

CITY COUNCIL AGENDA

Brainerd, Minnesota

June 15, 2015

7:30 P.M.

Brainerd City Hall

Council Chambers

Showcasing Brainerd – 7:15 P.M.

***Country Fabrics and Quilting,
Lou Rademacher***

____ Mayor Wallin
____ G. Johnson
____ C. Borkenhagen
____ S. Hilgart
____ M. Koep
____ D. Pritschet
____ K. Bevans
____ G. Scheeler

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda (Voice Vote)**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by ROLL CALL VOTE.**
 - A. Approval of the Minutes of the Regular Meeting held on June 1, 2015 and the Special Meeting held on June 8, 2015, as distributed**
 - B. Approval of Licenses – (See Attachments)**
 1. Contractor's Licenses – 3 – New
 2. Contractor's Licenses – 3 – Renewals
 3. Extension of Premises: The Log Cabin, 320 S. 7th Street, Brainerd
 - C. Department Activity Reports – (See Attachments)**
 1. Mayor
 2. Police Chief
 3. Finance Director
 - D. City Council Notification – Support Submitting Application for Mississippi River Partnership Plan for Regionally Significant Park Designation – Approval of – (See Attachment)**
- 6. Presentations:**

A. Airport Update – Brainerd International Airport Manager Jeff Wig

B. Business 371 Construction Project Layout – Jim Hallgren, MnDot

C. Capital Improvement Plan (CIP) and Refunding Bonds – Paul Steinman, Springsted, Inc.

- 1) Public Hearing – Concerning the Adoption of Five-Year Capital Improvement Plan for the City Prepared in Compliance with Minnesota Statutes Section 475.521, as Amended and the Issuance of General Obligation Bonds thereunder to Finance the Acquisition of the Public Works Garage through the Refunding of the Public Facility Lease Revenue Bonds, Series 2002A issued by the EDA of Brainerd**
- 2) Adopt Resolution Adopting a CIP and Providing Preliminary Approval to the Issuance of Bonds Thereunder – ROLL CALL VOTE**
- 3) Adopt Resolution Providing for the Issuance and Sale of GO Improvement and CIP Bonds, Series 2015B, in the Proposed Aggregate Principal Amount of \$890,000 – ROLL CALL VOTE**
- 4) Adopt Resolution Providing for the Issuance and Sale of GO Improvement and Utility Revenue Refunding Bonds, Series 2015C, in the Proposed Aggregate Principal Amount of \$1,940,000 – ROLL CALL VOTE**

D. Royal Tire Tax Increment Financing (TIF) – BLAEDC & Paul Steinman, Springsted, Inc.

- 1) Public Hearing – Concerning the Proposed Establishment of TIF District No. 4-18 within Development District No. 4, Adoption of a TIF Plan for the TIF District and Modification of the Development Program for the Development District**
- 2) Adopt Resolution Approving a Modification to the Development Program for Development District No. 4 and a TIF Plan for TIF District No. 4-18 – ROLL CALL VOTE**
- 3) Public Hearing – Concerning Business Subsidy to be Granted to Royal Tire, Inc.**
- 4) Adopt Resolution Approving the Contract for Private Development with DLP Investments, LLC Containing a Business Subsidy Agreement – ROLL CALL VOTE**
- 5) Adopt Resolution Authorizing Interfund Loan for Advance of Certain Costs in Connection with TIF District No. 4-18 – ROLL CALL VOTE**

7. Council Committee Reports

A. Personnel and Finance Committee Report

1. Approval of Bills, Transfer of Funds & Payments to Contractors – ROLL CALL VOTE

General Fund to Public Safety Fund	\$235,000
General Fund to Park Fund	\$ 45,000
General Fund to Street & Sewer Fund	\$ 10,000
General Fund to Airport Fund	<u>\$ 12,960</u>
	\$302,960

Contractor	IMP #	Project	Amount	Retained
MN Spray Foam	N/A	Park Dept. Roof	\$16,524	\$0
Oberg Fence Co.	N/A	Memorial Park	\$22,500	\$0

2. Approval of City Administrator Contract – Voice Vote

3. Police Department – Overtime – Informational

4. Fire Department:

a) Fire Chief Hiring – Voice Vote

b) POC Firefighter Return from Leave of Absence – Voice Vote

5. Procurement Policy – Voice Vote

6. Loan Subordination – Voice Vote

7. Adopt Resolution relating to the Reimbursement of Airport Infrastructure Improvements – ROLL CALL VOTE

B. Safety and Public Works Committee Report

1. Bataan Memorial March Event Application – Voice Vote

2. Sale of Transit Bus – Informational

3. Driveway at 1101 K Street NE – Voice Vote

4. Stop Sign Request at Wild Avenue and Northtown Street – Voice Vote

5. Off Premise Business Signs – Voice Vote

6. Rental Inspection Program – Voice Vote

8. Unfinished Business

A. Call for Applicants – Informational:

(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 2 Terms to Expire on 12/31/2016 & 12/31/2017

Charter Commission – 2 Terms to Expire on 12/31/2018

HRA – 2 Terms to Expire on 6/6//2020

Rental Dwelling Board of Appeals:

1 Tenant & 1 General Public Representative – Terms to Expire 12/31/2016

Brainerd HRA/City of Brainerd Mississippi Riverfront Sub-Committee (**NEW**)

(See Attached Application Form)

9. Planning Commission

A. Conditional Use Permit – Non-Enclosed Premises at the Log Cabin Restaurant and Bar, 714 S. 6th Street – Voice Vote

B. Variance – Interior Access Requirement for a Non-Enclosed Premises at Log Cabin Restaurant and Bar, 714 S. 6th Street – Voice Vote

10. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

11. Staff Reports – Written

(Verbal: Any Updates since Packet)

12. Council President, Mayor and Council Other Committee Reports

13. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:30 P.M.

Personnel and Finance Committee will meet at 6:00 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

***“Provide high quality, cost effective public services and leadership in creating
a sustainable city”***

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

June 15, 2015
City Hall Conference Room
6:00 P.M.

1. Approval of Bills, Transfer of Funds & Payments to Contractors

General Fund to Public Safety Fund	\$235,000
General Fund to Park Fund	\$ 45,000
General Fund to Street & Sewer Fund	\$ 10,000
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Oberg Fence Co.	N/A	Memorial Park	\$22,500	\$0

2. City Administrator Update

3. Police Department – Overtime

4. Fire Department:

- a) Fire Chief Hiring
- b) Leave of Absence Return – Paid On-Call Fire Fighter Clinton Langerud – Effective June 8, 2015

5. Procurement Policy

6. Loan Subordination

7. Resolution relating to the Reimbursement of Airport Infrastructure Improvements

8. Capital Improvement Plan (CIP) and Refunding Bonds – Paul Steinman, Springsted, Inc. – Public Hearing to be held at City Council Meeting

- a) Resolution Adopting CIP
- b) Resolution Authorizing Issuance and Sale of GO Imp and CIP Bonds, Series 2015B
- c) Resolution Authorizing Issuance and Sale of GO Imp and Utility Revenue Refunding Bonds, Series 2015C

9. Royal Tire Tax Increment Financing (TIF) – BLAEDC and Paul Steinman, Springsted, Inc. – Two Public Hearings to be held at City Council Meeting

- a) Resolution Adopting the Plan and Establishing the TIF District
- b) Resolution Approving the Contract for Private Development
- c) Resolution Authorizing Interfund TIF Loan for Advance of Certain Costs in Connection with TIF District No. 4-18

**COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING BRAINERD”
PRESENTATION IN COUNCIL CHAMBERS**

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, June 15, 2015
6:30 p.m.
City Council Chambers

1. Bataan Memorial March Event Application
2. Sale of Transit Bus
3. Driveway at 1101 K Street NE
4. Stop Sign Request at Wild Avenue and Northtown Street
5. Off Premise Business Signs
6. Rental Inspection Program

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