



CITY COUNCIL AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Monday, December 18, 2023 @ 7:30 PM

The public is invited to attend these meetings in person

Attend by phone: 1-844-992-4726

City Council - Meeting Access Code: 2487 247 4420

Personnel and Finance Committee at 7:15 PM - Meeting Access Code: 2481 095 7234

Safety and Public Works Committee at 7:15 PM - Meeting Access Code: 2481 322 1929

Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and Amazon FireTV

The Public Hearing for Improvement 22-08 – South Brainerd Reconstruction, originally set for Monday, December 18th at 7:30 p.m. is cancelled. The Public Hearing will be re-scheduled at a future date.

1. **Call To Order**

2. **Roll Call**

___K. Stunek ___K. Terry ___T. Stenglein ___G. Johnson ___J. Czczok ___M. O'Day ___K.
Bevans ___Mayor Badeaux

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval of Bills**

B. **Approval of Minutes**

C. **Contractor Licenses**

D. **Department Activity Reports**

E. **Approve Tobacco License for Northern Tier Retail LLC, DBA Speedway 4076, 1223 S 6th Street**

- F. **Approve Secondhand Auto License- East Side Auto, 413 Washington St NE**
- G. **Approve Temporary Liquor License Submitted by The Brainerd Jaycees for an Event to be held at 602 S 5th St on February 2nd, 2024 Contingent on Approvals**
- H. **Approve Engagement Letter Between Baker Tilly and City of Brainerd**
- 6. **Presentations**
 - A. **Community Member of the Month**
 - B. **Brainerd Community Action Annual Presentation**
- 7. **Council Committee Reports**
 - A. **Personnel & Finance Committee**
 - 1. Approve Shared Services Agreement with the Brainerd EDA
 - 2. Accept Resignation of Assistant Planner Dylan Edwards
 - 3. **Consider Using Local Program Income Funds for Demolition of Structure at 426 B Street**
 - 4. Discussion on Joint Powers Agreement for Lakes Area Drug Investigative Division
 - 5. Update regarding New Earned Safe and Sick Time Law/Policy
 - 6. Consider Approval of the Social Media Policy
 - 7. Adopt Resolution Authorizing Housing Trust Fund Levy to Crow Wing County
 - B. **Safety & Public Works Committee**
 - 1. Final Pay Request - Improvement 22-10 Graydon Outfall
 - 2. Approve Construction Testing Proposal for Buffalo Hills Gully Remediation Project
 - 3. Award Street Scanning Proposal
 - 4. Direction on Active Code Enforcement
 - 5. Informational- Regarding \$25 Million Grant for Highway 210/Washington Street Reconstruction Project
- 8. **Unfinished Business**
 - A. **Call for Applicants**
Mayor Recommended: (terms to expire on 12/31 of said year)
Charter Commission – 2 terms (Expire 2026) 2 terms (Expire 2025)
HRA 1 term (Expire 2029)

Library Board- 1 term (Expire 2025) 2 terms (Expire 2030)
Parks & Rec- 1 term (Expire 2029)
Planning- 2 terms (Expire 2027)
Public Utilities- 1 term (Expire 2026) 1 term (Expire 2029)
TAC- 3 terms (Expire 2027)
Mayor Recommended: (terms to expire on 9/7 of said year)
EDA- 1 term (Expire 2026)
Council President Recommended: (terms expire on 12/31 of said year)
Parking Commission-- 1 term (Expire 2026) 1 term (Expire 2028)

B. Final Reading - Proposed Ordinance 1562 - Revised Fee Schedule

9. **New Business**

- A. Adopt Resolution Calling a Public Hearing On a Property Tax Abatement for Certain Property in the City of Brainerd
- B. Adopt Resolution - Approving Plans and Specifications, Authorizing Advertisement for Bids, and Call for Public Hearing - Improvement 22-08 - South Brainerd Reconstruction Project
- C. First Reading- Proposed Ordinance 1563- Amending Salaries for Elected and Appointed Officials
- D. Discussion of City Administrator Salary
- E. Adopt Resolution Setting the 2024 Levy for the City and Brainerd HRA
- F. Adoption of 2024 Budgets

10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council -
Time limits may be imposed

11. **Staff Reports**

(Verbal: Any Updates since Packet)

12. **Mayor's Report**

13. **Council Member Reports**

14. **Adjourn**

Visit the City's Website at www.ci.brainerd.mn.us

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"