



CITY COUNCIL AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Monday, August 28, 2023 @ 6:00 PM

The public is invited to attend these meetings in person

1. **Call To Order**

2. **Roll Call**

___ J. Czczok ___ M. O'Day ___ K. Stunek ___ K. Terry
___ T. Stenglein ___ G. Johnson ___ K. Bevans ___ Mayor Badeaux

3. **Discussion Items**

A. **2024 Budget and Levy Presentation & Discussion**

B. **Closed Union Negotiation Strategy Session pursuant to MN Statutes, 13D.03, Subd 1(b) to prepare for negotiations with the IBEW Local No. 31 Unions**

4. **Adjourn**

Visit the City's Website at www.ci.brainerd.mn.us

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"



City Council Agenda Request

MEETING DATE: August 28, 2023

TITLE OF ITEM: 2024 Budget and Levy Presentation & Discussion

AGENDA:

ACTION REQUESTED: Discussion Item

SUBMITTED BY: Connie Hillman, Finance Director

DEPARTMENT: Finance

PRESENTER: Connie Hillman, Finance Director

ESTIMATED TIME (MIN):

SUMMARY OF ISSUE:

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS: Additional information for the budget will be presented at the workshop as not all information is currently available. Attached are letters from the Library and Airport requesting an increase in funding for 2024.

RECOMMENDED ACTION/MOTION: Discussion of the 2024 Budget and Levy

FINANCIAL IMPACT:



Brainerd Lakes Regional Airport

TO: President Bevans and Brainerd City Council

FROM: Steven Wright, A.A.E., Airport Director, Brainerd Lakes Regional Airport Commission

DATE: July 24, 2023

SUBJECT: Appropriation Request and Rationale

Brainerd Lakes Regional Airport appreciates the financial support of our co-owners and sponsors, the City of Brainerd and Crow Wing County, which has augmented the significant revenue that the Airport generates from other sources and helped us become the robust facility we are today. Airport finances remain in good health coming out of a historic federal grant that sustained the Airport over the past three years without having to raise levy finances from the current level.

The Airport has grown and thrived, and we provide a strong return to the City and County on their combined investment. A recent economic impact study of the State of Minnesota indicated that the Brainerd Lakes Regional Airport contributes a \$34 million impact to our federal, state, and local economies. We are a large facility with 95 rented tenant units, including 13 tenant businesses and organizations who employ approximately 100 year-round residents. Aircraft storage capacity will increase in 2023 with the construction of two large corporate facilities and the return of a hangar that was being used to store airport maintenance equipment. The Airport remains a highly complex facility with numerous pieces of specialty heavy equipment, highly complex airfield lighting, HVAC and communication systems and 4.3 million square feet of airside pavement that all need to be maintained to exacting specifications. Federal dollars have been invested into a new combined Aircraft Rescue Firefighting and Snow Removal Equipment facility to enhance the efficiency of airfield services.

It is important to note, however, that even with a lean operation and strong entrepreneurial revenues, our local funding is still a key support. Current projections show that support is effectively shrinking. Historically, the Airport receives \$155,500 from the City and \$157,000 from the County, amounts that together pay for nearly two thirds of our small staffing budget. This funding has been frozen for 7 years, and after adjusting for the decline in activities over the pandemic and inflation, the Airport is losing purchasing power. Commissioners are interested in providing for the steady re-growth in the air service market and remain committed to annually evaluate the investment of local dollars in hopes that one day the Airport will be completely supported by aeronautical dollars.

With this in mind, your Airport Commission is requesting a 3% increase in the appropriations from our sponsors this year. This amounts to \$160,165 from the City and \$161,710 from the County. This funding will help us as we rebuild capacity and help us fund and/or purchase the staffing, tools and resources we need to continue our growth. Thank you for your consideration of this request.

Brainerd Public Library
Board of Directors
416 South 5th St
Brainerd, MN 56401

July 19, 2023

Mayor Dave Badeaux and Council Members
501 Laurel Street
Brainerd, MN 56401

Dear Mayor Badeaux and Council Members,

The Brainerd Public Library Board of Directors voted on June 28, 2023, to request that the Brainerd City Council consider a 2% increase in the city's levy to the library for 2024. As Council Members are certainly aware, the rate of inflation—particularly for utilities, insurance, and building maintenance—has increased significantly in the last year.

The library continues to be a vital resource for the community, with over 390 visitors and 737 checkouts per day on average in June. City residents do far more than check out books at the library, though: they apply for jobs using the public internet computers, read the Brainerd Dispatch newspaper, research local history using the microfilm reader, and attend programs for all ages that engage and enrich their lives.

Please refer any questions to Brainerd Public Library Branch Manager Laurel Hall, at 218-829-5574 or halll@krls.org.

Sincerely,



Karen Strobel
Board President
Brainerd Public Library



City Council Agenda Request

MEETING DATE: August 28, 2023

TITLE OF ITEM: Closed Union Negotiation Strategy Session pursuant to MN Statutes, 13D.03, Subd 1(b) to prepare for negotiations with the IBEW Local No. 31 Unions

AGENDA:

ACTION REQUESTED: Discussion Item

SUBMITTED BY:

DEPARTMENT: HR

PRESENTER:

ESTIMATED TIME (MIN):

SUMMARY OF ISSUE:

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:

RECOMMENDED ACTION/MOTION:

FINANCIAL IMPACT: