

Pursuant to due call and notice thereof, the meeting of the Brainerd Park Board was called to order at 4:00 p.m. by Chair Miller.

Upon roll call, the following board members were noted present: Rushmeyer, Sandy, Schaefer, Shipe, and Chair Miller.

Also noted as present Public Works Director/City Engineer Dehn and Administrator Broyles.

Chair Miller opened the meeting with the Pledge of Allegiance to the flag.

Approval of Agenda

MOVED AND SECONDED BY MEMBERS SHIPE AND SCHAEFER, DULY CARRIED, APPROVE THE AGENDA WITH THE ADDITION OF RESIGNATION OF PARK BOARD MEMBER.

Approval of Consent Calendar

MOVED AND SECONDED BY MEMBERS SANDY AND RUSHMEYER TO APPROVE THE CONSENT CALENDAR.

Upon roll call, Members Rushmeyer, Sandy, Schaefer, Shipe and Miller voted "aye". No member voted "nay" in approval of the consent calendar.

Presentations

Presentation by Kiwanis Club- Sign and Playground Information

Brian Ross, President of the Brainerd Kiwanis Club, thanked Park Board for additions to the Kiwanis Park. He presented ideas for a new historical marker sign for the park.

Member Schaefer asked about the location choice.

Mr. Ross stated that there is a sidewalk there from the main parking lot. It would be easily visible on the way down to the parking lot.

Member Shipe stated that he thinks the sign is fantastic.

Chair Miller stated that he just hopes that the design standards are met.

Mr. Ross talked about the possibility of a more inclusive and accessible playground.

Member Sandy stated that due to the price, the Board would have to go out for a bid. Just be cognizant of work that could be done separately. He asked whether the manufacturer would also have the ability to change colors to more closely match the current design standards. He asked what the budget is for new equipment and when it is slated to be replaced. He reminded the Board that ancillary items like borders and mulch would cost more.

City Engineer/Public Works Director Dehn stated that Kiwanis is included in the Capital Budget in 2031 in the amount of \$110,000.

Member Rushmeyer was concerned about the cost to repair the material that covers the ground. He asked Mr. Ross to research the cost of replacing and the lifecycle of the ground material.

Member Schaefer asked about the footprint and the duck.

Mr. Ross stated that the Kiwanians are planning on keeping both the footprint and the duck.

The Board was generally supportive of the playground improvements. They encouraged the Kiwanis Club to refine their ideas and continue to work on the concept.

MOVED AND SECONDED BY MEMBERS RUSHMEYER AND SHIPE, DULY CARRIED, TO APPROVE THE SIGN AND LOCATION.

New Business

Resignation of Board Member

Member Rushmeyer requested to resign from the Board at the end of the meeting.

Board Members gave appreciation to Member Rushmeyer for his perspective and hard work done for the City in all his years.

MOVED AND SECONDED BY MEMBERS SHIPE AND SCHAEFER, DULY CARRIED, TO APPROVE THE RESIGNATION OF TROY RUSHMEYER.

Approve Event Application - DANGIE 5K

City Engineer/Public Works Director Dehn gave an overview of the event. The 5k starts at Kiwanis, through Rotary Park. They use the pavilion for their electronics. Council approved closing the parking lot.

Member Sandy stated that this has been a very successful event.

MOVED AND SECONDED BY MEMBERS SCHAEFER AND RUSHMEYER, DULY CARRIED, TO APPROVE THE APPLICATION.

Discuss Gregory Park Requests from Northside Residents Association

City Engineer/Public Works Director Dehn stated that the Northside Residents Association has requested leash laws and installation of boulders to protect the historic arch. The City would like to see temporary signage as there is no value to permanent signage. The boulders can be placed, there has not been a history of crashes and a low risk of being hit.

Chair Miller asked about the enforcement of leash laws. If signage is going to be plastered all over the parks, it should be enforced. But does not support signage for no purpose.

Member Shipe stated that there is poop in all places in Gregory. We do not have the resources to enforce leash laws. There is poop under the bag dispenser at Triangle. He doesn't think they are effective.

Member Rushmeyer has a strong opinion against signs in the park. People need to start calling others out.

Member Sandy stated that an insert in BPU newsletter may be more effective. The statement could also connect to stormwater.

Generally, the Park Board was not supportive of placing boulders around the park to prevent damage to the arch. Alternatives to visually deter and beautify the archway would be preferable.

Approve Lum Park Pavilion Proposal

City Engineer/Public Works Director Dehn gave an overview of the pavilion proposal. The City requested proposals, only one was submitted. The proposal \$38,500 to include improvements to Lum Park Pavilion. With the plan design, the total is under the \$60,000 budget.

Member Shipe asked about the additional funds available, roughly \$15,000, and what the Park Board could use those funds on.

Members were supportive of the proposal. They asked City Engineer/Public Works Director Dehn to identify alternatives with the excess budget.

MOVED AND SECONDED BY MEMBERS SANDY AND RUSHMEYER, DULY CARRIED, TO APPROVE THE QUOTE FROM HYTEC IN THE AMOUNT OF \$38,500.

Approve Parks ARPA Construction Staking Proposal

City Engineer/Public Works Director Dehn stated that there is no staff availability to do staking for the parks ARPA projects. Proposals were received from WSB and Widseth, both companies had a good understanding of the project and the timeline.

Member Sandy stated he would abstain from voting or commenting on the item due to his employment.

Member Schaefer questioned how the amounts of the proposal are so different. She also asked why the staff is not able to work on this project.

City Engineer/Public Works Director Dehn stated that the number of project hours, more project management in Widseth's proposal. WSB has an employee at a lower rate who is familiar with City systems. Based on DeChantal's timeline to begin during the summer, City Engineering staff will be working on the reconstruction project in South Brainerd.

Member Rushmeyer and Member Shipe commented on the scope of work, he wants to ensure that there are no change orders.

City Engineer/Public Works Director Dehn stated that accepting proposals like this are a risk due to conditions and contractor timelines. Ultimately, the City will pay for the hours worked. Both companies are capable of working on this project.

MOVED AND SECONDED BY MEMBERS RUSHMEYER AND SCHAEFER, DULY CARRIED, TO AWARD THE PARKS ARPA CONSTRUCTION STAKING PROPOSAL TO WSB IN THE AMOUNT OF \$18,584.

Discuss Parks ARPA Change Orders

City Engineer/Public Works Director Dehn stated that the ARPA projects have been awarded to DeChantal, there is some budget availability even with contingencies built in, to add additional items to the projects.

Member Sandy asked about making the sidewalk ADA compliant. As a way to make the sidewalk a longer-term improvement. He encourages the Park Board to prioritize this sidewalk and entrance into the pavilion.

City Engineer/Public Works Director stated that he is looking at the 2025 ADA dollars, there could be a different opportunity for sidewalk up to the pavilion from the beach. Future goals will be to establish an ADA sidewalk.

MOVED AND SECONDED BY MEMBERS SANDY AND SHIPE, DULY CARRIED, TO ALLOCATE ADDITIONAL WORK TO BE INCLUDED IN THE ARPA PROJECT PRIORITIZED AS FUNDS ALLOW, AND AS FOLLOWS: SIDEWALK REPLACEMENT FROM BEACH PARKING LOT TO PAVILION #1, ADDITION OF 2" GRAVEL BASE ON EXISTING CAMPGROUND ROADWAY AND REPLACEMENT OF 6" GRAVEL BASE IN EXISTING CAMP SITES, AND ADDITIONAL TREE REPLACEMENT IN LUM PARK.

Approve Special Joint Meeting w/ Public Utilities Commission - Rotary Solar Project

City Engineer/Public Works Director Dehn stated that Dave Winkelman would like to present to both the Park Board and Public Utilities Commission.

Member Shipe asked about changes since the last time this was discussed by the Park Board.

City Engineer/Public Works Director Dehn stated that he is not aware of changes to the plan or funding sources.

Administrator Broyles stated that the meeting has come about due to conversations he has had with Mr. Winkelman.

Chair Miller asked if the questions and concerns from July 2023 have been addressed prior to this meeting. He does not recall that the Park Board has approved the project and had a number of concerns regarding funding and maintenance. He wants to stress that the conversation would continue to be exploratory.

City Engineer/Public Works Director Dehn stated that Rotary was informed of the Park Board's concerns, he has not received any response from them regarding these concerns. He is unaware of the information that the presentation would entail.

Member Schaefer questioned whether the Park Board even needs to be a part of this meeting. She is trying to be aware of valuable time.

City Engineer/Public Works Director Dehn stated that as a noticed meeting, the Board would have the opportunity to ask questions during the presentation. He does not recommend acting during the meeting.

MOVED AND SECONDED BY MEMBERS SANDY AND SCHAEFER, DULY CARRIED, TO HOLD A JOINT MEETING ON TUESDAY, JUNE 4TH, AT 4:30 P.M. IN COUNCIL CHAMBERS WITH THE PUBLIC UTILITIES COMMISSION.

Public Forum

Chair Miller opened the Public Forum at 4:45 p.m.

No one came forward.

May 28, 2024

Chair Miller closed Public Forum at 4:45 p.m.

Staff Reports

City Engineer/Public Works Director Dehn gave an overview of the recreation and maintenance updates. The Fishing Clinic will be held on Saturday, June 8th. Surplus equipment was offered to the YMCA and Community Education. There is a lot of equipment that remains, some of it is not considered “safe” anymore. Concessions has started to use the tablets for concessions, it has really helped with inventory and will help in the future to know what should be ordered. Maintenance staff are working on Buster, the Disc Golf Course, and tree plantings for streambank restoration.

Board Reports

Member Sandy stated that the Lyman P. White Park tree contractor is planning on replacing the trees in the next couple of weeks.

Chair Miller thanks to Team Ascension for painting the bridge it is much appreciated. The graffiti has been terrible this year. The streambank restoration is making a huge difference.

Member Shipe stated that he attended the joint meeting of the Rice Lake Association and the Ski Loons. It seemed to be productive. All of the items that were of concern seem to be addressed.

Adjourn

MOVED AND SECONDED BY SANDY AND SHIPE, DULY CARRIED, TO ADJOURN THE MEETING.

Chair Miller adjourned the meeting at 6:25 p.m.

Respectfully Submitted,
Toni Gage, Administrative Specialist