

CITY COUNCIL AGENDA

Brainerd, Minnesota

October 19, 2015

7:30 P.M.

Brainerd City Hall

Council Chambers

_____ S. Hilgart
_____ M. Koep
_____ D. Pritschet
_____ K. Bevans
_____ G. Johnson
_____ C. Borkenhagen
_____ G. Scheeler

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda – Voice Vote**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt – ROLL CALL VOTE**
 - A. Approval of the Minutes of the Regular Meeting held on October 5, 2015, as distributed**
 - B. Approval of Licenses – (See Attachment)**
 1. Contractor's Licenses – 2 – Renewals
 - C. Department Activity Reports – (See Attachments)**
 1. Police Chief
 2. Finance Director
 - D. Adopt Resolution Accepting Donations & Contributions for 3rd Quarter 2015 – See Attachment**
 - E. Minnesota Lawful Gambling – Lease for Lawful Gambling Activity Submitted by Heartland Animal Rescue Team for Gambling to be held at Cornerstone Liquor Store, 817 Washington Street, Brainerd – See Attachment**

6. Award Presentation – To Brainerd Police Chief McQuiston from the Office of Traffic Safety for the “Toward Zero Deaths” Program

7. Council Committee Reports

A. Personnel and Finance Committee Report

1. Approval of Bills, Transfer of Funds & Payments to Contractors – ROLL CALL VOTE

General Fund to Public Safety Fund	\$135,000.00
General Fund to Park Fund	\$45,000.00
General Fund to Street & Sewer Fund	\$43,000.00
General Fund to Airport Fund	<u>\$12,960.00</u>
	\$235,960.00
Parking Lot Fund to Street & Sewer Fund	\$2,338.64
Parking Lot Fund to Construction Fund	<u>\$1,527.00</u>
	\$3,865.64

Contractor	IMP #	Project	Amount	Total Retained
C&L Excavating	13-19	NE Garfield Street	\$5,943.32	N/A

2. Authorization for BPU to Purchase Old Health Club Property Adjacent to BPU Service Center – Voice Vote

3. Review Draft City of Brainerd Drug and Alcohol Testing Policies for Commercial Drivers (DOT Policy) and non-commercial Drivers (Non-DOT Policy) – Discussion Item

4. Proceeds from the Sale of Industrial Park Property – Discussion Item

5. Council Health Insurance – Discussion Item

6. New Revenues – Discussion Item

7. 2016 Budget – Direction Requested

8. Questions for Audit Firm Interviews – Discussion Item

9. Accounting of Fund Balance at End of Year – Discussion Item – Discussion Item

10. Adjourn to Wednesday, October 21st for Audit Firm Interviews at 3:45 p.m. – Voice Vote

B. Safety and Public Works Committee Report

1. Improvement 13-19 – Garfield Streets Project – Final Payment – Voice Vote
2. Improvement 14-15 – Airport Utilities – Supplemental Borings – Voice Vote
3. 2020 SRTS Grant Letter of Intent – Voice Vote
4. Handicap Parking – Direction Requested
5. Utility Poles – Discussion Item
6. Improvement 14-08 – 13th Street SE Reconstruction – Discussion Item (no attachment)
7. Rental License Reinstatement – 727 Bluff Avenue – Voice Vote

8. Unfinished Business

- A. Public Hearing – Imp 13-06 – 28th Street Project – Adopt Resolution Adopting Assessments – ROLL CALL VOTE
- B. Public Hearing – Downtown Special Services District and Nuisance Abatements – Adopt Resolution Adopting Assessments – ROLL CALL VOTE
- C. Public Hearing – Final Reading of Proposed Ordinance No. 1440 – Amending Section 122.21 of the Brainerd City Code Pertaining to On-Sale Liquor Zones and License Limitations (Voice Vote on Final Reading – ROLL CALL VOTE on Adoption of Ordinance)
- D. Public Hearing – Final Reading of Proposed Ordinance No. 1441 – Amending Brainerd Zoning Ordinance Sections 515-24-5 to Allow Shipping Containers by Interim Use Permit in B-4 (General Commercial) Districts and the Mixed Use (MU) District – Proposed Ordinance No. 1441 – Amending Brainerd Zoning Ordinance Sections 515-24-5 to Allow Shipping Containers by Interim Use Permit in B-4 (General Commercial) Districts and the Mixed Use (MU) District – (Voice Vote on Final Reading – ROLL CALL VOTE on Adoption of Ordinance)
- E. Call for Applicants – Informational:
(Application Information at www.ci.brainerd.mn.us/boards/)
Cable TV Advisory Committee – 2 Terms to Expire on 12/31/2016 & 12/31/2017
Charter Commission – 1 Term to Expire on 12/31/2018
Brainerd Public Library Board – 1 Term to Expire on 12/31/2019
Walkable Bikeable City Committee – Ad Hoc

9. New Business

- A. Mayoral Appointment Process – Discussion Item

10. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

11. Staff Reports – Written
(Verbal: Any Updates since Packet)

12. Council Member Reports

13. Committee Recommendations – Recommended by Acting Mayor Scheeler – Voice Vote

A – Charter Commission – Mr. Jeff Czczok – Term to Expire 12/31/2015

14. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:45 P.M.
Personnel and Finance Committee will meet at 6:00 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION

***“Provide high quality, cost effective public services and leadership in creating
a sustainable city”***

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

October 19, 2015
City Hall Conference Room
6:00 p.m.

1. Approval of Bills, Transfer of Funds & Payments to Contractors

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2. Authorization for BPU to Purchase Old Health Club Property Adjacent to BPU Service Center.
3. Review Draft City of Brainerd Drug and Alcohol Testing Policies for Commercial Drivers (DOT Policy) and non-commercial Drivers (Non-DOT Policy) – Discussion Of
4. Proceeds from the Sale of Industrial Park Property – Discussion Of
5. Council Health Insurance – Discussion Of
6. New Revenues – Discussion Of
7. 2016 Budget - Discussion Of and Direction
8. Questions for Audit Firm Interviews – Discussion Of
9. Accounting of Fund Balance at End of Year – Discussion Of
10. November 4th P&F Workshop Agenda Items – Discussion Of
11. Adjourn to Wednesday, October 21st for Audit Firm Interviews at 3:45 p.m.

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, October 19, 2015
6:45 p.m.
City Council Chambers

1. Improvement 13-19 – Garfield Streets Project – Final Payment
2. Improvement 14-15 – Airport Utilities – Supplemental Borings
3. 2020 SRTS Grant Letter of Intent
4. Handicap Parking
5. Utility Poles
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