



CITY COUNCIL AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers

Monday, March 4, 2024 @ 7:30 PM

The public is invited to attend these meetings in person

Attend by phone: 1-844-992-4726

City Council - Meeting Access Code: 2481 596 6024

Personnel and Finance Committee was held 2/28 at 11:00 a.m.

Safety and Public Works Committee at 7:15 PM - Meeting Access Code: 2486 210 9429

Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and Amazon FireTV

1. **Call To Order**

2. **Roll Call**

___T. Stenglein ___G. Johnson ___J. Czeczok ___M. O'Day ___K. Stunek ___K. Terry
___K. Bevans ___Mayor Badeaux

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval of Bills**

B. **Approval of Minutes**

C. **Department Activity Reports**

D. **Approve Tobacco License Application Submitted by Vapor North New Location, 101 Washington Street - Contingent upon Approvals**

E. **Approve Tobacco License Application Submitted by The Parlor LLC, 714 Laurel St - Contingent upon Approvals**

F. **Adopt Resolution Authorizing the City of Brainerd to Submit Information to the Minnesota Public Facilities Authority (MPFA) and to enter into a Grant Agreement with the MPFA**

G. **Approval of Revised Job Descriptions for Public Utility Department Water Crew Chief, Water Serviceworker, Water Plant Chief Operator, Water Plant Operator, and Wastewater Crew Chief classifications as presented.**

H. **Declare Youth Recreation Equipment as Surplus**

6. **Council Committee Reports**

A. **Safety & Public Works Committee**

1. Discuss Proposed Sidewalk on Willow Street (S. 6th to S. 7th)
2. Direction on Active Code Enforcement Cases

B. **Personnel & Finance Committee**

1. Paid On-call Firefighter Hiring 2024
2. Approve Library Capital Projects and Request Funds from Kitchigami Regional Library (KRL) Reserve Fund
3. Authorize the Use of the City of Brainerd Logo for Water Tower Committee Merchandise
4. Fire Contract Formula for 2025 - Informational
5. Update on Public Utilities Director Hiring Process
6. Approve Memorandum of Agreement between City and IBEW Local No. 31 Administrative Support Union setting the 2024 Wage for the Environmental Resources Technician Position.

7. **Unfinished Business**

A. **Call for Applicants**

Mayor Recommended: (terms to expire on 12/31 of said year)
Charter Commission – 2 terms (Expire 2026) 2 terms (Expire 2025)
Parks & Rec- 1 term (Expire 2029)
TAC- 3 terms (Expire 2026)
Mayor Recommended: (terms to expire on 9/7 of said year)
EDA- 1 term (Expire 2026)
Council President Recommended: (terms expire on 12/31 of said year)
Parking Commission-- 1 term (Expire 2026) 1 term (Expire 2028)

B. **Final Reading – Proposed Ordinance 1564 – Replacement of City Code 700**

8. **New Business**

A. **Consider Conditional Use Permit for a Child Care Facility at 418 8th Ave NE**

- B. **Consider Conditional Use Permit Amendment for a 12-plex Apartment at PID 41040887**
- C. **First Reading - Proposed Ordinance 1565 - Administrative Subdivisions**
- D. **Consider Joint Workshop with Planning Commission for Short-Term Rental Ordinance**
- 9. **Public Forum**
Time allocated for citizens to bring matters not on the agenda to the attention of the Council -
Time limits may be imposed
- 10. **Staff Reports**
(Verbal: Any Updates since Packet)
- 11. **Mayor's Report**
- 12. **Council Member Reports**

Recent Agendas (Attached for Reference)
- 13. **Adjourn**
 - A. **Adjourn to Closed Session per MN Statute 13D.05 Subd 3(c) 3 to Discuss the Purchase of the Robert's Property**

Visit the City's Website at www.ci.brainerd.mn.us

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"