

CITY COUNCIL AGENDA
Brainerd, Minnesota
TUESDAY, January 20, 2015
7:30 P.M.
Brainerd City Hall
Council Chambers

_____ Mayor Wallin
_____ D. Pritschet
_____ K. Bevans
_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ M. Koep
_____ G. Scheeler

- 1. Call to Order**
- 2. Roll Call Attendance**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda (Voice Vote)**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by (ROLL CALL VOTE)**
 - A. Approval of the Minutes of the Regular Meeting held on January 5, 2015 and the Special Meeting held on January 12, 2015, as distributed – Approval of**
 - B. Approval of Licenses**
 1. Contractor's Licenses – 2 – New – (See List)
 2. Contractor's Licenses – 22 – Renewals – (See List)
 3. Second Hand Goods Dealer – 1 – New:
Johnathan Michael Frink dba Central Coin
109 Washington St, Brainerd
 - C. Department Activity Reports – (See Reports)**
 1. Mayor
 2. Police Chief
 3. Finance Director – Distributed to Council
 - D. Application for Temporary On-Sale 3.2% Malt Beverage (Beer) – Submitted by the Brainerd Jaycees for an Event to be held on January 2014, 2015 at 11511 Northern Pacific Road, Brainerd – Approval of**
 - E. Adopt Resolution Accepting Donations & Contributions for 4th Quarter 2014 – (See Resolution) – Approval of**

F. Fire Department – Paid On-Call Firefighter Successful Completion of Probation – Mr. Darin White – Advance from “Probationary” to “Regular” Status as Recommended by Fire Chief Stunek – Effective January 15, 2015 – Approval of – (See Personnel and Finance Committee Agenda)

G. Fire Department – Resignation of Paid On-Call Firefighter Matt Cordes – Effective January 13, 2015 – Accept with Regret – (See Personnel and Finance Committee Agenda)

H. Designation of Financial Institutions as Depositories for 2015: Blackridge Bank, Deerwood Bankd, Neighborhood National Bank – (See Personnel and Finance Committee Agenda)

I. Call for Applicants:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 1 Term to Expire on 12/31/2016

EDA – 1 Term to Expire on 9/7/2020

Park Board – 1 Term to Expire on 12/31/2019

Rental Dwelling Board of Appeals:

1 Tenant & 1 General Public Representative – Terms to Expire 12/31/2016

6. Approval of Bills, Transfer of Funds and Payments to Contractors – (See Personnel and Finance Committee Agenda) – (ROLL CALL VOTE)

7. Presentation – St. Francis Church – Informational

8. Council Committee Reports – (Packets are Prepared/Distributed Separately)

A. Personnel and Finance Committee Report –
(Meets 1/20/15 at 5:30 P.M. in City Hall 2nd Floor Conference Room)

A1. Summary of Bills, Transfers of Funds & Payments to Contractors:
(Approved on Main Agenda)

General Fund to Public Safety Fund	\$ 350,000.00
General Fund to Park Fund	\$ 75,000.00
General Fund to Street & Sewer Fund	\$ 70,000.00
General Fund to Airport Fund	<u>\$ 12,960.00</u>
	\$ 507,960.00

Contractor	IMP #	Project	Amount	Retained
WSN	14-22	2014 Bridge Safety	\$1,351.00	N/A

A2. Crow Wing Soil and Water Conservation District Community-Centered Runoff Mini-Grant Application Submittal – Referred to Committee at January 5, 2015 Meeting for Recommendation – (See Memo) – Approval of – Voice Vote

A3. Fire Department
a) Paid On-Call Firefighter Successful Completion of Probation – Mr. Darin White – Authorize Advancement from “Probationary” to “Regular” Status as Recommended by Fire Chief Stunek – Effective January 15, 2015 – (See Memo) – Approved on Consent Calendar

- b) Fire Department – Resignation of Paid On-Call Firefighter Matt Cordes – Effective January 13, 2015 – Accept with Regret – (See Memo) – Approved on Consent Calendar
- c) Paid On-Call Officer Pay and Mileage Reimbursement – (See Memo) – Voice Vote
- A4. Replacement of Rental/Building Inspector Position – Referred to Committee at January 5, 2015 Council Meeting for Alternatives – (See Memo) – Approval of – Voice Vote
- A5. Coverage for City Volunteers – Referred to Committee at January 5, 2015 Meeting for Recommendation – Approval of – (See Memo) – Approval of – Voice Vote
- A6. Designation of Financial Institutions as Depositories for 2015: Blackridge Bank, Deerwood Bank, Neighborhood National Bank – (See Memo) – Approved on Consent Calendar
- A7. Conflict of Interest Waiver – Authorize Signatures – (See Waiver) – Voice Vote
- A8. Discussion Items
 - a) Law Enforcement at Airport
 - b) K-9 – Share with Crow Wing County and Baxter
- A9. Set Date for Personnel and Finance Committee Workshop – Late February/Early March – To be Determined at Meeting
- A10. Other

B. Safety and Public Works Committee Report –
(Meets 1/20/15 at 6:45 P.M. in 3rd Floor City Hall Council Chambers)

- B1. Authorization to Advertise for Bids – Improvements 14-01 - 2015 Microsurfacing, Imp 14-10 - Sanitary Sewer Block 160, Improvement 15-02 - 2015 Seal Coat, and Improvement 15-04 - 2015 Crack Sealing – (See Memo) – Voice Vote
- B2. Street Striping Agreement with Crow Wing County – (See Supporting Documents) – Voice Vote
- B3. Set MS4 Annual Public Hearing for Monday, March 2, 2015 at 7:30 pm – Voice Vote
- B4. Petition for Street Vacation – Set Public Hearing for Tuesday, February 17, 2015 at 7:30pm (See Supporting Documents) – Voice Vote
- B5. Airport Utility Extension – Schedule Consultant Interviews
- B6. Resolution Adjusting Connection Charges – (See Supporting Documents) – **ROLL CALL VOTE**

- B7. Right-of-Way Encroachments – (See Memo and Supporting Documents) – Voice Vote

9. Unfinished Business

- A. Public Hearing – Final Reading and Adoption of Proposed Ordinance No. 1424 – An Ordinance Amending Section 715 of the Brainerd City Code re Storm Sewer Utility – City Administrator Wussow Recommends Dispensing with the Actual Reading – (See Ordinance):**

*Final Reading – Voice Vote
Adoption – ROLL CALL VOTE*

- B. Brainerd Public Utilities Commission Appointment – Tabled at January 5, 2015 Meeting – (See Memos and Supporting Documents) – Voice Vote**

- C. 2015 Boards and Commissions – (See Memo and Supporting Documents) – Voice Vote(s)**

- 10. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.**

- 11. Staff Reports – Written**
(Verbal: Any Updates since Packet)

- 12. Council President, Mayor and Council Other Committee Reports**

Mayor Wallin – Present GFOA Certificate of Achievement for Excellence in Financial Reporting to Finance Director Hillman

- 13. Adjourn – To Year in Review Event to be held at 6:00 P.M. on Monday, January 26, 2015 at Yesterday's Gone**

NOTE: Safety and Public Works Committee will meet at 6:45 P.M.
Personnel and Finance Committee will meet at 5:30 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

“Provide high quality, cost effective public services and leadership in creating a sustainable city”

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

TUESDAY, January 20, 2015
City Hall Conference Room
5:30 P.M.

1. Approval of Bills, Transfer of Funds & Payments to Contractors

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7. Conflict of Interest Waiver – Authorize Signatures – (See Waiver)

8. Discussion Items

- a) Law Enforcement at Airport
- b) K-9 – Share with Crow Wing County and Baxter

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**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

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