

CITY COUNCIL AGENDA

Brainerd, Minnesota

January 5, 2015

7:30 P.M.

Brainerd City Hall

Council Chambers

_____ Mayor Wallin
_____ D. Pritschet
_____ K. Bevans
_____ G. Scheeler
_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ M. Koep

1. Call to Order

2. Pledge of Allegiance

3. Administer Oath of Office

James E. Wallin - Mayor
Kelly Bevans – Alderman, Ward 2
Gabe Johnson – Alderman, Ward 4
Sue Hilgart – Alderman-at-Large

4. Roll Call

5. Mayor Wallin – Prayer for the New Year

6. Election of President and Vice President of the Council for 2015-2016

7. Appointment of Council Committees – Council President

8. Consent Calendar (NOTICE TO PUBLIC) – All matter listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.

A. Approval of the Minutes of the Regular Meeting held on December 15, 2012, and the Special Meeting held on December 22, 2014, as distributed

B. Approval of 2015 Licenses – Recommended by City Administrator Wussow – (See Attachment)

1. Contractor's Licenses – 1 – New
2. Contractor's Licenses – 23 – Renewals

C. Department Reports

1. Mayor's report of activities distributed to Council

2. Fire Chief's report of activities distributed to Mayor and Council
3. Park Director's report of activities distributed to Mayor and Council

D. On Sale Liquor License Transfer – Shanna Gondringer dba Iron Rail Saloon to Jeanyne Alderson dba The Iron Rail – Approval of – (See Attachment)

E. Safe Routes to School (SRTS) Application Resolutions – (See Resolutions):

- Sponsoring Agency Resolution
- Resolution Agreeing to Maintain Facility

F. Designation of Brainerd Dispatch as Official Newspaper for Calendar Year 2015 – Required by Charter – (See Memo)

G. Designation of Financial Institutions as Depositories for 2015: Bremer Bank, Wells Fargo, Lakewood Bank, US Bancorp, First National Bank of Deerwood, People's National Bank, Frandsen Bank & Trust, Riverwood Bank, RBC Wealth Management, 4M Money Market, PMA Financial Network, Inc. and Morgan Stanley – (See Memo)

H. Signature Authorization for 2015 Capital Projects for the Brainerd Lakes Regional Airport – Adoption of Resolution – (See Resolution)

I. Reappointment of City Officials – Pursuant to Charter – Approval of – (See Memos)

- A. City Engineer – Jeffrey M. Hulsether, P.E.
- B. City Building Official – Timothy Caughey
- C. City Attorney – Eric Quiring

J. Call for Applicants:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 1 Term to Expire on 12/31/2016
EDA – 1 Terms to Expire on 9/7/2020
Park Board – 1 Term to Expire on 12/31/2019

9. Approval of Bills (2014 Year End and January 5, 2015) and Transfer of Funds per Budget:

1. General Fund to Mayor's Contingency Fund #245 - \$2,500
2. General Fund to IT Capital Fund #402 - \$20,000
3. General Fund to Capital Fun #400 - \$65,000

10. Payments to Contractors – (Approval of)

<u>Contractor/Entity</u>	<u>Project</u>	<u>Amount</u>	<u>Retained</u>
S.E.H.	Historic Water Tower	\$2,589.56	\$0
MN Dept of Transportation	Laurel Street Bridge	\$2,611.87	\$0

11. Unfinished Business

- A. Public Hearing and Final Reading of Proposed Ordinance No. 1425 – Rezoning 705 South 6th Street – City Administrator Wussow Recommends Dispensing with the Actual Reading – (See Ordinance)**
- B. Public Hearing and Final Reading of Proposed Ordinance No. 1426 – Rezoning 2424 Business 371 South – City Administrator Wussow Recommends Dispensing with the Actual Reading – (See Ordinance)**
- C. Replacing Rental/Building Inspector Position – (See Memos/Supporting Documents)**
- D. Coverage for City Volunteers – (See Memo)**
- E. Airport Utility Extension Consultant Selection Committee – Approval of – (See Memo)**

12. New Business

- A. Crow Wing Soil and Water Conservation District Community-Centered Runoff Mini-Grant Application – Approve Submittal – (See Memo)**
- B. Council Work Session – Suggestion from Council Members Borkenhagen and Koep – (See Letter)**

13. Public Forum. Time allocated for citizens to bring matters not on the agenda to the attention of the Council. Time limits may be imposed.

14. Staff Reports – Written – (When Attached)
(Verbal: Any Updates since Packet)

15. Council President, Mayor and Council Other Committee Reports:

16. Committee Resignations – Accept with Regret – (Effective 12/31/2012)

- A. Park Board – JD Berns

17. Committee Recommendations – Recommended by Mayor Wallin

- A. Charter Commission – Reappoint Don Samuelson, Dolly Matten and Carla Staffon for 4-Year Terms to Expire on 12/31/2018
- B. Economic Development Authority – New Appointment Dale Parks for a term to expire on 9/7/2020
- C. Public Utilities Commission – New Appointment Dolly Matten for a term to expire on 12/31/2019
- D. Rental Dwelling License Board of Appeals – Reappoint Rick Fargo, Todd Barnett and Theresa Hettver for 2-Year Terms to Expire 12/31/2016

- E. Transportation Advisory Committee – New Appointments Kimberly Strickland and Dale Parks for 2-Year Terms to Expire 12/31/2016

18. Council Liaison Appointments – Recommended by Mayor Wallin

- A. Arboretum – Mayor Wallin – Term Expires 12/31/2015
- B. BLAEDC – Mayor Wallin – Term to Expire 12/31/2015
- C. Cable TV Advisory Committee – Mary Koep – Term to Expire 12/31/2016
- D. Charter Commission – Kelly Bevans – Term to Expire 12/31/2018
- E. Community Action – Chip Borkenhagen – Term to Expire 12/31/2016
- F. EDA – Reappoint Kelly Bevans – Term to Expire 12/31/2018
- G. Park Board – Chip Borkenhagen – Term to Expire 12/31/2016
- H. Transportation Advisory Committee – Sue Hilgart – Terms to Expire 12/31/2016
- I. Senior Center – Chip Borkenhagen – Term to Expire 12/31/2016

19. Adjourn – Adjourn – To Closed Session Pursuant to M.S. 13D.05, Subd. 1(b) to Discuss Union Negotiation Strategies

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.

Visit the City's website at www.ci.brainerd.mn.us

MISSION

“Provide high quality, cost effective public services and leadership in creating a sustainable city”