

CITY COUNCIL AGENDA

Brainerd, Minnesota

May 4, 2015

7:30 P.M.

Brainerd City Hall

Council Chambers

Showcasing Brainerd – 7:15 P.M.

***Yesterday's Gone, Steven and
Paula Zelinske***

____ Mayor Wallin
____ G. Johnson
____ C. Borkenhagen
____ S. Hilgart
____ M. Koep
____ D. Pritschet
____ K. Bevans
____ G. Scheeler

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda (Voice Vote)**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by roll call.**
 - A. Approval of the Minutes of the Regular Meeting held on April 20, 2015, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 2 – New
 - C. Department Activity Reports – (See Attachments)**
 1. Mayor
 2. Fire Chief
 3. Park Director
 - D. American Legion Auxiliary Carl Sydney Hanson Until #255 – Request to hold "Poppy Day" on May 8, 2015 in Downtown Brainerd – Approval of – (See Request)**
 - E. On Sale Liquor License Transfer – Thomas James Lake dba TJ's Log Cabin to JJ's Inc. dba The Log Cabin – (See Application)**

F. Temporary On-Sale Liquor License Modification – Brainerd VFW #1647 Event to be held on May 16, 2015 (Approved at 4/20/2015 City Council Meeting) – Add “Outdoor Area” Description – Approval of – (See New Application)

G. Minnesota Lawful Gambling – Application for Exempt Permit Submitted by Central Lakes College Foundation for a Raffle to be held on August 27, 2015 at Northern Pacific Center, Brainerd, MN 56401 – Approval of – (See Application)

6. Council Committee Reports

**A. Personnel and Finance Committee Report (will be imported)
(Meets at 6:30 P.M. on 5/4/2015 in the City Hall Conference Room)**

1. Approval of Bills & Payments to Contractors

Contractor	Improvement	Project	Amount	R/A
Pratt's Exc.	Sanitary Sewer	Sewer Line Repair	\$3,362.50	N/A
SEH	14-15	Airport Utility Ext.	\$40,152.99	N/A

2. Royal Tire TIF – Adopt Resolution Approving Conceptual Approval and Calling for a Public Hearing to be held on June 15, 2015 – ROLL CALL VOTE

3. Fire Department – Expenditure Request – Voice Vote

4. Accounting for Nuisances – Transfer from Fund 209 to Fund 101 – Voice Vote

5. Tom's Backhoe – Motion to Resolve Overpayment – Voice Vote

6. Generator Purchase Update – Informational

7. May 12, 2015 Personnel & Finance Committee Workshop – Finalize Agenda – Informational

**B. Safety and Public Works Committee Report
(Meets at 6:30 P.M. on 5/4/2015 in the City Hall Council Chambers)**

1. Rental Registration Appeal – Woodcrest Townhomes and Apartments on Hillcrest Drive – Voice Vote

2. Stop Sign Request – Wild Street and Northtown Street – Voice Vote

3. Organized Collection – Voice Vote

4. Event/Street Closure Application – Memorial Day Parade – Voice Vote

5. Land Exchange – Voice Vote

6. IMP 14-09 – Dellwood Drive – Voice Vote

7. Planning Commission Request to Meet with Safety and Public Works Committee regarding Off-Street Parking Requirements – Voice Vote

8. IMP 15-13 – BN Credit Union Parking Lot – Voice Vote

7. Unfinished Business

A. CSAH 45 (13th Street) Update – Crow Wing County – Informational

B. Mayoral Veto:

- **Proposed Ordinance No. 1434 – An Ordinance Creating Section 515-86 of the Brainerd Zoning Code related to Transient Food Unit Overlay District by adding Section 515-66 entitled “TFU – Transient Food Unit Overlay Districts” – Mayoral Veto – ROLL CALL VOTE**
- **Proposed Ordinance No. 1435 – An Ordinance Amending the Official Zoning Map of the City Dated September, 2011, as Identified in Section 515 of the Brainerd City Code to add Transient Food Unit (TFU) Overlay Districts – Mayoral Veto – ROLL CALL VOTE**
- **Park Board Information relating to Mobile Food Units – Action to be determined following Council decision on TFU Ordinances**

C. First Reading – Proposed Ordinance No. 1437 – An Ordinance Amending Brainerd City Code Section 1010.01 Regarding License Fees for Transient Food Units – Voice Vote

D. Parks Department – Informational Item re Historical Paul Bunyan Banners – Informational

E. Call for Applicants – Informational:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 2 Terms to Expire on 12/31/2016 & 12/31/2017

Charter Commission – 2 Terms to Expire on 12/31/2018

EDA – 1 Term to Expire on 9/7/2020

Rental Dwelling Board of Appeals:

1 Tenant & 1 General Public Representative – Terms to Expire 12/31/2016

8. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

9. Staff Reports – Written

(Verbal: Any Updates since Packet)

10. Council President, Mayor and Council Other Committee Reports

11. Committee Appointments – Recommended by Mayor Wallin – Voice Vote

A. Matt Mallie – EDA – Term to Expire on 9/7/2020

12. Adjourn – Voice Vote

- **To City Administrator Interviews to be held on May 7, 2015**
- **To Retirement Party for Fire Chief Kevin Stunek to be held May 14, 2015**
- **To the City Administrator 2nd Interviews to be held on May 15, 2015**

NOTE: Safety and Public Works Committee will meet at 6:30 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

***"Provide high quality, cost effective public services and leadership in creating
a sustainable city"***

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

May 4, 2015
City Hall Conference Room
6:30 p.m.

1. Approval of Bills & Payments to Contractors

<u>Contractor</u>	<u>Improvement</u>	<u>Project</u>	<u>Amount</u>	<u>Retained</u>
Pratt's Excavating	Sanitary Sewer	Sewer Line Repair	\$3,362.50	N/A
SEH	No. 14-15	Airport Util. Ext.	\$40,152.99	N/A

2. Royal Tire TIF – Adopt Resolution Approving Conceptual Approval and Calling for a Public Hearing to be held on June 15, 2015
3. Fire Department – Expenditure Request
4. Accounting for Nuisances – Transfer from Fund 209 to Fund 101
5. Toms' Backhoe – Motion to Resolve Overpayment
6. 2013 Capital Improvement Plan Update – Telephone/Generator Purchase
7. May 12, 2015 Personnel & Finance Committee Workshop – Finalize Agenda

**COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND "SHOWCASING
BRAINERD" PRESENTATION IN COUNCIL CHAMBERS**

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, May 4, 2015
6:30 p.m.
City Council Chambers

1. Rental Registration Appeal – Woodcrest Townhomes and Apartments on Hillcrest Drive
2. Stop Sign Request – Wild Street and Northtown Street
3. Organized Collection
4. Event/Street Closure Application – Memorial Day Parade
5. Land Exchange
6. Imp 14-09 – Dellwood Drive
7. Planning Commission Request to Meet with Safety and Public Works Committee regarding Off-Street Parking Requirements
8. Imp 15-13 – BN Credit Union Parking Lot

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PRESENTATION IN COUNCIL CHAMBERS***