PUBLIC UTILITIES COMMISSION AGENDA

City of Brainerd, Minnesota
BPU Service Center, 8027 Highland Scenic Rd, Commission Room
Tuesday, December 19, 2023 @ 9:00 AM

The public is invited to attend these meetings in person

1. **Call To Order**

2. **Roll Call**

   ___M. Angland ___T. Johnson___M. O'Day __D. Matten

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**
   NOTICE TO PUBLIC - all matters listed are considered routine by the Commission and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Commission votes on the motion to be ADOPTED BY ROLL CALL

   A. **Approval of Minutes for Regular Monthly Meeting of November 28, 2023**

   B. **Approval of Current Month's Bills**

   C. **Approval of Pay Request No. 2 Received from Minger Construction for $505,411.49 for Directional Drilling Forcemain River Crossing Project (see Attached Payment Application with Change Order 1 and 2).**

   D. **Approval of Magney Construction via SEH Pay Application No. 24 in the amount of $296,440.47.**

   E. **Approve 2024 Commission meeting dates**

6. **Public Forum**
   Time allocated for citizens to bring matters not on the agenda to the attention of the Commission - Time limits may be imposed

7. **Commission Committee Reports**

   A. **Personnel Committee**

   B. **Finance Committee**

8. **Unfinished Business**

A. **See Attached Separate Memos Regarding Update on Unfinished Business Items**

9. **New Business**

   A. **WAC Request for City Council**

   B. **Customer Credit Card Policy 2003-2**

   C. **Surplus Auction Items**

   D. **Ratify appointment of Commission Secretary**

   E. **Out of State Travel – IT Security Conference - 2 Employees**

10. **Staff Reports**
    (Verbal: Any Updates since Packet)

    A. **City Administrator Report**

    B. **Council Liaison Report**

    C. **Public Utilities Director Report**

    D. **Finance Manager**

    E. **HR Director Report**

    F. **Staff Reports**

11. **Commission Member Reports**
    Future Agenda Items

12. **Adjourn**

Visit Brainerd Public Utilities website at www.bpu.org

MISSION

"The mission of Brainerd Public Utilities is to provide safe, reliable, environmentally friendly electric, water and sewer services to our customers at the lowest reasonable cost."