CITY COUNCIL AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Monday, November 6, 2023 @ 7:30 PM

The public is invited to attend these meetings in person
Attend by phone: 1-844-992-4726
City Council - Meeting Access Code: 2497 308 7580
Personnel and Finance Committee at 6:45 PM - Meeting Access Code: 2486 772 3065
Safety and Public Works Committee at 6:45 PM - Meeting Access Code: 2494 482 0410

Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and Amazon FireTV

1. **Call To Order**

2. **Roll Call**

   ___K. Stunek ___K. Terry ___T. Stenglein ___G. Johnson ___J. Czeczok ___M. O'Day ___K. Bevans ___Mayor Badeaux

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**
   NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

   A. **Approval of Bills**

   B. **Approval of Minutes**

   C. **Contractor Licenses**

   D. **Department Activity Reports**

   E. **Minnesota Lawful Gambling Application for Exempt Permit Submitted by Blue Line Boosters for an Event to be held on January 24, 2024 at Essentia Health Sports Center, 502 Jackson Street, Brainerd**

   F. Accept the Retirement of Hydro Operator/Mechanic Bradley Holtz

   G. **Approve Reclassification of Ryan Miller to Lineworker effective September 27, 2023 at Step 4 ($46.37 per hour).**

H. **Approval of Transfers of Funds**

6. **Presentations**

7. **Council Committee Reports**

A. **Personnel & Finance Committee**

1. Discussion on Sanitary & Storm Sewer Rates
2. Approve Plans and Authorize Bidding - PD HVAC Replacement
3. Discuss Amending Sections 1010 Licensing Fees, 1015 Permit Procedures and Fees, 1130 Building Related Trades, and Rental License Fees.
4. Approve Promotion of Electric Distribution Supervisor Mitch Lachelt at Step 6 effective November 7, 2023, as Recommended by the Public Utilities Commission
5. Accept Retirement of Administrative Specialist II Elaine Kraemer
6. Approve Recreation Specialist Hiring Process as Recommended by the Park Board
7. Approve Interim City Administrator Agreement for Patrick Wussow
8. Approve GMP Consultants to Conduct the City Administrator Executive Search
9. Approve Library Capital Projects and Request Funds from Kitchigami Regional Library (KRL) Reserve Fund
10. Approval of Deferment of Assessments
11. Discussion of the 2024 Debt Levy
12. Authorize Submission of State of Minnesota - Office of the Attorney General Nonprofit/Charity Complaint Form

B. **Safety & Public Works Committee**

1. Approve Final Pay Request - Imp 22-06 Harrison Safe Routes to School
2. Approve Final Pay Request - Imp 23-01 2023 Chip Sealing Project
3. Approve Final Pay Request - Imp 23-03 Large Patching Project
4. Approve Change Order #1 and Partial Payment #1 - Lum Park SPRA
5. Approve Parking Change on S. 8th and S. 9th Streets
6. Authorize Application for Lowell Safe Routes to School Grant
7. Approve Braun Intertec Agreement - Downtown Cable Load Testing

8. Approve Termination of Crow Wing County Fuel Sales Agreement

9. Approve Draft Transit Cooperative Agreements with Crow Wing County and Baxter

10. Approve 2024 Capital Bus Purchase

11. Approve Transit Operating Policy Updates

8. **Unfinished Business**

   A. **Call for Applicants**
   Mayor Recommended: (terms to expire on 12/31 of said year)
   Charter Commission – 2 terms (Expire 2026) 2 terms (Expire 2025)
   Library Board- 1 term (Expire 2025)
   TAC-- 1 term (Expire 2023)
   Mayor Recommended: (terms to expire on 9/7 of said year)
   EDA- 1 term (Expire 2026)
   Council President Recommended: (terms expire on 12/31 of said year)
   Parking Commission-- 1 term (Expire 2026)

   B. **Accept Committee Resignations**

   Patrick Wussow-- PUC

   C. **Review Contested Nuisance Assessments**

9. **New Business**

   A. **Request to Begin Eminent Domain Process**

   B. **Designate Interim City Administrator Wussow as Responsible Authority as a part of the Data Request Policy**

   C. **Request Workshop to Discuss Street and Public Utility Infrastructure for Upcoming Projects**

10. **Public Forum**
    Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**
    (Verbal: Any Updates since Packet)

12. **Mayor's Report**

13. **Council Member Reports**

14. **Adjourn**

A. **Adjourn to Closed Labor Negotiation Strategy Session pursuant to MN Statutes, 13D.03, Subd 1(b) to prepare for Negotiations with the IBEW Local No. 31 and IUOE Local No. 49 Unions**

Visit the City's Website at www.ci.brainerd.mn.us

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"