

CITY COUNCIL AGENDA

Brainerd, Minnesota
March 2, 2015
7:30 P.M.
Brainerd City Hall
Council Chambers

Showcasing Brainerd – 7:15 P.M.

***Brainerd Public Library –
Jolene Bradley***

_____ Mayor Wallin
_____ K. Bevans
_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ M. Koep
_____ D. Pritschet
_____ G. Scheeler

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda (Voice Vote)**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.**
 - A. Approval of the Minutes of the Regular Meeting held on February 17, 2015, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 3 – Renewals
 - C. Department Activity Reports – (See Attachments)**
 1. Mayor
 2. Fire Chief
 3. Park Director
 - D. Minnesota Lawful Gambling Application to Conduct Off-Site Gambling – Submitted by the Brainerd Elks Lodge #615 for a Raffle and Pull Tabs to be held on 4/29/15 at the Brainerd National Guard Armory – Approval of**

- E. Minnesota Lawful Gambling Application for Exempt Permit – Submitted by the Mn Darkhouse & Angling Association Brainerd Lakes Area for a Raffle to be held on 10/24/2015 at the American Legion – Approval of
- F. Application for a Temporary On-Sale Liquor License – Submitted by BPOE Lodge 615 for an Event to be held on April 29, 2015 at the Brainerd National Guard Armory – Approval of
- G. Application for a Temporary On-Sale Liquor License – Submitted by the Brainerd Sports Boosters for an Event to be held on April 18, 2015 at the Northern Pacific Center NP Event Space – Approval of
- H. Application for a Temporary On-Sale Liquor License – Submitted by the Crossing Arts Alliance for an Event to be held on March 20, 2015 at the Crossing Arts Gallery, Franklin Arts Center – Approval of
- 6. Presentation – Community Policing Project (COP) – Police Chief McQuiston – (see supporting documents)
- 7. Council Committee Reports
 - A. Safety and Public Works Committee Report
(Meets 3/2/15 at 6:30 P.M. in City Hall Council Chambers)
 - 1. Crow Wing County Tax Forfeit Lot Request – (see memo and supporting documents)
 - 2. Improvement 15-04 – 2015 Crack Sealing – (see memo and supporting documents)
 - 3. Improvement 15-02 – 2015 Seal Coat Project – (see memo and supporting documents)
 - 4. Historic Water Tower Update – discussion
 - 5. Downtown Landscaping – discussion
 - 6. Property at 410 12th Street SE – (see memo and supporting documents)
 - 7. 2015 Bus Resolution – (see memo and supporting documents)
 - 8. LMC Support Resolutions – (see memo and supporting documents)
 - 9. Improvement 14-15 – Airport Utility Extension – (see memo and supporting documents)
 - 10. WBCC Recommendation – (see memo and supporting documents)
 - 11. Food Truck Status Update – (see memo and supporting documents)

B. Personnel and Finance Committee Report
(Meets 3/2/15 at 6:15 P.M. in City Hall 2nd Floor Conference Room)

- 1. Conference Call with Sharon Klumpp from Springsted – City Administrator Search (see memo)**
- 2. Approval of Bills – (no payments to contractors)**
- 3. Authorize Sale of Fire Trucks – (see memo)**
- 4. Fire Department Fees – (see memo)**
 - First Reading – Proposed Ordinance No. 1430 – An Ordinance Amending Brainerd City Code Section 421 – Uniform Fire Code – City Administrator Wussow recommends Dispensing with Actual Reading – (see ordinance)**
 - Adoption of Resolution Establishing Fees relating to City Code Section 421.05 and 421.06 – (See Resolution)**
- 5. Engineering Department – Building Inspector Position – Approval of Conditional Job offer – Recommendation to be presented at meeting – (see memo)**
- 6. First Reading – Proposed Ordinance No. 1431 – An Ordinance Amending Brainerd City Code Section 1015 – Building Permit Fees – City Administrator Wussow recommends Dispensing with Actual Reading – (see ordinance)**
- 7. Rental License Renewal – (see memo)**
- 8. Review of City Planner/Community Development Coordinator SAFE Job Evaluation Points Assignment – (see memo)**
- 9. Airport Security Update – (see memo)**
- 10. Policy for Annual Tax Incentive Information – Discussion of – (see memo)**
- 11. Committee for Personnel Policy Update – Discussion of – (see memo)**
- 12. March 4, 2015 Workshop Topics – Discussion of – (see memo)**
- 13. Other**

8. Unfinished Business

- A. Public Hearing/Presentation – MS4 Permit – Annual Hearing to Review Stormwater Related City Activities – Assistant City Engineer Freihammer – (no memo)**

B. Strategic Planning Update – Council Member Scheeler – (no memo)

C. Complete Streets Policy and Resolution – See Memo

D. Call for Applicants:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 2 Terms to Expire on 12/31/2016 & 12/31/2017

Charter Commission – 2 Terms to Expire on 12/31/2018

EDA – 1 Term to Expire on 9/7/2020

Rental Dwelling Board of Appeals:

1 Tenant & 1 General Public Representative – Terms to Expire 12/31/2016

9. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

10. Staff Reports – Written
(Verbal: Any Updates since Packet)

11. Council President, Mayor and Council Other Committee Reports

12. Adjourn – To Closed Session Pursuant to M.S. 13D.05, Subd. 1(b) to Discuss Union Negotiation Strategies

13. Reconvene into Open Session for Council Action relating to Union Contract

14. Adjourn – To Personnel and Finance Committee Workshop to be held on Wednesday, March 4, 2015 at 4:00 P.M. in the City Hall 2nd Floor Conference Room

NOTE: Safety and Public Works Committee will meet at 6:30 P.M.
Personnel and Finance Committee will meet at 6:15 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

“Provide high quality, cost effective public services and leadership in creating a sustainable city”

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, March 2, 2015
6:30 p.m.
City Council Chambers

1. Crow Wing County Tax Forfeit Lot Request – (see memo and supporting documents)
2. Improvement 15-04 – 2015 Crack Sealing – (see memo and supporting documents)
3. Improvement 15-02 – 2015 Seal Coat Project – (see memo and supporting documents)
4. Historic Water Tower Update - Discussion
5. Downtown Landscaping – Discussion
6. Property at 410 12th Street SE – (see memo and supporting documents)
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10. WBCC Recommendation – (see memo and supporting documents)
11. Food Truck Status Update – (see memo and supporting documents)

**COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING BRAINERD”
PRESENTATION IN COUNCIL CHAMBERS**

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

March 2, 2015
City Hall Conference Room
TIME 6:15 P.M.

1. Conference Call with Sharon Klumpp from Springsted – City Administrator Search (See Memo)
2. Approval of Bills & Payments to Contractors

Contractor	IMP #	Project	Amount	Retained
None				
3. Authorize Sale of Fire Trucks – (See Memo)
4. Fire Department Fees – (See Memo)
 - First Reading – Proposed Ordinance No. 1430 – An Ordinance Amending Brainerd City Code Section 421 – Uniform Fire Code – City Administrator Wussow recommends Dispensing with Actual Reading – (see ordinance)
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13. Other

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BRAINERD” PRESENTATION IN COUNCIL CHAMBERS**