

CITY COUNCIL AGENDA

Brainerd, Minnesota

TUESDAY, February 17

7:30 P.M.

Brainerd City Hall

Council Chambers

_____ Mayor Wallin
_____ D. Pritschet
_____ K. Bevans
_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ M. Koep
_____ G. Scheeler

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda (Voice Vote)

5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by ROLL CALL.

A. Approval of the Minutes of the Regular Meeting held on February 2, 2015, as distributed

B. Approval of Licenses – (See List)

1. Contractor's Licenses – 3 – New
2. Contractor's Licenses – 5 – Renewals

C. Department Activity Reports – (See Reports)

1. Mayor
2. Police Chief
3. Finance Director

6. Presentations:

A. Planning Department Internship Experience – Nathan Hall, Planning Intern

B. Industrial Park Lot Update – Kevin Close & Nate Grozke, Close~Converse

C. Business 371 Presentation – Jim Hallgren, MnDot

7. Council Committee Reports – (Packets are Prepared/Distributed Separately)

A. Personnel and Finance Committee Report
(Meets 2/17/15 at 6:30 P.M. in City Hall 2nd Floor Conference Room)

1. Approval of Bills, Transfer of Funds and Payments to Contractors – ROLL CALL VOTE

General Fund to Public Safety Fund	\$ 465,000
General Fund to Park Fund	\$ 70,000
General Fund to Street & Sewer Fund	\$ 70,000
General Fund to Airport Fund	\$ 12,960
	<u>\$ 617,960</u>

Contractor	IMP #	Project	Amount	Retained
MnDot	14-21	Laurel St Bridge Repair	\$1813.67	0

2. Street and Sewer Maintenance III Position – Promotion of – Memo to be Provided at Meeting

3. TIF District Update – (See Memo)

4. Landlord Letter – (See Memo)

5. Industrial Phase IV Update – Presentation at Committee Meeting

6. Establish a Policy Requiring Department Heads and Council Members to Update Council on any Committee or Training Session Attended – Discussion of

7. Establish a Policy Requiring a Financial Plan for all Projects – Discussion of

8. Establish a 5-10 Year Capital Improvement Plan for All Departments – Discussion of

9. Verbal Update on Contractor Overpayment

10. Verbal Update on BPU Rebate

11. Other

B. Safety and Public Works Committee Report
(Meets 2/17/15 at 6:45 P.M. in City Hall Council Chambers)

1. Transit – (see memo and supporting documents)

a. Disposal of Bus #303

b. Amendment of Bus Maintenance Policy

2. Appeal of Late Rental Registration Fee – (see memo and supporting documents)
3. Event Application – St Patrick's Day Parade – (see memo and supporting documents)
4. Placement of Garbage Carts on City Streets
5. Improvement 14-10 – Sanitary Sewer Replacement Block 160 Town of Brainerd – (see memo)
6. Contractor Overpayment
7. Downtown Landscaping Request – (see memo and supporting documents)

8. Unfinished Business

- A. Public Hearing – Petition for Street Vacation – Rosewood Street – (See Memo and Supporting Documents)
- B. Public Hearing – Final Reading of Proposed Ordinance No. 1427 – An Ordinance Amending Brainerd Zoning Ordinance Sections 515-63-2 Regarding Testing Labs – City Administrator Wussow Recommends Dispensing with Actual Reading – Approval of – (See Ordinance) – Voice Vote for Final Reading and ROLL CALL VOTE for Adoption
- C. Public Hearing – Final Reading of Proposed Ordinance No. 1428 – An Ordinance Amending Ordinance No. 812 Pertaining to Zoning in the City of Brainerd: Rezoning the Property located on the Westerly Side of the Mississippi River Adjacent to the Brainerd Public Utility Hydroelectric Dam – City Administrator Wussow Recommends Dispensing with Actual Reading – Approval of – (See Ordinance) – Voice Vote for Final Reading and ROLL CALL VOTE for Adoption
- D. Call for Applicants:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 2 Terms to Expire on 12/31/2016 & 12/31/2017
Charter Commission – 2 Terms to Expire on 12/31/2018
EDA – 1 Term to Expire on 9/7/2020
Rental Dwelling Board of Appeals:
1 Tenant & 1 General Public Representative – Terms to Expire 12/31/2016

9. New Business

- A. NJPA Annual Meeting and Initiative Foundation Awards – Discussion of – (See Memo)

10. Planning Commission – (See Supporting Documents)

- A. Complete Streets Policy Consideration – Refer to Planning Commission for Recommendation – Approval of – Voice Vote**
- B. Food Truck Status – Refer to Planning Commission for Ordinance Amendment – Approval of – Voice Vote**
- C. Riverfront Project – Inquire about Presentation Date (March 2nd or Special Meeting) – Discussion of**
- D. First Reading – Proposed Ordinance No. 1429 – Planning Department Fees – Voice Vote**

11. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

12. Staff Reports – Written
(Verbal: Any Updates since Packet)

13. Council President, Mayor and Council Other Committee Reports

14. Adjourn – To Closed Session Pursuant to M.S. 13D.05, Subd. 1(b) to Discuss Union Negotiation Strategies

NOTE: Safety and Public Works Committee will meet at 6:45 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

***“Provide high quality, cost effective public services and leadership in creating
a sustainable city”***

CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA

TUESDAY, February 17, 2015
City 6:30 P.M.

1. Approval of Bills, Transfer of Funds & Payments to Contractors

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8. Establish a 5-10 Year Capital Improvement Plan for All Departments – Discussion of
9. Verbal Update on Contractor Overpayment
10. Verbal Update on BPU Rebate
11. Other

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Tuesday, February 17, 2015
6:45 p.m.
City Council Chambers

1. Transit – (see memo and supporting documents)
 - a. Disposal of Bus #303
 - b. Amendment of Bus Maintenance Policy
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