

CITY COUNCIL AGENDA

Brainerd, Minnesota

June 1, 2015

7:30 P.M.

Brainerd City Hall

Council Chambers

Showcasing Brainerd – 7:15 P.M.

***Brainerd History Week
Representatives***

____ Mayor Wallin
____ G. Johnson
____ C. Borkenhagen
____ S. Hilgart
____ M. Koep
____ D. Pritschet
____ K. Bevans
____ G. Scheeler

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda (Voice Vote)**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL.**
 - A. Approval of the Minutes of the Regular Meeting held on May 18, 2015, and the Special Meeting held on May 27, 2015, as distributed.**
 - B. Approval of Licenses – (See Attachments)**
 1. Contractor's Licenses – 8 – New
 2. Contractor's Licenses – 4 – Renewals
 3. Bulk Plant – 1 – Renewal
 4. Filling Station – 9 – Renewals
 5. Off-Sale Beer – 6 – Renewals
 6. On-Sale Beer – 3 – Renewal
 7. On-Sale Wine – 2 – Renewal
 8. On-Sale Liquor – 10 – Renewals
 9. Club On-Sale – 3 – Renewals
 10. Off-Sale Liquor – 6 – Renewals
 - C. Department Activity Reports – (See Attachments)**
 1. Mayor
 2. Fire Chief
 3. Park Director

D. Minnesota Lawful Gambling Premises Permit Application – Submitted by H.A.R.T. to Establish Lease for Lawful Gambling Activity at Sud's, 1107 Oak Street, Brainerd – Adopt Resolution – (See Attachment)

E. Acceptance of Mississippi River Partnership Plan – Approval of – (See Attachment)

6. Presentations:

A. Airport Update – Brainerd International Airport Manager Jeff Wig

B. Airport Utility Extension Project – Basics of Design – Scott Hedlund, SEH – Council Action Requested – Voice Vote

C. Business 371 Construction Project Layout – Jim Hallgren, MnDot

7. Council Committee Reports

A. Personnel and Finance Committee

1. Approval of Bills & Payments to Contractors – ROLL CALL VOTE

<u>Contractor</u>	<u>IMP #</u>	<u>Project</u>	<u>Amount</u>	<u>Retained</u>
S.E.H	14-15	Airport Utilities Ext.	\$52,522.71	\$0.00

2. Phone System Update/Purchase – Voice Vote

3. Process for Refunding the 2002A Debt Issue to CIP Bonds – Informational

4. 2014 Contractor Overpayment – Voice Vote

5. City Administrator Search Update – Informational

6. Parks Department – Authorize Sale of 1993 Ford Taurus – Voice Vote

7. Police Department:

a. Officer Daniel Lasher Resignation – Voice Vote

b. Request Civil Service Commission to meet and certify next three candidates – Voice Vote

c. Authorize conditional job offer to next available candidate condition on pre-employment testing – Voice Vote

8. TIF Map – Informational

9. 2016 Budget Discussion – Mary Koep – Voice Vote

B. Safety and Public Works Committee

- 1. Improvement 14-15 – Airport Utility Extension Project – Informational**
- 2. Public Transit Service Proposals – Voice Vote**
- 3. Rental Registration Ordinance Options – Voice Vote**
- 4. Stop Sign Request at South 9th Street and Maple Street – Voice Vote**
- 5. Event Application – 4th of July – Voice Vote**
- 6. 2015 Construction Fund Projections – Voice Vote**

8. Unfinished Business

A. Call for Applicants – Informational:
(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 2 Terms to Expire on 12/31/2016 & 12/31/2017
Charter Commission – 2 Terms to Expire on 12/31/2018
HRA – 2 Terms to Expire on 6/6/2020
Rental Dwelling Board of Appeals:
 1 Tenant & 1 General Public Representative – Terms to Expire 12/31/2016

9. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

10. Staff Reports – Written
(Verbal: Any Updates since Packet)

11. Council President, Mayor and Council Other Committee Reports

12. Boards and Commissions – Voice Votes:

- A. Accept with Regret the Resignation of Mr. Ed Shaw from the Walkable Bikeable Committee, Effective May 18, 2015 – (See Attached Letter)
- B. Request and Possibly Appoint Council Liaison for Rental Dwelling Board of Appeals – Term to Coincide with Council Term
- C. Officially Appoint Council Member Borkenhagen as Council Liaison to the Rental Property Owners and Managers Committee – Term to Expire on 12/31/2016

13. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:30 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION: "Provide high quality, cost effective public services and leadership in creating a sustainable city"

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

June 1, 2015
City Hall Conference Room
6:30 p.m.

1. Approval of Bills & Payments to Contractors

<u>Contractor</u>	<u>IMP #</u>	<u>Project</u>	<u>Amount</u>	<u>Retained</u>
S.E.H	14-15	Airport Utilities Ext.	\$52,522.71	\$0.00

2. Phone System Update/Purchase
3. Process for Refunding the 2002A Debt Issue to CIP Bonds
4. 2014 Contractor Overpayment
5. City Administrator Search Update
6. Parks Department – Authorize Sale of 1993 Ford Taurus
7. Police Department:
 - a. Officer Daniel Lasher Resignation – Accept with Regret
 - b. Request Civil Service Commission to meet and certify next three candidates.
 - c. Authorize conditional job offer to next available candidate condition on pre-employment testing.
8. TIF Map
9. 2016 Budget Discussion – Mary Koep

**COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING
BRAINERD” PRESENTATION IN COUNCIL CHAMBERS**

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, June 1, 2015
6:30 p.m.
City Council Chambers

1. Improvement 14-15 – Airport Utility Extension Project
2. Public Transit Service Proposals
3. Rental Registration Ordinance Options
4. Stop Sign Request at South 9th Street and Maple Street
5. Event Application – 4th of July
6. 2015 Construction Fund Projections

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PRESENTATION IN COUNCIL CHAMBERS***