

CITY COUNCIL AGENDA

Brainerd, Minnesota
November 2, 2015
7:30 P.M.
Brainerd City Hall
Council Chambers

Showcasing Brainerd – 7:15 P.M.

Jack's House, Ginger Lorenz

_____ M. Koep
_____ D. Pritschet
_____ K. Bevans
_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ G. Scheeler

- 1. Call to Order – 7:30 P.M.**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda – Voice Vote**
- 5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL**
 - A. Minutes of the Regular Meeting held on October 19, 2015, as distributed – Approval of – (See Attach Minutes)**
 - B. Licenses – Approval of – (See Attached List)**
 1. Contractor's Licenses – 1 – Renewal
 - C. Department Activity Reports – Approval of – (See Attached Reports)**
 1. Fire Chief
 2. Park Director
- 6. Presentations:**
 - A. Jim Hallgren, MnDot – Municipal Consent Procedures for Business 371 Reconstruction – Set Public Hearing for December 7, 2015**

7. Council Committee Reports

A. Safety and Public Works Committee Report

- 1. Downtown Handicap Stalls – Discussion Item**
- 2. Improvement 14-01 – Oak Street Microsurfacing - Quotes from American Engineering and Testing – Discussion Item**
- 3. Improvement 13-16 – Garfield SRTS – Final Payment – Voice Vote**
- 4. Improvement 14-15 – Airport Utility Extension – Fee Title Purchase Agreement – Voice Vote**
- 5. Sanitary Sewer Capital Items – Voice Vote**
- 6. Light-Up Downtown Event Application – Voice Vote**
- 7. Power Poles in NE Alleys – Discussion Item**
- 8. Commercial Building Exterior Color – Discussion Item**
- 9. Westgate Mobile Home Park – Discussion Item**
- 10. Special Assessment Considerations – Voice Vote (on each item)**
 - a. Spectrum Housing – 28th Street**
 - b. Degen – 706 N 6th Street and 402 14th Street SE**
 - c. 1113 Pine Street**
 - d. 1425 12th Ave NE**

B. Personnel and Finance Committee Report

1. Approval of Bills & Payments to Contractors – ROLL CALL VOTE

Contractor	IMP #	Project	Amount	Total Retained
Preservation Design Works	400-41481	Historic Water Tower	\$733.75	N/A
Tri-City Paving	13-16	SRTS Garfield Sidewalks	\$1,725.26	FINAL-RETAINAGE
WSB & Associates	05-01	College drive Reconstr.	\$73.00	N/A

- 2. Deferment of Assessments – Voice Vote**
- 3. Approval of City of Brainerd Drug and Alcohol Testing Policies for Commercial Drivers (DOT Policy) and non-commercial Drivers (Non-DOT Policy) – Voice Vote**
- 4. Used Oil Program – Discussion Item**
- 5. Parking Lot Fund Update – Discussion Item**

- 6. City Hall Hours for Christmas Eve Day – Voice Vote**
- 7. Selection of Audit Firm – Voice Vote**
- 8. Generator Update – Discussion Item**
- 9. Authorize Submission of SCDP to DEED – Voice Vote**
- 10. Request to Use Drug Forfeiture Funds – Voice Vote**
- 11. Update on Administrative Fines – Discussion Item**
- 12. Status of GESP – Direction Requested**
- 13. Postponement of November 4th P&F Workshop – Voice Vote**

8. Unfinished Business

- A. Call for Applicants – Informational:**
(Application Information at www.ci.brainerd.mn.us/boards/)
Cable TV Advisory Committee – 2 Terms to Expire on 12/31/2016 & 12/31/2017
Charter Commission – 1 Term to Expire on 12/31/2018
Brainerd Planning Commission – 1 Term to Expire 12/31/2015
Rental Dwelling Board of Appeals – 1 “Tenant Representative” term to Expire 12/31/2016
Walkable Bikeable City Committee – Ad Hoc

9. Planning Commission

- A. Interim Use Permit at 316 15th Street SE to Allow a Home Extended Business for Auto Repair in an Accessory Building – Voice Vote**
- B. First Reading of Proposed Ordinance No. 1442 – Rezoning at 15770 Dellwood Drive from R-R (Rural Residential) District to B-1 (Residential Office) District – Voice Vote**

10. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

11. Staff Reports – Written
(Verbal: Any Updates since Packet)

12. Council Member Reports

13. Committee Resignations – Accept with Regret – Voice Vote

- A. Planning Commission – James Norwood
B. Senior Center Council Liaison – Gary Scheeler

14. Committee Recommendations – Recommended by Acting Mayor – Voice Vote

- A. Library Board – Ms. Lynda Hummel – Term to Expire 12/31/2019
- B. Northland Arboretum Council Liaison – Council Member Borkenhagen – Term to Expire 12/31/2016
- C. Senior Center Council Liaison – Council Member Koep – Term to Expire 12/31/2016

15. Adjourn

NOTE: Safety and Public Works Committee will meet at 6:15 P.M.
Personnel and Finance Committee will meet at 6:15 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

***MISSION: "Provide high quality, cost effective public services and leadership in creating
a sustainable city"***

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, November 2, 2015
6:15 p.m.
City Council Chambers

1. Downtown Handicap Stalls
2. Improvement 14-01 – Oak Street Microsurfacing - Quotes from American Engineering and Testing
3. Improvement 13-16 – Garfield SRTS – Final Payment
4. Improvement 14-15 – Airport Utility Extension – Fee Title Purchase Agreement
5. Sanitary Sewer Capital Items
6. Light Up Downtown Event Application
7. Power Poles in NE Alleys
8. Commercial Building Exterior Color
9. Westgate Mobile Home Park
10. Special Assessment Considerations
 - a. Spectrum Housing – 28th Street
 - b. Degen – 705 N 6th Street and 402 14th Street SE
 - c. 1113 Pine Street
 - d. 1425 12th Ave NE

**COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND “SHOWCASING BRAINERD”
PRESENTATION IN COUNCIL CHAMBERS**

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

November 2, 2015
City Hall Conference Room
6:15 p.m.

1. Approval of Bills & Payments to Contractors

<u>Contractor</u>	<u>IMP #</u>	<u>Project</u>	<u>Amount</u>	<u>Total Retained</u>
Preservation Design Works	400-41481	Historic Water Tower	\$733.75	N/A
Tri-City Paving	13-16	SRTS Garfield Sidewalks	\$1,725.26	FINAL-RETAINAGE
WSB & Associates	05-01	College drive Reconstr.	\$73.00	N/A

2. Deferment of Assessments

3. Approval of City of Brainerd Drug and Alcohol Testing Policies for Commercial Drivers (DOT Policy) and non-commercial Drivers (Non-DOT Policy)

4. Used Oil Program

5. Parking Lot Fund Update

6. City Hall Hours for Christmas Eve Day

7. Selection of Audit Firm

8. Generator Update

9. Authorize Submission of SCDP to DEED

10. Request to Use Drug Forfeiture Funds

11. Update on Administrative Fines

12. Status of GESP

13. Postponement of November 4th P&F Workshop

**COMMITTEES WILL ADJOURN BY 7:15 IN ORDER TO ATTEND "SHOWCASING
BRAINERD" PRESENTATION IN COUNCIL CHAMBERS**