CITY COUNCIL AGENDA
Brainerd, Minnesota
December 21, 2015
7:30 P.M.
Brainerd City Hall
Council Chambers

_____ M. Koep
_____ D. Pritschet
_____ K. Bevans
_____ G. Johnson
_____ C. Borkenhagen
_____ S. Hilgart
_____ G. Scheeler
_____ Mayor Menk

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Agenda (Voice Vote)

5. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one (1) motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion to adopt by ROLL CALL VOTE.

A. Approval of the Minutes of the Regular Meeting held on December 7, 2015, the Special Meetings held on November 9, 2015, December 1, 2015 and December 14, 2015 as distributed

B. Approval of Licenses – (See Attachment)

1. Contractor's Licenses – 5 – New
2. Contractor's Licenses – 77 – Renewals
3. Second Hand Auto – 8 – Renewals
4. Second Hand Goods – 2 – Renewals
5. Garbage License – 1- Renewal
6. Tobacco Licenses:
   - 8 Renewals (ready to be approved)
   - 1 Renewal – Contingent upon required PD/FD Investigation
   - 1 New – Kristofer Anderson dba VIP Vapors
     207 S 7th Street, Brainerd

C. Department Activity Reports – (See Attachments)

1. Mayor
2. Police Chief
2. Finance Director

6. Presentations

A. Mike Higgins, Update on BIC – *Informational*

B. Airport Utility Project – *Voice Vote*

7. Council Committee Reports

A. Safety and Public Works Committee Report

1. Safe Routes to School (SRTS) Application – Garfield/Phase III
- **a) Resolution to Maintain Facility – *ROLL CALL VOTE***
- **b) Resolution to be Sponsoring Agency – *ROLL CALL VOTE***

2. Unlicensed Dwelling Fee Appeal – 721 SW 4th Street – *Voice Vote*

3. Improvement 14-08 – 13th Street SE – Municipal Consent & Cost Share Agreement
- **a) Cost Share Agreement – *Voice Vote***
- **b) Resolution Approving County Project – *ROLL CALL VOTE***

4. Improvement 14-09 – Dellwood Drive
- **a) Resolution – Approve County Project – *ROLL CALL VOTE***
- **b) Resolution – Related to No Parking – *ROLL CALL VOTE***

5. Improvement 14-15 – Airport Utility Extension – Well Relocation – *Voice Vote*

6. Dial-a-Ride Fare Adjustment – *Voice Vote*

7. Traffic Control at CSAH 45 and Thiesse Drive – *Voice Vote*

B. Personnel and Finance Committee Report

1. Approval of Bills, Transfer of Funds & Payments to Contractors – *ROLL CALL VOTE*

General Fund to Public Safety Fund	$430,000
General Fund to Park Fund	$ 55,000
General Fund to Street & Sewer Fund	$ 65,000
General Fund to Airport Fund	$ 12,940
	$562,940
Fire to Fire Capital per FAB Agreements	$ 81,445

Contractor	IMP #	Project	Amount	Total Retained
Braun Intertec	14-15	Airport Utility Extension	$2,814	$0
Tom's Backhoe	2015/2016	Downtown Snow Removal	$7,040	$0

2. IAFF Grievance Settlement Agreement MOU – *Voice Vote*

3. **Approval of Revised Cafeteria Plan Document – Resolution – *ROLL CALL VOTE***

4. Housing Inspector Hiring – *Voice Vote*

5. Preference for Department Year in Review reports/presentation – *Voice Vote*

6. Telephone System update – *Discussion Item*

7. Casualty/Property Dividend and Insurance Fund – *Discussion Item*

8. Fire State Aid money – *Discussion Item*

8. Unfinished Business

A. 2016 Budget and Levy

B. Application for Loan Funding through the Downtown Brainerd Rental Rehabilitation Program for Roof Mounted Solar Energy Arrays as Applied for by Mr. Dave Pueringer dba Pueringer Investments – *Continued from 12/7 Meeting – Discussion/Direction Requested (no attachment)*

C. Public Hearing – Final Reading of Proposed Ordinance No. 1443 – An Ordinance Amending Section 430 of the Brainerd City Code Pertaining to Erosion and Sediment Control – City Administrator Thoreen Recommends Dispensing with the Actual Reading

a) Final Reading – *Voice Vote*
b) Adoption of Ordinance – *ROLL CALL VOTE*

D. Public Hearing – Final Reading of Proposed Ordinance No. 1444 – An Ordinance Amending Section 725 of the Brainerd City Code Pertaining to Stormwater Management – City Administrator Thoreen Recommends Dispensing with the Actual Reading

a) Final Reading – *Voice Vote*
b) Adoption of Ordinance – *ROLL CALL VOTE*

E. Public Hearing – Final Reading of Proposed Ordinance No. 1445 – An Ordinance Amending Brainerd City Code Section 900.08 Regarding Chickens – City Administrator Thoreen Recommends Dispensing with the Actual Reading

a) Final Reading – *Voice Vote*
b) Adoption of Ordinance – *ROLL CALL VOTE*

F. Public Hearing – Final Reading of Proposed Ordinance No. 1446 – Rezoning Northeast Corner of Oak Street and 28th Street from B-2 (Neighborhood Business) District to an R-1 (Single Family Residential) District – City Administrator Thoreen Recommends Dispensing with the Actual Reading

a) Final Reading – *Voice Vote*
b) Adoption of Ordinance – *ROLL CALL VOTE*

9. Call for Applicants – *Informational*

PLEASE NOTE: *THIS INCLUDES ANY EXPIRING TERMS UP FOR REAPPOINTMENT –* ***ALL CURRENT MEMBERS ARE REQUIRED TO REAPPLY)***

Mayor Recommended: (all terms expire on 12/31 of said year)

Cable TV Advisory Committee – 3 Terms (Expire 2016, 2018, 2018)
Charter Commission – 1 Term (Expires 2019)
Library Board – 2 Terms (Expire 2021)
Park Board – 2 Terms (Expire 2020)
Public Utilities Commission – 1 Term – (Expires 2020)
Rental Dwelling Board of Appeals – 1 "Tenant Representative" (Expires 2016)
Transportation Advisory Committee – 3 Terms (Expire 2017)

Council President Recommended: (all terms expire on 12/31 of said year)

Airport Commission – 1 Term (Expires 2018)
Planning Commission – 3 Terms (Expire 2018)
Police & Fire Civil Service Commission – 1 Term (Expires 2018)

(Apply for any Board or Commission at: www.ci.brainerd.mn.us/boards)

10. New Business

A. Authorize the Extension of HRA Board Terms to 12/31 – *Voice Vote*

B. Use of the Mayor's Office – *Discussion Item*

11. Public Forum: Time allocated for citizens to bring matters not on the agenda to the attention of the Council – Time limits may be imposed.

12. Staff Reports – Written
(Verbal: Any Updates since Packet)

13. Council Member Reports

14. Committee Resignation – Accept with Regret

A. Library – Ms. Audrae Gruber – Effective December 22, 2015 – *Voice Vote*
B. Planning Commission – Rick Cole – Effective December 31, 2015 – *Voice Vote*

15. Adjourn

NOTE: Safety and Public Works Committee will meet at 7:00 P.M.
Personnel and Finance Committee will meet at 6:45 P.M.

ANY INDIVIDUAL NEEDING SPECIAL ACCOMMODATIONS,
PLEASE CALL 828-2307. Visit the City's website at www.ci.brainerd.mn.us
MISSION: "Provide high quality, cost effective public services and leadership in creating a sustainable city"

CITY OF BRAINERD
SAFETY AND PUBLIC WORKS COMMITTEE
AGENDA

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7:00 p.m.
City Council Chambers

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4. Improvement 14-09 – Dellwood Drive – Municipal Consent and No Parking Resolutions

5. Improvement 14-15 – Airport Utility Extension – Well Relocation

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CITY OF BRAINERD
PERSONNEL AND FINANCE COMMITTEE
AGENDA

December 21, 2015
City Hall Conference Room
6:45 P.M.

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