Pursuant to due call and notice thereof, the meeting of the Brainerd Park Board was called to order at 4:00 p.m. by Board President Shipe.

Upon roll call, the following board members were noted present: Miller, Rushmeyer, Schaefer, Shipe, and Yeager.

Also noted as present, Mayor Badeaux and Public Works Director/City Engineer Dehn.

Board President Shipe opened the meeting with the Pledge of Allegiance to the flag.

Approval of Agenda

MOVED AND SECONDED BY MEMBERS YEAGER AND SCHAEFER, DULY CARRIED, TO APPROVE THE AGENDA.

Approval of Consent Calendar

MOVED AND SECONDED BY MEMBERS YEAGER AND RUSHMEYER TO APPROVE THE CONSENT CALENDAR

Upon roll call, Members Miller, Rushmeyer, Schaefer, Yeager and Shipe voted “aye”. No Member voted “nay”. The Chair declared the motion carried.

Presentations

A. **Presentation by Lakes Area Skatepark**

Jake Rennaker from the Lakes Area Skatepark Association reported on the current fundraising efforts with having raised $88,000 to date with future events planned to increase fundraising goals. The State of MN Matching Grant Program was presented noting dollar for dollar matching funds for totals $500,000 up to $1 Million. The city land contribution at Memorial Park valued at $343,000 would also be matched by the State of MN.

Board members briefly discussed what the appropriate process would involve in having land dedicated to the skate park.

MOVED AND SECONDED BY MEMBERS YEAGER AND SCHAEFER, DULY CARRIED, TO DIRECT STAFF TO TAKE THE NEXT STEPS OF DISCOVERY TO SPREAD OUT THE LEGAL SIDE OF WHAT IS NEEDED AND WHAT THAT PROCESS MIGHT LOOK LIKE TO MEET THE TERMS AND CONDITIONS OF THE UPCOMING GRANT.

New Business

Approve 2024 Community Education Requested Budget

Public Works Director, Dehn, stated that Community Education is requesting an increase to $15,000 for the 2024 budget. This is an increase of $2,000 over 2023.

Mayor Badeaux requested that Public Works Director, Dehn, check with Baxter as they are required to get basic numbers to Baxter earlier in the year, possibly March or May. Having the initial number would be beneficial for the Park Board to have that information to make changes prior to the final meeting of the year.

MOVED AND SECONDED BY MEMBERS RUSHMEYER AND YEAGER, DULY CARRIED, TO ACCEPT THE $2,000 BUDGET INCREASE.

Discuss 95% APRA Project Plans

Public Works Director, Dehn, referenced the 95% plans for the three park projects involving the Jaycees, Lum Park Beach, and Lum Park Campground. The Park Board is being requested to comment on the 95% plan as presented, and if no further comments, authorization is requested to advertise the plans for bids.

Parks Chair, Shipe, recommended plans for each park be reviewed individually. Plans for Jaycees Park were deemed acceptable by members. Public Works Director, Dehm, fielded several questions regarding Lum Park plans.

MOVED AND SECONDED BY MEMBERS YEAGER AND RUSHMEYER, DULY CARRIED, TO APPROVE THE PLANS TO 100% COMPLETION IN ANTICIPATION OF BIDDING ON WHAT HAS BEEN PRESENTED TO BOARD.

Public Forum

Parks Chair, Shipe opened the Public Forum at 4:40 PM.

Public Forum was closed at 4:40 PM by Chair Shipe.

Staff Reports

Recreation Specialist job offer has been accepted. Background check and onboarding process have been started. The new Recreation Specialist may start shortly following the new year.

Update given by Public Works Director, Dehn, on flooding the rinks, but unfortunately, weather not cooperating with cold enough temperatures to freeze the water.

Board Reports

Member Rushmeyer reported on a meeting with the County Sheriff regarding the contract between the Ski Loons and the residents. Member Rushmeyer reiterated that what it comes down to is the safety of the children using the lake property. Member Rushmeyer thinks that at some point a revisit to Rice Lake being the best option for the Ski Loons would be in order due to the size of the Ski Loons group becoming larger.

Member Yeager announced he will no longer be involved with the Park Board, but expressed his appreciation for his time of involvement and shared his sincere gratitude for the opportunity to serve on the board.

Mayor Badeaux thanked the board for allowing him to share his thoughts for the year on park projects and commended the board for their efforts.

MOVED AND SECONDED BY YEAGER AND SCHAEFER, DULY CARRIED, TO ADJOURN THE MEETING AT 5:01 P.M.

Respectfully Submitted,

Kathy Johansen, Administrative Specialist