

CITY COUNCIL AGENDA

Brainerd, Minnesota

April 6, 2015

7:30 P.M.

Brainerd City Hall

Council Chambers

Showcasing Brainerd – 7:15 P.M.

**Essentia Health Take Heart Program –
Ms. Colette Larson & Mr. Joseph Wendt**

_____ Mayor Wallin
_____ K. Bevans
_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ M. Koep
_____ D. Pritschet
_____ G. Scheeler

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda (Voice Vote)**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion – ADOPTED BY ROLL CALL**
 - A. Approval of the Minutes of the Regular Meeting held on March 16, 2015 and the Special Meeting held on March 23, 2015, as distributed**
 - B. Approval of Licenses – (See List)**
 1. Contractor's Licenses – 2 – New
 2. Contractor's Licenses – 4 – Renewals
 - C. Department Activity Reports – (See Reports)**
 1. Mayor
 2. Fire Chief
 3. Park Director
 - D. Minnesota Lawful Gambling – Application for Exempt Permit – Submitted by Vacationland Figure Skating Club for a Raffle to be held on December 20, 2015 at Essentia Health Sports Center, 502 Jackson Street, Brainerd – Approval of**

- E. Application for a Temporary 3.2 Percent Malt Beverage (Beer) On-Sale Liquor License – Submitted by the Brainerd Jaycees for an Event to be held on April 25, 2015 at Memorial Park, 1700 Mill Avenue, Brainerd – Approval of
- F. Application for a Temporary 3.2 Percent Malt Beverage (Beer) On-Sale Liquor License – Submitted by the Brainerd Jaycees for an Event to be held on May 2, 2015 at Essentia Health Sports Center, 502 Jackson Street, Brainerd – Approval of
- 6. Essentia Health Take Heart Program – Accept Donation of 3 AED Units for the following departments – Parks, Fire and Police – Voice Vote
- 7. Camp Ripley Annual Update – Col. St. Sauver & CW2 Bednarek
- 8. Council Committee Reports
 - A. Safety and Public Works Committee Report
(Meets 4/6/2015 at 6:45 P.M. in the City Hall Council Chambers)
 - 1. Willow Street Signal System – Adopt Resolution – ROLL CALL VOTE
 - 2. Improvement 13-06 – 28th Street Construction – Set Public Hearing for 7:30 P.M. on Monday, April 20, 2015 – Voice Vote
 - 3. Crow Wing SWCD Contract – Voice Vote
 - 4. Event/Street Closure Application – Shep’s Annual Elbow Convention – Voice Vote
 - 5. Event/Street Closure Application – Zombie Crawl – Voice Vote
 - 6. Transit Department
 - a) Radio Tower Lease – Voice Vote
 - b) Service Change Request – Voice Vote
 - c) Operating Policy Amendments – Voice Vote
 - 7. Downtown Streetscape Maintenance Quote – Voice Vote
 - B. Personnel and Finance Committee Report
(Meets 4/6/2015 at 6:15 P.M. in the City Hall 2nd Floor Conference Room)
 - 1. Approval of Bills and Payments to Contractors – ROLL CALL VOTE
 - 2. City Administrator Search Update – Schedule Workshop on April 13, 2015 – Voice Vote
 - 3. Capital Improvement Plan Projects – Direction Requested

4. Community Action – Request for \$8,000 City Contribution ofr the 2015 American Celebration in Brainerd – Voice Vote
5. Police Department:
 - a) Resignation of Community Service Officer Jake R. Miller, Effective May 15, 2015 – Voice Vote
 - b) Authorize Hiring of Replacement CSO to Maintain Current Staff Levels – Voice Vote
6. Business 371- Request Workshop with MnDot – Discussion Item
7. Policy to Apply for Grants – Voice Vote

9. Unfinished Business

- A. Business 371 Corridor – Council Decision delayed for Additional MnDot Comment
- B. Brainerd Lakes Community Foundation Grant Administration – Request for Council Direction – Direction Requested
- C. Northland Arboretum Compost Project – Request for use of City Staff and Equipment for 2015 Leaf Turning – Voice Vote
- D. Call for Applicants – Informational:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 2 Terms to Expire on 12/31/2016 & 12/31/2017
Charter Commission – 2 Terms to Expire on 12/31/2018
EDA – 1 Term to Expire on 9/7/2020
Rental Dwelling Board of Appeals:
1 Tenant & 1 General Public Representative – Terms to Expire 12/31/2016

10. New Business

- A. First Reading of Proposed Ordinance No. 1432 – An Ordinance Amending Section 1200.21 of the Brainerd City Code Pertaining to On-Sale Liquor Zones and License Limitations for the Property at the SW Corner of South 6th Street and Maple Street – City Administrator Wussow recommends Dispensing with the Actual Reading – Voice Vote
- B. First Reading of Proposed Ordinance No. 1433 – An Ordinance Amending Sections 1407.17, 2010.13 Subd. 6 and 2011.07 Subd. 3 relating to Nuisances in order to Correct Inconsistencies in the Notification Method and Time Periods to Abate Nuisances – City Administrator Wussow recommends Dispensing with the Actual Reading – Voice Vote

11. Planning Commission

A. First Reading of TWO Proposed Ordinances: No. 1434 – An Ordinance Creating Section 515-66 of the Brainerd Zoning Code related to Transient Food Unit (TFU) Overlay Districts AND No. 1435 – An Ordinance Amending the Official Zoning Map of the City Dated September, 2011, as Identified in Section 515 of the Brainerd City Code to Add TFU Overlay Districts – City Administrator Wussow recommends Dispensing with the Actual Readings – Voice Vote(2)

B. First Reading of Proposed Ordinance No. 1436 – An Ordinance Amending the Brainerd Zoning Code Sections 515-61-6, 515-62-6, 515-63-6, 515-65-6, AND 515-70-5 regarding Non-Enclosed Areas for Dining and/or Serving Alcohol – City Administrator Wussow recommends Dispensing with the Actual Reading – Voice Vote

12. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

13. Staff Reports – Written
(Verbal: Any Updates since Packet)

14. Council President, Mayor and Council Other Committee Reports

15. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:45 P.M.
Personnel and Finance Committee will meet at 6:15 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.
Visit the City's website at www.ci.brainerd.mn.us**

MISSION

***“Provide high quality, cost effective public services and leadership in creating
a sustainable city”***

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, April 6, 2015
6:45 p.m.
City Council Chambers

1. Willow Street Signal System Resolution
2. Improvement 13-06 – 28th Street Construction – Set Public Hearing for 7:30 P.M., Monday, April 20, 2015
3. Crow Wing SWCD Contract
4. Event/Street Closure Application – Shep’s Annual Elbow Convention
5. Event/Street Closure Application – Zombie Crawl
6. Transit Department
 - a. Radio Tower Lease
 - b. Service Change Request
 - c. Operating Policy Amendments
7. Downtown Streetscape Maintenance Quote

***COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING BRAINERD”
PRESENTATION IN COUNCIL CHAMBERS***

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

Monday, April 6, 2015
City Hall Conference Room
6:15 P.M.

1. Approval of Bills & Payments to Contractors

<u>Contractor</u>	<u>IMP #</u>	<u>Project</u>	<u>Amount</u>	<u>Retained</u>
(None)				

2. City Administrator Search Update

3. Capital Improvement Plan Projects

4. Community Action – Request for \$8,000 City Contribution for the 2015 American Celebration in Brainerd

5. Police Department

- a. Resignation of Community Service Officer Jake R. Miller, Effective May 15, 2015 – Accept with Regret
- b. Authorize Hiring of Replacement CSO to Maintain Current Staff Levels – Approval of

6. Business 371 – Request Workshop with MnDot

7. Policy to Apply for Grants

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BRAINERD” PRESENTATION IN COUNCIL CHAMBERS**