/Softball	2060	\$ 10,000	\$ 200
Memorial	Mill field storage building		Baseball/Softball	2030	\$ 100,000	\$ 2,000
Memorial	Field # 3 Fencing /Backstop		Baseball/Softball	2044	\$ 30,000	\$ 600
Memorial	Field #3 Lights		Baseball/Softball	2033	\$ 200,000	\$ 4,000
Memorial	Field #3 dug outs		Baseball/Softball	2030	\$ 10,000	\$ 200
Memorial	Field #3 bleachers (2)		Baseball/Softball	2050	\$ 10,000	\$ 200
Memorial	Field #3 Score Board		Baseball/Softball	2043	\$ 10,000	\$ 200
Memorial	Field #3 Surface		Baseball/Softball	2050	\$ 10,000	\$ 200
Memorial	Field # 2 Fencing /Backstop		Baseball/Softball	2044	\$ 30,000	\$ 600
Memorial	Field #2 Lights		Baseball/Softball	2033	\$ 200,000	\$ 4,000
Memorial	Field #2 dug outs		Baseball/Softball	2030	\$ 10,000	\$ 200
Memorial	Field #2 bleachers (2)		Baseball/Softball	2050	\$ 10,000	\$ 200
Memorial	Field #2 Score Board		Baseball/Softball	2043	\$ 10,000	\$ 200
Memorial	Field #2 Surface		Baseball/Softball	2050	\$ 10,000	\$ 200
Memorial	Field # 1 Fencing /Backstop		Baseball/Softball	2044	\$ 30,000	\$ 600
Memorial	Field #1 Lights		Baseball/Softball	2033	\$ 200,000	\$ 4,000
Memorial	Field #1 dug outs		Baseball/Softball	2030	\$ 10,000	\$ 200
Memorial	Field #1 bleachers (2)		Baseball/Softball	2050	\$ 10,000	\$ 200
Memorial	Field #1 Score Board		Baseball/Softball	2043	\$ 10,000	\$ 200

Memorial	Field #1 Surface		Baseball/Softball	2050	\$ 10,000	\$ 200
Memorial	Vet Memorial and Flag		Basic Amenities	2083	\$ 10,000	\$ 200
Memorial	Splash pad and surface		Structures	2053	\$ 500,000	\$ 10,000
Memorial	Warming House and Pavilion		Structures	2073	\$ 400,000	\$ 8,000
Memorial	Lion Fountain		Structures	2043	\$ 5,000	\$ 100
Memorial	Small rink + lighting		Hockey/Ice Skating	2073	\$ 200,000	\$ 4,000
Memorial	Large rink + lighting		Hockey/Ice Skating	2073	\$ 400,000	\$ 8,000
Memorial	Rink nets/ hoops		Basketball	2030	\$ 3,000	\$ 60
Memorial	Water basin pumps		Basic Amenities	2030	\$ 20,000	\$ 400
Memorial	Built in tables (4)		Basic Amenities	2030	\$ 6,000	\$ 120
Memorial	Main Playground		Playground	2028	\$ 100,000	\$ 2,000
Memorial	Freestanding Picnic tables (17)		Basic Amenities	2030	\$ 17,000	\$ 340
Memorial	Concession Building		Structures	2070	\$ 500,000	\$ 10,000
Memorial	Ball field Bathroom building		Structures	2070	\$ 400,000	\$ 8,000
Memorial	West Parking Lot		Basic Amenities	2027	\$ 300,000	\$ 6,000
Memorial	Benches (6)		Basic Amenities	2043	\$ 9,000	\$ 180
Memorial	Main Sign (west Side)		Basic Amenities	2040	\$ 6,500	\$ 130
Memorial	Sidewalks and pathways		Basic Amenities	2050	\$ 200,000	\$ 4,000
O'Brien	Main sign (Fading - no concrete slab)		Basic Amenities	2024	\$ 6,500	\$ 130
Rotary	Bench/Signage Structure	https://drive.google.com/file/d/1UvbgfRGIPKa3K	Structures	2033	\$ 10,000	\$ 200
Rotary	Pavilion	https://drive.google.com/file/d/1bLNIEUhbX2qC	Structures	2053	\$ 250,000	\$ 5,000
Rotary	River Deck w/ Benches	https://drive.google.com/file/d/1kYhPiy5Rd12p	Structures	2048	\$ 60,000	\$ 1,200
Rotary	Memorial Bench	https://drive.google.com/file/d/1IO91pad1DL3K	Basic Amenities	2053	\$ 1,500	\$ 30
Rotary	Community Garden	https://drive.google.com/file/d/1l-TCyPc6aYas8A	Structures	2038	\$ 50,000	\$ 1,000
Rotary	Trail Gate	https://drive.google.com/file/d/1kfmgLUMaHAC	Basic Amenities	2068	\$ 5,000	\$ 100
Rotary	Entrance Structure	https://drive.google.com/file/d/1VpBINfB18LQR9	Structures	2073	\$ 450,000	\$ 9,000
Rotary	Signage on Front Gate	https://drive.google.com/file/d/1n5YWYO09eiiIN	Basic Amenities	2053	\$ 6,500	\$ 130
Rotary	Picnic Benches x 6		Basic Amenities	2043	\$ 6,000	\$ 120
Trailside	Parking lot		Basic Amenities	2043	\$ 300,000	\$ 6,000
Trailside	Sign	traffic sign-size	Basic Amenities	2053	\$ 6,500	\$ 130
Triangle	Playground Equipment	https://stcroixrec.com/planning-a-playground/	Playground	2042	\$ 80,000	\$ 1,600
Triangle	Sign		Basic Amenities	2052	\$ 6,500	\$ 130
Triangle	Dog waste bag holder		Basic Amenities	2028	\$ 500	\$ 10
Triangle	Picnic Tables x1		Basic Amenities	2033	\$ 1,000	\$ 20

alcohol free way should have that opportunity. Therefore, based on the data, she does not agree with all parks having alcohol.

Mayor Badeaux stated that on the Community Action side of things, they are not interested in doing things outside of what the City will allow. Secondly, for events that take place in City spaces that are not parks, the ordinance should include language for these types of events as well.

Administrator Bergman differentiated between “shall” be required to have police presence and “may” be required to have police presence at an event.

Discussion took place around smaller private events and allowing alcohol.

Vice Chair Johnson stated that the current ordinance was brought to his attention last summer and does not reflect the current practice, either the ordinance or the enforcement needs to change.

Member Terry stated she had requested information on reservations for all of the facilities in the last couple of years. If this process will allow some to rent facilities and consume alcohol and not others based on what kind of event they are hosting, she struggles with what the criteria would be used to ensure that the City is not judging an event.

Member O’Day stated that he is in favor of having alcohol consumption associated with events and adult events. He stated that the Police Department should have the ultimate discretion.

Park Member Yeager stated that he believes this discussion is too complicated. The parks should either not allow alcohol or alcohol open and deal with the behaviors on a case-by-case basis. Alcohol is in every park every day during the summer.

Member Stunek stated that he had previously asked about the number of incidents that have taken place at parks in connection to alcohol and there were very few if any in the last few years.

Vice Chair Johnson stated that if the City allowed alcohol in parks, the Police Department would respond to underage drinking, misconduct, and public intoxication type behaviors.

Member Terry stated that occurrences at parks are insignificant. She likened the current ordinance to the seat belt law changing. The seat belt violations have decreased with the ability to ticket as a primary offense. With the allowance of alcohol in parks she hopes it would decrease the number of bad behaviors.

Discussion took place about designating certain parks as alcohol and smoke free.

City Administrator Bergman recapped discussion for clarity: allowed at parks other than the parks to be identified by the Park Board to be alcohol free. Small private events would notify the City if they plan to provide alcohol when they reserve a facility, and on-sale at large events with a temporary license or caterer not in coordination with youth athletic events. At events, the alcohol vendor is responsible for controlling consumption.

Discussion of Parks Operating and Capital Budget Process

City Engineer/ Public Works Director Dehn guided discussion on parks capital planning and budget. He asked Council what they would request as a budget timeline and process.

Member Czczok asked when the Park Board approves their budget. The Airport Commission submits a preliminary budget in September and approves their budget in February for the current year.

Vice Chair Johnson stated that per the Charter the Park Board must before September 1st present a budget to the City Council. In another section of the Charter it states that on or before September 1st the Chair of the Personnel and Finance Committee, Council President, and City Administrator shall submit to the City Council a preliminary budget for approval. With the same deadline, they cannot present a preliminary budget without the Parks budget as it is 30% of the entire budget. The Charter Commission needs to meet to change the dates.

Park Member Yeager gave an overview of the philosophies of the Park Board in the process of master planning. A large part of the master planning is also future budgetary concerns. What the budget may look like if they take on new projects or no new projects. The current budgetary process is reactive instead of proactive, the City is beginning to see what it costs to maintain "the empire" it already has. A city should be setting 2% of all property each year to maintain it. He asked whether the City wants to embrace a philosophy to plan for the future or continue a reactive budgetary process.

Vice Chair Johnson stated that he wishes we lived in a perfect world where the 2-2.5% is in the capital fund and watch it grow. However, new ideas come about, and the Park Board will spend money on that and something else will go wrong and need to request more funding for something that the City already has.

Mayor Badeaux stated that the Park Board is developing a vision with master planning so that if funding comes available for new equipment there isn't a playground where it would be better to have a basketball court. The philosophy of the current Park Board is that people need space to be with shade and a place to sit and are looking at- what can the City do without. He appreciates all of the work the Park Board has done on master planning.

Park Member Yeager stated that the Park Board needs to figure out how much it will cost to maintain the current infrastructure, repair those things in disrepair, and future ambitions.

City Engineer/ Public Works Director Dehn guided discussion on the budget timeline and current process.

Vice Chair Johnson stated that the current timeline does not work, there is concern for changing the timeline to July during departments busiest times when Staff is already busy.

Mayor Badeaux stated that once the Park Board has presented their budget to the Council in July or early August, that changes be effectively communicated back to them. Park Board meetings are open to the public, he encourages Council Members to attend whenever possible.

Park Chair Shipe stated that completing the master planning is important to developing the budget for 2024. He reviewed their schedule for master planning.

Vice Chair Johnson stated that for budgeting 2024 that the Park Board should do the best they can with the master plan being incomplete. The current practice has been for Council to change portions of the Parks budget without communication based on the needs to the community and the rest of the budget. This workshop is to improve upon that practice and better communicate with the Park Board.

Discussion took place around having an effective Board under the Charter.

Discussion took place on capital planning schedules with the state of the current infrastructure. Generally, the Council would like to see a detailed and itemized capital plan from the Park Board. After presenting the Park Board budget, the City Council will edit the budget as needed with clear communication as to why. The Council will schedule another workshop with the Park Board once the master planning is complete to get a clearer number of the capital maintenance.

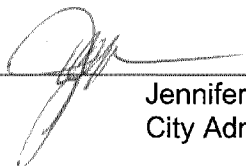
Vice Chair Johnson stated that the end of July would be the most preferable time for the Park Board to present their budget to the Council. When the Personnel and Finance Committee Chair, Council President, City Administrator, and Finance Director meet there already isn't enough time for staff to make changes to the overall budget before it is presented to the City Council.

Mayor Badeaux stated that he appreciated this workshop.

Park Member Yeager stated that almost all grants qualify for new projects or expansion, grants can drive a city to bankruptcy.

Adjourn

The Vice Chair adjourned the workshop at 7:36 p.m.



Jennifer Bergman
City Administrator



Brainerd City Council Agenda Request

MEETING DATE: July 31, 2023

TITLE OF ITEM: Discussion on Cannabis in Public Places

AGENDA: Joint Workshop City Council and Park Board

ACTION REQUESTED: Discussion Item

SUBMITTED BY: Jessie Dehn, Public Works Director

DEPARTMENT: Public Works

PRESENTER: Jessie Dehn, Public Works Director

ESTIMATED TIME (MIN): 20 Minutes

SUMMARY OF ISSUE: Effective August 1st, 2023, possession of cannabis will be legalized and decriminalized. Staff is requesting discussion with the City Council and Park Board regarding policy of use of cannabis and THC products within public spaces. Beginning August 1st, the City may adopt an ordinance establishing a petty misdemeanor offense for a person unlawfully using cannabis flower, cannabis products, and lower-potency hemp edibles in a public place. This has led to other communities beginning to research and implement local ordinances restricting use in public places. Attached is a proposed ordinance that has been introduced in Detroit Lakes for reference of one example of new City Codes addressing this matter.

This item is for discussion by the City Council and Park Board to discuss the potential allowance of cannabis in Public Places including sidewalks, public lots, and parks and potential changes to the City Code as necessary.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS: This matter was brought before the Park Board at their meeting on July 25th to collect input regarding proposed regulations of the use of cannabis and THC in parks. With enforcement considerations, staff also requested input from the Park Board if they wished to also change any rules regarding smoking cigarettes at parks. Currently, policy is that smoking is not allowed within 100 feet of youth activities. However, this is not reflected in the City Code. At that meeting, the Park Board was generally split regarding the future use of cigarettes and cannabis/THC in the parks. Below is a summary of what the Park Board determined by majority votes:

- Leave the restrictions on cigarette smoking as-is without further restrictions.
- Propose an ordinance similar to the Detroit Lakes proposed ordinance with removing the restriction on edibles/consumables. This would prohibit smoking of cannabis in the parks.
- Vaping restrictions would be as per the product being vaped (i.e. tobacco allowed, cannabis prohibited in this proposal).

Staff has included the proposed Ordinance in Detroit Lakes for reference. Staff is requesting discussion

from the Council and Park Board on what potential restrictions on the use of cannabis and THC products in public places may be included in a potential proposed ordinance. Staff is also requesting consideration from the groups on cigarette smoking in similar spaces as it would be challenging to enforce should one product be prohibited and not the other.

RECOMMENDED ACTION/MOTION: Discussion Item

FINANCIAL IMPACT: N/A

ORDINANCE 515

AN ORDINANCE CREATING CHAPTER 1100 CANNABIS AND SECTION 1101 USE OF CANNABIS IN PUBLIC IN THE CITY CODE

The City Council of the City of Detroit Lakes does hereby ordain:

Chapter 1100 Cannabis

Section 1101 Use of Cannabis in Public.

Subd. 1 It is unlawful to use cannabis flower, cannabis products, lower-potency hemp edibles and hemp-derived consumer products, as defined in Minn. Stat. Section 342.01, in public places anywhere in the City.

Subd. 2 As used in this Section, public places include all areas contained within the City boundaries, except the following:

- A. Private residences, including the curtilage and yard; and
- B. Private property not generally accessible by the public, unless a person is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles or hemp-derived consumer products on the property by the owner of the property; and
- C. The premises of an establishment or event licensed to permit on-site consumption of cannabis flower, cannabis products, lower-potency hemp edibles or hemp-derived consumer products.

Subd. 3 Violation of this Section is a petty misdemeanor as defined by Minnesota law. This Section may be enforced by the City of Detroit Lakes Administrative Penalty Procedure, City Code Section 214.

This ordinance shall take effect upon passage and publication as provided in by law.

Passed and adopted this 8th day of August 2023.

Approved this 8th day of August 2023.

Glori French, City Clerk

Matt Brenk, Mayor

First Reading: July 11, 2023
Second Reading: August 8, 2023