



PUBLIC UTILITIES COMMISSION AGENDA

City of Brainerd, Minnesota
BPU Service Center, 8027 Highland Scenic Rd, Commission Room
Tuesday, August 27, 2024 @ 9:00 AM

The public is invited to attend these meetings in person

1. **Call To Order**

2. **Roll Call**

___M. Angland ___T. Erickson ___T. Johnson ___M. O'Day ___D.Matten

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**

NOTICE TO PUBLIC - all matters listed are considered routine by the Commission and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Commission votes on the motion to be ADOPTED BY ROLL CALL

A. **Approval of Minutes**

B. **Approval of Bills**

C. **Approve Surplus Auction Items**

D. **Approve Out of State Travel - Midwest Hydro Users Group Conference**

E. **Approve payment of Minger Construction Pay Application 7**

6. **Public Forum**

Time allocated for citizens to bring matters not on the agenda to the attention of the Commission -
Time limits may be imposed

7. **Commission Committee Reports**

A. **Personnel Committee**

B. **Finance Committee**

C. **Operations Policy Committee**

8. **Unfinished Business**

(See attached separate memo regarding updates on unfinished business)

- A. **Memo 8.27.24**
- B. **Approval of EV Charging Grant Recommendation**
- 9. **New Business**
 - A. **Approve KLM Water Tower Maintenance Contract**
 - B. **Consider Reclassification of Jason Gage from Laborer to Wastewater Operator**
- 10. **Staff Reports**
(Verbal: Any Updates since Packet)
 - A. **City Administrator Report**
 - B. **Council Liaison Report**
 - C. **HR Director Report**
 - D. **Public Utilities Director Report**
 - E. **Finance Manager Report**
 - F. **Operations Manager Report**
 - G. **Water/Wastewater Manager Report**
- 11. **Commission Member Reports**
 - A. **Commission President Mattent Report**
- 12. **Adjourn**
Adjourn to closed session pursuant to section 13D.05 subd. 3 c1 to discuss parcel 40160519 and 41361081 price.

Visit Brainerd Public Utilities website at www.bpu.org

MISSION

"The mission of Brainerd Public Utilities is to provide safe, reliable, environmentally friendly electric, water and sewer services to our customers at the lowest reasonable cost."



BRAINERD PUBLIC UTILITIES

8027 Highland Scenic Rd • P.O. Box 373 • Brainerd, Minnesota 56401

Business Office: 218.829.8726 ■ **Repair Service:** 218.829.2193

www.bpu.org

The regular meeting of the Brainerd Public Utilities Commission was held at 9:00 AM on July 30, 2024.

Commission President Matten called the meeting to order at 9:00 AM.

Commission Roll Call

Mike Angland – Present

Tad Johnson – Present

Dolly Matten – Present

Mark O'Day – Present

Tad Erickson - Absent

Utility Staff Present

Interim Public Utilities Director

Finance Manager

Operations Manager

Water/Wastewater Manager

Business Office Supervisor

IT/Data Analyst - Acting Recording Secretary

Patrick Wussow

Danny Loch

Trent Hawkinson

Charlie Gammon

Jana Pernula

Abby Sova

Others in Attendance

City Administrator

HR Director

Community Development Director

City Liaison

Widseth

Bolton & Menk

Winkleman Solar Development/Rotary Club

Citizen

Nick Broyles

Kris Schubert

James Kramvik

Jeff Cieczok

Bill Westerberg, PE

Mac Graupman

David Winkleman

Brian Timmers

Commissioner Matten opened the meeting with the Pledge of Allegiance.

Approval of Agenda Items

Commissioner Matten noted that there was a request to add an item (F) under New Business. This will be the Bolton & Menk Wastewater Engineering Services.

Motion by Commissioner Johnson and seconded by Commissioner O'Day to approve the amended agenda. There was a unanimous vote in favor of the motion. Motion carried.

Approval of Consent Items

Motion by Commissioner Johnson and seconded by Commissioner Angland to approve the minutes from the June 25th, 2024, regular monthly meeting, current month's bills, Pay Application #6 received from

BRAINERD PUBLIC UTILITIES COMMISSION MEETING

July 30, 2024

Minger Construction for \$47,867.76, out of state travel for the MMUA Conference, and surplus auction items. There was a unanimous roll call vote in favor of the motion. Motion carried.

Public Forum

None

Commission Committee Reports

Personnel

None

Finance

Commissioner Johnson reported a phone meeting occurred to discuss credit card fees and VCV, all of which will be covered later in the agenda.

Operations Policy Committee

None

Unfinished Business - See board packet for staff memo.

Electric Vehicle (EV) Charging Stations

Interim Public Utilities Director Wussow reported on a memo that will be discussed at the upcoming Department Head meeting. Currently the desired location for an EV charging station is in the City Hall parking lot. Once the location is chosen, more relevant costs can be determined.

Credit Card (CC) Transaction Fees

Finance Manager Loch reviewed options explored by BPU and included quotes were received from four different CC processors. Discussion occurred resulting in Commissioner Johnson noting that with the current and upcoming rate studies, to make sure the consultants are aware of the current CC transaction fees, and their recent growth. Johnson stated that he would prefer to build the cost into the standard utility costs rather than adding an additional line item to the utility bill. Commissioner O'Day and Angland agreed.

Crypto Mining Activity - see attached First Amendment to the Large Industrial Power Agreement

Just for Krypto, LLC (JFK). is requesting an amendment to their load definition under their current agreement which would increase the power and energy capacity to move from a not to exceed of 20 MW to 25MW.

Motion by Commissioner Johnson and seconded by Commissioner O'Day to approve the First Amendment to the Large Industrial Power Agreement between Brainerd Public Utilities and Just for Krypto, LLC. There was a unanimous vote in favor of the motion. Motion carried.

BRAINERD PUBLIC UTILITIES COMMISSION MEETING

July 30, 2024

New Business

Rotary Solar Project

Interim Public Utilities Director Wussow presented updates on the solar project in rotary park. Discussion occurred.

Motion by Commissioner O'Day and seconded by Commissioner Johnson to recommend approval of the Rotary Solar Project to the Park Board and to authorize funding for the project from Brainerd Public Utilities. There was a unanimous roll call vote in favor of the motion. Motion carried.

VCV Digital – Crypto Mining

Interim Public Utilities Director Wussow presented. Discussion included:

- VCV has requested a special meeting with the EDA and BPU Commission and a workshop is scheduled for August 6th, 2024, at 5:00 pm at City Hall.
- VCV, via a memo, indicated that they intend to build a warehouse on North Parcel for bitcoin or AI and are requesting a timeline extension for bitcoin to the end of 2025 and an extension to the end of 2026 for AI. The current agreement was to be using 25 MW by the end of 2024.
- Community Development Director Kramvik noted that on July 1st, 2024, the City Council denied an interim use permit for outdoor storage containers. This is the new proposal that has come after that denial.
- Commissioner Johnson inquired on the Commissions intent to continue further with VCV.
 - Commissioner O'Day noted that the EDA is the one moving forward and BPU is still here to sell electricity.
 - Commissioner Johnson is content with a local business using the extra capacity and the potential it may allow for another entrepreneur.
 - Commissioner Matten mentioned future contracts like this and reconsidering and looking more closely at rates built into specialized contracts.
 - Wussow noted that there have been several interruptions to JFK this year and another user will increase the number of interruptions.

Public Recordings

Finance Manager Loch presented. Consistent with other City of Brainerd Departments, Loch is requesting direction on whether the access to the Public Utilities Commission meeting recordings should be posted publicly. Discussion occurred, and Commission agreed that if no expenses were incurred to posting of the public recordings that they be added to the website starting with the current meeting.

Wicket Gate Bid

Operations Manager Hawkinson presented. Hawkinson discussed that the Generator 3 inspection proved that the wicket gates are nearing potential failure. Generator 3 has the potential for a long life with ongoing maintenance and staff feels it is a good investment.

BRAINERD PUBLIC UTILITIES COMMISSION MEETING

July 30, 2024

Motion by Commissioner O'Day and seconded by Commissioner Angland to approve the sealed bid process for wicket gate installation on Pit 3. There was a unanimous vote in favor of the motion. Motion carried.

Approve Substation Bus Upgrade Service

Motion by Commissioner O'Day and seconded by Commissioner Angland to approve the BUS upgrade for the Oakridge Road Substation. There was a unanimous vote in favor of the motion. Motion carried.

Bolton & Menk Wastewater Professional Engineering Services

Motion by Commissioner O'Day and seconded by Commissioner Johnson to approve the quote presented by Bolton & Menk for Wastewater Professional Engineering Services. There was a unanimous vote in favor of the motion. Motion carried.

Staff Reports

City Administrator Report

City Administrator Broyles reported on the following:

- Public Utilities Director Search
 - A conditional job offer was extended to Christopher Evans. The job offer is contingent upon ratification by the City Council. The tentative start date is August 26, 2024.
- Strike/Arbitration
 - Attorneys are working with both parties to agree on a summary of issues that will then be sent to the Bureau of Mediation Services. Once approved, then a strike is off the table and arbitration has been initiated. Some additional movement is anticipated this week.
- Camping Ordinance
 - The first reading occurred, and second reading is to occur on August 5, 2024. There have been many public comments surrounding this proposed ordinance.

City Liaison Report

Czczok reported on the following:

- Collection for Sanitary Sewer is City owned and operated until it enters the treatment facility where it is treated. Czczok is looking into funds for the collection fee and how those funds are allocated.

HR Director's Report – see board packet for report.

Commissioner Matten inquired if advertising for the open positions is occurring.

- HR Director Schubert confirmed that they are advertising for Lineworker positions only using the 2023 wage grid. The other open positions do not have a settled wage grid to be able to advertise yet.

Public Utilities Director's Report – see board packet for report.

Discussion occurred around investing in infrastructure, equipment and training.

Managers Reports

Finance Manager's Report – see board packet for report.

BRAINERD PUBLIC UTILITIES COMMISSION MEETING

July 30, 2024

Commissioner O'Day inquired on the status of Robert's Property. Interim Director Wussow updated with the following:

- The surveyor sent information to the attorneys, and it was discovered that a portion of what was previously negotiated was excluded. The status currently is that both parties are working to correct this.

Operations Manager Report – see board packet for report.

Interim Public Utilities Director Wussow requested the outage report include the number of staff that were called out. Commissioner Angland inquired on the electrical team with the recent resignations and coverage. Hawkinson noted staff are working to cover extra on-call shifts and making it work. Commissioner Angland extended his thanks to the team.

Water/Wastewater Report – see board packet for report.

Gammon reported starting to reseal the anaerobic digestors and will be open to the atmosphere. The process takes about 1-2 weeks and typically is done about every 10-20 years. There may be some odors during this process.

Commission Members – Reports

Commissioner Johnson reported on the following:

- Requested a new power extension agreement with AEP. Finance Manager Loch reported that they reached out to AEP and those come annually in October. Interim Public Utilities Director stated that they are not willing to make an offer at this time.

Commissioner Angland reported on the following:

- Sincere thanks for the weed maintenance situation that was brought via public forum being addressed promptly.
- Encouraged staff to continue to work with resources, such as Region 5, to aid in keeping projects well defined.

Commissioner O'Day reported on the following:

- Inquired who is spraying weeds and brush on Riverside Drive. Areas around structures are turning brown. Operations Hawkinson will look into it.

Next Board meeting is scheduled for August 27, 2024.

Adjournment

Motion by Commissioner O'Day and seconded by Commissioner Angland to adjourn to the EDA workshop on Tuesday, August 6th at 5:00. Motion carried at 10:11 AM.

Dolly Matten, Commission President

Danny Loch, Finance Manager/Secretary



Brainerd Public Utilities, MN

Board Packet Check Report

By Check Number

Date Range: 07/26/2024 - 08/22/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Bank Code: AP2-BREMER BANK						
06208	MN PUBLIC FACILITIES AUTHORITY	08/15/2024	EFT	0.00	1,721,675.08	201
MPFA-08-0038-R...	Invoice	08/15/2024	PFA LOAN: MPFA-08-0038-R-FY09	0.00	1,721,675.08	
00140	AEP ENERGY PARTNERS, INC.	08/19/2024	EFT	0.00	1,595,290.66	202
175-21510114	Invoice	08/16/2024	Invoice Period: 07/01/2024 - 07/31/2024	0.00	1,595,290.66	
10095	AEP ONSITE PARTNERS, LLC	08/19/2024	EFT	0.00	124,370.80	203
419-21510227	Invoice	08/16/2024	Invoice Period: 07/01/2024 - 07/31/2024	0.00	124,370.80	
03279	FEDERAL ENERGY REGULATORY COMMISSION	08/22/2024	EFT	0.00	4,273.15	204
H24301-00	Invoice	08/21/2024	Project ID: 02533 - Hydropower Annual Ch...	0.00	4,273.15	
07979	Randolph G. Smelter	08/02/2024	Regular	0.00	4,650.00	82408
24768	Invoice	08/02/2024	Install 1" Wtr Service Line @ 718 S 7th St	0.00	4,650.00	
00101	ACCELERATED INNOVATIONS LLC	08/07/2024	Regular	0.00	7,400.00	82414
2900	Invoice	08/07/2024	MyMeter Setup - Final 50% down payment	0.00	2,400.00	
2941	Invoice	08/07/2024	MyMeter Software Annual License: 03/01...	0.00	5,000.00	
01153	BRAINERD ISD #181	08/07/2024	Regular	0.00	44,837.72	82415
07/09/24-CIP RE...	Invoice	08/07/2024	CIP Rebate: Part 2 H.S. Remodel / Lighting...	0.00	44,837.72	
06085	Minger Construction Companies, Inc	08/07/2024	Regular	0.00	47,867.76	82416
07/22/24 - PYMT...	Invoice	08/07/2024	Forcemain River Crossing: Payment App # 6	0.00	47,867.76	
07143	NORTHLAND FIRE PROTECTION	08/07/2024	Regular	0.00	1,396.60	82417
58732	Invoice	08/07/2024	FIRE EXTINGUISHER - RE-CERT - WWTP	0.00	1,396.60	
08410	SCR-NORTHERN	08/07/2024	Regular	0.00	453.00	82418
W50482	Invoice	08/07/2024	Calibration for (3) LEL Sensors	0.00	453.00	
02957	DANIEL DOUCETTE	08/13/2024	Regular	0.00	100.50	82419
07/23/24-Safety...	Invoice	08/13/2024	Reimburse Safety Boots @ 50%	0.00	100.50	
06181	MESERB	08/13/2024	Regular	0.00	7,770.00	82420
2024-2024-MMB...	Invoice	08/13/2024	2024-2025 Membership Assessment	0.00	7,770.00	
06201	MPCA	08/13/2024	Regular	0.00	45.00	82421
77998075-ClassD	Invoice	08/13/2024	ID: 77998075 - Jason Gage / Class D Certifi...	0.00	45.00	
07335	OFFICE SHOP	08/13/2024	Regular	0.00	1,679.23	82422
1143733-0	Invoice	08/13/2024	OFFICE SUPPLIES	0.00	133.73	
1143733-1	Invoice	08/13/2024	Office Supplies: WWT	0.00	39.53	
1143829-0	Invoice	08/13/2024	OFFICE SUPPLIES	0.00	30.44	
1143829-1	Invoice	08/13/2024	Toner - Scada Printer	0.00	146.90	
1144259-0	Invoice	08/13/2024	OFFICE SUPPLIES	0.00	66.95	
1144259-1	Invoice	08/13/2024	OFFICE SUPPLIES: Toner	0.00	513.91	
1144259-2	Invoice	08/13/2024	Log Cover - Hydro	0.00	6.26	
332475-0	Invoice	08/13/2024	COPIER/PRINTER MAINTENANCE: 17903/R...	0.00	741.51	
04308	TIMOTHY HOLTZ	08/13/2024	Regular	0.00	133.50	82423
07/30/24-Safety...	Invoice	08/13/2024	Reimburse Safety Boots @ 50%	0.00	133.50	
00075	A W RESEARCH	08/20/2024	Regular	0.00	4,764.72	82458
63061	Invoice	08/20/2024	WTR TESTING	0.00	626.40	
64565	Invoice	08/20/2024	WWT TESTING	0.00	3,372.72	
64576	Invoice	08/20/2024	WTR TESTING	0.00	765.60	

Board Packet Check Report

Date Range: 07/26/2024 - 08/22/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
00105	ACE HARDWARE-BRAINERD	08/20/2024	Regular	0.00	148.91	82459
326069	Invoice	08/20/2024	Painters Tape	0.00	19.22	
326178	Invoice	08/20/2024	Ant Bait	0.00	16.34	
326187	Invoice	08/20/2024	Chisel / Adapter	0.00	25.95	
326209	Invoice	08/20/2024	Brushes / Paint Cups / Mineral Spirits	0.00	58.61	
326308	Invoice	08/20/2024	Terminals Rings / Disconnect	0.00	28.79	
00335	AMERICAN WATER WORKS ASSOCIATION	08/20/2024	Regular	0.00	376.00	82460
SQ177778	Invoice	08/20/2024	Membership Term: 11/01/2024 - 10/31/2...	0.00	376.00	
00337	AMERICAN WELDING & GAS INC	08/20/2024	Regular	0.00	84.85	82461
0010286198	Invoice	08/20/2024	CYLINDER RENTAL INVOICE	0.00	84.85	
00670	BARR ENGINEERING CO	08/20/2024	Regular	0.00	24,799.50	82462
23181016.06-29	Invoice	08/20/2024	Work Order # 6 - Support-Brd Hydroelectri...	0.00	11,454.00	
23181016.08-3	Invoice	08/20/2024	BPU Powerhouse Units 4 & 6 Upgrades	0.00	13,345.50	
00735	BEST OIL COMPANY	08/20/2024	Regular	0.00	7,301.73	82463
7525	Invoice	08/20/2024	GAS	0.00	986.67	
7526	Invoice	08/20/2024	DIESEL	0.00	1,509.20	
7616	Invoice	08/20/2024	GAS	0.00	957.00	
7692	Invoice	08/20/2024	DIESEL	0.00	1,096.76	
7693	Invoice	08/20/2024	GAS	0.00	957.00	
7694	Invoice	08/20/2024	DIESEL	0.00	399.60	
7767	Invoice	08/20/2024	GAS	0.00	829.40	
7768	Invoice	08/20/2024	DIESEL	0.00	566.10	
00820	BOLTON & MENK, INC.	08/21/2024	Regular	0.00	43,624.20	82464
0341600	Invoice	08/21/2024	WHPP Part 2: 06/08/24-07/19/24	0.00	2,530.00	
0341636	Invoice	08/21/2024	WTP Backwash Reclaim/WTP Manual: 06/...	0.00	41,094.20	
00982	BRAINERD HYDRAULIC AIR & INDUSTRIAL SUPPL	08/21/2024	Regular	0.00	113.73	82465
32432	Invoice	08/21/2024	FA #4232 - Hose / FJIC	0.00	100.92	
32653	Invoice	08/21/2024	Crimp - Vactron Hose	0.00	12.81	
01402	BUILDERS FIRSTSOURCE	08/21/2024	Regular	0.00	141.06	82466
89458012	Invoice	08/21/2024	5x6 - 8' LST PST	0.00	141.06	
03330	Calibrations and Controls, Inc.	08/21/2024	Regular	0.00	3,935.00	82467
42439	Invoice	08/21/2024	Semi-annual verification - 2 Baxter Flow M...	0.00	895.00	
42440	Invoice	08/21/2024	Verification: 8 Flow Meters @ Central/W...	0.00	3,040.00	
01805	CENTERPOINT ENERGY	08/21/2024	Regular	0.00	158.59	82468
8000014432-1-07...	Invoice	08/21/2024	MONTHLY GAS BILL - WTR PROD/WTR DIS...	0.00	158.59	
01837	CENTURYLINK	08/21/2024	Regular	0.00	473.59	82469
333931378-08/0...	Invoice	08/21/2024	MONTHLY PHONE BILL: 08/01/2024	0.00	473.59	
01890	CHARTER COMMUNICATIONS	08/21/2024	Regular	0.00	1,288.51	82470
175590201080124	Invoice	08/21/2024	TV SERVICE: 08/2024	0.00	39.51	
237487601080124	Invoice	08/21/2024	237487601: FIBER INTERNET	0.00	1,249.00	
02025	CITY OF BRAINERD	08/21/2024	Regular	0.00	197,382.85	82471
07/2024-MILL RA...	Invoice	08/21/2024	MONTHLY TRANSFER: 07/2024	0.00	68,679.75	
07/31/2024-SAN...	Invoice	08/21/2024	SANITARY & STORM SWR BILLING/COLLEC...	0.00	128,703.10	
02330	Column Software PBC	08/21/2024	Regular	0.00	138.40	82472
09F2ED06-0001	Invoice	08/21/2024	Bids/Proposal Notice: Hydro Wicket Gates	0.00	138.40	
02785	DACOTAH PAPER CO	08/21/2024	Regular	0.00	218.22	82473
44860	Invoice	08/21/2024	Mop Heads	0.00	218.22	
10275	DALLAS MOORHOUSE	08/21/2024	Regular	0.00	244.98	82474
08/06/24-Safety ...	Invoice	08/21/2024	Reimburse Safety Boots @ 50%	0.00	112.48	

Board Packet Check Report

Date Range: 07/26/2024 - 08/22/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
08/06/24-Safety ...	Invoice	08/21/2024	Reimburse Safety Boots @ 50%	0.00	132.50	
02860	Dixon Mechanical Electric, LLC	08/21/2024	Regular	0.00	2,772.80	82475
9090	Invoice	08/21/2024	A/C Delco - for Generator	0.00	188.54	
9136	Invoice	08/21/2024	A/C Delco - Battery Assy for Generators	0.00	2,584.26	
03118	ESSENTIA HEALTH	08/21/2024	Regular	0.00	158.00	82477
890000327-08/0...	Invoice	08/21/2024	OCC MED DOT PHYSICAL	0.00	158.00	
03275	FASTENAL COMPANY	08/21/2024	Regular	0.00	165.80	82478
MNBAX269264	Invoice	08/21/2024	Assorted Batteries	0.00	165.80	
04613	JACO ANALYTICAL, INC.	08/21/2024	Regular	0.00	98.25	82479
E4FS10	Invoice	08/21/2024	OIL SAMPLES	0.00	39.30	
E4GV08	Invoice	08/21/2024	OIL SAMPLES	0.00	58.95	
10348	Kari Longanecker	08/21/2024	Regular	0.00	150.00	82481
125-2024 CIP RE...	Invoice	08/21/2024	CIP Rebate @ 219 Chippewa St - Central A...	0.00	150.00	
05334	LAKES AREA LOCK & DOOR HARDWARE, INC.	08/21/2024	Regular	0.00	500.00	82482
07/17/24 Keys	Invoice	08/21/2024	Keys	0.00	500.00	
05415	LANDIS-GYR TECHNOLOGY, INC/FKA CELLNET	08/21/2024	Regular	0.00	1,465.12	82483
90397715	Invoice	08/21/2024	MONTHLY ENDPOINT FEE: 08/2024	0.00	1,465.12	
06190	MINNESOTA MUNICIPAL UTILITIES ASSOCIATIO	08/21/2024	Regular	0.00	2,300.00	82485
64170	Invoice	08/21/2024	MMUA Summer Conference: Gammon, La...	0.00	2,120.00	
64327	Invoice	08/21/2024	MMUA Summer Conference: Loch	0.00	180.00	
10225	POMP'S TIRE SERVICE INC.	08/21/2024	Regular	0.00	265.87	82487
228000556	Invoice	08/21/2024	TowMax Str II - FA # 4232	0.00	265.87	
09948	WIDSETH SMITH NOLTING & ASSOC., INC	08/21/2024	Regular	0.00	960.00	82491
232386	Invoice	08/21/2024	Forcemain River Crossing: Services through..	0.00	960.00	
00825	BORDER STATES ELECTRIC	08/21/2024	Regular	0.00	29,361.28	82492
928759636	Invoice	08/21/2024	PUR 2" ENT FLEX TUBING	0.00	838.38	
928818047	Invoice	08/21/2024	INV COOPER/EATON UG ELEC	0.00	203.90	
928818060	Invoice	08/21/2024	INV ELEC MISC RESTOCK	0.00	54.80	
928842221	Invoice	08/21/2024	MISC ELEC PARTS	0.00	7,347.08	
928842235	Invoice	08/21/2024	INV COOPER/EATON UG ELEC	0.00	5,930.55	
928842242	Invoice	08/21/2024	WW LIFT STATION PLUG	0.00	633.81	
928858610	Invoice	08/21/2024	INV EO4110 HORIZONTAL SWITCH	0.00	14,352.76	
02556	CORE & MAIN LP	08/21/2024	Regular	0.00	5,101.45	82493
V352058	Invoice	08/21/2024	INV WATER METER	0.00	4,197.46	
V352129	Invoice	08/21/2024	INV WATER METER	0.00	903.99	
02790	DAKOTA SUPPLY GROUP	08/21/2024	Regular	0.00	2,902.83	82494
S103772112.001	Invoice	08/21/2024	PUR HYDRANT METER ZENNER	0.00	2,902.83	
03282	FERGUSON WATERWORKS #2518	08/21/2024	Regular	0.00	2,506.23	82495
0533950	Invoice	08/21/2024	PUR WW 4" FLANGE 90 BEND W/GASKETS	0.00	688.96	
0534666	Invoice	08/21/2024	INV WATER RESTOCK	0.00	1,282.92	
0534666-1	Invoice	08/21/2024	INV WATER RESTOCK	0.00	342.14	
0535112	Invoice	08/21/2024	PUR 1X300 CTS DR9 HDPE BLUE PIPE	0.00	192.21	
03765	GRAYBAR ELECTRIC CO, INC.	08/21/2024	Regular	0.00	4,445.80	82496
933828413	Invoice	08/21/2024	INV EC WIRE	0.00	4,170.76	
9338543929	Invoice	08/21/2024	UNTHREADED COUPLER GROUND ROD	0.00	275.04	
10006	In Control, Inc.	08/21/2024	Regular	0.00	2,648.84	82497
S-INVO1763	Invoice	08/21/2024	PUR IN CONTROL MICROLOGIX & BASE HY...	0.00	2,648.84	
04963	KAESER COMPRESSORS, INC.	08/21/2024	Regular	0.00	458.35	82498

Board Packet Check Report

Date Range: 07/26/2024 - 08/22/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
916929889	Invoice	08/21/2024	PUR SET FILTERS	0.00	458.35	
06257	MINNESOTA T'S	08/21/2024	Regular	0.00	1,423.25	82499
E559732	Invoice	08/21/2024	PUR WW PPE	0.00	1,423.25	
08012	RED FLINT SAND & GRAVEL, LLC	08/21/2024	Regular	0.00	5,042.40	82500
INV164690	Invoice	08/21/2024	PUR CENTRAL SUPPORT GRAVEL	0.00	5,042.40	
08058	RESCO	08/21/2024	Regular	0.00	154,797.45	82501
3039896	Invoice	08/21/2024	PUR EO4110 HOOKSWITCH PARTS	0.00	0.74	
3040123	Invoice	08/21/2024	INV POLE MOUNT XFRMRS	0.00	19,074.46	
3042508	Invoice	08/21/2024	PUR EO4110 HOOKSWITCH PARTS	0.00	4.41	
3042792	Invoice	08/21/2024	INV ET0230 37.5KVA PAD	0.00	4,921.26	
3042794	Invoice	08/21/2024	INV 1P PAD XFRMRS	0.00	15,982.00	
3043473	Invoice	08/21/2024	INV EO5470 GUY GUARD	0.00	472.46	
3043720	Invoice	08/21/2024	INV EO4112 VERTICAL SWITCH	0.00	8,110.62	
3044234	Invoice	08/21/2024	INV POLE MOUNT XFRMRS	0.00	17,417.50	
3044235	Invoice	08/21/2024	INV 1P PAD XFRMRS	0.00	88,814.00	
09899	WESCO RECEIVABLES CORP	08/21/2024	Regular	0.00	106,763.79	82502
431767	Invoice	08/21/2024	INV EL MISC	0.00	171.75	
434064	Invoice	08/21/2024	INV EL MISC	0.00	285.04	
435781	Invoice	08/21/2024	INV ET 1500 19.9 3P PAD	0.00	106,307.00	
00105	ACE HARDWARE-BRAINERD	08/22/2024	Regular	0.00	88.41	82503
325937	Invoice	08/22/2024	Supply Hose	0.00	15.35	
326393	Invoice	08/22/2024	Insulating Foam	0.00	34.60	
326540	Invoice	08/22/2024	Spot Light	0.00	38.46	
10188	ALPENGLOW TECHNOLOGIES, LLC	08/22/2024	Regular	0.00	400.00	82504
10759	Invoice	08/22/2024	Monthly IT Billing: 08/2024	0.00	400.00	
00405	ANDERSON BROTHERS CONSTRUCTION	08/22/2024	Regular	0.00	14,094.00	82505
35143	Invoice	08/22/2024	7th & Norwood Patch	0.00	14,094.00	
00692	BATTERIES PLUS # 035	08/22/2024	Regular	0.00	108.45	82506
P74870482	Invoice	08/22/2024	12V Batteries	0.00	108.45	
02785	DACOTAH PAPER CO	08/22/2024	Regular	0.00	1,145.54	82507
59166	Invoice	08/22/2024	SUPPLIES: Paper/Cleaning Supplies	0.00	1,145.54	
03321	FIRST IMPRESSION PRINTING	08/22/2024	Regular	0.00	7,456.40	82508
91700	Invoice	08/22/2024	PRINTING/PUBLISHING FORMS: Customer...	0.00	6,666.50	
91701	Invoice	08/22/2024	PRINTING/PUBLISHING FORMS: Copper B...	0.00	789.90	
03557	FRONTIER ENERGY, INC.	08/22/2024	Regular	0.00	24,409.06	82509
195158	Invoice	08/22/2024	CIP SERVICES - 07/01/24-07/31/24	0.00	24,409.06	
03695	GOPHER STATE ONE-CALL	08/22/2024	Regular	0.00	220.05	82510
4070110	Invoice	08/22/2024	GSOC TICKETS: 07/2024	0.00	220.05	
03699	GRAINGER	08/22/2024	Regular	0.00	475.85	82511
9201674463	Invoice	08/22/2024	Gasket Sealant	0.00	33.29	
9206312721	Invoice	08/22/2024	Step Stool	0.00	266.96	
9215302739	Invoice	08/22/2024	Underground Marking Tape	0.00	175.60	
03710	GRANITE ELECTRONICS, INC.	08/22/2024	Regular	0.00	421.75	82512
2245906	Invoice	08/22/2024	Radio Troubleshooting	0.00	421.75	
04050	HAWKINS INC.	08/22/2024	Regular	0.00	5,216.65	82513
6830103	Invoice	08/22/2024	CHLORINE CYLINDERS/SODIUM HYDROXIDE	0.00	5,206.65	
6836854	Invoice	08/22/2024	CHLORINE CYLINDERS	0.00	10.00	
04580	IP NETWORKS, INC.	08/22/2024	Regular	0.00	3,085.00	82514

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
20248303	Invoice	08/22/2024	FortiCare BPS Subscription - 1 year	0.00	3,085.00	
05079	Knife Lake Concrete, Inc.	08/22/2024	Regular	0.00	4,202.25	82515
1424.1	Invoice	08/22/2024	S Brd Reconstructions - Concrete Walk, Cu...	0.00	4,202.25	
05335	LAKES AREA MAT SERVICE II, INC	08/22/2024	Regular	0.00	98.79	82516
20240805	Invoice	08/22/2024	MAT/TOWEL SERVICE	0.00	50.26	
20240819	Invoice	08/22/2024	MAT/TOWEL SERVICE	0.00	48.53	
05625	LOCATORS & SUPPLIES, INC.	08/22/2024	Regular	0.00	249.11	82517
0316235-IN	Invoice	08/22/2024	Wasp/Hornet Spray	0.00	249.11	
05975	Midwest Motor Supply Co. Inc.	08/22/2024	Regular	0.00	36.14	82518
102479938	Invoice	08/22/2024	Gloves	0.00	36.14	
06266	MINNESOTA VALLEY TESTING LABS	08/22/2024	Regular	0.00	1,999.75	82519
1263032	Invoice	08/22/2024	TESTING	0.00	486.00	
1263033	Invoice	08/22/2024	TESTING	0.00	88.00	
1263034	Invoice	08/22/2024	TESTING	0.00	358.00	
1266208	Invoice	08/22/2024	TESTING	0.00	88.00	
1266622	Invoice	08/22/2024	TESTING	0.00	979.75	
06556	MPOWER TECHNOLOGIES, INC.	08/22/2024	Regular	0.00	6,000.00	82520
5823	Invoice	08/22/2024	IVR Software/Interface-Deposit balance of...	0.00	6,000.00	
06790	NAPA AUTO PARTS BAXTER	08/22/2024	Regular	0.00	788.24	82521
722280	Invoice	08/22/2024	Air Filters	0.00	33.98	
725973	Invoice	08/22/2024	Battery - FA # 1035	0.00	168.18	
726038	Invoice	08/22/2024	Hydraulic Filters	0.00	15.92	
726519	Invoice	08/22/2024	Fuel Cap	0.00	6.43	
727432	Invoice	08/22/2024	Fleet Pads / Air Filter	0.00	111.45	
727569	Invoice	08/22/2024	Trans Filter / Filter Kit / Transmission Fluid	0.00	218.75	
727650	Invoice	08/22/2024	Filter Kit	0.00	46.82	
727836	Invoice	08/22/2024	Funnels / Filters	0.00	52.94	
728001	Invoice	08/22/2024	Hand Cleaner	0.00	73.64	
729895	Invoice	08/22/2024	Oil/Air Filters	0.00	20.14	
729964	Invoice	08/22/2024	Break pad	0.00	39.99	
06905	NELSON SANITATION & RENTAL INC.	08/22/2024	Regular	0.00	115.00	82522
INV/2024/9506	Invoice	08/22/2024	Restroom - S 7th Street Project	0.00	115.00	
07110	NORTHERN SAFETY TECHNOLOGY, INC	08/22/2024	Regular	0.00	1,077.65	82523
58080	Invoice	08/22/2024	LED Wireless Lights	0.00	1,077.65	
07292	NUSS TRUCK & EQUIPMENT, INC.	08/22/2024	Regular	0.00	96.04	82524
PSO123608-1	Invoice	08/22/2024	Glass	0.00	96.04	
07339	ONLINE INFORMATION SERVICES, INC.	08/22/2024	Regular	0.00	266.40	82525
1270083	Invoice	08/22/2024	ONLINE UTILITY EXCHANGE REPORT: 07/2...	0.00	266.40	
07665	PITNEY BOWES GLOBAL FINANCIAL SERV. LLC	08/22/2024	Regular	0.00	1,557.06	82526
3106784222	Invoice	08/22/2024	CONTRACT: 0040216585 -POSTAGE MACH...	0.00	1,557.06	
08072	REFRIGERATION-HEATING, INC.	08/22/2024	Regular	0.00	59.23	82527
1388943	Invoice	08/22/2024	V-Belts	0.00	59.23	
06268	Ryan Churchill	08/22/2024	Regular	0.00	1,280.00	82528
565388	Invoice	08/22/2024	WEBSITE SUPPORT / TRAINING: July & Au...	0.00	1,280.00	
08410	SCR-NORTHERN	08/22/2024	Regular	0.00	456.00	82529
W50593	Invoice	08/22/2024	Troubleshoot A/C @ WWTP	0.00	305.00	
W50704	Invoice	08/22/2024	Calibration for LEL Sensor @ WWTP	0.00	151.00	
08789	Spencer Fane LP	08/22/2024	Regular	0.00	513.50	82530

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Date Range: 07/26/2024 - 08/22/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1306714	Invoice	08/22/2024	Large Power Agreements	0.00	513.50	
08805	STAR ENERGY SERVICES, LLC	08/22/2024	Regular	0.00	166.00	82531
23239	Invoice	08/22/2024	NOVA POWER PORTAL SUPPORT	0.00	166.00	
08060	THE RETROFIT COMPANIES, INC.	08/22/2024	Regular	0.00	547.06	82532
0126090-IN	Invoice	08/22/2024	Flourescent Lamps / Batteries / Barrel	0.00	547.06	
00340	Vestis Group, Inc.	08/22/2024	Regular	0.00	141.71	82533
2530299073	Invoice	08/22/2024	WORK UNIFORMS	0.00	33.81	
2530301549	Invoice	08/22/2024	WORK UNIFORMS	0.00	40.28	
2530304033	Invoice	08/22/2024	WORK UNIFORMS	0.00	33.81	
2530306520	Invoice	08/22/2024	WORK UNIFORMS	0.00	33.81	
09663	VIKING ELECTRIC SUPPLY, INC	08/22/2024	Regular	0.00	1,291.14	82534
S008250361.002	Invoice	08/22/2024	Drill Bit	0.00	4.56	
S008250361.003	Invoice	08/22/2024	Conduit	0.00	17.42	
S008250382.001	Invoice	08/22/2024	Fuses	0.00	81.62	
S008288683.001	Invoice	08/22/2024	Conduit / Locknuts / Bushings	0.00	166.72	
S008288683.002	Invoice	08/22/2024	Adapter / Hanger w/bolt	0.00	42.44	
S008288723.001	Invoice	08/22/2024	Hammer Bit	0.00	6.39	
S008288778.001	Credit Memo	08/22/2024	Drill Bit	0.00	-4.56	
S008299770.001	Invoice	08/22/2024	Conduit / Clamps /Bushings	0.00	117.86	
S008306319.001	Invoice	08/22/2024	Vinyl Elec Taoe	0.00	858.69	
09728	WASTE PARTNERS	08/22/2024	Regular	0.00	1,535.19	82535
47X00106	Invoice	08/22/2024	TRASH/RECYCLING SERVICE: ACCT#242053	0.00	1,535.19	
09925	WEX HEALTH, INC	08/22/2024	Regular	0.00	25.50	82536
0002005454-IN	Invoice	08/22/2024	MONTHLY COBRA BILLING: 07/2024	0.00	25.50	
01805	CENTERPOINT ENERGY	08/07/2024	Bank Draft	0.00	18.37	DFT0001207
11595232-7-07/1...	Invoice	08/07/2024	50 JENNY STREET	0.00	18.37	
01805	CENTERPOINT ENERGY	08/07/2024	Bank Draft	0.00	18.37	DFT0001208
11582840-2-07/1...	Invoice	08/07/2024	1602 E RIVER RD	0.00	18.37	
00472	AT&T MOBILITY	08/22/2024	Bank Draft	0.00	2,377.97	DFT0001220
287302792515X...	Invoice	08/22/2024	AT & T MONTHLY BILL: 07/2024	0.00	2,377.97	
00472	AT&T MOBILITY	08/22/2024	Bank Draft	0.00	629.07	DFT0001223
287260682523X...	Invoice	08/22/2024	AT & T MONTHLY BILL: 08/2024	0.00	629.07	
01655	CANON FINANCIAL SERVICES, INC	08/22/2024	Bank Draft	0.00	598.10	DFT0001224
34526723	Invoice	08/22/2024	Canon Invoice - Contract Charge	0.00	598.10	
02455	CTC	08/22/2024	Bank Draft	0.00	1,995.70	DFT0001225
21424876	Invoice	08/22/2024	MONTHLY BILL: 08/12-09/11	0.00	1,995.70	
02717	CULLIGAN	08/22/2024	Bank Draft	0.00	99.72	DFT0001226
150-01059575-2-...	Invoice	08/22/2024	150-01059575-2 Service Center	0.00	99.72	
02717	CULLIGAN	08/22/2024	Bank Draft	0.00	59.00	DFT0001227
150-10024107-7-...	Invoice	08/22/2024	150-10024107-7 Hydro	0.00	59.00	
03682	Global Payments Direct, Inc.	08/22/2024	Bank Draft	0.00	55,336.65	DFT0001230
08/01/2024 CC F...	Invoice	08/22/2024	CREDIT CARD FEES: 08/2024	0.00	55,336.65	
07640	PITNEY BOWES, INC.	08/22/2024	Bank Draft	0.00	3,500.00	DFT0001231
08/05/2024 - Pos...	Invoice	08/22/2024	POSTAGE REFILL	0.00	3,500.00	
09561	United Parcel Service, Inc	08/22/2024	Bank Draft	0.00	42.35	DFT0001232
0000E4015K324	Invoice	08/22/2024	UPS - SHIPPING	0.00	42.35	
09961	XCEL ENERGY	08/22/2024	Bank Draft	0.00	1,167.80	DFT0001233

Board Packet Check Report

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
889255866	Invoice	08/22/2024	Xcel Energy - Service Center/WWT	0.00	1,167.80	
01191	BREMER BANK - CC	08/22/2024	08/22/2024 Bank Draft	0.00	7,364.27	DFT0001234
07/31/24 CC Stat...	Invoice	08/22/2024	Bremer CC Statement: 07/31/2024	0.00	7,364.27	

Bank Code AP2 Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	168	83	0.00	805,438.58
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	13	13	0.00	73,207.37
EFT's	4	4	0.00	3,445,609.69
	185	100	0.00	4,324,255.64

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	168	83	0.00	805,438.58
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	13	13	0.00	73,207.37
EFT's	4	4	0.00	3,445,609.69
	185	100	0.00	4,324,255.64

Fund Summary

Fund	Name	Period	Amount
9	POOLED CASH CONTROL	8/2024	4,324,255.64
			4,324,255.64

Online Auction Request

Online auctions run for 7 to 10 days. Each lot is run as a separate auction. Inspections will be done by appointment only. Please provide all the information below along with digital photos of the lots and copies of titles for all vehicles and trailers. **BIDDER PAYMENTS MUST BE A CERTIFIED CHECK OR MONEY ORDER MADE PAYABLE TO SURPLUS SERVICES.** Full payments must be sent to Surplus Services as soon as possible.

Contact information

Department/Agency:	BRAINERD PUBLIC UTILITIES		
Contact Name:	ANNMARIE LAMSER		
Address:	8027 HIGHLAND SCENIC RD		
Email:	ALAMSER@BPU.ORG		
Phone:	218-825-3233		
Item Location:	8027 HIGHLAND SCENIC RD		
Deposit Info Vendor Number:		Remittance Address:	

Lot Information

Please review our website: www.MinnBid.org. Look over some of the past and current Online Auctions. This will give you an idea of what the information should be provided in the Remarks section.

LOT 1

Year		Make		Model	
VIN/Serial Number					
Mileage		Condition	Used	Reserve Price (optional)	\$
Remarks: Any known Defects and options the unit may have	Mixed pallet of Steel and PVC Uguard. Most steel pieces are 8' long. Most PVC pieces are 10' long. It is mostly used with a few new pieces.				

LOT 2

Year		Make		Model	
VIN/Serial Number					
Mileage		Condition	Used	Reserve Price (optional)	\$
Remarks: Any known Defects and options the unit may have	Pallet of misc metal parts.				

LOT 3

Year		Make		Model	
VIN/Serial Number					
Mileage		Condition		Reserve Price (optional)	\$
Remarks: Any known Defects and options the unit may have					

LOT 4

Year		Make		Model	
VIN/Serial Number					
Mileage		Condition		Reserve Price (optional)	\$
Remarks: Any known Defects and options the unit may have					

LOT 5

Year		Make		Model	
VIN/Serial Number					
Mileage		Condition		Reserve Price (optional)	\$
Remarks: Any known Defects and options the unit may have					

BIDDER PAYMENTS MUST BE A CERTIFIED CHECK OR MONEY ORDER MADE PAYABLE TO SURPLUS SERVICES. Full payments must be sent to Surplus Services, 5420 Old Highway 8, Arden Hills, MN 55112 as soon as possible.

I certify that this is property owned by agency submitting this form and is not subject to any lien, restriction, or other encumbrance.

Authorized Signature

Title

Date

Surplus Services Use Only	
	Surplus Services Authorization



Public Utilities Commission Agenda Request

MEETING DATE: August 27, 2024

TITLE OF ITEM: Approve Out of State Travel - Midwest Hydro Users Group Conference

ACTION REQUESTED: Approve/Deny Motion

ESTIMATED TIME (MIN):

SUBMITTED BY:

PRESENTER:

SUMMARY OF ISSUE: The Midwest Hydro Users Group will be held October 22-23rd in Wausau, Wisconsin. State statutes require approval of out of state travel. Travel is in the budget.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:

RECOMMENDED ACTION/MOTION:

FINANCIAL IMPACT:

PARTIAL PAYMENT APPLICATION
NUMBER 7

Name of Contractor:		Minger Construction Companies, Inc. 620 Corporate Drive Jordan, MN 55352		
Name of Owner:		Brainerd Public Utilities 8027 Highland Scenic Drive Baxter, MN 56425		
Date of Completion:		Amount of Contract:	Dates of Estimate:	
Original: See Agreement		Original: \$1,727,164.08	From: 7/8/24	
Revised:		Revised: \$1,782,945.48	To: 8/16/24	

Description of Project:
DIRECTIONAL DRILLING FORCEMAIN RIVER CROSSING

SPEC NO.	ITEM DESCRIPTION	CONTRACT ITEMS				THIS PERIOD		TOTAL TO DATE	
		QTY.	UNIT	UNIT PRICE	AMOUNT	QTY.	AMOUNT	QTY.	AMOUNT
Plan	MOBILIZATION	1	LS	\$135,000.00	\$135,000.00			1	\$135,000.00
31 1100	CLEARING	0.9	AC	\$5,500.00	\$4,950.00			0.9	\$4,950.00
31 1100	GRUBBING	0.9	AC	\$2,750.00	\$2,475.00			0.9	\$2,475.00
02 4100	ABANDON EX MH 2-6	1	LS	\$3,472.00	\$3,472.00			1	\$3,472.00
02 4100	ABANDON EX MH 2-7	1	LS	\$3,472.00	\$3,472.00			1	\$3,472.00
02 4100	ABANDON EX VAULT MH-1	1	LS	\$15,000.00	\$15,000.00			1	\$15,000.00
02 4100	ABANDON EX VAULT MH-2	1	LS	\$24,250.00	\$24,250.00			1	\$24,250.00
02 4100	FLUSH EACH OF THE EXISTING 20" DIP FORCEMAIN	1	LS	\$14,500.00	\$14,500.00			1	\$14,500.00
31 2200	EXCAVATION- COMMON	825	CY	\$20.00	\$16,500.00			825	\$16,500.00
31 2200	COMMON TOPSOIL BORROW	150	CY	\$75.00	\$11,250.00	110	\$8,250.00	304	\$22,800.00
32 1216	BITUMINOUS PAVEMENT RESTORATION	1	LS	\$24,480.00	\$24,480.00			0.938725	\$22,979.99
32 1500	AGGREGATE SURFACED ROADWAY RESTORATION	1	LS	\$3,460.00	\$3,460.00			0	
33 3913	AIR RELEASE MANHOLE	1	EA	\$94,770.00	\$94,770.00			1	\$94,770.00
01 5526	TRAFFIC CONTROL	1	LS	\$4,000.00	\$4,000.00			1	\$4,000.00
01 5713	STABILIZED CONSTRUCTION EXIT	4	EA	\$1,215.00	\$4,860.00			2	\$2,430.00
01 5713	SILT FENCE, TYPE MS	1500	LF	\$4.45	\$6,675.00			1529	\$6,804.05
33 3123	CONNECT TO HDD PIPE	2	EA	\$18,200.00	\$36,400.00			2	\$36,400.00
33 3123	20" FORCEMAIN AND FITTINGS - EAST SIDE	1	LS	\$128,500.00	\$128,500.00			1	\$128,500.00
33 3111	30" GRAVITY PIPE AND MANHOLES - WEST SIDE	1	LS	\$261,000.00	\$261,000.00			1	\$261,000.00
33 7079	BYPASS PIPING, WET TAP, LINE STOPS - EAST VAULT	1	LS	\$167,500.00	\$167,500.00			1	\$167,500.00
33 3123	CAP FORCEMAIN IN EAST VAULT	1	LS	\$4,750.00	\$4,750.00			1	\$4,750.00
33 0597.16	TRACER WIRE SYSTEM	1	LS	\$1,500.00	\$1,500.00				
33 0507.13	FORCEMAIN(HORIZONTAL DIRECTIONAL DRILL)	1	LS	\$688,000.00	\$688,000.00			1	\$688,000.00
01 5713	SEDIMENT CONTROL LOG TYPE WOOD FIBER	1330	LF	\$4.45	\$5,918.50				
01 5713	TEMPORARY EROSION CONTROL	1	LS	\$11,000.00	\$11,000.00			1	\$11,000.00
32 9219	HYDRAULIC BONDED FIBER MATRIX(3500 #/AC)	11130	LBS	\$1.85	\$20,590.50	2300	\$4,255.00	3650	\$6,752.50
	LANDSCAPING- BAXTER	1	LS	\$24,500.00	\$24,500.00			1	\$24,500.00
32 9219	SEEDING	3.18	AC	\$556.00	\$1,768.08	0.65	\$361.40	1	\$556.00
32 9219	SEED MIX 25-131(220 #/Ac)	22	LBS	\$4.50	\$99.00	5	\$22.50	16	\$72.00
32 9219	SEED MIX 34-371(12.5 #/Ac)	13	LBS	\$90.00	\$1,170.00				
32 9219	SEED MIX 36-311 (33.5 #/Ac)	44	LBS	\$31.00	\$1,364.00	16.75	\$519.25	26.75	\$829.25
32 9219	SEED MIX TRAIL (35 #/Ac)	30	LBS	\$133.00	\$3,990.00	3	\$399.00	3	\$399.00
	Helical Piling Installation	1	LS	\$16,885.57	\$16,885.57			1	\$16,885.57
	Raise Existing MH 2-5	1	LS	\$7,658.53	\$7,658.53			1	\$7,658.53
	Bolt Down Casting	1	LS	\$2,376.13	\$2,376.13			1	\$2,376.13
	Contaminated Soils	1	LS	\$9,249.73	\$9,249.73			1	\$9,249.73
	IR Drilling Fluid Return	1	LS	\$12,611.44	\$12,611.44			1	\$12,611.44
	Baxter(West) Side Driveway Access	1	LS	\$7,000.00	\$7,000.00			1	\$7,000.00
TOTAL:					\$1,782,945.48		\$13,807.15		\$1,759,443.19

Notes:

		THIS PERIOD	TOTAL TO DATE
AMOUNT EARNED		\$13,807.15	\$1,759,443.19
AMOUNT RETAINED (5% OF THE AMOUNT EARNED TO DATE)		\$690.36	\$87,972.16
PREVIOUS PAYMENTS			\$1,658,354.24
AMOUNT DUE		\$13,116.79	\$1,671,471.03

Estimated Percentage Completed: 98.7%

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the Contractor for work for which previous payment estimates were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR : MINGER CONSTRUCTION COMPANIES, INC.

BY: _____

Date: 8/15/24

APPROVED BY BRAINERD PUBLIC UTILITIES:

BY: _____

Todd Wicklund, Public Works Director

Date: _____

APPROVED BY :

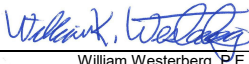
BY: _____

Date: _____

ENGINEER'S CERTIFICATION:

The undersigned endorses that to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

ENGINEER: WIDSETH SMITH NOLTING & ASSOCIATES INC.

BY:  _____

William Westerberg, P.E.

Date: 8/16/24

RECOMMENDED FOR APPROVAL BY BRAINERD PUBLIC UTILITIES

BY: _____

Date: _____

**Brainerd Public Utilities
BPU Commission Unfinished Business
August 27, 2024**

A. Hydro Generation (1/31/23)

Barr Engineering and staff continue work related to procurement of two generators at the hydro facility. Staff have been reviewing the procurement specifications and continue discussions with Barr awaiting Barrs final draft of procurement specifications prior to posting. Received word from Tina Smith's and Amy Klobuchar's office that the project did not make the funding list for federal funding.

B. Current Unfilled Employment Positions at BPU

The below positions were authorized in October 2023 by City Council. The date below is when the positions were recommended by Commission. The City Council and the IBEW #31 Union are still negotiating the salaries for these positions:

- Business Office Support Specialist (5/30/23)
- Facilities Custodian (5/30/23)
- Journeyman Electrician (7/25/23)
- Journeyman Lineman (11/28/23) - Position offered
- Journeyman Lineman (7/15/24) – Position offered
- Journeyman Lineman (7/15/24)

C. Schedule of Authority Roles of Commission and Council in Operation of BPU (10/31/23)

Was presented at the joint session between council and commission, and no adjustments were made. A future meeting will be discussed to discuss potential partnership agreement.

D. Development of Plan to be Carbon Free by 2040 (10/31/23)

BPU is subject to the State's Renewable Energy Standard (RES). The RES will require BPU to either generate or procure sufficient electricity generated by an eligible energy technology (solar, wind, hydroelectric, or biomass) to retail customers of BPU that is equivalent to at least 25% of total retail electric sales to retail customers by 2025 and 55% by 2035. In addition to the RES BPU must generate or procure sufficient electricity generated from a carbon-free energy technology (technology that generates electricity without emitting carbon dioxide) that will be 100% by 2040. AEP (American Electric Power) amendments have provided the requirement to date.

E. Rewrite of Brainerd City Code Section 705 – Water System (6/27/23)

The process of rewriting Section 705 has begun.

F. Lead Service Line (LSL) Inventory Assessment (9/26/23)

Work continues mapping of the public water system. Identification of types of materials used in water service lines along with inventory process is required to be completed and submitted to the Minnesota Department of Health before October 16, 2024. Total cost to replace on complete service line could cost as much as \$44,000 per service. Mapping and communications have been continual as staff schedule time to ensure all are entered on the mapping software and schedule any in-home visits or review with customer as needed. Under 300 houses remain.

G. Electric Transmission Service to Brainerd (1/31/23) – New Director Priority

Continue to work on scheduling a meeting with Minnesota Power to discuss capacity constraints imposed on BPU by MP on transmission line serving Brainerd. A formal letter is being drafted to request additional capacity.

- H. Crypto Mining Activity (7/1/22)
JFK current mining load is approximately 20 MWs. VCV's contract expired on March 22, 2024, with a new purchase agreement approved at the April commission meeting, 15MWs required by December of 2024 for this contract.
- I. Corrosion Control Plan to Minnesota Department of Health (10/31/23)
A plan was submitted to the Minnesota Department of Health by November 6, 2023, describing the intended plan for dealing with copper corrosion. The plan approval was received January 26, 2024. BPU also sent a brochure to all water customers describing important information about copper in drinking water as required by MDH. A corrosion control video has been posted to the website for informational purposes of this treatment plan. An update to the brochure that was sent in was sent out with March and April billing of 2023 and additional education material has been sent during July and Augusts billing and has been posted to the website per MDH requirements. Public education continues.
- J. Reclamation and Backwash Project (2/27/2024)
Project is continuing as scheduled.
- K. Distributed Energy Resources (DER) Website Updates (2/27/24)
During the March commission meeting website updates were presented related to the electric generation options, development continues for those items to go live. Lead Copper Corrosion Rule (LCCR) has been identified by staff as the priority at the present time and this project has been put on hold, LCCR is due to federal regulators by October.
- L. Customer Communications Policy (2/27/24)
The customer communications policy is still being drafted as the process for after-hours communication is currently in the implementation phase. Once the implementation and understanding of functionality of the after-hours calls, a policy will be drafted. Meetings and set up of the call trees and discussions with MPower have been on-going and in process, expect to be up and operational by year-end.
- M. ClimaVision
Follow up on presentation from June meeting is on-going with all parties. Staff continue to work with ClimaVision providing the drawings and resources they need for the installation for the weather radar.

Completed in 2024:

1. Organizational Restructuring (10/31/23) – Job Descriptions
2. Water Treatment Plant (WTP) Asset Inventory Prepared by Bolton & Menk (10/31/23)
3. Brainerd City Code Section 700 – Sewer Code (3/28/23)
4. Wellhead Protection Plan (WHPP) (7/25/23)
5. Directional Drilling Forcemain River Crossing Project (10/31/23)
6. Proposal for Strategic Visioning and momentum Services (10/31/2023) - Tabled
7. Credit Card Transaction Fees (01/30/2024)
8. Joint Committee for Parking and Car Chargers (4/30/24)
9. Water Wastewater 20-year Feasibility Quote (4/30/24)
10. Hydro Automation (1/31/23)



BRAINERD PUBLIC UTILITIES

8027 Highland Scenic Rd • P.O. Box 373 • Brainerd, Minnesota 56401

Business Office: 218.829.8726 ■ **Repair Service:** 218.829.2193

www.bpu.org

Memorandum

To: Brainerd Public Utilities Commission
From: Patrick Wussow, Interim Public Utilities Director
Date: August 20, 2024
Re: Electric Vehicle (EV) Charging Grant

Brainerd Public Utilities (BPU) is considering applying for a grant to bring Electrical Vehicle (EV) charging to downtown Brainerd. The grant will cover the cost for the required four charging stations, BPU will cover the cost of installation and bringing the necessary electricity to the site. BPU staff have reviewed a variety of locations and is proposing that the site identified on the attached map as City Hall parking may be the best site with the least number of disruptions. Four parking stalls are required for this grant application with a variety of different levels of charging.

The positives are that the site is highly visible for EV users, the site is maintained year round by the City, it is in downtown Brainerd, it does not eliminate or use required parking lots of an existing business, it is owned by the City of Brainerd, and it is relatively close to the necessary infrastructure. This site at the intersection of Laruel and South sixth would provide high visibility for EV users.

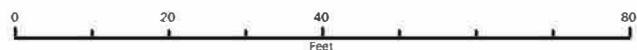
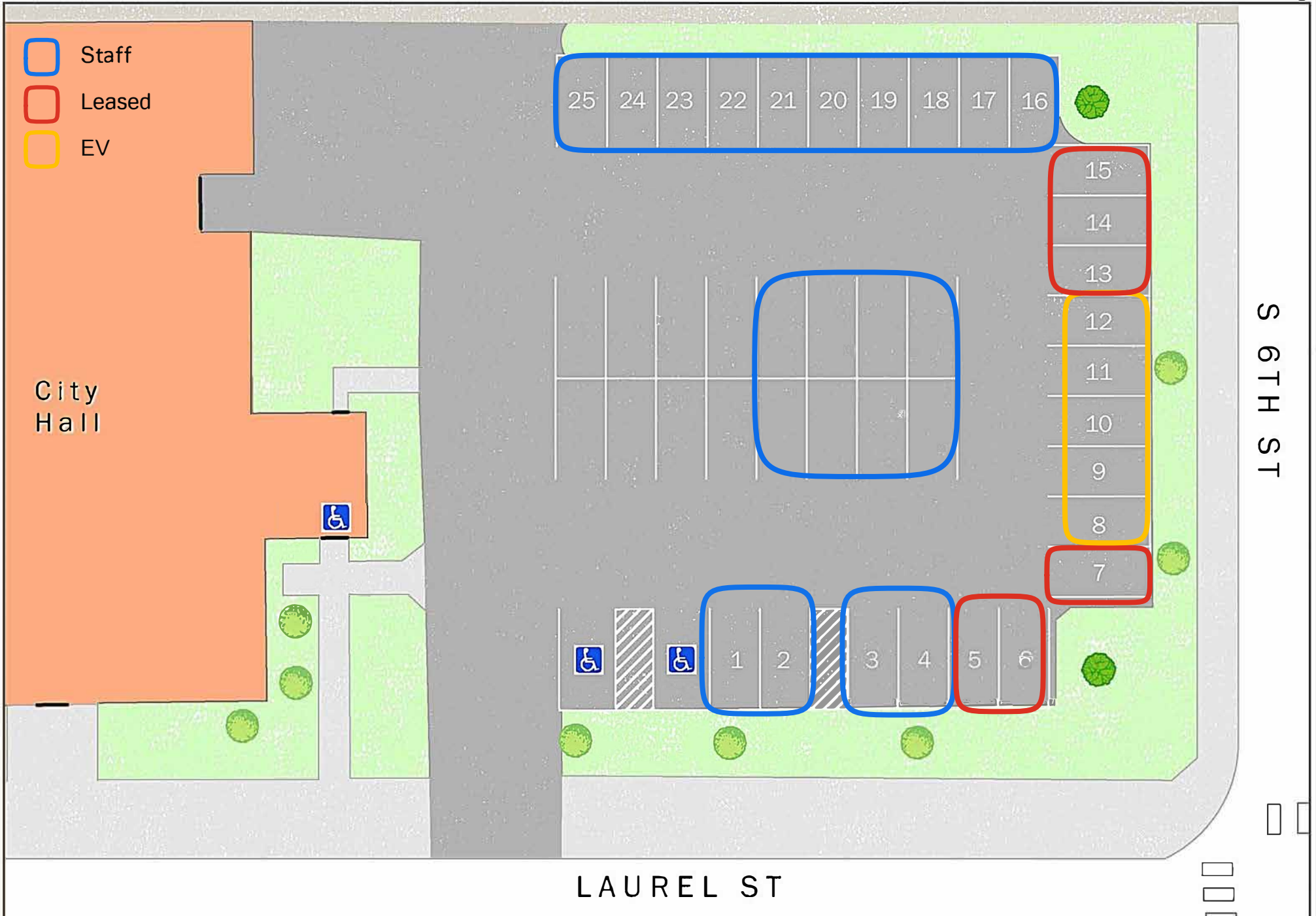
In this parking lot the city currently collects rent/leases, has assigned parking for employees, and has limited short term free parking. When the issue was discussed with staff from City Hall it was recommended that the city maintain the rented/leased parking stalls but move them as depicted on the attached map. This would result in several of the city hall employees parking in the center of the parking lot which is also available to the general public.

On Monday August 19 2024 the Brainerd City Council approved moving forward with the site at City Hall for purposes of the grant application.

Staff is seeking authorization from the Commission to proceed with the grant request. More details of cost will be prepared for the meeting on August 27, 2024. The City Council's process requires the Commission to recommend the grant application and then the City Council will take action in September to proceed with the grant with the final numbers.

- Staff
- Leased
- EV

City
Hall



Print Date
9/9/2014

This map is intended for reference purposes only and is not a legally recorded map nor survey. The City of Brainerd shall not be liable for any damages or claims that arise due to accuracy, availability, use, or misuse of the information herein pursuant to MN Statutes 466.03 Subd 21.





Public Utilities Commission Agenda Request

MEETING DATE: August 27, 2024

TITLE OF ITEM: Approve KLM Water Tower Maintenance Contract

ACTION REQUESTED: Approve/Deny Motion

ESTIMATED TIME (MIN):

SUBMITTED BY: Charlie Gammon, WWTP
Supervisor, Danny Loch, Finance Manager

PRESENTER: Charlie Gammon, WWTP Supervisor

SUMMARY OF ISSUE: During the construction of the water towers there were, 10 year maintenance contracts with SEH to provide maintenance of each of the towers. These maintenance contracts have ended. Staff met with KLM who specialize in water tower maintenance and construction and would like to assess the water towers using video drone to provide a baseline assessment for future maintenance needs. The attached proposal is provided for the performance of these baseline assessments. This remote operated vehicle assessment is proposed for the downtown and hospital towers. The downtown tower's maintenance contract ended in 2023 and the hospital tower ended during the current year.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS:

RECOMMENDED ACTION/MOTION: Staff recommend approving the KLM ROV assessments of the two water towers according to the attached agreement.

FINANCIAL IMPACT:

May 17, 2024

Sent via Email Only

Mr. Daniel Loch
Finance Manager
Brainerd Public Utilities
8027 Highland Scenic Rd
Brainerd, MN 56401

**RE: 1,000,000-Gallon Toro Ellipsoidal "Downtown Tower"
650,000-Gallon Radial Cone "Hospital Tower"
Brainerd, Minnesota**

Dear Mr. Loch:

KLM is pleased to submit this proposal for the remote operated vehicle (ROV) evaluations of the above-referenced water towers.

KLM Engineering provides NACE and AWS trained inspectors, certified in competent climbing, having experience and working knowledge of the Occupational Safety and Health Standards (OSHA), American Water Works Association (AWWA), American Concrete Industry (ACI) and State Regulations.

KLM Engineering provides evaluation reports that are reviewed by an engineer who has authored the report and/or were written under the engineer's direct supervision.

DOCUMENTATION

KLM will provide the Owner with an evaluation report, which will provide the following benefits:

1. Clearly stating the actual condition of the reservoir.
2. For coated reservoirs, provide a life expectancy estimate of the coatings and/or an estimated timeline for coating replacement.
3. Identify structure deficiencies and recommended repairs to bring the reservoir into compliance with ACI, AWWA and OSHA requirements.
4. Provide a schedule for performing recommended maintenance work.
5. Provide a Cost Estimate for all structure repairs and coating replacement.
6. Identify the quantity of sediment and recommend a timeline for cleanout, if warranted.
7. Include color photographs identifying current conditions and any required repairs.
8. Recommend a timeline for future evaluations and maintenance activities.

The evaluation reports will be provided to Brainerd Public Utilities in digital format (Pdf). After which, KLM will contact Brainerd Public Utilities to discuss the report and answer any questions.

SCOPE OF WORK

ROV Evaluation

KLM plans to utilize a two-man crew and a remote operated vehicle (ROV) to perform the evaluations. This evaluation method can be performed in one day for each tower.

KLM will provide inspectors who are properly trained and qualified to perform this type of evaluation. KLM inspectors will place a disinfected ROV and tether into the reservoir for the interior evaluation of the roof, walls, partition walls, floor, piping and valves. Photos will be taken with an underwater camera, which will show the structure conditions and quantity of sediment. The interior of the inlet pipe is excluded from the evaluation, unless otherwise written into this Agreement.

Exterior and Interior Evaluation

The exterior and interior evaluation is critical to the evaluation to determine whether there are any structure deficiencies and OSHA compliance.

The exterior will be inspected from all areas accessible without rigging, unless otherwise written into this Agreement. Coating conditions of both the interior and exterior piping and reservoir coatings, when applicable, will be examined using dry film thickness (DFT) and standard ASTM tests.

Interior and Exterior:

- ◆ Roof structure (size and style).
- ◆ Vents (size and style).
- ◆ Roof manways (size and style).
- ◆ Ventilation manways (size and style).
- ◆ Overflow weir and pipe (size and style).
- ◆ Support column (size and style).
- ◆ Capacity level and head range.
- ◆ Inlet/outlet pipe.
- ◆ Mud ring.
- ◆ Site dimensions.
- ◆ Safety considerations.
- ◆ Drains.
- ◆ Floor condition.
- ◆ Pitting on piping.
- ◆ Ladders, cages, platforms and handrails.
- ◆ Base pad condition, including Flexcell and grout.
- ◆ Screens on vents and overflows.
- ◆ Overflow air breaks, splash pads and drainage.
- ◆ Safety devices.

OWNER'S RESPONSIBILITIES

The Owner's personnel shall also be responsible for:

- ◆ Set the water at, or near, the high-water operating level.
- ◆ Cease the water inlet and outlet operation during the ROV inspection.
- ◆ Taking and testing water samples, as required.
- ◆ Providing information on the reservoir, including maintenance records, construction drawings, previous evaluation reports and previous painting or reconditioning specifications. This information is most useful if obtained prior to the reservoir inspection and evaluation.

FEES

The fee for the above-referenced scope of work is:

1.0MG Toro Ellipsoidal "Downtown Tower"	\$3,000.00
.65MG Radial Cone "Hospital Tower"	<u>\$3,000.00</u>
TOTAL	\$6,000.00

The fee for gasket installation on state-required wet access manway is \$100.00.

It is the responsibility of the Owner to make sure that the tank is prepared for the evaluation per the schedule agreed to in advance by both parties. In the event KLM arrives on site and the tank is not ready, a second day will be charged as additional time and materials.

Should the tank be deemed unsafe by our inspectors, we reserve the right to revise the proposal to include necessary equipment and measures to ensure safe access to complete the scope of work. Said revised proposal would be subject to Owner approval

TERMS AND CONDITIONS

KLM has attached our standard Terms and Conditions. The Terms and Conditions are part of this Agreement between Brainerd Public Utilities and KLM Engineering, Inc. unless otherwise agreed to in writing by both parties.

Fees are subject to change if proposed work exceeds twelve (12) months from the date of this proposal.

ADDITIONAL INFORMATION

Additional information can be found at KLM's website at: www.klmengineering.com

AGREEMENT

This proposal is valid for sixty (60) days from the date of this proposal. If Brainerd Public Utilities finds the proposal acceptable, please sign and return it by mail, fax or email. By signing and returning this signature page only, you agree to the terms of the entire proposal document submitted. When KLM receives the signed proposal, we will contact Brainerd Public Utilities to coordinate an evaluation date. Upon delivery of the report to Brainerd Public Utilities, an invoice will be submitted according to the terms of this Agreement.

This Agreement, between Brainerd Public Utilities and KLM Engineering, Inc. is accepted by:

BRAINERD PUBLIC UTILITIES
8027 Highland Scenic Rd.
Brainerd, MN 56401

KLM ENGINEERING, INC.
1976 Wooddale Drive, Suite 4
Woodbury, MN 55125

Signature

Signature

Name

Dan Popehn
Name

Title

Director of Business Development
Title

Date

May 17, 2024
Date

We look forward to working with you.

Sincerely,

KLM ENGINEERING, INC.
Dan Popehn
Director of Business Development
1976 Wooddale Drive, Suite 4
Woodbury, MN 55125
Cell: 612-743-3102
Email: dpopehn@klmengineering.com

Attachment: KLM Terms and Conditions

Rev 2024.02.07

KLM ENGINEERING, INC. (KLM)
TERMS AND CONDITIONS

1. **AGREEMENT.** The agreement between the parties when entered by the parties shall include the applicable referenced agreement documents (i.e., KLM proposal/Agreement) and shall include these KLM Terms and Conditions (the “Agreement”). The Agreement may not be modified except by mutual agreement in writing.
2. **ADDITIONAL SERVICES.** Additional work or services shall not be performed without a KLM executed change order or purchase order outlining the scope of additional work or services.
3. **KLM CLIENT RESPONSIBILITIES.** The KLM Client shall fully disclose to KLM its knowledge of the condition of the project structure(s), its past and present contents and shall provide KLM with full information regarding the requirements for the project; shall designate an individual to act on the KLM Client’s behalf regarding the project; and provide safe access to and at the project site. When reasonably requested by KLM, the KLM Client shall furnish the services of other consultants including, but not limited to engineers and insurance representatives. The KLM Client shall test for pollution and hazardous materials when required by law or as requested by KLM. The KLM Client shall provide KLM with all necessary permits and other authorizations.
4. **SAFETY.** KLM shall be responsible for the safety of KLM personnel at the project site. The KLM Client or other persons shall be responsible for the safety of all other persons at the project site. The KLM Client shall inform KLM of any known or suspected hazardous materials or unsafe conditions at the project site. If, during the course of the KLM services, such materials, or conditions are discovered at the project site, KLM reserves the right to take measures to protect KLM personnel and equipment or to immediately terminate KLM services. The KLM Client agrees to be responsible for, and agrees to pay, any such additional protection costs. Upon such discovery by KLM, KLM agrees to use commercially reasonable efforts to notify the KLM Client in writing, of hazardous materials or unsafe conditions regarding the project site.
5. **HAZARDOUS MATERIALS.** Unless otherwise agreed to in the scope of work with the KLM Client, KLM has no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials at the project site. To the full extent permitted by the law, the KLM Client shall defend, indemnify, and hold harmless KLM, its employees and representatives from all claims, including costs and attorney fees, arising out of the presence of hazardous materials or exposure to the same on the job site.
6. **SITE ACCESS AND RESTORATION.** The KLM Client will provide KLM and its representatives with safe and legal project site access. It is understood by the KLM Client that in the normal course of KLM providing its services and work, some nominal damage to the project site may occur. KLM agrees to take reasonable commercial precautions to minimize such damage, if any. Restoration of the project site, if any, is the responsibility of the KLM Client, unless otherwise agreed to in writing in the scope of work.
7. **KLM LIMITED WARRANTY AND DISCLAIMER.** KLM will perform services consistent with the standard of care and skill normally performed by other like firms in the industry and profession at the time of this service and in the geographic area of the project. **EXCEPT AS EXPRESSLY STATED IN THIS SECTION, THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, BY OPERATION OF LAW OR OTHERWISE, PERTAINING TO THE PRODUCTS AND SERVICES SOLD UNDER THIS AGREEMENT. KLM DISCLAIMS ANY IMPLIED**

WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL KLM BE LIABLE TO THE KLM CLIENT, ITS AGENTS, REPRESENTATIVES, EMPLOYEES, CUSTOMERS OR ANY OTHER THIRD PARTY, FOR ANY INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING WITHOUT LIMITATION LOSS OF USE, LOSS OF REVENUE OR LOSS OF PROFIT, IN CONNECTION WITH OR ARISING OUT OF THIS AGREEMENT OR THE EXISTENCE, FURNISHING OR FUNCTIONING OF ANY ITEM OR SERVICES PROVIDED FOR IN THIS AGREEMENT OR FROM ANY OTHER CAUSE, INCLUDING WITHOUT LIMITATION CLAIMS BY THIRD PARTIES, EVEN IF KLM HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

8. **SCHEDULING.** Prior to KLM scheduling its services related to the project, the KLM Client shall furnish KLM with a written Agreement, purchase order or other written request for KLM services and shall give as much notice as reasonably possible in advance of the time when the KLM services are desired to commence. The KLM service schedule shall be mutually agreed upon by the parties in writing. If a KLM inspection is canceled or delayed after KLM personnel and/or equipment are in transit to the project site, then the KLM Client shall be billed, and the KLM Client agrees to pay for KLM time and expenses according to the then current KLM Fee Schedule for KLM time spent and KLM costs incurred. If KLM is unable to redirect KLM representatives to other third-party project sites on the canceled or delayed scheduled service day, at a minimum, the KLM Client will be billed and the KLM Client agrees to pay KLM for one (1) full day of KLM labor.
9. **INSURANCE.** KLM will maintain worker's compensation insurance and comprehensive general liability insurance. KLM will provide KLM Client with a certificate of insurance upon KLM Client's request.
10. **PAYMENT.** KLM will submit periodic invoices for KLM services provided and work performed. Invoices are due upon receipt. The KLM Client agrees to inform KLM of invoice questions or disputes within 10 business days of the invoice date. The KLM Client agrees to pay all undisputed KLM invoiced amounts within 45 days of the invoice date. The KLM Client agrees to pay interest on all overdue amounts at a rate of 1.5% per annum or the rate allowed by law, whichever is less, plus costs of collection, court costs, and reasonable attorney fees on all such amounts. If any undisputed invoice remains unpaid for 60 days, then KLM may, at its sole discretion, suspend or terminate services to the KLM Client without liability.
11. **INDEMNIFICATION.** KLM shall indemnify and hold harmless the KLM Client and its shareholders, directors, officers, members, governors and employees from liability, claims, losses, and damages arising out of or relating to the applicable Project, provided that such claims, costs, losses, or damages are attributable to bodily injury, sickness, disease, or death, or injury to, or destruction of tangible property, including the loss of use resulting therefrom to the extent caused by KLM's negligent acts or omissions.

The KLM Client shall indemnify and hold harmless KLM and its shareholders, directors, officers, members, governors and employees from liability, claims, losses, and damages arising out of or relating to the applicable Project, provided that such claims, costs, losses, or damages are attributable to bodily injury, sickness, disease, or death, or injury to, or destruction of tangible property, including the loss of use resulting therefrom to the extent caused by the KLM Client's negligent acts or omissions. Further, the KLM Client shall indemnify and hold harmless KLM from all claims or losses arising out of the unauthorized use of KLM's Documents.

12. **LIMITATION OF LIABILITY.** IN NO EVENT SHALL KLM OR THE KLM CLIENT BE LIABLE, ONE TO THE OTHER, FOR INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN CONNECTION WITH THE FURNISHING, PERFORMANCE OR USE OF ANY PRODUCTS OR SERVICES PROVIDED PURSUANT TO THIS AGREEMENT.
13. **DELAYS.** If KLM service or work delays are caused by the KLM Client, by third parties, strikes, natural causes, weather, or other circumstances beyond KLM's control, a reasonable time extension for performance of KLM services and work shall be granted, and KLM shall be entitled to and the KLM Client agrees to pay KLM an equitable fee adjustment.
14. **TERMINATION.** After seven (7) days written notice, either party may elect to terminate this Agreement. Notwithstanding the foregoing, the KLM Client agrees to pay for all KLM services provided and work performed through the date of termination. Notwithstanding the foregoing, the following sections shall survive the termination of this Agreement: Sections 5, 7, 10, 11, 12, 15, 16, 21 and 24.
15. **SEVERABILITY.** Any provisions of this Agreement later held to violate a law or regulation shall be deemed void, and all remaining provisions of the Agreement shall continue in full force and effect.
16. **KLM'S DOCUMENTS.** All reports, specifications, drawings and other documents furnished by KLM are part of KLM's services and work for the KLM Client and the same are for use only for the project (KLM Documents). KLM retains all ownership of said documents regardless of whether the project is completed. The KLM Client may retain copies of the KLM Documents for reference purposes. KLM does not represent or warrant that the KLM Documents are suitable for reuse on any extension of the project or on other projects. The KLM Client shall not use the KLM Documents without KLM's written consent.
17. **ASSIGNMENT.** KLM may not assign this Agreement to any other person unless written consent is obtained from the KLM Client.
18. **AMENDMENTS.** Any modification or amendment of to this Agreement shall require a written agreement signed by both Parties.
19. **NONDISCRIMINATION.** In the hiring of employees to perform work under this Agreement, KLM shall not discriminate against any person by reason of any characteristic or classification protected by state or federal law.
20. **GOVERNING LAW.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota without regard to or application of conflicts of law rules or principles. All proceedings related to this Agreement shall be venued in **Washington County, Minnesota.**
21. **AUDIT.** Pursuant to **Minnesota Statutes, § 16C.05, Subdivision 5**, KLM agrees that the KLM Client, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary (but under all circumstances not more often than once per calendar year), shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, or records which are pertinent to the accounting practices and procedures of KLM, and involve transactions relating to this Agreement.

22. **JOB SITE IMAGES, PHOTOGRAPHY AND VIDEO.** During the term of this Agreement and thereafter, KLM has the KLM Client's permission to take photographs or video of the project site for training, documentation, education or KLM promotional purposes. A signed Agreement that includes these KLM Terms and Conditions constitutes the KLM Client's written permission to KLM regarding the use of the items and information set forth in this section.
23. **WAIVER.** The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other Party shall not be construed as or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.
24. **HEADINGS.** Section headings used in this Agreement are for convenience only, have no legal significance, and in no way change the construction or meaning of the terms hereof.
25. **ENTIRE AGREEMENT.** This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.

End of the KLM Terms and Conditions.

Rev 2022.11.23

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Public Utilities Commission

Agenda Request

MEETING DATE: August 27, 2024

TITLE OF ITEM: Consider Reclassification of Jason Gage from Laborer to Wastewater Operator

ACTION REQUESTED: Approve/Deny Motion

ESTIMATED TIME (MIN): 2 Minutes

SUBMITTED BY: Kris Schubert, Human Resources Director, Charlie Gammon, WWTP Supervisor, Patrick Wussow, Interim Public Utilities Director

PRESENTER: Kris Schubert, Human Resources Director, Charlie Gammon, WWTP Supervisor

SUMMARY OF ISSUE: Jason Gage was hired as a Laborer in the Public Utilities Department on 6/12/23, and he was specifically hired to assist at our Wastewater Treatment Plant. Mr. Gage recently tested for and received his MPCA Class D Wastewater Operator license. With passing that license, Mr. Gage now meets the minimum requirements for our Wastewater Operator position and is eligible for the on-call rotation covering the Wastewater Treatment Plant.

Staff is requesting that the Public Utilities Commission recommend approval to the City Council to reclassify Jason Gage to a Wastewater Operator; further, that he be placed on Step 2 of the Wastewater Operator wage grid (\$31.37 per hour). Attached is confirmation from the Minnesota Pollution Control Agency that verifies the State has received and processed Mr. Gage's Class D Licensure and that the certification will be mailed out on August 26th. Please note that the effective date for Mr. Gage's reclassification will be verified when the actual certificate is received and the applicable effective date will be applied to the Commission's recommendation to the Council.

ALTERNATIVE, OPTIONS, EFFECTS ON OTHERS/COMMENTS: The above wage placement recommendation conforms to the IBEW Public Utility Union Contract that requires that all new hires be placed on Step 2. It should also be mentioned that we decided to hire a laborer last year instead of the typical Wastewater Operator primarily for the Commercial Driver's License (CDL) experience needed for hauling sludge. Mr. Gage has been a valuable addition to our team with his previous CDL experience operating a semi and overall his mechanical skills. By approving this reclassification to an Operator, Mr. Gage will be able to be included in our on-call rotation.

RECOMMENDED ACTION/MOTION: Motion to recommend approval to the City Council the reclassification of Jason Gage to a Wastewater Operator; further, that he be placed on Step 2 of the Wastewater Operator wage grid (\$31.37 per hour).

FINANCIAL IMPACT: Mr. Gage is currently paid \$24.03 per hour as a Laborer.

From: [Charlie Gammon](#)
To: [Patrick Wussow BPU](#); [Kris Schubert](#)
Subject: FW: Jason Gage - Class D License
Date: Wednesday, August 21, 2024 3:36:29 PM
Attachments: [image001.png](#)

*** Warning: External sender, use extreme caution with attachments and links ***

Kris,
Please see the email from Tracy at MPCA for Jason Gage Wastewater Operator Certification.

Regards,

Charlie Gammon

Water/Wastewater Manager
218-825-3237 | Direct
218-829-5700 | Office
218-825-3258 | Fax



8027 Highland Scenic Rd | Brainerd, MN 56401
[BPU.org](#)
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From: Mandy Selisker <MSelisker@bpu.org>
Sent: Wednesday, August 21, 2024 12:24 PM
To: Charlie Gammon <cgammon@bpu.org>
Subject: FW: Jason Gage - Class D License

Charlie –

See below for Tracy’s update.

Thank you,

Mandy Selisker

Payables/Payroll Specialist
Direct: 218-825-3204
Fax: 218-829-4703
mselisker@bpu.org
218-829-6726 | Office



8027 Highland Scenic Rd | Brainerd, MN 56401
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From: Finch, Tracy (MPCA) <tracy.finch@state.mn.us>
Sent: Wednesday, August 21, 2024 12:17 PM
To: Mandy Selisker <MSelisker@bpu.org>
Subject: RE: Jason Gage - Class D License

Yes we have received it and processed it as of yesterday. The certificate will be printed and mailed out on Monday August 26th.

Certified Operator	Company Information
Participant ID: 77998075	Company: Brainerd Public Utilities
First Name: Jason	Address: 1008 6th Ave NE
Middle Name: P	City: Brainerd
Last Name: Gage	State: MN
Email Address: jgage@bpu.org	Zip Code: 56401
Active: Y	Business Phone #: 218.825.5700

Current Certifications			
Series	Class Name	Start Date	Expiration Date
Waste Disposal Type IV	40-77998075	06/01/2024	06/01/2027
Wastewater Operator	D-77998075	09/01/2024	09/01/2027

From: Mandy Selisker <MSelisker@bpu.org>
Sent: Wednesday, August 21, 2024 12:06 PM
To: Finch, Tracy (MPCA) <tracy.finch@state.mn.us>
Subject: Jason Gage - Class D License

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Good afternoon Tracy,

Charlie Gammon requested that I reach out to you to check on the status of Jason Gage’s Class D Certificate (Participant ID 77998075). The check was just mailed last week on 08/13/2024 so I would assume it is still getting processed. However, Charlie is hoping to have a copy of the certificate to present at our upcoming Commission Meeting next week.

Would you be able to provide an update on this? It would be greatly appreciated!

Thank you,

Mandy Selisker

Payables/Payroll Specialist

Direct: 218-825-3204

Fax: 218-829-4703

mselisker@bpu.org

218-829-8726 | Office



8027 Highland Scenic Rd | Brainerd, MN 56401

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HR Director's Report to BPU Commission

August 21, 2024

Personnel:

- Three BPU Department employees were off from work intermittently this past month for non-work-related medical issues.
- Water Plant Operator Dan Bourassa submitted his retirement notice. Dan's last working day will be October 7th with his retirement date being November 4th. We wish him well in his retirement!
- Lineworker Dallas Moorhouse submitted his resignation letter on August 7th and his last working day will be September 3, 2024. Dallas had worked for us previously and then resumed his Brainerd employment on 4/3/23. We wish Dallas well in his future career endeavors!
- Most of summer seasonal employees have or are near completing their summer temporary employment. Electric Intern Nick Carvelli began a different full-time position with another utility company in early August; however, his current schedule lends flexibility on Fridays. Nick will continue to work on Fridays when available for the next few months.
- We received 10 applications for our Journeyman Lineworker position with 4 applicants meeting the minimum requirements. Two conditional job offers were extended with both accepting. Those individuals are currently completing our pre-employment testing process.

Public Utilities Director Position:

We are happy to welcome Public Utilities Director Chris Evans to the City of Brainerd. Mr. Evans will start on August 26, 2024, and will work closely with Interim Public Utilities Director Patrick Wussow over the following two-week period.

We would like to thank Mr. Wussow for all his help over the last few months as our Interim Public Utilities Director!

IBEW Public Utility Union Negotiations Update:

A mediation session between Employer representatives and the IBEW Public Utility Union was held on August 16th. The parties agreed to certain contract terms, and those issues that could not be agreed to will be submitted to binding arbitration. Binding arbitration has many steps to it which could push the completion of this process to December 2024.

Avoiding a strike is a significant achievement for both the parties and we thank everyone for their efforts and their patience during this process!

Performance Evaluation Work Group:

The Performance Evaluation Work Group has resumed meeting. The Work Group will review our current Performance Evaluation process as well as the forms currently used. More details will be provided next month.

Health Insurance:

We will be receiving our 2025 health insurance renewal on August 22. The Employee Insurance Committee will meet on September 3rd to discuss the renewal. We have already been informed that the Better Health Collective (formerly known as Sourcewell) will be switching its health insurance coverage from HealthPartners to Blue Cross/Blue Shield in 2025. To accommodate that transition, we will need to push up our 2025 Open Enrollment meeting and benefits election deadline to ensure all of our elections and administrative changes are completed by the required timeframe.

Wellness Committee:

- The 2024 Employee Appreciation Event will take place on September 19th at the Public Works Garage. This decision was made to assist in cost savings for renting a tent as well as easy access for all Departments. Please plan to attend.
- We received several nominations for our Innovation and Exceptional Service Awards. I want to thank all the employees that took time to complete a nomination for the many amazing employees that we have! City Council member Mike O'Day, BPU Commissioner Tad Erickson, and City Administrator Broyles will be meeting soon to review and select the award recipients. The winners will be announced and presented at our 2024 Employee Appreciation Event.
- Our 2024 Flu Shot clinic will take place on the below dates/times. A flyer with the link to reserve a spot will be sent out over the next week. Please reach out to HR Assistant Brittney Boser with any questions or issues with reserving a spot and we hope all are able to participate in this opportunity!
 - Tuesday, September 17, 2024 - Baxter City Hall from 3:00 – 4:30 AM
 - Wednesday, September 18, 2024 - Brainerd City Hall from 8:00 – 9:30 AM
- Our annual Chili Cook Off will take place on October 23rd in the Fire Department Training Room. Please plan to attend and we would appreciate new contestants too. Please contact Dolly or I if you are interested in being one of our chili cooks.



BRAINERD PUBLIC UTILITIES

8027 Highland Scenic Rd • P.O. Box 373 • Brainerd, Minnesota 56401

Business Office: 218.829.8726 ■ **Repair Service:** 218.829.2193

www.bpu.org

Brainerd Public Utilities Finance Managers Report August 27, 2024

Financial Reports

April, May and June are attached, July and August are ongoing.

2025 Budget Process

The 2025 budget process is underway. Related to funding the City intends to bond prior to November a meeting with the bonding agent and City staff occurred last week and bonding document preparation is ongoing. It was confirmed that no federal funding was set aside for the hydro project and staff continue to await response on the state funding.

Water Treatment Facility Reclamation and Backwash Project

Meetings have occurred with Bolton & Menk (BMI) and on-going funding discussions related to the project and financing with the state. The project is progressing on schedule. An update meeting was had to assist in determining the continuation of design.

MMUA Conference

Staff attended the MMUA conference in Fargo, ND. The conference was a wealth of knowledge, experiences and networking.

Streetlighting/Water/Wastewater Cost Studies

The cost studies for streetlighting/water/wastewater have begun and are in the process of collecting data for Utility Financial Solutions. Meetings with UFS have continued in order to determine the data needs and requests for the cost studies.

Annual Reporting Minnesota Department of Commerce

Multiple phone conversations continue with Frontier energy and the department of commerce related to the annual reporting for electric consumptions.

Communities Local Energy Action Program:

Staff continue discussion with Region 5, Tri County Community Action and the National Renewable Energy Laboratory related to the technical assistance program and the program preparation related to renewable by 2040 initiative. Local meeting with Department of Energy, National Renewable Energy Lab and local partners related to the grant is intended in September.

Front Office

The front office and security upgrades continue. The front office will be closed on Thursday August 29th for the installation. On this day the drive-through window will still be available for customers. The utility did not qualify for the department of labor grant that was attempted for this project.



Packet Summary Budget Report

Group Summary

For Fiscal: 2024 Period Ending: 08/31/2024

Account Typ...	Original YTD Budget	Current YTD Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 1 - ELECTRIC						
Revenue	16,847,658.24	16,847,658.24	2,211,256.42	18,531,685.46	1,684,027.22	10.00 %
Expense	15,522,321.92	15,522,321.92	2,095,944.05	17,097,076.50	-1,574,754.58	-10.15 %
Fund: 1 - ELECTRIC Surplus (Deficit):	1,325,336.32	1,325,336.32	115,312.37	1,434,608.96	109,272.64	-8.24 %
Fund: 2 - WATER						
Revenue	2,622,550.56	2,622,550.56	324,541.23	2,484,574.94	-137,975.62	5.26 %
Expense	2,918,432.16	2,918,432.16	190,151.91	2,474,780.07	443,652.09	15.20 %
Fund: 2 - WATER Surplus (Deficit):	-295,881.60	-295,881.60	134,389.32	9,794.87	305,676.47	103.31 %
Fund: 3 - WASTEWATER TREATMENT						
Revenue	3,243,102.24	3,243,102.24	485,557.32	3,719,653.26	476,551.02	14.69 %
Expense	3,195,921.12	3,195,921.12	107,267.55	2,541,730.32	654,190.80	20.47 %
Fund: 3 - WASTEWATER TREATMENT Surplus (Deficit):	47,181.12	47,181.12	378,289.77	1,177,922.94	1,130,741.82	-2,396.60 %
Fund: 4 - HYDRO DAM						
Revenue	8,796.48	8,796.48	542.25	6,588.45	-2,208.03	25.10 %
Expense	296,681.28	296,681.28	50,543.84	674,297.45	-377,616.17	-127.28 %
Fund: 4 - HYDRO DAM Surplus (Deficit):	-287,884.80	-287,884.80	-50,001.59	-667,709.00	-379,824.20	-131.94 %
Report Surplus (Deficit):	788,751.04	788,751.04	577,989.87	1,954,617.77	1,165,866.73	-147.81 %

Hydro unfavorable expense is not accounting for the net benefit of generation. The budget for generation is \$359,856 of negative expense, through July the estimate of this negative expense, as in the attached hydro benefit calculation, is \$455,150 This would equate to the hydro dam having favorable expenses \$95,294 versus the \$377k negative variance. and a Surplus of \$75,326 These are current estimates.

Electric expense and revenues are over budget due to increased crypto load.

Water revenues are still catching up through the irrigation season.

Fund Summary

Fund	Original YTD Budget	Current YTD Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
1 - ELECTRIC	1,325,336.32	1,325,336.32	115,312.37	1,434,608.96	109,272.64
2 - WATER	-295,881.60	-295,881.60	134,389.32	9,794.87	305,676.47
3 - WASTEWATER TREATMENT	47,181.12	47,181.12	378,289.77	1,177,922.94	1,130,741.82
4 - HYDRO DAM	-287,884.80	-287,884.80	-50,001.59	-667,709.00	-379,824.20
Report Surplus (Deficit):	788,751.04	788,751.04	577,989.87	1,954,617.77	1,165,866.73

Brainerd Public Utilities
Calculation of Net Benefit of Hydro Generation
For the Year Ended December 31, 2024

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Total Hydro Generation - kWh	863,000	952,000	968,000	978,000	802,000	745,000	794,000						6,102,000
Station Usage	-	-	-	-	-	-	-	-	-	-	-	-	-
Line Loss %5 Estimate	(43,150)	(47,600)	(48,400)	(48,900)	(40,100)	(37,250)	(39,700)	-	-	-	-	-	(305,100)
Net Generation	819,850	904,400	919,600	929,100	761,900	707,750	754,300	-	-	-	-	-	5,796,900
Blended AEP Cost	\$ 0.07291	\$ 0.07199	\$ 0.07878	\$ 0.08334	\$ 0.08305	\$ 0.08360	\$ 0.07682						\$ 0.0786
Calculated Full Benefit	59,775.26	65,107.76	72,446.09	77,431.19	63,275.80	59,167.90	57,945.33	-	-	-	-	-	455,149.32

Brainerd Public Utilities
Calculation of Net Benefit of Hydro Generation
For the Year Ended December 31, 2023

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Total Hydro Generation - kWh	1,897,400	1,781,600	2,001,600	863,400	296,400	828,000	282,000	449,000	87,000	1,057,000	959,000	936,000	11,438,400
Station Usage	-	-	-	-	-	-	-	-	-	-	-	-	-
Line Loss	(94,870)	(89,080)	(100,080)	(43,170)	(14,800)	(41,400)	(14,100)	(22,500)	(4,400)	(52,900)	(48,000)	(46,800)	(572,100)
Net Generation	1,802,530	1,692,520	1,901,520	820,230	281,600	786,600	267,900	426,500	82,600	1,004,100	911,000	889,200	10,866,300
Blended AEP Cost	\$ 0.06892	\$ 0.07144	\$ 0.07376	\$ 0.07996	\$ 0.07078	\$ 0.07540	\$ 0.07558	\$ 0.07602	\$ 0.07198	\$ 0.06065	\$ 0.07009	\$ 0.07016	\$ 0.0721
Calculated Full Benefit	124,230.37	120,913.63	140,256.12	65,585.59	19,931.65	59,309.64	20,247.88	32,422.53	5,945.55	60,898.67	63,851.99	62,386.27	775,979.88



Monthly Financial Report April 2024

**BRAINERD PUBLIC UTILITIES
COMPARISON OF OPERATING RESULTS
FOR THE FOUR MONTH PERIOD ENDED APRIL 30, 2024 AND 2023**

	2024		2023	
	Amount	Percent of Sales	Amount	Percent of Sales
OPERATING REVENUE				
Department				
Electric	\$ 9,352,269	80.3%	\$ 7,525,724	79.9%
Water	1,120,315	9.6%	938,505	10.0%
Wastewater	1,171,959	10.1%	955,169	10.1%
Total Operating Revenue	<u>11,644,543</u>	<u>100.0%</u>	<u>9,419,398</u>	<u>100.0%</u>
OPERATING EXPENSES				
Salaries and Wages	1,701,864	14.6%	1,579,625	16.8%
Purchased Power	6,160,876	52.9%	3,836,395	40.7%
Operations and Maintenance	893,685	7.7%	1,055,333	11.2%
Other Charges	320,340	2.8%	262,928	2.8%
Employee Benefits	546,250	4.7%	749,971	8.0%
Insurance and Bonds	64,469	0.6%	117,379	1.2%
Depreciation and Amortization	1,761,516	15.1%	1,682,627	17.9%
Total Operating Expenses	<u>11,449,000</u>	<u>98.3%</u>	<u>9,284,258</u>	<u>98.6%</u>
OPERATING INCOME	<u>195,543</u>	<u>1.7%</u>	<u>135,140</u>	<u>1.4%</u>
NONOPERATING REVENUE				
Interest Revenue - Investments	79,078	0.7%	55,094	0.6%
Bond Premium	48,841	0.4%	57,157	0.6%
Interest Revenue - Notes Receivable	25,958	0.2%	35,835	0.4%
Interest Expense - Bonds	(243,561)	-2.1%	(284,751)	-3.0%
Local Option Sales Tax	626,916	5.4%	631,421	6.7%
Other	20,673	0.2%	23,834	0.3%
Total Nonoperating Revenue	<u>557,905</u>	<u>4.8%</u>	<u>518,590</u>	<u>5.5%</u>
INCOME BEFORE OPERATING TRANSFERS TO THE CITY	753,448	6.5%	653,730	6.9%
CAPITAL CONTRIBUTIONS		0.0%	-	0.0%
TRANSFERS TO THE CITY	<u>(245,362)</u>	<u>-2.1%</u>	<u>(249,432)</u>	<u>-2.6%</u>
CHANGE IN NET ASSETS	<u>\$ 508,086</u>	<u>4.4%</u>	<u>\$ 404,298</u>	<u>4.3%</u>

BRainerd PUBLIC UTILITIES
COMBINING STATEMENT OF NET POSITION BY DEPARTMENT
APRIL 30, 2024 AND 2023

	Electric	Water	Wastewater Treatment	Totals	
				2024	2023
ASSETS					
UTILITY PLANT					
Construction in Progress	\$ 2,797,717	\$ 420,541	\$ 3,114,035	\$ 6,332,293	\$ 8,574,373
Right-to-Use	421,686	20,146	20,146	461,978	461,978
In Service	48,127,359	38,116,959	39,581,432	125,825,750	115,514,639
Total Investment in Utility Plant	51,346,762	38,557,646	42,715,613	132,620,021	124,550,990
Less: Accumulated Depreciation	(26,326,410)	(15,991,880)	(21,708,744)	(64,027,034)	(58,692,438)
Net Utility Plant	25,020,352	22,565,766	21,006,869	68,592,987	65,858,552
CASH AND INVESTMENTS					
<u>Nonrestricted</u>	4,918,850	(2,097,435)	4,850,810	7,672,225	9,272,826
<u>Restricted</u>					
Customer Deposits	490,313	-	-	490,313	340,873
City of Brainerd Contribution	130,282	-	-	130,282	60,578
Conservation Incentive Program	457,624	-	-	457,624	278,133
Water and Sewer Accessibility Charges	-	676,964	7,138	684,102	559,102
Construction Bond Proceeds	-	-	-	-	1,396,950
Debt Service Reserve	1,117,250	812,503	2,139,825	4,069,578	4,515,554
Total Restricted Cash and Investments	2,195,469	1,489,467	2,146,963	5,831,899	7,151,190
Total Cash and Investments	7,114,319	(607,968)	6,997,773	13,504,124	16,424,016
CURRENT ASSETS					
Accounts Receivable	3,911,190	540,458	4,594,796	9,046,444	4,053,397
Interest Receivable	17,367	4,996	11,527	33,890	28,353
Inventory	1,885,541	139,852	-	2,025,393	1,662,312
Prepaid Expenses	202,473	81,821	33,235	317,529	328,085
Total Current Assets	6,016,571	767,127	4,639,558	11,423,256	6,072,147
OTHER ASSETS					
Bonds and Notes Receivable	-	-	-	-	4,330,334
Interest Receivable - Notes Receivable	-	-	15,200	15,200	20,900
Service Territory Acquisitions, Net of Accumulated Amortization	203,983	-	-	203,983	230,883
Deferred Outflows of Resources	630,567	210,190	210,190	1,050,947	1,579,418
Investment in Solar Generation Facility	662,073	-	-	662,073	567,000
Total Other Assets	1,496,623	210,190	225,390	1,932,203	6,728,535
Total Assets	39,647,865	22,935,115	32,869,590	95,452,570	95,083,250
LIABILITIES AND NET ASSETS					
NET POSITION					
Net Investment in Capital Assets	19,603,438	11,688,380	9,669,104	40,960,922	37,543,595
Restricted	-	870,165	2,089,971	2,960,136	7,745,938
Unrestricted	7,400,257	(1,975,316)	8,355,406	13,780,347	10,641,506
Total Net Position	27,003,695	10,583,229	20,114,481	57,701,405	55,931,039
LONG-TERM LIABILITIES					
Revenue Bonds Payable	4,500,000	10,140,000	2,487,400	17,127,400	15,606,600
PFA Construction Loan Payable	-	-	6,870,000	6,870,000	8,455,000
Compensated Absences	711,489	301,276	199,153	1,211,918	1,328,223
Other Postemployment Benefit Obligation	219,726	73,241	73,239	366,206	384,493
Net Pension Liability	2,043,276	681,092	681,092	3,405,460	4,926,260
Deferred Inflows of Resources	781,982	260,661	260,661	1,303,304	198,693
Capital Lease Payable	371,026	3,380	3,380	377,786	401,202
Revenue Bond Premium	41,951	653,726	108,352	804,029	833,574
Total Long-Term Liabilities	8,669,450	12,113,376	10,683,277	31,466,103	32,134,045
CURRENT LIABILITIES					
Accounts Payable	1,457,796	9,356	-	1,467,152	2,240,416
Revenue Bonds Payable	1,040,000	75,000	79,200	1,194,200	1,920,600
PFA Construction Loan Payable	-	-	1,585,000	1,585,000	1,536,000
Capital Lease Payable	17,937	5,280	5,280	28,497	28,497
Payable to City of Brainerd	130,281	19,550	235,143	384,974	279,975
Conservation Incentive Program Payable	457,624	-	-	457,624	278,133
Accrued Expenses					
Salaries and Withholding Taxes	109,312	68,463	102,155	279,930	77,754
Sales Taxes	202,809	3,199	-	206,008	108,918
Bond Interest	68,648	57,662	65,054	191,364	207,000
Customer Deposits	490,313	-	-	490,313	340,873
Total Current Liabilities	3,974,720	238,510	2,071,832	6,285,062	7,018,166
Total Liabilities	12,644,170	12,351,886	12,755,109	37,751,165	39,152,211
Total Liabilities and Net Position	\$ 39,647,865	\$ 22,935,115	\$ 32,869,590	\$ 95,452,570	\$ 95,083,250

BRAINERD PUBLIC UTILITIES
COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION BY DEPARTMENT
FOR THE FOUR MONTH PERIOD ENDED APRIL 30, 2024, 2023, AND 2022

	April 30, 2024				Totals	
	Electric	Water	Wastewater Treatment	Total	April 30,	
					2023	2022
OPERATING REVENUES						
<u>Utility Revenues</u>	\$ 9,168,050	\$ 976,911	\$ 906,752	\$ 11,051,713	\$ 9,004,486	\$ 8,783,536
Other Operating Revenue	184,219	143,404	265,207	592,830	414,912	378,302
Total Operating Revenue	9,352,269	1,120,315	1,171,959	11,644,543	9,419,398	9,161,838
OPERATING EXPENSES						
<u>Purchased Power</u>	6,160,876	-	-	6,160,876	3,836,395	4,029,231
<u>Production/Generation</u>						
Salaries and Wages	97,181	160,886	171,705	429,772	436,655	403,296
Operations and Maintenance	3,020	107,953	300,721	411,694	482,652	375,977
Employee Benefits	33,902	54,856	48,153	136,911	149,848	137,291
Other Charges	1,432	445	7,476	9,353	10,040	25,417
Total Generation/Production Expenses	135,535	324,140	528,055	987,730	1,079,195	941,981
<u>Distribution</u>						
Salaries and Wages	543,675	200,188	44,368	788,231	724,749	570,239
Operations and Maintenance	117,286	49,268	52,379	218,933	298,556	266,462
Employee Benefits	164,418	52,049	13,127	229,594	208,534	184,257
Other Charges	38,688	22,224	1,166	62,078	48,121	13,348
Total Distribution Expenses	864,067	323,729	111,040	1,298,836	1,279,960	1,034,306
<u>General and Administrative</u>						
Salaries and Wages	282,693	92,573	108,595	483,861	418,221	453,041
Operations and Maintenance	160,057	49,052	53,949	263,058	274,125	298,338
Insurance and Bonds	42,889	8,783	12,797	64,469	117,379	90,055
Employee Benefits	91,256	46,919	41,570	179,745	391,589	190,356
Other Charges	154,408	45,669	48,833	248,910	204,767	178,727
Total Gen. and Admin. Expenses	731,303	242,996	265,744	1,240,043	1,406,081	1,210,517
<u>Depreciation and Amortization</u>	757,356	420,680	583,480	1,761,516	1,682,627	1,729,200
Total Operating Expenses	8,649,137	1,311,545	1,488,319	11,449,001	9,284,258	8,945,235
NET OPERATING INCOME (LOSS)	703,132	(191,230)	(316,360)	195,543	135,140	216,603
NONOPERATING REVENUE (EXPENSE)						
Interest Revenue - Investments	29,188	7,637	42,253	79,078	55,094	(445,184)
Bond Premium	4,032	41,961	2,848	48,841	57,157	134,445
Interest Revenue - Notes Receivable	-	-	25,958	25,958	35,835	43,053
Local Option Sales Tax	-	-	626,916	626,916	631,421	620,450
Interest Expense - Bonds	(53,500)	(93,291)	(96,770)	(243,561)	(284,751)	(325,869)
Other	-	832	19,841	20,673	23,834	40,261
Total Nonoperating Revenue (Expense)	(20,280)	(42,861)	621,046	557,905	518,590	67,156
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	682,852	(234,091)	304,686	753,448	653,730	283,759
TRANSFERS TO THE CITY	(245,362)	-	-	(245,362)	(249,432)	(260,174)
CHANGE IN NET POSITION	\$ 437,490	\$ (234,091)	\$ 304,686	\$ 508,086	\$ 404,298	\$ 23,585

BRainerd PUBLIC UTILITIES
COMBINING STATEMENT OF NET POSITION FOR ELECTRIC DEPARTMENT
APRIL 30, 2024 AND 2023

	April 30, 2024			2023
	Generation	Distribution	Total	
ASSETS				
UTILITY PLANT				
Construction in Progress	\$ 907,267	\$ 1,890,450	\$ 2,797,717	\$ 1,607,828
Right-to-Use	-	421,686	421,686	421,686
In Service	7,737,334	40,390,025	48,127,359	46,296,804
Total Investment in Utility Plant	8,644,601	42,702,161	51,346,762	48,326,318
Less: Accumulated Depreciation	(2,659,321)	(23,667,089)	(26,326,410)	(24,063,169)
Net Utility Plant	5,985,280	19,035,072	25,020,352	24,263,149
CASH AND INVESTMENTS				
<u>Nonrestricted</u>	(4,145,902)	9,064,752	4,918,850	5,820,980
<u>Restricted</u>				
Customer Deposits	-	490,313	490,313	340,873
City of Brainerd Contribution	-	130,282	130,282	60,578
Conservation Incentive Program	-	457,624	457,624	278,133
Debt Service Reserve	686,750	430,500	1,117,250	1,117,250
Total Restricted Cash and Investments	686,750	1,508,719	2,195,469	1,796,834
Total Cash and Investments	(3,459,152)	10,573,471	7,114,319	7,617,814
CURRENT ASSETS				
Accounts Receivable	-	3,911,190	3,911,190	2,941,937
Interest Receivable	-	17,367	17,367	6,366
Inventory	-	1,885,541	1,885,541	1,497,525
Prepaid Expenses	37,366	165,107	202,473	199,804
Total Current Assets	37,366	5,979,205	6,016,571	4,645,632
OTHER ASSETS				
Service Territory Acquisitions, Net of Accumulated Amortization	-	203,983	203,983	230,883
Deferred Outflows of Resources	105,093	525,474	630,567	947,650
Investment in Solar Generation Facility	-	662,073	662,073	567,000
Total Other Assets	105,093	1,391,530	1,496,623	1,745,533
Total Assets	2,668,587	36,979,278	39,647,865	38,272,128
LIABILITIES AND NET ASSETS				
Net Investment in Capital Assets	2,613,329	16,990,109	19,603,438	17,882,863
Unrestricted	(4,340,385)	11,740,642	7,400,257	7,277,158
Total Net Position	(1,727,056)	28,730,751	27,003,695	25,160,021
LONG-TERM LIABILITIES				
Revenue Bonds Payable	3,095,000	1,405,000	4,500,000	5,540,000
Compensated Absences	82,007	629,482	711,489	824,314
Other Postemployment Benefit Obligation	36,622	183,104	219,726	230,697
Net Pension Liability	340,546	1,702,730	2,043,276	2,955,756
Deferred Inflows of Resources	130,330	651,652	781,982	119,215
Capital Lease Payable	-	371,026	371,026	385,076
Revenue Bond Premium	41,951	-	41,951	55,273
Total Long-Term Liabilities	3,726,456	4,942,994	8,669,450	10,110,331
CURRENT LIABILITIES				
Accounts Payable	-	1,457,796	1,457,796	1,026,636
Revenue Bonds Payable	605,000	435,000	1,040,000	1,040,000
Capital Lease Payable	-	17,937	17,937	17,937
Payable to City of Brainerd	-	130,281	130,281	60,578
Conservation Incentive Program Payable	-	457,624	457,624	278,133
Accrued Expenses				
Salaries and Withholding Taxes	13,923	95,389	109,312	50,356
Sales Taxes	2,912	199,897	202,809	106,063
Bond Interest	47,352	21,296	68,648	81,200
Customer Deposits	-	490,313	490,313	340,873
Total Current Liabilities	669,187	3,305,533	3,974,720	3,001,776
Total Liabilities	4,395,643	8,248,527	12,644,170	13,112,107
Total Liabilities and Net Position	\$ 2,668,587	\$ 36,979,278	\$ 39,647,865	\$ 38,272,128

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - ELECTRIC DEPARTMENT
FOR THE FOUR MONTH PERIOD ENDED APRIL 30, 2024, 2023, AND 2022

	April 30, 2024			Variance With Budget - Positive (Negative)	Year to Date	
	Current Month	Year to Date	Budget		April 30, 2023	2022
OPERATING REVENUES						
<u>Utility Revenues</u>						
Residential	\$ 516,300	\$ 2,219,119	\$ 2,320,000	\$ (100,881)	\$ 2,407,410	\$ 2,336,219
Commercial	785,154	3,244,429	3,540,000	(295,571)	3,422,334	3,258,046
Medium/Large Commercial	178,226	708,211	916,000	(207,789)	805,984	969,520
Industrial	667,881	2,592,490	1,200,000	1,392,490	303,610	-
City of Brainerd	28,465	119,186	120,800	(1,614)	122,422	119,873
BPU	65,865	284,615	260,000	24,615	312,428	304,412
Total Utility Revenue	2,241,891	9,168,050	8,356,800	811,250	7,374,188	6,988,070
<u>Other Operating Revenue</u>						
Penalties	8,497	51,698	34,000	17,698	43,471	41,906
Other	118,227	132,521	32,800	99,721	108,065	89,237
Total Other Operating Revenue	126,724	184,219	66,800	117,419	151,536	131,143
Total Operating Revenue	2,368,615	9,352,269	8,423,600	928,669	7,525,724	7,119,213
OPERATING EXPENSES						
<u>Purchased Power</u>						
All Other Customers	818,142	3,567,518	2,815,200	(752,318)	3,342,175	4,029,231
Solar Generation - Airport	69,881	190,924	240,000	49,076	222,438	-
Crypto Mining Customers	635,687	2,402,434	2,036,800	(365,634)	271,782	-
Total Purchased Power Expense	1,523,710	6,160,876	5,092,000	(1,068,876)	3,836,395	4,029,231
<u>Generation</u>						
Salaries and Wages	22,018	97,181	51,200	(45,981)	166,921	167,548
Operations and Maintenance	690	3,020	13,200	10,180	18,195	10,491
Employee Benefits	9,154	33,902	17,200	(16,702)	54,858	52,597
Other Charges	1,126	1,432	2,000	568	-	11,818
Depreciation	27,400	109,600	108,800	(800)	108,800	107,200
Total Generation Expenses	60,388	245,135	192,400	(52,735)	348,774	349,654
<u>Distribution</u>						
Salaries and Wages	123,494	543,675	536,800	(6,875)	510,380	384,233
Operations and Maintenance	35,347	117,286	152,800	35,514	121,706	128,455
Employee Benefits	43,233	164,418	156,000	(8,418)	142,725	122,326
Other Charges	12,833	38,688	18,800	(19,888)	32,506	9,418
Depreciation and Amortization	147,500	586,900	570,800	(16,100)	570,000	572,000
Total Distribution Expenses	362,407	1,450,967	1,435,200	(15,767)	1,377,317	1,216,432
<u>General and Administrative</u>						
Salaries and Wages	64,182	282,693	287,600	4,907	244,362	265,145
Operations and Maintenance	62,774	160,057	169,600	9,543	178,519	183,765
Insurance and Bonds	8,383	42,889	75,600	32,711	71,118	57,823
Employee Benefits	(4,116)	91,256	147,600	56,344	229,009	120,624
Other Charges	55,800	154,408	132,000	(22,408)	138,157	116,783
Depreciation and Amortization	15,214	60,856	56,400	(4,456)	59,269	57,600
Total Gen. and Admin. Expenses	202,237	792,159	868,800	76,641	920,434	801,740
Total Operating Expenses	2,148,742	8,649,137	7,588,400	(1,060,737)	6,482,920	6,397,057
NET OPERATING INCOME	219,873	703,132	835,200	(132,068)	1,042,804	722,156
NONOPERATING REVENUE						
Interest Revenue - Investments	(3,778)	29,188	3,200	25,988	(13,036)	(151,972)
Interest Expense - Bonds	(16,900)	(53,500)	(52,267)	(1,233)	(64,670)	(74,350)
Sale of Renewable Energy Credits	-	-	-	-	-	-
Bond Premium	1,008	4,032	4,400	(368)	4,940	20,188
Gain on Disposal of Capital Assets	-	-	400	(400)	-	13,931
Total Nonoperating Revenue	(19,670)	(20,280)	(44,267)	23,987	(72,766)	(192,203)
INCOME BEFORE TRANSFERS TO THE CITY	200,203	682,852	790,933	(108,081)	970,038	529,953
TRANSFERS TO THE CITY	(60,638)	(245,362)	(272,000)	26,638	(249,432)	(260,174)
CHANGE IN NET POSITION	\$ 139,565	\$ 437,490	\$ 518,933	\$ (81,443)	\$ 720,606	\$ 269,779

**BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - ELECTRIC DEPARTMENT
FOR THE FOUR MONTH PERIOD ENDED APRIL 30, 2024, 2023, AND 2022**

	KWH SOLD			REVENUE			AVERAGE REVENUE PER KWH		
	PERIOD ENDED APRIL 30,			PERIOD ENDED APRIL 30,			PERIOD ENDED APRIL 30,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	18,283,323	19,493,631	20,256,919	\$ 2,219,119	\$ 2,407,410	\$ 2,336,219	\$ 0.1214	\$ 0.1235	\$ 0.1153
Commercial	12,830,837	13,430,546	14,228,588	3,244,429	3,422,334	3,258,046	0.2529	0.2548	0.2290
Medium/Large Commercial	20,616,476	21,886,285	23,233,669	708,211	805,984	969,520	0.0344	0.0368	0.0417
Industrial	43,472,597	3,910,339	-	2,592,490	303,610	-	0.0596	-	-
City of Brainerd	716,674	663,367	749,558	119,186	122,422	119,873	0.1663	0.1845	0.1599
BPU	2,601,608	2,795,508	2,980,801	284,615	312,428	304,412	0.1094	0.1118	0.1021
Total	<u>98,521,515</u>	<u>58,269,337</u>	<u>61,449,535</u>	<u>9,168,050</u>	<u>7,070,578</u>	<u>6,988,070</u>	<u>\$ 0.0931</u>	<u>\$ 0.1213</u>	<u>\$ 0.1137</u>
% Change From Previous Year	<u>69.08%</u>	<u>-5.18%</u>	<u>NA</u>	<u>29.66%</u>	<u>1.18%</u>	<u>NA</u>	<u>-23.31%</u>	<u>6.70%</u>	<u>NA</u>

	% TO TOTAL - KWH			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED APRIL 30,			PERIOD ENDED APRIL 30,			PERIOD ENDED APRIL 30,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	18.56%	33.45%	32.97%	24.20%	34.05%	33.43%	6,948	6,925	6,886
Commercial	13.02%	23.05%	23.15%	35.39%	48.40%	46.62%	1,227	1,307	1,223
Medium/Large Commercial	20.93%	37.56%	37.81%	7.72%	11.40%	13.87%	66	68	66
Industrial	44.12%	6.71%	0.00%	28.28%	4.29%	0.00%	1	1	-
City of Brainerd	0.73%	1.14%	1.22%	1.30%	1.73%	1.72%	48	1	46
BPU	2.64%	4.80%	4.85%	3.10%	4.42%	4.36%	39	1	38
Total	<u>100.00%</u>	<u>106.71%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>104.29%</u>	<u>100.00%</u>	<u>8,329</u>	<u>8,303</u>	<u>8,259</u>
% Change From Previous Year							<u>0.31%</u>	<u>0.53%</u>	<u>NA</u>

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - WATER DEPARTMENT
FOR THE FOUR MONTH PERIOD ENDED APRIL 30, 2024, 2023, AND 2022

	April 30, 2024			Variance	Year to Date	
	Current	Year to	Budget	With Budget -	April 30,	
	Month	Date		Positive	2023	2022
				(Negative)		
OPERATING REVENUES						
<u>Utility Revenues</u>						
Residential	\$ 127,428	\$ 504,854	\$ 560,800	\$ (55,946)	\$ 496,092	\$ 485,741
Commercial	104,750	414,348	490,000	(75,652)	366,268	572,042
City of Brainerd	7,788	30,777	46,000	(15,223)	29,629	29,194
BPU	7,497	26,932	32,000	(5,068)	21,530	19,595
Total Utility Revenue	247,463	976,911	1,128,800	(151,889)	913,519	1,106,572
<u>Other Operating Revenue</u>						
Penalties	1,634	9,300	6,800	2,500	7,215	6,994
Other	670	134,104	7,400	126,704	17,771	6,053
Total Other Operating Revenue	2,304	143,404	14,200	129,204	24,986	13,047
Total Operating Revenue	249,767	1,120,315	1,143,000	(22,685)	938,505	1,119,619
OPERATING EXPENSES						
<u>Production</u>						
Salaries and Wages	35,171	160,886	180,800	19,914	134,359	91,983
Operations and Maintenance	18,010	107,953	91,200	(16,753)	70,270	84,460
Employee Benefits	14,011	54,856	58,800	3,944	54,807	42,849
Other Charges	-	445	200	(245)	495	100
Depreciation	15,200	60,800	89,200	28,400	88,800	90,400
Total Production Expenses	82,392	384,940	420,200	35,260	348,731	309,792
<u>Distribution</u>						
Salaries and Wages	45,440	200,188	199,200	(988)	191,036	141,756
Operations and Maintenance	18,341	49,268	99,800	50,532	95,687	65,471
Employee Benefits	14,060	52,049	66,400	14,351	55,257	46,267
Other Charges	2,814	22,224	5,400	(16,824)	14,447	3,314
Depreciation	85,400	341,600	276,000	(65,600)	271,600	276,000
Total Distribution Expenses	166,055	665,329	646,800	(18,529)	628,027	532,808
<u>General and Administrative</u>						
Salaries and Wages	22,651	92,573	100,800	8,227	88,860	94,906
Operations and Maintenance	17,201	49,052	67,800	18,748	48,847	56,153
Insurance and Bonds	2,657	8,783	22,800	14,017	23,023	15,431
Employee Benefits	12,524	46,919	53,200	6,281	83,277	36,163
Other Charges	15,493	45,669	31,400	(14,269)	30,821	30,441
Depreciation	4,570	18,280	16,000	(2,280)	15,880	20,802
Total Gen. and Admin. Expenses	75,096	261,276	292,000	30,725	290,708	253,896
Total Operating Expenses	323,543	1,311,545	1,359,000	47,456	1,267,466	1,096,496
NET OPERATING INCOME (LOSS)	(73,776)	(191,230)	(216,000)	24,771	(328,961)	23,123
NONOPERATING REVENUE						
Interest Revenue - Investments	(148)	7,637	3,200	4,437	7,688	(19,968)
Local Option Sales Tax - Baxter	-	-	116,400	(116,400)	192,768	173,144
Bond Premium	10,491	41,961	49,200	(7,239)	49,145	100,789
Bond Issuance Costs	-	-	-	-	-	-
Interest Expense - Bonds	(20,050)	(93,291)	(100,800)	7,509	(104,936)	(121,593)
Gain on Disposal of Capital Assets	832	832	-	832	-	-
Total Nonoperating Revenue	(8,875)	(42,861)	68,000	(110,861)	144,665	132,372
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(82,651)	(234,091)	(148,000)	(86,091)	(184,296)	155,495
CAPITAL CONTRIBUTIONS	-	-	-	-	-	-
CHANGE IN NET POSITION	<u>\$ (82,651)</u>	<u>\$ (234,091)</u>	<u>\$ (148,000)</u>	<u>\$ (86,091)</u>	<u>\$ (184,296)</u>	<u>\$ 155,495</u>

**BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - WATER DEPARTMENT
FOR THE FOUR MONTH PERIOD ENDED APRIL 30, 2024, 2023, AND 2022**

	GALLONS SOLD			REVENUE			AVERAGE PER 1,000 GALLONS		
	PERIOD ENDED APRIL 30,			PERIOD ENDED APRIL 30,			PERIOD ENDED APRIL 30,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	45,742,916	47,128,010	46,575,640	\$ 504,854	\$ 496,092	\$ 485,741	\$ 11.04	\$ 10.53	\$ 10.43
Commercial	59,162,149	53,726,360	55,439,099	468,628	414,401	386,876	7.92	7.71	6.98
City of Baxter	93,000	646,000	88,622,000	3,429	3,026	233,955	36.87	4.68	2.64
Total	<u>104,998,065</u>	<u>101,500,370</u>	<u>190,636,739</u>	<u>\$ 976,911</u>	<u>\$ 913,519</u>	<u>\$ 1,106,572</u>	<u>\$ 9.30</u>	<u>\$ 9.00</u>	<u>\$ 5.80</u>
% Change From Previous Year	<u>3.45%</u>	<u>-46.76%</u>	<u>NA</u>	<u>6.94%</u>	<u>-17.45%</u>	<u>NA</u>	<u>3.38%</u>	<u>55.05%</u>	<u>NA</u>

	% TO TOTAL - GALLONS			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED APRIL 30,			PERIOD ENDED APRIL 30,			PERIOD ENDED APRIL 30,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	43.57%	46.43%	24.43%	51.68%	54.31%	43.90%	4,069	4,060	4,076
Commercial	56.35%	52.93%	29.08%	47.97%	45.36%	34.96%	869	977	812
City of Baxter	0.09%	0.64%	46.49%	0.35%	0.33%	21.14%	1	1	1
Total	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>4,939</u>	<u>5,038</u>	<u>4,889</u>
% Change From Previous Year							<u>-1.97%</u>	<u>3.05%</u>	<u>NA</u>

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - WASTEWATER TREATMENT DEPARTMENT
FOR THE FOUR MONTH PERIOD ENDED APRIL 30, 2024, 2023, AND 2022

	April 30, 2024			Variance With Budget - Positive (Negative)	Year to Date April 30,	
	Current Month	Year to Date	Budget		2023	2022
OPERATING REVENUES						
<u>Utility Revenues</u>						
Residential	\$ 128,739	\$ 510,779	\$ 502,000	\$ 8,779	\$ 475,915	\$ 466,006
Commercial	182,133	395,973	273,400	122,573	240,864	222,889
Total Utility Revenue	310,872	906,752	775,400	131,352	716,779	688,895
<u>Other Operating Revenue</u>						
Penalties	2,386	12,820	9,200	3,620	9,673	9,988
Reimbursement of Expenses - Baxter	60,520	249,716	248,000	1,716	226,214	220,801
Other	604	2,671	2,000	671	2,503	3,323
Total Other Operating Revenue	63,510	265,207	259,200	6,007	238,390	234,112
Total Operating Revenue	374,382	1,171,959	1,034,600	137,359	955,169	923,007
OPERATING EXPENSES						
<u>Treatment</u>						
Salaries and Wages	33,904	171,705	137,600	(34,105)	135,375	143,765
Operations and Maintenance	68,750	300,721	322,600	21,879	394,187	281,026
Employee Benefits	12,969	48,153	48,400	247	40,183	41,845
Other Charges	3,249	7,476	13,200	5,724	9,545	13,498
Depreciation	119,200	476,800	472,000	(4,800)	468,000	499,600
Total Treatment Expenses	238,072	1,004,855	993,800	(11,055)	1,047,290	979,734
<u>Lift Stations</u>						
Salaries and Wages	8,539	44,368	48,400	4,032	23,333	44,250
Operations and Maintenance	13,280	52,379	63,200	10,821	81,163	72,537
Employee Benefits	3,495	13,127	17,600	4,473	10,552	15,664
Other Charges	323	1,166	800	(366)	1,168	614
Depreciation	23,000	92,000	89,600	(2,400)	88,800	90,800
Total Collection Expenses	48,637	203,040	219,600	16,560	205,016	223,865
<u>General and Administrative</u>						
Salaries and Wages	21,820	108,595	94,400	(14,195)	84,999	92,990
Operations and Maintenance	16,644	53,949	44,800	(9,149)	46,759	58,421
Insurance and Bonds	1,423	12,797	25,600	12,803	23,238	16,801
Employee Benefits	11,250	41,570	51,600	10,030	79,303	33,570
Other Charges	16,740	48,833	36,000	(12,833)	35,789	31,501
Depreciation and Amortization	3,670	14,680	11,600	(3,080)	11,478	14,800
Total Gen. and Admin. Expenses	71,547	280,424	264,000	(16,424)	281,566	248,083
Total Operating Expenses	358,256	1,488,319	1,477,400	(10,919)	1,533,872	1,451,682
NET OPERATING LOSS	16,126	(316,360)	(442,800)	126,440	(578,703)	(528,675)
NONOPERATING REVENUE						
Interest Revenue - Investments	(49,801)	42,253	18,000	24,253	60,442	(273,244)
Interest Revenue - Notes Receivable	7,600	25,958	30,800	(4,842)	35,835	43,053
Interest Expense - Bonds	(24,300)	(96,770)	(121,200)	24,430	(115,145)	(129,926)
Bond Premium	712	2,848	2,800	48	3,072	13,468
Local Option Sales Tax - Brainerd	103,437	626,916	490,800	136,116	438,653	405,712
Local Option Sales Tax - Baxter	-	-	24,400	(24,400)	-	41,595
Federal Grant Revenue - Build America Bond	5,100	19,841	20,800	(959)	23,834	26,329
Gain (Loss) on Disposal of Capital Assets	-	-	-	-	-	-
Total Nonoperating Revenue	42,748	621,046	466,400	154,646	446,691	126,987
CHANGE IN NET POSITION	<u>\$ 58,874</u>	<u>\$ 304,686</u>	<u>\$ 23,600</u>	<u>\$ 281,086</u>	<u>\$ (132,012)</u>	<u>\$ (401,688)</u>

**BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - WASTEWATER TREATMENT DEPARTMENT
FOR THE FOUR MONTH PERIOD ENDED APRIL 30, 2024, 2023, AND 2022**

	GALLONS PROCESSED			REVENUE			AVERAGE PER 1,000 GALLONS		
	PERIOD ENDED APRIL 30,			PERIOD ENDED APRIL 30,			PERIOD ENDED APRIL 30,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	45,503,056	46,820,719	46,276,678	\$ 510,779	\$ 475,915	\$ 466,006	\$ 11.23	\$ 10.16	\$ 10.07
Commercial	53,059,765	49,034,115	51,162,335	395,973	240,864	222,888	7.46	4.91	4.36
City of Baxter	74,560,000	74,235,000	71,701,000	249,716	226,214	220,801	3.35	3.05	3.08
Total	<u>173,122,821</u>	<u>170,089,834</u>	<u>169,140,013</u>	<u>\$ 1,156,468</u>	<u>\$ 942,993</u>	<u>\$ 909,695</u>	<u>\$ 6.68</u>	<u>\$ 5.54</u>	<u>\$ 5.38</u>
% Change From Previous Year	<u>1.78%</u>	<u>0.56%</u>	<u>NA</u>	<u>22.64%</u>	<u>3.66%</u>	<u>NA</u>	<u>20.49%</u>	<u>3.08%</u>	<u>NA</u>
	% TO TOTAL - GALLONS			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED APRIL 30,			PERIOD ENDED APRIL 30,			PERIOD ENDED APRIL 30,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	26.28%	27.53%	27.36%	44.17%	50.47%	51.23%	4,048	4,024	4,053
Commercial	30.65%	28.83%	30.25%	34.24%	25.54%	24.50%	905	835	783
City of Baxter	43.07%	43.64%	42.39%	21.59%	23.99%	24.27%	1	1	1
Total	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>4,954</u>	<u>4,860</u>	<u>4,837</u>
% Change From Previous Year							<u>1.93%</u>	<u>0.48%</u>	<u>NA</u>



Monthly Financial Report May 2024

**BRAINERD PUBLIC UTILITIES
COMPARISON OF OPERATING RESULTS
FOR THE FIVE MONTH PERIOD ENDED MAY 31, 2024 AND 2023**

	2024		2023	
	Amount	Percent of Sales	Amount	Percent of Sales
OPERATING REVENUE				
Department				
Electric	\$ 11,540,080	80.2%	\$ 9,298,888	79.2%
Water	1,404,018	9.8%	1,205,840	10.3%
Wastewater	1,446,638	10.1%	1,234,695	10.5%
Total Operating Revenue	<u>14,390,736</u>	<u>100.0%</u>	<u>11,739,423</u>	<u>100.0%</u>
OPERATING EXPENSES				
Salaries and Wages	2,063,559	14.3%	2,181,445	18.6%
Purchased Power	7,687,926	53.4%	4,819,448	41.1%
Operations and Maintenance	1,152,622	8.0%	1,334,784	11.4%
Other Charges	398,176	2.8%	320,351	2.7%
Employee Benefits	643,985	4.5%	932,476	7.9%
Insurance and Bonds	76,712	0.5%	167,923	1.4%
Depreciation and Amortization	2,202,669	15.3%	2,101,779	17.9%
Total Operating Expenses	<u>14,225,649</u>	<u>98.9%</u>	<u>11,858,206</u>	<u>101.0%</u>
OPERATING INCOME	<u>165,087</u>	<u>1.1%</u>	<u>(118,783)</u>	<u>-1.0%</u>
NONOPERATING REVENUE				
Interest Revenue - Investments	141,756	1.0%	33,159	0.3%
Bond Premium	61,052	0.4%	71,366	0.6%
Bond Issuance Costs	-	0.0%	-	0.0%
Interest Revenue - Notes Receivable	33,558	0.2%	45,035	0.4%
Interest Expense - Bonds	(306,711)	-2.1%	(358,255)	-3.1%
Local Option Sales Tax	638,495	4.4%	745,612	6.4%
Other	25,773	0.2%	29,934	0.3%
Total Nonoperating Revenue	<u>593,923</u>	<u>4.1%</u>	<u>566,851</u>	<u>4.8%</u>
INCOME BEFORE OPERATING TRANSFERS TO THE CITY	759,010	5.3%	448,068	3.8%
CAPITAL CONTRIBUTIONS		0.0%	-	0.0%
TRANSFERS TO THE CITY	<u>(304,770)</u>	<u>-2.1%</u>	<u>(304,282)</u>	<u>-2.6%</u>
CHANGE IN NET POSITION	<u>\$ 454,240</u>	<u>3.2%</u>	<u>\$ 143,786</u>	<u>1.2%</u>

BRainerd PUBLIC UTILITIES
COMBINING STATEMENT OF NET POSITION BY DEPARTMENT
MAY 31, 2024 AND 2023

	Electric	Water	Wastewater Treatment	Totals	
				2024	2023
ASSETS					
UTILITY PLANT					
Construction in Progress	\$ 3,247,049	\$ 479,882	\$ 3,463,019	\$ 7,189,950	\$ 9,036,745
Right-to-Use	421,686	20,146	20,146	461,978	461,978
In Service	48,149,114	38,116,958	39,581,432	125,847,504	115,589,852
Total Investment in Utility Plant	51,817,849	38,616,986	43,064,597	133,499,432	125,088,575
Less: Accumulated Depreciation	(26,513,424)	(16,097,049)	(21,854,613)	(64,465,086)	(59,109,390)
Net Utility Plant	25,304,425	22,519,937	21,209,984	69,034,346	65,979,185
CASH AND INVESTMENTS					
<u>Nonrestricted</u>	5,203,445	(2,826,299)	4,694,781	7,071,927	8,097,850
<u>Restricted</u>					
Customer Deposits	488,351	-	-	488,351	333,255
City of Brainerd Contribution	129,052	-	-	129,052	54,850
Conservation Incentive Program	468,279	-	-	468,279	293,351
Water and Sewer Accessibility Charges	-	676,964	7,138	684,102	559,102
Construction Bond Proceeds	-	-	-	-	1,396,950
Debt Service Reserve	1,117,250	1,542,554	2,140,023	4,799,827	4,515,554
Total Restricted Cash and Investments	2,202,932	2,219,518	2,147,161	6,569,611	7,153,062
Total Cash and Investments	7,406,377	(606,781)	6,841,942	13,641,538	15,250,912
CURRENT ASSETS					
Accounts Receivable	3,192,215	580,230	4,521,142	8,293,587	3,928,903
Interest Receivable	14,018	5,656	15,207	34,881	27,706
Inventory	1,903,554	139,774	-	2,043,328	1,685,307
Prepaid Expenses	177,610	70,097	27,652	275,359	307,206
Total Current Assets	5,287,397	795,757	4,564,001	10,647,155	5,949,122
OTHER ASSETS					
Bonds and Notes Receivable	-	-	-	-	4,330,334
Interest Receivable - Notes Receivable	-	-	22,800	22,800	30,100
Service Territory Acquisitions, Net of Accumulated Amortization	200,883	-	-	200,883	228,683
Deferred Outflows of Resources	630,567	210,190	210,190	1,050,947	1,527,920
Investment in Solar Generation Facility	662,073	-	-	662,073	567,000
Total Other Assets	1,493,523	210,190	232,990	1,936,703	6,684,037
Total Assets	39,491,722	22,919,103	32,848,917	95,259,742	93,863,256
LIABILITIES AND NET ASSETS					
NET POSITION					
Net Investment in Capital Assets	19,889,570	11,653,390	9,891,075	41,434,035	37,697,973
Restricted	-	1,620,966	2,072,869	3,693,835	7,754,038
Unrestricted	7,076,697	(2,729,477)	8,172,469	12,519,689	10,218,516
Total Net Position	26,966,267	10,544,879	20,136,413	57,647,559	55,670,527
LONG-TERM LIABILITIES					
Revenue Bonds Payable	4,500,000	10,140,000	2,487,400	17,127,400	15,606,600
PFA Construction Loan Payable	-	-	6,870,000	6,870,000	8,455,000
Compensated Absences	670,009	280,367	181,359	1,131,735	1,249,991
Other Postemployment Benefit Obligation	219,726	73,241	73,241	366,208	384,493
Net Pension Liability	2,043,276	681,092	681,092	3,405,460	4,926,260
Deferred Inflows of Resources	781,983	260,661	260,661	1,303,305	194,595
Capital Lease Payable	369,975	3,030	3,030	376,035	398,827
Revenue Bond Premium	40,943	643,237	107,640	791,820	819,365
Total Long-Term Liabilities	8,625,912	12,081,628	10,664,423	31,371,963	32,035,131
CURRENT LIABILITIES					
Accounts Payable	1,461,835	13,344	-	1,475,179	1,195,137
Revenue Bonds Payable	1,040,000	75,000	79,200	1,194,200	1,920,600
PFA Construction Loan Payable	-	-	1,585,000	1,585,000	1,536,000
Capital Lease Payable	17,937	5,280	5,280	28,497	28,497
Payable to City of Brainerd	129,052	19,550	238,165	386,767	278,418
Conservation Incentive Program Payable	468,279	-	-	468,279	293,351
Accrued Expenses					
Salaries and Withholding Taxes	100,323	96,673	50,482	247,478	275,699
Sales Taxes	185,791	4,337	-	190,128	108,541
Bond Interest	7,975	78,412	89,954	176,341	188,100
Customer Deposits	488,351	-	-	488,351	333,255
Total Current Liabilities	3,899,543	292,596	2,048,081	6,240,220	6,157,598
Total Liabilities	12,525,455	12,374,224	12,712,504	37,612,183	38,192,729
Total Liabilities and Net Position	\$ 39,491,722	\$ 22,919,103	\$ 32,848,917	\$ 95,259,742	\$ 93,863,256

BRAINERD PUBLIC UTILITIES
COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION BY DEPARTMENT
FOR THE FIVE MONTH PERIOD ENDED MAY 31, 2024, 2023, AND 2022

	May 31, 2024				Totals	
	Electric	Water	Wastewater Treatment	Total	May 31,	
					2023	2022
OPERATING REVENUES						
<u>Utility Revenues</u>	\$ 11,323,532	\$ 1,257,213	\$ 1,111,118	\$ 13,691,863	\$ 11,200,820	\$ 10,820,244
Other Operating Revenue	216,548	146,805	335,520	698,873	538,603	477,712
Total Operating Revenue	11,540,080	1,404,018	1,446,638	14,390,736	11,739,423	11,297,956
OPERATING EXPENSES						
<u>Purchased Power</u>	7,687,926	-	-	7,687,926	4,819,448	5,015,357
<u>Production/Generation</u>						
Salaries and Wages	122,137	199,074	185,804	507,015	602,542	518,648
Operations and Maintenance	11,364	130,816	393,851	536,031	579,468	480,667
Employee Benefits	41,035	66,618	59,879	167,532	185,283	172,536
Other Charges	1,779	470	10,008	12,257	11,688	32,872
Total Generation/Production Expenses	176,315	396,978	649,542	1,222,835	1,378,981	1,204,723
<u>Distribution</u>						
Salaries and Wages	672,191	249,183	43,387	964,761	943,095	773,339
Operations and Maintenance	159,222	68,783	63,890	291,895	384,902	339,185
Employee Benefits	209,067	63,243	15,858	288,168	253,929	237,820
Other Charges	58,607	22,450	1,457	82,514	57,304	28,633
Total Distribution Expenses	1,099,087	403,659	124,592	1,627,338	1,639,230	1,378,977
<u>General and Administrative</u>						
Salaries and Wages	365,196	115,176	111,411	591,783	635,808	561,402
Operations and Maintenance	199,403	60,836	64,457	324,696	370,414	378,067
Insurance and Bonds	51,053	11,439	14,220	76,712	167,923	123,263
Employee Benefits	83,095	55,344	49,846	188,285	493,264	230,243
Other Charges	189,308	54,660	59,437	303,405	251,359	211,052
Total Gen. and Admin. Expenses	888,055	297,455	299,371	1,484,881	1,918,768	1,504,027
<u>Depreciation and Amortization</u>	947,470	525,849	729,350	2,202,669	2,101,779	2,161,500
Total Operating Expenses	10,798,853	1,623,941	1,802,855	14,225,649	11,858,206	11,264,584
NET OPERATING INCOME (LOSS)	741,227	(219,923)	(356,217)	165,087	(118,783)	33,372
NONOPERATING REVENUE (EXPENSE)						
Interest Revenue - Investments	29,565	8,239	103,952	141,756	33,159	(482,816)
Bond Premium	5,040	52,452	3,560	61,052	71,366	167,176
Interest Revenue - Notes Receivable	-	-	33,558	33,558	45,035	53,553
Local Option Sales Tax	-	-	638,495	638,495	745,612	729,152
Interest Expense - Bonds	(71,000)	(114,041)	(121,670)	(306,711)	(358,255)	(405,245)
Other	-	832	24,941	25,773	29,934	47,260
Total Nonoperating Revenue (Expense)	(36,395)	(52,518)	682,836	593,923	566,851	109,080
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	704,832	(272,441)	326,619	759,010	448,068	142,451
TRANSFERS TO THE CITY	(304,770)	-	-	(304,770)	(304,282)	(315,924)
CHANGE IN NET POSITION	\$ 400,062	\$ (272,441)	\$ 326,619	\$ 454,240	\$ 143,786	\$ (173,473)

BRainerd PUBLIC UTILITIES
COMBINING STATEMENT OF NET POSITION FOR ELECTRIC DEPARTMENT
MAY 31, 2024 AND 2023

	May 31, 2024			2023
	Generation	Distribution	Total	
ASSETS				
UTILITY PLANT				
Construction in Progress	\$ 960,576	\$ 2,286,473	\$ 3,247,049	\$ 1,686,716
Right-to-Use	-	421,686	421,686	421,686
In Service	7,737,334	40,411,780	48,149,114	46,364,028
Total Investment in Utility Plant	8,697,910	43,119,939	51,817,849	48,472,430
Less: Accumulated Depreciation	(2,687,121)	(23,826,303)	(26,513,424)	(24,243,981)
Net Utility Plant	6,010,789	19,293,636	25,304,425	24,228,449
CASH AND INVESTMENTS				
<u>Nonrestricted</u>	(4,314,716)	9,518,161	5,203,445	5,906,169
<u>Restricted</u>				
Customer Deposits	-	488,351	488,351	333,255
City of Brainerd Contribution	-	129,052	129,052	54,850
Conservation Incentive Program	-	468,279	468,279	293,351
Debt Service Reserve	686,750	430,500	1,117,250	1,117,250
Total Restricted Cash and Investments	686,750	1,516,182	2,202,932	1,798,706
Total Cash and Investments	(3,627,966)	11,034,343	7,406,377	7,704,875
CURRENT ASSETS				
Accounts Receivable	-	3,192,215	3,192,215	2,799,415
Interest Receivable	-	14,018	14,018	7,294
Inventory	-	1,903,554	1,903,554	1,527,731
Prepaid Expenses	33,310	144,300	177,610	156,892
Total Current Assets	33,310	5,254,087	5,287,397	4,491,332
OTHER ASSETS				
Service Territory Acquisitions, Net of Accumulated Amortization	-	200,883	200,883	228,683
Deferred Outflows of Resources	105,093	525,474	630,567	916,752
Investment in Solar Generation Facility	-	662,073	662,073	567,000
Total Other Assets	105,093	1,388,430	1,493,523	1,712,435
Total Assets	2,521,226	36,970,496	39,491,722	38,137,091
LIABILITIES AND NET ASSETS				
Net Investment in Capital Assets	2,639,846	17,249,724	19,889,570	17,850,819
Unrestricted	(4,475,201)	11,551,898	7,076,697	7,230,703
Total Net Position	(1,835,355)	28,801,622	26,966,267	25,081,522
LONG-TERM LIABILITIES				
Revenue Bonds Payable	3,095,000	1,405,000	4,500,000	5,540,000
Compensated Absences	90,092	579,917	670,009	779,853
Other Postemployment Benefit Obligation	36,622	183,104	219,726	230,697
Net Pension Liability	340,546	1,702,730	2,043,276	2,955,756
Deferred Inflows of Resources	130,330	651,653	781,983	116,757
Capital Lease Payable	-	369,975	369,975	383,581
Revenue Bond Premium	40,943	-	40,943	54,112
Total Long-Term Liabilities	3,733,533	4,892,379	8,625,912	10,060,756
CURRENT LIABILITIES				
Accounts Payable	-	1,461,835	1,461,835	979,669
Revenue Bonds Payable	605,000	435,000	1,040,000	1,040,000
Capital Lease Payable	-	17,937	17,937	17,937
Payable to City of Brainerd	-	129,052	129,052	54,850
Conservation Incentive Program Payable	-	468,279	468,279	293,351
Accrued Expenses				
Salaries and Withholding Taxes	17,980	82,343	100,323	166,162
Sales Taxes	489	185,302	185,791	104,789
Bond Interest	(421)	8,396	7,975	4,800
Customer Deposits	-	488,351	488,351	333,255
Total Current Liabilities	623,048	3,276,495	3,899,543	2,994,813
Total Liabilities	4,356,581	8,168,874	12,525,455	13,055,569
Total Liabilities and Net Position	\$ 2,521,226	\$ 36,970,496	\$ 39,491,722	\$ 38,137,091

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - ELECTRIC DEPARTMENT
FOR THE FIVE MONTH PERIOD ENDED MAY 31, 2024, 2023, AND 2022

	May 31, 2024			Variance With Budget - Positive (Negative)	Year to Date	
	Current Month	Year to Date	Budget		May 31, 2023	2022
OPERATING REVENUES						
<u>Utility Revenues</u>						
Residential	\$ 446,865	\$ 2,665,984	\$ 2,900,000	\$ (234,016)	\$ 2,895,106	\$ 2,802,217
Commercial	769,934	4,014,363	4,425,000	(410,637)	4,233,051	4,018,238
Medium/Large Commercial	182,968	891,179	1,145,000	(253,821)	1,022,356	1,228,038
Industrial	670,366	3,262,856	1,500,000	1,762,856	437,605	-
City of Brainerd	28,271	147,457	151,000	(3,543)	151,208	147,700
BPU	57,078	341,693	325,000	16,693	370,921	365,328
Total Utility Revenue	2,155,482	11,323,532	10,446,000	877,532	9,110,247	8,561,521
<u>Other Operating Revenue</u>						
Penalties	10,909	62,607	42,500	20,107	53,397	51,720
Other	21,420	153,941	41,000	112,941	135,244	104,506
Total Other Operating Revenue	32,329	216,548	83,500	133,048	188,641	156,226
Total Operating Revenue	2,187,811	11,540,080	10,529,500	1,010,580	9,298,888	8,717,747
OPERATING EXPENSES						
<u>Purchased Power</u>						
All Other Customers	827,809	4,395,327	3,519,000	(876,327)	4,110,156	5,015,357
Solar Generation - Airport	85,716	276,640	300,000	23,360	317,162	-
Crypto Mining Customers	613,525	3,015,959	2,546,000	(469,959)	392,130	-
Total Purchased Power Expense	1,527,050	7,687,926	6,365,000	(1,322,926)	4,819,448	5,015,357
<u>Generation</u>						
Salaries and Wages	24,956	122,137	64,000	(58,137)	228,926	209,716
Operations and Maintenance	8,344	11,364	16,500	5,136	21,357	11,353
Employee Benefits	7,133	41,035	21,500	(19,535)	66,146	65,133
Other Charges	347	1,779	2,500	721	172	14,694
Depreciation	27,400	137,000	136,000	(1,000)	136,000	134,000
Total Generation Expenses	68,180	313,315	240,500	(72,815)	452,601	434,896
<u>Distribution</u>						
Salaries and Wages	128,516	672,191	671,000	(1,191)	654,926	534,507
Operations and Maintenance	41,936	159,222	191,000	31,778	147,461	161,738
Employee Benefits	44,649	209,067	195,000	(14,067)	172,784	160,770
Other Charges	19,919	58,607	23,500	(35,107)	40,526	17,219
Depreciation and Amortization	147,500	734,400	713,500	(20,900)	712,500	715,000
Total Distribution Expenses	382,520	1,833,487	1,794,000	(39,487)	1,728,197	1,589,234
<u>General and Administrative</u>						
Salaries and Wages	82,503	365,196	359,500	(5,696)	372,919	327,287
Operations and Maintenance	39,346	199,403	212,000	12,597	240,284	229,842
Insurance and Bonds	8,164	51,053	94,500	43,447	108,996	78,675
Employee Benefits	(8,161)	83,095	184,500	101,405	290,316	143,405
Other Charges	34,900	189,308	165,000	(24,308)	168,637	138,567
Depreciation and Amortization	15,214	76,070	70,500	(5,570)	72,581	72,000
Total Gen. and Admin. Expenses	171,966	964,125	1,086,000	121,875	1,253,733	989,776
Total Operating Expenses	2,149,716	10,798,853	9,485,500	(1,313,353)	8,253,979	8,029,263
NET OPERATING INCOME	38,095	741,227	1,044,000	(302,773)	1,044,909	688,484
NONOPERATING REVENUE						
Interest Revenue - Investments	377	29,565	4,000	25,565	(23,946)	(178,910)
Interest Expense - Bonds	(17,500)	(71,000)	(65,333)	(5,667)	(80,674)	(88,646)
Sale of Renewable Energy Credits	-	-	-	-	-	-
Bond Premium	1,008	5,040	5,500	(460)	6,101	25,238
Gain on Disposal of Capital Assets	-	-	500	(500)	-	13,931
Total Nonoperating Revenue	(16,115)	(36,395)	(55,333)	18,938	(98,519)	(228,387)
INCOME BEFORE TRANSFERS TO THE CITY	21,980	704,832	988,667	(283,835)	946,390	460,097
TRANSFERS TO THE CITY	(59,408)	(304,770)	(340,000)	35,230	(304,282)	(315,924)
CHANGE IN NET POSITION	\$ (37,428)	\$ 400,062	\$ 648,667	\$ (248,605)	\$ 642,108	\$ 144,173

**BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - ELECTRIC DEPARTMENT
FOR THE FIVE MONTH PERIOD ENDED MAY 31, 2024, 2023, AND 2022**

	KWH SOLD			REVENUE			AVERAGE REVENUE PER KWH		
	PERIOD ENDED MAY 31,			PERIOD ENDED MAY 31,			PERIOD ENDED MAY 31,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	21,813,158	23,199,852	24,039,340	\$ 2,665,984	\$ 2,895,106	\$ 2,802,217	\$ 0.1222	\$ 0.1248	\$ 0.1166
Commercial	15,696,653	16,371,175	17,225,960	4,014,363	4,233,051	4,018,238	0.2557	0.2586	0.2333
Medum/Large Commercial	26,133,967	27,170,192	28,821,382	891,179	1,022,356	1,228,038	0.0341	0.0376	0.0426
Industrial	65,356,283	6,854,520	-	3,262,856	437,605	-	0.0499	-	-
City	870,961	811,148	902,518	147,457	151,208	147,700	0.1693	0.1864	0.1637
BPU	3,120,412	3,318,917	3,544,022	341,693	370,921	365,328	0.1095	0.1118	0.1031
Total	<u>132,991,434</u>	<u>77,725,804</u>	<u>74,533,222</u>	<u>\$ 8,060,676</u>	<u>\$ 9,110,247</u>	<u>\$ 8,561,521</u>	<u>\$ 0.0606</u>	<u>\$ 0.1172</u>	<u>\$ 0.1149</u>
% Change From Previous Year	<u>71.10%</u>	<u>4.28%</u>	<u>NA</u>	<u>-11.52%</u>	<u>6.41%</u>	<u>NA</u>	<u>-48.29%</u>	<u>2.04%</u>	<u>NA</u>

	% TO TOTAL - KWH			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED MAY 31,			PERIOD ENDED MAY 31,			PERIOD ENDED MAY 31,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	16.40%	29.85%	32.25%	33.07%	31.78%	32.73%	6,946	6,925	6,888
Commercial	11.80%	21.06%	23.11%	49.80%	46.46%	46.93%	1,227	1,259	1,226
Medium/Large Commercial	19.65%	34.96%	38.67%	11.06%	11.22%	14.34%	67	69	66
Industrial	49.14%	8.82%	0.00%	40.48%	4.80%	0.00%	1	1	-
City of Brainerd	0.65%	1.04%	1.21%	1.83%	1.66%	1.73%	48	49	46
Internal Use	2.35%	4.27%	4.75%	4.24%	4.07%	4.27%	37	1	38
Total	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>140.48%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>8,326</u>	<u>8,304</u>	<u>8,264</u>
% Change From Previous Year							<u>0.26%</u>	<u>0.48%</u>	<u>NA</u>

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - WATER DEPARTMENT
FOR THE FIVE MONTH PERIOD ENDED MAY 31, 2024, 2023, AND 2022

	May 31, 2024			Variance	Year to Date	
	Current	Year to	Budget	With Budget -	May 31,	
	Month	Date		Positive	2023	2022
				(Negative)		
OPERATING REVENUES						
<u>Utility Revenues</u>						
Residential	\$ 131,682	\$ 636,536	\$ 701,000	\$ (64,464)	\$ 623,689	\$ 607,476
Commercial	130,344	544,692	612,500	(67,808)	489,153	720,102
City of Brainerd	10,232	41,009	57,500	(16,491)	39,947	38,415
BPU	8,044	34,976	40,000	(5,024)	27,638	27,580
Total Utility Revenue	280,302	1,257,213	1,411,000	(153,787)	1,180,427	1,393,573
<u>Other Operating Revenue</u>						
Penalties	2,020	11,320	8,500	2,820	9,037	8,866
Other	1,381	135,485	9,250	126,235	16,376	8,934
Total Other Operating Revenue	3,401	146,805	17,750	129,055	25,413	17,800
Total Operating Revenue	283,703	1,404,018	1,428,750	(24,732)	1,205,840	1,411,373
OPERATING EXPENSES						
<u>Production</u>						
Salaries and Wages	38,188	199,074	226,000	26,926	187,157	116,788
Operations and Maintenance	22,863	130,816	114,000	(16,816)	93,231	116,720
Employee Benefits	11,762	66,618	73,500	6,882	68,660	53,950
Other Charges	25	470	250	(220)	545	150
Depreciation	15,200	76,000	111,500	35,500	111,000	113,000
Total Production Expenses	88,038	472,978	525,250	52,272	460,593	400,608
<u>Distribution</u>						
Salaries and Wages	48,995	249,183	249,000	(183)	254,634	182,876
Operations and Maintenance	19,515	68,783	124,750	55,967	142,727	84,807
Employee Benefits	11,194	63,243	83,000	19,757	68,522	57,747
Other Charges	226	22,450	6,750	(15,700)	15,321	10,514
Depreciation	85,400	427,000	345,000	(82,000)	339,500	345,000
Total Distribution Expenses	165,330	830,659	808,500	(22,159)	820,704	680,944
<u>General and Administrative</u>						
Salaries and Wages	22,603	115,176	126,000	10,824	134,328	120,052
Operations and Maintenance	11,784	60,836	84,750	23,914	69,329	74,813
Insurance and Bonds	2,656	11,439	28,500	17,061	28,702	21,098
Employee Benefits	8,425	55,344	66,500	11,156	103,593	45,102
Other Charges	8,991	54,660	39,250	(15,410)	38,270	35,875
Depreciation	4,569	22,849	20,000	(2,849)	19,850	26,000
Total Gen. and Admin. Expenses	59,028	320,304	365,000	44,696	394,072	322,940
Total Operating Expenses	312,396	1,623,941	1,698,750	74,809	1,675,369	1,404,492
NET OPERATING INCOME (LOSS)	(28,693)	(219,923)	(270,000)	50,077	(469,529)	6,881
NONOPERATING REVENUE						
Interest Revenue - Investments	602	8,239	4,000	4,239	8,879	(19,656)
Local Option Sales Tax - Baxter	-	-	145,500	(145,500)	192,768	173,144
Bond Premium	10,491	52,452	61,500	(9,048)	61,481	125,103
Bond Issuance Costs	-	-	-	-	-	-
Interest Expense - Bonds	(20,750)	(114,041)	(126,000)	11,959	(133,136)	(152,803)
Gain on Disposal of Capital Assets	-	832	-	832	-	-
Total Nonoperating Revenue	(9,657)	(52,518)	85,000	(137,518)	129,992	125,788
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	(38,350)	(272,441)	(185,000)	(87,441)	(339,537)	132,669
CAPITAL CONTRIBUTIONS	-	-	-	-	-	-
CHANGE IN NET POSITION	<u>\$ (38,350)</u>	<u>\$ (272,441)</u>	<u>\$ (185,000)</u>	<u>\$ (87,441)</u>	<u>\$ (339,537)</u>	<u>\$ 132,669</u>

**BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - WATER DEPARTMENT
FOR THE FIVE MONTH PERIOD ENDED MAY 31, 2024, 2023, AND 2022**

	GALLONS SOLD			REVENUE			AVERAGE PER 1,000 GALLONS		
	PERIOD ENDED MAY 31,			PERIOD ENDED MAY 31,			PERIOD ENDED MAY 31,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	58,398,786	59,626,537	58,127,551	\$ 636,536	\$ 623,689	\$ 607,476	\$ 10.90	\$ 10.46	\$ 10.45
Commercial	69,686,446	72,930,171	77,449,212	575,048	553,712	525,586	8.25	7.59	6.79
City of Baxter	93,000	646,000	98,496,000	3,981	3,026	260,512	42.81	4.68	2.64
Total	<u>128,178,232</u>	<u>133,202,708</u>	<u>234,072,763</u>	<u>\$ 1,215,565</u>	<u>\$ 1,180,427</u>	<u>\$ 1,393,574</u>	<u>\$ 9.48</u>	<u>\$ 8.86</u>	<u>\$ 5.95</u>
% Change From Previous Year	<u>-3.77%</u>	<u>-43.09%</u>	<u>NA</u>	<u>2.98%</u>	<u>-15.29%</u>	<u>NA</u>	<u>7.01%</u>	<u>48.85%</u>	<u>NA</u>

	% TO TOTAL - GALLONS			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED MAY 31,			PERIOD ENDED MAY 31,			PERIOD ENDED MAY 31,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	45.56%	44.76%	24.83%	52.37%	52.84%	43.59%	4,080	4,063	4,028
Commercial	54.37%	54.75%	33.09%	47.31%	46.91%	37.71%	985	981	975
City of Baxter	0.07%	0.48%	42.08%	0.33%	0.26%	18.69%	1	1	1
Total	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>5,066</u>	<u>5,045</u>	<u>5,004</u>
% Change From Previous Year							<u>0.42%</u>	<u>0.82%</u>	<u>NA</u>

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - WASTEWATER TREATMENT DEPARTMENT
FOR THE FIVE MONTH PERIOD ENDED MAY 31, 2024, 2023, AND 2022

	May 31, 2024			Variance With Budget - Positive (Negative)	Year to Date May 31,	
	Current Month	Year to Date	Budget		2023	2022
OPERATING REVENUES						
<u>Utility Revenues</u>						
Residential	\$ 132,080	\$ 642,859	\$ 627,500	\$ 15,359	\$ 597,569	\$ 583,124
Commercial	72,286	468,259	341,750	126,509	312,577	282,026
Total Utility Revenue	204,366	1,111,118	969,250	141,868	910,146	865,150
<u>Other Operating Revenue</u>						
Penalties	2,867	15,687	11,500	4,187	12,153	12,581
Reimbursement of Expenses - Baxter	66,704	316,420	310,000	6,420	309,325	287,196
Other	742	3,413	2,500	913	3,071	3,909
Total Other Operating Revenue	70,313	335,520	324,000	11,520	324,549	303,686
Total Operating Revenue	274,679	1,446,638	1,293,250	153,388	1,234,695	1,168,836
OPERATING EXPENSES						
<u>Treatment</u>						
Salaries and Wages	14,099	185,804	172,000	(13,804)	186,459	192,145
Operations and Maintenance	93,130	393,851	403,250	9,399	464,880	352,594
Employee Benefits	11,726	59,879	60,500	621	50,477	53,453
Other Charges	2,532	10,008	16,500	6,492	10,971	18,028
Depreciation	119,200	596,000	590,000	(6,000)	585,000	624,500
Total Treatment Expenses	240,687	1,245,542	1,242,250	(3,292)	1,297,787	1,240,720
<u>Lift Stations</u>						
Salaries and Wages	(981)	43,387	60,500	17,113	33,535	55,956
Operations and Maintenance	11,511	63,890	79,000	15,110	94,714	92,640
Employee Benefits	2,731	15,858	22,000	6,142	12,623	19,303
Other Charges	291	1,457	1,000	(457)	1,457	899
Depreciation	23,000	115,000	112,000	(3,000)	111,000	113,500
Total Collection Expenses	36,552	239,592	274,500	34,908	253,329	282,298
<u>General and Administrative</u>						
Salaries and Wages	2,816	111,411	118,000	6,589	128,561	114,062
Operations and Maintenance	10,508	64,457	56,000	(8,457)	60,801	73,413
Insurance and Bonds	1,423	14,220	32,000	17,780	30,225	23,489
Employee Benefits	8,276	49,846	64,500	14,654	99,355	41,736
Other Charges	10,604	59,437	45,000	(14,437)	44,452	36,611
Depreciation and Amortization	3,670	18,350	14,500	(3,850)	14,348	18,500
Total Gen. and Admin. Expenses	37,297	317,721	330,000	12,279	377,742	307,811
Total Operating Expenses	314,536	1,802,855	1,846,750	43,895	1,928,858	1,830,829
NET OPERATING LOSS	(39,857)	(356,217)	(553,500)	197,283	(694,163)	(661,993)
NONOPERATING REVENUE						
Interest Revenue - Investments	61,699	103,952	22,500	81,452	48,226	(284,250)
Interest Revenue - Notes Receivable	7,600	33,558	38,500	(4,942)	45,035	53,553
Interest Expense - Bonds	(24,900)	(121,670)	(151,500)	29,830	(144,445)	(163,796)
Bond Premium	712	3,560	3,500	60	3,784	16,835
Local Option Sales Tax - Brainerd	11,579	638,495	613,500	24,995	552,844	514,413
Local Option Sales Tax - Baxter	-	-	30,500	(30,500)	-	41,595
Federal Grant Revenue - Build America Bond	5,100	24,941	26,000	(1,059)	29,934	33,329
Gain (Loss) on Disposal of Capital Assets	-	-	-	-	-	-
Total Nonoperating Revenue	61,790	682,836	583,000	99,836	535,378	211,679
CHANGE IN NET POSITION	<u>\$ 21,933</u>	<u>\$ 326,619</u>	<u>\$ 29,500</u>	<u>\$ 297,119</u>	<u>\$ (158,785)</u>	<u>\$ (450,314)</u>

**BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - WASTEWATER TREATMENT DEPARTMENT
FOR THE FIVE MONTH PERIOD ENDED MAY 31, 2024, 2023, AND 2022**

	GALLONS PROCESSED			REVENUE			AVERAGE PER 1,000 GALLONS		
	PERIOD ENDED MAY 31,			PERIOD ENDED MAY 31,			PERIOD ENDED MAY 31,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	58,076,388	59,212,749	57,713,362	\$ 642,859	\$ 597,569	\$ 583,124	\$ 11.07	\$ 10.09	\$ 10.10
Commercial	66,482,446	61,538,326	63,829,323	468,259	312,577	282,025	7.04	5.08	4.42
City of Baxter	93,887,000	96,206,000	91,418,000	316,420	309,325	287,196	3.37	3.22	3.14
Total	<u>218,445,834</u>	<u>216,957,075</u>	<u>212,960,685</u>	<u>\$ 1,427,538</u>	<u>\$ 1,219,471</u>	<u>\$ 1,152,345</u>	<u>\$ 6.53</u>	<u>\$ 5.62</u>	<u>\$ 5.41</u>
% Change From Previous Year	<u>0.69%</u>	<u>1.88%</u>	<u>NA</u>	<u>17.06%</u>	<u>5.83%</u>	<u>NA</u>	<u>16.26%</u>	<u>3.88%</u>	<u>NA</u>
	% TO TOTAL - GALLONS			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED MAY 31,			PERIOD ENDED MAY 31,			PERIOD ENDED MAY 31,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	26.59%	27.29%	27.10%	45.03%	49.00%	50.60%	4,111	4,042	4,031
Commercial	30.43%	28.36%	29.97%	32.80%	25.63%	24.47%	848	840	804
City of Baxter	42.98%	44.34%	42.93%	22.17%	25.37%	24.92%	1	1	1
Total	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>4,960</u>	<u>4,883</u>	<u>4,836</u>
% Change From Previous Year							<u>1.58%</u>	<u>0.97%</u>	<u>NA</u>



Monthly Financial Report June 2024

**BRAINERD PUBLIC UTILITIES
COMPARISON OF OPERATING RESULTS
FOR THE SIX MONTH PERIOD ENDED JUNE 30, 2024 AND 2023**

	2024		2023	
	Amount	Percent of Sales	Amount	Percent of Sales
OPERATING REVENUE				
Department				
Electric	\$13,828,288	79.7%	\$11,398,595	78.9%
Water	1,749,721	10.1%	1,545,572	10.7%
Wastewater	1,771,304	10.2%	1,501,384	10.4%
Total Operating Revenue	<u>17,349,313</u>	<u>100.0%</u>	<u>14,445,551</u>	<u>100.0%</u>
OPERATING EXPENSES				
Salaries and Wages	2,425,676	14.0%	2,564,463	17.8%
Purchased Power	9,305,500	53.6%	6,109,197	42.3%
Operations and Maintenance	1,391,848	8.0%	1,585,545	11.0%
Other Charges	459,175	2.6%	374,332	2.6%
Employee Benefits	827,465	4.8%	1,036,035	7.2%
Insurance and Bonds	88,955	0.5%	179,469	1.2%
Depreciation and Amortization	2,643,822	15.2%	2,520,931	17.5%
Total Operating Expenses	<u>17,142,441</u>	<u>98.8%</u>	<u>14,369,972</u>	<u>99.5%</u>
OPERATING INCOME (LOSS)	<u>206,872</u>	<u>1.2%</u>	<u>75,579</u>	<u>0.5%</u>
NONOPERATING REVENUE				
Interest Revenue - Investments	198,854	1.1%	8,051	0.1%
Bond Premium	73,262	0.4%	85,575	0.6%
Interest Revenue - Notes Receivable	41,158	0.2%	53,835	0.4%
Interest Expense - Bonds	(367,643)	-2.1%	(427,355)	-3.0%
Local Option Sales Tax	730,735	4.2%	877,123	6.1%
Other	15,646	0.1%	35,934	0.2%
Total Nonoperating Revenue	<u>692,012</u>	<u>4.0%</u>	<u>633,163</u>	<u>4.4%</u>
INCOME (LOSS) BEFORE OPERATING TRANSFERS TO THE CITY	898,884	5.2%	708,742	4.9%
CAPITAL CONTRIBUTIONS	-	0.0%	-	0.0%
TRANSFERS TO THE CITY	<u>(366,790)</u>	<u>-2.1%</u>	<u>(368,734)</u>	<u>-2.6%</u>
CHANGE IN NET POSITION	<u>\$ 532,094</u>	<u>3.1%</u>	<u>\$ 340,008</u>	<u>2.4%</u>

BRainerd PUBLIC UTILITIES
COMBINING STATEMENT OF NET POSITION BY DEPARTMENT
JUNE 30, 2024 AND 2023

	Electric	Water	Wastewater Treatment	Totals	
				2024	2023
ASSETS					
UTILITY PLANT					
Construction in Progress	\$ 3,342,827	\$ 494,050	\$ 3,478,836	\$ 7,315,713	\$ 9,402,384
Right-to-Use	421,686	20,146	20,146	461,978	461,978
In Service	48,170,030	38,116,958	39,581,432	125,868,420	115,663,044
Total Investment in Utility Plant	51,934,543	38,631,154	43,080,414	133,646,111	125,527,406
Less: Accumulated Depreciation	(26,700,438)	(16,202,219)	(22,000,483)	(64,903,140)	(59,526,340)
Net Utility Plant	25,234,105	22,428,935	21,079,931	68,742,971	66,001,066
CASH AND INVESTMENTS					
<u>Nonrestricted</u>	4,465,020	(2,784,255)	4,949,037	6,629,802	8,348,746
<u>Restricted</u>					
Customer Deposits	489,052	-	-	489,052	333,021
City of Brainerd Contribution	131,665	-	-	131,665	64,451
Conservation Incentive Program	497,462	-	-	497,462	307,611
Water and Sewer Accessibility Charges	-	676,964	7,138	684,102	559,102
Construction Bond Proceeds	-	-	-	-	1,396,950
Debt Service Reserve	1,117,250	1,542,554	2,140,023	4,799,827	4,515,554
Total Restricted Cash and Investments	2,235,429	2,219,518	2,147,161	6,602,108	7,176,689
Total Cash and Investments	6,700,449	(564,737)	7,096,198	13,231,910	15,525,435
CURRENT ASSETS					
Accounts Receivable	3,875,157	639,352	4,514,111	9,028,620	4,298,010
Interest Receivable	16,728	2,374	20,290	39,392	22,383
Inventory	2,135,887	136,398	-	2,272,285	1,651,735
Prepaid Expenses	191,683	73,856	33,935	299,474	299,155
Total Current Assets	6,219,455	851,980	4,568,336	11,639,771	6,271,283
OTHER ASSETS					
Bonds and Notes Receivable	-	-	-	-	4,330,334
Interest Receivable - Notes Receivable	-	-	30,400	30,400	38,900
Service Territory Acquisitions, Net of Accumulated Amortization	197,783	-	-	197,783	226,483
Deferred Outflows of Resources	630,567	210,190	210,190	1,050,947	1,547,818
Investment in Solar Generation Facility	662,073	-	-	662,073	567,000
Total Other Assets	1,490,423	210,190	240,590	1,941,203	6,710,535
Total Assets	39,644,432	22,926,368	32,985,055	95,555,855	94,508,319
LIABILITIES AND NET ASSETS					
NET POSITION					
Net Investment in Capital Assets	19,820,537	11,572,971	9,761,827	41,155,335	37,734,659
Restricted	-	1,645,016	2,056,469	3,701,485	7,759,938
Unrestricted	7,099,991	(2,654,790)	8,423,394	12,868,595	10,372,153
Total Net Position	26,920,528	10,563,197	20,241,690	57,725,415	55,866,750
LONG-TERM LIABILITIES					
Revenue Bonds Payable	4,500,000	10,140,000	2,487,400	17,127,400	15,606,600
PFA Construction Loan Payable	-	-	6,870,000	6,870,000	8,455,000
Compensated Absences	670,008	280,367	181,359	1,131,734	1,252,937
Other Postemployment Benefit Obligation	219,726	73,241	73,241	366,208	384,493
Net Pension Liability	2,043,276	681,092	681,092	3,405,460	4,926,260
Deferred Inflows of Resources	781,983	260,661	260,661	1,303,305	190,494
Capital Lease Payable	369,696	2,937	2,937	375,570	396,452
Revenue Bond Premium	39,935	632,747	106,928	779,610	805,155
Total Long-Term Liabilities	8,624,624	12,071,045	10,663,618	31,359,287	32,017,391
CURRENT LIABILITIES					
Accounts Payable	1,552,359	5,371	-	1,557,730	1,510,064
Revenue Bonds Payable	1,040,000	75,000	79,200	1,194,200	1,920,600
PFA Construction Loan Payable	-	-	1,585,000	1,585,000	1,536,000
Capital Lease Payable	17,937	5,280	5,280	28,497	28,497
Payable to City of Brainerd	131,665	19,550	243,386	394,601	290,300
Conservation Incentive Program Payable	497,462	-	-	497,462	307,611
Accrued Expenses					
Salaries and Withholding Taxes	162,243	79,544	52,927	294,714	312,775
Sales Taxes	187,704	4,919	-	192,623	128,110
Bond Interest	20,858	102,462	113,954	237,274	257,200
Customer Deposits	489,052	-	-	489,052	333,021
Total Current Liabilities	4,099,280	292,126	2,079,747	6,471,153	6,624,178
Total Liabilities	12,723,904	12,363,171	12,743,365	37,830,440	38,641,569
Total Liabilities and Net Position	\$ 39,644,432	\$ 22,926,368	\$ 32,985,055	\$ 95,555,855	\$ 94,508,319

BRAINERD PUBLIC UTILITIES
COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION BY DEPARTMENT
FOR THE SIX MONTH PERIOD ENDED JUNE 30, 2024, 2023, AND 2022

	June 30, 2024				Totals	
	Electric	Water	Wastewater Treatment	Total	June 30,	
					2023	2022
OPERATING REVENUES						
<u>Utility Revenues</u>	\$ 13,568,426	\$ 1,593,922	\$ 1,310,420	\$ 16,472,768	\$ 13,812,076	\$ 12,931,944
Other Operating Revenue	259,862	155,799	460,884	876,545	636,067	587,487
Total Operating Revenue	13,828,288	1,749,721	1,771,304	17,349,313	14,448,143	13,519,431
OPERATING EXPENSES						
<u>Purchased Power</u>	9,305,500	-	-	9,305,500	6,109,197	6,240,413
<u>Production/Generation</u>						
Salaries and Wages	139,227	233,545	219,973	592,745	740,169	623,625
Operations and Maintenance	11,915	152,163	447,251	611,329	661,755	564,018
Employee Benefits	48,841	79,759	71,436	200,036	224,002	209,953
Other Charges	1,779	470	10,895	13,144	14,016	40,851
Total Generation/Production Expenses	201,762	465,937	749,555	1,417,254	1,639,942	1,438,447
<u>Distribution</u>						
Salaries and Wages	794,543	295,352	50,337	1,140,232	1,092,929	969,037
Operations and Maintenance	213,624	93,805	80,822	388,251	454,891	436,029
Employee Benefits	250,257	75,433	18,793	344,483	299,622	289,842
Other Charges	59,315	22,629	1,637	83,581	64,051	33,157
Total Distribution Expenses	1,317,739	487,219	151,589	1,956,547	1,911,493	1,728,065
<u>General and Administrative</u>						
Salaries and Wages	422,778	139,041	130,880	692,699	731,365	667,938
Operations and Maintenance	242,577	73,487	76,204	392,268	468,899	448,932
Insurance and Bonds	59,217	14,095	15,643	88,955	179,469	148,932
Employee Benefits	158,771	65,272	58,903	282,946	512,411	266,899
Other Charges	226,554	64,642	71,254	362,450	296,265	250,377
Total Gen. and Admin. Expenses	1,109,897	356,537	352,884	1,819,318	2,188,409	1,783,078
<u>Depreciation and Amortization</u>	1,137,584	631,018	875,220	2,643,822	2,520,931	2,593,800
Total Operating Expenses	13,072,482	1,940,711	2,129,248	17,142,441	14,369,972	13,783,803
NET OPERATING INCOME (LOSS)	755,806	(190,990)	(357,944)	206,872	78,171	(264,372)
NONOPERATING REVENUE (EXPENSE)						
Interest Revenue - Investments	43,139	11,184	144,531	198,854	8,051	(536,116)
Bond Premium	6,048	62,942	4,272	73,262	85,575	200,689
Interest Revenue - Notes Receivable	-	-	41,158	41,158	53,835	63,753
Local Option Sales Tax	-	-	730,735	730,735	877,123	847,283
Interest Expense - Bonds	(83,882)	(138,091)	(145,670)	(367,643)	(427,355)	(486,655)
Other	-	832	14,814	15,646	35,934	54,060
Total Nonoperating Revenue (Expense)	(34,695)	(63,133)	789,840	692,012	633,163	143,014
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	721,111	(254,123)	431,896	898,884	711,334	(121,358)
TRANSFERS TO THE CITY	(366,790)	-	-	(366,790)	(368,734)	(375,048)
CHANGE IN NET POSITION	\$ 354,321	\$ (254,123)	\$ 431,896	\$ 532,094	\$ 342,600	\$ (496,406)

BRainerd PUBLIC UTILITIES
COMBINING STATEMENT OF NET POSITION FOR ELECTRIC DEPARTMENT
JUNE 30, 2024 AND 2023

	June 30, 2024			2023
	Generation	Distribution	Total	
ASSETS				
UTILITY PLANT				
Construction in Progress	\$ 1,003,669	\$ 2,339,158	\$ 3,342,827	\$ 1,790,056
Right-to-Use	-	421,686	421,686	421,686
In Service	7,737,334	40,432,696	48,170,030	46,430,822
Total Investment in Utility Plant	8,741,003	43,193,540	51,934,543	48,642,564
Less: Accumulated Depreciation	(2,714,921)	(23,985,517)	(26,700,438)	(24,424,792)
Net Utility Plant	6,026,082	19,208,023	25,234,105	24,217,772
CASH AND INVESTMENTS				
<u>Nonrestricted</u>	(4,406,110)	8,871,130	4,465,020	6,139,629
<u>Restricted</u>				
Customer Deposits	-	489,052	489,052	333,021
City of Brainerd Contribution	-	131,665	131,665	64,451
Conservation Incentive Program	-	497,462	497,462	307,611
Debt Service Reserve	686,750	430,500	1,117,250	1,117,250
Total Restricted Cash and Investments	686,750	1,548,679	2,235,429	1,822,333
Total Cash and Investments	(3,719,360)	10,419,809	6,700,449	7,961,962
CURRENT ASSETS				
Accounts Receivable	-	3,875,157	3,875,157	3,102,801
Interest Receivable	-	16,728	16,728	9,840
Inventory	-	2,135,887	2,135,887	1,491,247
Prepaid Expenses	33,100	158,583	191,683	171,777
Total Current Assets	33,100	6,186,355	6,219,455	4,775,665
OTHER ASSETS				
Service Territory Acquisitions, Net of Accumulated Amortization	-	197,783	197,783	226,483
Deferred Outflows of Resources	105,093	525,474	630,567	928,690
Investment in Solar Generation Facility	-	662,073	662,073	567,000
Total Other Assets	105,093	1,385,330	1,490,423	1,722,173
Total Assets	2,444,915	37,199,517	39,644,432	38,677,572
LIABILITIES AND NET ASSETS				
Net Investment in Capital Assets	2,656,147	17,164,390	19,820,537	17,842,799
Unrestricted	(4,570,763)	11,670,754	7,099,991	7,392,025
Total Net Position	(1,914,616)	28,835,144	26,920,528	25,234,824
LONG-TERM LIABILITIES				
Revenue Bonds Payable	3,095,000	1,405,000	4,500,000	5,540,000
Compensated Absences	90,092	579,916	670,008	784,167
Other Postemployment Benefit Obligation	36,622	183,104	219,726	230,697
Net Pension Liability	340,546	1,702,730	2,043,276	2,955,756
Deferred Inflows of Resources	130,330	651,653	781,983	114,296
Capital Lease Payable	-	369,696	369,696	382,086
Revenue Bond Premium	39,935	-	39,935	52,950
Total Long-Term Liabilities	3,732,525	4,892,099	8,624,624	10,059,952
CURRENT LIABILITIES				
Accounts Payable	-	1,552,359	1,552,359	1,290,773
Revenue Bonds Payable	605,000	435,000	1,040,000	1,040,000
Capital Lease Payable	-	17,937	17,937	17,937
Payable to City of Brainerd	-	131,665	131,665	64,451
Conservation Incentive Program Payable	-	497,462	497,462	307,611
Accrued Expenses				
Salaries and Withholding Taxes	12,933	149,310	162,243	185,436
Sales Taxes	11	187,693	187,704	123,567
Bond Interest	9,062	11,796	20,858	20,000
Customer Deposits	-	489,052	489,052	333,021
Total Current Liabilities	627,006	3,472,274	4,099,280	3,382,796
Total Liabilities	4,359,531	8,364,373	12,723,904	13,442,748
Total Liabilities and Net Position	\$ 2,444,915	\$ 37,199,517	\$ 39,644,432	\$ 38,677,572

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - ELECTRIC DEPARTMENT
FOR THE SIX MONTH PERIOD ENDED JUNE 30, 2024, 2023, AND 2022

	June 30, 2024			Variance With Budget - Positive (Negative)	Year to Date June 30,	
	Current Month	Year to Date	Budget		2023	2022
OPERATING REVENUES						
<u>Utility Revenues</u>						
Residential	\$ 459,175	\$ 3,125,159	\$ 3,480,000	\$ (354,841)	\$ 3,439,762	\$ 3,260,472
Commercial	842,949	4,857,312	5,310,000	(452,688)	5,165,746	4,857,732
Medium/Large Commercial	216,331	1,107,510	1,374,000	(266,490)	1,281,201	1,503,924
Industrial	643,509	3,906,365	1,800,000	2,106,365	688,651	70,980
City of Brainerd	28,758	176,215	181,200	(4,985)	181,874	175,981
BPU	54,172	395,865	390,000	5,865	429,969	419,640
Total Utility Revenue	2,244,894	13,568,426	12,535,200	1,033,226	11,187,203	10,288,729
<u>Other Operating Revenue</u>						
Penalties	8,900	71,507	51,000	20,507	63,683	60,807
Other	34,414	188,355	49,200	139,155	147,709	121,807
Total Other Operating Revenue	43,314	259,862	100,200	159,662	211,392	182,614
Total Operating Revenue	2,288,208	13,828,288	12,635,400	1,192,888	11,398,595	10,471,343
OPERATING EXPENSES						
<u>Purchased Power</u>						
All Other Customers	941,691	5,337,018	4,222,800	(1,114,218)	5,083,316	6,240,413
Solar Generation - Airport	83,796	360,436	360,000	(436)	409,137	-
Crypto Mining Customers	592,087	3,608,046	3,055,200	(552,846)	616,744	-
Total Purchased Power Expense	1,617,574	9,305,500	7,638,000	(1,667,500)	6,109,197	6,240,413
<u>Generation</u>						
Salaries and Wages	17,090	139,227	76,800	(62,427)	290,889	255,119
Operations and Maintenance	551	11,915	19,800	7,885	27,598	12,336
Employee Benefits	7,806	48,841	25,800	(23,041)	80,886	77,765
Other Charges	-	1,779	3,000	1,221	220	17,570
Depreciation	27,400	164,400	163,200	(1,200)	163,200	160,800
Total Generation Expenses	52,847	366,162	288,600	(77,562)	562,793	523,590
<u>Distribution</u>						
Salaries and Wages	122,352	794,543	805,200	10,657	751,555	683,110
Operations and Maintenance	54,402	213,624	229,200	15,576	169,264	227,540
Employee Benefits	41,190	250,257	234,000	(16,257)	202,626	193,889
Other Charges	708	59,315	28,200	(31,115)	44,766	20,730
Depreciation and Amortization	147,500	881,900	856,200	(25,700)	855,000	858,000
Total Distribution Expenses	366,152	2,199,639	2,152,800	(46,839)	2,023,211	1,983,269
<u>General and Administrative</u>						
Salaries and Wages	57,582	422,778	431,400	8,622	432,080	389,929
Operations and Maintenance	43,174	242,577	254,400	11,823	298,742	266,525
Insurance and Bonds	8,164	59,217	113,400	54,183	105,729	93,881
Employee Benefits	75,676	158,771	221,400	62,629	301,317	166,581
Other Charges	37,245	226,554	198,000	(28,554)	198,576	162,513
Depreciation and Amortization	15,214	91,284	84,600	(6,684)	85,893	86,400
Total Gen. and Admin. Expenses	237,055	1,201,181	1,303,200	102,019	1,422,337	1,165,829
Total Operating Expenses	2,273,628	13,072,482	11,382,600	(1,689,882)	10,117,538	9,913,101
NET OPERATING INCOME	14,580	755,806	1,252,800	(496,994)	1,281,057	558,242
NONOPERATING REVENUE						
Interest Revenue - Investments	13,574	43,139	4,800	38,339	(28,302)	(197,268)
Interest Expense - Bonds	(12,882)	(83,882)	(78,400)	(5,482)	(95,874)	(106,976)
Sale of Renewable Energy Credits	-	-	-	-	-	-
Bond Premium	1,008	6,048	6,600	(552)	7,262	30,287
Gain on Disposal of Capital Assets	-	-	600	(600)	-	13,931
Total Nonoperating Revenue	1,700	(34,695)	(66,400)	31,705	(116,914)	(260,026)
INCOME BEFORE TRANSFERS TO THE CITY	16,280	721,111	1,186,400	(465,289)	1,164,143	298,216
TRANSFERS TO THE CITY	(62,020)	(366,790)	(408,000)	41,210	(368,734)	(375,048)
CHANGE IN NET POSITION	<u>\$ (45,740)</u>	<u>\$ 354,321</u>	<u>\$ 778,400</u>	<u>\$ (424,079)</u>	<u>\$ 795,409</u>	<u>\$ (76,832)</u>

BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - ELECTRIC DEPARTMENT
FOR THE SIX MONTH PERIOD ENDED JUNE 30, 2024, 2023, AND 2022

	KWH SOLD			REVENUE			AVERAGE REVENUE PER KWH		
	PERIOD ENDED JUNE 30,			PERIOD ENDED JUNE 30,			PERIOD ENDED JUNE 30,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	25,513,024	27,417,206	27,720,005	\$ 3,125,159	\$ 3,439,762	\$ 3,260,472	\$ 0.1225	\$ 0.1255	\$ 0.1176
Commercial	18,797,644	19,717,714	20,428,821	4,857,312	5,165,746	4,857,732	0.2584	0.2620	0.2378
Medium/Large Commercial	32,248,357	33,651,532	35,014,457	1,107,510	1,969,852	1,503,924	0.0343	0.0585	0.0430
Industrial	79,609,182	10,449,323	1,116,000	3,906,365	688,651	70,980	0.0491	-	-
City	1,026,504	977,045	1,062,872	176,215	181,874	175,981	0.1717	0.1861	0.1656
BPU	3,659,737	3,850,654	4,057,543	395,865	429,969	419,640	0.1082	0.1117	0.1034
Total	<u>160,854,448</u>	<u>85,614,151</u>	<u>88,283,698</u>	<u>\$ 9,662,061</u>	<u>\$ 11,187,203</u>	<u>\$ 10,217,749</u>	<u>\$ 0.0601</u>	<u>\$ 0.1307</u>	<u>\$ 0.1157</u>
% Change From Previous Year	<u>87.88%</u>	<u>-3.02%</u>	<u>NA</u>	<u>-13.63%</u>	<u>9.49%</u>	<u>NA</u>	<u>-54.03%</u>	<u>12.90%</u>	<u>NA</u>

	% TO TOTAL - KWH			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED JUNE 30,			PERIOD ENDED JUNE 30,			PERIOD ENDED JUNE 30,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	15.86%	32.02%	31.40%	32.34%	30.75%	31.91%	6,946	6,917	6,868
Commercial	11.69%	23.03%	23.14%	50.27%	46.18%	47.54%	1,227	1,224	1,225
Medium/Large Commercial	20.05%	39.31%	39.66%	11.46%	17.61%	14.72%	67	69	65
Industrial	49.49%	12.21%	1.26%	40.43%	6.16%	0.69%	1	1	1
City	0.64%	1.14%	1.20%	1.82%	1.63%	1.72%	48	49	46
BPU	2.28%	4.50%	4.60%	4.10%	3.84%	4.11%	37	36	36
Total	<u>100.00%</u>	<u>112.21%</u>	<u>101.26%</u>	<u>140.43%</u>	<u>106.16%</u>	<u>100.69%</u>	<u>8,326</u>	<u>8,296</u>	<u>8,241</u>
% Change From Previous Year							<u>0.36%</u>	<u>0.67%</u>	<u>NA</u>

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - WATER DEPARTMENT
FOR THE SIX MONTH PERIOD ENDED JUNE 30, 2024, 2023, AND 2022

	June 30, 2024			Variance	Year to Date	
	Current	Year to	Budget	With Budget -	June 30,	
	Month	Date		Positive	2023	2022
				(Negative)		
OPERATING REVENUES						
<u>Utility Revenues</u>						
Residential	\$ 137,880	\$ 774,416	\$ 841,200	\$ (66,784)	\$ 786,740	\$ 742,986
Commercial	175,188	719,880	735,000	(15,120)	634,181	834,466
City of Brainerd	13,906	54,915	69,000	(14,085)	61,132	55,393
BPU	9,735	44,711	48,000	(3,289)	41,243	37,487
Total Utility Revenue	336,709	1,593,922	1,693,200	(99,278)	1,523,296	1,670,332
<u>Other Operating Revenue</u>						
Penalties	2,132	13,452	10,200	3,252	11,293	10,993
Other	6,862	142,347	11,100	131,247	13,575	13,547
Total Other Operating Revenue	8,994	155,799	21,300	134,499	24,868	24,540
Total Operating Revenue	345,703	1,749,721	1,714,500	35,221	1,548,164	1,694,872
OPERATING EXPENSES						
<u>Production</u>						
Salaries and Wages	34,471	233,545	271,200	37,655	227,474	134,537
Operations and Maintenance	21,347	152,163	136,800	(15,363)	112,163	141,743
Employee Benefits	13,141	79,759	88,200	8,441	82,878	67,476
Other Charges	-	470	300	(170)	545	150
Depreciation	15,200	91,200	133,800	42,600	133,200	135,600
Total Production Expenses	84,159	557,137	630,300	73,163	556,260	479,506
<u>Distribution</u>						
Salaries and Wages	46,169	295,352	298,800	3,448	300,158	218,590
Operations and Maintenance	25,022	93,805	149,700	55,895	179,888	104,778
Employee Benefits	12,190	75,433	99,600	24,167	82,150	72,703
Other Charges	179	22,629	8,100	(14,529)	17,154	11,238
Depreciation	85,400	512,400	414,000	(98,400)	407,400	414,000
Total Distribution Expenses	168,960	999,619	970,200	(29,419)	986,750	821,309
<u>General and Administrative</u>						
Salaries and Wages	23,865	139,041	151,200	12,159	152,890	141,798
Operations and Maintenance	12,651	73,487	101,700	28,213	91,746	100,246
Insurance and Bonds	2,656	14,095	34,200	20,105	34,903	25,452
Employee Benefits	9,928	65,272	79,800	14,528	107,994	51,787
Other Charges	9,982	64,642	47,100	(17,542)	45,128	43,806
Depreciation	4,569	27,418	24,000	(3,418)	23,820	31,200
Total Gen. and Admin. Expenses	63,651	383,955	438,000	54,045	456,481	394,289
Total Operating Expenses	316,770	1,940,711	2,038,500	97,789	1,999,491	1,695,104
NET OPERATING INCOME (LOSS)	28,933	(190,990)	(324,000)	133,010	(451,327)	(232)
NONOPERATING REVENUE						
Interest Revenue - Investments	2,945	11,184	4,800	6,384	10,264	(21,646)
Local Option Sales Tax - Baxter	-	-	174,600	(174,600)	192,768	173,144
Bond Premium	10,490	62,942	73,800	(10,858)	73,817	150,200
Bond Issuance Costs	-	-	-	-	-	-
Interest Expense - Bonds	(24,050)	(138,091)	(151,200)	13,109	(158,636)	(183,013)
Gain on Disposal of Capital Assets	-	832	-	832	-	-
Total Nonoperating Revenue	(10,615)	(63,133)	102,000	(165,133)	118,213	118,685
INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	18,318	(254,123)	(222,000)	(32,123)	(333,114)	118,453
CAPITAL CONTRIBUTIONS	-	-	-	-	-	-
CHANGE IN NET POSITION	\$ 18,318	\$ (254,123)	\$ (222,000)	\$ (32,123)	\$ (333,114)	\$ 118,453

BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - WATER DEPARTMENT
FOR THE SIX MONTH PERIOD ENDED JUNE 30, 2024, 2023, AND 2022

	GALLONS SOLD			REVENUE			AVERAGE PER 1,000 GALLONS		
	PERIOD ENDED JUNE 30,			PERIOD ENDED JUNE 30,			PERIOD ENDED JUNE 30,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	72,645,283	80,787,763	73,518,894	\$ 774,416	\$ 786,740	\$ 742,986	\$ 10.66	\$ 9.74	\$ 10.11
Commercial	101,612,554	101,358,197	99,785,737	773,325	730,938	666,255	7.61	7.21	6.68
City of Baxter	10,251,000	646,000	98,496,000	46,181	3,026	261,092	4.51	4.68	2.65
Total	<u>184,508,837</u>	<u>182,791,960</u>	<u>271,800,631</u>	<u>\$ 1,593,922</u>	<u>\$ 1,520,704</u>	<u>\$ 1,670,333</u>	<u>\$ 8.64</u>	<u>\$ 8.32</u>	<u>\$ 6.15</u>
% Change From Previous Year	<u>0.94%</u>	<u>-32.75%</u>	<u>NA</u>	<u>4.81%</u>	<u>-8.96%</u>	<u>NA</u>	<u>3.84%</u>	<u>35.37%</u>	<u>NA</u>

	% TO TOTAL - GALLONS			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED JUNE 30,			PERIOD ENDED JUNE 30,			PERIOD ENDED JUNE 30,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	39.37%	44.20%	27.05%	48.59%	51.74%	44.48%	4,082	4,065	3,988
Commercial	55.07%	55.45%	36.71%	48.52%	48.07%	39.89%	989	983	1,006
City of Baxter	5.56%	0.35%	36.24%	2.90%	0.20%	15.63%	1	1	1
Total	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>5,072</u>	<u>5,049</u>	<u>4,995</u>
% Change From Previous Year							<u>0.46%</u>	<u>1.08%</u>	<u>NA</u>

BRAINERD PUBLIC UTILITIES
STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION - WASTEWATER TREATMENT DEPARTMENT
FOR THE SIX MONTH PERIOD ENDED JUNE 30, 2024, 2023, AND 2022

	June 30, 2024			Variance With Budget - Positive (Negative)	Year to Date June 30,	
	Current Month	Year to Date	Budget		2023	2022
OPERATING REVENUES						
<u>Utility Revenues</u>						
Residential	\$ 123,548	\$ 766,407	\$ 753,000	\$ 13,407	\$ 715,050	\$ 697,387
Commercial	75,754	544,013	410,100	133,913	386,527	346,475
Total Utility Revenue	199,302	1,310,420	1,163,100	147,320	1,101,577	1,043,862
<u>Other Operating Revenue</u>						
Penalties	2,926	18,613	13,800	4,813	14,983	15,155
Reimbursement of Expenses - Baxter	76,134	392,554	372,000	20,554	384,101	360,735
Other	46,304	49,717	3,000	46,717	723	4,442
Total Other Operating Revenue	125,364	460,884	388,800	72,084	399,807	380,332
Total Operating Revenue	324,666	1,771,304	1,551,900	219,404	1,501,384	1,424,194
OPERATING EXPENSES						
<u>Treatment</u>						
Salaries and Wages	34,169	219,973	206,400	(13,573)	221,806	233,969
Operations and Maintenance	53,400	447,251	483,900	36,649	521,994	409,939
Employee Benefits	11,557	71,436	72,600	1,164	60,238	64,712
Other Charges	887	10,895	19,800	8,905	13,251	23,131
Depreciation	119,200	715,200	708,000	(7,200)	702,000	749,400
Total Treatment Expenses	219,213	1,464,755	1,490,700	25,945	1,519,289	1,481,151
<u>Lift Stations</u>						
Salaries and Wages	6,950	50,337	72,600	22,263	41,216	67,337
Operations and Maintenance	16,932	80,822	94,800	13,978	105,739	103,711
Employee Benefits	2,935	18,793	26,400	7,607	14,846	23,251
Other Charges	180	1,637	1,200	(437)	2,131	1,189
Depreciation	23,000	138,000	134,400	(3,600)	133,200	136,200
Total Collection Expenses	49,997	289,589	329,400	39,811	297,132	331,688
<u>General and Administrative</u>						
Salaries and Wages	19,469	130,880	141,600	10,720	146,395	136,211
Operations and Maintenance	11,747	76,204	67,200	(9,004)	78,411	82,161
Insurance and Bonds	1,423	15,643	38,400	22,757	38,837	29,599
Employee Benefits	9,057	58,903	77,400	18,497	103,100	48,531
Other Charges	11,817	71,254	54,000	(17,254)	52,561	44,055
Depreciation and Amortization	3,670	22,020	17,400	(4,620)	17,218	22,200
Total Gen. and Admin. Expenses	57,183	374,904	396,000	21,096	436,522	362,757
Total Operating Expenses	326,393	2,129,248	2,216,100	86,852	2,252,943	2,175,596
NET OPERATING LOSS	(1,727)	(357,944)	(664,200)	306,256	(751,559)	(751,402)
NONOPERATING REVENUE						
Interest Revenue - Investments	40,579	144,531	27,000	117,531	26,089	(317,202)
Interest Revenue - Notes Receivable	7,600	41,158	46,200	(5,042)	53,835	63,753
Interest Expense - Bonds	(24,000)	(145,670)	(181,800)	36,130	(172,845)	(196,666)
Bond Premium	712	4,272	4,200	72	4,496	20,202
Local Option Sales Tax - Brainerd	92,240	730,735	736,200	(5,465)	638,091	632,544
Local Option Sales Tax - Baxter	-	-	36,600	(36,600)	46,264	41,595
Federal Grant Revenue - Build America Bond	(10,127)	14,814	31,200	(16,386)	35,934	40,129
Gain (Loss) on Disposal of Capital Assets	-	-	-	-	-	-
Total Nonoperating Revenue	107,004	789,840	699,600	90,240	631,864	284,355
CHANGE IN NET POSITION	<u>\$ 105,277</u>	<u>\$ 431,896</u>	<u>\$ 35,400</u>	<u>\$ 396,496</u>	<u>\$ (119,695)</u>	<u>\$ (467,047)</u>

BRAINERD PUBLIC UTILITIES
OPERATING STATISTICS - WASTEWATER TREATMENT DEPARTMENT
FOR THE SIX MONTH PERIOD ENDED JUNE 30, 2024, 2023, AND 2022

	GALLONS PROCESSED			REVENUE			AVERAGE PER 1,000 GALLONS		
	PERIOD ENDED JUNE 30,			PERIOD ENDED JUNE 30,			PERIOD ENDED JUNE 30,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	72,213,302	80,189,371	72,995,411	\$ 766,407	\$ 715,050	\$ 697,387	\$ 10.61	\$ 8.92	\$ 9.55
Commercial	81,029,520	77,180,265	77,994,405	544,013	386,527	346,476	6.71	5.01	4.44
City of Baxter	115,087,000	118,372,000	114,395,000	392,554	384,101	360,735	3.41	3.24	3.15
Total	<u>268,329,822</u>	<u>275,741,636</u>	<u>265,384,816</u>	<u>\$ 1,702,974</u>	<u>\$ 1,485,678</u>	<u>\$ 1,404,598</u>	<u>\$ 6.35</u>	<u>\$ 5.39</u>	<u>\$ 5.29</u>
% Change From Previous Year	<u>-2.69%</u>	<u>3.90%</u>	<u>NA</u>	<u>14.63%</u>	<u>5.77%</u>	<u>NA</u>	<u>17.79%</u>	<u>1.80%</u>	<u>NA</u>
	% TO TOTAL - GALLONS			% TO TOTAL - REVENUE			TOTAL METERS IN SERVICE		
	PERIOD ENDED JUNE 30,			PERIOD ENDED JUNE 30,			PERIOD ENDED JUNE 30,		
	2024	2023	2022	2024	2023	2022	2024	2023	2022
Residential	26.91%	29.08%	27.51%	45.00%	48.13%	49.65%	4,057	4,048	3,993
Commercial	30.20%	27.99%	29.39%	31.94%	26.02%	24.67%	845	844	835
City of Baxter	42.89%	42.93%	43.11%	23.05%	25.85%	25.68%	1	1	1
Total	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>100.00%</u>	<u>4,903</u>	<u>4,893</u>	<u>4,829</u>
% Change From Previous Year							<u>0.20%</u>	<u>1.33%</u>	<u>NA</u>



BRAINERD PUBLIC UTILITIES

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Brainerd Public Utilities Operations Managers Updates August 27, 2024

Water Distribution:

On August 1, 2014, we started collecting flow testing and pressure monitoring data in the distribution system. Our crews installed 7 pressure monitors and conducted flow and pressure tests at 24 locations (see attached map). The state hospital tower was taken out of service during the testing period. This process allows us to gather data under controlled conditions to ensure our testing parameters are reliable. SEH is currently analyzing the data and making updates to the water model. The testing was completed on August 13, 2014.

Hydrant painting is underway. Crews have been cleaning and painting in the Northeast portions of the system.

The water main and service lines are almost complete in the final phase of the South 7th reconstruction project. The water crew will conduct the final walk-through in the next few weeks.

On 8-7-27, we received a report of water coming out of the ground at 1003 So 7th St. The Service Crew found the service line to 1002 South 8th St. leaking. The crew installed a temporary connection from the neighbor's house and shut off the service line. It was determined that the service line was a galvanized pipe, and it was replaced on 8-12-24.

The lead service line inventory GIS data will be sent to Bolton & Menk and MDH by 8-30-24.

Hydro:

A weather station was installed on the powerhouse. This data can be documented during significant local rainfalls to help understand soil saturation at the site. This data will also be used to determine wind speeds during weather events. This information will help us understand what speeds are impacting the overhead electric distribution system.

Flows: July 1st through August 1st - Peak 11,500cfs on July 1st, Low 3220cfs on July 27th.

Electric Distribution:

Inspections of the underground electric distribution system are being conducted. Focusing on the loads served by the Buffalo hills step down transformer. This is part of preventive maintenance to ensure the safety and reliability of the electrical system. During the maintenance phase some parts of the underground system will be replaced. This information will help outline the maintenance activities for the 2025 construction season.

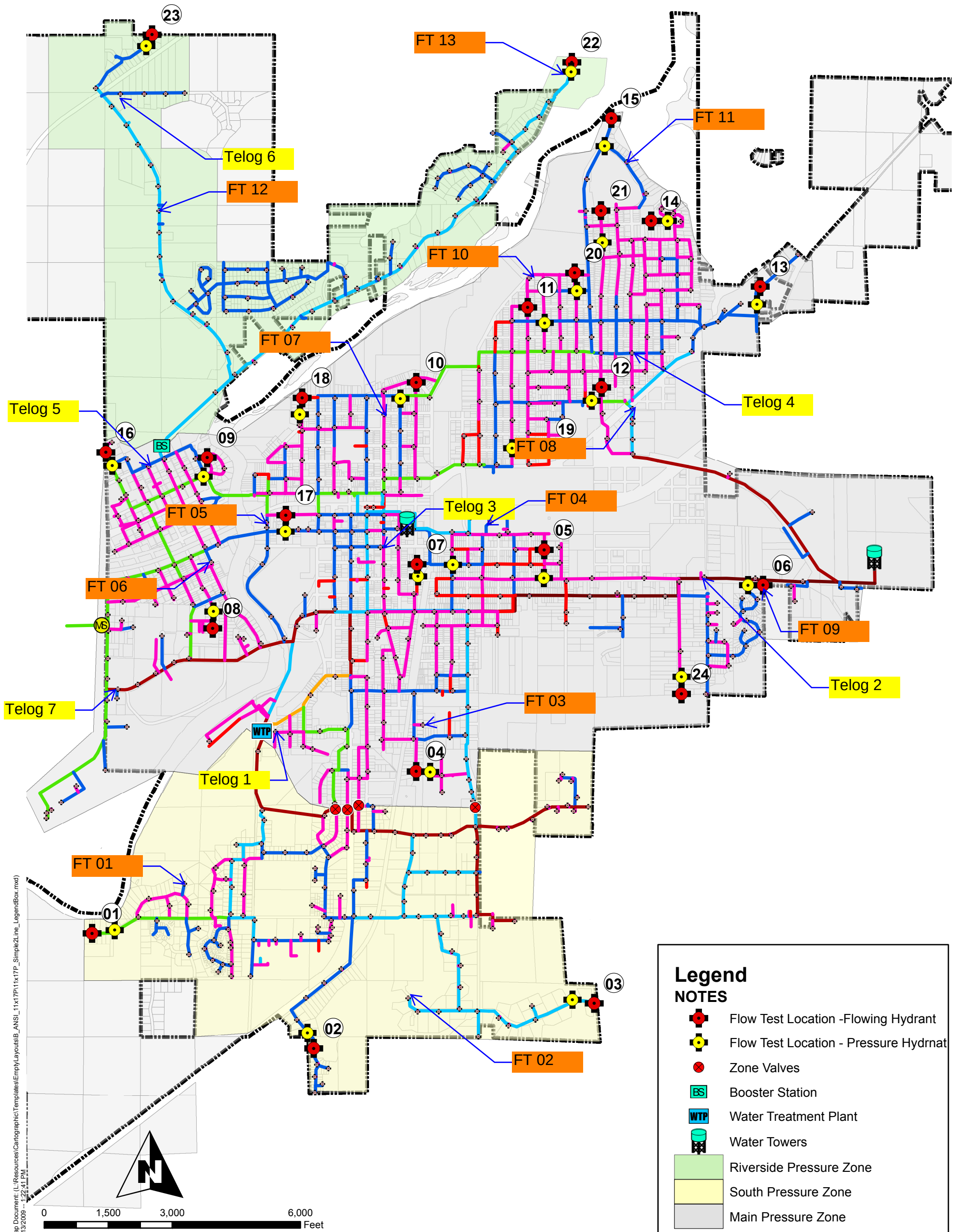
Crews are also performing overhead line inspections. This involves updating the mapping and identifying the necessary vegetation and right of way management for this winter.

The underground VFI (vacuum fault interrupter) in Baxter has been replaced. It has been out of service for over a year due to a ground fault. The replacement VFI is SCADA (supervisory control and data acquisition) ready. Fiber will be installed, and the information will be added to the outage management system.

OUTAGE REPORT JULY 2024

Location	Date	Meters	Time	Cause	Solution	Staff Involved
1400 Pine St.	1-Jul	82	16 min	Tree on Primary	Removed Tree	4
1000 block Mill ave	5-Jul	26	1 hr 5 min	Bad transformer	Replaced transformer	4
200 block HWY 210	10-Jul	242	35 min	main breaker in st. Joes sub (Hot temp. outside)	changed settings on relay	12
1200 block 8th ave.	11-Jul	12	1 hr 2 min	transformer failure	Replaced transformer	4
1200 block Norwood	21-Jul	12	1 hr 6 min	Squirrel on transformer	added cover-up	4
700 block 8th ave	31-Jul	1	8 min	tree on secondary (storm)	repaired service line	4
400 block N 9th	31-Jul	1	20 min	tree on secondary (storm)	repaired service line	4

This map is neither a legally recorded map nor a survey map and is not intended to be used as one. This map is a compilation of records, information, and data gathered from various sources listed on this map and is to be used for reference purposes only. SEH does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and SEH does not represent that the GIS Data can be used for navigational, tracking, or any other purpose requiring existing measurement of distance or direction or precision in the depiction of geographic features. The user of this map acknowledges that SEH shall not be liable for any damages which arise out of the user's access or use of data provided.



Legend
NOTES

Flow Test Location -Flowing Hydrant

Flow Test Location - Pressure Hydrnat

Zone Valves

Booster Station

Water Treatment Plant

Water Towers

Riverside Pressure Zone

South Pressure Zone

Main Pressure Zone

Map Document: (L:\Resources\Cartographic\Templates\EmptyLayoutB_ANSI_11x17P11x17P_Simple2Line_LayoutBox.mxd)
2/13/2009 -- 1:22:41 PM



Project Number: BRDPU 127202
Print Date: 08/27/214
Map by: CTK
Projection: Crow Wing County ft.
Source: City of Brainerd

Water Distribution System Modeling
Brainerd Public Utilities

APPENDIX A
Fire Flow Testing
Field Locations



BRAINERD PUBLIC UTILITIES

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Brainerd Public Utilities Water Production Department Report August 2024

July 2024 Water Production

Water pumped to North distribution system was 52,983,000 gallons with an average daily flow of 1,709,000 gallons. Water pumped to South distribution system was 7,652,000 gallons with an average daily flow of 246,000 gallons. Chemical usage averages for the month: 3.805 gallons of fluoride per day, 10.581 gallons of caustic soda per day, 6.923 gallons of orthophosphate per day, 30.939 pounds of gas chlorine per day. 7 filter backwashes occurred using an average of 508,000 gallons per backwash.

Wells

8/1/24 After hours 02:50 call-out: Well #7 alarm. faulted (over temperature) due to a variable frequency drive (VFD) cooling fan failure. Water Plant Operator Andy Moody and Manager Charlie Gammon rotated well combination to address electrical issue the following day. Maintenance electrician Brent Yaunick replaced the cooling fan which placed Well #7 back in service.

Filtration Plant

7/31/24 After hours 21:50 call-out: low level filter alarm (Coke filter bed #4). Water Plant Operator Andy Moody and Manager Charlie Gammon worked through taking that area of the plant off-line and adjusting other areas to make up for the loss. The following day worked on air actuator to recalibrate valve opening and closing positions. Back in service. 8/3/24 After hours 18:50 plant air system failure, checked over restarted and place back in service.

Booster Pump Stations

Riverside booster station and Lum Park booster station generators were test ran to ensure emergency operations. The chlorine injection pump at Riverside Booster was shut down due to adequate chlorine residual. Lum Park chlorine injection is still in operation.

Filter plant media replacement

We ordered 700 60 lb. bags of filter media along with 460 50 lb bags of support rock and gravel. As soon as scheduling allows, we will start removal and replacement of the media in catalyzer #2. We received the support gravel on August 19, 2024, and expect to receive the other media sometime in September.

Well flow meter rehabilitation

After finding errors in flow totals from wells #4 and #6, we pulled out the propeller flow meters from well head. It was found that the bearings were seized. BPU staff replaced bearings, and the wells were placed back in service.

North, High Service pump rebuild

Requesting quotes to rebuild the two North high service pumps. These items will be placed on the capital improvement plan (CIP) budget for approval.

Baxter interconnect flow

Total monthly flow 16,673,000 gallons. Average daily flow 555,766 gallons.



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Brainerd Public Utilities Wastewater Manager's Report August 2024

LIFT STATIONS

Ongoing maintenance of wet wells, backup floats and generator testing, for the 17 lift stations. Replaced discharge elbow at Brian Lift Station. Replaced Fiber UPS (uninterruptible power supply) and Lum Park Lift Station UPS in Lum Park Booster Station building. Replaced batteries for generator at Main Lift.

Wastewater treatment plant

On-call operator tested Wastewater Treatment Facility and lift stations SCADA alarms. Equipment maintenance is ongoing. Replaced batteries on both plant generators. Rice Lake Construction finished sealing both primary digester covers.

Biosolids

For CY 2024 we applied 3,144,000 gallons biosolids on 30 approved fields. 622 acres and 524 trucks loads. Cropping year 2025 starts September 1, 2024.

Lab

Sent corrected deviations to MPCA Wastewater Laboratory Program Coordinator from the Compliance Evaluation Inspection from May 7, 2024. Sent July 2024 Electronic Daily Monitoring Report. Sampled influent and effluent for copper, extra copper sample from Biosolids. Sampled 2 Baxter sites and 6 Brainerd sites for MPCA PFAS 3Q2024 requirements with Pace Labs. On going Mercury Minimization and, Copper Minimization Plan. Ongoing delegation with Brainerd Significant and Categorical Industrial Users.

Drinking Water

Collecting sites for the Lead and Copper Site Plan and Future Contacts. On going with Water System Optimal Corrosion Control Treatment (OCCT). Collected MDHs 15 required drinking water samples throughout the Brainerd distribution system for coliform and e-coli. with addition to standard testing on-site of the Total Chlorine, Free Chlorine, Phosphate. Sampled 12 coliform and e-coli at the water plant in addition to the standard testing on-site of the Total Chlorine, Free Chlorine, Phosphate. Responded to 7 residential drinking water concerns. Checking Total Chlorine and Phosphate at fire hydrants throughout the distribution system.

River crossing

Project is ongoing.

Generators

Test ran Evergreen Lift, Main Lift, SW6th Lift, portable 25KW, 150KW, 45KW and both plant generators. Added fuel where needed.

After hours call in

Four call ins. 8/3/2024, 1830 hrs. for power bump which effected 2 lift stations and 1 effluent pump. 8/11/2024, 2030 hrs. for SCADA needed rebooting. 8/18/2024, 1520 hrs. for Digester Feed Pump overpressure. 8/21/2024, 2020 hrs. for lost communications at Stonebridge Lift Station.

Personnel

Summer intern Evan Petron's last day was August 23,2024. He was an asset to wastewater treatment facility staff, and we thank him for his efforts and service.

July 2024 Wastewater Daily Monitoring Report (DMR)

Wastewater Influent Flows

Brainerd monthly total flow 51,875,000 gallons, daily average flow 1,673,000 gallons
Baxter monthly total flow 22,221,000 gallons, daily average flow 717,000 gallons.
Combined monthly total flow 74,617,000 gallons, daily average flow 2,407,000 gallons.

Wastewater Effluent Flows

Monthly total flow 73,792,000 gallons

Carbonaceous Biological Oxygen Demand (CBOD) Influent

Brainerd composite monthly average 69 mg/L
Baxter composite monthly average 162 mg/L.
Combined composite monthly average 153 mg/L

Total Suspended Solids (TSS) Influent

Brainerd composite monthly average 156 mg/L.
Baxter composite monthly average 279 mg/L.
Combined monthly average 265 mg/L.

Total Phosphorus Influent

Brainerd Monthly average 4.63 mg/L.
Baxter monthly average 7.79 mg/L.
Combine monthly average 5.41 mg/L

Copper Influent

Brainerd monthly average 207 ug/L
Baxter monthly average 155 ug/L
Combine monthly average 216 ug/L

Mercury Influent

Brainerd monthly 146 ng/L.
Baxter monthly 162 ng/L.
Combine monthly 140 ng/L.

Nitrite+Nitrate Influent

1.47 mg/L

Total Kjeldahl Nitrogen (TKN) Influent

31.7 mg/L

Perfluorooctane Sulfonate (PFOS) Influent

12.9 ng/L

Carbonaceous Biological Oxygen Demand (CBOD) Effluent

Monthly average 3 mg/L, 98% removal.

Total Suspended Solids (TSS) Effluent

Monthly average 4 mg/L. 99% removal.

Total Phosphorus Effluent

Monthly average 1.31 mg/L

Copper Effluent

Monthly average 10.15 ug/L

Mercury Effluent

Monthly average 0.510 ng/L

Nitrite+Nitrate Effluent

4.29 mg/L

Total Kjeldahl Nitrogen (TKN) Effluent

1.66 mg/L

Perfluorooctane Sulfonate (PFOS) Effluent

9.02 ng/L.

Ammonia Effluent

<0.100 mg/L

Fecal Effluent (Most Probable Number) Geo mean

10.51

Biosolids Process Analysis

Waste Activated Sludge 3,115,000 gallons. Average 0.5% solids.

Gravity Belt Thickeners 3,055,696 gallons. Average 7% solids.

Filtrate return 3,039,771 gallons.

Primary Digester raw feed average 5.37% solids

Primary Digester raw feed Volatile 80.28% solids

Primary Digester average 3.34% solids

Primary Digester average Volatile 67.42% solids

Biosolids Storage Tank 189,000 gallons at 2.92% solids.

Average Volatile Solids reduction 57%

My report regarding the attendance of the Summer MMUA Conference:

I attended the MMUA summer conference to gain a better understanding of the various issues facing utilities across the state, which involved all sectors of operations, not limited to just electricity. The event provided valuable insights into the broader spectrum of utility management and operations.

The conference served as an excellent opportunity to engage with representatives from other utilities and connect with vendors. This interaction allowed for a deeper understanding of the common challenges and solutions being explored across the industry.

My day of lectures involved Keynote speakers such as Scott Corwin CEO of APPA who covered topics such as: The American Public Power Association (APPA) focuses on four key pillars of concern:

1. Advocacy: APPA advocates for policies and regulations that support public power utilities, ensuring that their interests are represented at the federal level.
2. Education and Training: Ongoing education and training opportunities to equip utility leaders and employees with the skills and knowledge needed to navigate industry challenges and innovations.
3. Security/Resiliency/Technology: Emphasizing cybersecurity and physical security. Protecting public power utilities from threats that could compromise their operations and infrastructure. Building resilient systems capable of withstanding and recovering from natural disasters, cyber-attacks, and other disruptions to maintain reliable service. Exploration and adoption of new technologies to enhance utility operations, improve service delivery, and meet the evolving needs of communities.
4. Collaboration and Financial Security: Collaboration among utilities, government agencies, and other stakeholders while ensuring financial stability to support long-term success and sustainability in the public power sector.

**Discussion regarding the Department of Energy postponing the deadlines for implementing more energy-efficient transformer standards and reducing the required metal content. That should help with inventory. Allows continuation of production of transformers under current regulations.

RESOURCES for utilities can be found: <https://PublicPower.org/APPA> Webinars for utility employees as well as governing bodies. Check it out!

Session: Protecting your utility from Buy Out with Ursula Schryver – Overview:

When municipal utilities are solicited for purchase or sold to investor-owned utilities (IOUs), there are both advantages and disadvantages to consider. On the positive side, municipalities can receive a substantial one-time payment from the sale, which can be used to fund other community

needs or reduce debt. IOUs often bring greater resources, expertise, and operational efficiency, which can lead to improved service reliability and technological advancements. Additionally, IOUs typically have more experience in navigating complex regulatory environments, which can benefit the utility in meeting federal and state standards.

However, there are significant drawbacks as well. One of the primary concerns is the loss of local control over utility rates, policies, and decision-making, which can result in decisions that may not align with the community's best interests. IOUs, being profit-driven, may raise rates to ensure a return on their investment, leading to higher costs for consumers. Furthermore, the sale could negatively impact the local community by reducing employment opportunities and diminishing the level of community involvement, as IOUs may not prioritize the local area as strongly as a municipally-owned utility would. These factors must be carefully weighed by communities considering the sale of their utility to an IOU.

Overview of stats pertaining to utilities that have sold and those that were solicited. Very enlightening to learn vicariously through others experiences.

Session: Tigerpath. FANTASTIC opportunity to get in front of students and expose them (at a very early age) to career paths of the utility. Hutchinson presenters of this topic.

NOTES: We should consider asking BLAEDC and The Chamber of Commerce how to integrate more of these students into the community and with community leaders. Could be a missed opportunity that we should be exploring. If we are to dig into this a little deeper – may be good to reach out to any one of these presenters for guidance.

Session: Utility Under Pressure with Mark Weaver: Highly suggest visiting his site for resources. www.CommunicationsCounsel.com/resources Included some attachments from his presentation that we could certainly take a page out of his book.

Session: Federal and State Legislative Updates – I did not take notes on this but rather listened intently on the issues that we may be facing in the very near future.

Vendors: I did take a little time to visit with a few vendors. Total Energy Systems and Ziegler were two that I spent a good deal of time with regarding battery storage. In a “nutshell” both essentially summarized that investing in battery storage may not be in the best interest of a utility due to several concerns. 1.) The high initial costs of battery systems can be a significant financial burden which could take decades to recapture the return on investment. Unless the utility is just looking to shave off some peak time. 2.) The current technology has limitations in terms of storage capacity and lifespan, which may not justify the investment. Good information so I’m glad I got a chance to talk to them about pros/cons.

Resources:

<https://www.mmua.org/>

<https://www.publicpower.org/>

Finally, I was asked a question at lunch that I didn't have an immediate response to, but I did say that I would like to come back to revisit. That question? "What do we do well?" (I know the intent of the question was more of...."What does Brainerd do well?" but as a commissioner I wanted to take a moment to reflect on what BPU does well.

Brainerd Public Utilities (BPU) is known for providing reliable service, ensuring minimal disruptions in electricity, water, and wastewater services for residents. BPU actively engages with the local community, supporting initiatives and programs that strengthen the connection between the utility and its customers. More recent efforts to encourage residents to get involved, educate, and participate have certainly improved, especially with new regulations and copper/lead concerns. We strive to keep rates reasonable while balancing operational costs. We emphasize environmental stewardship by investing in renewable energy sources, promoting energy efficiency, and encouraging water conservation. Customer service is another strength, with BPU known for its responsive and helpful approach in addressing issues and communicating clearly with its customers.