

CITY COUNCIL AGENDA

Brainerd, Minnesota
July 6, 2015
7:30 P.M.
Brainerd City Hall
Council Chambers

Showcasing Brainerd – 7:15 P.M.

***Lakes Area Senior Center,
DeAnn Barry***

_____ Mayor Wallin
_____ C. Borkenhagen
_____ S. Hilgart
_____ M. Koep
_____ D. Pritschet
_____ K. Bevans
_____ G. Johnson
_____ G. Scheeler

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda – Voice Vote**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to – ROLL CALL VOTE**
 - A. Approval of the Minutes of the Regular Meeting held on June 15, 2015, and the Special Meetings held on June 18, 2015 and June 24, 2015, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 6 – New
 2. Contractor's Licenses – 5 – Renewals
 - C. Department Activity Reports – (See Attachments)**
 1. Fire Chief
 2. Park Director

- D. Minnesota Lawful Gambling – Application for Exempt Permit – Submitted by Brainerd Fire Relief Association for a Raffle to be held on December 7, 2015 – Approval of – (See Attachment)**
- E. Temporary 3.2% Malt Beverage (Beer) On Sale Application – Submitted by the Brainerd Jaycees for an Event to be held on July 11th and July 12th, 2015 at Memorial Park – Approval of – (See Attachment)**
- F. Temporary On Sale Liquor License – Submitted by the Brainerd Jaycees for an Event to be held on July 31st and August 1st, 2015 in Downtown Brainerd – Approval of – (See Attachment)**

6. Presentations:

- A. BLAEDC – Economic Development Presentation**
- B. Business 371 Construction Project Layout – Jim Hallgren, MnDot**
- C. Fire Department Discussion – City Administrator Wussow**

7. Council Committee Reports

- A. Safety and Public Works Committee Report**
 - 1. Improvement 15-03 – Street Patching Quotes – Voice Vote**
 - 2. WBCC Street Closure/Event Application – Voice Vote**
 - 3. Boulevard Maintenance Responsibility – Voice Vote**
 - 4. Special Assessment Request – Voice Vote**
 - 5. Improvement 15-04 – 2015 Crack Sealing Project – Voice Vote**
 - 6. Improvement 14-15 – Airport Utilities – Geotechnical Proposal – Voice Vote**
 - 7. Improvement 03-04 – Wonderland Park Road – Connection Charge – Voice Vote**
 - 8. Proposed Right-of-Way Ordinance – Voice Vote**
 - 9. Accessory Building Right-of-Way Encroachment – Voice Vote**
 - 10. Jaycees Street Closure/Event Application – Voice Vote**
 - 11. Update of City Hall HVAC System – Informational**
- B. Personnel and Finance Committee Report**

1. Approval of Bills and Payments to Contractors – ROLL CALL VOTE

<u>Contractor</u>	<u>Project</u>	<u>Amount</u>	<u>Retained</u>
Marco	Cisco Phone System Install-Down Pymnt/CIP Plan	\$12,846	\$0
S.E.H.	Airport Utility Extension Preliminary thru 5/31	\$30,969.73	\$0
WSB & Assoc.	College Dr-Final Pymnt & Landscape Warranty Prov.	\$1,074	\$0

2. Approve Authorization to Solicit Request for Proposals for LTD and Dental Insurance Effective 1/1/16 – Voice Vote

3. Approval of and authorize signatures of the Municipal Advisor Contract – Voice Vote

4. Parks Department – Taurus Sale Update – Informational

5. Paid On Call Conditional Job Offers – Voice Vote

6. Length of TIF District Policy – Voice Vote

7. Update of City Hall HVAC System – Informational

8. Unfinished Business

A. Mike Higgins – Request to Appear

B. Call for Applicants – Informational:

(Application Information at www.ci.brainerd.mn.us/boards/)

Cable TV Advisory Committee – 2 Terms to Expire on 12/31/2016 & 12/31/2017

Charter Commission – 2 Terms to Expire on 12/31/2018

HRA – 1 Term to Expire on 6/6/2020

Rental Dwelling Board of Appeals:

1 Tenant & 1 General Public Representative – Terms to Expire 12/31/2016

Walkable Bikeable Committee

Brainerd HRA/City of Brainerd Mississippi Riverfront Sub-Committee

9. Planning Commission

A. Habitat for Humanity – Front and Rear Yard Variances – 1321 Norwood Street – Voice Vote

B. East Brainerd Mall – Parking Deferment Request – 417 8th Avenue NE – Voice Vote

C. Brainerd Lakes Regional Airport Property – Annexation Discussion – Voice Vote

10. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

11. Staff Reports – Written

(Verbal: Any Updates since Packet)

12. Council President, Mayor and Council Other Committee Reports

13. Committee Recommendations – Recommended by Mayor Wallin – Voice Vote

A. HRA – Mr. Eric Charpentier, Term to Expire 6/6/2020

14. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:00 P.M.
Personnel and Finance Committee will meet at 6:30 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

***“Provide high quality, cost effective public services and leadership in creating
a sustainable city”***

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, July 6, 2015
6:00 p.m.
City Council Chambers

1. Improvement 15-03 – Street Patching Quotes
2. WBCC Street Closure/Event Application
3. Boulevard Maintenance Responsibility
4. Special Assessment Request
5. Improvement 15-04 – 2015 Crack Sealing Project
6. Improvement 14-15 – Airport Utilities – Geotechnical Proposal
7. Improvement 03-04 – Wonderland Park Road – Connection Charge
8. Proposed Right-of-Way Ordinance
9. Accessory Building Right-of-Way Encroachment
10. Jaycees Street Closure/Event Application
11. Update of City Hall HVAC System

***COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING BRAINERD”
PRESENTATION IN COUNCIL CHAMBERS***

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

July 6, 2015
City Hall Conference Room
6:30 P.M.

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