

CITY COUNCIL AGENDA

Brainerd, Minnesota
February 2, 2015
7:30 P.M.
Brainerd City Hall
Council Chambers

Showcasing Brainerd – 7:15 P.M.

***Brainerd Amateur Hockey
Foundation – Mr. Rodney Rahn***

____ Mayor Wallin
____ D. Pritschet
____ K. Bevans
____ G. Johnson
____ C. Borkenhagen
____ S. Hilgart
____ M. Koep
____ G. Scheeler

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda (Voice Vote)**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion. (ROLL CALL VOTE)**
 - A. Approval of the Minutes of the Regular Meeting held on January 20, 2015, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 6 – Renewals
 - C. Department Activity Reports – (See Attachments)**
 1. Mayor
 2. Fire Chief
 3. Park Director
 - D. Minnesota Lawful Gambling Application for Exempt Permit – Submitted by the Brainerd Jaycees for a Raffle to be held on August 8, 2015 at Kiwanis Park – Approval of**

- E. Minnesota Lawful Gambling Application for Exempt Permit – Submitted by the Brainerd Rotary Foundation for a Raffle to be held on September 29, 2015 at Yesterday’s Gone – Approval of
- 6. 812 Juniper Street Update – (Supplemental Information included with Safety and Public Works Committee Packet)
- 7. Hydrodam Update by BPU Council Liaison Scheeler
- 8. Council Committee Reports – (Packets are Prepared/Distributed Separately)
 - A. Personnel and Finance Committee Report
(Meets 1/20/15 at 6:00 P.M. in City Hall 2nd Floor Conference Room)
 - 1. Approval of Bills & Payments to Contractors (No Contractor Payments) – ROLL CALL VOTE
 - 2. Annual Review and Approval of Investment Policy – No Changes Recommended – Approval of – (See Memo) – Voice Vote
 - 3. Street Department Lighting Upgrade – Approval of – (See Memo) – Voice Vote
 - 4. Annual Plan for Fire Extinguisher Training with MnDOT – Approval of Contract and Authorization of Proper Signature(s) – (See Memo and Contract) – Voice Vote
 - 5. City Administrator Advance to Step “D” of Salary Administration Plan – Approval of – (See Memo) – Voice Vote
 - 6. CIP Bond Projects – Discussion of – (See Memo)
 - 7. LMC Joint Legislative Conference – Discussion of – (See Memo)
 - 8. Accepting Credit Cards and Website Design – Discussion of – (See Memo)
 - 9. Landlord Letter – Discussion of – (See Memo)
 - 10. Council Member per Diem – Discussion of – (See Memo)
 - 11. Airport Security Update – (See Memo)
 - 12. Other
 - B. Safety and Public Works Committee Report
(Meets 1/20/15 at 6:45 P.M. in City Hall Council Chambers)
 - 1. Event Application – Tour of Lakes (see memo and supporting documents) – Voice Vote

- 2. Appeal of Rental Registration Late Fee – (see memo and supporting documents) – Voice Vote**
- 3. Improvement 14-15 – Airport Utility Extension – Consultant Selection – (see memo) – Voice Vote**
- 4. 812 Juniper Street Update – (see supporting documents)**
- 5. Right-of-Way Encroachment Policy – (see memo and supporting documents) – Voice Vote**
- 6. Buffalo Hills Trail Cleanup – Informational**

9. Unfinished Business

A. HRA Board Membership – Request Withdrawn

B. Call for Applicants:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 2 Terms to Expire on 12/31/2016 & 12/31/2017

Charter Commission – 2 Terms to Expire on 12/31/2018

EDA – 1 Term to Expire on 9/7/2020

Rental Dwelling Board of Appeals:

1 Tenant & 1 General Public Representative – Terms to Expire 12/31/2016

10. Planning Commission – (See Supporting Documents)

A. Variance – AutoZone Stores Inc for the property at 801 W Washington St – Sign Height and Sign Location – Voice Vote

B. Conditional Use – Permit Minnesota Adult and Teen Challenge Inc for the property at 2424 Business 371 – Construct an Addition – Voice Vote

C. Zoning Text Amendment – Testing Labs in B-4 (General Business) District; Ordinance and 1st Reading – Voice Vote

D. Rezoning – Property located on the westerly side of the Mississippi River adjacent to the Brainerd Public Utility Hydroelectric Dam; Ordinance and 1st Reading – Voice Vote

11. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

a. Howard Brewer

12. Staff Reports – Written

(Verbal: Any Updates since Packet)

13. Council President, Mayor and Council Other Committee Reports

14. Committee Resignations – Accept with Regret:

- A. Brainerd HRA – Ms. Lucy Nesheim (to continue service on BPU)
- B. Charter Commission – Mr. Don Samuelson (to continue service on BPU)

15. Committee Recommendations – Recommended by Council President

- A. Dale Parks – Planning Commission – Term to Expire 12/31/2016
(appointed to replace Dolly Matten who resigned to serve on BPU)
- B. Dale Parks – HRA – Term to Expire 6/6/2017
(appointed to replace Lucy Nesheim who resigned to serve on BPU)

16. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:45 P.M.
Personnel and Finance Committee will meet at 6:00 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

***“Provide high quality, cost effective public services and leadership in creating
a sustainable city”***

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

February 2, 2015
City Hall Conference Room
6:00 P.M.

1. Approval of Bills & Payments to Contractors – (Approved on City Council Agenda)

<u>Contractor</u>	<u>IMP #</u>	<u>Project</u>	<u>Amount</u>	<u>Retained</u>
<i>(No Contractor Payments)</i>				

2. Annual review and approval of investment policy – No Changes Recommended – Approval of – (See Memo)
3. Street Department Lighting Upgrade – Approval of – (See Memo)
4. Annual Plan for Fire Extinguisher Training with MnDOT – Approval of Contract and Authorization of Proper Signature(s) – (See Memo and Contract)
5. City Administrator Advance to Step “D” of Salary Administration Plan – Approval of – (See Memo)
6. CIP Bond Projects – Discussion of – (See Memo)
7. LMC Joint Legislative Conference – Discussion of – (See Memo)
8. Accepting Credit Cards and Website Design – Discussion of – (See Memo)
9. Landlord Letter – Discussion of – (See Memo)
10. Council Member per Diem – Discussion of – (See Memo)
11. Airport Security Update – (See Memo)
12. Other

**COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING BRAINERD”
PRESENTATION IN COUNCIL CHAMBERS**

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, February 2, 2015
6:45 p.m.
City Council Chambers

1. Event Application – Tour of Lakes – (see memo and supporting documents)
2. Appeal of Rental Registration Late Fee – (see memo and supporting documents)
3. Improvement 14-15 – Airport Utility Extension – Consultant Selection – (see memo)
4. 812 Juniper Street Update – (see supporting documents and City Council agenda)
5. Right-of-Way Encroachment Policy – (see memo and supporting documents)
6. Buffalo Hills Trail Cleanup

***COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING BRAINERD”
PRESENTATION IN COUNCIL CHAMBERS***