

CITY COUNCIL AGENDA

Brainerd, Minnesota

December 7, 2015

7:30 P.M.

Brainerd City Hall

Council Chambers

_____ M. Koep
_____ D. Pritschet
_____ K. Bevans
_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ G. Scheeler
_____ Mayor Menk

- 1. Call to Order – 7:30 P.M.**
- 2. Administer Oath of Office for New Mayor Edwin L. Menk**
- 3. Roll Call**
- 4. Pledge of Allegiance**
- 5. Approval of Agenda – Voice Vote**
- 6. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to be ADOPTED BY ROLL CALL**
 - A. Approval of the Minutes of the Regular Meeting held on November 16, 2015 and the Special Meetings held on November 17th, November 23rd and November 30th, 2015 as Attached**
 - B. Approval of Licenses as Attached**
 1. Contractor's Licenses – 3 – Renewals
 2. Garbage Licenses – 6 – Renewals
 3. Tobacco Licenses – 15 – Renewals
 4. Taxi Cab Licenses – 1 – Renewal
 5. Pawnbrokers Licenses – 2 – Renewals
 - C. Acknowledgement of Department Activity Reports as Attached**
 1. Fire Chief
 2. Park Director
- 7. Presentation:**
 - A. Brainerd Public Utilities Operating & Capital Budget – Voice Vote**
 - B. BLACF Riverfront Grant – Jennifer Bergman, HRA – Discussion Item**

8. Council Committee Reports

A. Safety and Public Works Committee Report

1. Tax Forfeit Parcels – Voice Vote

2. MS4 Revisions:

A. Amendment to Section 430 – First Reading of Proposed Ordinance No. 1443 – An Ordinance Amending Section 430 of the Brainerd City Code Pertaining to Erosion and Sediment Control – ROLL CALL VOTE

B. Amendment to Section 725 – First Reading of Proposed Ordinance No. 1444 – An Ordinance Amending Section 725 of the Brainerd City Code Pertaining to Stormwater Management – ROLL CALL VOTE

C. Adoption of Standard Operating Procedures – Voice Vote

3. Improvement 14-15 – Airport Utilities – Authorize Advertisement of Bids – Voice Vote

4. Improvement 15-17 – 2020 Safe Routes to School – Neighborhood Meeting I – Discussion Item

5. Civic Plus License Agreement – Voice Vote

6. Dial-a-Ride Fare Adjustment – Voice Vote

7. Dellwood Drive Jurisdiction – Voice Vote

8. BPU Property Annexation – Voice Vote

9. Request from 1003 Grove Street – Voice Vote

10. WBCC Recommendations – Voice Vote

B. Personnel and Finance Committee Report

1. Approval of Bills & Payments to Contractors – ROLL CALL VOTE

<u>Contractor</u>	<u>IMP #</u>	<u>Project</u>	<u>Amount</u>	<u>Total Retained</u>
Braun Intertec	13-06	28 th Street Reconstruct	\$1,815.50	\$0
Preservation Design Works	14-19	Historic Water Tower	\$2,399.78	\$0
S.E.H.	14-15	Airport Utility Extension	\$52,584.03	\$0
WSB	05-01	College Drive	\$226.00	\$0

- 2. Enterprise Lease Presentation – Direction Requested**
- 3. Patti Carlson – East Side Oil – Discussion Item**
- 4. Adopt Revised BPU Contribution Policy – Voice Vote**
- 5. Council/BPU Commissioner Health Insurance Benefit for 2016 – Voice Vote**
- 6. Industrial Lot Special Assessment Deferments – Voice Vote**
- 7. Resolution to close out Bond Fund 304 into Fund 321 – ROLL CALL VOTE**
- 8. New Bremer Bank Program – Voice Vote**
- 9. Library Parking Spots in Maple Lot – Voice Vote**
- 10. Memorial Park Restrooms – Discussion Item**
- 11. Employee Policy Manual Change for Non-Union Employees – Voice Vote**
- 12. Meal Reimbursement for Transit Coordinator – Voice Vote**
- 13. Police Department – Voice Votes (x3)**
 - a) Accept with Regret the Resignation of Officer Peter Rinderknecht
 - b) Request Updated Police Officer Eligibility List from Civil Service Commission
 - c) Authorize Hiring of New Officer as soon as possible to fulfill COPS Grant Requirements
- 14. Fire Department – Accept with Regret the Resignation of Paid On Call Firefighter Lance Davis – Voice Vote**

9. Unfinished Business

- A. Public Hearing – Jim Hallgren/MnDot – Consider the Adoption of a Resolution Granting Approval of the Final Layout for the Business 371 Project – ROLL CALL VOTE**
- B. Public Hearing – To Consider an Application for Loan Funding through the Downtown Brainerd Rental Rehabilitation Program for Roof Mounted Solar Energy Arrays as Applied for by Mr. Dave Pueringer dba Pueringer Investments – Voice Vote**
- C. Call for Applicants – Informational**

PLEASE NOTE: THIS INCLUDES ANY EXPIRING TERMS UP FOR REAPPOINTMENT – ALL CURRENT MEMBERS ARE REQUIRED TO REAPPLY

Mayor Recommended: (all terms expire on 12/31 of said year)

Cable TV Advisory Committee – 3 Terms (Expire 2016, 2018, 2018)
Charter Commission – 1 Term (Expires 2019)
Library Board – 2 Terms (Expire 2021)
Park Board – 2 Terms (Expire 2020)
Public Utilities Commission – 1 Term – (Expires 2020)
Rental Dwelling Board of Appeals – 1 “Tenant Representative” term to Expire 12/31/2016
Transportation Advisory Committee – 3 Terms (Expire 2017)

Council President Recommended: (all terms expire on 12/31 of said year)

Airport Commission – 1 Term (Expires 2018)
Planning Commission – 3 Terms (Expire 2018)
Police & Fire Civil Service Commission – 1 Term (Expires 2018)

(Apply for any Board or Commission at: www.ci.brainerd.mn.us/boards)

10. New Business

- A. First Reading of Proposed Ordinance No. 1445 – An Ordinance Amending Brainerd City Code Section 900.08 Regarding Chickens – Voice Vote**

11. Planning Commission

- A. First Reading of Proposed Ordinance No. 1446 – Rezoning Northeast Corner of Oak Street and 28th Street from B-2 (Neighborhood Business) District to an R-1 (Single Family Residential) District – Voice Vote**

12. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

13. Staff Reports – Written
(Verbal: Any Updates since Packet)

14. Council Member Reports

15. Committee Recommendations – Voice Vote

A. Jan Burton – Charter Commission – Term to Expire on 12/31/2018

16. Adjourn – To Closed Session to Discuss Airport Easement Negotiations

NOTE: Safety and Public Works Committee will meet at 6:15 P.M.
Personnel and Finance Committee will meet at 5:45 P.M.

**ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307.**

Visit the City's website at www.ci.brainerd.mn.us

MISSION: “Provide high quality, cost effective public services and leadership in creating a sustainable city”

**CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA**

Monday, December 7, 2015
6:15 p.m.
City Council Chambers

1. Tax Forfeit Parcels
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 - B. Amendment to Section 725 – (Ordinance to be adopted at City Council Level)
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7. Dellwood Drive Jurisdiction
8. BPU Property Annexation
9. Request from 1003 Grove Street
10. WBCC Recommendations

**CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA**

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City Hall Conference Room
5:45 p.m.

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