

Pursuant to due call and notice thereof, the workshop of the Brainerd City Council was called to order at 6:00 P.M. by Council President Bevans.

Upon roll call, the following members were noted as present: O'Day, Stunek Terry, Stenglein, Johnson, and Bevans. Mayor Badeaux was also noted as present. Member Czczok was noted as absent.

Also noted as present were Administrator Bergman, Finance Director Hillman, and HR Director Schubert, City Engineer/Public Works Director Dehn, Community Development Director Kramvik, Chief Holmes, Chief Davis, and IT/GIS Director Strong.

2024 Budget and Levy Presentation and Discussion

Finance Director Hillman explained that a city must adopt a budget for at least the General Fund but is not required to adopt a budget for all funds and outlined how a city develops a budget. The discussion of the workshop focuses on the Working Funds (General, Public Safety, Parks, and Streets), debt and capital which are the funds the City needs to levy for operations.

Finance Director Hillman stated that the preliminary levy must be set by September 30th, 2023, with the final levy being set by December 31st, 2023. Finance Director Hillman gave an overview of the proposed budget and levy. The current proposed levy for the 2024 budget is 7.99% increase over 2023 to balance the budget (subject to change based on the compensation study). The projected budget levy is \$6,958,238 (subject to change). Ms. Hillman highlighted the various revenue and expense categories, as well as the capital and debt needs for 2024, explaining the assumptions used in the budget and reasons for the changes between the proposed 2024 budget and the 2023 budget. The Personnel and Finance Chair, Council President, and City Administrator did not recommend increases to the Library or Airport levies as requested.

Member O'Day asked about the number of funds, how many of the funds are not being used.

Finance Director Hillman stated that the other funds where a budget is not officially adopted are for a specific purpose.

Member Terry asked about additional funds from the legislature for Law Enforcement.

Finance Director Hillman stated that the City will receive approximately \$642,000 for this purpose, she recommends that the City designate the funding to larger projects as they have done with ARPA. At this time there are no requirements for reporting, but there may be in the future.

Chair Bevans asked about the Compensation Study Presentation effect on the budget.

Finance Director Hillman stated that there are a lot of moving parts with the compensation study. She recommended a special meeting or workshop after the presentation in order to certify the preliminary levy on time.

Chair Bevans stated that he would like to see a special workshop on the 13th of September in order to have discussion previous to the 2nd meeting in September.

Chair Bevans closed the work session.

**Closed Union Negotiation Strategy Session Pursuant to MN Statute 13D.03,
Subd.1(b) to Prepare for Negotiations with the IBEW Local No. 31 Unions**

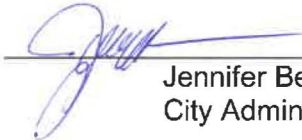
MOVED AND SECONDED BY COUNCIL MEMBERS STUNEK AND O'DAY, DULY CARRIED, TO ENTER INTO CLOSED SESSION FOR UNION NEGOTIATION STRATEGY SESSION PURSUANT TO MN STATUTE 13D.03, SUBD.1(B) TO PREPARE FOR NEGOTIATIONS WITH THE IBEW LOCAL NO. 31 UNIONS.

Council took a five-minute break.

Council went into closed session at 6:35 p.m.

Adjourn

The Chair adjourned the meeting at 7:55 p.m.



Jennifer Bergman
City Administrator