



CITY COUNCIL AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers

Tuesday, January 2, 2024 @ 7:30 PM

The public is invited to attend these meetings in person

Attend by phone: 1-844-992-4726

City Council - Meeting Access Code: 2493 513 2019

Personnel and Finance Committee at 7:00 PM - Meeting Access Code: 2484 818 2091

Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and Amazon FireTV

1. **Call To Order**

2. **Roll Call**

___K. Terry ___T. Stenglein ___G. Johnson ___J. Czczok ___M. O'Day ___K.
Stunek ___K. Bevans ___Mayor Badeaux

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval of Bills**

B. **Approval of Minutes**

C. **Department Activity Reports**

D. **Adopt Resolution Designating Financial Institutions as Depositories for 2024**

E. **Annual Authorization to Perform Electronic Transfers**

F. **Designate the Brainerd Dispatch as the Official Newspaper for Calendar Year 2024 pursuant to the City Charter and Authorize Signatures on Contract with Dispatch**

G. **Adopt Resolution Approving Signature Authorization for 2024 Capital Projects for the Brainerd Lakes Regional Airport**

- H. **Approve Hiring of 2023-2024 Warming House Attendant Temporary Employees**
- I. **Approve New Tobacco License Application for Limos Etc. DBA Risky Business Novelties and Videos, 3261 Washington Street- Contingent upon Police and Fire Approvals**
- 6. **State of the City Address**
- 7. **Council Committee Reports**
 - A. **Personnel & Finance Committee**
 - 1. Consider Approval of the Revised Employee Policy Manual
 - 2. Discuss BPU Commission's Recommendation for a Work Group Formation
 - 3. Ratify the Hiring of Recreation Specialist Haley Blank
 - 4. Consider Approval of Classification Points as Recommended by Flaherty & Hood.
 - 5. Approval of Earned Sick and Safe Time Policy.
 - 6. Accept with Regret the Retirement of Public Utilities Director Todd Wicklund
 - 7. Authorize Signatures on League of Minnesota Cities Insurance Trust (LMCIT) Liability Coverage Waiver Form
 - 8. Consider Request to Transfer Water Accessibility Charges (WAC) Cash Balance to BPU Department
- 8. **Unfinished Business**
 - A. **Call for Applicants**
 - Mayor Recommended: (terms to expire on 12/31 of said year)**
 - Charter Commission – 2 terms (Expire 2026) 2 terms (Expire 2025)
 - HRA 1 term (Expire 2029)
 - Library Board- 1 term (Expire 2025) 2 terms (Expire 2030)
 - Parks & Rec- 1 term (Expire 2029)
 - Public Utilities- 1 term (Expire 2026) 1 term (Expire 2029)
 - TAC- 3 terms (Expire 2027)
 - Mayor Recommended: (terms to expire on 9/7 of said year)**
 - EDA- 1 term (Expire 2026)
 - Council President Recommended: (terms expire on 12/31 of said year)**
 - Parking Commission-- 1 term (Expire 2026) 1 term (Expire 2028)
 - Planning- 2 terms (Expire 2027)

- B. **Final Reading- Proposed Ordinance 1563- Amending Salaries for Elected and Appointed Officials**
- 9. **New Business**
 - A. **Consider Conditional Use Permit to Operate an Auto Repair Service at 100 Washington St.**
 - B. **Consider Interim Use Permit to Operate a Short-Term Rental at 524 N 8th St.**
 - C. **Consider Interim Use Permit to Operate a Short-Term Rental at 701 SW 4th St**
- 10. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Council -
Time limits may be imposed
- 11. **Staff Reports**

(Verbal: Any Updates since Packet)
- 12. **Mayor's Report**
- 13. **Council Member Reports**
- 14. **Adjourn**
 - A. **Adjourn to Special Meeting to Select City Administrator Candidates January 16th, 2024 at 5:30 p.m. in the City Council Chambers**

Visit the City's Website at www.ci.brainerd.mn.us

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"