CITY COUNCIL AGENDA

City of Brainerd, Minnesota
City Hall, 501 Laurel Street, Council Chambers
Monday, December 2, 2024 @ 7:30 PM

The public is invited to attend these meetings in person
Attend by phone: 1-844-992-4726
City Council - Meeting Access Code: 2493 876 8381
Personnel and Finance Committee was held the 11/27 at 11:00 AM
Safety and Public Works Committee at 7:00 PM

Meetings are broadcast on CTC ch 8, Charter ch 181, YouTube, AppleTV, Roku, and Amazon FireTV

1. **Call To Order**

2. **Roll Call**

   ___K. Stunek ___K. Terry___T. Stenglein ___G. Johnson ___J. Czeczok ___M. O'Day ___K. Bevans ___Mayor Badeaux

3. **Pledge of Allegiance**

4. **Approval Of Agenda - Voice Vote**

5. **Consent Calendar**
   NOTICE TO PUBLIC - all matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL

   A. **Approval of Bills**

   B. **Approval of Minutes**

   C. **Approve Licenses**

   D. **Department Activity Reports**

   E. **MN Charitable Gambling Application to Conduct Off-site Gambling submitted by Brainerd Area Hockey Association for an Event to be held on February 17, 2024 at 502 Jackson St, Brainerd.**

   F. **Authorize the Sale of Retired Fire Department Equipment**

   G. **Authorize Execution of Agreement between Minnesota Department of Revenue (MnDOR) and City of Brainerd for Collection of Local Sales and Use Tax**

H. **Approval of Transfers of Funds**

6. **Presentations**

A. **Brainerd Public Utilities Operating and Capital Budget Presentation**

B. **2025 Budget and Levy Discussion and Public Hearing**

7. **Council Committee Reports**

A. **Safety & Public Works Committee**

1. Approve Payment for Imp 22-08 - South Brainerd Reconstruction
2. Approve Final Pay Estimate - Imp 24-02 - 2024 Chip Sealing
3. Approve Final Pay Estimate - Imp 23-15 and 23-27 - Evergreen/Bluff Resurfacing Project
4. Approve Layout for Lowell Safe Routes to School Project
5. Discuss Sanitary Forcemain Sewer Lining Project and Sewer Rates

B. **Personnel & Finance Committee**

1. Accept the Resignation of IT/Data Analyst Abigail Sova
2. Ratify Hiring of Colton Gutenkauf as Police Officer
3. Ratify Hiring of Lisa Asbach for Administrative Specialist - Public Works
4. Approve Memorandum Of Agreement (MOA) with IUOE Street Division Union for 2024-2026 Wage Adjustment
5. Approve 2025-2027 Contract Terms and Wage Resolution with LELS Local #65 (Police Officer) Union
6. Authorization to enter into a Contract with Ratwik, Roszak and Maloney for Civil Attorney Services
7. Authorization to Enter into Agreement with CliftonLarsonAllen (CLA) for 2024 Audit Services
8. State and Local Fiscal Recovery Funds (SLFRF) Update
9. Discussion of 2025 Non-Working Funds Budgets
10. Discussion of 2025 Operating Budget and Levy

8. **Unfinished Business**

A. **Call for Applicants (Note: The 2024 exipring terms on commissions are included with the call for applicants. These new vacancies may be appointed beginning December 18 for 2025)**
Mayor Recommended: (terms to expire on 12/31 of said year)
Airport Commission - 1 term (2027)
Charter Commission – 2 terms (Expire 2025) 2 terms (Expire 2026) 3 terms (Expire 2028)
Housing and Redevelopment Authority - 1 term (Expire 2029)
Library Board - 1 term (Expire 2025)
Transportation Advisory Committee- 4 terms (Expire 2026)
Mayor Recommended: (terms to expire on 9/7 of said year)
Economic Development Authority- 1 term (Expire 2026)
Parks & Recreation - 1 term (Expire 2029)
Public Utilities Commission - 1 term (Expire 2029)
Council President Recommended: (terms expire on 12/31 of said year)
Planning Commission-- 1 term (Expire 2026) 2 terms (Expire 2027)

B. **Consider Expediting IT Integration Workshop**

9. **New Business**

A. **Consider Interim Use Permit Renewal for a Short-Term Rental at 502 Juniper St.**

B. **Consider Interim Use Permit Renewal for a Short-Term Rental at 524 N 8th St.**

C. **Consider Interim Use Permit Renewal for a Short-Term Rental at 203 Hawkins Dr.**

D. **Consider Conditional Use Permit for a Brew Pub at Last Turn Saloon 214 S 8th St.**

E. **Consider Conditional Use Permit and Variance for a Mixed-Use Building at 722 Laurel St.**

10. **Public Forum**
Time allocated for citizens to bring matters not on the agenda to the attention of the Council - Time limits may be imposed

11. **Staff Reports**
(Verbal: Any Updates since Packet)

12. **Mayor's Report**

13. **Council Member Reports**

14. **Adjourn**

Visit the City's Website at www.ci.brainerd.mn.us

MISSION

"Provide high quality, cost effective public services and leadership in creating a sustainable city"