PUBLIC UTILITIES COMMISSION AGENDA

City of Brainerd, Minnesota
BPU Service Center, 8027 Highland Scenic Rd, Commission Room
Tuesday, October 31, 2023 @ 9:00 AM

The public is invited to attend these meetings in person

1. **Call To Order**

2. **Roll Call**

   ___M. Angland ___T. Johnson __D. Matten ___M. O'Day ___P. Wussow

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**
   NOTICE TO PUBLIC - all matters listed are considered routine by the Commission and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Commission votes on the motion to be ADOPTED BY ROLL CALL

   A. **Approval of Minutes for Regular Monthly Meetings of August 29, 2023 and September 26, 2023**

   B. **Approval of Bills**

   C. **Approval of Pay Request No. 23 Received from Magney Construction for $22,785.75 for Water Tank Storage Project (see Attached Payment Application)**

6. **Public Forum**
   Time allocated for citizens to bring matters not on the agenda to the attention of the Commission - Time limits may be imposed

7. **Commission Committee Reports**

   A. **Personnel Committee**

      1. Recognition of Ryan Miller becoming Journeyman Lineworker

   B. **Finance Committee**

8. **Unfinished Business**

   A. **See Attached Separate Memo Regarding Update on Unfinished Business Items**

9. **New Business**

   A. **Discuss Job Offer for Electric Distribution Supervisor**

   B. **Accept the Retirement of Hydro Operator/Mechanic Bradley Holtz**

   C. **Approval of New Water and Wastewater Treatment Utility Rates**

   D. **Approval of 14th Amendment to AEP Agreement**

10. **Staff Reports**
    (Verbal: Any Updates since Packet)

    A. **City Administrator Report**

    B. **Council Liaison Report**

    C. **Public Utilities Director Report**

    D. **HR Director Report**

11. **Commission Member Reports**

12. **Adjourn**

Visit Brainerd Public Utilities website at www.bpu.org

MISSION

"The mission of Brainerd Public Utilities is to provide safe, reliable, environmentally friendly electric, water and sewer services to our customers at the lowest reasonable cost."

BRAINERD PUBLIC UTILITIES
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www.bpu.org

The regular meeting of the Brainerd Public Utilities Commission was held at 9:00 AM on August 29, 2023.

Commission President Wussow called the meeting to order at 9:00 AM.

Commission Roll Call

Mike Angland – Present	Mark O'Day – Absent
Tad Johnson – Present	Dolly Matten – Present
Patrick Wussow – Present	

Utility Staff Present

Public Utilities Director	Todd Wicklund
Operations Manager	Trent Hawkinson
Water/Wastewater Manager	Charlie Gammon
Business Office Supervisor	Jana Pernula
Recording Secretary	Mandy Selisker

Others in Attendance

City Administrator	Jennifer Bergman
HR Director	Kris Schubert
City Council Liaison	Jeff Czeczok
Widseth	David Reese, PE
Widseth	William Westerberg, PE
Bolton & Menk	Morgan Salo, PE
Bolton & Menk	Paul Saffert, PE
Brainerd Dispatch	Theresa Bourke

Commissioner Wussow opened the meeting with the Pledge of Allegiance.

Approval of Consent Items

Motion by Commissioner Johnson and seconded by Commissioner Matten to approve the minutes from the July 25, 2023, regular monthly meeting, the July 31, 2023, special meeting, approval of current month's bills, approval of the agenda and approval of Pay Request No. 21 received from Magney Construction for $175,732.45 for Water Tank Storage Project. There was a unanimous roll call vote in favor of the motion. Motion carried.

BRAINERD PUBLIC UTILITIES COMMISSION MEETING
August 29, 2023

Public Forum
None

Commission Committee Reports
Personnel
Commissioner Matten reported on the following:

- With the recent boil water advisory and new organization chart, there is a need to fill vacant positions more quickly than originally planned rather than current staff doing double duty within certain roles. The Personnel Committee hopes to meet to assist in filling some of these additional positions in the future.

Finance
Commissioner Johnson reported meeting on August 15th and discussed the following:

- Wellhead Protection Plan and associated land
- Solar Project Fencing

Commissioner Angland added that they also discussed potential solar projects and getting back in front of interested landowners, which will also be discussed later in the meeting.

Unfinished Business - *See board packet for staff memo.*
Public Utilities Director Wicklund discussed the following:

Roberts Gravel Pit Purchase: Will go into closed session at the end of the meeting to discuss offers or counteroffers for land owned by the Roberts.

Crypto Mining Projects: VCV Digital Infrastructure Minnesota LLC, contacted BPU after the July 25, 2023, commission meeting and requested that the Commission reconsider monthly capacity charge and distribution demand charge for Large Interruptible Power Rate. Public Utilities Director Wicklund communicated to VCV that the recent update was just approved in July and will likely remain in effect.

Wicklund noted a correction in the memo provided at the July 25, 2023, meeting regarding the Distribution Demand Rate. The rate should have stated $2.095 per kW rather than the $2.95 per kW that was typed in error. The $2.095 per kW is still in effect and this rate has been used in calculating demand charges.

Finance Manager Position: Danny Loch has accepted the position of Finance Manager and will be starting on October 30.

New Business
Discussion of Chlorination of City's Water Supply

Commission President Wussow noted a letter from a member of the public was submitted with reference to this topic and has been read and included in the board packet as part of this discussion item.

Morgan Salo with Bolton & Menk discussed with the Commission the following:

- Water Treatment Facility Asset Inventory - Engineers reviewed the plant for asset management to aid in future planning and maintenance for structural, architectural, process, mechanical, and electrical.
- In 2022, BPU received a compliance schedule from the Minnesota Department of Health (MDH) that utilizes the Environmental Protection Agency (EPA) for lead and copper corrosion. Several samples collected in the distribution system had exceeded the action level for copper corrosion.
- In starting with the compliance schedule, BPU was required to do a study. A copper coupon test was conducted last summer with Bolton & Menk to help identify the source of the copper corrosion within the system. Throughout the study it was identified that the chemistry of the distribution water was likely a source of copper corrosion within the system.
- Possible solutions were reviewed to address the copper corrosion which led to evaluating the existing infrastructure and condition as a planning tool. Also, to meet compliance of copper corrosion as required by the MDH and EPA. There is a November 6th, 2023, deadline to have a solution submitted. An implementation and compliance schedule would be required to follow.
- Chemical addition is a proposed solution.
- Recommended a committee discussion to map out solutions and make a path forward. The Copper Corrosion study resulted in identifying two solutions, both which require chemical additions and those chemicals require chlorine per MDH rules and regulations.
- With no disinfection (addition of chlorine), there is the risk of boil orders and the addition of phosphate for corrosion control wouldn't be possible.

Water/Wastewater Manager Gammon discussed the following:

- Copper corrosion sampling requirements as well as discharge requirements on wastewater. The state has increased the sampling to 60 samples twice a year.
- Guidance from the MDH is to establish that due diligence has occurred when completing the Level 1 Assessment. MDH will also be completing their own testing within the next month. Chlorination will continue while guidance and testing with the MDH is ongoing.

Additional discussion included:

- Commissioner Angland inquired on the wetland discharge. The Water Plant, permitted by the MPCA, currently discharges the backwash waste into a seepage pond located west of the facility. Iron, manganese, and additional items filtered from the drinking water through the backwash process are discharged into the seepage pond.
- New facilities have a reclamation tank which is more environmentally friendly. Potential reclamation system is a future project idea for BPU. To not chlorinate in this project scenario, there would be need for a variance because the water would be exposed to air during the reclamation process which is a potential source of contamination. BPU would need to work with MDH through this process, if allowed.
- City Liaison Czeczok inquired on the option to chlorinate or not. Paul Saffert of Bolton & Menk discussed the three decision points that will need to be made: (1) Immediate: Requirement by MDH to continue to chlorinate until further notice; (2) November 6, 2023: Decision for options for corrosion control due and; (3) Long Term: Decisions on ongoing and overall water quality including disinfection and decisions based on asset assessment of Water Treatment Plant.
- Commissioner Matten encouraged another review of the previous presentation of water treatment options be presented to possibly City Council and the BPU Commission to increase education on viable options noting this is a top priority.

- Commissioner Johnson inquired on the source of the recent contamination. Water/Wastewater Manager Gammon reported that BPU is not 100% certain, which is not uncommon but looking possibly at source water. Gammon also reviewed a brief timeline of coliform testing:
    - August 1st, 2023: scheduled sampling – no issues
    - Week of August 7th: Three 'positives' in the distribution system
    - Resampled those of which source water was included.
    - Once confirmed – issued boil water advisory.
    - Additionally, Commissioner Johnson inquired if chlorination was in place could this boil water advisory have been avoided. Water/Wastewater Manager Gammon confirmed that with the recent scenario if the system had been chlorinated a boil water advisory would not have been issued.
- Brainerd resident, Julis Kapushinski, inquired on the initial public post of the boil water advisory which noted a possible date of July 27th, 2023, at a construction site as a possible source date. Public Utilities Director Wicklund responded that the MDH had inquired about recent projects that involved water mains and it was determined to be that date but not specifically mentioned to be the cause. After discussion with the MDH that July 27th, 2023, date made its way into the public notice when the first positive sample was not until August 7th, 2023.
- Commission Matten commented on the notifications to the public for the recent boil advisory. Social media is the quickest way to notify but knows that BPU used all available avenues including radio, phone, etc. Requested that BPU continue with consistent updates to public, possibly biweekly.
- Commissioner Angland inquired who ultimately makes the decision to chlorinate or not and emphasized that Bolton & Menk's presentation needs to be reviewed by whomever is part of this decision-making process. Commission President Wussow noted that the Commission would ultimately make the decision on chlorination.
- City Liaison Czeczok summarized his take on the public perception of the communications and ultimately gave credit to the staff for communication and acting on the water boil advisory. Czeczok noted he has been doing his due diligence to continue to communicate the dates of the events leading up to this, noting the public notification came just days after the first positive test, which a second test is required.
- Commission President Wussow noted the following next steps:
    - The decision on the continuation of chlorination will be on an upcoming agenda.
    - The information previously presented by Bolton & Menk to Commissioners Angland and Matten will be reviewed by the entire commission.
    - Staff will summarize all options for the Commission as it relates to Lead and Copper compliance in conjunction with the possibility of continued chlorination.

<u>Authorization to Use Request for Proposal Process to Select Engineering Firm for Design and Construction for Water Reclamation Project</u>

Commission Johnson inquired on timing of this process. Public Utilities Director Wicklund noted that this project will go hand in hand with other projects that are currently being discussed but will try to have this design request put together by the end of September or beginning of October. Wicklund also noted potential grant funding.

Motion by Commissioner Matten and seconded by Commissioner Johnson to authorize the request for proposal process to select the engineering firm for design and construction for the Water Reclamation Project. There was a unanimous vote in favor of the motion. Motion carried.

Approval of Widseth Fee Amendment for $28,500 for Additional Services Provided During Bidding Phase for the Directional Drilling Forceman River Crossing Project (*see board packet for written request and memo*)

David Reese, PE, Widseth, presented the summary of the fee amendment and process to get the bidding and permitting process completed. Additional time to complete their services includes a request for an additional fee of $28,500. Additional time was needed to review procedural and contract requirements with the withdrawal of the original bid winner and re-awarding to the next responsible low bidder. Staff also recommend the approval of this fee amendment.

Motion by Commissioner Johnson and seconded by Commissioner Matten to approve the Widseth Fee Amendment for $28,500 for additional services provided during the Directional Drilling Forcemain River Crossing project. There was a unanimous vote in favor of the motion. Motion carried.

Approval of Scope of Services with Bolton & Menk for Wellhead Protection Plan Part 2 for $36,000 (*see board packet for proposal*)

Public Utilities Director Wicklund noted the Plan needs to be updated every 10 years, and the original due date was 2022 and currently on an extension with a completion date of July 1, 2024. Bolton & Menk would facilitate with all necessary entities to assist staff to complete study.

Motion by Commissioner Matten and seconded by Commissioner Angland to approve the Scope of Services with Bolton & Menk for Wellhead Protection Plan Part 2 for $36,000. There was a unanimous vote in favor of the motion. Motion carried.

Approval to Sell Surplus Meter Bases and Obsolete Ductile Iron Water Pipe on Minnesota Department of Administration Surplus Services Online Auction Site

Motion by Commissioner Johnson and seconded by Commissioner Matten to approve staff to sell surplus meter bases and obsolete ductile iron water pipe on Minnesota Department of Administration Surplus Services Online Auction Site. There was a unanimous vote in favor of the motion. Motion carried.

City Administrator Report

City Administrator Bergman reported on the following:

- Road construction projects include Lum Park Road washout at SW 4th Street.
- Budget - The City Council held a workshop on August 28, 2023, to review the budget. Preliminary levy must be set by the end of September. Final levy can go lower but cannot go higher. A big piece of the budget is personnel, and staff are currently still working on classification and compensation study. September 11, 2023, there will be a workshop where Flaherty & Hood will be presenting and making a recommendation to the City Council.
- Union Negotiations - Intent to negotiate was received from both IBEW Unions, BPU and Admin Support. Hoping to start in October.

- Historic Water Tower Committee - Successful in getting some congressional direct spending into the Bill which has not passed yet. Senator Klobuchar toured the water tower last week.

City Liaison Report

City Council Liaison Czeczok noted his intention to write a brief statement to submit to Brainerd Dispatch on recent boil water advisory, timing and action taken. Commission President Wussow noted that all press releases need to go through Administrator. BPU Staff and City Administrator Bergman will review. Employee Appreciation Day is September 6, 2023.

Public Utility Director's Report

- See the board packet for report which included the following significant items:
  - Water Treatment Facility Asset Assessment Inventory
  - Lead Service Line (LSL) Assessment
  - Rewrite of City Water System Ordinance
  - Wellhead Protection Plan
  - Retirement Date: May 3, 2024

Commission President Wussow noted that the Personnel Committee will be meeting monthly with staff to prepare for this retirement. Commissioner Johnson requested the hydro generation line item be added back to the monthly financial statement.

Managers Reports

Operations Manager Hawkinson reported on the following:

- Wastewater Solar Project - Stump removal should be completed tomorrow. Working through some Conditional Use Permit (CUP) challenges with the City of Baxter. Anderson Brothers to start site grading set to begin the week of September 11th. BPU to start boring pipes for interconnecting services. Target date to be online is the end of November.
- Solar Projects - Two more new solar connections are being worked on, and total number of connections is approximately 20 residential projects smaller than 40 kW.
- Mutual Aid - August 11th request from the City of Mora looking for immediate assistance and 4 linemen responded.
- Hydro - All generators are currently off due to low water levels. Currently in low flow plan.
- Load Control Audits - Metering crew is currently working on this.
- Water Distribution Crew – Flushing, sampling, and monitoring chlorine levels.
- Hwy 25/MN DOT Project - Currently working with MNDOT on 16'' water main and electric distribution systems affected by Project.
- Stated appreciation of Staff.

Water/Wastewater Manager Gammon

- Land Application - Wrapped up for 2023 cropping year. The crew has been very efficient.
- Approval for EPA and MPCA for Delegation will be going out today - Deadline is September 1st, 2023, and expecting some requested changes.
- SBR Parts - Pump replacement parts are still on order and the project is on hold until received.
- Main Lift - Conduit work is happening. Noticing delay on pumps and electric parts with some delayed until September of 2024.
- Evergreen Lift - Completed make up air replacement and now located outside on the ground. Easier access for maintenance and safety for staff.

- Water Production - Working on procedures for the acid washing of the filters and backwash. Focus on proper equipment and ventilation. Work continues on maintaining dead end water mains.
- Stated appreciation of staff.

HR Director's Report

- See the board packet for report.

Commissioner Johnson noted the recent organization and hierarchy changes that occurred and inquired if the following positions have updated job descriptions:

- Operations Manager
- Water/Wastewater Manager
- Finance Manager

HR Director Schubert stated the Operations Manager has a job description however, it has not been updated since the organization chart changes. It will be updated. Staff are currently working with Flaherty & Hood, who are updating the format of all job descriptions, so at that point this will be updated too. The same situation applies to the Water/Wastewater Manager's job description. The Finance Manager job description was recently revised and is updated.

Commissioner Johnson requested that Operations Manager Hawkinson and Water/Wastewater Manager Gammon be kept updated on this process. Commission President Wussow also clarified that these three positions will receive the Department Head benefits package but will not be classified as Department Heads.

Commission Members – Future Agenda Items

Commission President Wussow expressed thanks to staff for work done on recent boil order. Continue to learn through each situation and process.

Commissioner Johnson reported on getting an update regarding the Hydro Dam upgrades at the September Commission meeting.

Commissioner Angland stated he sees an opportunity to take an internal look at BPU organization. Suggested a SWOT Analysis (Strengths, Weaknesses, Opportunities, Threats) or similar review. A SWOT would help identify adequate training opportunities, department challenges, strategic opportunities, and processes and standard practices. Noted incredible staff and complex organization. Recent changes including Charter change, organizational changes, and responsibilities need to include the involvement of BPU staff. He offered his services in any way it could be helpful and as a potential future agenda item.

Commission President Wussow requested staff review opportunities with agencies that could offer this service.

Commissioner Matten stated the Commission's role is not necessarily the day-to-day operations but to provide the best tools possible for staff. Keeping the Capital Improvement Plan in mind and the need to shift projects as the need presents itself. Would like to see is the list of the housing study previously provided revisited. Filling open positions is a top priority since some BPU staff are performing double duties.

Next Board meeting is scheduled for September 26, 2023.

Adjournment

Commissioner Wussow adjourned to closed session pursuant to MN Statute 13D.05, Subd. 3(C)3 to consider or develop offers or counteroffers for the purchase of Roberts property located near the water plant at 10:34 AM.

Those in attendance were Commissioners Johnson, Matten, Angland, and Wussow, City Council Member Czeczok, Operations Manager Hawkinson, and Public Utilities Director Wicklund.

Commissioner Wussow reconvened the meeting back into open session at 11:19 AM.

City Administrator Bergman noted on September 13, 2023, the House Bonding Committee will be in Brainerd for their tour. Staff will have 10 minutes to present to the committee. Public Utilities Director Wicklund will be presenting on funding for the Water Treatment Plant. The presentation will be taking place at CLC.

Adjournment at 11:21 AM by Commissioner Wussow to the City Council Compensation Study Presentation on September 11th at 6:00 PM in the City Council Chambers.

_____
Patrick Wussow, Commission President

_____
Todd Wicklund, Commission Secretary

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The regular meeting of the Brainerd Public Utilities Commission was held at 9:00 AM on September 26, 2023.

Commission President Wussow called the meeting to order at 9:00 AM.

Commission Roll Call

Mike Angland – Present	Mark O'Day – Present
Tad Johnson – Present	Dolly Matten – Present
Patrick Wussow – Present	

Utility Staff Present

Public Utilities Director	Todd Wicklund
Operations Manager	Trent Hawkinson
Water/Wastewater Manager	Charlie Gammon
Business Office Supervisor	Jana Pernula
Recording Secretary	Mandy Selisker

Others in Attendance

City Administrator	Jennifer Bergman
City Council Liaison	Jeff Czeczok
Bolton & Menk	Morgan Salo, PE

Commissioner Wussow opened the meeting with the Pledge of Allegiance.

Approval of Consent Items

- Request by Commissioner Wussow to pull item A. Approval of Regular Monthly Meeting of August 29, 2023.
- Request by Commissioner Matten to pull item D. Approval of Pay Request No. 22 received from Magney Construction for $61,722.28 for Water Tank Storage Project.

Motion by Commissioner Matten and seconded by Commissioner Johnson to approve the current month's bills and approval of the agenda. There was a unanimous roll call vote in favor of the motion. Motion carried.

Commissioner Wussow requested an addition to the minutes of the August 29, 2023, regular monthly meeting on page four. Wussow would like information to be added that was discussed but not noted in

the minutes under the Discussion of Chlorination of City's Water Supply. During discussion it was inquired if chlorination of the water supply would have prevented the recent boil order. Per Water/Wastewater Manager Gammon, the initial action would not have been a boil water advisory, but rather a hard flushing of the system if chlorination was currently in place.

Motion by Commissioner Wussow and seconded by Commissioner Matten to amend the minutes from the August 29, 2023, regular monthly meeting. There was a unanimous vote in favor of the motion. Motion carried.

Commissioner Matten inquired on the Schedule of Values included with Payment Request No. 22 from Magney Construction. In previous discussion, the decorative concrete staining was decided against but is shown on the schedule as having been paid on. Wicklund noted it would be a change order with Magney Construction.

Motion by Commissioner Matten and seconded by Commissioner O'Day to approve Pay Request No. 22 received from Magney Construction for $61,722.28 for Water Tank Storage Project and to submit a change order for the decorative staining. There was a unanimous roll call vote in favor of the motion. Motion carried.

Public Forum
None

Commission Committee Reports
Personnel
Commissioner Matten reported on the following:

- Met with Public Utilities Director Wicklund on staff needs and current open positions. There are currently four existing positions that need to be filled in addition to the most recent resignation notice of Public Utilities Director Wicklund. The Personnel committee really encouraged City Council to keep moving forward in working with BPU Commission in getting these positions filled. Advertising has not yet begun for these due to needing to get a wage established first.
- Met with Council regarding upcoming union negotiations.

Finance
None

Unfinished Business - *See board packet for staff memo.*
Unfluorinated Tap
Commissioner Johnson inquired if this tap was tested. This question prompted the following discussion:

- Water/Wastewater Manager Gammon noted that no fluoride is in this tap and testing is currently being done weekly with three recent consecutive tests having passed. Whether this is to be opened or not still needing to be discussed. The tap is currently off, but if it comes back online, testing will occur two times a week.
- Commissioner Johnson requested he would like to expedite getting the testing done and turned back on.

- Commissioner O'Day disagreed with this stating that he sees this as a public health issue and feels that it should be turned off permanently. O'Day expressed concern due to not wanting to be responsible for someone getting sick and he was also in favor of continued chlorination.
- City Liaison Czeczok asked if this water was filtered for iron and manganese. Gammon confirmed yes. He also inquired on the cost of manually chlorinating. Gammon stated that initially it was a manual process, however, within the first week, equipment was implemented to transition it to an automated process, which it is now. Public Utilities Director Wicklund said the initial cost had a lot of extra associated cost due to the needed flushing, testing, etc.
- Operations Manager Hawkinson also expressed health concerns with the tap as it cannot be guaranteed as safe. If the tap is turned back on, Hawkinson encouraged a sign to be displayed stating non-potable/non-drinking water.
- Commissioner O'Day inquired on the status with the State in relation to the continued chlorination. Gammon provided an update which included that chlorination has been continuing while they try to achieve recommended levels at all dead ends per the recommendation of the Minesota Department of Health. In the center of the city, the levels are where they need to be, however, getting this level at all dead ends has resulted in constant flushing of certain hydrants. This will be a continued discussion in the upcoming months.
- Commissioner Wussow requested this be added to next month's meeting agenda as a topic for discussion, but for now the tap will remain off.

<u>Approve 2023 Wage Grid for Electric Distribution Supervisor</u>

Public Utilities Director Wicklund presented the proposed wage grid to proceed with the advertising of the Electric Distribution Supervisor position. Discussion included:

- Commissioner Johnson asked for Operations Manager Hawkinson's thoughts on this and Hawkinson stated that it is a severely needed position, but he has not been involved with the wage grid for this position and is not sure the numbers are where they need to be. This was the first time he had seen it. Hawkinson also noted that this would be a salaried non-union position so exempt from overtime. Hawkinson and Commissioner O'Day both noted that if no applications are received, that wages will need to be re-looked at.
- Commissioner Matten was looking for reassurance that these wages are fair market numbers and where they need to be.
- Commissioner Wussow noted that these are 2023 Wages and referenced internal promotion policy from the Employee Policy Manual that a current employee would move to whatever step is at least a 3% increase.
- Wicklund stated that this position would need to be making more than the current Electric Crew Chief positions, which is currently in the $52.00-$53.00/per hour range.
- Commissioner Johnson mentioned comparing to other utilities in the past with like positions and inquired if this was done. Public Utilities Director Wicklund stated that these wages were provided by Flaherty & Hood in conjunction with the wage study.
- City Administrator Bergman stated that wage data was provided by Flaherty & Hood with herself, HR Director Schubert and Public Utilities Director Wicklund reviewing.
- Matten requested that future positions have the current job descriptions included with the wage grid being proposed and considered for approval.
- Bergman also noted that for the other three positions, Flaherty & Hood are working on job descriptions and are union positions so would need to be included with union negotiations coming up at the end of October.

Motion by Commissioner O'Day and seconded by Commissioner Johnson to recommend to City Council the approval of the 2023 wage grid for the Electric Distribution Supervisor position. There was a unanimous vote in favor of the motion. Motion carried.

New Business

Approval of Resolution No. 2023-10 Requesting the Issuance of G.O. Obligation Bond, Series 2023A with BPU portion being $3,115,000 – *see board packet for resolution.*

Public Utilities Director Wicklund stated this bond is part of the City of Brainerd's $5,435,000 bond issue that BPU has two large projects which include the Forcemain River Crossing project at $1,900,000 and the water services included in the North Brainerd project at $1,100,000. The North Brainerd project should be completed by the end of the year and proceeds from the bond issuance should be available sometime in November.

Motion by Commissioner Johnson and seconded by Commissioner O'Day to approve Resolution 2023-10, Requesting the Issuance of G. O Obligation Bond, Series 2023A with BPU Portion being $3,115,000. There was a unanimous roll call vote in favor of the motion. Motion carried.

Discussion of Water and Wastewater Utility Rates - *see board packet for rate projections.*

Public Utilities Director Wicklund stated one criteria for the debt service covenant for bond issuance is that there is 1.5 times cash available above annual debt service. The debt service ratio for Water is currently at 0.7 times therefore an adjustment to the water rates is necessary to meet future debt service. This proposal is for discussion and review and action will be requested at next month's meeting.

During the presentation to the House of Representatives, there was discussion on the affordable rates at 1.2% of household income for water and for wastewater, 1.4%. Based on the average household income in the Brainerd area, that would be projected to be an average $42/month water bill and BPU is currently at around $33/month. If there are major projects in the future in the Water Department that number could drastically increase above the affordable rate, so BPU needs to be cognizant of that. Commissioner Johnson inquired on the administrative ease of frequent rate changes. Accounting Supervisor Pernula noted that it is a rather tedious process within the billing system to update.

Discussion of Authority of Roles Between BPU Commission and City Council in Managing BPU – *see board packet for memo.*

Public Utilities Director Wicklund and Commissioner Johnson summarized some roles of Council versus BPU Commission and who has control over different aspects of BPU operations. This item was included in the agenda to start discussion on clarifying the roles the Commission and Council have regarding the operation of BPU. Commissioner O'Day commented that this discussion would be good for both current and future Commissioners and City Councils. Commissioner Johnson noted that in reviewing the Charter it does answer some questions, however, in talking with staff there is some confusion with who is supposed to be doing what functions and ideally looking at this more closely in hopes of clearing up communication issues.

Commissioner Wussow recommended the BPU Commission Personnel Committee work on this and ultimately with discussion it was suggested that it be a committee consisting of Commissioner Matten, Commissioner O'Day, Public Utilities Director Wicklund, HR Director Schubert, City Liaison Czeczok, and a member of the City Council Personnel and Finance Committee be formed to address these concerns.

Bergman noted that in addition to the Charter, the Employee Policy Manual (EPM) and Organizational Chart may also help in addressing some of the questions. Committee to meet first on initial list and then bring in additional staff questions and concerns, which Wicklund will assist in compiling. Water/Wastewater Manager Gammon requested a definition of BPU staff. When referring to BPU staff it appears that there are two levels – Department Heads and above and then all other staff. Commissioner Matten summarized that all employees are staff. Information should be disseminated from the top in whatever fashion is feasible and deemed necessary.

Commissioner Wussow inquired on a topic for discussion to add being why there are separate audits for the City and BPU. Commissioner O'Day noted the autonomy and separation of financials for raising funds and setting levies. Commissioner Johnson noted that it is state law due to enterprise funds over a certain size.

Barr Proposal for Hydroelectric Project Phase II Generation Study- *see board packet for proposal.*
Public Utilities Director Wicklund summarized the proposed study provided by Barr Engineering. The proposal is for the design within Pit 6 of the two potential generator options. The timeline provided by Barr Engineering would be to have the cost estimate and project planning completed by February 16, 2024. Commissioner Johnson was inquiring if the delay on this project was incurring duplicate costs. Wicklund noted Barr has not done an internal inspection of the pit but more of a high-level analysis. Operations Manager Hawkinson agreed. Pit 6 was previously modified with the AmJet turbine project and is not internally the same as the other pits.

Commissioner Wussow and O'Day were concerned with the cost, noting that moving forward with this really solidifies a commitment to put a generator in. Commissioner Johnson commented that this is a revenue producing project. Hawkinson noted that typically BPU can generate power 12 months a year. This year has been an exception with the low river levels. Hawkinson also noted that current regulations are going to require BPU to be carbon free by 2040. This project will be a big asset for meeting this mandate. Commissioner Angland inquired about obtaining another quote. Hawkinson acknowledged that Barr works with BPU on FERC requirements and as well as Minnesota Power and there is a value to working with them.

Motion by Commissioner Johnson and seconded by Commissioner Angland to proceed with the Brainerd Hydroelectric Project Phase II Generation Study with Barr Engineering in the amount of $99,100. There was a unanimous vote in favor of the motion. Motion carried.

City Administrator Report
City Administrator Bergman reported on the following:

- The City Council set their preliminary levy at a 10.53% increase over 2023 with a goal to get to 6% or lower for a final levy. The final levy can be lower but not higher than the preliminary levy.
- The House Capital investment Committee meeting was held and noted that Public Utilities Director Wicklund and Morgan Salo, Bolton & Menk, did an outstanding job presenting. A video was presented on behalf of BPU and captured the room's attention.
- Health insurance for 2024 will increase 9.43% with an 8% cap in 2025.
- Bond rating call was held with Standard & Poor's related to the 2023A bond issue. The new rating should be provided around October 5th.

- The Classification and Compensation study with Flaherty & Hood is still ongoing but getting close to completion. A closed session will be held after the October 2nd City Council meeting in preparation for union negotiations with IBEW. Negotiations with Parks will be next week.
- Performance Evaluations are coming up in October. Commission members are to have input and a form should be going out to them by mid to end October.
- Expressed thanks to Water/Wastewater Manager Gammon and Public Utilities Director Wicklund for setting up facilities tours of BPU with the City Council. These tours will be taking place on September 28th and 29th.

City Liaison Report

City Council Liaison Czeczok reported on the following:

- The Employee Appreciation Event had a good turnout.
- Inquired if the unflorinated tap could be unflorinated yet chlorinated noting the public appeal may be the fact that it is not fluorinated.
- Interested in the future discussion of the different roles the Commission and Council have regarding the operation of BPU. Noting BPU is a department of the City and associates that similar to the Parks Department or Street Department.

Public Utility Director's Report – *see board packet for report*

Public Utilities Director Wicklund discussed the 2024 Budget Process to begin in October. Water Treatment Facility Asset Assessment Inventory Summary presentation to occur at a future meeting. Wicklund also discussed the House of Representatives Capital Bonding Request presentation held on September 13th and the video shown to House of Representative was shown to BPU Commission.

Managers Reports

Operations Manager Hawkinson reported inspection occurred at Hydro for pressure vessels which went well with 1 vessel to be changed out. The current water level is at 651 cfs but needs to be around 900 cfs to turn generator on. Solar generation has been performing well and at about 50% of its capacity with the overcast weather. In the last 30 days, it produced 938 MWh. Currently working with AEP and City of Baxter to get a building permit issued with dirt work to start after this is finalized for the Service Center Solar Project. Public Utilities Director Wicklund noted that the City of Baxter sees BPU as the developer in this project due to being the Conditional Use Permit holder and will require a payment of $448,000 to an Escrow Account. Wicklund noted that this can be used as a retainage account as the project moves forward.

Water samples have been ongoing. Annual water tower inspections occurred at both the Downtown Water Tower and the State Hospital Water Tower. Those were on an annual inspection schedule and are at the end of a ten-year contract with SEH. BPU needs to determine what the next inspection schedule needs to be while potentially looking at doing these inspections in-house going forward. Vegetation management is ongoing with low water levels. VCV Digital will be breaking ground soon with potential looking to be online in the Spring of 2024.

Water/Wastewater Manager Gammon reported attending a pre-construction meeting for the Forcemain River Crossing Project which went well. Equipment and materials drop off to occur October 6th. Attended a Region 5 tour of St. Cloud's Wastewater facility. Land application of biosolids delayed with rain. Going to try to use gas production to reduce costs. Working with Streets Crew to televise and help troubleshoot

broken line by filtrate building. Assessment and review of chemical addition process ongoing at Water Plant to find efficiencies.

HR Director's Report – *See board packet for report*

Commission Members – Future Agenda Items
Commission President Wussow inquired on follow up of claims submitted due to the Water Boil Advisory. Public Utilities Director Wicklund noted that the last claim was submitted about a week ago with the League of MN Cities to follow up with each claimant. Wussow requested an update on the status of claims. City Council Liaison Czeczok inquired if claims for pets are being paid. Wussow noted that an update should assist with this too. Requested the requirement to become carbon neutral by 2040 be added to unfinished business. Recommended starting a process to create a plan.

Commissioner Johnson requested the current open positions be included as unfinished business to monitor activity. Commissioner Wussow noted that this was requested to be added to unfinished business going forward. The different roles and authority of Commission and Council in operations of BPU.

Commissioner Angland would strongly encourage communication and collaboration with BPU managers and supervisors. Recommended a Strategic Plan as a valuable benefit with being proactive, succession planning and would like to see a few proposals solicited.

Next Board meeting is scheduled for October 31, 2023.

Commission President Wussow adjourned to closed session pursuant to MN Statute 13D.05, Subd. 3(C)3 to consider or develop offers or counteroffers for the purchase of Roberts property located near the water plant at 10:36 AM.

Those in attendance were Commissioners Johnson, Matten, Angland, O'Day and Wussow, City Council Member Czeczok, Operations Manager Hawkinson, Water/Wastewater Manager Gammon, and Public Utilities Director Wicklund.

Commission President Wussow reconvened the meeting back into open session at 11:07 AM.

Commission President Wussow adjourned the meeting at 11:07 AM.

_____
Patrick Wussow, Commission President

_____
Todd Wicklund, Commission Secretary

Brainerd Public Utilities, MN

Check Report

By Check Number

Date Range: 09/22/2023 - 10/26/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP2-BREMER BANK						
Payment Type: EFT						
02025	CITY OF BRAINERD	10/13/2023	EFT	0.00	184,947.48	156

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
09/2023-MILL RA	Invoice	10/13/2023	MONTHLY TRANSFER: 09/2023	0.00	70,333.14
	1.2.1012	Due to City of Brainerd	CITY OF BRAINERD	70,333.14	
09/30/23-SAN/S	Invoice	10/13/2023	SANITARY & STORM SEWER BILLING/COLL	0.00	114,614.34
	3.2.1012	Due to City of Brainerd	STORM SEWER	42,303.01	
	3.2.1012	Due to City of Brainerd	SANITARY SEWER	72,311.33	

02025	CITY OF BRAINERD	10/13/2023	EFT	0.00	-184,947.48	156
00140	AEP ENERGY PARTNERS, INC.	10/18/2023	EFT	0.00	1,198,554.87	157

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
175-21455745	Invoice	10/17/2023	Invoice Period: 09/01/23-09/30/23	0.00	1,198,554.87
	1.5.11.210	Purchased Power	AEP ENERGY PARTNERS, INC.	1,198,554.87	

10095	AEP ONSITE PARTNERS, LLC	10/18/2023	EFT	0.00	53,709.14	158

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
419-21455849	Invoice	10/17/2023	Invoice Period: 09/01/23-09/30/2023	0.00	53,709.14
	1.5.11.210	Purchased Power	Solar @ Airport	53,709.14	

00504	AUTOMATIC SYSTEMS CO	10/19/2023	EFT	0.00	17,692.00	159

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
040698	Invoice	10/18/2023	PUR CHLORINE ANALIZER	0.00	17,692.00
	2.5.11.310	Small Tools & Supplies	20230146A FREE CHLORINE AN	17,692.00	

Total EFT:	**0.00**	**1,269,956.01**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Regular						
10006	In Control, Inc.	09/25/2023	Regular	0.00	10,430.00	80925

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
S-INV00800	Invoice	09/25/2023	SCADA IMPROVEMENTS: WATER	0.00	4,768.00
	2.1.4011	Construction In Progress	SCADA IMPROVEMENTS: WATER	4,768.00	
S-INV00909	Invoice	09/25/2023	SCADA IMPROVEMENTS: WATER/CENTRA	0.00	5,662.00
	2.1.4011	Construction In Progress	SCADA IMPROVEMENTS: WATE	5,662.00	

10271	Jason Gage	09/25/2023	Regular	0.00	171.27	80926

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
09/14-09/15-MIL	Invoice	09/25/2023	MILEAGE REIMBURSE FOR TRAINING ON	0.00	171.27
	3.5.11.460	Travel/Conferences/Scho	MILEAGE REIMBURSE FOR TRAI	171.27	

08575	JESSE SIMENSON	09/25/2023	Regular	0.00	187.50	80927

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
09/21/23-SAFETY	Invoice	09/25/2023	REIMBURSE SAFETY BOOTS @ 50% (2 PAI	0.00	187.50
	2.5.21.315	Personal Protection Equip	REIMBURSE SAFETY BOOTS @ 5	57.50	
	2.5.21.315	Personal Protection Equip	REIMBURSE SAFETY BOOTS @ 5	130.00	

06268	MIXTURE WEB LLC	09/25/2023	Regular	0.00	640.00	80928

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
610299	Invoice	09/25/2023	WEBSITE SUPPORT / TRAINING: 09/2023	0.00	640.00
	1.5.31.285	Consulting Services	WEBSITE SUPPORT / TRAINING	320.00	
	2.5.31.285	Consulting Services	WEBSITE SUPPORT / TRAINING	128.00	
	3.5.31.285	Consulting Services	WEBSITE SUPPORT / TRAINING	128.00	
	4.5.31.285	Consulting Services	WEBSITE SUPPORT / TRAINING	64.00	

02002	CITY OF BAXTER	09/26/2023	Regular	0.00	448,324.00	80929

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
09/26/23-Escrow	Invoice	09/26/2023	Escrow Agreement - WWTP Solar project	0.00	448,324.00
	1.1.4011	Construction In Progress	Escrow Agreement - WWTP Sola	448,324.00	

01837	CENTURYLINK	09/29/2023	Regular	0.00	516.07	80933

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
218Z01-0080497-	Invoice	09/29/2023	MONTHLY PHONE BILL - 09/2023	0.00	516.07
	1.5.21.220	Communications	CENTURYLINK	38.33	
	2.5.11.220	Communications	CENTURYLINK	203.37	
	2.5.21.220	Communications	CENTURYLINK	53.31	
	3.5.21.220	Communications	CENTURYLINK	221.06	

10140	Brainerd Lakes Regional Airport	10/04/2023	Regular	0.00	1,439.17	80934

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
09/20/23-CIP REB	Invoice	10/04/2023	CIP REBATE:ENERGY EFF. LIGHTING @ 163	0.00	1,439.17
	1.2.1013	CIP Payable	CIP REBATE:ENERGY EFF. LIGHTI	1,439.17	

02002	CITY OF BAXTER	10/04/2023	Regular	0.00	966.32	80935

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
	Account Number	**Account Name**	**Item Description**	**Distribution Amount**	
007335-000-09/1	Invoice	10/04/2023	STORMWATER - ACCT# 007335-000	0.00	966.32
	1.5.31.440	License/Taxes/Permits	007335-000 - Stormwater	193.26	
	2.5.31.440	License/Taxes/Permits	007335-000 - Stormwater	193.26	
	3.5.11.440	License/Taxes/Permits	007335-000 - Stormwater	579.80	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03557	FRONTIER ENERGY, INC.	10/04/2023	Regular	0.00	13,243.09	80936

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
192716	Invoice	10/04/2023	CIP SERVICES: 08/01/23-08/31/2023	0.00	13,243.09

Account Number	Account Name	Item Description	Distribution Amount
1.2.1013	CIP Payable	FRONTIER ENERGY	13,243.09

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
10271	Jason Gage	10/04/2023	Regular	0.00	85.15	80937

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
09/26/23-MILEA	Invoice	10/04/2023	REIMBURSE MILEAGE FOR BOILER EXAM	0.00	85.15

Account Number	Account Name	Item Description	Distribution Amount
3.5.11.460	Travel/Conferences/Scho	REIMBURSE MILEAGE FOR BOIL	85.15

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
06065	MILLS AUTOMOTIVE GROUP	10/04/2023	Regular	0.00	607.94	80938

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
09/18/23-CIP REB	Invoice	10/04/2023	CIP REBATE: ENERGY EFF. LIGHTING @ 51	0.00	607.94

Account Number	Account Name	Item Description	Distribution Amount
1.2.1013	CIP Payable	CIP REBATE: ENERGY EFF. LIGHTI	607.94

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
07641	PITNEY BOWES INC.	10/04/2023	Regular	0.00	265.59	80940

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
1023917697	Invoice	10/04/2023	OFFICE SUPPLIES/METER SUPPLIES	0.00	265.59

Account Number	Account Name	Item Description	Distribution Amount
1.5.31.370	Office Supplies	PITNEY BOWES INC.	159.35
2.5.31.370	Office Supplies	PITNEY BOWES INC.	53.12
3.5.31.370	Office Supplies	PITNEY BOWES INC.	53.12

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
08058	RESCO	10/04/2023	Regular	0.00	6,265.71	80941

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
3001199	Invoice	10/04/2023	INV POLE MOUNT TRANSFORMERS	0.00	6,265.71

Account Number	Account Name	Item Description	Distribution Amount
1.1.1611	Inventories	Pole Mt 15 KVA, 19.9/34.5-120/	2,145.71
1.1.1611	Inventories	Pole Mt 25 KVA, 2400/4160-120	4,120.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
08430	SHORT ELLIOT HENDRICKSON, INC	10/04/2023	Regular	0.00	10,827.60	80942

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
453481	Invoice	10/04/2023	PROJECT: 157774 - 2 MG STORAGE & BW	0.00	10,827.60

Account Number	Account Name	Item Description	Distribution Amount
2.1.4011	Construction In Progress	PROJECT: 157774 - 2 MG STORA	10,827.60

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
08753	SOLARWINDS	10/04/2023	Regular	0.00	2,543.00	80945

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
IN614646	Invoice	10/04/2023	ANNUAL MAINT RENEWAL: VIRTUALIZ. M	0.00	2,543.00

Account Number	Account Name	Item Description	Distribution Amount
1.1.1711	Prepaid expenses	ANNUAL MAINT RENEWAL: VIRT	2,543.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
09899	WESCO RECEIVABLES CORP	10/04/2023	Regular	0.00	27,158.14	80946

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
290429	Invoice	10/04/2023	INV ET 1P PAD MOUNTS	0.00	8,408.00
291430	Invoice	10/04/2023	PUR MISC ELECTRIC	0.00	2,218.64
295312	Invoice	10/04/2023	INV ET 1P PAD MOUNTS	0.00	9,438.00
295313	Invoice	10/04/2023	INV SMALL INTERFACE PARTS	0.00	7,093.50

Account Number	Account Name	Item Description	Distribution Amount
1.1.1611	Inventories	Pad 15KVA 19.9/34.5-120/240	8,408.00
1.5.21.310	Small Tools & Supplies	PWTR UPR-NFKIT4 POLE REPAIR	2,079.20
1.5.21.310	Small Tools & Supplies	PWTR RP-16 CLEANER	139.44
1.1.1611	Inventories	Pad Mt 37.5 KVA, 19.9/34.5-120	9,438.00
1.1.1611	Inventories	A 35KV SM INTER LB ELBOW	7,093.50

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00105	ACE HARDWARE-BRAINERD	10/11/2023	Regular	0.00	52.70	80947

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
09/30/2023-STAT	Invoice	10/11/2023	Finance charge on 09/30/23 statement		0.00	0.78	
	1.5.31.290		Other Charges	Finance charge on 09/30/23 stat	0.78		
317384	Invoice	10/11/2023	Wedge Square Head 6#'s		0.00	51.92	
	3.5.11.310		Small Tools & Supplies	Wedge Square Head	51.92		
00300	AMERICAN PUBLIC POWER ASSOCIATION		10/11/2023	Regular	0.00	12,052.63	80948
000157324	Invoice	10/11/2023	UTILITY MEMBERSHIP: 12/1/23-11/30/24		0.00	12,052.63	
	1.1.1711		Prepaid expenses	UTILITY MEMBERSHIP: 12/1/23-	12,052.63		
00335	AMERICAN WATER WORKS ASSOCIATION		10/11/2023	Regular	0.00	233.00	80949
SO114029	Invoice	10/11/2023	ACCT #:PFY-03732406 / C. Gammon 12/1/		0.00	233.00	
	3.5.11.420		Dues & Subscriptions	ACCT #:PFY-03732406 / C. Gam	233.00		
00405	ANDERSON BROTHERS CONSTRUCTION		10/11/2023	Regular	0.00	800.00	80950
33605	Invoice	10/11/2023	ABANDON/SEAL WELL @ SOLAR SITE (W		0.00	800.00	
	1.1.4011		Construction In Progress	ABANDON/SEAL WELL @ SOLAR	800.00		
00340	ARAMARK UNIFORM SERVICES		10/11/2023	Regular	0.00	31.74	80951
2530174153	Invoice	10/11/2023	WORK UNIFORMS		0.00	31.74	
	1.5.21.270		Cleaning & Waste Remov	ARAMARK - UNIFORMS	19.04		
	2.5.21.270		Cleaning & Waste Remov	ARAMARK - UNIFORMS	12.70		
02002	CITY OF BAXTER		10/11/2023	Regular	0.00	18,001.39	80952
10/2023-8038CP	Invoice	10/11/2023	PFA LOAN INTEREST REBATE		0.00	18,001.39	
	3.4.3.33		Federal Interest/Subsidy	PFA LOAN INTEREST REBATE	18,001.39		
03321	FIRST IMPRESSION PRINTING		10/11/2023	Regular	0.00	831.20	80953
89108	Invoice	10/11/2023	PRINTING/PUBLISHING FORMS: WATTS N		0.00	831.20	
	1.5.31.280		Printing & Publishing For	FIRST IMPRESSION PRINTING	498.72		
	2.5.31.280		Printing & Publishing For	FIRST IMPRESSION PRINTING	166.24		
	3.5.31.280		Printing & Publishing For	FIRST IMPRESSION PRINTING	166.24		
03695	GOPHER STATE ONE-CALL		10/11/2023	Regular	0.00	187.65	80954
3090110	Invoice	10/11/2023	GSOC TICKETS: 09/2023		0.00	187.65	
	1.5.21.240		Maintenance - Equipmen	MN00074	112.59		
	2.5.21.240		Maintenance - Equipmen	BRAINL1	75.06		
04547	JEFFERY INNES		10/11/2023	Regular	0.00	19.00	80955
09/27/23-CLASS	Invoice	10/11/2023	REIMBURSE DIFFERENCE FOR CLASS A RE		0.00	19.00	
	2.5.21.290		Other Charges	REIMBURSE DIFFERENCE FOR CL	19.00		
06190	MINNESOTA MUNICIPAL UTILITIES ASSOCIATIO		10/11/2023	Regular	0.00	840.00	80956

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
62279	Invoice	10/11/2023	2023 DRUG & ALCOHOL TESTING CONSO		0.00	840.00	
	1.5.21.290		Other Charges	2023 DRUG & ALCOHOL TESTIN		504.00	
	2.5.21.290		Other Charges	2023 DRUG & ALCOHOL TESTIN		168.00	
	3.5.11.290		Other Charges	2023 DRUG & ALCOHOL TESTIN		168.00	
06247	MN DEPARTMENT OF LABOR & INDUSTRY		10/11/2023	Regular	0.00	20.00	80957
555100-J. GAGE L	Invoice	10/11/2023	555100-JASON GAGE-SPECIAL ENGINEER		0.00	20.00	
	3.5.11.440		License/Taxes/Permits	555100-JASON GAGE-SPECIAL E		20.00	
06556	MPOWER TECHNOLOGIES, INC.		10/11/2023	Regular	0.00	1,650.00	80958
5429	Invoice	10/11/2023	MPOWER SUPPORT SERVICES: 09/2023		0.00	1,650.00	
	1.5.31.285		Consulting Services	MPOWER TECHNOLOGIES, INC.		990.00	
	2.5.31.285		Consulting Services	MPOWER TECHNOLOGIES, INC.		660.00	
07335	OFFICE SHOP		10/11/2023	Regular	0.00	3,312.48	80959
1131826-0	Invoice	10/11/2023	OFFICE SUPPLIES		0.00	92.14	
	1.5.31.370		Office Supplies	OFFICE SHOP		55.28	
	2.5.31.370		Office Supplies	OFFICE SHOP		18.43	
	3.5.31.370		Office Supplies	OFFICE SHOP		18.43	
1131826-1	Invoice	10/11/2023	OFFICE SUPPLIES		0.00	44.53	
	1.5.31.370		Office Supplies	OFFICE SHOP		26.72	
	2.5.31.370		Office Supplies	OFFICE SHOP		8.91	
	3.5.31.370		Office Supplies	OFFICE SHOP		8.90	
1131826-2	Invoice	10/11/2023	OFFICE SUPPLIES		0.00	75.19	
	1.5.31.370		Office Supplies	OFFICE SHOP		45.11	
	2.5.31.370		Office Supplies	OFFICE SHOP		15.04	
	3.5.31.370		Office Supplies	OFFICE SHOP		15.04	
1131826-3	Invoice	10/11/2023	OFFICE SUPPLIES		0.00	23.62	
	1.5.31.370		Office Supplies	OFFICE SHOP		14.18	
	2.5.31.370		Office Supplies	OFFICE SHOP		4.72	
	3.5.31.370		Office Supplies	OFFICE SHOP		4.72	
1131826-4	Invoice	10/11/2023	OFFICE SUPPLIES		0.00	18.12	
	1.5.31.370		Office Supplies	OFFICE SHOP		10.88	
	2.5.31.370		Office Supplies	OFFICE SHOP		3.62	
	3.5.31.370		Office Supplies	OFFICE SHOP		3.62	
1132055-0	Invoice	10/11/2023	OFFICE SUPPLIES		0.00	19.41	
	1.5.31.370		Office Supplies	OFFICE SHOP		11.65	
	2.5.31.370		Office Supplies	OFFICE SHOP		3.88	
	3.5.31.370		Office Supplies	OFFICE SHOP		3.88	
1132055-1	Invoice	10/11/2023	OFFICE SUPPLIES: TONER		0.00	504.61	
	1.5.31.370		Office Supplies	OFFICE SHOP		302.77	
	2.5.31.370		Office Supplies	OFFICE SHOP		100.92	
	3.5.31.370		Office Supplies	OFFICE SHOP		100.92	
1132411-0	Invoice	10/11/2023	OFFICE SUPPLIES		0.00	8.59	
	1.5.31.370		Office Supplies	OFFICE SHOP		5.15	
	2.5.31.370		Office Supplies	OFFICE SHOP		1.72	
	3.5.31.370		Office Supplies	OFFICE SHOP		1.72	
1132411-1	Invoice	10/11/2023	OFFICE SUPPLIES: TONER		0.00	763.72	
	1.5.31.370		Office Supplies	OFFICE SHOP		458.24	
	2.5.31.370		Office Supplies	OFFICE SHOP		152.74	

Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	3.5.31.370		Office Supplies	OFFICE SHOP		152.74	
1132986-0	Invoice	10/11/2023	OFFICE SUPPLIES: DRY ERASE MARKERS		0.00	32.34	
	3.5.31.370		Office Supplies	OFFICE SHOP		32.34	
328471-0	Invoice	10/11/2023	COPIER/PRINTER MAINTAINANCE		0.00	1,730.21	
	1.5.31.240		Maintenance - Equipmen	OFFICE SHOP		952.36	
	2.5.31.240		Maintenance - Equipmen	OFFICE SHOP		317.45	
	3.5.31.240		Maintenance - Equipmen	OFFICE SHOP		460.40	
07682	PLUNKETT'S PEST CONTROL		10/11/2023	Regular	0.00	1,291.53	80961
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
8218020	Invoice	10/11/2023	TREATMENT FOR FALL INVADERS		0.00	300.00	
	1.5.21.250		Maintenance - Buildings	TREATMENT FOR FALL INVADER		120.00	
	1.5.31.250		Maintenance - Buildings	TREATMENT FOR FALL INVADER		60.00	
	2.5.21.250		Maintenance - Buildings	TREATMENT FOR FALL INVADER		60.00	
	2.5.31.250		Maintenance - Buildings	TREATMENT FOR FALL INVADER		60.00	
8240867	Invoice	10/11/2023	GENERAL PEST CONTROL: 10/2023-09/20		0.00	991.53	
	1.5.21.250		Maintenance - Buildings	GENERAL PEST CONTROL: 10/20		396.61	
	1.5.31.250		Maintenance - Buildings	GENERAL PEST CONTROL: 10/20		198.31	
	2.5.21.250		Maintenance - Buildings	GENERAL PEST CONTROL: 10/20		198.31	
	2.5.31.250		Maintenance - Buildings	GENERAL PEST CONTROL: 10/20		198.30	
09330	TIM THOMPSON PLUMBING, LLC		10/11/2023	Regular	0.00	5,000.00	80962
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
2686-08/19/2023	Invoice	10/11/2023	WTR SERVICE LINE REPLACE @ 903 10TH		0.00	5,000.00	
	2.1.1321		Accounts Receivable - Mi	WTR SERVICE LINE REPLACE @		5,000.00	
00785	TROY J BLOCK		10/11/2023	Regular	0.00	135.00	80963
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
10/04/23-SAFETY	Invoice	10/11/2023	REIMBURSE SAFETY BOOTS @ 50%		0.00	135.00	
	1.5.21.315		Personal Protection Equip	REIMBURSE SAFETY BOOTS @ 5		81.00	
	2.5.21.315		Personal Protection Equip	REIMBURSE SAFETY BOOTS @ 5		54.00	
09948	WIDSETH SMITH NOLTING & ASSOC., INC		10/11/2023	Regular	0.00	7,088.55	80964
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
226132	Invoice	10/11/2023	DIRECTIONAL DRILLING-FORCEMAIN RIVE		0.00	7,088.55	
	3.1.4011		Construction In Progress	DIRECTIONAL DRILLING-FORCE		7,088.55	
10224	WSB & ASSOCIATES, INC.		10/11/2023	Regular	0.00	3,570.00	80965
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
R-022389-000-4	Invoice	10/11/2023	SCREENING/BLUFF STUDY: 08/01-08/30/2		0.00	3,570.00	
	1.1.4011		Construction In Progress	SCREENING/BLUFF STUDY: 08/0		3,570.00	
03501	FLOW CONTROL AUTOMATION, INC.		10/12/2023	Regular	0.00	54,709.00	80976
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
IN1657	Invoice	10/12/2023	FLOW CONTROL ACTUATOR		0.00	54,709.00	
	2.1.4011		Construction In Progress	MX05WT26FA10OAX1/WGD02-		8,017.00	
	2.1.4011		Construction In Progress	QX04WTFA14OAXB1 12" ACTUA		12,410.00	
	2.1.4011		Construction In Progress	QX04WTFA14OAXB1 14" ACTUA		12,410.00	
	2.1.4011		Construction In Progress	QX02WTFA10OAXB1 8" ACTUAT		21,872.00	
05819	MARVIN TRETTER INC		10/12/2023	Regular	0.00	7,250.00	80977

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
3130	Invoice	10/12/2023	INSTALL INSULATION ON WTR MAIN - HW		0.00	7,250.00	
	2.1.4011		Construction In Progress	INSTALL INSULATION ON WTR M	7,250.00		
07917	QUALITY EQUIPMENT SALES & SERVICE, INC		10/12/2023	Regular	0.00	1,102.62	80978
P04089	Invoice	10/12/2023	CV SHAFT - FA# 5103 & 3229		0.00	1,102.62	
	3.5.11.240		Maintenance - Equipmen	CV SHAFT - FA# 5103 & 3229	551.31		
	4.5.11.240		Maintenance - Equipmen	CV SHAFT - FA# 5103 & 3229	551.31		
07920	QUALITY FLOW SYSTEMS, INC.		10/12/2023	Regular	0.00	8,968.66	80979
45368	Invoice	10/12/2023	REPLACEMENT TRANSDUCER ASSEMBLY		0.00	2,160.00	
	3.5.11.240		Maintenance - Equipmen	REPLACEMENT TRANSDUCER AS	2,160.00		
45541	Invoice	10/12/2023	O-RINGS/HOLDING BUSINGS		0.00	821.16	
	3.5.11.240		Maintenance - Equipmen	O-RINGS/HOLDING BUSINGS	821.16		
45680	Invoice	10/12/2023	INSTALL CONTROL PARTS - BUFFALO LIFT S		0.00	5,987.50	
	3.5.21.240		Maintenance - Equipmen	INSTALL CONTROL PARTS - BUFF	5,987.50		
00075	A W RESEARCH		10/13/2023	Regular	0.00	10,077.80	80980
58098	Invoice	10/13/2023	WWT TESTING		0.00	3,807.40	
	3.5.11.275		Testing & Monitoring	A W RESEARCH	3,807.40		
58099	Invoice	10/13/2023	WTR TESTING		0.00	2,419.20	
	2.5.11.275		Testing & Monitoring	A W RESEARCH	2,419.20		
58897	Invoice	10/13/2023	WWT TESTING		0.00	3,073.60	
	3.5.11.275		Testing & Monitoring	A W RESEARCH	3,073.60		
58898	Invoice	10/13/2023	WTR TESTING		0.00	777.60	
	2.5.11.275		Testing & Monitoring	A W RESEARCH	777.60		
00105	ACE HARDWARE-BRAINERD		10/13/2023	Regular	0.00	228.29	80981
318612	Invoice	10/13/2023	HOSE		0.00	40.49	
	2.5.21.310		Small Tools & Supplies	HOSE	40.49		
318647	Invoice	10/13/2023	CLEANING SUPPLIES		0.00	38.41	
	1.5.21.360		Other Commodities	CLEANING SUPPLIES	23.05		
	2.5.21.360		Other Commodities	CLEANING SUPPLIES	15.36		
318810	Invoice	10/13/2023	VINYL TUBING		0.00	5.39	
	1.5.21.275		Testing & Monitoring	VINYL TUBING	5.39		
318890	Invoice	10/13/2023	PVC PIPE / CONDUIT HANGER		0.00	130.76	
	2.5.11.240		Maintenance - Equipmen	PVC PIPE / CONDUIT HANGER	130.76		
318939	Invoice	10/13/2023	FASTENERS / SCREEN PATCH		0.00	13.24	
	2.5.11.240		Maintenance - Equipmen	FASTENERS / SCREEN PATCH	13.24		
00337	AMERICAN WELDING & GAS INC		10/13/2023	Regular	0.00	402.44	80982
09564114	Invoice	10/13/2023	CYLINDER RENTAL INVOICE		0.00	82.80	
	1.5.21.360		Other Commodities	AMERICAN WELDING & GAS	49.68		
	2.5.21.360		Other Commodities	AMERICAN WELDING & GAS	33.12		
09578940	Invoice	10/13/2023	SUPPLIES		0.00	259.65	
	1.5.21.360		Other Commodities	CYLINDER RETURN/SHIP	155.79		

Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	2.5.21.360		Other Commodities	CYLINDER RETURN/SHIP		51.93	
	3.5.11.360		Other Commodities	CYLINDER RETURN/SHIP		51.93	
09592443	Invoice	10/13/2023	CYLINDER RETURN/SHIP		0.00	59.99	
	1.5.21.360		Other Commodities	CYLINDER RETURN/SHIP		35.99	
	2.5.21.360		Other Commodities	CYLINDER RETURN/SHIP		12.00	
	3.5.11.360		Other Commodities	CYLINDER RETURN/SHIP		12.00	
00340	ARAMARK UNIFORM SERVICES		10/13/2023	Regular	0.00	95.22	80983
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
2530187767	Invoice	10/13/2023	WORK UNIFORMS		0.00	31.74	
	1.5.21.270		Cleaning & Waste Remov	ARAMARK - UNIFORMS		19.04	
	2.5.21.270		Cleaning & Waste Remov	ARAMARK - UNIFORMS		12.70	
2530190130	Invoice	10/13/2023	WORK UNIFORMS		0.00	31.74	
	1.5.21.270		Cleaning & Waste Remov	ARAMARK - UNIFORMS		19.04	
	2.5.21.270		Cleaning & Waste Remov	ARAMARK - UNIFORMS		12.70	
2530192652	Invoice	10/13/2023	WORK UNIFORMS		0.00	31.74	
	1.5.21.270		Cleaning & Waste Remov	ARAMARK - UNIFORMS		19.04	
	2.5.21.270		Cleaning & Waste Remov	ARAMARK - UNIFORMS		12.70	
00735	BEST OIL COMPANY		10/13/2023	Regular	0.00	7,738.00	80984
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number		**Account Name**	**Item Description**	**Distribution Amount**		
31399	Invoice	10/13/2023	DIESEL		0.00	1,320.00	
	1.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		792.00	
	2.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		264.00	
	3.5.11.320		Motor Fuels & Lubricants	BEST OIL COMPANY		264.00	
31400	Invoice	10/13/2023	GAS		0.00	718.00	
	1.5.21.320		Motor Fuels & Lubricants	GAS		430.80	
	2.5.21.320		Motor Fuels & Lubricants	GAS		143.60	
	3.5.11.320		Motor Fuels & Lubricants	GAS		143.60	
31554	Invoice	10/13/2023	DIESEL		0.00	440.00	
	1.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		264.00	
	2.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		88.00	
	3.5.11.320		Motor Fuels & Lubricants	BEST OIL COMPANY		88.00	
31555	Invoice	10/13/2023	GAS		0.00	987.25	
	1.5.21.320		Motor Fuels & Lubricants	GAS		592.35	
	2.5.21.320		Motor Fuels & Lubricants	GAS		197.45	
	3.5.11.320		Motor Fuels & Lubricants	GAS		197.45	
4960	Invoice	10/13/2023	GAS		0.00	812.70	
	1.5.21.320		Motor Fuels & Lubricants	GAS		487.62	
	2.5.21.320		Motor Fuels & Lubricants	GAS		162.54	
	3.5.11.320		Motor Fuels & Lubricants	GAS		162.54	
4961	Invoice	10/13/2023	DIESEL		0.00	1,075.00	
	1.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		645.00	
	2.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		215.00	
	3.5.11.320		Motor Fuels & Lubricants	BEST OIL COMPANY		215.00	
5020	Invoice	10/13/2023	DIESEL		0.00	1,669.10	
	1.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		1,001.46	
	2.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		333.82	
	3.5.11.320		Motor Fuels & Lubricants	BEST OIL COMPANY		333.82	
5021	Invoice	10/13/2023	GAS		0.00	715.95	
	1.5.21.320		Motor Fuels & Lubricants	GAS		429.57	
	2.5.21.320		Motor Fuels & Lubricants	GAS		143.19	
	3.5.11.320		Motor Fuels & Lubricants	GAS		143.19	
00825	BORDER STATES ELECTRIC		10/13/2023	Regular	0.00	17,240.83	80985

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
927058224	Invoice	10/13/2023	PUR WW 9' TRIPOD AND SLR DBI-SALA		0.00	4,276.19	
	3.5.11.310		Small Tools & Supplies	DBI-SALA 8003238 TRIPOD LEG		227.27	
	3.5.11.310		Small Tools & Supplies	DBI-SALA 8005048 MOUNTING		39.70	
	3.5.11.310		Small Tools & Supplies	DBI-SALA 8102011 90' SS SALA L		2,488.28	
	3.5.11.310		Small Tools & Supplies	DBI-SALA 8000010 9' AL TRIPOD		1,520.94	
927058245	Invoice	10/13/2023	PUR ELEC DBI-SALA 7' TRIPOD ANS SRL		0.00	4,371.62	
	1.5.21.310		Small Tools & Supplies	DBI-SALA 8003238 TRIPOD LEG		227.27	
	1.5.21.310		Small Tools & Supplies	DBI-SALA 8000000 7' AL TRIPOD		1,464.13	
	1.5.21.310		Small Tools & Supplies	DBI-SALA 8102050 50' ROPE SAL		2,640.52	
	1.5.21.310		Small Tools & Supplies	DBI-SALA 8005048 MOUNTING		39.70	
927067185	Invoice	10/13/2023	INV 15KV 600A 500 T-OP KITS		0.00	8,593.02	
	1.1.1611		Inventories	B 15KV 600A 500 MCM T-OP II K		8,593.02	
10269	Brabazon Pumpe Co.Ltd		10/13/2023	Regular	0.00	172.63	80986
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
5258455	Invoice	10/13/2023	COMP AIR/OIL FILTERS		0.00	172.63	
	3.5.11.240		Maintenance - Equipmen	COMP AIR/OIL FILTERS		172.63	
01837	CENTURYLINK		10/13/2023	Regular	0.00	425.57	80987
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
218Z01-0080497-	Invoice	10/13/2023	MONTHLY PHONE BILL: 10/2023		0.00	425.57	
	1.5.21.220		Communications	CENTURYLINK		38.43	
	1.5.31.290		Other Charges	MONTHLY PHONE BILL: 10/202		12.90	
	2.5.11.220		Communications	CENTURYLINK		203.54	
	2.5.21.220		Communications	CENTURYLINK		-50.89	
	3.5.21.220		Communications	CENTURYLINK		221.59	
02785	DACOTAH PAPER CO		10/13/2023	Regular	0.00	1,053.09	80988
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
36626	Invoice	10/13/2023	SUPPLIES/CLEANING		0.00	1,053.09	
	1.5.21.360		Other Commodities	DACOTAH PAPER CO -210660		526.54	
	2.5.21.360		Other Commodities	DACOTAH PAPER CO -210660		210.62	
	3.5.11.360		Other Commodities	DACOTAH PAPER CO -210660		210.62	
	4.5.11.360		Other Commodities	DACOTAH PAPER CO -210660		105.31	
02790	DAKOTA SUPPLY GROUP		10/13/2023	Regular	0.00	106.15	80989
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
S103078189.001	Invoice	10/13/2023	COPPER FLARE & ROUNDING TOOL		0.00	106.15	
	2.5.21.310		Small Tools & Supplies	COPPER FLARE & ROUNDING TO		106.15	
03275	FASTENAL COMPANY		10/13/2023	Regular	0.00	270.51	80990
Payable #	Payable Type / Account Number	Post Date	Payable Description / Account Name	Item Description	Discount Amount / Distribution Amount	Payable Amount	
MNBAX263575	Invoice	10/13/2023	BATTERIES		0.00	96.76	
	1.5.21.360		Other Commodities	BATTERIES		58.06	
	2.5.21.360		Other Commodities	BATTERIES		19.35	
	3.5.21.360		Other Commodities	BATTERIES		19.35	
MNBAX263722	Invoice	10/13/2023	SUPPLIES		0.00	40.48	
	1.5.21.360		Other Commodities	SUPPLIES		24.29	
	2.5.21.360		Other Commodities	SUPPLIES		8.10	
	3.5.11.360		Other Commodities	SUPPLIES		8.09	
MNBAX263904	Invoice	10/13/2023	S/S SUPPLIES		0.00	133.27	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	1.5.21.360	Other Commodities	S/S SUPPLIES		133.27	
03281	FELLING TRAILERS	10/13/2023	Regular	0.00	1,728.30	80991
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
015572	Invoice	10/13/2023	LEAF SPRING/EQUALIZER/NUTS & BOLTS	0.00	1,728.30	
	1.5.21.240	Maintenance - Equipmen	LEAF SPRING/EQUALIZER/NUTS		1,728.30	
03321	FIRST IMPRESSION PRINTING	10/13/2023	Regular	0.00	831.20	80992
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
88851	Invoice	10/13/2023	PRINTING/PUBLISHING FORMS: WATTS N	0.00	831.20	
	1.5.31.280	Printing & Publishing For	FIRST IMPRESSION PRINTING		498.72	
	2.5.31.280	Printing & Publishing For	FIRST IMPRESSION PRINTING		166.24	
	3.5.31.280	Printing & Publishing For	FIRST IMPRESSION PRINTING		166.24	
03580	FS3, INC.	10/13/2023	Regular	0.00	10,452.26	80993
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
85499	Invoice	10/13/2023	INV GRAY PIPE	0.00	10,150.00	
	1.1.1611	Inventories	A PVC 2" Grey Continous (in Fee		10,150.00	
85595	Invoice	10/13/2023	INV EU1430 COUPLERS	0.00	165.74	
	1.1.1611	Inventories	A 2" PVC COMFIT COUPLER		165.74	
85628	Invoice	10/13/2023	INV EU1430 COUPLERS	0.00	136.52	
	1.1.1611	Inventories	A 2" PVC COMFIT COUPLER		136.52	
03699	GRAINGER	10/13/2023	Regular	0.00	1,339.47	80994
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9844761321	Invoice	10/13/2023	FLOOD LIGHTS	0.00	338.28	
	1.5.21.240	Maintenance - Equipmen	FLOOD LIGHTS		135.31	
	1.5.31.240	Maintenance - Equipmen	FLOOD LIGHTS		67.66	
	2.5.21.240	Maintenance - Equipmen	FLOOD LIGHTS		67.66	
	2.5.31.240	Maintenance - Equipmen	FLOOD LIGHTS		67.65	
9852713073	Invoice	10/13/2023	PLEATED AIR FILTERS	0.00	582.72	
	1.5.21.240	Maintenance - Equipmen	PLEATED AIR FILTERS		233.09	
	1.5.31.240	Maintenance - Equipmen	PLEATED AIR FILTERS		116.54	
	2.5.21.240	Maintenance - Equipmen	PLEATED AIR FILTERS		116.54	
	2.5.31.240	Maintenance - Equipmen	PLEATED AIR FILTERS		116.55	
9858871008	Invoice	10/13/2023	SLEEVE COUPLING INSERTS	0.00	38.35	
	3.5.11.240	Maintenance - Equipmen	SLEEVE COUPLING INSERTS		38.35	
9866775795	Invoice	10/13/2023	PINTLE HOOKS & MOUNTING PLATES	0.00	380.12	
	1.5.21.240	Maintenance - Equipmen	PINTLE HOOKS & MOUNTING PL		228.07	
	2.5.21.240	Maintenance - Equipmen	PINTLE HOOKS & MOUNTING PL		76.02	
	3.5.11.240	Maintenance - Equipmen	PINTLE HOOKS & MOUNTING PL		76.03	
03915	HACH COMPANY	10/13/2023	Regular	0.00	322.12	80995
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
13739795	Invoice	10/13/2023	DPD BULK DISPENSER + POWDER	0.00	93.95	
	2.5.11.275	Testing & Monitoring	DPD BULK DISPENSER + POWDE		93.95	
13745195	Invoice	10/13/2023	DPD REFILL VIALS	0.00	228.17	
	2.5.11.275	Testing & Monitoring	DPD REFILL VIALS		228.17	
04050	HAWKINS INC.	10/13/2023	Regular	0.00	25,565.49	80996

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
6580688	Invoice	10/13/2023	HYDROFLUOSILICIC ACID/SODIUM HYDRO		0.00	12,434.36	
	2.5.11.360		Other Commodities	HYDROFLUOSILICIC ACID/SODIU		12,434.36	
6586932	Invoice	10/13/2023	CHLORINE/SODIUM HYDROXIDE		0.00	7,977.92	
	2.5.11.360		Other Commodities	HYDROFLUOSILICIC ACID/SODIU		7,977.92	
6596322	Invoice	10/13/2023	CHLORINE/SODIUM HYDROXIDE		0.00	5,153.21	
	2.5.11.360		Other Commodities	HYDROFLUOSILICIC ACID/SODIU		5,153.21	
04750	JOHN HENRY FOSTER MINNESOTA, INC.	10/13/2023	Regular		0.00	819.97	80997
10667084-00	Invoice	10/13/2023	ELEMENTS/MUFFLER/SOLENIOD VALVE		0.00	819.97	
	2.5.11.240		Maintenance - Equipmen	ELEMENTS/MUFFLER/SOLENIO		819.97	
05335	LAKES AREA MAT SERVICE II, INC	10/13/2023	Regular		0.00	96.04	80998
20230904	Invoice	10/13/2023	MAT/TOWEL SERVICE		0.00	48.02	
	1.5.21.270		Cleaning & Waste Remov	LAKES AREA MAT SERVICE II, INC		7.20	
	2.5.21.270		Cleaning & Waste Remov	LAKES AREA MAT SERVICE II, INC		4.80	
	3.5.11.270		Cleaning & Waste Remov	LAKES AREA MAT SERVICE II, INC		36.02	
20230918	Invoice	10/13/2023	MAT/TOWEL SERVICE		0.00	48.02	
	1.5.21.270		Cleaning & Waste Remov	LAKES AREA MAT SERVICE II, INC		7.20	
	2.5.21.270		Cleaning & Waste Remov	LAKES AREA MAT SERVICE II, INC		4.80	
	3.5.11.270		Cleaning & Waste Remov	LAKES AREA MAT SERVICE II, INC		36.02	
06266	MINNESOTA VALLEY	10/13/2023	Regular		0.00	1,128.60	80999
1217775	Invoice	10/13/2023	TESTING		0.00	462.00	
	3.5.11.275		Testing & Monitoring	MINNESOTA VALLEY		462.00	
1217778	Invoice	10/13/2023	TESTING		0.00	341.00	
	3.5.11.275		Testing & Monitoring	MINNESOTA VALLEY		341.00	
1217782	Invoice	10/13/2023	TESTING		0.00	83.60	
	3.5.11.275		Testing & Monitoring	MINNESOTA VALLEY		83.60	
1220354	Invoice	10/13/2023	TESTING		0.00	242.00	
	3.5.11.275		Testing & Monitoring	MINNESOTA VALLEY		242.00	
08895	STUART C. IRBY CO	10/13/2023	Regular		0.00	15,505.60	81000
S01337134.003	Invoice	10/13/2023	INV ELEC EOVERHEAD PARTS		0.00	10,082.40	
	1.1.1611		Inventories	A FG CROSSARM 8' - STD		10,082.40	
S013456035.001	Invoice	10/13/2023	INV EO0300 ARRESTERS		0.00	4,831.20	
	1.1.1611		Inventories	A Arrestor 27KV Class Distr		4,831.20	
S013699408.001	Invoice	10/13/2023	INV EB1470		0.00	592.00	
	1.1.1611		Inventories	B EYEBOLT CONN #2-350 MCM		592.00	
09899	WESCO RECEIVABLES CORP	10/13/2023	Regular		0.00	40,661.42	81001
296088	Invoice	10/13/2023	INV 600a PARTS		0.00	6,555.78	
	1.1.1611		Inventories	B 35KV 600A LB Reducing Tap Pl		5,768.82	
	1.1.1611		Inventories	B 35 KV 600A 4/0 ADAPTER		786.96	
296462	Invoice	10/13/2023	INV HARDWARE		0.00	1,782.40	
	1.1.1611		Inventories	A Arrestor 3 KV Class Dist		1,782.40	

Vendor Number	Vendor Name		Payment Date	Payment Type	Discount Amount	Payment Amount	Number
299850	Invoice	10/13/2023	PUR SM INTER BUSHING WELLS		0.00	9,835.19	
	1.1.1611	Inventories		A 35 KV SM INTER BUSHING WE		9,835.19	
300393	Invoice	10/13/2023	INV MISC ELEC		0.00	344.60	
	1.1.1611	Inventories		A U Guard 4" x 10' Flanged PVC		344.60	
301012	Invoice	10/13/2023	INV ET 1P PAD MOUNTS		0.00	18,876.00	
	1.1.1611	Inventories		Pad Mt 37.5 KVA, 19.9/34.5-120		18,876.00	
303134	Invoice	10/13/2023	parts for eu3640 kits		0.00	3,267.45	
	1.1.1611	Inventories		A 35KV 600A Elbow TBODY		2,677.23	
	1.1.1611	Inventories		B 35 KV 600A 4/0 ADAPTER		590.22	
02025	CITY OF BRAINERD		10/13/2023	Regular	0.00	184,947.48	81002
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
09/2023-MILL RA	Invoice	10/13/2023	MONTHLY TRANSFER: 09/2023		0.00	70,333.14	
	1.2.1012	Due to City of Brainerd		CITY OF BRAINERD		70,333.14	
09/30/23-SAN/S	Invoice	10/13/2023	SANITARY & STORM SEWER BILLING/COLL		0.00	114,614.34	
	3.2.1012	Due to City of Brainerd		STORM SEWER		42,303.01	
	3.2.1012	Due to City of Brainerd		SANITARY SEWER		72,311.33	
00133	AGC NETWORKS, LLC		10/16/2023	Regular	0.00	3,400.22	81003
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
9000015656	Invoice	10/16/2023	SUPPORT - AVAYA IPO 10/1/23-09/30/24		0.00	3,400.22	
	1.5.31.265	Annual Maintenance Agr		SUPPORT-AVAYA IPO 10/01/23-0		1,700.11	
	2.5.31.265	Annual Maintenance Agr		SUPPORT-AVAYA IPO 10/01/23-0		680.04	
	3.5.31.265	Annual Maintenance Agr		SUPPORT-AVAYA IPO 10/01/23-0		680.04	
	4.5.31.265	Annual Maintenance Agr		SUPPORT-AVAYA IPO 10/01/23-0		340.03	
00315	AMERICAN STEEL INC		10/16/2023	Regular	0.00	43.27	81004
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
117465	Invoice	10/16/2023	STEEL HINGE/ WIRE WHEEL / HANDLE BR		0.00	43.27	
	1.5.21.360	Other Commodities		STEEL HINGE/ WIRE WHEEL / H		25.96	
	2.5.21.360	Other Commodities		STEEL HINGE/ WIRE WHEEL / H		17.31	
01805	CENTERPOINT ENERGY		10/16/2023	Regular	0.00	170.65	81005
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
8000014432-1-10	Invoice	10/16/2023	MONTHLY GAS BILL - WTR PROD/WTR DIS		0.00	170.65	
	2.5.11.230	Utilities		8000014432-1		26.00	
	2.5.21.230	Utilities/Gas		8000014432-1		15.00	
	3.5.21.230	Utilities		8000014432-1		129.65	
09540	HD SUPPLY, INC.		10/16/2023	Regular	0.00	1,950.88	81006
Payable #	**Payable Type**	**Post Date**	**Payable Description**		**Discount Amount**	**Payable Amount**	
	Account Number	**Account Name**		**Item Description**	**Distribution Amount**		
INV00139866	Invoice	10/16/2023	DIRECTIONAL FLOW ARROW TAPE/PLACA		0.00	557.94	
	3.5.11.360	Other Commodities		DIRECTIONAL FLOW ARROW TA		557.94	
INV00139908	Invoice	10/16/2023	HAZ. MATERIALS SIGNALS / PLACARDS		0.00	1,176.60	
	3.5.11.360	Other Commodities		HAZ. MATERIALS SIGNALS / PLA		1,176.60	
INV00142212	Invoice	10/16/2023	DIRECTIONAL FLOW ARROW TAPE		0.00	43.95	
	3.5.11.360	Other Commodities		DIRECTIONAL FLOW ARROW TA		43.95	
INV00142354	Invoice	10/16/2023	PIPE MARKER		0.00	14.80	
	3.5.11.360	Other Commodities		PIPE MARKER		14.80	
INV00143717	Invoice	10/16/2023	DIECUT LETTERING		0.00	79.73	
	3.5.11.360	Other Commodities		DIECUT LETTERING		79.73	
INV00143745	Invoice	10/16/2023	DIECUT LETTERING		0.00	77.86	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	3.5.11.360	Other Commodities	DIECUT LETTERING		77.86	
04580	IP NETWORKS, INC.	10/16/2023	Regular	0.00	8,873.00	81007
Payable #	Payable Type / Account Number	Post Date / Account Name	Payable Description / Item Description	Discount Amount / Distribution Amount	Payable Amount	
20238051	Invoice	10/16/2023	FORTINET TRANSCEIVERS - SCADA	0.00	8,873.00	
	1.5.31.267	IT System Expenses	FORTINET TRANSCEIVERS		4,436.50	
	2.5.31.267	IT System Expenses	FORTINET TRANSCEIVERS		1,774.60	
	3.5.31.267	IT System Expenses	FORTINET TRANSCEIVERS		1,774.60	
	4.5.31.267	IT System Expenses	FORTINET TRANSCEIVERS		887.30	
06201	MPCA	10/16/2023	Regular	0.00	23.00	81008
Payable #	Payable Type / Account Number	Post Date / Account Name	Payable Description / Item Description	Discount Amount / Distribution Amount	Payable Amount	
B-5614252-08/29	Invoice	10/16/2023	WWT OP CERT. RENEWAL: DARRIN SMITH	0.00	23.00	
	3.5.11.440	License/Taxes/Permits	WWT OP CERTIFICATE		23.00	
06790	NAPA AUTO PARTS BAXTER	10/16/2023	Regular	0.00	1,134.03	81009
Payable #	Payable Type / Account Number	Post Date / Account Name	Payable Description / Item Description	Discount Amount / Distribution Amount	Payable Amount	
640263	Invoice	10/16/2023	OIL FILTER / FUEL FILTER	0.00	54.08	
	1.5.21.240	Maintenance - Equipmen	OIL FILTER / FUEL FILTER		54.08	
641284	Invoice	10/16/2023	ROTELLA T6 / MOTOR OIL	0.00	601.40	
	1.5.21.320	Motor Fuels & Lubricants	ROTELLA T6 / MOTOR OIL		360.84	
	2.5.21.320	Motor Fuels & Lubricants	ROTELLA T6 / MOTOR OIL		120.28	
	3.5.11.320	Motor Fuels & Lubricants	ROTELLA T6 / MOTOR OIL		120.28	
642264	Invoice	10/16/2023	WIPER FLUID RESERVOIR	0.00	55.39	
	1.5.21.240	Maintenance - Equipmen	WIPER FLUID RESERVOIR		33.23	
	2.5.21.240	Maintenance - Equipmen	WIPER FLUID RESERVOIR		22.16	
642560	Invoice	10/16/2023	OIL FILTER	0.00	147.83	
	1.5.21.240	Maintenance - Equipmen	OIL FILTER		147.83	
644094	Invoice	10/16/2023	FUEL FILTER / OIL FILTER / AIR FILTER	0.00	70.22	
	2.5.11.240	Maintenance - Equipmen	FUEL FILTER / OIL FILTER / AIR FI		70.22	
644396	Invoice	10/16/2023	PULLEY / DISC BRAKE PAD	0.00	99.37	
	2.5.11.240	Maintenance - Equipmen	PULLEY / DISC BRAKE PAD		99.37	
644552	Invoice	10/16/2023	IDL PULL / IDLER PULLEY	0.00	61.83	
	2.5.11.240	Maintenance - Equipmen	IDL PULL / IDLER PULLEY		61.83	
644666	Invoice	10/16/2023	WATER CROSSOVER MOUNT	0.00	14.85	
	3.5.11.240	Maintenance - Equipmen	WATER CROSSOVER MOUNT		14.85	
644687	Invoice	10/16/2023	EXT. DOOR HANDLE	0.00	29.06	
	2.5.11.240	Maintenance - Equipmen	EXT. DOOR HANDLE		29.06	
07339	ONLINE INFORMATION SERVICES, INC.	10/16/2023	Regular	0.00	224.96	81010
Payable #	Payable Type / Account Number	Post Date / Account Name	Payable Description / Item Description	Discount Amount / Distribution Amount	Payable Amount	
1214097	Invoice	10/16/2023	ONLINE UTILITY EXCHANGE REPORT: 09/2	0.00	224.96	
	1.5.31.290	Other Charges	ON LINE INFORMATION SERVICE		134.98	
	2.5.31.290	Other Charges	ON LINE INFORMATION SERVICE		44.99	
	3.5.31.290	Other Charges	ON LINE INFORMATION SERVICE		44.99	
07550	PEOPLE'S SECURITY COMPANY	10/16/2023	Regular	0.00	295.50	81011
Payable #	Payable Type / Account Number	Post Date / Account Name	Payable Description / Item Description	Discount Amount / Distribution Amount	Payable Amount	
48129	Invoice	10/16/2023	REPLACEMENT PANEL/VISTA 15P - @ WTR	0.00	295.50	
	2.5.11.250	Maintenance - Buildings	REPLACEMENT PANEL/VISTA 15		295.50	
08410	SCR-NORTHERN	10/16/2023	Regular	0.00	2,358.71	81012

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W46681	Invoice	10/16/2023	4 BOXES FILTERS		0.00	2,358.71	
	3.5.11.240		Maintenance - Equipmen	4 BOXES FILTERS		2,358.71	
09524	TYLER TECHNOLOGIES INC.		10/16/2023	Regular	0.00	13,729.40	81013
025-440366	Invoice	10/16/2023	INSITE TRANSACTION FEES: 07/01/23-09/		0.00	13,677.50	
	1.5.31.476		CC Transaction Fee	INSITE TRANSACTION FEES		8,206.50	
	2.5.31.476		CC Transaction Fees	INSITE TRANSACTION FEES		2,735.50	
	3.5.31.476		CC Transaction Fee	INSITE TRANSACTION FEES		2,735.50	
025-440920	Invoice	10/16/2023	INCODE SMART METER SMS: 07/01/23-09		0.00	51.90	
	1.5.31.220		Communications	INCODE SMART METER SMS		31.14	
	2.5.31.220		Communications	INCODE SMART METER SMS		10.38	
	3.5.31.220		Communications	INCODE SMART METER SMS		10.38	
09663	VIKING ELECTRIC SUPPLY, INC		10/16/2023	Regular	0.00	1,173.91	81014
S007306070.002	Invoice	10/16/2023	120 VAC SINGLE HUB CIRCUIT BREAKERS		0.00	218.88	
	1.5.21.240		Maintenance - Equipmen	120 VAC SINGLE HUB CIRCUIT B		131.33	
	2.5.21.240		Maintenance - Equipmen	120 VAC SINGLE HUB CIRCUIT B		43.78	
	3.5.11.240		Maintenance - Equipmen	120 VAC SINGLE HUB CIRCUIT B		43.77	
S007318515.002	Invoice	10/16/2023	BLUE PULL BOX / OUTDOOR VINYL LABEL		0.00	336.47	
	1.5.21.240		Maintenance - Equipmen	BLUE PULL BOX / OUTDOOR VIN		201.88	
	2.5.21.240		Maintenance - Equipmen	BLUE PULL BOX / OUTDOOR VIN		67.29	
	3.5.11.240		Maintenance - Equipmen	BLUE PULL BOX / OUTDOOR VIN		67.30	
S007331945.001	Invoice	10/16/2023	COINDUIT / ELBOWS / LOCKNUTS		0.00	124.74	
	1.5.21.240		Maintenance - Equipmen	COINDUIT / ELBOWS / LOCKNUT		124.74	
S007331945.002	Invoice	10/16/2023	OT KO SEAL		0.00	49.40	
	1.5.21.240		Maintenance - Equipmen	OT KO SEAL		49.40	
S007333316.001	Invoice	10/16/2023	COUPLING		0.00	2.87	
	1.5.21.240		Maintenance - Equipmen	COUPLING		2.87	
S007367768.001	Invoice	10/16/2023	CAT5E		0.00	17.65	
	1.5.21.240		Maintenance - Equipmen	CAT5E		17.65	
S007367768.002	Invoice	10/16/2023	CABLE TESTER		0.00	61.83	
	1.5.21.310		Small Tools & Supplies	CABLE TESTER		37.10	
	2.5.21.310		Small Tools & Supplies	CABLE TESTER		24.73	
S007386514.001	Invoice	10/16/2023	MULTI TAP CONN / COPPER WIRE		0.00	82.25	
	2.5.11.240		Maintenance - Equipmen	MULTI TAP CONN / COPPER WIR		82.25	
S007404296.001	Invoice	10/16/2023	OUTDOOR TIE / WIRE-NUT / DUPLEX REC		0.00	129.22	
	1.5.31.267		IT System Expenses	OUTDOOR TIE / WIRE-NUT / DU		77.53	
	2.5.31.267		IT System Expenses	OUTDOOR TIE / WIRE-NUT / DU		25.84	
	3.5.31.267		IT System Expenses	OUTDOOR TIE / WIRE-NUT / DU		25.85	
S007410530.001	Invoice	10/16/2023	CONDUIT / CABLE TIE BASE/ OUTDOOR TI		0.00	150.60	
	1.5.21.240		Maintenance - Equipmen	CONDUIT / CABLE TIE BASE/ OU		150.60	
09728	WASTE PARTNERS		10/16/2023	Regular	0.00	1,572.81	81015

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39X00117	Invoice	10/16/2023	TRASH/RECYCLING SERVICE: ACCT#24205		0.00	1,572.81	
	1.5.21.270		Cleaning & Waste Remov	WASTE PARTNERS		116.92	
	1.5.31.270		Cleaning & Waste Remov	WASTE PARTNERS		58.46	
	2.5.21.270		Cleaning & Waste Remov	WASTE PARTNERS		58.46	
	2.5.31.270		Cleaning & Waste Remov	WASTE PARTNERS		58.46	
	3.5.11.270		Cleaning & Waste Remov	WASTE PARTNERS		347.36	
	3.5.21.270		Cleaning & Waste Remov	WASTE PARTNERS		874.85	
	4.5.11.270		Cleaning & Waste Remov	WASTE PARTNERS		58.30	
01204	WHITE CAP, LP		10/17/2023	Regular	0.00	1,352.11	81016
50023878164	Invoice	10/17/2023	ASPHALT COLD PATCH		0.00	1,352.11	
	1.5.21.360		Other Commodities	ASPHALT COLD PATCH		811.27	
	2.5.21.360		Other Commodities	ASPHALT COLD PATCH		540.84	
00820	BOLTON & MENK, INC.		10/18/2023	Regular	0.00	28,170.58	81017
0321094	Invoice	10/18/2023	BIOSOLIDS AND SYSTEM REVIEW		0.00	213.00	
	3.5.31.285		Consulting Services	BIOSOLIDS AND SYSTEM REVIE		213.00	
0321095	Invoice	10/18/2023	WTR PLANT ASSET INVENTORY/VIDEO		0.00	26,057.58	
	2.5.31.285		Consulting Services	WTR PLANT ASSET INVENTORY/		26,057.58	
0321526	Invoice	10/18/2023	WHPP PART 2		0.00	1,900.00	
	2.5.31.285		Consulting Services	WHPP PART 2 - WELLHEAD PRO		1,900.00	
02790	DAKOTA SUPPLY GROUP		10/18/2023	Regular	0.00	302.55	81018
S103067634.001	Invoice	10/18/2023	INV EU1603 CABLE ADAPTOR		0.00	302.55	
	1.1.1611		Inventories	A 15KV 600A 350/500 MCM AD		302.55	
10275	DALLAS MOORHOUSE		10/18/2023	Regular	0.00	136.00	81019
10/17/23-SAFETY	Invoice	10/18/2023	REIMBURSE SAFETY BOOTS @ 50%		0.00	136.00	
	1.5.21.315		Personal Protection Equip	REIMBURSE SAFETY BOOTS @ 5		136.00	
04708	JIM JOLLY SALES, INC.		10/18/2023	Regular	0.00	2,263.89	81020
JJS32615	Invoice	10/18/2023	PUR REPAIR SWING CHECK VALVE		0.00	2,263.89	
	2.5.11.240		Maintenance - Equipmen	6" SW6D 2-80-24000-227		2,263.89	
05415	LANDIS-GYR TECHNOLOGY, INC/FKA CELLNET		10/18/2023	Regular	0.00	1,655.38	81021
90381871	Invoice	10/18/2023	TECH STUDIO - ANNUAL MAINTENANCE:		0.00	237.76	
	1.5.31.265		Annual Maintenance Agr	TECH STUDIO - ANNUAL MAINT		142.66	
	2.5.31.265		Annual Maintenance Agr	TECH STUDIO - ANNUAL MAINT		47.55	
	3.5.31.265		Annual Maintenance Agr	TECH STUDIO - ANNUAL MAINT		47.55	
90382083	Invoice	10/18/2023	MONTHLY ENDPOINT FEE: 10/2023		0.00	1,417.62	
	1.5.31.265		Annual Maintenance Agr	MONTHLY END POINT FEE -		850.58	
	2.5.31.265		Annual Maintenance Agr	MONTHLY ENDPOINT FEE		283.52	
	3.5.31.265		Annual Maintenance Agr	MONTHLY ENDPOINT FEE		283.52	
08058	RESCO		10/18/2023	Regular	0.00	139,975.62	81023

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3005575	Invoice	10/18/2023	INV 1P PAD		0.00	38,730.00	
	1.1.1611		Inventories	Pad Mt 25 KVA, 2400/4160-120-		13,734.00	
	1.1.1611		Inventories	Pad Mt 15 KVA, 2400/4160-120		24,996.00	
3007728	Invoice	10/18/2023	INV 3P PAD		0.00	52,732.30	
	1.1.1611		Inventories	3P Pad Mt 300 KVA 19.9/34.5-1		52,732.30	
3007819	Invoice	10/18/2023	INV ET 19P PAD MOUNT		0.00	48,513.32	
	1.1.1611		Inventories	Pad Mt 75 KVA, 2400/4160-120		4,369.33	
	1.1.1611		Inventories	Pad 15KVA 19.9/34.5-120/240		16,554.68	
	1.1.1611		Inventories	Pad Mt 25 KVA, 19.9/34.5 -120/		21,826.65	
	1.1.1611		Inventories	Pad Mt 25 KVA, 2400/4160-120-		5,762.66	
08380	SCHWEITZER ENGINEERING LABORITORIES, INC	10/18/2023		Regular	0.00	92,124.75	81024
59263	Invoice	10/18/2023	PUR HYDROGENERATOR RELAYING UPGR		0.00	92,124.75	
	4.1.4011		Construction In Progress	SUBMITTAL OF REVIEW WIRIE D		27,999.00	
	4.1.4011		Construction In Progress	SUBMITTAL FOR REVIEW AUTO		14,125.75	
	4.1.4011		Construction In Progress	SUBMITTAL OF FIRST FOR REVIE		50,000.00	
10233	Tanner Josephson		10/18/2023	Regular	0.00	144.99	81025
C WTR LIC - 10/1	Invoice	10/18/2023	MILEAGE/FOOD EXP - CLASS C WATER REF		0.00	144.99	
	2.5.21.460		Travel/Conferences/Scho	MILEAGE/FOOD EXP - CLASS C		144.99	
02002	CITY OF BAXTER		10/19/2023	Regular	0.00	600.00	81026
10/19/23 LAND U	Invoice	10/19/2023	LAND USE APPLICATION - FENCE HEIGHT F		0.00	600.00	
	1.1.4011		Construction In Progress	LAND USE APPLICATION - FENCE		600.00	
00105	ACE HARDWARE-BRAINERD		10/26/2023	Regular	0.00	212.70	81050
318941	Invoice	10/26/2023	ADAPTER/PVC		0.00	16.33	
	3.5.11.240		Maintenance - Equipmen	ADAPTER/PVC		16.33	
319054	Invoice	10/26/2023	EPOXY		0.00	27.86	
	4.5.11.360		Other Commodities	EPOXY		27.86	
319098	Invoice	10/26/2023	RIVETS		0.00	19.22	
	4.5.11.360		Other Commodities	RIVETS		19.22	
319115	Invoice	10/26/2023	SPRAY PAINT		0.00	41.30	
	4.5.11.360		Other Commodities	SPRAY PAINT		41.30	
319129	Invoice	10/26/2023	SILICONE		0.00	38.43	
	2.5.11.310		Small Tools & Supplies	SILICONE		38.43	
319141	Invoice	10/26/2023	TOGGLE SWITCH		0.00	7.68	
	1.5.21.360		Other Commodities	TOGGLE SWITCH		7.68	
319152	Invoice	10/26/2023	ADAPTERS/ELBOWS		0.00	28.81	
	2.5.11.240		Maintenance - Equipmen	ADAPTERS/ELBOWS		28.81	
319156	Credit Memo	10/26/2023	RETURN: ELBOW/ADAPTER		0.00	-13.44	
	2.5.11.240		Maintenance - Equipmen	RETURN: ELBOW/ADAPTER		-13.44	
319182	Invoice	10/26/2023	HOLE SAW W/ARBOR		0.00	21.15	
	1.5.21.310		Small Tools & Supplies	HOLE SAW W/ARBOR		21.15	
319196	Invoice	10/26/2023	POLY PIPE		0.00	15.75	
	3.5.11.240		Maintenance - Equipmen	POLY PIPE		15.75	
319274	Invoice	10/26/2023	PAINT MIXER		0.00	9.61	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	4.5.11.360	Other Commodities	PAINT MIXER		9.61	
00315	AMERICAN STEEL INC	10/26/2023	Regular	0.00	1,998.99	81051
Payable #	Payable Type / Account Number	Post Date / Account Name	Payable Description / Item Description	Discount Amount / Distribution Amount	Payable Amount	
117482	Invoice	10/26/2023	PIPE	0.00	1,998.99	
	3.5.11.240	Maintenance - Equipmen	PIPE		1,998.99	
00337	AMERICAN WELDING & GAS INC	10/26/2023	Regular	0.00	213.58	81052
09628498	Invoice	10/26/2023	CYLINDER RENTAL INVOICE	0.00	80.72	
	1.5.21.360	Other Commodities	AMERICAN WELDING & GAS		48.43	
	2.5.21.360	Other Commodities	AMERICAN WELDING & GAS		32.29	
09637036	Invoice	10/26/2023	SUPPLIES: RECIPROCATING BLADE	0.00	45.44	
	1.5.21.360	Other Commodities	CYLINDER RETURN/SHIP		27.26	
	2.5.21.360	Other Commodities	CYLINDER RETURN/SHIP		18.18	
09640793	Invoice	10/26/2023	CYLINDERS RETURNED/SHIPPED	0.00	87.42	
	1.5.21.360	Other Commodities	CYLINDER RETURN/SHIP		52.45	
	2.5.21.360	Other Commodities	CYLINDER RETURN/SHIP		34.97	
00405	ANDERSON BROTHERS CONSTRUCTION	10/26/2023	Regular	0.00	10,186.88	81053
33821	Invoice	10/26/2023	PUR TOPSOIL GROUND WORK	0.00	10,186.88	
	1.1.4011	Construction In Progress	SEEDING		1,001.90	
	1.1.4011	Construction In Progress	STRIP AND PLACE TOPSOIL		1,397.93	
	1.1.4011	Construction In Progress	6" AGGREGATE BASE CLASS 5		5,081.78	
	1.1.4011	Construction In Progress	COMMON EXCAVATION		2,705.27	
00340	ARAMARK UNIFORM SERVICES	10/26/2023	Regular	0.00	63.48	81054
2530195128	Invoice	10/26/2023	WORK UNIFORMS	0.00	31.74	
	1.5.21.270	Cleaning & Waste Remov	ARAMARK - UNIFORMS		19.04	
	2.5.21.270	Cleaning & Waste Remov	ARAMARK - UNIFORMS		12.70	
2530197651	Invoice	10/26/2023	WORK UNIFORMS	0.00	31.74	
	1.5.21.270	Cleaning & Waste Remov	ARAMARK - UNIFORMS		19.04	
	2.5.21.270	Cleaning & Waste Remov	ARAMARK - UNIFORMS		12.70	
00497	AUTO VALUE	10/26/2023	Regular	0.00	13.33	81055
17346327	Invoice	10/26/2023	VALVES	0.00	13.33	
	3.5.11.240	Maintenance - Equipmen	VALVES		13.33	
00670	BARR ENGINEERING CO	10/26/2023	Regular	0.00	6,320.50	81056
23181016.06-20	Invoice	10/26/2023	WO #6: SUPPORT FOR THE HYDRO ELECT	0.00	3,925.00	
	4.5.31.285	Consulting Services	WO #6: SUPPORT FOR THE HYD		3,925.00	
23181016.06-21	Invoice	10/26/2023	WO #6: SUPPORT FOR THE BRAINERD HY	0.00	2,395.50	
	4.5.31.285	Consulting Services	WO #6: SUPPORT FOR THE BRAI		2,395.50	
00692	BATTERIES PLUS # 035	10/26/2023	Regular	0.00	11.88	81057

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
P66487306	Invoice	10/26/2023	12 PK 1.5V		0.00	11.88	
	1.5.21.360		Other Commodities	12 PK 1.5V		7.13	
	2.5.21.360		Other Commodities	12 PK 1.5V		2.38	
	3.5.11.360		Other Commodities	12 PK 1.5V		2.37	
00735	BEST OIL COMPANY		10/26/2023	Regular	0.00	4,744.69	81058
31735	Invoice	10/26/2023	DIESEL		0.00	1,070.00	
	1.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		642.00	
	2.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		214.00	
	3.5.11.320		Motor Fuels & Lubricants	BEST OIL COMPANY		214.00	
31736	Invoice	10/26/2023	GAS		0.00	1,035.00	
	1.5.21.320		Motor Fuels & Lubricants	GAS		621.00	
	2.5.21.320		Motor Fuels & Lubricants	GAS		207.00	
	3.5.11.320		Motor Fuels & Lubricants	GAS		207.00	
31886	Invoice	10/26/2023	DIESEL		0.00	912.00	
	1.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		547.20	
	2.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		182.40	
	3.5.11.320		Motor Fuels & Lubricants	BEST OIL COMPANY		182.40	
31887	Invoice	10/26/2023	GAS		0.00	716.00	
	1.5.21.320		Motor Fuels & Lubricants	GAS		429.60	
	2.5.21.320		Motor Fuels & Lubricants	GAS		143.20	
	3.5.11.320		Motor Fuels & Lubricants	GAS		143.20	
31888	Invoice	10/26/2023	DIESEL		0.00	1,011.69	
	1.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		607.01	
	2.5.21.320		Motor Fuels & Lubricants	BEST OIL COMPANY		202.34	
	3.5.11.320		Motor Fuels & Lubricants	BEST OIL COMPANY		202.34	
00755	BJERGA'S FEED STORE		10/26/2023	Regular	0.00	23.19	81059
1389263	Invoice	10/26/2023	TORDON		0.00	23.19	
	1.5.21.360		Other Commodities	TORDON		23.19	
08811	BNSF RAILWAY COMPANY		10/26/2023	Regular	0.00	2,104.21	81060
23008273	Invoice	10/26/2023	CONTRACT # 40247331 - 11/01/23-10/31		0.00	2,104.21	
	1.1.1711		Prepaid expenses	CONTRACT # 40247331 - 11/01/		2,104.21	
00825	BORDER STATES ELECTRIC		10/26/2023	Regular	0.00	3,383.90	81061
927224392	Invoice	10/26/2023	INV ELEC TOP TIES AND 35KV ELBOWS		0.00	1,006.00	
	1.1.1611		Inventories	A TOP TIE J-NECK 1/0		620.00	
	1.1.1611		Inventories	A TOP TIE J-NECK 336		386.00	
927224402	Invoice	10/26/2023	INV MISC ELEC PARTS		0.00	2,377.90	
	1.1.1611		Inventories	A Termination Kit 35 KV for 1/0		2,377.90	
00982	BRAINERD HYDRAULIC AIR & INDUSTRIAL SUPP		10/26/2023	Regular	0.00	88.92	81062
29712	Invoice	10/26/2023	SAFETY VALVE		0.00	88.92	
	4.5.11.240		Maintenance - Equipmen	SAFETY VALVE		88.92	
01890	CHARTER COMMUNICATIONS		10/26/2023	Regular	0.00	32.71	81064

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17559020110012	Invoice	10/26/2023	TV SERVICE: 10/2023		0.00	32.71	
	1.5.31.220		Communications	CHARTER COMMUNICATIONS		19.63	
	2.5.31.220		Communications	CHARTER COMMUNICATIONS		13.08	
02002	CITY OF BAXTER		10/26/2023	Regular	0.00	966.32	81065
007335-000-10/1	Invoice	10/26/2023	STORMWATER - ACCT# 007335-000		0.00	966.32	
	1.5.31.440		License/Taxes/Permits	007335-000 - Stormwater		193.26	
	2.5.31.440		License/Taxes/Permits	007335-000 - Stormwater		193.26	
	3.5.11.440		License/Taxes/Permits	007335-000 - Stormwater		579.80	
02025	CITY OF BRAINERD		10/26/2023	Regular	0.00	23,021.44	81066
23-0003758	Invoice	10/26/2023	HR SERVICE FEE - Q4 2023		0.00	19,397.50	
	1.5.31.286		Human Resource Services	CITY OF BRAINERD		9,698.75	
	2.5.31.286		Human Resource Services	CITY OF BRAINERD		3,879.50	
	3.5.31.286		Human Resource Services	CITY OF BRAINERD		3,879.50	
	4.5.31.286		Human Resource Services	CITY OF BRAINERD		1,939.75	
23-0003759	Invoice	10/26/2023	3RD QTR 2023 - BENEFITS BILLING		0.00	3,117.41	
	1.2.1311		Withheld from Salaries	3RD QTR 2023 -		1,547.05	
	1.5.31.430		Employee Benefits	3RD QTR 2023 -		1,570.36	
23-0003760	Invoice	10/26/2023	GOVERNMENT JOBS-SUBSCRIPTION FEE 1		0.00	506.53	
	1.5.31.420		Dues & Subscriptions	GOVERNMENT JOBS-SUBSCRIPT		303.92	
	2.5.31.420		Dues & Subscriptions	GOVERNMENT JOBS-SUBSCRIPT		101.31	
	3.5.31.420		Dues & Subscriptions	GOVERNMENT JOBS-SUBSCRIPT		101.30	
02556	CORE & MAIN LP		10/26/2023	Regular	0.00	346.65	81067
T767721	Invoice	10/26/2023	5/8 iperl		0.00	346.65	
	2.1.1611		Inventories	5/8" X 1/2" IPERL No Lead Mete		346.65	
02790	DAKOTA SUPPLY GROUP		10/26/2023	Regular	0.00	448.57	81068
S103122991.001	Invoice	10/26/2023	INV MISC ELEC		0.00	448.57	
	1.1.1611		Inventories	A Positioner Cable W/Al Bracket		401.61	
	1.1.1611		Inventories	A House Knob 4" Screw		46.96	
03275	FASTENAL COMPANY		10/26/2023	Regular	0.00	149.19	81069
MNBAX264175	Invoice	10/26/2023	BATTERIES		0.00	66.63	
	1.5.21.360		Other Commodities	BATTERIES		39.98	
	2.5.21.360		Other Commodities	BATTERIES		13.33	
	3.5.11.360		Other Commodities	BATTERIES		13.32	
MNBAX264218	Invoice	10/26/2023	S/S HCS		0.00	82.56	
	1.5.21.240		Maintenance - Equipmen	S/S HCS		49.54	
	2.5.21.240		Maintenance - Equipmen	S/S HCS		16.51	
	3.5.11.240		Maintenance - Equipmen	S/S HCS		16.51	
03321	FIRST IMPRESSION PRINTING		10/26/2023	Regular	0.00	2,242.98	81070

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0507800	Invoice	10/26/2023	Y BRANCH		0.00	150.00	
	2.5.21.310		Small Tools & Supplies	Y BRANCH		150.00	
89249	Invoice	10/26/2023	PRINTING/PUBLISHING FORMS: CWR DO		0.00	403.50	
	1.5.31.280		Printing & Publishing For	FIRST IMPRESSION PRINTING		242.10	
	2.5.31.280		Printing & Publishing For	FIRST IMPRESSION PRINTING		161.40	
89290	Invoice	10/26/2023	PRINTING/PUBLISHING FORMS-DELINQ/D		0.00	1,689.48	
	1.5.31.280		Printing & Publishing For	FIRST IMPRESSION PRINTING		1,013.68	
	2.5.31.280		Printing & Publishing For	FIRST IMPRESSION PRINTING		337.90	
	3.5.31.280		Printing & Publishing For	FIRST IMPRESSION PRINTING		337.90	
03497	FLEETPRIDE TRUCK & TRAILER PARTS		10/26/2023	Regular	0.00	2,109.69	81071
111740735	Invoice	10/26/2023	FENDER/BRACKET KIT/DRAWBAR		0.00	2,109.69	
	3.5.11.240		Maintenance - Equipmen	FENDER/BRACKET KIT/DRAWBA		2,109.69	
03557	FRONTIER ENERGY, INC.		10/26/2023	Regular	0.00	8,533.76	81072
192876	Invoice	10/26/2023	CIP SERVICES: 09/01/2023-09/31/2023		0.00	8,367.51	
	1.2.1013		CIP Payable	FRONTIER ENERGY		8,367.51	
192883	Invoice	10/26/2023	GRANT WRITING SERVICES: 09/01/23-09/		0.00	166.25	
	1.5.31.285		Consulting Services	GRANT WRITING SERVICES		166.25	
03699	GRAINGER		10/26/2023	Regular	0.00	1,899.77	81073
9868505349	Invoice	10/26/2023	BRUSH KILLER		0.00	75.16	
	1.5.21.360		Other Commodities	BRUSH KILLER		75.16	
9869726373	Invoice	10/26/2023	CIRCULAR SAW BLADES		0.00	436.18	
	1.5.21.310		Small Tools & Supplies	CIRCULAR SAW BLADES		261.71	
	2.5.21.310		Small Tools & Supplies	CIRCULAR SAW BLADES		87.24	
	3.5.11.310		Small Tools & Supplies	CIRCULAR SAW BLADES		87.23	
9881924154	Invoice	10/26/2023	WATER DISCHARGE HOSE 4"		0.00	1,388.43	
	2.5.21.310		Small Tools & Supplies	WATER DISCHARGE HOSE 4"		1,388.43	
03915	HACH COMPANY		10/26/2023	Regular	0.00	280.00	81074
13768085	Invoice	10/26/2023	DPD TOTAL CHLORINE RGT		0.00	280.00	
	2.5.11.360		Other Commodities	DPD TOTAL CHLORINE RGT		280.00	
04050	HAWKINS INC.		10/26/2023	Regular	0.00	2,629.85	81075
6600313	Invoice	10/26/2023	PUMP TUBES/PARTS		0.00	925.70	
	3.5.11.310		Small Tools & Supplies	PUMP TUBE/PARTS		925.70	
6609631	Invoice	10/26/2023	FEED PUMP EQUIPMENT		0.00	1,704.15	
	2.5.11.310		Small Tools & Supplies	FEED PUMP EQUIPMENT		1,704.15	
04555	INTEGRATED PROTECTION SYSTEMS, INC.		10/26/2023	Regular	0.00	71,692.49	81076
80620	Invoice	10/26/2023	PROGRESS INVOICE #1: CENTRAL STATION		0.00	71,692.49	
	2.1.4011		Construction In Progress	PROGRESS INVOICE #1: CENTRA		71,692.49	
04580	IP NETWORKS, INC.		10/26/2023	Regular	0.00	920.00	81077

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20238053	Invoice	10/26/2023	FORTICONVERTER LICENSE FOR FG-600F F		0.00	920.00	
	1.5.31.267	IT System Expenses	FORTICONVERTER LICENSE FOR		552.00		
	2.5.31.267	IT System Expenses	FORTICONVERTER LICENSE FOR		184.00		
	3.5.31.267	IT System Expenses	FORTICONVERTER LICENSE FOR		184.00		
04613	JACO ANALYTICAL, INC.		10/26/2023	Regular	0.00	780.59	81078
38E90682	Invoice	10/26/2023	PUR SUB STATION TESTING		0.00	780.59	
	1.5.21.275	Testing & Monitoring	STANDARD TESTING		780.59		
04755	JOHN'S MACHINING		10/26/2023	Regular	0.00	912.00	81079
800780/0780	Invoice	10/26/2023	PROTOTYPE BOLT -ADJUSTABLE SOUND D		0.00	912.00	
	3.5.11.240	Maintenance - Equipmen	PROTOTYPE BOLT -ADJUSTABLE		912.00		
04963	KAESER COMPRESSORS, INC.		10/26/2023	Regular	0.00	511.99	81080
916341982	Invoice	10/26/2023	SET FILTERS-COMPRESSOR/BELTS		0.00	511.99	
	3.5.11.240	Maintenance - Equipmen	SET FILTERS-COMPRESSOR/BELT		511.99		
05597	LIFE INSURANCE COMPANY		10/26/2023	Regular	0.00	249.88	81081
AI960327-11/202	Invoice	10/26/2023	ACCIDENT INS. COVERAGE: 11/2023 W/H		0.00	104.85	
	1.2.1311	Withheld from Salaries	ACCIDENT INS. COVERAGE		104.85		
CI960338-11/202	Invoice	10/26/2023	CRITICAL ILL. COVERAGE: 11/2023 W/H: 1		0.00	125.25	
	1.2.1311	Withheld from Salaries	CRITICAL ILL. COVERAGE		125.25		
HC960740-11/20	Invoice	10/26/2023	HOSPITAL INSURANCE: 11/2023 W/H 11/		0.00	19.78	
	1.2.1311	Withheld from Salaries	HOSPITAL INSURANCE		19.78		
05755	MAGNEY CONSTRUCTION, INC		10/26/2023	Regular	0.00	22,785.75	81082
00578-PYMT #23	Invoice	10/26/2023	PROJ: 00578/157774 - WATER STORAGE T		0.00	22,785.75	
	2.1.4011	Construction In Progress	PROJ: 00578/157774		22,785.75		
06266	MINNESOTA VALLEY		10/26/2023	Regular	0.00	484.00	81083
1222415	Invoice	10/26/2023	TESTING		0.00	181.50	
	3.5.11.275	Testing & Monitoring	MINNESOTA VALLEY		181.50		
1222416	Invoice	10/26/2023	TESTING		0.00	121.00	
	3.5.11.275	Testing & Monitoring	MINNESOTA VALLEY		121.00		
1222655	Invoice	10/26/2023	TESTING		0.00	181.50	
	3.5.11.275	Testing & Monitoring	MINNESOTA VALLEY		181.50		
06268	MIXTURE WEB LLC		10/26/2023	Regular	0.00	640.00	81084

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658997	Invoice	10/26/2023	WEBSITE SUPPORT / TRAINING: 10/2023		0.00	640.00	
	1.5.31.285		Consulting Services	WEBSITE SUPPORT / TRAINING	320.00		
	2.5.31.285		Consulting Services	WEBSITE SUPPORT / TRAINING	128.00		
	3.5.31.285		Consulting Services	WEBSITE SUPPORT / TRAINING	128.00		
	4.5.31.285		Consulting Services	WEBSITE SUPPORT / TRAINING	64.00		
06790	NAPA AUTO PARTS BAXTER		10/26/2023	Regular	0.00	171.52	81085
648928	Invoice	10/26/2023	DR BOLT BITER		0.00	171.52	
	1.5.21.310		Small Tools & Supplies	DR BOLT BITER	102.91		
	2.5.21.310		Small Tools & Supplies	DR BOLT BITER	34.30		
	3.5.11.310		Small Tools & Supplies	DR BOLT BITER	34.31		
07550	PEOPLE'S SECURITY COMPANY		10/26/2023	Regular	0.00	287.88	81086
243027	Invoice	10/26/2023	WWTP: LANDLINE MONITORING 10/01/2		0.00	287.88	
	3.5.31.265		Annual Maintenance Agr	WWTP: LANDLINE MONITORIN	287.88		
10225	POMP'S TIRE SERVICE INC.		10/26/2023	Regular	0.00	174.41	81087
2300002790	Invoice	10/26/2023	FLAT REPAIR		0.00	174.41	
	3.5.11.240		Maintenance - Equipmen	FLAT REPAIR	174.41		
10144	RAMSTAD TECHNOLOGIES, INC		10/26/2023	Regular	0.00	280.00	81088
1591	Invoice	10/26/2023	FIBER LABOR TROUBLESHOOTING		0.00	280.00	
	1.5.21.240		Maintenance - Equipmen	FIBER LABOR TROUBLESHOOTIN	280.00		
08430	SHORT ELLIOT HENDRICKSON, INC		10/26/2023	Regular	0.00	3,617.32	81089
455305	Invoice	10/26/2023	PROJECT: 15774 - STORAGE & BW TANKS		0.00	3,617.32	
	2.1.4011		Construction In Progress	PROJECT: 15774 - STORAGE & B	3,617.32		
08895	STUART C. IRBY CO		10/26/2023	Regular	0.00	44,760.00	81090
S013229810.003	Invoice	10/26/2023	INV MISC RF METERS		0.00	16,560.00	
	1.1.1611		Inventories	A 25S FOCUS AX RF METER	16,560.00		
S013230340.001	Invoice	10/26/2023	INV M21RMETERS 21R7096-21R7215		0.00	28,200.00	
	1.1.1611		Inventories	A 2S FOCUS AX RF METER	28,200.00		
10040	TEST-RIGHT, LLC		10/26/2023	Regular	0.00	533.50	81091
382	Invoice	10/26/2023	GLOVES/TESTING		0.00	533.50	
	1.5.21.275		Testing & Monitoring	GLOVES/TESTING	533.50		
09947	TODD O. WICKLUND		10/26/2023	Regular	0.00	155.89	81092

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
10/18/23-MILEA	Invoice	10/26/2023	REIMBURSE MILEAGE: NEMMPA MEETIN		0.00	155.89	
	1.5.31.460		Travel/Conferences/Scho	REIMBURSE MILEAGE: NEMMP	93.53		
	2.5.31.460		Travel/Conferences/Scho	REIMBURSE MILEAGE: NEMMP	31.18		
	3.5.31.460		Travel/Conferences/Scho	REIMBURSE MILEAGE: NEMMP	31.18		
09524	TYLER TECHNOLOGIES INC.		10/26/2023	Regular	0.00	90,329.61	81093
025-438464	Invoice	10/26/2023	ANNUAL FEES: SMART METERS/BILL FOR		0.00	29,124.50	
	1.1.1711		Prepaid expenses	ANNUAL FEES: SMART METERS/	17,474.70		
	2.1.1711		Prepaid expenses	ANNUAL FEES: SMART METERS/	5,824.90		
	3.1.1711		Prepaid expenses	ANNUAL FEES: SMART METERS/	5,824.90		
025-441721	Invoice	10/26/2023	ANNUAL FEES: 12/01/2023-11/30/2024		0.00	61,205.11	
	1.1.1711		Prepaid expenses	ANNUAL FEES: 12/01/2023-11/	53,712.82		
	1.5.31.265		Annual Maintenance Agr	ANNUAL FEES: 12/01/2023-11/	4,495.37		
	2.5.31.265		Annual Maintenance Agr	ANNUAL FEES: 12/01/2023-11/	1,498.46		
	3.5.31.265		Annual Maintenance Agr	ANNUAL FEES: 12/01/2023-11/	1,498.46		
09663	VIKING ELECTRIC SUPPLY, INC		10/26/2023	Regular	0.00	84.22	81094
S007410530.002	Invoice	10/26/2023	COMBO TAPPING SCREWS		0.00	18.26	
	1.5.21.360		Other Commodities	COMBO TAPPING SCREWS	18.26		
S007413154.001	Invoice	10/26/2023	COMBO TAPPING SCREWS		0.00	25.16	
	1.5.21.360		Other Commodities	COMBO TAPPING SCREWS	25.16		
S007418810.001	Invoice	10/26/2023	15A 125V TOGGLE SW MOMENTARY		0.00	40.80	
	1.5.21.240		Maintenance - Equipmen	15A 125V TOGGLE SW MOMEN	40.80		
09665	VIKING INDUSTRIAL CENTER		10/26/2023	Regular	0.00	1,245.44	81095
3276244	Invoice	10/26/2023	GAS MONITOR		0.00	1,245.44	
	3.5.11.310		Small Tools & Supplies	GAS MONITOR	1,245.44		
09265	W.W. THOMPSON CONCRETE PRODUCTS		10/26/2023	Regular	0.00	108.96	81096
2310-673957	Invoice	10/26/2023	WEDGE ANCHOR		0.00	75.00	
	4.5.11.310		Small Tools & Supplies	WEDGE ANCHOR	75.00		
2310-675349	Invoice	10/26/2023	ANCHOR FIX		0.00	33.96	
	1.5.21.240		Maintenance - Equipmen	ANCHOR FIX	33.96		
09899	WESCO RECEIVABLES CORP		10/26/2023	Regular	0.00	67,886.12	81097
304389	Invoice	10/26/2023	INV BRECKENRIDGE AND POLES		0.00	64,770.00	
	1.1.1611		Inventories	A POST TOP POLE 19' BLACK FIB	64,770.00		
305563	Invoice	10/26/2023	INV MISC ELEC		0.00	1,602.72	
	1.1.1611		Inventories	A Insulator Deadend 34.5 KV	1,602.72		
306829	Invoice	10/26/2023	INV MISC ELEC		0.00	1,439.40	
	1.1.1611		Inventories	A U Guard 2" X10' Flanged Galv	1,439.40		
307305	Invoice	10/26/2023	PUR METER BASE COVERS		0.00	74.00	
	1.5.21.310		Small Tools & Supplies	EKSTROM 1-6002 CLEAR METER	74.00		
09925	WEX HEALTH, INC		10/26/2023	Regular	0.00	27.50	81100

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
0001828964-IN	Invoice	10/26/2023	MONTHLY COBRA BILLING: 09/2023		0.00	27.50	
	1.5.31.285		Consulting Services	WEX, HEALTH, INC	27.50		
10188	XTONA		10/26/2023	Regular	0.00	400.00	81101
9916	Invoice	10/26/2023	Monthly IT Billing: 10/2023		0.00	400.00	
	1.5.31.265		Annual Maintenance Agr	Monthly IT Billing:	200.00		
	2.5.31.265		Annual Maintenance Agr	Monthly IT Billing:	80.00		
	3.5.31.265		Annual Maintenance Agr	Monthly IT Billing:	80.00		
	4.5.31.265		Annual Maintenance Agr	Monthly IT Billing:	40.00		
				Total Regular:	**0.00**	**1,654,768.64**	

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payment Type: Bank Draft						
06171	MN DEPT OF REVENUE	09/25/2023	Bank Draft	0.00	154,205.00	DFT0000681

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
08/2023 - SALES T	Invoice	09/25/2023	SALES TAX DRAFT: 08/2023	0.00	154,205.00

Account Number	Account Name	Item Description	Distribution Amount
1.2.1411	Sales Tax Payable	MN DEPT OF REVENUE	148,291.00
2.2.1411	Water Sales Tax Payable	MN DEPT OF REVENUE	5,293.00
4.2.1411	Sales Tax Payable	MN DEPT OF REVENUE	621.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
07640	PITNEY BOWES, INC.	09/29/2023	Bank Draft	0.00	3,500.00	DFT0000688

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
09/27/23-POSTA	Invoice	09/29/2023	POSTAGE REFILL	0.00	3,500.00

Account Number	Account Name	Item Description	Distribution Amount
1.5.31.220	Communications	POSTAGE REFILL	2,100.00
2.5.31.220	Communications	POSTAGE REFILL	700.00
3.5.31.220	Communications	POSTAGE REFILL	700.00

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00230	AFLAC	10/11/2023	Bank Draft	0.00	283.30	DFT0000689

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
295579	Invoice	10/11/2023	Aflac - Premium Inv. W/H: 10/13 & 10/27	0.00	283.30

Account Number	Account Name	Item Description	Distribution Amount
1.2.1311	Withheld from Salaries	AFLAC	283.30

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00472	AT&T MOBILITY	10/11/2023	Bank Draft	0.00	628.12	DFT0000690

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
287260682523X0	Invoice	10/11/2023	AT & T MONTHLY BILL: 09/2023	0.00	628.12

Account Number	Account Name	Item Description	Distribution Amount
1.5.31.220	Communications	AT & T MOBILITY - Monthly Bill	314.06
2.5.31.220	Communications	AT & T MOBILITY - Monthly Bill	125.62
3.5.31.220	Communications	AT & T MOBILITY - Monthly Bill	125.62
4.5.31.220	Communications	AT & T MOBILITY - Monthly Bill	62.82

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01805	CENTERPOINT ENERGY	10/11/2023	Bank Draft	0.00	16.11	DFT0000691

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
11595232-7-09/1	Invoice	10/11/2023	50 JENNY STREET	0.00	16.11

Account Number	Account Name	Item Description	Distribution Amount
2.5.11.230	Utilities	50 JENNY STREET	16.11

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01805	CENTERPOINT ENERGY	10/11/2023	Bank Draft	0.00	16.11	DFT0000692

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
11582840-2-09/1	Invoice	10/11/2023	1602 E RIVER RD	0.00	16.11

Account Number	Account Name	Item Description	Distribution Amount
3.5.21.230	Utilities	1602 E RIVER RD	16.11

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02455	CTC	10/11/2023	Bank Draft	0.00	1,971.28	DFT0000694

Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount
21259284	Invoice	10/11/2023	MONTHLY BILL: 09/12/2023-10/11/2023	0.00	1,971.28

Account Number	Account Name	Item Description	Distribution Amount
1.5.31.220	Communications	CTC	898.39
2.5.31.220	Communications	CTC	299.47
3.5.31.220	Communications	CTC	299.47
4.5.31.220	Communications	CTC	473.95

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02978	EBSO	10/16/2023	Bank Draft	0.00	80,706.46	DFT0000705

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
9004-086044-200	Invoice	10/16/2023	HEALTH INSURANCE: 10/2023		0.00	80,706.46	
	1.1.1313		Accounts Receivable -	EBSO-Health Insurance		243.67	
	1.2.1311		Withheld from Salaries	EBSO-Health Insurance		11,614.25	
	1.5.31.432		Health Insurance	EBSO-Health Insurance		63,312.25	
	1.5.31.432		Health Insurance	EBSO-Health Insurance		5,536.29	
00472	AT&T MOBILITY		10/16/2023	Bank Draft	0.00	1,308.57	DFT0000706
287302792515X1	Invoice	10/16/2023	AT & T MONTHLY BILL: 09/2023		0.00	1,308.57	
	1.5.31.220		Communications	AT & T MOBILITY - Monthly Bill		654.28	
	2.5.31.220		Communications	AT & T MOBILITY - Monthly Bill		261.71	
	3.5.31.220		Communications	AT & T MOBILITY - Monthly Bill		261.71	
	4.5.31.220		Communications	AT & T MOBILITY - Monthly Bill		130.87	
00230	AFLAC		10/18/2023	Bank Draft	0.00	283.30	DFT0000707
646082	Invoice	10/18/2023	Aflac - Premium Inv. W/H: 11/19 & 11/22		0.00	283.30	
	1.2.1311		Withheld from Salaries	AFLAC		283.30	
01655	CANON FINANCIAL SERVICES, INC		10/18/2023	Bank Draft	0.00	598.10	DFT0000708
31418912	Invoice	10/18/2023	Canon Invoice - Contract Charge:09/20/2		0.00	598.10	
	1.2.2840		Capital Lease Payable	03/14/22 Canon Invoice		228.79	
	1.5.31.480		Interest Expense	03/14/22 Canon Invoice		130.07	
	2.2.2840		Capital Lease Payable	03/14/22 Canon Invoice		76.26	
	2.5.31.480		Interest Expense	03/14/22 Canon Invoice		43.36	
	3.2.2840		Capital Lease Payable	03/14/22 Canon Invoice		76.26	
	3.5.31.480		Interest Expense	03/14/22 Canon Invoice		43.36	
02455	CTC		10/18/2023	Bank Draft	0.00	1,965.73	DFT0000710
21273694	Invoice	10/18/2023	MONTHLY BILL: 10/12/23-11/11/23		0.00	1,965.73	
	1.5.31.220		Communications	CTC		894.88	
	2.5.31.220		Communications	CTC		298.30	
	3.5.31.220		Communications	CTC		298.30	
	4.5.31.220		Communications	CTC		474.25	
02717	CULLIGAN		10/18/2023	Bank Draft	0.00	45.00	DFT0000711
150-10024107-7-	Invoice	10/18/2023	150-10024107-7 Hydro		0.00	45.00	
	4.5.11.290		Other Charges	150-10024107-7 Hydro		45.00	
02717	CULLIGAN		10/18/2023	Bank Draft	0.00	98.86	DFT0000712
150-01059575-2-	Invoice	10/18/2023	150-01059575-2 Service Center		0.00	98.86	
	1.5.21.290		Other Charges	CULLIGAN		31.74	
	1.5.31.290		Other Charges	150-01059575-2		27.58	
	2.5.21.290		Other Charges	CULLIGAN		21.16	
	2.5.31.290		Other Charges	CULLIGAN		18.38	
09561	United Parcel Service, Inc		10/18/2023	Bank Draft	0.00	29.24	DFT0000714

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
0000E4015K403	Invoice	10/18/2023	UPS - SHIPPING		0.00	29.24	
	3.5.11.275		Testing & Monitoring	UPS - SHIPPING		14.90	
	3.5.31.290		Other Charges	UPS - SHIPPING		14.34	
00472	AT&T MOBILITY		10/26/2023	Bank Draft	0.00	628.88	DFT0000715
287260682523X1	Invoice	10/26/2023	AT & T MONTHLY BILL: 09/05/23-10/04/2		0.00	628.88	
	1.5.31.220		Communications	AT & T MOBILITY - Monthly Bill		314.44	
	2.5.31.220		Communications	AT & T MOBILITY - Monthly Bill		125.78	
	3.5.31.220		Communications	AT & T MOBILITY - Monthly Bill		125.78	
	4.5.31.220		Communications	AT & T MOBILITY - Monthly Bill		62.88	
01191	BREMER BANK - CC		10/26/2023	Bank Draft	0.00	19,416.62	DFT0000716
09/25/23-CC STA	Invoice	10/26/2023	BREMER CC STATEMENT: 09/25/2023		0.00	19,416.62	
	1.1.4011		Construction In Progress	BREMER CC STATEMENT: 09/25		4,692.58	
	1.2.1013		CIP Payable	BREMER CC STATEMENT: 09/25		890.87	
	1.5.21.240		Maintenance - Equipmen	BREMER CC STATEMENT: 09/25		904.38	
	1.5.21.310		Small Tools & Supplies	BREMER CC STATEMENT: 09/25		17.24	
	1.5.21.360		Other Commodities	BREMER CC STATEMENT: 09/25		49.40	
	1.5.21.460		Travel/Conferences/Scho	BREMER CC STATEMENT: 09/25		663.57	
	1.5.31.220		Communications	BREMER CC STATEMENT: 09/25		42.00	
	1.5.31.267		IT System Expenses	BREMER CC STATEMENT: 09/25		994.03	
	1.5.31.370		Office Supplies	BREMER CC STATEMENT: 09/25		39.47	
	1.5.31.420		Dues & Subscriptions	BREMER CC STATEMENT: 09/25		150.20	
	2.1.4011		Construction In Progress	BREMER CC STATEMENT: 09/25		1,564.20	
	2.5.11.240		Maintenance - Equipmen	BREMER CC STATEMENT: 09/25		1,304.29	
	2.5.11.250		Maintenance - Buildings	BREMER CC STATEMENT: 09/25		147.10	
	2.5.11.310		Small Tools & Supplies	BREMER CC STATEMENT: 09/25		1,790.57	
	2.5.21.240		Maintenance - Equipmen	BREMER CC STATEMENT: 09/25		80.82	
	2.5.21.315		Personal Protection Equip	BREMER CC STATEMENT: 09/25		458.96	
	2.5.21.360		Other Commodities	BREMER CC STATEMENT: 09/25		32.64	
	2.5.21.460		Travel/Conferences/Scho	BREMER CC STATEMENT: 09/25		392.43	
	2.5.31.267		IT System Expenses	BREMER CC STATEMENT: 09/25		302.17	
	2.5.31.370		Office Supplies	BREMER CC STATEMENT: 09/25		13.15	
	3.1.4011		Construction In Progress	BREMER CC STATEMENT: 09/25		1,564.20	
	3.5.11.240		Maintenance - Equipmen	BREMER CC STATEMENT: 09/25		642.36	
	3.5.11.275		Testing & Monitoring	BREMER CC STATEMENT: 09/25		319.66	
	3.5.11.310		Small Tools & Supplies	BREMER CC STATEMENT: 09/25		467.14	
	3.5.11.360		Other Commodities	BREMER CC STATEMENT: 09/25		34.40	
	3.5.11.460		Travel/Conferences/Scho	BREMER CC STATEMENT: 09/25		638.25	
	3.5.31.267		IT System Expenses	BREMER CC STATEMENT: 09/25		302.17	
	3.5.31.370		Office Supplies	BREMER CC STATEMENT: 09/25		13.15	
	4.5.11.220		Communications	BREMER CC STATEMENT: 09/25		669.99	
	4.5.11.360		Other Commodities	BREMER CC STATEMENT: 09/25		9.88	
	4.5.31.267		IT System Expenses	BREMER CC STATEMENT: 09/25		25.35	
	4.5.31.460		Travel/Conferences/Scho	BREMER CC STATEMENT: 09/25		200.00	
01805	CENTERPOINT ENERGY		10/26/2023	Bank Draft	0.00	16.11	DFT0000717
11582840-2-10/1	Invoice	10/26/2023	1602 E RIVER RD		0.00	16.11	
	3.5.21.230		Utilities	1602 E RIVER RD		16.11	
01805	CENTERPOINT ENERGY		10/26/2023	Bank Draft	0.00	39.99	DFT0000718

Vendor Number / Payable #	Vendor Name / Payable Type / Account Number	Post Date	Payment Date / Payable Description / Account Name	Payment Type / Item Description	Discount Amount / Discount Amount / Distribution Amount	Payment Amount / Payable Amount	Number
11595232-7-10/1	Invoice	10/26/2023	50 JENNY STREET		0.00	39.99	
	2.5.11.230		Utilities	50 JENNY STREET		39.99	
06171	MN DEPT OF REVENUE		10/26/2023	Bank Draft	0.00	115,101.00	DFT0000719
09/2023 - SALES T	Invoice	10/26/2023	SALES TAX DRAFT: 09/2023		0.00	115,101.00	
	1.2.1411		Sales Tax Payable	MN DEPT OF REVENUE		110,046.00	
	2.2.1411		Water Sales Tax Payable	MN DEPT OF REVENUE		4,970.00	
	4.2.1411		Sales Tax Payable	MN DEPT OF REVENUE		85.00	
07640	PITNEY BOWES, INC.		10/26/2023	Bank Draft	0.00	3,500.00	DFT0000720
10/18/23-POSTA	Invoice	10/26/2023	POSTAGE REFILL		0.00	3,500.00	
	1.5.31.220		Communications	POSTAGE REFILL		2,100.00	
	2.5.31.220		Communications	POSTAGE REFILL		700.00	
	3.5.31.220		Communications	POSTAGE REFILL		700.00	
09961	XCEL ENERGY		10/26/2023	Bank Draft	0.00	1,814.08	DFT0000721
848368680	Invoice	10/26/2023	Xcel Energy-Service Center/WWT: 09/06/		0.00	1,814.08	
	1.5.21.230		Utilities	Gas Bill		138.03	
	1.5.31.230		Utilities/Gas	Gas Bill		69.01	
	2.5.21.230		Utilities/Gas	Gas Bill		69.01	
	2.5.31.230		Utilities/Gas	Gas Bill		69.01	
	3.5.11.230		Utilities	Gas Bill		1,469.02	
09561	United Parcel Service, Inc		10/26/2023	Bank Draft	0.00	139.83	DFT0000722
0000E4015K423	Invoice	10/26/2023	UPS SHIPPING		0.00	139.83	
	3.5.11.275		Testing & Monitoring	UPS SHIPPING		139.83	
				Total Bank Draft:	**0.00**	**386,311.69**	

Bank Code AP2 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	261	133	0.00	1,654,768.64
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	23	23	0.00	386,311.69
EFT's	5	5	0.00	1,269,956.01
	289	**161**	**0.00**	**3,311,036.34**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	261	133	0.00	1,654,768.64
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	23	23	0.00	386,311.69
EFT's	5	5	0.00	1,269,956.01
	289	**161**	**0.00**	**3,311,036.34**

Fund Summary

Fund	Name	Period	Amount
9	POOLED CASH CONTROL	9/2023	617,973.84
9	POOLED CASH CONTROL	10/2023	2,693,062.50
			3,311,036.34

Contractor's Application For Payment No. 23

	Application Period: 9/1/2023 - 10/1/2023	Application Date: 10/2/2023
To (Owner): Brainerd Public Utilities	From (Contractor): Magney Construction, Inc.	Via (Engineer): Short Elliot Hendrickson Inc. (SEH)
Project: 2.0 MG Water Storage Tank	Contract: All Construction	
Owner's Contract No.:	Contractor's Project No.: 00578	Engineer's Project No.: BRDPU 157774

Application for Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
COR No. 02	$29,708.98	
COR No. 03	$3,572.47	
COR No. 04		$13,424.76
COR No. 05	$13,275.46	
COR No. 06		$15,742.00
COR No. 07		$ 24,914.18
TOTALS	$46,556.91	$54,080.94
NET CHANGE BY CHANGE ORDERS		-$7,524.03

1. ORIGINAL CONTRACT PRICE			$5,974,000.00
2. Net change by Change Orders			-$7,524.03
3. CURRENT CONTRACT PRICE (Line 1 ± 2)			$5,966,475.97
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)			$5,962,805.97
5. RETAINAGE:			
a. 5% x	**$5,962,805.97**	**Work Completed**	$298,140.30
b. 5% x	**$0.00**	**Stored Materials**	$0.00
c. Total Retainage (Line 5a + Line 5b)			$298,140.30
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)			$5,664,665.67
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)			$5,641,879.92
8. AMOUNT DUE THIS APPLICATION			**$22,785.75**
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Schedule of Values + Line 5c above)			$301,810.30

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Daniel Fuhrman Date: 10/2/2023

Payment of: $22,785.75
(Line 8 or other - attach explanation of other amount)

is recommended by: Chad T Hagenburger (Engineer) 10/02/2023 (Date)

Payment of: $22,785.75
(Line 8 or other - attach explanation of other amount)

is approved by: (Brainerd Public Utilities) (Date)

Approved by: Funding Agency (if applicable) (Date)

EJCDC No. C-620 (2002 Edition)

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

Schedule of Values

Brainerd Public Utilities 2.0 MG Water Storage Tank

Payment Application No. 23

Date of Application: 10/2/2023

Work completed through: 10/1/2023

Item			C	D	E	F		G
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	%	Balance to Finish
006113	Bonding & Insurance	$56,200.00	$56,200.00			$56,200.00	100	$0.00
017113	Mobilization and General Conditions	$597,300.00	$591,300.00	$5,000.00		$596,300.00	100	$1,000.00
024119	Selective Demolition	$133,400.00	$133,400.00			$133,400.00	100	$0.00
024121	Water Tank Demolition	$150,750.00	$150,750.00			$150,750.00	100	$0.00
032000	Concrete Reinforcing	$714,300.00	$714,300.00			$714,300.00	100	$0.00
033000	Cast-In-Place Concrete	$2,345,000.00	$2,345,000.00			$2,345,000.00	100	$0.00
033510	Decorative Concrete Staining	$85,320.00	$83,000.00			$83,000.00	97	$2,320.00
055000	Metal and FRP Fabrications	$123,250.00	$123,250.00			$123,250.00	100	$0.00
061000	Rough Carpentry	$19,130.00	$19,130.00			$19,130.00	100	$0.00
066000	PVC Liner Panel	$15,220.00	$15,220.00			$15,220.00	100	$0.00
072100	Thermal Insulation	$1,670.00	$1,670.00			$1,670.00	100	$0.00
072129	Sprayed Insulation	$10,555.00	$10,555.00			$10,555.00	100	$0.00
076200	Sheet Metal Flashing and Trim	$35,310.00	$17,325.00	$17,985.00		$35,310.00	100	$0.00
077233	Roof and Floor Hatches	$16,770.00	$16,770.00			$16,770.00	100	$0.00
079200	Joint Sealants	$3,250.00	$3,250.00			$3,250.00	100	$0.00
081600	Corrosion Resistant Doors and Frames & Hardware	$10,210.00	$10,210.00			$10,210.00	100	$0.00
099720	Coating Systems for Industrial Facilities	$39,980.00	$39,980.00			$39,980.00	100	$0.00
104400	Safety Specialties	$350.00	$0.00			$0.00	0	$350.00
Division 22	Plumbing	$15,000.00	$15,000.00			$15,000.00	100	$0.00
Division 23	Heating, Ventilating and Air Conditioning	$8,500.00	$8,500.00			$8,500.00	100	$0.00
Division 26	Electrical	$37,300.00	$37,300.00			$37,300.00	100	$0.00
311100	Clearing & Grubbing	$17,700.00	$17,700.00			$17,700.00	100	$0.00
311315	Site Preparation	$25,000.00	$25,000.00			$25,000.00	100	$0.00
312210	Earthwork	$329,200.00	$329,200.00			$329,200.00	100	$0.00
315000	Ground Support Systems	$319,200.00	$319,200.00			$319,200.00	100	$0.00
321122	Aggregate Base	$22,700.00	$22,700.00			$22,700.00	100	$0.00
321216	Plant-Mixed Asphalt Pavement	$51,300.00	$51,300.00			$51,300.00	100	$0.00
329100	Topsoil Placement	$3,500.00	$3,500.00			$3,500.00	100	$0.00
329212	Establishing Turf and Controlling Erosion	$13,600.00	$13,600.00			$13,600.00	100	$0.00
329300	Exterior Plants	$31,415.00	$31,415.00			$31,415.00	100	$0.00
331100	Water Distribution Systems	$423,320.00	$423,320.00			$423,320.00	100	$0.00
331630	Disinfection of Water Storage Facilities	$4,570.00	$3,570.00	$1,000.00		$4,570.00	100	$0.00
334100	Storm Sewer Systems	$9,270.00	$9,270.00			$9,270.00	100	$0.00
334420	Manholes and Catch Basins	$17,240.00	$17,240.00			$17,240.00	100	$0.00

Schedule of Values

Brainerd Public Utilities 2.0 MG Water Storage Tank

Payment Application No. 23

Date of Application: 10/2/2023

Work completed through: 10/1/2023

Item			C	D	E	F		G
Specification Section No.	Description	Scheduled Value	From Previous Application (C+D)	This Period	Materials Presently Stored (not in Col D)	Total Completed and Stored to Date (C + D + E)	%	Balance to Finish
402310	Process Water and Waste Piping	$231,120.00	$231,120.00			$231,120.00	100	$0.00
402320	Process Piping Valves	$25,300.00	$25,300.00			$25,300.00	100	$0.00
402330	Process Piping Specialties	$4,500.00	$4,500.00			$4,500.00	100	$0.00
402340	Process Piping Hangers and Supports	$2,500.00	$2,500.00			$2,500.00	100	$0.00
402350	Process Piping Testing, Adjusting and Disinfection	$1,000.00	$1,000.00			$1,000.00	100	$0.00
409119	Instrumentation	$22,800.00	$22,800.00			$22,800.00	100	$0.00
COR No. 02	*30" Pipe & Fittings*	$29,708.98	$29,708.98			$29,708.98	100	$0.00
COR No. 03	*Demo Valve Vault*	$3,572.47	$3,572.47			$3,572.47	100	$0.00
COR No. 04	*Deleted Work Credit & FRP*	($13,424.76)	($13,424.76)			($13,424.76)	100	$0.00
COR No. 05	*New 16" Gate Valve*	$13,275.46	$13,275.46			$13,275.46	100	$0.00
COR No. 06	*Tank Coatings Credit*	($15,742.00)	($15,742.00)			($15,742.00)	100	$0.00
COR No. 07	*Paving Modifications*	($24,914.18)	($24,914.18)			($24,914.18)	100	$0.00
	Totals	$5,966,475.97	$5,938,820.97	$23,985.00	$0.00	$5,962,805.97	99.9%	$3,670.00

EJCDC No. C-620 (2002 Edition)
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Brainerd Public Utilities
BPU Commission Unfinished Business
October 31, 2023

A. Roberts Gravel Pit Purchase
Recommendation to Brainerd City Council to authorize the City Attorney to begin eminent domain process for gravel pit property owned by Roberts Sand & Gravel which are identified by parcel numbers 41361080 and 41361081.

B. Hydro Generation
Barr Engineering was on site this month to begin assessment of Pit No. 6 to begin work on determining what type of generator installation would make the most economic sense.

C. Decision on the Continuation of Chlorination of City Water Supply – No Changes Noted from Previous Month
BPU has been chlorinating the City's water supply since August 11th in compliance with Minnesota Department of Health (MDH) recommendation. The MDH recommends chlorination to continue until a residual of .2 free mg/l is detected throughout the City's water distribution system. The unfluoridated tap located at water plant continues to be closed until further notice.

The City Council has requested the unfluoridated tap be turned back on.

D. Current Open Employment Positions at BPU
The following job descriptions were recommended by Commission to City Council for approval with date of recommendation included (see discussion included in HR Directors Report):
- Business Office Support Specialist (5/30/23)
- Facilities Custodian (5/30/23)
- Journeyman Electrician (7/25/23)

E. Organizational Restructuring
Due to the restructuring and realignment of BPU positions it will be necessary to revise the following job descriptions:
- Water Plant Chief Operator
- Water Plant Operator
- Water Crew Chief
- Water Service Worker
- Maintenance Mechanic to Maintenance Lead
- Operations Manager
- Water/Wastewater Manager

F. Schedule of Authority Roles of Commission and Council in Operation of BPU
The development of this schedule has not yet started.

G. Development of Plan to be Carbon Free by 2040
No activity reported for the month.

H. Water Treatment Plant (WTP) Asset Inventory Prepared by Bolton & Menk
Report has been submitted to BPU staff for review and comment.

I. Brainerd City Code Section 700 – Sewer Code
Reviewed by BPU Commission and recommended to Council for approval. Prior to final approval by Council the revised Code was sent to MPCA for possible revisions. MPCA is still reviewing the document.

J. Insurance Claims Related to August Boil Advisory
Claim information sent to law firm retained by League of Minnesota Cities Insurance Trust for review and recommendation.

K. Lead Service Line (LSL) Inventory Assessment
Work has recently started regarding the LSL inventory that BPU must perform in the next few months. Identification of types of materials used in water service lines along with inventory process is required to be completed and submitted to the Minnesota Department of Health before October 16, 2024.

L. Wellhead Protection Plan (WHP)
Continue to work with Minnesota Rural Water Association and Bolton & Menk on completing WHP Part 2 Amendment by July 1, 2024.

M. Request for Proposal (RFP) for Water Reclamation Project
Expecting to send out RFP for engineering services related to the design and construction of the Water Reclamation Project during the first week of November.

N. Directional Drilling Forcemain River Crossing Project
Work is progressing as planned and a new pipe is now under the river.

O. Electric Transmission Service to Brainerd
Continue to work on scheduling a meeting with Minnesota Power to discuss capacity constraints imposed on BPU by MP on transmission line serving Brainerd.

P. Crypto Mining Activity
JFK current mining load is approximately 9 MWs with work continuing adding 6 MWs of additional load in the near future. VCV is in the process of designing building structure and their industrial location and actual load is still several months away.

Q. Rewrite of Brainerd City Code Section 705 – Water System
The process of rewriting Section 705 has not yet started.

R. Rotary Park Electric Service and Solar Project
Waiting for Park Board decision regarding this project.

S. Corrosion Control Plan to Minnesota Department of Health
A plan must be submitted to the Minnesota Department of Health by November 6, 2023, describing the intended plan for dealing with copper corrosion.

Public Utilities Commission
Agenda Request

MEETING DATE: October 31, 2023

TITLE OF ITEM: Discuss Job Offer for Electric Distribution Supervisor

AGENDA:

ACTION REQUESTED: Approve/Deny Motion

SUBMITTED BY: Kris Schubert, Human Resources Director, Todd Wicklund, Public Utilities Director

DEPARTMENT: HR

PRESENTER: Kris Schubert, Human Resources Director

ESTIMATED TIME (MIN): 2 minutes

SUMMARY OF ISSUE: With the recent reorganization of the Public Utilities Department, Staff and the Commission recommended to fill the vacant Electric Distribution Supervisor position. The position was posted internally with one applicant, Lineworker Mitch Lachelt, applying for the position. Per our Employee Policy Manual, "Promoted and/or reclassified employees will generally start at the lowest step that is at least 3% more than the employee received in his or her previous position with the City..." In following this policy, Staff provided Mr. Lachelt a job offer for Step 5 ($53.28 per hour) as that is the lowest step with at least a 3% increase of his current hourly wage of $50.40 per hour. In discussing this offer, it was noted that in addition to Mr. Lachelt's base hourly wage, he is also required by union contract to participate and is scheduled approximately every six weeks to receive standby pay that currently averages around $6,000 per year. Staff does not feel that overtime should be taken into consideration as it is unpredictable; however, scheduled work hours and pay should. Taking into consideration his required standby pay, Staff is recommending that Mr. Lachelt's initial step placement for the Electric Distribution Supervisor position be Step 6 which is $55.41 per hour.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS: Staff discussed this recommendation with the Commission's Personnel Committee and they agreed with the recommendation. Since this is a slight deviation of our past practice and could be precedence setting, Staff is requesting that the entire Commission review and provide a recommendation to the Council for future clarification. If the Council also agrees with this recommendation, a new job offer for Step 6 will be provided to Mr. Lachelt. Mr. Lachelt has stated he would accept the position at the Step 6 wage.

RECOMMENDED ACTION/MOTION: Motion to recommend to the City Council:

1. To include scheduled standby pay as required by the union contract into consideration for initial step placements for promoted employees
2. To approve a conditional job offer to Mitch Lachelt for the Electric Distribution Supervisor position at

Step 6 ($55.41 per hour) with his promotion being effective November 7, 2023; and
3. To authorize Staff to begin the hiring process to backfill the Lineworker position.

FINANCIAL IMPACT: The approximate impact of salary and benefits for 2023 is $2,000.

Public Utilities Commission
Agenda Request

MEETING DATE: October 31, 2023

TITLE OF ITEM: Accept the Retirement of Hydro Operator/Mechanic Bradley Holtz

AGENDA:

ACTION REQUESTED: Approve/Deny Motion

SUBMITTED BY: Kris Schubert, Human Resources Director, Todd Wicklund, Public Utilities Director

DEPARTMENT: HR

PRESENTER: Kris Schubert, Human Resources Director

ESTIMATED TIME (MIN): 2 Minutes

SUMMARY OF ISSUE: Hydro Operator/Mechanic Bradley Holtz has submitted his retirement notice. Brad's retirement will be effective December 31, 2023. Staff recommends accepting Mr.Holtz's retirement with regret. This approval will also authorize Mr. Holtz's severance pay per city policy and the USW Hydro Union Contract.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS: Management plans to utilize current staff to assist at the dam facility as needed and until we can determine our staffing needs once the facility is automated.

RECOMMENDED ACTION/MOTION: Recommend that the City Council accept Bradley Holtz's retirement with regret; further, to authorize Mr. Holtz's severance pay per city policy and the USW Hydro Union Contract.

FINANCIAL IMPACT: Unknown-depends on final accrual balances.

10/18/23

I have decided to retire on 12/31/23.

Brad Holtz

received 10/18/23 MS

BRAINERD PUBLIC UTILITIES
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Business Office: 218.829.8726 ■ ***Repair Service:*** 218.829.2193
www.bpu.org

To: Brainerd Public Utilities Commission

From: Todd Wicklund

Date: October 26, 2023

Re: Water and Wastewater Treatment Rate Adjustments

Recommend approval of proposed water and wastewater treatment rates as indicated on the attached schedule. The effective date of the new rates is December 1, 2023. The primary reason for the adjustments is related to debt service requirements related to the issuance of the 2023A bonds. The impact on a residential water/wastewater treatment customer using 4,000 gallons a month would be an increase of $3.15 per month.

Brainerd Public Utilities
Impact on Water Customers
2023A Bonds

Outside City	Meter Size	Meters in Service (8 Mos) 2023	Meters in Service Annualized 2023	Gallons Sold (000's) (8 Mos) 2023	Gallons Sold (000's) Annualized 2023	% of Gallons Sold	Add'l Revenue Required	Increase in Monthly Charge	Proposed Monthly Change	Add'l Revenue Generated
	3/4"	35,585	53,378	113,305	169,958	44.8%	89,538	$ 1.68	$ 4.10	$ 218,848
200%	3/4"	105	158	246	369	0.1%	194	1.23	4.10	646
	1"	1,566	2,349	17,866	26,799	7.1%	14,118	6.01	4.10	9,631
200%	1"	13	20	420	630	0.2%	332	17.02	4.10	80
	1 1/2"	879	1,319	25,033	37,550	9.9%	19,782	15.00	4.10	5,406
	2"	895	1,343	53,909	80,864	21.3%	42,601	31.73	4.10	5,504
200%	2"	24	36	54	81	0.0%	43	1.19	4.10	148
	3"	174	261	17,889	26,834	7.1%	14,137	54.16	4.10	1,070
200%	3"	21	32	185	278	0.1%	146	4.64	4.10	129
	4"	99	149	14,241	21,362	5.6%	11,254	75.78	4.10	609
200%	4"	5	8	1	2	0.0%	1	0.11	4.10	31
	6"	39	59	9,939	14,909	3.9%	7,854	134.26	4.10	240
	8"	-	-	-	-	0.0%	-		4.10	-
	Total	39,405	59,108	253,088	379,632	100.0%	$ 200,000			242,341

10/27/2023

Brainerd Public Utilities
New Water and Wastewater Treatment Rates
Effective December 1, 2023

Water

Outside City	Meter Size	Meters in Service (8 Mos) 2023	Meters in Service Annualized 2023	Gallons Sold (000's) (8 Mos) 2023	Gallons Sold (000's) Annualized 2023	% of Gallons Sold	Current Base Charge	Proposed Base Charge	Current Base Charge Revenue	Proposed Base Charge Revenue	Current Commodity Charge	Proposed Commodity Charge	Current Base Charge Revenue	Proposed Base Charge Revenue	Current Total Revenue	Current Total Revenue	Change in Total Revenue
	3/4"	35,585	53,378	113,305	169,958	44.8%	$ 19.30	$ 19.30	$ 1,030,186	$ 1,030,186	$ 3.95	$ 4.10	$ 671,332	$ 696,826	$ 1,701,518	$ 1,727,012	$ 25,494
200%	3/4"	105	158	246	369	0.1%	38.60	38.60	6,080	6,080	3.95	4.10	1,458	1,513	7,537	7,592	55
	1"	1,566	2,349	17,866	26,799	7.1%	44.50	49.70	104,531	116,745	3.95	4.10	105,856	109,876	210,387	226,621	16,235
200%	1"	13	20	420	630	0.2%	89.00	99.40	1,736	1,938	3.95	4.10	2,489	2,583	4,224	4,521	297
	1 1/2"	879	1,319	25,033	37,550	9.9%	65.50	73.90	86,362	97,437	3.95	4.10	148,321	153,953	234,682	251,390	16,708
	2"	895	1,343	53,909	80,864	21.3%	110.00	127.80	147,675	171,572	3.95	4.10	319,411	331,540	467,086	503,112	36,026
200%	2"	24	36	54	81	0.0%	220.00	255.60	7,920	9,202	3.95	4.10	320	332	8,240	9,534	1,294
	3"	174	261	17,889	26,834	7.1%	203.50	230.10	53,114	60,056	3.95	4.10	105,992	110,017	159,106	170,073	10,968
200%	3"	21	32	185	278	0.1%	407.00	460.20	12,821	14,496	3.95	4.10	1,096	1,138	13,917	15,634	1,717
	4"	99	149	14,241	21,362	5.6%	298.50	345.10	44,327	51,247	3.95	4.10	84,378	87,582	128,705	138,830	10,124
200%	4"	5	8	1	2	0.0%	597.00	690.20	4,478	5,177	3.95	4.10	6	6	4,483	5,183	699
	6"	39	59	9,939	14,909	3.9%	473.50	551.00	27,700	32,234	3.95	4.10	58,889	61,125	86,588	93,358	6,770
	8"	-	-	-	-	0.0%	883.50	968.40	-	-	3.95	4.10	-	-	0	0	0
	Total	39,405	59,108	253,088	379,632	100.0%			$ 1,526,927	$ 1,596,369			$ 1,499,546	$ 1,556,491	$ 3,026,473	$ 3,152,860	$ 126,387
Additional Average Debt Service Requirement																	$ 105,159
Additional Revenue Over Debt Service Requirement																	$ 21,228

Wastewater Treatment

Outside City	Meter Size	Meters in Service (8 Mos) 2023	Meters in Service Annualized 2023	Gallons Processes (000's) (8 Mos) 2023	Gallons Processes (000's) Annualized 2023	% of Gallons Sold	Current Base Charge	Proposed Base Charge	Current Base Charge Revenue	Proposed Base Charge Revenue	Current Commodity Charge	Proposed Commodity Charge	Current Base Charge Revenue	Proposed Base Charge Revenue	Current Total Revenue	Current Total Revenue	Change in Total Revenue
	3/4"	35,585	53,378	113,305	169,958	44.8%	$ 19.95	$ 21.30	$ 1,064,881	$ 1,136,941	$ 3.35	$ 3.65	$ 569,358	$ 620,345	$ 1,634,239	$ 1,757,286	$ 123,047
200%	3/4"	105	158	246	369	0.1%	39.90	42.60	6,284	6,710	3.35	3.65	1,236	1,347	7,520	8,056	536
	1"	1,566	2,349	17,866	26,799	7.1%	24.00	25.60	56,376	60,134	3.35	3.65	89,777	97,816	146,153	157,951	11,798
200%	1"	13	20	420	630	0.2%	48.00	51.20	936	998	3.35	3.65	2,111	2,300	3,047	3,298	251
	1 1/2"	879	1,319	25,033	37,550	9.9%	28.50	30.80	37,577	40,610	3.35	3.65	125,791	137,056	163,368	177,665	14,297
	2"	895	1,343	53,909	80,864	21.3%	32.50	33.90	43,631	45,511	3.35	3.65	270,893	295,152	314,524	340,663	26,139
200%	2"	24	36	54	81	0.0%	65.00	67.80	2,340	2,441	3.35	3.65	271	296	2,611	2,736	125
	3"	174	261	17,889	26,834	7.1%	44.00	46.40	11,484	12,110	3.35	3.65	89,892	97,942	101,376	110,053	8,676
200%	3"	21	32	185	278	0.1%	88.00	92.80	2,772	2,923	3.35	3.65	930	1,013	3,702	3,936	234
	4"	99	149	14,241	21,362	5.6%	52.00	55.10	7,722	8,182	3.35	3.65	71,561	77,969	79,283	86,152	6,869
200%	4"	5	8	1	2	0.0%	104.00	110.20	780	827	3.35	3.65	5	5	785	832	47
	6"	39	59	9,939	14,909	3.9%	65.00	69.90	3,803	4,089	3.35	3.65	49,943	54,416	53,746	58,505	4,759
	8"	-	-	-	-	0.0%	-	-	-	-	3.35	3.65	-	-	0	0	0
	Total	39,405	59,108	253,088	379,632	100.0%			$ 1,238,586	$ 1,321,476			$ 1,271,767	$ 1,385,657	$ 2,510,354	$ 2,707,133	$ 196,779
Additional Average Debt Service Requirement																	$ 182,359
Additional Revenue Over Debt Service Requirement																	$ 14,420

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To: Brainerd Public Utilities Commission

From: Todd Wicklund

Date: October 26, 2023

Re: Approval of 14th Amendment to AEP Agreement

BPU has been looking for additional capacity for Planning Years starting June 1, 2025, and Todd Hegwer, BPU's energy consultant was able to find 5.5 MWs of capacity for the Planning Years 25/26 and 26/27 at a cost of $27,500 per month. My recommendation is to approve the purchase of the additional 5.5 MWs of capacity. Final signature of approval to occur in the next few days once clean version of Amendment received from AEP.

FOURTEENTH AMENDMENT TO MARKET BASED RATE FULL REQUIREMENTS AGREEMENT

This FOURTEENTH AMENDMENT ("Amendment") is dated as of October __, 2023 ("Effective Date") by and between AEP Energy Partners, Inc. ("Company"), and the City of Brainerd, Minnesota, by and through the Brainerd Public Utilities ("Customer") (each individually a "Party," or collectively, the "Parties").

RECITALS

WHEREAS, the Parties entered into a Market Based Rate Full Requirements Agreement dated January 4, 2016, as amended by that First Amendment dated April 26, 2016, that Second Amendment dated May 31, 2016, that Third Amendment dated June 23, 2017, that Fourth Amendment dated September 26, 2017, that Fifth Amendment dated July 31, 2018, that Sixth Amendment dated December 18, 2018; that Seventh Amendment dated June 3, 2019, that Eighth Amendment dated March 20, 2020; that Ninth Amendment dated September 29, 2020, and that Tenth Amendment dated October 13, 2020, that Eleventh Amendment dated March 16, 2022, that Twelfth Amendment dated April 27, 2022 (collectively, the "Agreement"), and that Thirteenth Amendment dated March 14, 2023; and

WHEREAS, the Parties desire to amend the Agreement to document certain transactions pertaining to ZRCs in Appendix D;

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained in the Agreement including this Amendment thereto, the Parties hereby agree as follows:

I. Amendments.

A. Appendix D Table of ZRC Transactions. To memorialize certain ZRC transactions, Appendix D is deleted in its entirety and replaced with the Appendix D "Table of ZRC Transactions" attached to this Amendment, and incorporated herein by this reference.

Except as set forth above, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused their duly authorized representatives to execute this Amendment on their behalf as of the date first above written.

City of Brainerd, Minnesota
By and Through the Brainerd Public Utilities

By: _____

Name: Patrick Wussow

Title: Commission President

AEP Energy Partners, Inc.

By: _____

Name: Thomas M. Myers

Title: Vice President

APPENDIX D

TABLE OF ZRC TRANSACTION CONFIRMATIONS

Planning Year	Amendment made for ZRC	Local Resource Zone (LRZ)	Quantity (#MWs of ZRCs)	Contract Price ($ per ZRC)	Additional or Special Terms	Charge ($)
PY 19/20						
June 1, 2019 through May 31, 2020	First Amendment	LRZ 1	30 MWs of ZRCs	$3,200.00/per MW per Month	See Footnotes 1, 2 and 3	$96,000.00/per Month
June 1, 2019 through May 31, 2020	Second Amendment	LRZ 1	5 MWs of ZRCs	$1,800.00/per MW per Month	See Footnote 2 and 3	$9,000.00/per Month
June 1, 2019 through May 31, 2020	Fourth Amendment	LRZ 1	5 MWs of ZRCs	$1,850/per MW per Month	See Footnote 2, 3 and 5	$9,250.00/per Month
June 1, 2019 through May 31, 2020	Fourth Amendment	LRZ 1	5 MWs of ZRCs	$1,850/per MW per Month	See Footnote 2, and 3	$9,250.00/per Month
PY 20/21						
June 1, 2020 through May 31, 2021	First Amendment	LRZ 1	30 MWs of ZRCs	$3,200.00/per MW per Month	See Footnote 2 and 3	$96,000.00/per Month
June 1, 2020 through May 31, 2021	Second Amendment	LRZ 1	20MWs of ZRCs	$3,700.00/per MW per Month	See Footnote 2 and 3	$74,000.00/per Month
PY 21/22						
June 1, 2021 through May 31, 2022	First Amendment	LRZ 1	30 MWs of ZRCs	$3,200.00/per MW per Month	See Footnote 2 and 3	$96,000.00/per Month
June 1, 2021 through May 31, 2022	Second Amendment	LRZ 1	20MWs of ZRCs	$3,700.00/per MW per Month	See Footnote 2 and 3	$74,000.00/per Month
PY 22/23						
June 1, 2022 through May 31, 2023	First Amendment	LRZ 1	30 MW of ZRCs	$3,500.00/per MW per Month	See Footnote 2, 3, and 4	$105,000.00/per Month
June 1, 2022 through May 31, 2023	Second Amendment	LRZ 1	20MWs of ZRCs	$3,700.00/per MW per Month	See Footnote 2 and 3	$74,000.00/per Month
PY 23/24						
June 1, 2023 through May 31, 2024	First Amendment	LRZ 1	30 MW of ZRCs	$3,500.00/per MW per Month	See Footnote 2, 3, and 4	$105,000.00/per Month
June 1, 2023 through May 31, 2024	Second Amendment	LRZ 1	20MWs of ZRCs	$3,700.00/per MW per Month	See Footnote 2 and 3	$74,000.00/per Month

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Planning Year	Amendment made for ZRC	Local Resource Zone (LRZ)	Quantity (#MWs of ZRCs)	Contract Price ($ per ZRC)	Additional or Special Terms	Charge ($)
PY 24/25						
June 1, 2024 through May 31, 2025	First Amendment	LRZ 1	30 MW of ZRCs	$3,500.00/per MW per Month	See Footnote 2, 3, and 4	$105,000.00/per Month
June 1, 2024 through May 31, 2025	Second Amendment	LRZ 1	20MWs of ZRCs	$3,700.00/per MW per Month	See Footnote 2 and 3	$74,000.00/per Month
PY 25/26						
June 1, 2025 through May 31, 2026	Fourth Amendment	LRZ 1	20MWs of ZRCs	$4,000.00/per MW per Month	See Footnote 2 and 3	$80,000.00/per Month
June 1, 2025 through May 31, 2026	Sixth Amendment	LRZ 1	10 MWs of ZRCs	$3,500.00/per MW per Month	See Footnote 2 and 3	$35,000.00/per Month
June 1, 2025 through May 31, 2026	Fourteenth Amendment	LRZ 1	5.5 MWs of ZRCs	TBD 5000 / Per MW per month.		TBD 27,500 / per month.
PY 26/27						
June 1, 2026 through May 31, 2027	Fourth Amendment	LRZ 1	20MWs of ZRCs	$4,000.00/per MW per Month	See Footnote 2 and 3	$80,000.00/per Month
June 1, 2026 through May 31, 2027	Sixth Amendment	LRZ 1	10MWs of ZRCs	$3,500.00/per MW per Month	See Footnote 2 and 3	$35,000.00/per Month
June 1, 2026 through May 31, 2027	Fourteenth Amendment	LRZ 1	5.5 MWs of ZRCs	TBD See Above		TBD 27,500 / per month.
PY 27/28						
June 1, 2027 through May 31, 2028	Fourth Amendment	LRZ 1	20MWs of ZRCs	$4,000.00/per MW per Month	See Footnote 2 and 3	$80,000.00/per Month
June 1, 2027 through May 31, 2028	Sixth Amendment	LRZ 1	10MWs of ZRCs	$3,500.00/per MW per Month	See Footnote 2 and 3	$35,000.00/per Month
PY 28/29						
June 1, 2028 through May 31, 2029	Fourth Amendment	LRZ 1	20MWs of ZRCs	$4,000.00/per MW per Month	See Footnote 2 and 3	$80,000.00/per Month
June 1, 2028 through May 31, 2029	Sixth Amendment	LRZ 1	10MWs of ZRCs	$3,500.00/per MW per Month	See Footnote 2 and 3	$35,000.00/per Month
PY 29/30						
June 1, 2029 through May 31, 2030	Fourth Amendment	LRZ 1	20MWs of ZRCs	$4,000.00/per MW per Month	See Footnote 2 and 3	$80,000.00/per Month
June 1, 2029 through May 31, 2030	Sixth Amendment	LRZ 1	10MWs of ZRCs	$3,500.00/per MW per Month	See Footnote 2 and 3	$35,000.00/per Month

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OTHER						
Separate ZRC SALE BY CUSTOMER TO SELLER	**Amendment made for ZRC**	**Local Resource Zone (LRZ)**	**Quantity (#MWs of ZRCs)**	**Price ($ per ZRC)**	**Additional or Special Terms**	**Credit ($)**
PYs 20/21 – thru PY 24/25 June 1, 2020 through May 31, 2025	Fourth Amendment	LRZ 1	5 MW of ZRCs	$2,500.00/per MW per Month	See Footnote 6	$12,500.00/per Month Customer Credit in applicable PY
PY 20/21 June 1, 2020 through May 31, 2021	Eighth Amendment	LRZ 1	4.8 MW of ZRCs	$500.00/ per MW per Month	See Footnote 6	$2,400.00/per Month Customer Credit in Planning Year
PY 21/22 June 1, 2021 through May 31, 2022	Ninth Amendment	LRZ 1	4.8 MW of ZRCs	$800.00/ per MW per Month	See Footnote 6	$3,840.00/per Month Customer Credit in Planning Year
PY 22/23 June 1, 2022 through May 31, 2023	Ninth Amendment	LRZ 1	6 MW of ZRCs	$1,000.00/ per MW per Month	See Footnote 6	$6,000.00/per Month Customer Credit in Planning Year
PY 23/24 June 1, 2023 through May 31, 2024	Ninth Amendment	LRZ 1	6 MW of ZRCs	$1,00.00/ per MW per Month	See Footnote 6	$6,000.00/per Month Customer Credit in Planning Year
PY 24/25 June 1, 2024 through May 31, 2025	Ninth Amendment	LRZ 1	6 MW of ZRCs	$1,000.00/ per MW per Month	See Footnote 6	$6,000.00/per Month Customer Credit in Planning Year
PY 22/23 June 1, 2022 through May 31, 2023	Eleventh Amendment	LRZ 1	1.4 MW of ZRCs	$1,000.00/ per MW per Month	See Footnote 6	$1,400.00/per Month Customer Credit in applicable Planning Year

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Separate ZRC SALE BY CUSTOMER (if seasonal, designate)	Local Resource Zone (LRZ)	Quantity (#MWs of ZRCs) Purchase shows as (negative)	Price ($ per ZRC)	Additional or Special Terms	Charge or Credit ($)
PY 23/24					
Summer Seasonal June 1, 2023 through August 31, 2023	LRZ 1	(0.7) MWs of ZRCs	$/per MW per Month from Auction	See Footnote 7	$/Month Customer Charge or Credit determined by Seasonal Auction Price
Fall Seasonal September 1, 2023 through November 30, 2023	LRZ 1	8.5 MWs of ZRCs	$/per MW per Month from Auction	See Footnote 7	$/Month Customer Charge or Credit determined by Seasonal Auction Price
Winter Seasonal December 1, 2023 through February 2024	LRZ 1	8.7 MWs of ZRCs	$/per MW per Month from Auction	See Footnote 7	$/Month Customer Charge or Credit determined by Seasonal Auction Price
Spring Seasonal March 1, 2024 through May 31, 2024	LRZ1	9.0 MWs of ZRCs	$/per MW per Month from Auction	See Footnote 7	$/Month Customer Charge or Credit determined by Seasonal Auction Price

Additional or Special Terms For Table:

Footnote 1: For any ZRC quantities prior to July 1, 2019, at Customer's request, Company will, if required by MISO Rules, provide such ZRCs to Customer's requirements provider during such period at no additional cost.

Footnote 2: Customer shall also reimburse Company for any incremental costs or charges that Company incurs to meet the New Capacity Rules. Customer's incremental costs or charges associated with the specified amount of MWs of ZRCs shall be calculated as the positive difference between (a) the product of (i) specified amount of MWs of ZRCs and (ii) the Auction Clearing Price ("ACP") for the Local Resource Zone ("LRZ") where the load is located; and (b) the product of (i) the specified amount of MWs of ZRCs purchased by Company for Customer's load and (ii) the ACP for the applicable LRZ where the generation resource is located. If FERC modifies the New Capacity Rules, the foregoing calculation will be adjusted by Company to the extent necessary to address any such modifications. To the extent that the specified amount of MWs of ZRCs exceed Customer's Capacity requirements within MISO, Company will sell any such excess and apply the proceeds of such sale to Customer's invoice.

Footnote 3: For any amount of ZRCs needed in excess of the MWs specified for a Planning Year, Customer shall reimburse Company for any and all costs or charges, incremental or otherwise, that Company shall incur on Customer's behalf to meet the FERC approved New Capacity Rules.

Footnote 4: Company's bilateral transaction is a qualified purchase option for Capacity in the form of up to 30 MW of ZRCs in Local Resource Zone 1. Customer understands that the option is qualified by the availability to the counterparty, as determined by the counterparty, of a Capacity resource at that time and is also subject to certain conditions associated with the implementation of the Minnesota Clean Power Plan, such that Capacity resource availability and specific conditions must be satisfied before the option is available for exercise. Subject to the terms of

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this Agreement and Company's ability to acquire such Capacity under said bilateral option, Company grants an option to Customer, subject to the following qualifications and conditions related to the availability of the Capacity resource contained within Company's bilateral agreement, namely, the generation owner determining in a commercially reasonable manner within two months of the published date of the Minnesota Clean Power Plan and Company receiving notice from said generation owner that it has determined that it has extra Capacity available for sale between June 1, 2022 thru May 31, 2025. Upon Company notifying Customer that it has received a notice from the generation owner that it has extra Capacity available for sale, Customer will then have within fifty (50) days of Company's notification hereunder to determine whether Customer wants to exercise the option for the Capacity. If Customer timely exercises said Option after Company has notified Customer that the generation resource owner conditions have been satisfied, Company will sell such ZRCs to and Customer will purchase such ZRCs as further described in this Agreement. If under the Company's bilateral agreement, the generation owner determines that there is no available generation within two months of the published date of the Minnesota Clean Power Plan, then Customer will not have the ability to exercise the option to secure such Capacity from Company.

Footnote 5: Company's bilateral transaction is subject to a condition precedent, as the generation resource owner is building a new generation facility, so the counterparty has a time limited option to cancel Company's purchase prior to December 31, 2017, if the counterparty determines that the cost of the project is projected not to be in its financial interest, as determined solely by such counterparty, the counterparty may terminate the bilateral transaction, and this purchase would be null and void. Updated with 6th Amendment: As the counterparty did not exercise its time limited option to cancel, this condition precedent is no longer applicable, as Company received an acknowledgement from the counterparty that the counterparty's ability to cancel has expired.

Footnote 6: Customer, as the seller of the ZRCs, will designate Company to accomplish delivery of the ZRCs by submitting the appropriate transaction(s) in MISO's Module E capacity tracking system, or any successor system and Customer will not have sold or committed such ZRCs to another party. In the unlikely event that the ZRCs would not be available for Company to deliver on behalf of Customer, then Seller would be responsible for the positive difference, if any, obtained by subtracting the Contract Price from the price associated with any replacement ZRCs Company acquires and multiplying such amount (positive difference, if any) by the portion of the Quantity not delivered to Company. Company will issue an invoice for such amount accordingly.

Footnote 7. Company will submit these volumes (Purchases as a negative Qty and Sales as positive Qty) into the MISO Auction.

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BRAINERD PUBLIC UTILITIES
8027 Highland Scenic Rd • P.O. Box 373 • Brainerd, Minnesota 56401
Business Office: 218.829.8726 ■ ***Repair Service:*** 218.829.2193
www.bpu.org

Brainerd Public Utilities
Public Utilities Director's Report
October 31, 2023

September 2023 Financial Report
See attached financial report.

Budget Process
Will need to start work preparing 2024 Operating Budget and 2024-2028 Capital Budget for presentation to Commission on November 28, 2023, and the Council on December 4, 2023. Would like budget for a Laborer for the maintenance department as well as a Network Administrator for IT.

2024 and 2025 City Road Construction Schedule
City street projects for 2024 and 2025 are currently scheduled to be only mill and overlay projects rather than be full reclamation projects. BPU has been waiting several years for these projects to be started and the anticipation was that these projects would be full reclamation projects since there is significant electric and water infrastructure that needs to be replaced under those streets identified in the projects. Would ask that the scope of those street projects be reconsidered.

Next Board Meeting – November 28, 2023

BRAINERD PUBLIC UTILITIES
COMBINING STATEMENT OF NET POSITION BY DEPARTMENT
SEPTEMBER 30, 2023 AND 2022

	Electric	Water	Wastewater Treatment	Totals 2023	Totals 2022
ASSETS					
UTILITY PLANT					
Construction in Progress	$ 2,813,101	$ 6,654,218	$ 1,510,689	$ 10,978,008	$ 5,532,992
Right-to-Use	421,686	20,146	20,146	461,978	
In Service	46,752,645	30,060,314	39,177,997	115,990,956	114,214,155
Total Investment in Utility Plant	49,987,432	36,734,678	40,708,832	127,430,942	119,747,147
Less: Accumulated Depreciation	(24,967,229)	(15,155,917)	(20,654,048)	(60,777,194)	(55,880,409)
Net Utility Plant	25,020,203	21,578,761	20,054,784	66,653,748	63,866,738
CASH AND INVESTMENTS					
Nonrestricted	5,311,722	(1,154,300)	3,482,320	7,639,742	9,424,507
Restricted					
Customer Deposits	473,696	-	-	473,696	368,665
City of Brainerd Contribution	70,333		-	70,333	308,990
Conservation Incentive Program	357,243	-	-	357,243	279,415
Water and Sewer Accessiblity Charges	-	476,197	7,138	483,335	603,174
Construction Bond Proceeds	-	211,321	-	211,321	2,836,192
Debt Service Reserve	1,117,250	1,435,324	1,962,980	4,515,554	4,588,747
Total Restricted Cash and Investments	2,018,522	2,122,842	1,970,118	6,111,482	8,985,183
Total Cash and Investments	7,330,244	968,542	5,452,438	13,751,224	18,409,690
CURRENT ASSETS					
Accounts Receivable	3,674,034	479,992	769,368	4,923,394	4,448,107
Interest Receivable	9,151	2,443	22,096	33,690	29,914
Inventory	1,710,784	165,282	-	1,876,066	1,537,953
Prepaid Expenses	90,819	47,766	32,834	171,419	253,463
Total Current Assets	5,484,788	695,483	824,298	7,004,569	6,269,437
OTHER ASSETS					
Bonds and Notes Receivable	-	-	3,818,334	3,818,334	3,330,334
Interest Receivable - Notes Receivable	-	-	10,200	10,200	12,100
Service Territory Acquisitions, Net of Accumulated Amortization	219,883	-	-	219,883	236,716
Deferred Outflows of Resources	964,512	321,504	321,504	1,607,520	1,716,600
Investment in Solar Generation Facility	567,000	-	-	567,000	-
Total Other Assets	1,751,395	321,504	4,150,038	6,222,937	5,295,750
Total Assets	39,586,630	23,564,290	30,481,558	93,632,478	93,841,615
LIABILITIES AND NET ASSETS					
NET POSITION					
Net Investment in Capital Assets	18,652,120	11,039,242	10,667,190	40,358,552	34,218,211
Restricted	-	1,471,524	5,760,814	7,232,338	6,793,418
Unrestricted	7,439,887	(1,190,410)	3,269,533	9,519,010	13,958,211
Total Net Position	26,092,007	11,320,356	19,697,537	57,109,900	54,969,840
LONG-TERM LIABILITIES					
Revenue Bonds Payable	5,540,000	9,040,000	636,000	15,216,000	17,136,600
PFA Construction Loan Payable	-	-	6,870,000	6,870,000	8,455,000
Equipment Certificate Payable	-	-	-	-	-
Compensated Absences	698,336	285,816	179,679	1,163,831	1,139,443
Other Postemployment Benefit Obligation	230,699	76,898	76,898	384,495	548,966
Net Pension Liability	2,955,757	985,252	985,252	4,926,261	2,566,540
Deferred Inflows of Resources	106,915	35,639	35,639	178,193	1,877,445
Capital Lease Payable	378,680	6,106	6,106	390,892	27,091
Revenue Bond Premium	49,466	683,133	29,929	762,528	992,866
Total Long-Term Liabilities	9,959,853	11,112,844	8,819,503	29,892,200	32,743,951
CURRENT LIABILITIES					
Accounts Payable	1,252,264	219,291	-	1,471,555	1,020,663
Revenue Bonds Payable	1,040,000	805,000	75,600	1,920,600	2,050,600
Equipment Certificate Payable	-	-	-	-	65,000
PFA Construction Loan Payable	-	-	1,585,000	1,585,000	1,536,000
Capital Lease Payable	17,937	5,280	5,280	28,497	17,536
Payable to City of Brainerd	70,333	7,654	232,443	310,430	308,990
Conservation Incentive Program Payable	357,243	-	-	357,243	279,415
Accrued Expenses					
Salaries and Withholding Taxes	128,148	52,695	35,495	216,338	216,241
Sales Taxes	133,549	4,970	-	138,519	112,364
Bond Interest	61,600	36,200	30,700	128,500	152,350
Customer Deposits	473,696	-	-	473,696	368,665
Total Current Liabilities	3,534,770	1,131,090	1,964,518	6,630,378	6,127,824
Total Liabilities	13,494,623	12,243,934	10,784,021	36,522,578	38,871,775
Total Liabilities and Net Position	$ 39,586,630	$ 23,564,290	$ 30,481,558	$ 93,632,478	$ 93,841,615

BRAINERD PUBLIC UTILITIES
COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION BY DEPARTMENT
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2023, 2022, AND 2021

	September 30, 2023				(Memorandum Only) September 30,	
	Electric	Water	Wastewater Treatment	Total	2022	2021
OPERATING REVENUES						
Utility Revenues	$ 17,972,669	$ 2,563,323	$ 1,677,277	$ 22,213,269	$ 21,211,841	$ 20,469,048
Other Operating Revenue	314,722	39,584	611,665	965,971	865,321	635,413
Total Operating Revenue	18,287,391	2,602,907	2,288,942	23,179,240	22,077,162	21,104,461
OPERATING EXPENSES						
Purchased Power	10,229,300	-	-	10,229,300	9,540,288	9,183,707
Production/Generation						
Salaries and Wages	373,889	351,504	332,268	1,057,661	965,904 1	909,883
Operations and Maintenance	35,923	220,053	769,702	1,025,678	829,908	811,961
Employee Benefits	107,671	129,171	96,403	333,245	320,574	291,093
Other Charges	651	569	21,143	22,363	59,814	53,041
Total Generation/Production Expenses	518,134	701,297	1,219,516	2,438,947	2,176,200	2,065,978
Distribution						
Salaries and Wages	1,046,559	439,283	63,991	1,549,833	1,474,785	1,421,184
Operations and Maintenance	258,195	299,474	138,559	696,228	718,129	522,029
Employee Benefits	300,820	126,263	24,005	451,088	443,708	401,171
Other Charges	55,092	21,924	2,802	79,818	40,125	36,650
Total Distribution Expenses	1,660,666	886,944	229,357	2,776,967	2,676,747	2,381,034
General and Administrative						
Salaries and Wages	596,202	208,894	199,829	1,004,925	1,010,896	1,024,953
Operations and Maintenance	429,233	162,714	109,126	701,073	656,912 9	331,065
Insurance and Bonds	177,135	51,154	57,362	285,651	225,940	203,061
Employee Benefits	339,908	122,162	115,446	577,516	449,621	351,145
Other Charges	308,929	78,019	84,682	471,630	353,157	370,071
Total Gen. and Admin. Expenses	1,851,407	622,943	566,445	3,040,795	2,696,526	2,280,295
Depreciation and Amortization	1,653,129	846,630	1,278,628	3,778,387	3,890,700	3,933,400
Total Operating Expenses	15,912,636	3,057,814	3,293,946	22,264,396	20,980,461	19,844,414
NET OPERATING INCOME (LOSS)	2,374,755	(454,907)	(1,005,004)	914,844	1,096,701	1,260,047
NONOPERATING REVENUE (EXPENSE)						
Interest Revenue - Investments	1,115	18,855	107,770	127,740	(759,966)	(6,434)
Bond Premium	10,745	110,825	6,632	128,202	301,226	69,581
Interest Revenue - Notes Receivable	-	-	78,970	78,970	90,705	104,113
Local Option Sales Tax	-	348,693	1,150,596	1,499,289	1,418,605	1,336,488
Interest Expense - Bonds	(137,474)	(230,549)	(253,983)	(622,006)	(725,256)	(680,651)
Other	-	-	52,668	52,668	104,430	91,332
Total Nonoperating Revenue (Expense)	(125,614)	247,824	1,142,653	1,264,863	429,744	914,429
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	2,249,141	(207,083)	137,649	2,179,707	1,526,445	2,174,476
CAPITAL CONTRIBUTIONS	-	-	-	-	-	976,000
TRANSFERS TO THE CITY	(596,548)	-	-	(596,548)	(581,091)	(585,306)
CHANGE IN NET POSITION	$ 1,652,593	$ (207,083)	$ 137,649	$ 1,583,159	$ 945,354	$ 2,565,170

BRAINERD PUBLIC UTILITIES
COMBINING STATEMENT OF NET POSITION FOR ELECTRIC DEPARTMENT
SEPTEMBER 30, 2023 AND 2022

	September 30, 2023			
	Generation	Distribution	Total	2022
ASSETS				
UTILITY PLANT				
Construction in Progress	$ 653,738	$ 2,159,363	$ 2,813,101	$ 1,498,294
Right-to-Use	-	421,686	421,686	
In Service	7,690,468	39,062,177	46,752,645	45,218,150
Total Investment in Utility Plant	8,344,206	41,643,226	49,987,432	46,716,444
Less: Accumulated Depreciation	(2,465,297)	(22,501,932)	(24,967,229)	(22,632,491)
Net Utility Plant	5,878,909	19,141,294	25,020,203	24,083,953
CASH AND INVESTMENTS				
Nonrestricted	(2,717,869)	8,029,591	5,311,722	4,846,649
Restricted				
Customer Deposits	-	473,696	473,696	374,385
City of Brainerd Contribution	-	70,333	70,333	69,270
Conservation Incentive Program	-	357,243	357,243	283,960
Debt Service Reserve	686,750	430,500	1,117,250	1,142,873
Total Restricted Cash and Investments	686,750	1,331,772	2,018,522	1,870,488
Total Cash and Investments	(2,031,119)	9,361,363	7,330,244	6,717,137
CURRENT ASSETS				
Accounts Receivable	-	3,674,034	3,674,034	3,324,712
Interest Receivable	-	9,151	9,151	11,389
Inventory	-	1,710,784	1,710,784	1,491,748
Prepaid Expenses	16,117	74,702	90,819	113,607
Total Current Assets	16,117	5,468,671	5,484,788	4,941,456
OTHER ASSETS				
Service Territory Acquisitions, Net of Accumulated Amortization	-	219,883	219,883	239,016
Deferred Outflows of Resources	159,551	804,961	964,512	1,062,360
Investment in Solar Generation Facility	-	567,000	567,000	-
Total Other Assets	159,551	1,591,844	1,751,395	1,301,376
Total Assets	4,023,458	35,563,172	39,586,630	37,043,922
LIABILITIES AND NET ASSETS				
Net Investment in Capital Assets	1,954,943	16,697,177	18,652,120	17,138,209
Unrestricted	(3,019,197)	10,459,084	7,439,887	6,221,141
Total Net Position	(1,064,254)	27,156,261	26,092,007	23,359,350
LONG-TERM LIABILITIES				
Revenue Bonds Payable	3,700,000	1,840,000	5,540,000	6,580,000
Equipment Certificate Payable	-	-	-	-
Compensated Absences	115,518	582,818	698,336	723,184
Other Postemployment Benefit Obligation	38,451	192,248	230,699	329,380
Net Pension Liability	492,627	2,463,130	2,955,757	1,539,924
Deferred Inflows of Resources	17,818	89,097	106,915	1,159,047
Capital Lease Payable	-	378,680	378,680	16,505
Revenue Bond Premium	49,466	-	49,466	80,417
Total Long-Term Liabilities	4,413,880	5,545,973	9,959,853	10,428,457
CURRENT LIABILITIES				
Accounts Payable	-	1,252,264	1,252,264	1,120,957
Revenue Bonds Payable	605,000	435,000	1,040,000	995,000
Capital Lease Payable	-	17,937	17,937	10,522
Payable to City of Brainerd	-	70,333	70,333	69,270
Equipment Certificate Payable	-	-	-	20,800
Conservation Incentive Program Payable	-	357,243	357,243	283,960
Accrued Expenses				
Salaries and Withholding Taxes	24,147	104,001	128,148	215,574
Sales Taxes	85	133,464	133,549	109,757
Bond Interest	44,600	17,000	61,600	55,890
Customer Deposits	-	473,696	473,696	374,385
Total Current Liabilities	673,832	2,860,938	3,534,770	3,256,115
Total Liabilities	5,087,712	8,406,911	13,494,623	13,684,572
Total Liabilities and Net Position	$ 4,023,458	$ 35,563,172	$ 39,586,630	$ 37,043,922

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - ELECTRIC DEPARTMENT
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2023, 2022, AND 2021

	September 30, 2023			Variance With Budget - Positive	Year to Date September 30,	
	Current Month	Year to Date	Budget	(Negative)	2022	2021
OPERATING REVENUES						
Utility Revenues						
Residential	$ 492,821	$ 5,298,411	$ 4,918,500	$ 379,911	$ 4,971,029	$ 5,006,440
Commercial	967,701	8,110,673	7,587,000	523,673	7,729,162	7,430,361
Medium/Large Commercial	257,839	2,055,928	2,376,000	(320,072)	2,460,566	2,484,034
Industrial	289,069	1,616,709	5,125,500	(3,508,791)	364,240	-
City of Brainerd	29,781	273,240	265,500	7,740	260,294	268,162
BPU	63,413	617,708	576,000	41,708	567,781	581,203
Total Utility Revenue	2,100,624	17,972,669	20,848,500	(2,875,831)	16,353,072	15,770,200
Other Operating Revenue						
Penalties	12,215	101,654	67,500	34,154	80,740	38,325
Other	5,589	213,068	72,000	141,068	198,356	72,787
Total Other Operating Revenue	17,804	314,722	139,500	175,222	279,096	111,112
Total Operating Revenue	2,118,428	18,287,391	20,988,000	(2,700,609)	16,632,168	15,881,312
OPERATING EXPENSES						
Purchased Power						
All Other Customers	927,351	8,115,034	7,954,200	(160,834)	9,141,916	9,183,707
Solar Generation	53,709	637,672	405,000	(232,672)	-	-
Crypto Mining Customers	271,204	1,476,594	4,880,700	3,404,106	398,372	-
Total Purchased Power Expense	1,252,264	10,229,300	13,239,900	3,010,600	9,540,288	9,183,707
Generation						
Salaries and Wages	24,449	373,889	377,100	3,211	382,540	368,038
Operations and Maintenance	1,687	35,923	18,000	(17,923)	15,648	23,538
Employee Benefits	9,287	107,671	118,350	10,679	118,351	105,687
Other Charges	431 6	651	28,800	28,149	26,402	23,693
Depreciation	27,200	244,800	241,200	(3,600)	241,200	240,300
Total Generation Expenses	63,054	762,934	783,450	20,516	784,141	761,256
Distribution						
Salaries and Wages	106,469 0	1,046,559	1,180,800	134,241	1,037,535 8	1,023,280
Operations and Maintenance	19,820	258,195	323,100	64,905	382,361	234,284
Employee Benefits	44,630	300,820	305,550	4,730	298,415	278,465
Other Charges	4,971	55,092	34,200	(20,892)	25,674	31,546
Depreciation and Amortization	142,500	1,282,500	1,260,900	(21,600)	1,287,000	1,313,800
Total Distribution Expenses	318,390	2,943,166	3,104,550	161,384	3,030,985	2,881,375
General and Administrative						
Salaries and Wages	50,208	596,202	650,250	54,048	591,449	601,250
Operations and Maintenance	56,784	429,233	314,100	(115,133)	389,142	208,257
Insurance and Bonds	19,316	177,135	135,900	(41,235)	139,498	124,757
Employee Benefits	(5,405)	339,908	293,400	(46,508)	293,812	205,467
Other Charges	32,852	308,929	257,850	(51,079)	214,709	231,611
Depreciation and Amortization	13,312	125,829	107,100	(18,729)	129,600	129,300
Total Gen. and Admin. Expenses	167,067	1,977,236	1,758,600	(218,636)	1,758,210	1,500,642
Total Operating Expenses	1,800,775	15,912,636	18,886,500	2,973,864	15,113,624	14,326,980
NET OPERATING INCOME	317,653	2,374,755	2,101,500	273,255	1,518,544	1,554,332
NONOPERATING REVENUE						
Interest Revenue - Investments	3,611	1,115	18,000	(16,885)	(271,592)	11,526
Interest Expense - Bonds	(10,400)	(137,474)	(136,800)	(674)	(162,836)	(179,009)
Sale of Renewable Energy Credits	-	-	-	-	-	-
Bond Premium	1,161	10,745	10,350	395	45,434	13,159
Gain on Disposal of Capital Assets	-	-	4,500	(4,500)	33,714	22,344
Total Nonoperating Revenue	(5,628)	(125,614)	(103,950)	(21,664)	(355,280)	(131,980)
INCOME BEFORE TRANSFERS TO THE CITY	312,025	2,249,141	1,997,550	251,591	1,163,264	1,422,352
TRANSFERS TO THE CITY	(70,333)	(596,548)	(625,500)	28,952	(581,091)	(585,306)
CHANGE IN NET POSITION	$ 241,692	$ 1,652,593	$ 1,372,050	$ 280,543	$ 582,173	$ 837,046

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - WATER DEPARTMENT
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2023, 2022, AND 2021

	September 30, 2023			Variance With Budget - Positive	Year to Date September 30,	
	Current Month	Year to Date	Budget	(Negative)	2022	2021
OPERATING REVENUES						
Utility Revenues						
Residential	$ 111,531	$ 1,268,361	$ 1,215,000	$ 53,361	$ 1,530,835	$ 1,129,622
Commercial	148,754	1,089,752	1,084,500	5,252	1,533,591	1,769,244
City of Brainerd	15,803	115,879	96,300	19,579	124,195	92,656
BPU	15,256	89,331	69,750	19,581	87,636	70,413
Total Utility Revenue	291,344	2,563,323	2,465,550	97,773	3,276,257 0	3,061,935
Other Operating Revenue						
Penalties	2,157	18,610	13,500	5,110	14,795	8,561
Other	2,977	20,974	17,100	3,874	21,638	26,155
Total Other Operating Revenue	5,134	39,584	30,600	8,984	36,433 0	34,716
Total Operating Revenue	296,478	2,602,907	2,496,150	106,757	3,312,690	3,096,651
OPERATING EXPENSES						
Production						
Salaries and Wages	41,735	351,504	274,500	(77,004)	221,495	209,499
Operations and Maintenance	31,687	220,053	201,600	(18,453)	207,520	222,198
Employee Benefits	19,083	129,171	111,150	(18,021)	99,973	89,645
Other Charges	-	569	450	(119)	-	910
Depreciation	22,200	199,800	192,600	(7,200)	203,400	218,400
Total Production Expenses	114,705	901,097	780,300	(120,797)	732,388	740,652
Distribution						
Salaries and Wages	39,983	439,283	357,300	(81,983)	332,729	298,615
Operations and Maintenance	26,360	299,474	238,050	(61,424)	199,536	163,163
Employee Benefits	18,002	126,263	121,050	(5,213)	110,424	89,353
Other Charges	3,162	21,924	15,300	(6,624)	13,161	5,073
Depreciation	67,900	611,100	611,100	-	621,000	604,500
Total Distribution Expenses	155,407	1,498,044	1,342,800	(155,244)	1,276,850	1,160,704
General and Administrative						
Salaries and Wages	17,929	208,894	229,500	20,606	214,043	216,295
Operations and Maintenance	41,359	162,714	114,300	(48,414)	152,282	74,417
Insurance and Bonds	5,417	51,154	40,500	(10,654)	38,514	37,675
Employee Benefits	6,661	122,162	100,350	(21,812)	80,146	76,275
Other Charges	14,288	78,019	64,350	(13,669)	70,118	67,621
Depreciation	3,970	35,730	35,100	(630)	46,800	46,200
Total Gen. and Admin. Expenses	89,624	658,673	584,100	(74,573)	601,903	518,483
Total Operating Expenses	359,736	3,057,814	2,707,200	(350,614)	2,611,141	2,419,839
NET OPERATING INCOME (LOSS)	(63,258)	(454,907)	(211,050)	(243,857)	701,549	676,812
NONOPERATING REVENUE						
Interest Revenue - Investments	1,605	18,855	3,600	15,255	(30,848)	5,163
Local Option Sales Tax - Baxter	-	348,693	238,500	110,193	323,758	308,891
Bond Premium	12,336	110,825	108,900	1,925	225,489	49,177
Interest Expense - Bonds	(25,203)	(230,549)	(233,100)	2,551	(269,490)	(166,822)
Gain on Disposal of Capital Assets	-	-	-	-	11,157	1,051
Total Nonoperating Revenue	(11,262)	247,824	117,900	129,924	260,066	197,460
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(74,520)	(207,083)	(93,150)	(113,933)	961,615	874,272
CAPITAL CONTRIBUTIONS	-	-	-	-	-	976,000
CHANGE IN NET POSITION	$ (74,520)	$ (207,083)	$ (93,150)	$ (113,933)	$ 961,615	$ 1,850,272

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - WASTEWATER TREATMENT DEPARTMENT
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2023, 2022, AND 2021

	September 30, 2023			Variance With Budget - Positive (Negative)	Year to Date September 30,	
	Current Month	Year to Date	Budget		2022	2021
OPERATING REVENUES						
Utility Revenues						
Residential	$ 115,411	$ 1,063,533	$ 1,058,400	$ 5,133	$ 1,037,101	$ 1,053,249
Commercial	76,905	613,744	586,350	27,394	545,411	583,664
Total Utility Revenue	192,316	1,677,277	1,644,750	32,527	1,582,512	1,636,913
Other Operating Revenue						
Penalties	2,290	22,706	18,900	3,806	19,556	9,946
Reimbursement of Expenses - Baxter	64,798	586,443	533,700	52,743	524,065	473,842
Other	576	2,516	4,500	(1,984)	6,171	5,797
Total Other Operating Revenue	67,664	611,665	557,100	54,565	549,792	489,585
Total Operating Revenue	259,980	2,288,942	2,201,850	87,092	2,132,304	2,126,498
OPERATING EXPENSES						
Treatment						
Salaries and Wages	47,569	332,268	297,000	(35,268)	361,869	332,346
Operations and Maintenance	79,917	769,702	628,650	(141,052)	606,740	566,225
Employee Benefits	14,698	96,403	99,450	3,047	102,250	95,761
Other Charges	3,516	21,143	30,600	9,457	33,412	28,438
Depreciation	117,000	1,053,000	1,048,500	(4,500)	1,124,100	1,159,200
Total Treatment Expenses	262,700	2,272,516	2,104,200	(168,316)	2,228,371	2,181,970
Lift Stations						
Salaries and Wages	8,024	63,991	135,000	71,009	104,521	99,289
Operations and Maintenance	9,520	138,559	132,750	(5,809)	136,232	124,582
Employee Benefits	3,544	24,005	43,200	19,195	34,869	33,353
Other Charges	348	2,802	-	(2,802)	1,290	31
Depreciation	22,200	199,800	204,300	4,500	204,300	189,000
Total Collection Expenses	43,636	429,157	515,250	86,093	481,212	446,255
General and Administrative						
Salaries and Wages	17,034	199,829	218,700	18,871	205,404	207,408
Operations and Maintenance	9,736	109,126	99,900	(9,226)	115,488	48,391
Insurance and Bonds	6,175	57,362	57,600	238	47,928	40,629
Employee Benefits	5,900	115,446	94,050	(21,396)	75,663	69,403
Other Charges	10,692	84,682	67,050	(17,632)	68,330	70,839
Depreciation and Amortization	2,870	25,828	26,100	272	33,300	32,700
Total Gen. and Admin. Expenses	52,407	592,273	563,400	(28,873)	546,113	469,370
Total Operating Expenses	358,743	3,293,946	3,182,850	(111,096)	3,255,696	3,097,595
NET OPERATING LOSS	(98,763)	(1,005,004)	(981,000)	(24,004)	(1,123,392)	(971,097)
NONOPERATING REVENUE						
Interest Revenue - Investments	9,557	107,770	21,000	86,770	(457,526)	(31,201)
Interest Revenue - Notes Receivable	7,500	78,970	81,000	(2,030)	90,705	93,913
Interest Expense - Bonds	(24,333)	(253,983)	(245,700)	(8,283)	(292,930)	(301,842)
Bond Premium	712	6,632	6,750	(118)	30,303	6,440
Local Option Sales Tax - Brainerd	131,979	1,058,068	1,008,000	50,068	1,017,106	862,752
Local Option Sales Tax - Baxter	-	92,528	57,600	34,928	77,742	74,158
Federal Grant Revenue - Build America Bond	5,100	52,668	53,100	(432)	59,558	61,009
Gain (Loss) on Disposal of Capital Assets	-	-	-	-	-	128
Total Nonoperating Revenue	130,515	1,142,653	981,750	160,903	524,958	765,357
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS	31,752	137,649	750	136,899	(598,434)	(205,740)
CAPITAL CONTRIBUTIONS	-	-	-	-	-	-
CHANGE IN NET POSITION	$ 31,752	$ 137,649	$ 750	$ 136,899	$ (598,434)	$ (205,740)

BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - ELECTRIC DEPARTMENT
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2023, 2022, AND 2021

	KWH SOLD			REVENUE			AVERAGE REVENUE PER KWH		
	PERIOD ENDED SEPTEMBER 30,			PERIOD ENDED SEPTEMBER 30,			PERIOD ENDED SEPTEMBER 30,		
	2023	2022	2021	2023	2022	2021	2023	2022	2021
Residential	40,544,084	42,307,117	42,731,260	$ 5,298,411	$ 4,971,029	$ 5,006,440	$ 0.1307	$ 0.1175	$ 0.1172
Commercial	37,804,495	39,332,733	39,449,599	9,001,621	8,557,239	8,279,726	0.2381	0.2176	0.2099
Medium/Large Commercial	53,310,046	56,871,307	55,063,816	2,055,928	2,460,566	2,484,034	0.0386	0.0433	0.0451
Industrial	31,722,005	3,733,594	-	1,616,709	364,240	-	0.0510	0.0976	-
Total	163,380,630	142,244,751	137,244,675	17,972,669	16,353,074	15,770,200	$ 0.1100	$ 0.1150	$ 0.1149
% Change From Previous Year	14.86%	3.64%	NA	9.90%	3.70%	NA	-4.31%	0.05%	NA

	% TO TOTAL - KWH			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED SEPTEMBER 30,			PERIOD ENDED SEPTEMBER 30,			PERIOD ENDED SEPTEMBER 30,		
	2023	2022	2021	2023	2022	2021	2023	2022	2021
Residential	24.82%	29.74%	31.14%	29.48%	30.40%	31.75%	6,929	7,033	6,859
Commercial	23.14%	27.65%	28.74%	50.09%	52.33%	52.50%	1,317	1,307	1,308
Medium/Large Commercial	32.63%	39.98%	40.12%	11.44%	15.05%	15.75%	69	66	63
Industrial	19.42%	2.62%	0.00%	9.00%	2.23%	0.00%	1	1	-
Total	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	8,316	8,407	8,230
% Change From Previous Year							-1.08%	2.15%	NA

BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - WATER DEPARTMENT
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2023, 2022, AND 2021

	GALLONS SOLD			REVENUE			AVERAGE PER 1,000 GALLONS		
	PERIOD ENDED SEPTEMBER 30,			PERIOD ENDED SEPTEMBER 30,			PERIOD ENDED SEPTEMBER 30,		
	2023	2022	2021	2023	2022	2021	2023	2022	2021
Residential	140,654,959	127,574,421	151,141,550	$ 1,268,361	$ 1,177,836	$ 1,129,622	$ 9.02	$ 9.23	$ 7.47
Commercial	189,521,354	182,861,454	198,220,345	1,286,962	1,149,580	1,186,547	6.79	6.29	5.99
City of Baxter	1,545,000	98,790,000	266,677,000	8,000	262,619	745,766	5.18	2.66	-
Total	331,721,313	409,225,875	616,038,895	$ 2,563,323	$ 2,590,035	$ 3,061,935	$ 7.73	$ 6.33	$ 4.97
% Change From Previous Year	-18.94%	-33.57%	NA	-1.03%	-15.41%	NA	22.09%	27.34%	NA

	% TO TOTAL - GALLONS			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED SEPTEMBER 30,			PERIOD ENDED SEPTEMBER 30,			PERIOD ENDED SEPTEMBER 30,		
	2023	2022	2021	2023	2022	2021	2023	2022	2021
Residential	42.40%	31.17%	24.53%	49.48%	45.48%	36.89%	4,068	4,118	4,062
Commercial	57.13%	44.68%	32.18%	50.21%	44.38%	38.75%	874	970	926
City of Baxter	0.47%	24.14%	43.29%	0.31%	10.14%	24.36%	1	1	1
Total	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	4,943	5,089	4,989
% Change From Previous Year							-2.87%	2.00%	NA

BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - WASTEWATER TREATMENT DEPARTMENT
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2023, 2022, AND 2021

	GALLONS PROCESSED			REVENUE			AVERAGE PER 1,000 GALLONS		
	PERIOD ENDED SEPTEMBER 30,			PERIOD ENDED SEPTEMBER 30,			PERIOD ENDED SEPTEMBER 30,		
	2023	2022	2021	2023	2022	2021	2023	2022	2021
Residential	139,567,920	126,577,992	149,607,846	$ 1,063,533	$ 1,037,101	$ 1,053,249	$ 7.62	$ 8.19	$ 7.04
Commercial	122,461,677	124,266,858	130,342,304	613,744	545,411	583,664	5.01	4.39	4.48
City of Baxter	181,073,000	175,237,000	165,894,000	586,443	524,065	473,842	3.24	2.99	2.86
Total	443,102,597	426,081,850	445,844,150	$ 2,263,720	$ 2,106,577	$ 2,110,755	$ 5.11	$ 4.94	$ 4.73
% Change From Previous Year	3.99%	-4.43%	NA	7.46%	-0.20%	NA	3.33%	4.43%	NA

	% TO TOTAL - GALLONS			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED SEPTEMBER 30,			PERIOD ENDED SEPTEMBER 30,			PERIOD ENDED SEPTEMBER 30,		
	2023	2022	2021	2023	2022	2021	2023	2022	2021
Residential	31.50%	29.71%	33.56%	46.98%	49.23%	49.90%	4,039	4,100	4,034
Commercial	27.64%	29.17%	29.23%	27.11%	25.89%	27.65%	845	835	791
City of Baxter	40.86%	41.13%	37.21%	25.91%	24.88%	22.45%	1	1	1
Total	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	4,885	4,936	4,826
% Change From Previous Year							-1.03%	2.28%	NA

BRAINERD PUBLIC UTILTIES
COMPARISON OF OPERATING RESULTS
FOR THE NINE MONTH PERIOD ENDED SEPTEMBER 30, 2023 AND 2022

	2023		2022	
	Amount	Percent of Sales	Amount	Percent of Sales
OPERATING REVENUE				
Department				
Electric	$ 18,287,391	78.9%	$ 16,632,168	77.8%
Water	2,602,907	11.2%	2,626,468	12.3%
Wastewater	2,288,942	9.9%	2,132,304	10.0%
Total Operating Revenue	23,179,240	100.0%	21,390,940	100.0%
OPERATING EXPENSES				
Salaries and Wages	3,612,419	15.6%	3,451,585	16.1%
Purchased Power	10,229,300	44.1%	9,540,288	44.6%
Operations and Maintenance	2,422,979	10.5%	2,204,949	10.3%
Other Charges	573,811	2.5%	453,096	2.1%
Employee Benefits	1,361,849	5.9%	1,213,903	5.7%
Insurance and Bonds	285,651	1.2%	225,940	1.1%
Depreciation and Amortization	3,778,387	16.3%	3,890,700	18.2%
Total Operating Expenses	22,264,396	96.1%	20,980,461	98.1%
OPERATING REVENUE	914,844	3.9%	410,479	1.9%
NONOPERATING REVENUE				
Interest Revenue - Investments	127,740	0.6%	(759,966)	-3.6%
Interest Revenue - Notes Receivable	78,970	0.3%	90,705	0.4%
Bond Premium	128,202	0.6%	301,226	1.4%
Interest Expense - Bonds	(622,006)	-2.7%	(725,256)	-3.4%
Local Option Sales Tax-Brainerd	1,499,289	6.5%	1,418,606	6.6%
Other	52,668	0.2%	104,429	0.5%
Total Nonoperating Revenue	1,264,863	5.5%	429,744	2.0%
INCOME BEFORE OPERATING TRANSFERS TO THE CITY	2,179,707	9.4%	840,223	3.9%
CAPITAL CONTRIBUTIONS	-	0.0%	-	0.0%
TRANSFERS TO THE CITY	(596,548)	-2.6%	(581,091)	-2.7%
CHANGE IN NET ASSETS	$ 1,583,159	6.8%	$ 259,132	1.2%

HR Director's Report to BPU Commission

October 25, 2023

Personnel:

Two BPU Department employees were off from work this past month for non-work-related medical issues. One of those employees was absent intermittently.

Welcome Finance Manager Daniel Loch who will officially start on October 30th!

We conducted an internal promotional process for our Electric Distribution Supervisor position with one application received. Information is included in the Commission packet requesting direction regarding our job offer for this position.

2023 wage grids for the new Facilities Custodian, Journeyman Electrician and Business Office Support Specialist positions will be presented to the IBEW Public Utility Union at our first negotiation session scheduled for October 27th. After an agreement is reached with the union, we can start advertising for those positions.

City Administrator Jennifer Bergman announced her resignation to be effective November 15th with her last day in the office being November 9th. BPU Commission Chair Wussow was contacted and agreed to serve as our Interim City Administrator during the hiring process. Please note that Mr. Wussow will need to resign from the BPU Commission. This is required by the Brainerd City Charter as individuals that hold appointed positions within the City are not allowed to serve on the Commission.

Hydro Operator/Mechanic Brad Holtz has given his retirement notice to be effective December 31, 2023. After his retirement, we will only have one hydro operator still employed. Management plans to utilize current staff to assist at the dam facility as needed and until we can determine our staffing needs once the facility is automated.

2023 Classification and Compensation Study:

Flaherty & Hood (FH) staff are continuing to assist the Council and City Staff with implementation options for the 2023 Classification and Compensation Study. In addition, FH staff will be presenting their Mayor and Council wage and benefit report in the near future.

Wellness Committee:

On October 25th, the Wellness Committee organized a Lunch 'N Learn with a presentation from the MN Public Employees Retirement Association (PERA) addressing from hire to retire. The Wellness Committee also agreed to conduct our annual "Be a Santa to a Senior" Gift Trees. There will be a gift tree located at BPU so please be as generous as you can.

2024 Open Enrollment:

Our open enrollment meeting to elect benefits for 2024 will be held on October 30th. Staff has been updating forms and testing our system to try to ensure it will be a smooth process. 2024 health insurance election forms will be distributed to the BPU Commission members after the Council receives FH's Mayor and Council wage and benefit report and determines the 2024 Council and BPU Commission health insurance options and payment split.