

Pursuant to due call and notice thereof, the meeting of the Brainerd Park Board was called to order at 4:00 p.m. by Board President Miller.

Upon roll call, the following board members were noted present: Sandy, Schaefer, Shipe, and Chair Miller.

Also noted as present Public Works Director/City Engineer Dehn, Recreation Specialist Blank, and Administrator Broyles. Mayor Badeaux was noted as present at 4:45 p.m.

Board President Miller opened the meeting with the Pledge of Allegiance to the flag.

Approval of Agenda

MOVED AND SECONDED BY MEMBERS SANDY AND SHIPE, DULY CARRIED, TO APPROVE THE AGENDA.

Approval of Consent Calendar

MOVED AND SECONDED BY MEMBERS SHIPE AND SANDY TO APPROVE THE CONSENT CALENDAR.

Upon roll call, Members Rushmeyer, Sandy, Schaefer, Shipe and Miller voted "aye". No member voted "nay" in approval of the consent calendar.

New Business

Approve Event Application - 4th of July Celebration

City Engineer/Public Works Director Dehn gave an overview of the event. The event is very similar to 2023. There are bands that will be performing at Lyman P. White. Most of the events and food vendors will be at the football field.

MOVED AND SECONDED BY MEMBERS SANDY AND SCHAEFER, DULY CARRIED, TO APPROVE THE 4TH OF JULY CELEBRATION EVENT APPLICATION FOR LYMAN P. WHITE PARK.

Approve Request to Install Outlet at Bane Park

City Engineer/Public Works Director Dehn stated that Northern Lights Electric has offered to provide services to install an electrical outlet at the Pony field at Bane Park. This will come at no cost to the City.

MOVED AND SECONDED BY MEMBERS SANDY AND SCHAEFER, DULY CARRIED, TO APPROVE THE INSTALLATION OF AN OUTLET AT BANE PARK.

Approve Final Pay Request - Mississippi Riverbank Restoration Project

City Engineer/Public Works Director Dehn stated that the work has been completed. Trees and grass work have been completed. The final pay is needed for the restoration project as the grant expenditures need to be finalized by the end of June.

MOVED AND SECONDED BY MEMBERS SCHAEFER AND SANDY, DULY CARRIED, TO APPROVE THE FINAL PAY REQUEST FOR THE MISSISSIPPI RIVERBANK RESTORATION PROJECT IN THE AMOUNT OF \$123,321.

Approve 2024 Parks ADA Upgrades

City Engineer/Public Works Director Dehn stated that \$25,000 is budgeted each year for ADA upgrades to the parks. Triangle Park has been a part of previous discussions, this park will be a part of an upcoming street improvement this would be something to address at that time. Staff recommends ADA improvements at Lum and Buster Dog Park. This would couple the ADA standards with the improvements that are being made.

Chair Miller stated that he agrees that these projects would be the best options as the Park Board is developing plans for Memorial and not considering sidewalks at Rotary at this time.

MOVED AND SECONDED BY MEMBERS SANDY AND SHIPE, DULY CARRIED, TO AUTHORIZE STAFF TO SOLICIT BIDS FOR BUSTER DOG PARK AND LUM PARK ADA IMPROVEMENTS.

Discuss Pavilion 1 Improvement Items

City Engineer/Public Works Director Dehn stated that there is \$15,000 left in the pavilion budget for Lum Park. Staff discussed improvements with the architect.

Member Sandy stated that he likes the alternatives presented. He favors doing both removal of the existing gable siding for inspection and addition of framing to apply new sheeting, weather barrier, and new siding and removal of drip edge and fascia to install new steel fascia and soffit vent. This would be the quickest way to get closer to the design standard.

Member Schaefer asked what would extend the life of the building the longest.

City Engineer/Public Works Director Dehn stated that those options would extend the life of the building the longest. Considering the building's current condition it could last 10-15 years, this improvement could extend the life of the building 20-30 beyond the current life years. An itemized estimate can be requested.

MOVED AND SECONDED BY MEMBERS SHIPE AND SANDY, DULY CARRIED, TO AUTHORIZE STAFF TO SOLICIT A QUOTE FOR ITEMS 4, 5, AND 6.

Discussion on Rotary Solar Project

City Engineer/Public Works Director Dehn gave an overview of the project presentation. Staff at BPU were putting together a project estimate.

Chair Miller stated there were a few concerns that the Park Board wanted to address.

Member Sandy stated that he is concerned about benefits to the park specifically. Through conversations electricity is needed for the security of the building as well as the usability of the building. He doesn't feel that cameras would provide more security for the building.

City Engineer/Public Works Director Dehn stated that there may also be a benefit to the lift station at Rotary Park. The best option for a security camera would be a high-resolution fiber connection. Due to upload speed, cameras are not a great option for security.

Mayor Badeaux thanked the Park Board for hammering out the details with the Public Utilities Commission.

Chair Miller would like answers to protection of the panels against vandalism.

City Engineer/Public Works Director Dehn stated that the City would have the panels under its insurance. This would be in the event of damage or vandalism. The City would own the panels and be responsible for maintenance and removal.

Member Sandy asked about an ownership agreement.

City Engineer/Public Works Director Dehn stated that those details would have to be worked out as BPU would be taking advantage of energy credits, but the City owns the infrastructure. BPU would supply the electricians to work on the panels, damage would be covered by the insurance.

Mayor Badeaux questioned how the Park Board's authority to remove the panels.

City Engineer/Public Works Director Dehn stated that the agreement could be drafted in a way to ensure that the Park Board's authority in the park is maintained regardless of the infrastructure. Funding of the panels will be discussed at the Public Utilities Commission in July.

Discuss Memorial Disc Golf Project

City Engineer/Public Works Director Dehn gave an update on the project. There was \$10,000 budgeted. The baskets and signs were ordered and the concrete had to be bid out. The quote for the tees was by Lind Masonry for \$8,525. There was additional funding available for use, the amended budget for the disc golf course is \$14,137. Parks Maintenance staff has done a lot of work for cost saving.

Member Shipe appreciates all of the work the disc golf folks have done for the course.

Mayor Badeaux commented that the name could be "Mayor Badeaux's Memorial 9".

Member Schaefer asked about social media at the grand opening.

City Engineer/Public Works Director Dehn stated that the group will have a soft opening, a sign for the layout of the course, and have an early July grand opening.

Mayor Badeaux stated that he appreciates the work done by the Park Board to plan the space. He thinks that no one knew that they could go back to this area previously.

MOVED AND SECONDED BY MEMBERS SANDY AND SHIPE, DULY CARRIED, TO APPROVE THE MEMORIAL DISC GOLF COURSE BUDGET OF UP TO \$14,137.

Approve 2025 Parks Capital Budget Request

City Engineer/Public Works Director Dehn stated that initial discussions with Council will be taking place for the Capital Budget requests. The current projects include Buffalo Hills, Gregory, and Kiwanis, along with the 2% funding, and the catch-up funding. The current request is \$565,354. He asked about replacement or removal of the Gregory Park pergola.

Member Shipe stated he believes that when the pergola is at its end of life, unless a partner wants to replace it, it be removed from the capital plan and the requested capital requests for 2025.

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Chair Miller stated that as far as the remaining Lum Park pavilion improvements are concerned, he thinks that increasing the ask would be preferable since the Park Board is already working on the pavilion.

Member Schaefer stated that the items regarding the Lum Park pavilion were designed to make the building life longer. It makes more sense to not do any extra projects and not increase the budget if the life of the building is longer. She questioned the need for pavers and garden at Kiwanis. Whether this is something that the Kiwanis club or a community member would be taking care of.

Member Sandy asked for clarification on the process of capital planning.

Chair Miller clarified that the Park Board's preference would be to strike the pergola from the capital plan for replacement, not complete the extra items for pavilion #1 at Lum Park and approach the Kiwanis club about the pavers and garden.

Public Forum

Chair Miller opened public forum at 4:56 p.m.

Ariana Metages, 817 12th Ave NE, gave an overview of her background in mental health and as a mother. She has done nature-based play gardens "tinker gardens". She is asking the Park Board to utilize Lum and Kiwanis Parks for this nature-based learning for multiple children. She asked whether she could use the pavilions at these parks for the classes without a fee.

Park Board stated that she could use the spaces as needed, being aware that she could use the pavilions if there are no other reservations.

Chair Miller closed public forum at 4:59 p.m.

Staff Reports

Recreation Specialist Blank gave a review of the fishing clinic, there were 64 attendees. Rent.fun has started their kayak rentals, she will be working on marketing.

City Engineer/Public Works Director Dehn stated that the ARPA projects will be having preconstruction meeting in the next couple of weeks. Warming house at Gregory got their gutters placed. Recruitment for Army National Guard volunteered to do some work at the Lum Park beach and planting trees. Movies in the Park will be on July 20th. He also asked the Park Board to consider beginning the July meeting at Mills Field to do a site visit.

Mayor Badeaux stated that the event is also supported by a grant from Community Action.

Board Reports

Member Sandy stated that there have been mumblings about people in the park after hours. He requested that more enforcement be considered for the Parks after hours.

Chair Miller stated that he has also been concerned about the after-hours usage of the parks. He discussed the Gregory tennis courts with the pickleball crowds. The City needs to find a way to raise money to get pickleball court updates.

Member Sandy stated that the City of East Gull Lake could be a contact for an estimate.

Member Schaefer asked that Buffalo Hills be added to the extra patrol by the Police Department. She was really excited about the pickleball league that she experienced on Sunday.

Mayor Badeaux stated that the summer baseball programs are going well, the fields look good, scheduling still has some complications. He said that t-ball is at Gustafson and it is a great space for it. We are finding that t-ball can go anywhere, even in neighborhoods with on-street parking.

Adjourn

MOVED AND SECONDED BY SANDY AND SHIPE, DULY CARRIED, TO ADJOURN THE MEETING.

Chair Miller adjourned the meeting at 6:57 p.m.

Respectfully Submitted,
Toni Gage, Administrative Specialist