

Pursuant to due call and notice thereof, the regular meeting of the Brainerd City Council was called to order at 7:30 P.M. by Council President Bevans.

Upon roll call, the following members were noted as present: Czeczok, O'Day, Stunek, Terry, Stenglein, and Bevans. Member Johnson and Mayor Badeaux were noted as absent

Council President Bevans opened the meeting with the Pledge of Allegiance to the flag.

MOVED AND SECONDED BY COUNCIL MEMBERS CZECZOK AND STUNEK, DULY CARRIED, TO APPROVE THE AGENDA.

MOVED AND SECONDED BY COUNCIL MEMBERS TERRY AND CZECZOK TO APPROVE THE CONSENT CALENDAR.

- A. Approval of Bills
- B. Approval of Minutes
 - a. Regular City Council Meeting held on June 20th, 2023
- C. Approval of Licenses
- D. Department Activity Report
- E. Minnesota Lawful Gambling Application for Exempt Permit- Submitted by Central Lakes College Foundation for an Event to be held on December 24th, 2023, at Central Lakes College, 501 W College Dr, Brainerd

Upon roll call, Council Members Czeczok, O'Day, Stunek, Terry, Stenglein, and Bevans. voted "aye". No member voted "nay". The Chair declared the motion carried.

Council Committee Reports

Safety and Public Works Committee

Discussion on Oak Street Detour

Chair Bevans stated that residents were hoping to have assessment relief due to the damage.

MOVED AND SECONDED BY MEMBERS O'DAY AND CZECZOK, DULY CARRIED, TO DIRECT STAFF TO GIVE A REPORT ON ASSESSMENTS AND HOW THE CITY CAN CHANGE THEM IN THE FUTURE DUE TO THE DAMAGE FROM THE DETOUR; FURTHER TO REMOVE HEAVY TRUCK TRAFFIC FROM THE DETOUR.

Discuss Radar Speed Feedback Sign Quote for N 10th st

Committee Chair O'Day stated that the quote was \$5,000 for the sign, this does not include installation. Due to Council not wanting to set precedent and wanting to get this issue taken care of quickly, they directed staff to trim back the lilac bush on the corner when the Street department can get to it and have the Police department continue to monitor.

Approve Event/Alley Closure Application- Lakes Area Skatepark Event

Committee Chair O'Day stated that this is a closure of the alley adjacent to Crossing Arts.

MOVED AND SECONDED BY MEMBERS O'DAY AND CZECZOK, DULY CARRIED, TO APPROVE THE APPLICATION UNDER THE CONDITIONS LISTED IN THE EVENT APPLICATION.

Approve Event/Street Closure Application- Bataan Memorial March

Committee Chair O'Day stated that this is a section of the trail on Wright Street.

MOVED AND SECONDED BY MEMBERS O'DAY AND STENGLEIN, DULY CARRIED, TO APPLICATION UNDER THE CONDITIONS LISTED IN THE EVENT APPLICATION.

Approve Brainerd Transit Fare Increase

Committee Chair O'Day stated that TAC recommended the increases to the fares for the City of Brainerd and its partners. All of the partners have taken the recommendations by the TAC to make up for the shortfalls. He stated that it was a 2-1 vote in committee, it's not ideal.

MOVED AND SECONDED BY MEMBERS O'DAY AND STENGLEIN TO APPROVE THE RECOMMENDED FARE INCREASE TO \$4.00 FOR BRAINERD-ORIGINATING DIAL-A-RIDE TRIPS (\$8.00 FOR SAME DAY SERVICE) EFFECTIVE AUGUST 7TH, 2023.

Member Czczok stated that this service is provided to those who need it most. Transit is independence for our citizens. Tripling the cost for a trip from Brainerd to Baxter and back is difficult for those riders. He would like to see the numbers reviewed monthly after the costs take effect.

MEMBER CZECZOK AND STENGLEIN, DULY CARRIED, TO AMEND THE MOTION TO ADD REVIEW THE TRANSIT SYSTEM MONTHLY AFTER THE FARES TAKE EFFECT.

Member Terry stated that she agrees with Member Czczok on the rate impact on the population. Often times those who need to ride the bus don't have adequate transportation or adequate money. She will be voting no on the increase. However, she does not know at this time what the answer is to the problem.

Member Czczok stated that it is a hard decision to make. The economy being shut down scared a lot of people from riding the bus. Personally, he knows a handful of people in his area that use transit he is concerned about them being able to afford their independence.

MOVED AND SECONDED BY MEMBERS O'DAY AND STENGLEIN TO APPROVE THE RECOMMENDED FARE INCREASE TO \$4.00 FOR BRAINERD-ORIGINATING DIAL-A-RIDE TRIPS (\$8.00 FOR SAME DAY SERVICE) EFFECTIVE AUGUST 7TH, 2023; FURTHER TO REVIEW THE TRANSIT SYSTEM MONTHLY AFTER THE FARES TAKE EFFECT.

Council Members O'Day, Stenglein, and Bevans voted "aye". Members Czczok, Stunek, and Terry voted "nay". The Chair declared a tie vote.

City Attorney Langel gave an overview of the tie vote process from the Charter. If the Mayor is not present and there is a tie vote, the Council President shall discharge all powers of the Mayor.

Chair Bevans voted “nay” and declared the motion failed. He stated that he would like this matter to be considered by the full Council at a future meeting.

Discussion on TH371B Speed Study

Committee Chair O'Day stated that MnDOT will try to increase the speed on South 6th Street to 35 miles per hour. The committee would like to see the speed limit stay at 30 miles per hour.

MOVED AND SECONDED BY MEMBERS O'DAY AND CZECOK, DULY CARRIED, TO DIRECTED STAFF TO WORK WITH MNDOT TO PROPOSE A SPEED REDUCTION DEMONSTRATION PROJECT.

Approve Award for TH 210/Washington Street Utility Replacement Engineering Services Agreement

MOVED AND SECONDED BY MEMBERS O'DAY AND STENGLEIN, DULY CARRIED, TO AWARD THE TH 210/WASHINGTON STREET RECONSTRUCTION PROJECT UTILITY REPLACEMENT DESIGN ENGINEERING CONTRACT TO SRF IN THE AMOUNT OF \$264,531.

Approve Change Orders 1 & 2 – Harrison Safe Routes to School

Committee Chair O'Day stated that there was a grading issue, with these two change orders the project is still under the \$500,000 budgeted through the grant.

MOVED AND SECONDED BY MEMBERS O'DAY AND STENGLEIN, DULY CARRIED, TO APPROVE CHANGE ORDERS 1 AND 2 IN THE AMOUNTS OF \$11,180 AND \$2,475.

Approve Final Pay Estimate- Sanitary Forcemain Rehab

MOVED AND SECONDED BY MEMBERS O'DAY AND CZECZOK, DULY CARRIED, TO APPROVE THE FINAL PAY ESTIMATE FOR IMP 20-07 IN THE AMOUNT OF \$75,794.

Direction on Active Code Enforcement

Committee Chair O'Day gave an overview of the case.

MOVED AND SECONDED BY MEMBERS O'DAY AND CZECZOK, DULY CARRIED, TO OBTAIN A SEARCH WARRANT FOR 624 8TH AVE NE AND ABATE THE PRESENT JUNK/ DEBRIS/ BLIGHT.

Personnel and Finance Committee

Authorize Sale of Retired Police Vehicle

MOVED AND SECONDED BY MEMBERS STUNEK AND TERRY, DULY CARRIED, TO AUTHORIZE THE SALE OF RETIRED POLICE VEHICLE #444 UTILIZING CENTRAL MINNESOTA DEALER AUCTION.

Approve Wage Grid for BPU Finance Manager Position

Member Czczok stated that the Public Utilities Commission is very eager to have this approved.

MOVED AND SECONDED BY MEMBERS STUNEK AND TERRY, DULY CARRIED, TO APPROVE THE 2023 BPU FINANCE MANAGER WAGE GRID AS PRESENTED.

Ratify Hiring of Administrative Specialist Brittney Tollefson

Member Czczok asked whether the position is a new position or if this is to fill a vacancy.

HR Director Schubert stated that this is a vacancy in the position.

MOVED AND SECONDED BY MEMBERS STUNEK AND TERRY, DULY CARRIED, TO RATIFY THE HIRING OF BRITTNEY TOLLEFSON EFFECTIVE JUNE 26, 2023; FURTHER, THAT SHE BE PLACED ON STEP 1 OF THE ADMINISTRATIVE SPECIALIST WAGE GRID (\$21.85 PER HOUR).

Unfinished Business

Call for Applicants – Informational:

Mayor Recommended: (terms to expire on 12/31 of said year)

Charter Commission – 2 terms (Expire 2026) 2 terms (Expire 2025)

Library Board- 1 term (Expire 2025)

Rental Dwelling License Board of Appeals – 5 terms (Expire 2025)

TAC—1 term (Expires 2023)

Mayor Recommended: (terms to expire 09/07 of said year)

Economic Development Authority (EDA) – 1 term (Expire 2028)

Council President Recommended: (terms to expire 12/31 of said year)

Parking Commission—1 term (Expire 2026)

New Business

Call for Public Hearing for Redevelopment TIF District

Eric Charpentier stated that Baker Tilly and DW Jones will be present for the public hearing.

MOVED AND SECONDED BY MEMBERS STENGLEIN AND O'DAY, DULY CARRIED, TO CALL FOR PUBLIC HEARING ON A POTENTIAL CREATION OF A REDEVELOPMENT TIF DISTRICT TO REDEVELOP THE FORMER THRIFTY WHITE BUILDING BY DW JONES TO BE HELD AT THE CITY COUNCIL'S REGULAR COUNCIL MEETING ON JULY 17, 2023.

Consider Conditional Use Permit for a Daycare Facility at 703 Oak Street

Community Development Director Kramvik gave an overview of the conditional use permit. It was unanimously recommended by the Planning Commission.

Member Stenglein stated that this was a "no brainer" at Planning Commission. The only concern would be future consideration for flashers for children to move safely across the street.

MOVE AND SECONDED BY COUNCIL MEMBERS STENGLEIN AND TERRY, DULY CARRIED, TO APPROVE THE CONDITIONAL USE PERMIT FOR A DAY CARE FACILITY AT 703 OAK ST.

Public Forum

The Chair opened the public forum at 8:01 p.m.

No one came forward.

The Chair closed the public forum at 8:01 p.m.

Staff Reports

Community Development Director Kramvik stated that the final plat and rezoning for Country Manor will be heard at the next City Council meeting. There will be a special Planning Commission meeting on July 12th at 6:00 p.m. for Planning Commission to review the 805 Laurel (Thrifty White Building) project to confirm whether the project meets the requirement of the comprehensive plan. The EDA met for a workshop to discuss business retention funding and solutions and continued discussion on redevelopment of the Westwood Mobile Home Park.

City Administrator Bergman stated that the Solar Array ribbon cutting was held on June 27th, big thanks to the Commission for their work. Brent Paltier is the lead for the Counsel of Realtors, the team will look at some of the property that are available in the City of Brainerd the week of August 7th. The BPU Commission met on the 27th, they approved the organizational chart, which will be reviewed by the Council at the workshop on July 31st. Finally, the new software for agendas and minutes will go live in August, there will be training at the end of July.

Council Member Reports

Member Stunek encouraged everyone to attend the 4th of July festivities.

Member Stenglein stated that the PUD for Country Manor will be fun. Arts in the Park was a great event.

Member Czeczok stated that Mr. Kramvik's report was longer than the P&F report. He is remiss from his comment from last meeting, he mentioned Title IX, a track girl missed the opportunity to go to State due to a boy winning.

Chair Bevans stated that Arts in the Park was fantastic. He stated that the solar array will power 1,400 homes.

Adjourn

MOVED AND SECONDED BY COUNCIL MEMBERS STUNEK AND CZECZOK, DULY CARRIED, TO ADJOURN THE MEETING.

The Chair adjourned the meeting at 8:10 p.m.



Jennifer Bergman
City Administrator